

## Glenrothes Area Committee

Committee Room 2, 5th Floor, Fife House, North Street,  
Glenrothes – Blended Meeting



Wednesday, 27 November 2024 - 2.00 p.m.

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### AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of the meeting of Glenrothes Area Committee of 2 October 2024. 3 - 7
4. **MAINTENANCE OF COMMUNITY ASSETS IN THE GLENROTHES AREA** – Report by the Head of Property Services. 8 - 21
5. **SUPPORTING THE GLENROTHES LOCAL COMMUNITY PLAN - CLD SUMMER PROGRAMME IMPACT REPORT** – Report by the Head of Communities and Neighbourhoods. 22 – 31
6. **GLENROTHES ANTI-POVERTY REPORT 2024** – Report by the Head of Communities and Neighbourhoods. 32 - 46
7. **COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2023-2024** – Report by the Executive Director Finance and Corporate Services. 47 – 56
8. **PROPERTY TRANSACTIONS** – Report by the Head of Property Services 57 - 58
9. **GLENROTHES AREA COMMITTEE FORWARD WORK PLAN** – Report by the Executive Director Finance and Corporate Service. 59 - 63

**Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.**

Lindsay Thomson  
Head of Legal and Democratic Services  
Finance and Corporate Services

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North Street  
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Fife, KY7 5LT

20 November, 2024

If telephoning, please ask for:

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### **BLENDING MEETING NOTICE**

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

**THE FIFE COUNCIL - GLENROTHES AREA COMMITTEE – BLENDED MEETING**

**Committee Room 2, 5th Floor, Fife House, North Street, Glenrothes**

**2 October 2024**

**2.00 pm – 5.15 pm**

**PRESENT:** Councillors Ross Vettraino (Depute Convener), John Beare (Convener), Altany Craik, Julie Ford, Peter Gulline, Lynn Mowatt, Derek Noble, Craig Walker and Daniel Wilson.

**ATTENDING:** Norman Laird, Community Manager (Glenrothes) and Chris Mieзитis, Area Community Development Team Manager, Communities and Neighbourhoods Service; Charlotte Stitchell, Housing Team Manager, Housing Services; Karen Lees, Education Manager, Education Service; Susan Keenlyside, Service Manager, Sustainable Transport and Parking, Lesley Craig, Lead Consultant, Traffic Management, Keith Johnston, Technician Engineer, Traffic Management and Emma Gilmour, Lead Consultant, Transport Networks, Roads and Transportation Services; and Michelle Hyslop, Committee Officer, Legal and Democratic Services.

**APOLOGY FOR ABSENCE:** Councillor Jan Wincott.

Following the resignation of Councillor Craig Walker as Convener from the Glenrothes Area Committee, Councillor Ross Vettraino (Depute Convener) took the chair until the appointment of Convener was made.

**URGENT BUSINESS**

In terms of Standing Order No. 36.4, the Depute Convener agreed to accept an additional item which he considered was relevant, competent and urgent due to the financial implications and successful delivery of the proposed initiative in schools. This would be considered after item 11 on the agenda (Para. No 139 below refers).

**129. DECLARATIONS OF INTEREST**

No declarations of interest were submitted in terms of Standing Order No. 22.

**130. MINUTE**

The committee considered the minute of the Glenrothes Area committee of 21 August 2024.

**Decision**

The committee agreed to approve the minute.

**131. APPOINTMENT OF CONVENER**

Councillor Craig Walker, seconded by Councillor Julie Ford, proposed that Councillor John Beare be appointed Convener of Glenrothes Area Committee.

**Decision**

There being no other nominations, Councillor John Beare was duly appointed as Convener of the Glenrothes Area Committee.

*The meeting adjourned at 2.05 pm and reconvened at 2.10 pm to allow the convener to take the chair.*

The Convener, on behalf of the committee, thanked Councillor Walker for all his good work and contribution to the local area during his convenership of the Glenrothes Area Committee.

Councillor Walker reflected on the notable achievements attained during his time convening the area committee which included the £1 million Covid Recovery Fund spends, the Glenwood Regeneration and Community Hub programmes, the Glenrothes Linked Together Project to tackle anti-social behaviour within the local area, the Riverside Park regeneration works and the recent demolition of Rothesay House which would support the towns regeneration programme. He went on to thank elected members and council officers for their help and support during his convenership of the committee.

**132. PETITION**

In terms of Standing Order No. 14, the committee considered a petition submitted by Ms. Liene Alekse, containing thirty-five signatures, relating to additional parking spaces at Tiel Path, Dura Crescent and Bighty Court, Glenrothes. The Convener invited the Local Area Housing Manager, Housing Services to present her report in response to the petition.

**Decision**

The committee agreed:

- (1) to develop a feasibility design to look at the costings associated for extending the existing car park/recycling area;
- (2) on the designs and cost estimates for extending the current car park behind the garage lock-ups with the potential for a phased expansion into the grassed area further down the line dependent on costs; and
- (3) to support option 1 at an estimated cost of £39,553.77 to be funded from the Glenrothes Area Housing Budget.

**133. AREA HOUSING PLAN UPDATE - GLENROTHES**

The committee considered a report by the Head of Housing Services seeking approval for a revised Area Housing Plan 2024-25 setting out area performance, service delivery and highlighting key housing issues for consideration.

**Decision**

The committee agreed:-

- (1) to approve the Glenrothes Area Housing Plan for 2024 – 2025; and

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- (2) that Housing Services would facilitate a working group to look at the objectives and progression of a range of issues identified within the local Glenrothes Area Housing Plan.

### 134. **GLENROTHES AREA TRANSPORTATION PLAN**

The committee considered a report by the Head of Roads and Transportation Services seeking approval of the Glenrothes Area Transport Plan for 2024-2025.

#### **Decision**

The committee agreed:-

- (1) to approve the Glenrothes Area Transport Plan 2024-2025, as detailed in Appendix 1 of the report;
- (2) to delegate to the Head of Roads and Transportation Services to make any minor amendments to the plan prior to publication; and
- (3) that update reports on the transport delivery plan would be presented to the Glenrothes Area Committee on an annual basis.

*The meeting adjourned at 3.45 pm and reconvened at 3.55 pm.*

*Councillor Altany Craik left the meeting following consideration of the above item.*

### 135. **PROPOSED 20MPH ZONES – NEW HOUSING DEVELOPMENT, KINGLASSIE**

The committee considered a report by the Head of Roads and Transportation Services detailing proposals to introduce a 20mph zone on roads constructed within the new housing development and an extension to the current 20mph zone on the B921, east of Kinglassie.

#### **Decision**

The committee, in the interests of road safety, agreed:-

- (1) to the promotion of a Traffic Regulation Order (TRO) to introduce a 20mph zone as detailed in Appendices 1 and 2, drawing nos. TRO24/45-EXIS and TRO24/25-PROP with all ancillary procedures; and
- (2) to authorise officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

### 136. **SCHOOL EXCLUSION ZONE (SCHOOL STREET) TRIAL – PITCOUDIE PRIMARY SCHOOL, GLENROTHES**

The committee considered a report by the Head of Roads and Transportation Services advising members on the results of the School Exclusion Zone (SEZ) Trial Project for the pilot site at Pitcoudie Primary School, Glenrothes.

#### **Decision**

The committee: -

- (1) noted the contents of the report; and

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- (2) agreed that the Convener would contact the Head of Transportation Services and the Head of Education Services to raise the committee's concerns in relation to parking in and around schools in the Glenrothes Area and seek assurance that the schools transport plans would include service concerns around parking in schools.

### 137. IONA PARK, GLENROTHES – PROPOSED NO LOADING RESTRICTION

The committee considered a report by the Head of Roads and Transportation Services detailing proposals to introduce a 'No Loading' restriction on Iona Park, Glenrothes.

#### **Decision**

The committee, in the interests of accessibility, agreed:-

- (1) to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO24/38 with all ancillary procedures; and
- (2) to authorise officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

### 138. EDUCATION - PUPILWISE AND PARENTWISE SURVEYS

The committee considered a report by the Head of Service, Education Directorate presenting a summary of the Parentwise and Pupilwise survey process undertaken across Fife in academic session 2023/24, focusing on the Glenrothes area results.

#### **Decision**

The committee noted: -

- (1) the findings and considerations of next steps as outlined in the report; and
- (2) that schools welcomed contact from elected members to discuss their approach to engaging with parents/carers and pupils, as well as how they responded to the findings of the ParentWise and PupilWise 2023/24.

### 139. URGENT ITEM - SUPPORTING THE GLENROTHES LOCAL COMMUNITY PLAN – AREA BUDGET REQUEST.

The committee considered a report by the Head of Communities and Neighbourhoods Service seeking agreement for a contribution of £28,800 from the Local Community Planning Budget to support the delivery of a schools-based initiative, "Human Utopia", across the three Glenrothes Area High Schools for the 2024/25 financial year.

#### **Decision**

The committee agreed to allocate £28,800 from the Local Community Planning Budget to support the delivery of the "Human Utopia" initiative across the three Glenrothes Area High Schools.

**140. PROPERTY TRANSACTIONS**

The committee considered a report by the Head of Property Services advising members of action taking using the List of Officer Powers in relation to property transactions.

**Decision**

The committee noted the contents of the report.

**141. GLENROTHES AREA COMMITTEE FORWARD WORK PLAN**

The committee considered a report by the Executive Director, Finance and Corporate Services relating to the workplan for future meetings of the Glenrothes Area Committee.

**Decision**

The committee:-

- (1) noted the draft workplan for the Glenrothes Area Committee;
- (2) with reference to para 133 (2) above, agreed that a working group be established to look at the Glenrothes Area Local Housing Plan;
- (3) with reference to para 134 (3) above, agreed that the Glenrothes Area Transportation Plan would be submitted to committee on an annual basis; and
- (4) otherwise agreed that members would advise the Convener, Depute Convener, Lead Officer and Committee Officer of any other items to be included on the workplan, within the remit of the committee.

27 November 2024

Agenda Item No. 4

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## Maintenance of Community Assets in the Glenrothes Area

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**Report by:** Alan Paul, Head of Property Services

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**Wards Affected:** Ward Nos. 13, 14, 15.

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### Purpose

This report seeks to provide an update to members on responsibilities and roles in relation to the maintenance of Community Assets in the Glenrothes Committee Area and an appreciation of the financial challenges.

### Recommendation(s)

Committee is asked to note the report and appendix.

### Resource Implications

There are no resource implications arising from this report.

### Legal & Risk Implications

There are no direct legal or risk implications arising from this report.

### Impact Assessment

An EqIA has not completed and is not necessary because this report does not propose introduction of a policy or a change to existing policy.

### Consultation

Discussion held with the Convenor and Deputy Convenor in advance of the Committee.



## 1.0 Background

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- 1.1 In September 2022, the management committee in Milton Hall made an application to Glenrothes Area Committee, for funding to replace their boiler. This resulted in a request for clarification over the financial responsibility for maintenance within these buildings.
- 1.2 Within Fife, there are 1738 land and building assets recorded within the asset register. Those assets include many buildings from which services to the community are provided, as well as play parks, war memorials, cemeteries etc. Within the Glenrothes Area, there are 202 assets recorded. These are reflected within Appendix A.
- 1.3 Within the Glenrothes Area, the asset distribution is summarised as:
  - Education Directorate – 30 sites
  - Communities & Neighbourhoods Directorate – 43 sites
  - Finance & Corporate Services Directorate – 11 sites
  - Health & Social Care Directorate– 13 sites
  - Place Directorate – 105 sites

## 2.0 Investment Responsibility

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- 2.1 Assets are registered against the property portfolio of the Council Directorate which predominantly uses or delivers a service from them. These Services are responsible for improvements or enhancements to buildings within their portfolio which would generally be Capital funded.

## 3.0 Maintenance Responsibility

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- 3.1 Corporate Planned Maintenance Fund

The Corporate Planned Maintenance Fund is a revenue budget and is currently circa £14.5m annually, for the whole of Fife. This budget is managed by Property Services.
- 3.2 The budget can be considered under three key headings, namely
  - Service (or Compliance) contracts (to meet legislative obligations)
  - Arising repairs
  - Planned projects
- 3.3 The Corporate Planned Maintenance Fund is under constant financial pressure; particularly as rising service contract costs and construction inflation mean that less money is available for improvements.
- 3.4 After provision is made for annual Service Contracts and Arising Repairs, there is capacity for planned improvements of circa £2-3m within the revenue budget. This is supplemented by a rolling Property Maintenance Capital Budget. For 24/25 this budget is £3.1m
- 3.5 On an annual basis, Inspectorate staff carry out Planned Maintenance inspections. At this time, they will review and update the information provided from any previous assessment as well as any previous Condition Surveys, including indicative timescales of the remaining life span of key elements, such as heating systems, roofing etc. Their assessments will consider any recurring arising repairs over the last year and the ability

to source spare parts in the event of failure. These Identified Works are then given a risk score, which is derived from the probability of failure and the severity of impact. The risk factor determines the estimated remaining lifespan of each element, and this is what is considered when the value of outstanding backlog maintenance is quoted. If, for example, a roof had previously been quoted as needing replacement in 2024/25, however on assessment at 24/25 there had been no leaks or issues, this may be assessed as being good for a further period of time and the replacement date would be moved into the future accordingly.

- 3.6 Projects are prioritised for delivery within the funding available, with the key priority being to ensure that buildings remain legislatively compliant, wind and watertight, as well as suitably warm (i.e. heated and have hot water).
- 3.7 The value of outstanding backlog maintenance for operational buildings for the whole of Fife is estimated to run into hundreds of millions. This figure is made up of hundreds of notional estimates at a given point in time and the true cost is likely to be far higher. In terms of the Glenrothes area, the value of the backlog is in line with the size of the Glenrothes estate.
- 3.8 The Building Costing Industry Service (BCIS) produce 5-year construction industry forecasts, covering projected costs, tender prices and output, and examining the latest construction market trends. In September, they predicted that building costs will increase by 15% over the next five years, while tender prices will rise by 20% over the same period. These increased costs will further reduce the capacity within the current budget to deliver planned improvements.

### 3.9 **Non-Operational Buildings**

Where a Service decides that they no longer need a building to provide their service and it is no longer occupied, the Service continues to be responsible for any maintenance costs until it is disposed. Ultimately, the absence of a tenancy means there is no lease, and obligations remain with the Council.

### 3.10 **Third Party Management**

Historically, Communities & Neighbourhoods Service have been approached by Community Groups who have made a request to occupy buildings so that they may continue to support activities within their areas. These have resulted in the creation of several Management Committees.

Ideally, there would be a lease in place which places repairing obligations on the Management Committee's as tenants and Communities & Neighbourhoods Service as the Landlord. In the absence of these leases, the Corporate Planned Maintenance Fund continues to meet the costs of arising repairs. As was the case when they were occupied by the Service, Communities & Neighbourhoods Service remain responsible for consideration of any improvements within the building.

### 3.11 **Leased Out**

Where the occupiers have agreed to a lease, these will clearly set out contractual arrangements. The Subsidised Lease policy first approved by Committee in 2019 sought to standardise arrangements bringing consistency to the treatment of community groups and similar organisations. A standardised Full Repairing and Insuring lease was to be offered with reduced rents offered in return. Historically, there was no standard lease, and each lease must therefore be considered to establish the responsibility.

## 4.0 Common Good

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4.1 In terms of common good assets, as per the Common Good Policy, the Council maintain Common Good assets along with the rest of the Council's assets. There is no requirement to maintain Common Good assets to a higher standard than any other Council asset, although to quote the policy, *regard will be had to the significance in historical, archaeological, architectural or landscape*. The first call on the Common Good Fund is to maintain the assets and the principles which are followed in terms of maintenance of Common Good buildings are:

- If a Common Good asset is occupied and actively managed by a Council Service, then that Service is required to fund any repairs or maintenance from their own budgets, within available resources. Any income generated from these properties would be paid to the Council as they are actively managing the properties and incurring all the costs.
- Where properties are leased to external organisations with no Council Service being involved in the management of the property, that income should be credited to the Common Good account.
- Where application is made to the Common Good fund for repairs or maintenance of assets, a clear business case (including details of any relevant lease arrangements) must be presented.

## 5.0 Climate Change

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5.1 The Capital Investment Plan currently includes some provision for Climate Change adaptations to our existing non-domestic buildings.

5.2 The agreed funding has allowed a limited programme of projects to be taken forward. The programme was prioritised following consideration of several of our highest carbon emitting buildings and primarily aims to decarbonise the way that these buildings are heated. Thorough consideration suggests that this will provide the best value and least disruptive route to reaching Net Zero. To date, 16 buildings have been retrofitted with low carbon heating systems and a further 9 projects will be delivered early in the New Year.

5.3 As part of the refresh of the Capital Investment Plan, a bid for additional funding has been made to allow this positive trajectory to be maintained.

## 6.0 Milton Hall – Boiler Replacement

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6.1 In September 2022, the Management Committee at Milton Hall in occupation without a lease, made a request to the Glenrothes Area Committee for funding of £8,000 to support the replacement of an oil-fire boiler which was inefficient. The bid was made on the basis that a new boiler would significantly reduce running costs and a better heating system would encourage more usage of the hall.

6.2 At the time of the request, whilst the boiler was old it was operational and continued to heat the hall, the works were therefore regarded as improvements. If the boiler had failed, the Planned Maintenance budget would have met the costs for repair in the first instance. If a repair had not been possible, the Planned Maintenance budget would have met the cost of replacement.

## 7.0 Conclusions

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- 7.1 The Corporate Planned Maintenance Budget is insufficient to allow for Planned Maintenance in its true sense. Most of the annual budget is used to ensure that the buildings remain open, however as this state continues, the demand for arising repairs is increasing, leaving less and less for planned improvements. As recognised within the Change Planning report presented to Cabinet Committee on 7<sup>th</sup> November 2024, we are now operating in a different and increasingly difficult environment and tough decisions will be required.
- 7.2 The Asset Sustainability Programme which is currently being developed as part of the Place Directorate Change Plan, will encourage a more efficient use of property assets and allow funding to be prioritised for improving service delivery, property maintenance and local facilities management. A co-ordinated approach across all Services will be key to the success of this piece of work.

### List of Appendices

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1. List of Community Assets within the Glenrothes Area.

#### Report Contact

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## List of Community Assets within Glenrothes Area

Site Address	Terrier Status Description	Responsible Team Description	Ward Description
Carrick Gate Leisure Centre (GLO), Kingdom Centre, Glenrothes, KY7 5ND	Ground Lease Out	Estates and Asset Management	EW15
Forum Hotel (GLO), North Street, Glenrothes, KY7 5NA	Ground Lease Out	Estates and Asset Management	EW15
Funeral Parlour (GLO), Cos Lane, Glenrothes, KY7 4AH	Ground Lease Out	Estates and Asset Management	EW15
Q10(e,f,g), Flemington Road, Glenrothes, KY7 5QF	Vacant Property	Business & Employability	EW15
Site I.2, Crompton Road (West), Crompton Road, Southfield Industrial Estate, Glenrothes, KY6 2SF	Vacant Land	Business & Employability	EW13
Astro Soccer Complex (former), Viewfield Road, Glenrothes, KY6 2RR	Vacant Land	Housing Supply, Regeneration and Stock Condition	EW13
Dalton Road Development Site (site 17), Dalton Road, Southfield Industrial Estate, Glenrothes, KY6 2SS	Vacant Land	Business & Employability	EW13
Residual Land Of Site I5, Whitworth Road, Southfield Industrial Estate, Glenrothes, KY6 2TF	Vacant Land	Business & Employability	EW13
Office, 30, North Street, Glenrothes, KY7 5NA	Leased Out	Estates and Asset Management	EW15
Cadham Library, 12, Cadham Centre, Glenrothes, KY7 6RU	Fife Council Occupied	Libraries Arts Museums & Archives	EW14
Roths Halls & Library, Roths Square, Glenrothes, KY7 5NX	Fife Council Occupied	Libraries Arts Museums & Archives	EW15
Leslie Library, 289, High Street, Leslie, KY6 3AX	Fife Council Occupied	Libraries Arts Museums & Archives	EW14
Childcare Services Store & Clinic, Nos. 7-11, Strathore Road, Thornton, KY1 4DU	Fife Council Occupied - Part Leased Out	Early Years Team	EW15
Kinglassie Cemetery, West End, Kinglassie, KY5 0XG	Fife Council Occupied	Bereavement Services (Burial & Cremation)	EW13
Leslie Cemetery, Kinross Road, Leslie, KY6 3NE	Fife Council Occupied	Bereavement Services (Burial & Cremation)	EW14
Kirk On The Green Churchyard, Greenside, Leslie, KY6 3ED	Fife Council Occupied	Bereavement Services (Burial & Cremation)	EW14
Markinch Parish Churchyard, Kirk Street, Markinch, KY7 6DU	Fife Council Occupied	Bereavement Services (Burial & Cremation)	EW14
Northall Cemetery, Northall Road, Markinch, KY7 6JR	Fife Council Occupied	Bereavement Services (Burial & Cremation)	EW14
St Drostans Cemetery, B9130 (Markinch to Milton Of Balgonie), Markinch, KY7 6HE	Fife Council Occupied	Bereavement Services (Burial & Cremation)	EW14

<b>Site Address</b>	<b>Terrier Status Description</b>	<b>Responsible Team Description</b>	<b>Ward Description</b>
Milton Of Balgonie Churchyard, Main Street, Milton Of Balgonie, KY7 6PX	Fife Council Occupied	Bereavement Services (Burial & Cremation)	EW14
Victoria Hall, Main Street, Coaltown Of Balgonie, KY7 6HS	Third Party Management, No Lease	Communities and Neighbourhoods (Areas)	EW15
Balbirnie Halls, Woolmill Road, Glenrothes, KY7 5RF	Leased Out	Communities and Neighbourhoods (Areas)	EW15
Cadham Neighbourhood Centre, 13, Cadham Centre, Glenrothes, KY7 6RU	Third Party Management, No Lease	Communities and Neighbourhoods (Areas)	EW14
Stenton Jubilee Centre, Dunrobin Road, Glenrothes, KY7 4SH	Third Party Management, No Lease	Communities and Neighbourhoods (Areas)	EW15
The Whitehouse, Napier Road, Glenrothes, KY6 1AX	Fife Council Occupied	Communities and Neighbourhoods (Areas)	EW13
Tanshall Park, South Parks Road, Glenrothes, KY6 1JA	Fife Council Occupied	Grounds Maintenance	EW13
Collydean Centre, Torphins Avenue, Glenrothes, KY7 6UL	Leased Out	Communities and Neighbourhoods (Areas)	EW14
Woodside Community Centre, 60, Woodside Way, Glenrothes, KY7 5DF	Fife Council Occupied	Communities and Neighbourhoods (Areas)	EW15
Mitchell Hall, Main Street, Kinglassie, KY5 0XA	Leased Out	Communities and Neighbourhoods (Areas)	EW13
Markinch Town Hall, Betson Street, Markinch, KY7 6AA	Third Party Management, No Lease	Communities and Neighbourhoods (Areas)	EW14
Star Of Markinch Hall, Main Road, Star, KY7 6LB	Third Party Management, No Lease	Communities and Neighbourhoods (Areas)	EW14
Milton Of Balgonie Hall, Dickson Lane, Milton Of Balgonie, KY7 6QG	Third Party Management, No Lease	Communities and Neighbourhoods (Areas)	EW14
Thornton Old Mens Club, Memorial Park, Park Place, Thornton, KY1 4DR	Third Party Management, No Lease	Communities and Neighbourhoods (Areas)	EW15
Thornton Public Hall, Main Street, Thornton, KY1 4AG	Third Party Management, No Lease	Communities and Neighbourhoods (Areas)	EW15
Glenrothes Golf Course, Golf Course Road, Glenrothes, KY6 2LA	Fife Council Occupied	Fife Golf Trust	EW13
King George V Park, School Road, Coaltown Of Balgonie, KY7 6HY	Fife Council Occupied - Part Leased Out	Grounds Maintenance	EW15
Bighty Park, Woodside, Glenrothes, KY7 5BG	Fife Council Occupied	Grounds Maintenance	EW15
Carleton Park, Carleton Avenue, Glenrothes, KY7 5AH	Fife Council Occupied - Part Leased Out	Grounds Maintenance	EW15
Dovecot Park, Dovecot Road, Glenrothes, KY7 5JJ	Fife Council Occupied - Part Leased Out	Grounds Maintenance	EW15
Riverside Town Park, Leslie Road, Glenrothes, KY6 3EP	Fife Council Occupied	Grounds Maintenance	EW14

Site Address	Terrier Status Description	Responsible Team Description	Ward Description
Warout Stadium, Warout Road, Glenrothes, KY7 4JY	Fife Council Occupied - Part Leased Out	Grounds Maintenance	EW15
Kinglassie Park (Recreation Ground), Main Street, Kinglassie, KY5 OXA	Fife Council Occupied	Grounds Maintenance	EW13
Quarry Park & Hawk Hill Common, Back Braes, Leslie, KY6 3DT	Fife Council Occupied - Part Leased Out	Grounds Maintenance	EW14
Meadows Park (West Common), Mansfield, Leslie, KY6 3AX	Fife Council Occupied	Grounds Maintenance	EW14
Balbirnie Park & Allotments, Balbirnie Street, Markinch, KY7 6NR	Fife Council Occupied	Grounds Maintenance	EW14
John Dixon Park, Main Street, Markinch, KY7 6BD	Fife Council Occupied	Grounds Maintenance	EW14
King George V Park, Dickson Lane, Milton Of Balgonie, KY7 6QG	Fife Council Occupied	Grounds Maintenance	EW14
Memorial Park, Station Road, Thornton, KY1 4DR	Fife Council Occupied - Part Leased Out	Grounds Maintenance	EW15
Overstenton Playing Fields, Viewfield, Glenrothes, KY7 4SJ	Ground Lease Out	Grounds Maintenance	EW13
Carleton Nursery School, Bighty Road, Glenrothes, KY7 5AS	Fife Council Occupied	Nursery	EW15
Ladybird Family Nurture Centre, Stuart Road, Glenrothes, KY7 4HT	Fife Council Occupied	Nursery	EW15
Pitteuchar East Nursery Centre, Glamis Avenue, Glenrothes, KY7 4NU	Fife Council Occupied	Nursery	EW15
Carleton Primary School, Happer Crescent, Glenrothes, KY7 5DN	Fife Council Occupied	Primary	EW15
Caskieberran Primary School, Ravenswood Drive, Glenrothes, KY6 2NZ	Fife Council Occupied	Primary (with Nursery)	EW13
Coaltown of Balgonie Primary School, School Road, Coaltown Of Balgonie, KY7 6HY	Fife Council Occupied	Primary	EW15
Collydean Primary School, Magnus Drive, Glenrothes, KY7 6TR	Fife Council Occupied	Primary (with Nursery)	EW14
Kinglassie Primary School, Main Street, Kinglassie, KY5 0YF	Fife Council Occupied	Primary (with Nursery)	EW13
Leslie Primary School, 31, Rothes Park, Leslie, KY6 3LL	Fife Council Occupied	Primary	EW14
Markinch Primary School, Betson Street, Markinch, KY7 6AA	Fife Council Occupied	Primary (with Nursery)	EW14
Milton Of Balgonie Primary School, Main Street, Milton Of Balgonie, KY7 6PX	Vacant Property	Primary	EW14
Newcastle Primary School, Muirfield Drive, Glenrothes, KY6 2PX	Fife Council Occupied	Primary	EW13
Collydean Playpark, Wilmington Drive, Glenrothes, KY7 6TZ	Fife Council Occupied	Grounds Maintenance	EW14
Pitcoudie Primary School, 20, Iona Park, Glenrothes, KY7 6NU	Fife Council Occupied	Primary (with Nursery)	EW14
Pitteuchar East Primary School, Glamis Avenue, Glenrothes, KY7 4NU	Fife Council Occupied	Primary	EW15
Pitteuchar West Primary School, Inverary Avenue, Glenrothes, KY7 4QL	Fife Council Occupied	Primary	EW15
Rimbleton Primary School, Bilsland Road, Glenrothes, KY6 2DZ	Fife Council Occupied	Primary (with Nursery)	EW13
South Parks Primary School, Napier Road, Glenrothes, KY6 1DS	Fife Council Occupied	Primary (with Nursery)	EW13
Southwood Primary School, Marchmont Crescent, Glenrothes, KY6 1JU	Fife Council Occupied	Primary (with Nursery)	EW13
St Pauls R C Primary School, Rimbleton Avenue, Glenrothes, KY6 2AT	Fife Council Occupied	Primary	EW13
Star Primary School, Main Road, Star, KY7 6LB	Fife Council Occupied	Primary	EW14
Thornton Primary School, Station Road, Thornton, KY1 4AY	Fife Council Occupied	Primary (with Nursery)	EW15

<b>Site Address</b>	<b>Terrier Status Description</b>	<b>Responsible Team Description</b>	<b>Ward Description</b>
Warout Primary School & Infants School, Malcolm Road, Glenrothes, KY7 4JX	Fife Council Occupied	Primary (with Nursery)	EW15
Parkland, Ballingall Drive, Glenrothes, KY6 3PQ	Fife Council Managed/Maintained	Grounds Maintenance	EW14
John Fergus Special School, Erskine Place, Glenrothes, KY7 4JB	Fife Council Occupied	Special School	EW15
Stenton School Site, Urquhart Green, Glenrothes, KY7 4SP	Vacant Land	Primary	EW15
Auchmuty High School, Dovecot Road, Glenrothes, KY7 5JL	Fife Council Occupied	High School	EW15
Glenrothes High School, Napier Road, Glenrothes, KY6 1HJ	Fife Council Occupied	High School	EW13
Glenwood High School, South Parks Road, Glenrothes, KY6 1JX	Fife Council Occupied	High School	EW13
Auchmuty Learning Centre, 81, Alexander Road, Glenrothes, KY7 4EF	Fife Council Occupied	Communities and Neighbourhoods (Areas)	EW15
Former Kinglassie Community Centre, 53, Main Street, Kinglassie, KY5 0XA	Vacant Property	Communities and Neighbourhoods (Areas)	EW13
Michael Woods Sports & Leisure Centre, Viewfield, Glenrothes, KY6 2RD	Fife Council Occupied	Leisure Centres	EW13
Lomond Centre, Woodside Way, Glenrothes, KY7 5RA	Fife Council Occupied	Communities and Neighbourhoods (Areas)	EW15
Pitcairn Centre, Moidart Drive, Glenrothes, KY7 6ET	Fife Council Occupied	Fife Coast and Countryside Trust	EW14
Q9, Flemington Road, Queensway Industrial Estate, Glenrothes, KY7 5QF	Vacant Property	Business & Employability	EW15
Glenrothes Community House, Nos. 47-48, Greenlaw Crescent, Glenrothes, KY6 1JQ	Leased Out	Adult Services	EW13
Glenrothes Off-Campus Support Centre, Ribleton House, Ribleton Park, Glenrothes, KY6 2BZ	Fife Council Occupied	Pupil Support Service	EW13
Forward Centre (site of), Beaufort Drive, Glenrothes, KY6 2SR	Vacant Land	Adult Services	EW13
Group Home, 7, Kelso Court, Glenrothes, KY6 1JN	Fife Council Occupied	Adult Services	EW13
Group Home, 7, Balgonie Place, Markinch, KY7 6AB	Fife Council Occupied	Adult Services	EW14
Group Home, 10, Ramsay Gardens, Leslie, KY6 3NG	Fife Council Occupied	Children & Families	EW14
Rowanlea, Ribleton Ave, Glenrothes, KY6 2AT	Fife Council Occupied	Adult Services	EW13
Group Home, 304, William Path, Glenrothes, KY7 6SP	Fife Council Occupied	Adult Services	EW14
Group Home, 13, Lismore Court, Glenrothes, KY7 6RB	Fife Council Occupied	Adult Services	EW14
Jessamine Cottage, 89, Woodside Way, Glenrothes, KY7 5DW	Vacant Property	Travellers Sites, Sheltered Housing & Group Homes	EW15
Glenmar (Medical Respite Unit), 34, Prestonhall Road, Glenrothes, KY7 5RL	Fife Council Occupied	Children & Families	EW14
Development Land, Roxburgh Road, Glenrothes, KY6 1BX	Vacant Land	Customer Service Delivery	EW13
Site Of Former Home, Station Road, Thornton, KY1 4DP	Vacant Land	Estates and Asset Management	EW15



Site Address	Terrier Status Description	Responsible Team Description	Ward Description
Glenrothes Recycling Centre, Cable Road, Glenrothes, KY6 2SY	Fife Council Occupied	Fife Resource Solutions	EW13
Street Sweepers Bothy, Cullen Drive, Glenrothes, KY6 2JL	Fife Council Occupied	Grounds Maintenance	EW13
Parks Depot, Unit 68, Whitehill Road, Whitehill Industrial Estate, Glenrothes, KY6 2RP	Fife Council Occupied	Fife Golf Trust	EW13
Former Thornton Roads Depot, Strathore Road, Thornton, KY1 4DF	Part Leased Out - Part Vacant	Estates and Asset Management	EW15
Glenrothes Bus Station, Church Street, Glenrothes, KY7 5LH	Fife Council Occupied - Part Leased Out	Passenger Transport (Bus Stations)	EW15
Glamis Centre East and West Car Parks, Pitteuchar, Glenrothes, KY7 4RH	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW15
Flemington Road Car Park, Flemington Road, Queensway Industrial Estate, Glenrothes, KY7 5QF	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW15
Fullerton Road Car Park, Fullerton / Leslie Road, Glenrothes, KY7 5PS	Fife Council Occupied	Corporate Buildings	EW15
Lochty Avenue Car Park, Lochty Avenue, Kinglassie, KY5 OXA	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW13
Car Park, Nos. 198/212 , High Street, Leslie, KY6 3DB	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW14
Greenside Car Park, Greenside, Leslie, KY6 3DF	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW14
Mansfield Road Car Park, Mansfield Road, Leslie, KY6 3DT	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW14
Car Park (rear of North House), North Street, Glenrothes, KY7 5NA	Fife Council Occupied	Estates and Asset Management	EW15
Betson Street Car Park, Betson Street, Markinch, KY7 6AA	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW14
Glass Street Car Park, Glass Street, Markinch, KY7 6DS	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW14
Station Car Park, Main Street, Thornton, KY1 4DR	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW15
Fife House 01( West Building ), North Street, Glenrothes, KY7 5LT	Fife Council Occupied	Corporate Buildings	EW15
Computer Centre, North Street, Glenrothes, KY7 5LT	Fife Council Occupied	Technical and Hosting	EW15
Fife House 06 ( Main Building ), North Street, Glenrothes, KY7 5LT	Fife Council Occupied	Corporate Buildings	EW15
Site of Q11, Flemington Road, Glenrothes, KY7 5QW	Vacant Land	Business & Employability	EW15
Rothesay House (05), Rothesay Place, Glenrothes, KY7 5PQ	Under Construction	Corporate Buildings	EW15
Office, Roxburgh Road, Glenrothes, KY6 1BX	Fife Council Occupied	Children & Families	EW13
Ukas Lab And Store, Betson Street, Markinch, KY7 6AA	Fife Council Occupied	Protective Services	EW14
Kinglassie Industrial Estate, First Street, Burnside, Kinglassie, KY5 0YA	Leased Out	Business & Employability	EW13

Site Address	Terrier Status Description	Responsible Team Description	Ward Description
Pentland Park South (i22), Pentland Park, Saltire Centre, Glenrothes, KY6 2AL	Vacant Land	Business & Employability	EW13
Fife Food and Business Centre, Faraday Road, Southfield Industrial Estate, Glenrothes, KY6 2RU	Part Leased Out - Part Vacant	Business & Employability	EW13
Bankhead Salt Facility, Blackwood Way, Bankhead Industrial Estate, Glenrothes, KY7 6JF	Fife Council Occupied	Roads Maintenance (Depots, Saltbarns)	EW15
Detroit Road Development Site, Detroit Road, Viewfield Industrial Estate, Glenrothes, KY6 2RD	Vacant Land	Business & Employability	EW13
Heatherywood Travelling Persons Site, Heatherywood, Kirkcaldy, KY1 3NN	Fife Council Occupied	Travellers Sites, Sheltered Housing & Group Homes	EW15
Farmhouse Hostel, Maxwell Place, Glenrothes, KY6 1ET	Fife Council Occupied	Travellers Sites, Sheltered Housing & Group Homes	EW13
Balgillie Court Sheltered Housing, Balgillie Court, Glenrothes, KY7 6RZ	Fife Council Occupied	Travellers Sites, Sheltered Housing & Group Homes	EW14
Group Home, 4, Coronation Street, Coaltown of Balgonie, KY7 6HW	Fife Council Occupied	Adult Services	EW15
Waste Transfer Station, Riverside, Southend, Thornton, KY1 4EJ	Fife Council Occupied	Fife Resource Solutions	EW15
Lochty Park, Foxtan Drive, Glenrothes, KY7 4UZ	Fife Council Occupied	Grounds Maintenance	EW15
Industrial Unit, 30, Poplar Road, Glenrothes, KY7 4AA	Leased Out	Estates and Asset Management	EW15
Agricultural Land, Back Braes, Leslie, KY6 3DT	Leased Out	Common Good	EW14
Land, First Street, Burnside, Kinglassie, KY5 0XN	Leased Out	Business & Employability	EW13
Communication Site, Abbotsford Drive, Glenrothes, KY6 2LS	Ground Lease Out	Grounds Maintenance	EW13
Land, Western Avenue, Glenrothes, KY7 6NS	Leased Out	Communities and Neighbourhoods (Development)	EW14
Lockups (site of), Nos. 1-6, Acorn Court, Glenrothes, KY7 5LZ	Vacant Land	Estates and Asset Management	EW15
Land, Coaltown Road, Markinch, KY7 6HD	Leased Out	Asset Management & Commercial (Misc.)	EW14
Cos Lane Site, Cos Lane, Glenrothes, KY7 4AH	Vacant Land	Grounds Maintenance	EW15
Land, Glenwood Road, Leslie, KY6 3EN	Fife Council Occupied	Asset Management & Commercial (Misc.)	EW14
Bus Shelter (by Lochty Cottages), Main Street, Thornton, KY11 4AF	Fife Council Occupied	Roads Network Management	EW15
Station Car Park (North), Balgonie Road, Markinch, KY7 6DH	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW14
Sub Station Site, Hawthorn Terrace, Thornton, KY1 4DZ	Ground Lease Out	Housing Estates	EW15
Car Parks, Kingdom Centre, Glenrothes, KY7 5NU	Ground Lease Out	Sustainable Transport & Parking (Car Parks)	EW15

Site Address	Terrier Status Description	Responsible Team Description	Ward Description
The Hill, Stobcross Road, Markinch, KY7 6JU	Fife Council Occupied	Grounds Maintenance	EW14
Pedestrian Access, Park Terrace / Sweetbank Drive, Markinch, KY7 6BH	Fife Council Occupied	Area Housing Operations	EW14
Bus Shelter (at Crown Hotel), Main Street, Thornton, KY1 4AL	Fife Council Occupied	Roads Network Management	EW15
Gilvenbank Park, Pitcoudie Avenue, Glenrothes, KY7 6YL	Fife Council Occupied - Part Leased Out	Grounds Maintenance	EW14
Leslie Common (East), The Common, Leslie, KY6 3DF	Part Leased Out - Part Vacant	Common Good	EW14
House, 30, Claymore Court, Glenrothes, KY7 6TY	Fife Council Occupied	Adult Services	EW14
Development Site, Blair Avenue, Glenrothes, KY7 4RH	Fife Council Managed/Maintained	Estates and Asset Management	EW15
School Annexe, School Road, Coaltown Of Balgonie, KY7 6HY	Fife Council Occupied	Primary	EW15
Gilven House, 22, Iona Park, Glenrothes, KY7 6NU	Fife Council Occupied	Housing Access & Homelessness	EW14
Former Coaltown Of Balgonie Refuse Site, B9130 (Millburn Avenue), Coaltown Of Balgonie, KY7 6HF	Leased Out	Fife Resource Solutions	EW14
Development Land, Flemington Road, Glenrothes, KY7 5QF	Leased Out	Business & Employability	EW15
WA Hostel, Nos. 11-17, Crannag Court, Glenrothes, KY7 6QZ	Fife Council Occupied	Travellers Sites, Sheltered Housing & Group Homes	EW14
Car Park, School Road, Coaltown Of Balgonie, KY7 6HY	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW15
Glenrothes Town Clock, Albany Gate, Glenrothes, KY7 5NP	Not an occupiable asset	Building Management	EW15
Star Grazing Land, Townhead, Star, KY7 6LF	Leased Out	Fife Educational Trust	EW14
Ferniefield, Drum Terrace, Star, KY7 6LG	Ground Lease Out	Fife Educational Trust	EW14
Fife House Car Park, North Street, Glenrothes, KY7 5PP	Fife Council Occupied	Corporate Buildings	EW15
Land, Riverside, Thornton, KY1 3NS	Vacant Land	Fife Resource Solutions	EW15
Viewfield Development Land, Viewfield, Glenrothes, KY6 2RD	Leased Out	Estates and Asset Management	EW13
Station Car Park (South), Balgonie Road, Markinch, KY7 6HA	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW14
Bankhead Central, 1, Bankhead Park, Bankhead Industrial Estate, Glenrothes, KY7 6GH	Fife Council Occupied - Part Leased Out	Corporate Buildings	EW15
Glenrothes War Memorial, Church Street, Glenrothes, KY7 4HP	Not an occupiable asset	Grounds Maintenance	EW15
Dental Surgery Site, Napier Road, Glenrothes, KY6 1DT	Ground Lease Out	Grounds Maintenance	EW13
Office, 171, Forres Drive, Glenrothes, KY6 2JY	Fife Council Occupied	Adult Services	EW13
Office, 43, Waverley Drive, Glenrothes, KY6 2LU	Fife Council Occupied	Adult Services	EW13
Coaltown of Balgonie War Memorial, Main Street, Coaltown of Balgonie, KY7 6HS	Not an occupiable asset	Grounds Maintenance	EW15
Star Recreation Grounds, Main Street, Star, KY7 6LB	Fife Council Occupied	Grounds Maintenance	EW14

<b>Site Address</b>	<b>Terrier Status Description</b>	<b>Responsible Team Description</b>	<b>Ward Description</b>
Markinch War Memorial, Balbirnie Street, Markinch, KY7 6DB	Not an occupiable asset	Grounds Maintenance	EW14
Goat Field, Front Row Croftouterly, Leslie, KY6 3DP	Fife Council Occupied	Common Good	EW14
Greenside Garage Site, Greenside, Leslie, KY6 3DF	Part Leased Out - Part Vacant	Area Housing Operations	EW14
The Green, Greenside, Leslie, KY6 3DF	Fife Council Occupied	Grounds Maintenance	EW14
Group Home, 10, Guthrie Court, Glenrothes, KY7 6FG	Fife Council Occupied	Adult Services	EW14
The Goats (footpaths), The Common, Back Braes, Leslie, KY6 3DH	Fife Council Occupied	Common Good	EW14
Traffic Island, Commercial Street / Kirk Street, Markinch, KY7 6DF	Fife Council Occupied	Common Good	EW14
Shrub Bed, Adj to No 2, Kirk Street, Markinch, KY7 6DU	Fife Council Occupied	Common Good	EW14
Monks Walk Recreation Ground, Monks Walk, Leslie, KY6 3HA	Fife Council Occupied	Grounds Maintenance	EW14
Leslie GC Car Park, Backbraes, Leslie, KY6 3DT	Leased Out	Common Good	EW14
Amenity Land, Mansfield, Front Row Croftouterly, Leslie, KY6 3DP	Fife Council Occupied	Common Good	EW14
Site of Q7, Flemington Road, Glenrothes, KY7 5QJ	Vacant Land	Business & Employability	EW15
Minto Place Car Park (Site of), Minto Place, Glenrothes, KY6 1PA	Vacant Land	Sustainable Transport & Parking (Car Parks)	EW13
Glenwood Centre Car Park (Site of), Glenwood Centre, Glenrothes, KY6 1PA	Vacant Land	Sustainable Transport & Parking (Car Parks)	EW13
Auchmuty Allotments, MacDuff Road, Glenrothes, KY7 4BT	Leased Out	Grounds Maintenance	EW15
Altyre Allotments, Altyre Court, Glenrothes, KY7 4RN	Fife Council Occupied	Grounds Maintenance	EW15
South Parks Allotments, Buchan Path, Glenrothes, KY6 1EH	Fife Council Occupied	Grounds Maintenance	EW13
Napier House, 300, Napier Road, Glenrothes, KY6 1BF	Fife Council Occupied - Part Leased Out	Older Peoples Services	EW13
Kinglassie Park, Sauchie Street, Kinglassie, KY5 0XZ	Fife Council Occupied	Grounds Maintenance	EW13
Kinglassie Churchyard, Church Lane, Kinglassie, KY5 0XE	Fife Council Occupied	Bereavement Services (Burial & Cremation)	EW13
Queensway Business Units, Nos. 24-30, Flemington Road, Glenrothes, KY7 5QF	Leased Out	Business & Employability	EW15
Inchdairnie Land, Whitecraigs Road, Glenrothes, KY6 2SL	Leased Out	Business & Employability	EW13
Coul Reservoir, Calder Court, Coul, Glenrothes, KY6 3HE	Fife Council Occupied	Communities and Neighbourhoods (Development)	EW14
Glenwood Allotments, South Parks Road, Glenrothes, KY6 1JA	Fife Council Occupied	Communities and Neighbourhoods (Development)	EW13
Flemington Business Units, Units 12 - 20, Flemington Road, Queensway Industrial Estate, Glenrothes	Part Leased Out - Part Vacant	Business & Employability	EW15
St Ninians Church Carpark, Durriss Drive, Glenrothes	Fife Council Occupied	Sustainable Transport & Parking (Car Parks)	EW13

<b>Site Address</b>	<b>Terrier Status Description</b>	<b>Responsible Team Description</b>	<b>Ward Description</b>
Unit 10, Glenwood Centre, Glenrothes, KY6 1PA	Vacant Land	Communities and Neighbourhoods (Development)	EW13
Unit 2, Glenwood Centre, Glenrothes, KY6 1PA	Vacant Land	Communities and Neighbourhoods (Development)	EW13
Braefoot Unit, 4 & 5, Rimpleton Park, Glenrothes, KY6 2BZ	Fife Council Occupied	Children & Families	EW13
Memorial Park Depot, Station Road, Thornton, KY1 1AY	Fife Council Occupied	Building Services	EW15
Markinch Footpath and Cycleway, Sappi Road, Markinch	Fife Council Occupied	Asset Management & Commercial (Misc.)	EW14

27 November 2024

Agenda Item No. 5

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## Supporting the Glenrothes Local Community Plan – CLD Summer Programme Impact Report

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**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods

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**Wards Affected:** Wards 13, 14 and 15

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### Purpose

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This report outlines the impact and outcomes from the Community, Learning and Development (CLD) led Summer Programme which received £36,118.24 of funding from the Area Committee in May this year to support CLD led activity for children, young people, and families during the summer break.

### Recommendation(s)

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The Committee is asked to:

- (1) Note that of the £36,118.24 allocated from the Local Community Planning Budget to support this CLD led activity, **£22,286.68 was spent as agreed**, with an overall **underspend of £14,400.38**.
- (2) Note that impact and outcomes achieved through programme delivery align with Glenrothes Area Community Plan priorities

### Resource Implications

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These funds in total have been allocated from the Glenrothes Area Local Community Planning Budget.

The overall project underspend will remain within the Glenrothes Area Local Community Planning Budget.

### Legal & Risk Implications

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There are no legal or risk implications arising from this report. All work will be coordinated by a steering group of partners and will comply with all necessary regulations.

### Impact Assessment

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An Equality Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation took place with young people that currently attend existing Youth Work programmes, and with the three High Schools and their associated Cluster Groups.

Partners met to plan an Area wide approach and agreed to signpost into and support this CLD programme.

Each of the funded projects within the proposal collated session and programme evaluations in consultation with participants.

## 1.0 Background

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- 1.1 Youth Work Provision provided by the Communities and Neighbourhoods Service is funded on a term time basis covering 40 weeks per year. Historically additional funding from the Local Community Planning Budget has supported school holiday activity.
- 1.2 The Glenrothes Area CLD Team designed a programme of activity that considered staff capacity, requests from young people, children and families and partner provision.
- 1.3 This year's activity was based largely on the success of last year's Summer CLD Activity Provision.

## 2.0 Project Delivery

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- 2.1 During the seven weeks of the schools' summer holidays a range of CLD programmes took place as outlined at Area Committee in May '24 (Appendix 1). These initiatives were led by CLD staff and supported by a wide range of partner organisations, activity providers and volunteers (Appendix 2)
- 2.2 '**Summer in the Park**' was a weekly family event, held outdoors at the Lomond Centre, each Wednesday for 5 weeks of the summer holiday. A range of activities were provided by various partners (Appendix 2), providing opportunities for families to benefit from a range of outcomes including learning new skills; making new friends; social interaction; improving confidence; improving knowledge around wildlife and nature; respite from challenging home circumstances. Over the five sessions a total of **440 adults, and 737 young people and children** participated in activities provided. The overwhelmingly positive experience and feedback from families has been summarised and captured in Appendix 3.
- 2.3 The **SHAPE** (Summer Holiday Activity Programme Experience) was a CLD led scheme, providing activity for 4 days during each of the seven summer weeks. Each Wednesday SHAPE participants were accompanied by CLD staff to take part in Summer in the Park. Children and young people aged 5 to 12 years old were identified and referred into the programme by colleagues in Social Work, Schools and Residential Accommodation. A wide variety of experiences were provided, including a mixture of fun and learning group activity, both indoors and outdoors, benefitting **179 children** and supported by **8 Young Volunteers**. Parents, carers, children and young people overwhelmingly evaluated the programme as a positive experience.
- 2.4 **Youth Diversion** delivered a range of diversionary, creative, and fun activity for young people at the Exit Centre for five weeks, and the Lomond Centre for 7 weeks, every Wednesday and Friday evening. A total of **123 young people**, aged from 12-17,

benefitted from Youth Work led programmes that encouraged improved socialisation, confidence and learning together.

- 2.5 **Youth Inclusion** – this weekly meet up engaged **13 young LGBTQI people** at the Lomond Centre over the seven weeks of the holiday period, providing a chance for this group to socialise and participate in constructive activity in a safe and supportive environment.
- 2.6 **Outdoor Youth Diversion** – weekly daytime and evening outdoor activities, three times per week for each of the summer’s seven weeks, supported **36 young people** referred by our three High Schools having been identified as vulnerable through their increased likelihood to participate in risk taking behaviour. Most of these young people engage with CLD services out with the summer holiday period as part of CLD’s schools programme helping to provide continual constructive engagement and relationships with Youth Work staff between school terms.
- 2.7 **P7 Transitions** – 12 children referred by cluster primary schools for Glenrothes High School catchment area participated in activity for four weeks of the holidays that sought to support them with building positive relationships and confidence to help with the transition to secondary school.
- 2.8 **Information and Activity Stalls-** Multi-agency stalls in the Kingdom Centre, led by our Welfare Support staff and supported by the wider CLD Team, provided two four-hour interactive information stalls at the Kingdom Centre. Activity involved budget related interactions and signposting for adults, along with activities for children and young people. Information about the other summer provisions and financial support were made available for families.
- 2.9 **Drone Project-** A creative media project, one of our Senior Youth Workers supported **eight young people** to use drones to create video footage and photos of the Summer in the Park activity. The staff member and young people have spent time since the holiday period editing the footage, which will be made available online once this has been completed.
- 2.9.1 **Volunteer Support-** Our Community Learning and Development team supported a total of **26 adult and youth volunteers** to help run these programmes.
- 2.9.2 **Overall Project Cost:** The overall project underspend of £14,400.38 was due to a combination of factors including overestimation of the cost of some activities; reduced numbers of staffing required to facilitate some activities.

### 3.0 Conclusions

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- 3.1 The summer holiday period can be a challenging time for many children, young people, and families in the Glenrothes Area. The extended seven-week school holiday this summer will have compounded these challenges.  
  
This funding ensured that the Glenrothes Area CLD Team could lead on and deliver a series of constructive activities that delivered on outcomes including experiential learning, fun activities, outdoor and indoor physical and adventure activity, family engagement and youth diversion, increased socialisation, healthy eating and nutrition.
- 3.2 Schools and parents report that a lack of structure and constructive activity during the school holidays can not only be challenging for families during the holiday period but can also impact negatively on the ability of many children and young people to settle back into the new school term once the holiday period is over.



This programme has sought to, in part, mitigate this issue by targeting children and young people who may be particularly vulnerable to these challenges through a referral process.

- 3.3 Food was provided at every activity, in partnership with Café Inc provision, which helped ensure that children and young people directly benefitted from healthy and nutritious meals during this prolonged school break.
- 3.4 Strong partnership planning and support in delivering this programme was crucial in ensuring a comprehensive, varied and balanced summer provision that all children, young people and families across the Area could access.
- 3.5 Funding from Glenrothes Area Committee and Café Inc ensured that cost was not the barrier it may otherwise have been to the **1095 children and young people, 440 parents and carers, and 26 adult and youth volunteers** who were able to take part in learning, fun, healthy and social activities provided by the CLD Summer Plan.

### List of Appendices

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1. Summer CLD Activity Plan and Costings
2. Supporting Partners and Activity Providers
3. Summer in the Park Impact Statements

### Report Contact

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**Summer 2024 CLD Provision**

Service/Team	Proposal	Priority family group/s targeted	Additional Funding Required
Glenrothes CLD	<b>Summer in the Park</b> – free family events every week throughout the summer holidays offering different opportunities and activities for families in the Glenrothes and surrounding areas 1-4pm each Wednesday (weather permitting)	Target and encourage low-income families to participate in Summer in the Park	Staffing £2,100.58 Materials £2,057.00 Hospitality £334.00 Entertainment £2,500 Welfare Stall at Park - £300  <b>Total Cost            £7291.58</b>
Glenrothes CLD	<b>SHAPE – 4 days a week x 7 weeks (excluding public holidays)</b> Summer Holiday Activity Programme targeted at vulnerable children/young people in the Glenrothes area identified by schools, social work, colleagues and community groups 10am-2pm. Partner contribution from Auchmuty & Dovecot Tenants & Residents Association for use of mini-bus (in kind)	Children identified as vulnerable and from low-income families referred through Social Work, Education, and local community connections.	<b>£ 12672.10 Staffing</b>
Glenrothes CLD	<b>Youth Diversion – Exit Community Centre</b> (twice weekly x 5 weeks) delivering indoor/outdoor activities on a Wednesday and Friday evening. Partner contribution from Auchmuty & Dovecot Tenants & Residents Association for use of mini-bus (in kind)	Young people from disadvantaged and low-income families	<b>£ 2398.86 Staffing</b>
Glenrothes CLD	<b>Youth Diversion – Lomond Centre</b> (twice weekly x 7 weeks) delivering indoor/outdoor activities on a Wednesday and Friday evening. Partner contribution	Young people from disadvantaged and low-income families	<b>£ 2465.10 Staffing</b>

	from Auchmuty & Dovecot Tenants & Residents Association for use of mini-bus (in kind)		
Glenrothes CLD	<b>Drone Project</b> - staff hours for a creative media project to cover the whole CLD summer programme for children and young people which includes drone footage, photos, training young people and provide visible evidence of the impact of the CLD summer projects.	All children and young people participating in CLD summer programme with appropriate permissions for image and video recording and distribution	<b>£ 1285.20 Staffing</b>
Glenrothes CLD	<b>P7 Transitions</b> - Young People referred by primary schools for Glenrothes HS catchment that have been identified as needing support with building relationships for going in to secondary school.	Young people from disadvantaged and low-income families.	£1512 staffing £300 outdoor activities £300 minibus  <b>Total = £2112</b>
Glenrothes CLD	<b>Outdoor Youth Diversion</b> – outdoor activities targeting young people identified by Education and Partner agencies as vulnerable at risk through holidays (Day & Evening sessions 10am – 4pm & 5.30pm – 9.30pm) This	Young people referred to CLD provision from Education, Pupil Support Services.	£6264 staffing £900 outdoor activities £600 minibus  <b>Total = £7764</b>
Glenrothes CLD	<b>Stall Events at the Kingdom Centre</b> – Multiagency but led by Welfare staff, interactive learning and support alongside sign posting and advice.  Budget related activities for young people to participate in, while their parents are taking part in other activities. Information about financial support families may be entitled to.  Thursday 4 <sup>th</sup> July 10-2pm Tuesday 23 <sup>rd</sup> July 10-2pm  (Stall location in the centre to be confirmed end of June)	Families and Adults.	<b>£200 - resources and giveaway.</b>

**£36188.84**

## Appendix 2

# Summer in the Park 2024

<b>Partner Organisations</b>
The Royal Scots Dragoon Guards
Community Payback Team
Health Promotions NHS: Tobacco
Fife Council Play Development Team
Fife Council Early Years Team
Cosy Kingdom
Social Security Scotland
Glenwood, Glenrothes & Auchmuty High Schools and Primary Schools Cluster Groups
FEDCAP Scotland
Fife Police
Homestart Glenrothes
Fife Gingerbread
Fife Council Active Schools
<b>Activity Providers</b>
Squigglyfaces
Drocket Dragon
The Bouncy Castle Man
Clairville Alpacas
Eden Garden Petting Zoo

# Summer in the Park 2024

Outdoor & Indoor fun, learning, healthy eating, adventures and fun activity for Families, Children and Young People

## Participant Feedback:

**1095** Children and Young people

**440** Parents & Carers

**26** Adult & Youth Volunteers

***72 % of participants asked to rate their experience gave it 10 out of 10!!***

**Lots of parents told us that Summer in the Park helped ease the stress of a long and often expensive holiday period**

“It's a great afternoon out and fab that's it's free, including the lunch. Keeping kids amused over the holidays can cost a fortune so this is a great help”

“As a parent this helped reduce the stress during the holidays which are already expensive”

“Brilliant day for the kids. So well run. And staff are amazing and so helpful making sure everything goes smoothly”

“So nice to see in current climate! So many people are excluded from the right to have fun and socialise because of financial constraints”

### **Community**

“There was a real sense of community and of being included and involved”

“My kids loved the outdoor stuff and interacting with other children”

## Appendix 3

“The best part was socialising and making new friends”

### **Activity**

“Lots for the kids to do, lovely staff and the lunches are an added amazing bonus.”

“My kids loved it, and the staff are so friendly. Amazing, thanks!!”

“We loved doing the activities with the kids outside”

### **Family**

“Absolutely brilliant fun for all the family!!”

“I took my kids to these events and now with my grandsons “

“It’s amazing that you provide this free event for kids when everything is so expensive means parents can take the kids out for a fun day and not to have to worry about how much it costs “

### **New Experiences**

“I enjoyed trying new activities”

“Trying archery and walking on stilts was great fun!”

“We loved making the musical instruments”

“For the first time we played tennis and badminton with my kids, tried archery and played the trombone!”

### **Learning**

“I learned some new healthy and cheap eating ideas”

“I have learned how to be more patient!”

“He’s got better at holding pens and pencils, learning how to take his turn and having patience with other children.”

### **Socialising**

“It really helps my children with their confidence and social skills”

“My 6-year-old daughter is getting better around larger crowds every week at the Lomond Centre”

“She seems more confident asking for things herself”

“It’s such an important part of the kids holidays to keep them involved. “

## Appendix 3

### **“What would you say to the people who make Summer in the Park happen?”**

“Thank you so much for making summer more memorable for my full family. As family with not very much we've been able to enjoy time together out the house with no worries. “

“So nice to see in current climate! So many people are excluded from the right to have fun and socialise because of financial constraints “

“This year’s location is much more accessible with better parking and easier to access with prams etc”

“I just feel this is such an important part of our community and would love it to continue”

“I really love what you are doing and keep going this is a huge help for the community”

“Please keep this going. It's good for all ages, children learn from playing and make new friends.”

“It is an excellent event that the community appreciate and utilise. We would love to see this continue.”

“Lomond centre summer holiday was amazing! Can't wait for next year. My son and I love it”

“I would thank them for providing a safe and exciting space for the kids to enjoy”

“We look forward to coming every week”

“Thank you so, so much. Please don't ever stop doing these. Your hard work is much appreciated. “

“Thank you for allowing the children these opportunities”

“Thank you so much. Would be happy to contribute a small sum to help keep it all going. “

“I think it’s fantastic that they can find such an event for everyone to have a fun family day out. “

“Amazing! You have gone above and beyond!”

“Keep doing it please! “

“Advertise more!”

“Thank you! It’s great to have this on our doorstep and please keep it up”

***“Thank you so much!! “***

27 November 2024.  
Agenda Item No. 6

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## **Glenrothes Anti-Poverty Report: 2024**

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**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods Service

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**Wards Affected:** 13,14 &15

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### **Purpose**

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The purpose of this report is to update members on the activity and outcomes related to the Anti-Poverty work currently being undertaken in the Glenrothes area, in alignment with the priorities contained within the Glenrothes Area Community Plan. This report covers the period from April 2024 to September 2024.

### **Recommendation(s)**

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The Committee is asked to note and comment on the progress in terms of activity and outcomes for the Glenrothes area.

### **Resource Implications**

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There are no specific resource implications highlighted within this report that require agreement as much of the activity has been subject to previous reports to this Committee to seek funding. The level of expenditure related to anti-poverty work can be found on the appendix document to this report.

Members will be aware that the spend profile of this budget is routinely provided as part of each Ward meeting.

### **Legal & Risk Implications**

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There are no legal or risk implications based on this report.

### **Impact Assessment**

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An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

### **Consultation**

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There has been consultation with partners across the Glenrothes area in the production of the Plan4Glenrothes, with anti-poverty work being a key area of priority. The most recent Plan 4 Fife update has a strong focus on recovery and renewal, with tackling poverty and preventing crisis at the heart of this. Ongoing discussions at the Glenrothes Against Poverty (GAP) Group have supported the development of these approaches.



## 1.0 Background

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- 1.1 Local areas across Fife have been tasked with creating anti-poverty mitigations that specifically meet the needs of each locality. On that basis, there will be variations to approaches across Fife based on localised differences such as rurality or demographics, alongside area specific data.
- 1.2 The local area Anti-Poverty and Community Recovery budgets have supported local grass roots organisations across the area to work alongside the Council and Third Sector Partners to implement anti-poverty interventions and mitigations.
- 1.3 The GAP group consists of key local partner organisations from Fife Council, Health and Social Care, 3<sup>rd</sup> sector and Voluntary groups, who meet bi-monthly. The GAP is an organised network that identifies need and challenges and agrees on local priorities and actions.

## 2.0 Issues and Options

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- 2.1 Key priority areas of the Glenrothes Against Poverty (GAP) Plan are:
  - Reducing Food Insecurity
  - Income Maximisation
  - Improving Access to Services
  - Crisis / Cost of Living Support
  - Mental Health and Wellbeing
  - Increasing Information Sharing
- 2.2 In addition to the Local Community Planning Anti-Poverty budget, other funding sources have supported the delivery of anti-poverty provision across the Glenrothes area.
  - Central Fund to support Warm Welcome provision
  - Central Fund for warm item packs for distribution across the area.
  - Community Recovery Fund (CRF). On the 22<sup>nd</sup> September 2022, Cabinet Committee approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for CRF, including the allocation of £9m across the 7 area committees. The Glenrothes allocation was £1.3M

## 3.0 Conclusions

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- 3.1 The key activities noted in the appendix to this report represent a robust and tailored approach to the needs of our local communities. Members are asked to fully consider the approach and continue to work with officers to make further improvements as required.
- 3.2 The advantages of taking a local approach include the ability to develop and implement provision based on information specific to the Glenrothes area. This is achieved through strong collaboration and links between Glenrothes Area grass roots groups, Third Sector providers and the Local Authority.
- 3.3 While much of the provision seeks to address immediate needs such as food provision and a warm space, there is a concerted effort to incrementally increase the focus of our collaborative provision on preventative measures and wrap around support.
- 3.3 The work highlighted in the appendices to this report demonstrate a commitment to tackling poverty in the Glenrothes area using an evidence based and strong collaborative approach.
- 3.4 The work highlighted addresses a key theme of the Glenrothes Area Community Plan 2023-26, 'Tackling Poverty'.

## **List of Appendices**

1. Appendix 1 – Annual Anti-Poverty Report

### **Background Papers**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- [Glenrothes Area Local Strategic Assessment 2022](#)
- [Cost of Living Support – Funding and Priorities, Report to Cabinet Committee on 12th September 2024, Agenda Item 4.](#)
- [Cost of Living – Winter Programme 2023/24 Report to Cabinet Committee 5th October 2023 Agenda item 4](#)

### **Report Contact:**

Rowan Young  
Local Development Officer, Glenrothes Area  
5th Floor West, Fife House  
Email: [rowan.young@fife.gov.uk](mailto:rowan.young@fife.gov.uk)

**Indicative Appendix – Annual Anti-Poverty Report**  
**Glenrothes Area Committee**

**AREA CONTEXT**

Glenrothes area sits in the centre of Fife, around 30 miles north of Edinburgh and 25 miles south of Dundee. The town of Glenrothes is the third largest in Fife behind Dunfermline and Kirkcaldy. Glenrothes was one of Scotland first new town areas, and although established to house mainly mining workers and their families, it transformed into a centre for electronics and technical industries, particularly papermaking. The area now relies heavily on public services and the service industry sectors, as well as manufacturing. Due to the development of major industrial and housing estates, many of Glenrothes town’s boundaries merge with the neighbouring towns and villages.

**POPULATION**

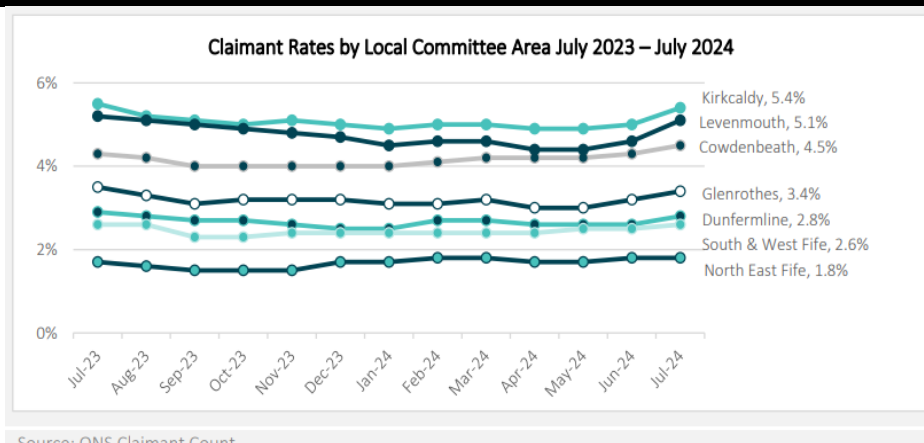
	<b>Glenrothes Central and Thornton</b>	<b>Glenrothes North, Leslie and Markinch</b>	<b>Glenrothes West and Kinglassie</b>	<b>Glenrothes Area</b>	<b>Fife</b>
<b>Total population</b>	15,287	18,641	15,896	49,824	374,730
<b>Children (0-15 years)</b>	2,811	3,174	3,056	9,041	63,680
<b>Working age (16-64 years)</b>	9,338	11,290	9,714	30,342	231,635
<b>Older adults (65+ years)</b>	3,138	4,177	3,126	10,441	79,415

NRS 2021 Population estimates. For further information see Glenrothes area profile [Glenrothes-Area-Profile.pdf \(fife.scot\)](#)

## LABOUR MARKET

July 2024	Claimant Rate	Monthly change	Annual change	Claimant Count	Monthly change	Annual change
Cowdenbeath	4.5%	+0.2 ↑	+0.2 ↑	1,160	+50 ↑	+60 ↑
Dunfermline	2.8%	+0.2 ↑	0.0	1,060	+65 ↑	-20 ↓
Glenrothes	3.4%	+0.2 ↑	-0.1 ↓	1,030	+50 ↑	-35 ↓
Kirkcaldy	5.4%	+0.4 ↑	-0.1 ↓	1,985	+160 ↑	-20 ↓
Levenmouth	5.1%	+0.5 ↑	-0.1 ↓	1,145	+95 ↑	-40 ↓
North East Fife	1.8%	0.0	+0.1 ↑	860	+10 ↑	+35 ↑
South & West Fife	2.6%	+0.1 ↑	0.0	795	+40 ↑	-10 ↓

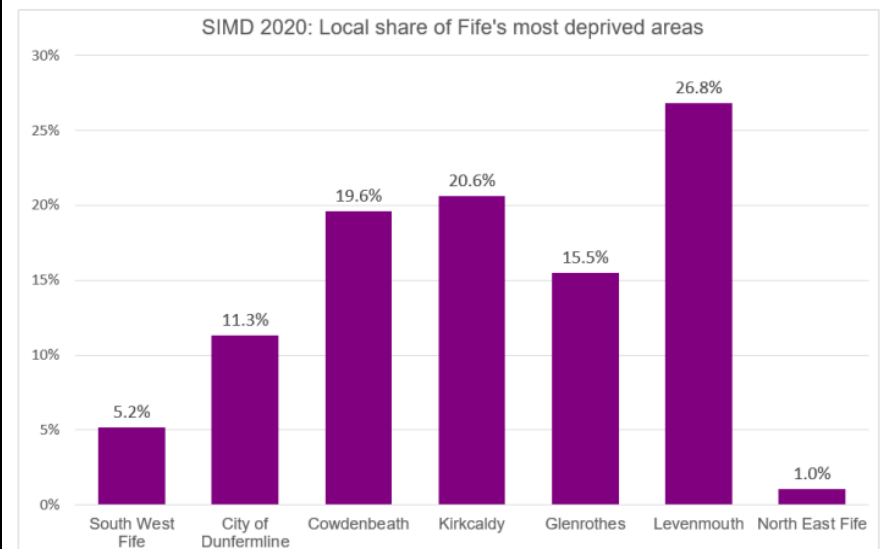
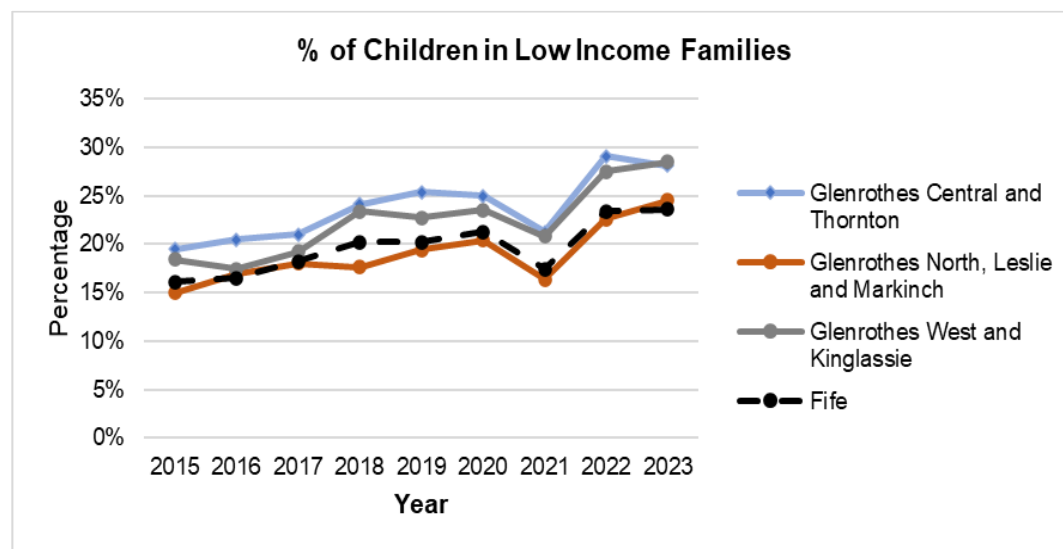
Source: ONS Claimant Count



JULY 2024	Glenrothes Area	Fife
<b>Claimant rate</b>	3.4%	3.5%
<b>Female claimants</b>	3.0% (470)	3.0% (3,555)
<b>Male claimants</b>	3.8% (560)	4.0% (4,480)

ONS Claimant Rate. For further information see monthly economic updates [Economy | InvestFife](#)

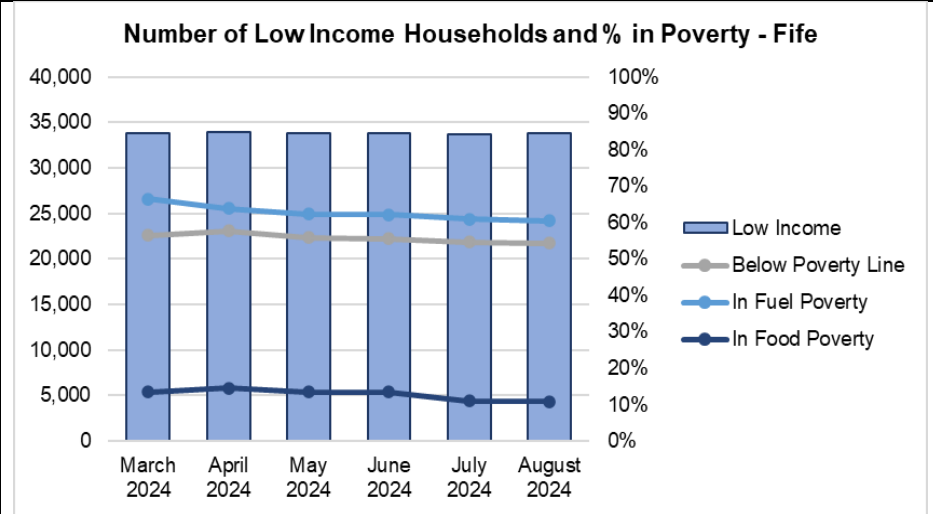
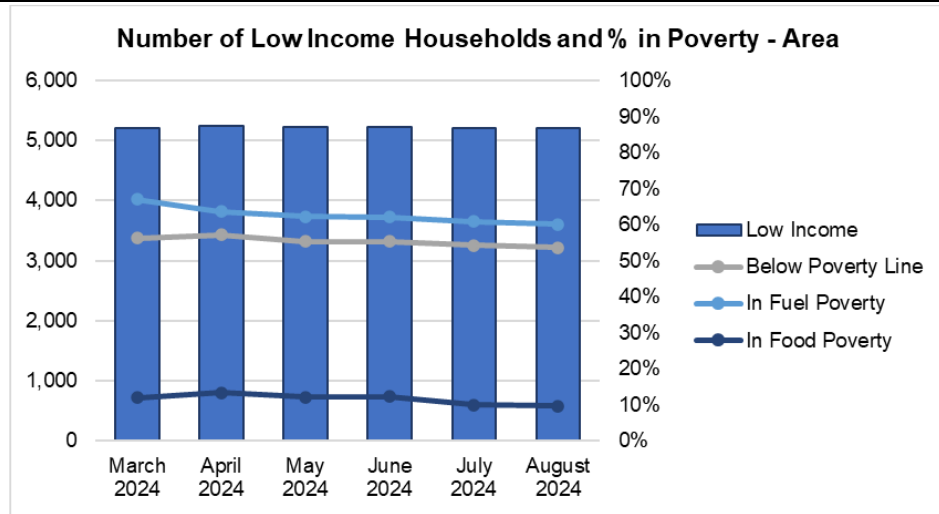
## POVERTY AND DEPRIVATION



	Glenrothes Central and Thornton	Glenrothes North, Leslie and Markinch	Glenrothes West and Kinglassie	Glenrothes Area	Fife
<b>Children in low income families (relative poverty)</b>	28.1%	24.5%	28.5%	27.4%	23.6%
<b>% of working age employment deprived</b>	11.6%	9.4%	11.7%	10.8%	9.4%
<b>% of total population income deprived</b>	15.3%	11.4%	15.6%	13.9%	11.9%

DWP Children in Low Income Families: local areas statistics: [Children in low income families: local area statistics 2014 to 2022 - GOV.UK](https://www.gov.uk/government/statistics/children-in-low-income-families-local-area-statistics-2014-to-2022)

## LOW INCOME FAMILY TRACKER

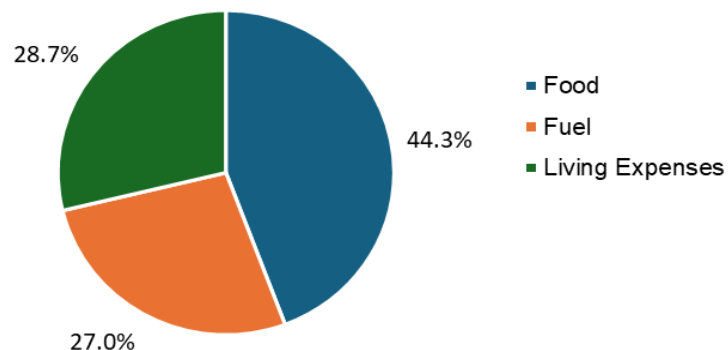


AUGUST 2024	Glenrothes Central and Thornton	Glenrothes North, Leslie and Markinch	Glenrothes West and Kinglassie	Glenrothes Area	Fife
No of low income households	1,790	1,759	1,661	5,210	33,770
No of households below poverty line	978	911	908	2,797	18,336
No of households in fuel poverty	1,085	1,040	1,009	3,134	20,424
No of households in food poverty	179	168	159	506	3,652

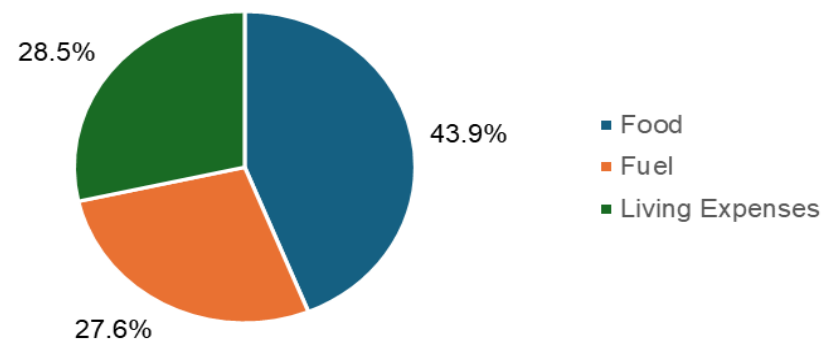
Data taken from the Low Income Family Tracker (LIFT)

## SCOTTISH WELFARE FUND – CRISIS GRANTS

Percentage of Awards - Area  
(April 2024 - August 2024)

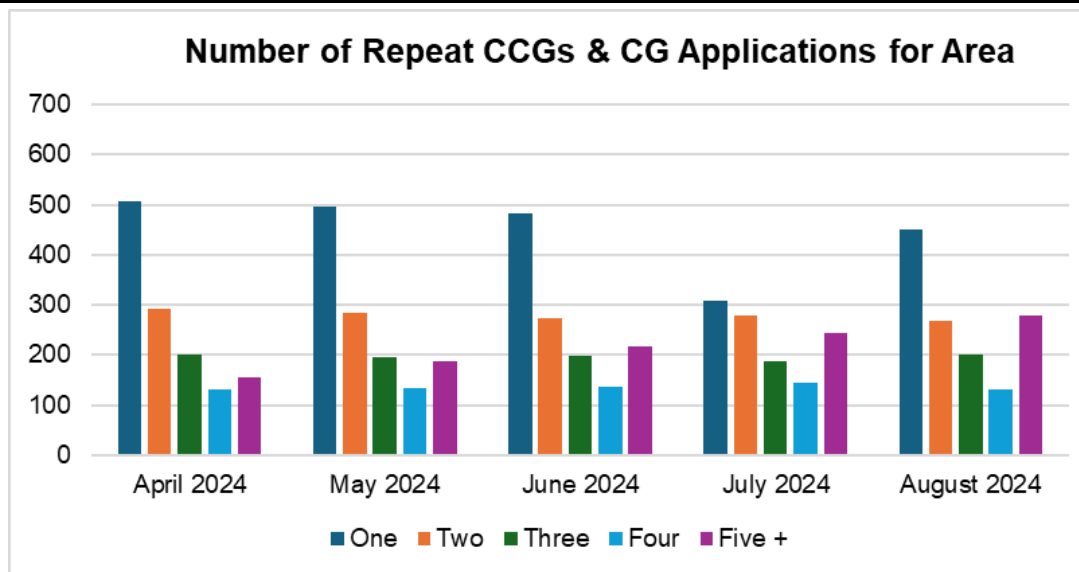


Percentage of Awards - Fife  
(April 2024 - August 2024)



SCOTTISH WELFARE FUND (April 2024 to August 2024)	Glenrothes Area	Fife
<b>Crisis Grants – Total Amount Awarded</b>	£129,525	£958,024
<b>Crisis Grants – Amount Awarded for Food</b>	£75,834	£553,679
<b>Crisis Grants – Amount Awarded for Fuel</b>	£28,860	£219,070
<b>Crisis Grants – Amount Awarded for Living Expenses</b>	£24,831	£185,275

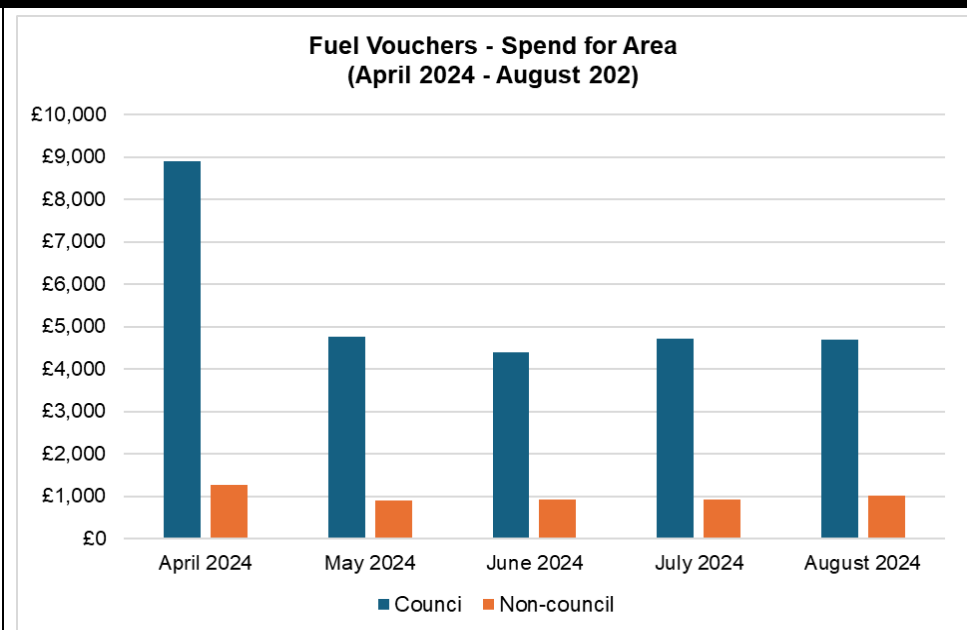
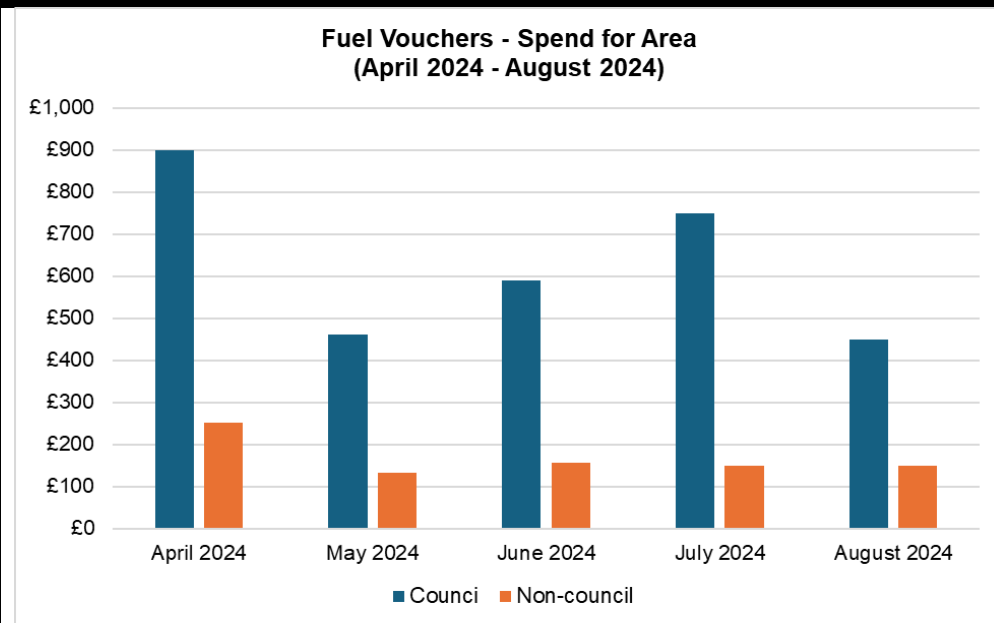
## SCOTTISH WELFARE FUND - REPEAT APPLICATIONS



NUMBER OF REPEAT COMMUNITY CARE GRANT AND CRISIS GRANT APPLICATIONS (April 2024 to August 2024)	Glenrothes Area
One	2,246
Two	1,397
Three	984
Four	678
Five or more	1,081



## FUEL BANK REFERRALS

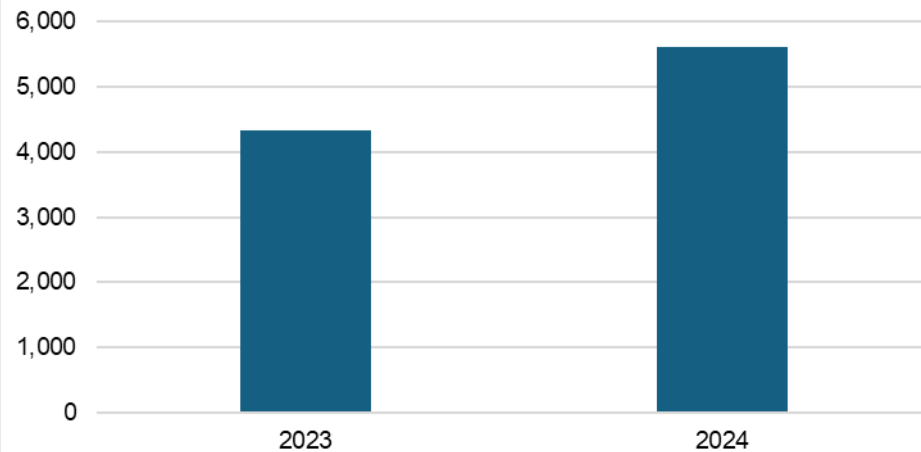


REFERRALS AND SPEND (April 2024 – August 2024)	Glenrothes Area
<b>Total Amount of Referrals Council Tenants</b>	98
<b>Total Amount of Spend Council Tenants</b>	£3,151
<b>Total Amount of Referrals Non-Council Tenants</b>	26
<b>Total Amount of Spend Non-Council Tenants</b>	£839

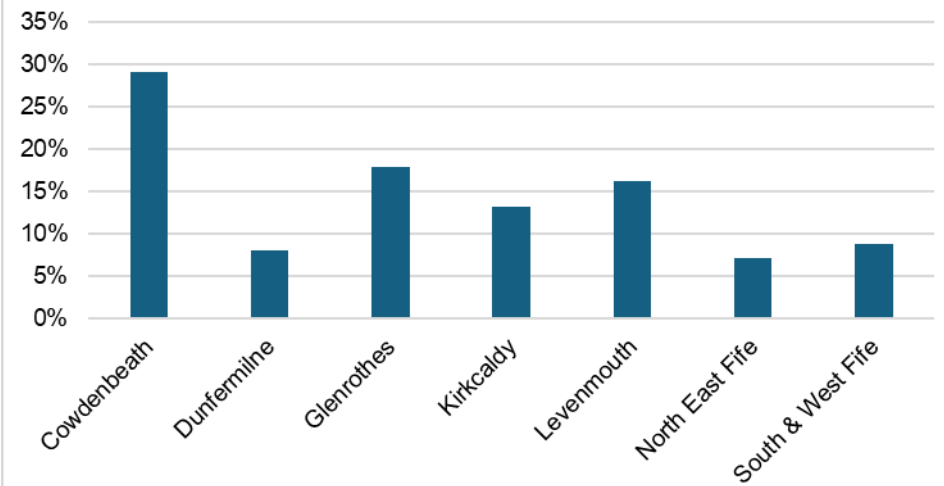
## CAFÉ INC

Café Inc is a free lunch club for children, young people and families in Fife. It is free for anyone to use, no referrals are needed.

Number of Meals - Easter 2023 / 2024 Comparison for Area



Percentage of Meals per Area - Easter 2024



CAFÉ INC Easter 2024	Glenrothes Area	Fife
Number of Meals Provided	5,615	31,525
% of Total Meals Provided	18%	

## AREA ANTI-POVERTY ACTIVITY / PROJECTS MONITOR

Budget	Allocation	Spend	Balance
£135,000	£135,000	£68,630	£66,370
Project	Amount	Outcomes	Update
Spring in the Park - CLD Donna	£300	Structured activities in Riverside Park on both Wednesdays during Easter School holidays.	
Easter Youth Activity Programme-CLD Shirley	£3,807	SHAPE Project -structured activity programme for 50 young people, 10am-2pm 5 days over 2 weeks Easter holidays.	
Icebreakers Project – CLD Tessa	£1,697	Glenwood & Glenrothes High Schools, supporting 14 S4 towards employment or education. Working with partners in Police, Fife Leisure, Outdoor Education and CLD.	
Glenrothes Easter Diversion	£1,140		
Pitcairn Senior Citizens	£800	Seniors summer trip bus hire & Christmas party. 25 members, who mostly live alone, meet weekly. Seniors suffered during COVID and meeting up helps with social isolation and mental health.	Senior groups we support are dropping in our area. We want to encourage these groups to meet up, especially in small villages.
Collydean Running Costs	£5,000	To help with staff wages and running costs of the Centre.	
CLD Summer Programme	£36,189	Summer at the Lomond Centre. Free family fun every Wednesday from 10 <sup>th</sup> July for 5 weeks of school holidays. Activities, sports & arts & crafts.	
Gingerbread Good Food, Good Mood	£2,000	Good Food, Good Mood – about reducing social isolation, making small, sustainable changes how to approach food and encourage family food & improve physical & mental health.	
Castle Furnishing	£5,000	The Poverty Action Group & Welfare Team send referrals, people in crisis, in need of white goods	

White Goods & Home help		fridge/freezers, washing machines & beds/bedding. This project expects to support over 50 families.	
Icebreakers -CLD Kevin	£1,600	Project to include S4 pupils, who are not engaging in education, supporting them in employability & education progression routes. Working with partners in Police, Fife Leisure, Outdoor Education and CLD. 28 young people will be taking part in this project.	
Ladybird Nursery Nurture Project	£1,200	Over the 4 holiday periods within the school year, we plan to have approx. 70 families meet up, where we will provide activities & learning opportunities.	
Collydean October Activities	£4,897	To support the holiday programme running in the Collydean area.	

Other Grants	Amount	Spend	Outcomes	Update
Warm Welcome	£40,000	Projected spend - £40,000	To provide a Warm Welcome venue with activities including food and refreshments. In addition - all groups were asked to demonstrate the preventative work taking place e.g. signposting to Welfare Support Workers, Benefit Check, cost of living support and Fuel Support.	In 23-24 we funded 15 Warm Welcomes with the funding for this being allocated.
Welfare Discretionary Fund	£5000	£2470.69	The Welfare Support workers discretionary fund supports people with various funding. This	This is used as a crisis support fund through the Welfare Support Workers along with providing a hot

			includes Food vouchers, fuel top ups and Job Clubs lunches.	lunch every Friday job club. The food is prepared by volunteers.
Winter Warmer Packs	£3335	£3335	To provide winter warmer packs to support people over the winter period. These packs will support people over the winter months, especially with the increased costs in energy bills.	50 x Electric Throws 50 x Hooded Blankets 50 x Warmer Packs in canvas bag (Inc. Fleece, scarf, gloves, hat, fleece blanket, insulated mug, hot water bottle, gripper socks)

### Community Recovery Funded Projects (Anti-Poverty focus)

Project	Amount	
ADTRA Community Van	£14,965	Community Van
Welfare Support Assistant x 2	£156,716	2 x Welfare Support Assistants for the Glenrothes Area.
Glenrothes Community Sports and Health Hub	£26,500	Community Kick about and Children Activity Group
YMCA	£27,316	Addressing Poverty through music
Fife Gingerbread	£16,563	Gingerbread Mini's
Fife Big Hoose Hub	£18,730	Big Hoose Co-ordinator
St Andrews Environmental Network	£42,346	Fuel Poverty Support – Glenrothes
Bikeworks	£40,000	Social Bike
Homestart	£28,700	Family
Collydean Community Centre	£37,972	One Stop Community Hub
Life Skills	£14,940	Life Skills project – Increasing knowledge and skills. A partnership project with various community organisations local to Glenrothes.

### Glenrothes Against Poverty – Focus Areas

Reducing Food Insecurity

Income Maximisation

Improving Access to Services
Crisis / Cost of Living Support
Mental Health and Wellbeing
Increasing Information Sharing

27 November 2024

Agenda Item No. 7

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# Common Good and Settlement Trust Funds Annual Report 2023-2024

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**Report by:** Eileen Rowand, Executive Director (Finance and Corporate Services)

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**Wards Affected:** All

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## Purpose

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The purpose of this report is to advise members of the current status of the Common Good and Settlement Trust funds in the area and relevant fund activities over the financial year 2023-2024.

## Recommendations

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Members are asked to:

- (1) note the information contained in the relevant appendices for the various Common Good funds and Trust Funds; and
- (2) continue to support the disbursement of Trusts funds to suitable projects which also include the amalgamation of individual trusts and where appropriate the dissolution of individual trusts including transferring the funds to suitable 3<sup>rd</sup> party organisation who are providing similar support to local priorities.

## Resource Implications

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None.

## Legal & Risk Implications

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There are no known legal or risk implications.

## Impact Assessment

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An EqIA has not been completed and is not necessary as the report does not propose a change or revision to existing policies and practices.

## Consultation

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Consultation has taken place with Place Directorate and Fife Cultural Trust.

## 1.0 Background

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- 1.1 Annual reporting is one of a suite of measures designed to ensure that Fife's Common Good and Trust funds are managed and reported in a way that reflects best value for the organisation.
- 1.2 Historically, the Common Good Fund has comprised both capital and revenue balances. The capital balance consists of assets which are heritable property, long term debtors and investments. The revenue balance comprises current assets held in the Council's accounts on behalf of the relevant fund.
- 1.3 Settlement Trusts comprise several individual trusts and bequests specific to a defined geography which were brought together in 2014 following consultation with Community Councils and the charities regulator OSCR and/or Lord Advocate. A list of Settlement Trust and a statement of fund balances is contained in Appendix 4.
- 1.4 Non-Settlement Trusts cover more than one geography or were designated for a specific purpose. A list of Non-Settlement Trusts and a statement of fund balances is contained in Appendix 4.

## 2.0 Common Good and Trust Fund - Key Elements

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### 2.1 Revenue Account

#### Income

- 2.1.1 The cash income received during the financial year is mainly from rents, interest on investments and external interest. Income from net gain on revaluation is a result of the revaluation of the fund's investments at the year end.

#### Expenditure

- 2.1.2 In line with the Council's policy, the first call on the Common Good Fund and Trusts funds is maintenance of heritable property. Disbursements / grants and other expenses are also funded from the Funds.
- 2.1.3 The amount spent on property costs and disbursements / grants are detailed within appendix 2.
- 2.1.4 The net effect of the income and expenditure on a Common Good and Trust account results in a surplus or deficit for the particular year. For 2023-24 there was a surplus which resulted in an increase to Revenue Reserves of £20,214.

### 2.2 Projects Supported in 2023/24

#### Common Good

- 2.2.1 Common Good funds dispersed funding for projects totalling £4,710, detailed in appendix 2.

#### Settlement Trusts

- 2.2.2 Settlement Trusts across Glenrothes, dispersed no funding in 2023/24.

#### Non-Settlement Trusts

- 2.2.3 Non-Settlement Trusts across Glenrothes, dispersed no funding in 2023/24.



## 3.0 Balance Sheet

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### 3.1 Long Term Assets

#### Heritable Property

- 3.1.1 Heritable Property comprises land and buildings held on Common Good and Trust accounts. In the main, this is municipal buildings and recreational land of various kinds.
- 3.1.2 The attached accounts reflect the assets held on the Common Good Balance sheet and the Trust Funds as at 31st March 2024. A complete list of all Common Good assets relative to this Area is also attached at Appendix 3.

#### Investments

- 3.1.3 In addition to heritable property, each Common Good and Trust Fund also has investments. These investments form part of the fund's capital balances. Investments are made using the Council's standard investment strategy to maximise income to the fund.
- 3.1.4 The heritable property and investments represent the capital balances.

### 3.2 Current Assets

- 3.2.1 The cash & cash equivalents comprise of monies held in the Council's bank account which receive internal interest from Fife Council.
- 3.2.2 The investments, cash & cash equivalents, plus debtors and less creditors, represents the revenue balances which for 2023-24 is £594,903.
- 3.2.3 The revenue account and balance sheet form the financial accounts for the Common Good Fund and Trusts, and this is attached as Appendix 1 to 4 to this report.
- 3.2.4 The funds available for disbursement at 31<sup>st</sup> March 2024 are £262,205.

## 4.0 Moveable Property

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- 4.1 Moveable property held as part of the Common Good and Trusts comprises everything that is not land or buildings, e.g., Council Chains of Office, furniture, ceremonial robes and so on. A list of these assets can be found on the Common Good Register.

## 5.0 Conclusions

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- 5.1 This report and its Appendices are intended to give members greater information on the relevant Common Good and Charitable Trusts Funds.

### List of Appendices

- Appendix 1 – Combined Financial Statement and Balance Sheet  
Appendix 2 – Rental Income breakdown; Grants breakdown; Outstanding Grants  
Appendix 3 – Property Asset breakdown  
Appendix 4 – Charitable Trusts financial Statement  
Appendix 5 – Statement of uses for Settlement Trusts

## **Background Papers**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- [Fife Council Annual Accounts 2023/2024](#)
- [Common Good Register as at 31/03/2024](#)

## **Report Contacts**

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Norman Laird  
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**Financial Statement and Balance Sheet**  
**Total Glenrothes Area Common Good Funds**

<b>2022-23</b>	<b>Revenue Account</b>	<b>2023-24</b>
£		£
	<b>Income</b>	
(1,307)	Income from Rents (Appendix 2)	(1,137)
(4,032)	Interest from cash balances	(12,020)
(17,238)	Interest from Investments	(14,121)
(60,014)	Other Income	(170)
<b>(82,591)</b>		<b>(27,449)</b>
	<b>Expenditure</b>	
5,000	Grants	4,710
1,636	Other Expenditure	0
<b>6,636</b>		<b>4,710</b>
<b>30,854</b>	(Increase) / Decrease in Investments value	<b>2,525</b>
<b>(45,101)</b>	<b>(Increase) / Decrease in Revenue Reserve</b>	<b>(20,214)</b>

<b>31 March 2023</b>	<b>Balance Sheet</b>	<b>31 March 2024</b>
£		£
	<b>Property Assets</b>	
10,003	Heritable Property	10,003
2,509,635	Property Leased to Fife Council	4,048,784
<b>2,519,638</b>		<b>4,058,787</b>
	<b>Other Assets and Liabilities</b>	
331,879	Investments	329,354
238,874	Cash & Cash equivalents	262,205
3,936	Debtors	3,343
0	Creditors	0
<b>574,689</b>		<b>594,903</b>
<b>3,094,327</b>	<b>Net assets</b>	<b>4,653,690</b>
(2,519,638)	Capital Reserves	(4,058,787)
(574,689)	Revenue Reserve (incl Investments)	(594,903)
<b>(3,094,327)</b>	<b>Total Reserves</b>	<b>(4,653,690)</b>

<b>Movement in Property Assets &amp; Capital Reserves</b>	<b>£</b>
Heritable Property - Capital Expenditure	0
Heritable Property - Gain / Loss on disposals	0
Heritable Property - Depreciation & Revaluation	0
Leased Property - Depreciation & Revaluation	1,539,149
	<b>1,539,149</b>

## Appendix 1 (cont)

Financial Statement and Balance Sheet  
by individual Common Good Fund

Leslie

Markinch

Revenue Account	2023-24	2023-24
	£	£
<b>Income</b>		
Income from Rents (Appendix 2)	(1,137)	0
Interest from cash balances	(10,159)	(1,861)
Interest from Investments	(7,975)	(6,146)
Other Income	(170)	0
	<b>(19,441)</b>	<b>(8,008)</b>
<b>Expenditure</b>		
Grants	4,710	0
Other Expenditure	0	0
	<b>4,710</b>	<b>0</b>
(Increase) / Decrease in Investments value	<b>1,426</b>	<b>1,099</b>
<b>(Increase) / Decrease in Revenue Reserve</b>	<b>(13,305)</b>	<b>(6,909)</b>

Balance Sheet	31 March 2024	31 March 2024
	£	£
<b>Property Assets</b>		
Heritable Property	10,003	0
Property Leased to Fife Council	1,098,843	2,949,941
	<b>1,108,846</b>	<b>2,949,941</b>
<b>Other Assets and Liabilities</b>		
Investments	186,005	143,349
Cash & Cash equivalents	219,061	43,144
Debtors	1,888	1,455
Creditors	0	0
	<b>406,955</b>	<b>187,948</b>
<b>Net assets</b>	<b>1,515,801</b>	<b>3,137,889</b>
Capital Reserves	(1,108,846)	(2,949,941)
Revenue Reserve (incl Investments)	(406,955)	(187,948)
<b>Total Reserves</b>	<b>(1,515,801)</b>	<b>(3,137,889)</b>

**2023-24 Rental Income Breakdown**

<b>Description</b>	<b>£</b>
<b>Leslie</b>	
10.23 Acres, Town Lands	450
Lease of land at Croftoutertly	300
Land for Sewer Barony	3
Leslie Golf Club	234
Wayleave Barony	150
<b>Total Glenrothes Area Common Good Rental Income</b>	<b>1,137</b>

**2023-24 Grants**

<b>Description</b>	<b>£</b>
<b>Leslie</b>	
Shin Rail Fencing	4,710
<b>Total Glenrothes Area Grants</b>	<b>4,710</b>

**Outstanding Grants from previous financial years**

<b>Description</b>	<b>£</b>
Leslie Playpark Replacement	5,000
<b>Total Glenrothes Area Grants</b>	<b>5,000</b>

## Analysis of Common Good Fund Property Assets

<b>Leslie</b>	
	<b>NBV (£)</b>
<b>Heritable Property Assets</b>	
Agricultural Land, Back Braes, Leslie	10,000
Leslie Common (East), The Common, Leslie	1
Goat Field, Front Row Croftouterly, Leslie	1
The Goats (footpaths), The Common, Back Braes, Leslie	1
	<b>10,003</b>
<b>Property Assets Leased to Fife Council</b>	
Quarry Park & Common, Back Braes, Leslie	906,328
Meadows Park (West Common), Mansfield, Leslie	1
Greenside Car Park, Leslie	192,514
	<b>1,098,843</b>
<b>Other Property Assets</b>	
Greenside Garage Site, Greenside, Leslie	1,000
Leslie Golf Club Car Park, Backbraes, Leslie	0
Amenity Land, Mansfield, Front Row Croftouterly, Leslie	0
The Green, Greenside, Leslie	0
Monks Walk Recreation Ground, Monks Walk, Leslie	0
	<b>1,000</b>
<b>Markinch</b>	
	<b>NBV (£)</b>
<b>Property Assets Leased to Fife Council</b>	
Markinch Town Hall, Betson Street, Markinch	1,456,414
John Dixon Park, Main Street, Markinch	1,252,686
Betson Street Car Park, Markinch	240,840
The Hill, Stobcross Road, Markinch	1
	<b>2,949,941</b>
<b>Other Property Assets</b>	
Markinch War Memorial	0
Traffic Island	0
Shrub Bed	0
<b>Total</b>	
Total Heritable Property	10,003
Total Leased to Fife Council	4,048,784
Total Other	1,000
<b>Total</b>	<b>4,059,787</b>

2023-24 FINANCIAL STATEMENT - TRUSTS & FUNDS GLENROTHES AREA		2023-24 Income and Expenditure				Balances Held at 31st March 2024		
		Grants Awarded	Bank & Investment Interest	(Gains) / Losses on Investments	(Surplus) / Deficit for year	Investments	Cash at Bank (incl Debtors)	Total
	Area	£	£	£	£	£	£	£
<b>Settlement Trusts</b>								
Leslie		0	(109)	13	(96)	1,732	796	2,527
<b>Other OSCR Registered Trusts</b>								
<u>Raemore Mortification</u> Benefit the poor of the parish	Kinglassie	0	(140)	11	(129)	1,424	1,717	3,141
<u>Miss FL Lawson's Executory</u> Upkeep of Star Hall	Star	0	(43)	3	(40)	359	590	949
<u>A A Wilkie Trust - Children</u> Supply toys to children in hospital at Christmas.	Thornton Fever Hospital (now Cameron Hospital)	0	(6)	0	(5)	52	76	128
<b>Other Trusts &amp; Funds</b>								
<u>A. A. Wilkie Trust - Clock</u> Lighting of Town Clock	Markinch	0	(6)	0	(6)	54	79	133
<b>Graves Dressing Funds</b>								
Leslie Cemetery	Leslie	0	(223)	15	(208)	1,903	3,057	4,960
Siewwright Leslie	Leslie	0	(8)	0	(7)	64	104	167
Markinch Cemetery	Markinch	0	(502)	33	(469)	4,287	6,883	11,170
* Ex Fife County Council Burial Grounds	Ex Kirkcaldy	0	(671)	44	(627)	5,760	9,178	14,937
* Other Burial Grounds	District Council	0	(6)	0	(6)	52	85	137

\* These two funds are shared across the area committees covering the Former Kirkcaldy District Council area

### Charitable Purposes

These are the charitable purposes recognised in section 7(2) of the Charities and Trustee Investment (Scotland) Act 2005.

- a) The prevention or relief of poverty.
- b) The advancement of education.
- c) The advancement of religion.
- d) The advancement of health.
- e) The saving of lives.
- f) The advancement of citizenship or community development (including rural or urban regeneration).
- g) The advancement of the arts, heritage, culture, or science.
- h) The advancement of public participation in sport.
- i) The provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- j) The advancement of human rights, conflict resolution or reconciliation.
- k) The promotion of religious or racial harmony.
- l) The promotion of equality and diversity.
- m) The advancement of environmental protection or improvement.
- n) The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.
- o) The advancement of animal welfare.
- p) Any other purpose that may reasonably be regarded as analogous to any of the preceding purposes.



27 November 2024

Agenda Item No. 8

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## PROPERTY TRANSACTIONS

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**Report by:** Alan Paul, Head of Property Services

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**Wards Affected:** 13

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### Purpose

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The purpose of this report is to advise Members of action taken using the list of officer Powers in relation to property transactions.

### Recommendation(s)

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The Committee is asked to note the contents of this report.

### Resource Implications

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There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

### Legal & Risk Implications

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There are no legal or risk implications arising from these transactions.

### Impact Assessment

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An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

### Consultation

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All consultations have been carried out in relation to this report.

## 1.0 Background

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- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

## 2.0 Transactions

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### 2.1 Leases by the Council – New Leases

#### 2.1.1 Units 24 and 25 Fife Food & Business Centre, Faraday Road, Glenrothes

Term:	4 years
Rent:	£18,066 per annum
Tenant:	Peel Tech Ltd

## 3.0 Conclusions

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- 3.1** These transactions are reported back in accordance with the List of Officers Powers.

### List of Appendices

1. N/A

### Report Contact

Author Name	Michael O’Gorman
Author’s Job Title	Service Manager
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27 November 2024

Agenda Item No. 9

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## Glenrothes Area Committee Workplan

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**Report by:** Eileen Rowand, Executive Director, Finance & Corporate Services

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**Wards Affected:**

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### Purpose

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This report supports the committee's consideration of the workplan for future meetings of the committee.

### Recommendation(s)

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It is recommended that the committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

### Resource Implications

---

Committee should consider the resource implication for Council staff of any request for future reports.

### Legal & Risk Implications

---

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

### Impact Assessment

---

None required for this paper.

### Consultation

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The purpose of the paper is to support the committee's discussion and therefore no consultation is necessary.

## 1.0 Background

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- 1.1 Each Area Committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

## 2.0 Conclusions

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- 2.1 The current workplan is included as appendix one and should be reviewed by the committee to help inform scrutiny activity.

### List of Appendices

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1. Workplan

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

### Report Contact

Helena Couperwhite  
Committee Services Manager  
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Email- [helena.couperwhite@fife.gov.uk](mailto:helena.couperwhite@fife.gov.uk)

<b>Glenrothes Area Committee of 22 January 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Local Area Economic Profiles (December 2024)	Business and Employability	Peter Corbett	
OnFife Six-Monthly Update	Fife Cultural Trust	Karen M Taylor, Sheona Small	
Community Recovery Fund Outcome Report	Communities and Neighbourhoods Service	Chris Mieзитis	
Glenrothes Area Community Learning and Development (CLD) Plan	Communities and Neighbourhoods Service	Chris Mieзитis	

<b>Glenrothes Area Committee of 2 April 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Area Roads Programme 2025-26	Roads & Transportation	Vicki Storrar	
Health and Social Care Locality Planning - Glenrothes	Health and Social Care	Fiona Mckay, Jacquie Stringer-fc	

<b>Glenrothes Area Committee of 11 June 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Glenrothes Area Committee Forward Work Plan			
Glenrothes Linked Together - Update	Police Scotland		
Safer Communities Team Update Report	Housing Services	Brian Westwater, Dawn Jamieson	
Operational Briefing on Policing Activities within Glenrothes area - 1 April 2024 to 31 March 2025	Police Scotland		

<b>Glenrothes Area Committee of 11 June 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Scottish Fire and Rescue Service Local Plan Annual Performance Report - 1 April 2024 to 31 March 2025	Scottish Fire & Rescue Service		

<b>Glenrothes Area Committee of 1 October 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Annual Local Transportation Plan	Roads & Transportation	Emma Gilmour-ts, Susan Keenlyside	

<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Pupil Equity Fund	Education	Angela Logue, Zoe Thomson	
Town Centre Masterplan - Glenrothes	Business and Employability	Ronnie Hair	
Riverside Park Improvement Plan 2020 - 2030: Update	Communities and Neighbourhoods Service, Business and Employability	Kevin Okane, Lisa Edwards-bs	
On-Street Car Parking	Roads & Transportation	Jane Findlay, Emma Gilmour-ts	
Participatory Budgeting Glenrothes High Schools	Communities and Neighbourhoods Service, Education	Chris Mieztis	
Active travel plans/routes, Glenrothes Area	Roads & Transportation	Allan Maclean, Susan Keenlyside	
Tanshall/Macedonia Regeneration	Housing Services		

<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Housing Revenue Account - Selling Lock Ups within mixed tenure blocks (update)	Housing Services	Joan Lamie, Donna Christie	
Workshop on local area housing plan		Charlotte Stitchell	