

Cabinet Committee

Council Chamber, 6th Floor, Fife House, North Street,
Glenrothes / Blended Meeting



Thursday, 10 October 2024 - 10.00 am

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of meeting of the Cabinet Committee of 12 September 2024. 3 - 9
4. **COMMUNITY WEALTH BUILDING - PROGRESS REPORT** – Report by the Head of Property Services. 10 - 27
5. **SCHOOL CLOTHING GRANT - ELIGIBILITY CRITERIA** – Report by the Head of Revenue and Commercial Services. 28 - 30
6. **FIFE COUNCIL ELECTRIC VEHICLE STRATEGY** – Report by the Head of Roads and Transportation Services. 31 - 49
7. **CABINET COMMITTEE - OUTSTANDING REMITS FROM COMMITTEES** 50 - 52

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

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3 October 2024

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BLENDED MEETING NOTICE

This is a formal meeting of the committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way.

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments, please switch cameras off.

THE FIFE COUNCIL - CABINET COMMITTEE - BLENDED MEETING

Committee Room 2, Fife House, North Street, Glenrothes

12 September 2024

10.00 am - 1.05 pm

PRESENT: Councillors David Ross (Convener), Tom Adams (substituting for Councillor Cara Hilton), David Alexander, David Barratt, John Beare, James Calder, Altany Craik, Colin Davidson (substituting for Councillor Judy Hamilton), Linda Erskine, Derek Glen, Brian Goodall, Peter Gulline, Gary Holt, Allan Knox, Kathleen Leslie, Rosemary Liewald, Carol Lindsay, Sarah Neal, Ross Vettrano, Craig Walker and Jan Wincott.

ATTENDING: Ken Gourlay, Chief Executive; Eileen Rowand, Executive Director (Finance and Corporate Services), Les Robertson, Head of Revenue and Commercial Services, Tracy Hirst, Finance Operations Manager, Emma Lennon, Accountant, Mary McLean, Legal Services Manager, Helena Couperwhite, Committee Services Manager, Michelle McDermott, Committee Officer, Legal and Democratic Services, Fiona Allan, Service Manager, Kirsty Mcelroy, Service Manager and Nicola Harris Lead Officer, Human Resources, Finance and Corporate Services; Michael Enston, Executive Director (Communities), Sheena Watson, Team Manager, Communities, John Mills, Head of Housing Services, Joan Lamie, Service Manager and Donna Christie, Lead Officer, Housing Services, Communities Directorate; and Michael O'Gorman, Service Manager, Property Services, Place Directorate.

APOLOGIES FOR ABSENCE: Councillors Fiona Corps, Judy Hamilton and Cara Hilton.

278. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 22.

279. MINUTE

The committee considered the minute of the Cabinet Committee meeting of 15 August 2024.

Decision

The committee agreed to approve the minute.

280. COST OF LIVING SUPPORT - FUNDING AND PRIORITIES

The committee considered a report by the Executive Director (Communities) proposing priorities for continuing funding of cost-of-living support in 2024/25. Members were asked to review the evaluation of the programme to date and to consider extending flexibility for the allocation of Community Recovery Funding.

Decision

The committee:-

- (1) noted the delivery and learning from the provision of cost-of-living support programme 2022/23 and 2023/24;
- (2) agreed the allocations proposed for temporary funding in 2024/25 noting the need for flexibility between headings;
- (3) agreed the extension of the Community Recovery Funding flexibility into 2025/26; and
- (4) noted that the reference to "Boiler Repair and Handy Service" in Appendix 1, - "Handy Service" was included as a separate item; and that there should be no negative figures in the "Budget Remaining" columns in Appendix 2 - the minus sign (-) should be removed.

281. BUDGET 2025-28 UPDATE

The committee considered a report by the Executive Director (Finance and Corporate Services) updating members on the General Fund Revenue Budget for 2025-28 following a review of the council's financial planning assumptions and planned approach to achieve a sustainable and balanced budget.

Decision

The committee noted:-

- (1) the updated financial planning assumptions;
- (2) the continuing uncertainty around those planning assumptions; and
- (3) the planned approach to achieve a sustainable and balanced budget for 2025-26 onwards.

282. REVENUE MONITORING 2024-25

The committee considered a report by the Executive Director (Finance and Corporate Services) providing a strategic overview of Fife Council's finances and reporting on the current forecast position for 2024/25.

Decision

The committee:-

- (1) noted the worsening high level financial position as detailed in the report;
- (2) noted that there were ongoing financial impacts and pressures which continued to be managed by services with an element of protection from financial risk being accounted for centrally;
- (3) instructed Executive Directors to identify plans to mitigate overspends in order to manage within overall service budgets in the current year and ensure strong financial management;

2024 CC 150

- (4) approved the proposal to de-commit £8.752m of balances;
- (5) noted that detailed monitoring reports would be submitted to the relevant Scrutiny Committees; and
- (6) requested that Scrutiny Committees ensured an appropriate level of support and challenge in relation to financial reports.

283. CAPITAL INVESTMENT PLAN - PROJECTED OUTTURN 2024-25

The committee considered a report by the Executive Director (Finance and Corporate Services) providing a strategic financial overview of the Capital Investment Plan and advising on the provisional outturn for the 2024/25 financial year.

Decision

The committee:-

- (1) approved the Capital Investment Plan re-profiling as detailed in Appendix 1 of the report to deal with carry forward budgets from 2023/24 into later years of the plan;
- (2) noted the projected outturn position and that the level of financial risk continued to be heightened due to the impact of inflation and supply chain challenges;
- (3) instructed Services to plan projects within the approved resource within the Capital Investment Plan;
- (4) noted that more detailed capital outturn reports for 2024/25 would be submitted to relevant Scrutiny Committees;
- (5) noted that budget variances would be managed by the appropriate Directorate in conjunction with the Investment Strategy Group; and
- (6) noted the updated prudential indicators provided.

284. HOUSING REVENUE ACCOUNT: CAPITAL INVESTMENT PLAN 2024-27

The committee considered a joint report by the Head of Housing Services, Head of Finance and Head of Environment and Building Services proposing a Housing Revenue Account (HRA) Capital Investment Plan 2024-27, aligned to council priorities for investment in component replacements, wider works and new affordable housing.

Decision

The committee:-

- (1) approved the proposed investment of £164.427m over the three years 2024-2027 for wider works which maintained existing HRA assets;
- (2) noted the investment in the Affordable Housing Programme of £216.251m and the Property Acquisitions Programme of £8.993m;

2024 CC 151

- (3) noted the planned spend on the various areas of the HRA Capital Investment Plan; and
- (4) noted the current financial position and the required borrowing of £275.018m to fund the capital plan.

Councillor Kathleen Leslie left the meeting during consideration of the above item.

285. REVISED HOUSING ESTATES MANAGEMENT APPROACH - HOUSING GARDEN FENCING POLICY

The committee considered a report by the Head of Housing Services detailing the findings from the Fencing Test of Change, developed under the Revised Housing Estates Management Approach that tested the principles and associated funding requirements to develop a Housing Garden Fencing Policy. The lessons learned from the completion of the Fencing Test of Change projects had informed the recommended policy position.

Decision

The committee:-

- (1) approved the Housing Garden Fencing Policy;
- (2) approved an annual budget of £1.7m to support the Housing Garden Fencing Policy;
- (3) noted that £1.7m budget was funded from a realignment of both HRA revenue and HRA capital budgets;
- (4) agreed that the Fencing Policy be reviewed at the People and Communities Scrutiny Committee in September 2025; and
- (5) agreed that a briefing paper be circulated to elected members detailing the process to be used in implementing the fencing policy to ensure consistency of approach across all wards.

Councillor Kathleen Leslie rejoined the meeting during consideration of the above item.

The meeting adjourned at 11.45 am and reconvened at 12.00 noon.

286. FORTH GREEN FREEPORT - DELIVERY UPDATE AND PROPOSED RATES RELIEF POLICY

The committee considered a report by the Executive Director (Place) seeking authority to progress ongoing development of the Forth Green Freeport (FGF) in conjunction with the Forth Green Freeport Operating Company and seeking approval to implement Fife Council's policy approach for the delivery of Forth Green Freeport Non-Domestic Rates relief in line with Scottish Government requirements.

Prior to discussion on the report, it was highlighted that, following guidance received, recommendation (i) should be in consultation with the Cabinet Committee Convener and not the Spokesperson for Finance, Economy and Strategic Planning.

Motion

Councillor David Ross, seconded by Councillor Altany Craik, moved the recommendations contained in the report including the change to recommendation (i) that consultation be with the Convener of the Cabinet Committee.

Amendment

Councillor Craig Walker, seconded by Councillor Brian Goodall, moved that the Area Conveners of Kirkcaldy Area Committee and South and West Fife Area Committee also be consulted as detailed in recommendation (i) of the report.

Roll Call Vote

For the Motion - 9 votes

Councillors Tom Adams, James Calder, Altany Craik, Colin Davidson, Linda Erskine, Gary Holt, Allan Knox, David Ross and Jan Wincott.

For the Amendment - 12 votes

Councillors David Alexander, David Barratt, John Beare, Derek Glen, Brian Goodall, Peter Gulline, Kathleen Leslie, Rosemary Liewald, Carol Lindsay, Sarah Neal, Ross Vettrano and Craig Walker.

Having received a majority of votes, the amendment was accordingly carried.

Decision

The committee:-

- (1) delegated to the Executive Director (Place) and Executive Director (Finance and Corporate Services), in consultation with the Conveners of the Cabinet Committee, Kirkcaldy Area Committee and South and West Fife Area Committee, to progress joint working arrangements with the FGF Operating Company in line with established FGF governance processes and delivery of the economic priorities within the Fife Economic Strategy (2023-30) and the Plan4Fife (2017-2027); and
- (2) approved use of Fife Council's policy approach for the delivery of Forth Green Freeport Non-Domestic Rates relief and delegated to the Head of Revenues and Commercial Services the execution of this policy as detailed in Appendix 1 of the report.

287. WORKFORCE MATTERS: STRATEGY, WORKFORCE PLANNING AND EMPLOYEE ENGAGEMENT

The committee considered a report by the Head of Human Resources providing an update on progress in delivering the workforce strategy, Our People Matter (OPM), and updating on the plans to review and refresh the strategy for the period 2025-2028. The report also gave an update on the council's workforce planning activity, the identified key priority themes and set out the next steps in developing a Corporate People Plan. The report included information on the recent Heartbeat 2024 employee engagement survey and the workforce insight it provided.

Decision

The committee:-

- (1) noted progress in delivering the workforce strategy (OPM) and authorised the planned work including the development of a refresh OPM 2025-2028;
- (2) noted the workforce planning activity undertaken, priority themes identified and the plans to develop a Corporate People Plan 2025-2028;
- (3) agreed the objective of the council's workforce planning activity as detailed in the report; and
- (4) noted the findings from the Heartbeat 2024 employee engagement survey and the improvement work which would be undertaken.

288. APPOINTMENTS TO EXTERNAL ORGANISATIONS - CIRECO (SCOTLAND) LLP, RIVER LEVEN TRUST AND FIFE SPORTS AND LEISURE TRUST

The committee considered a report by the Head of Legal and Democratic Services seeking nominations to external organisations.

Cireco (Scotland) LLP

Councillor Altany Craik, seconded by Councillor Linda Erskine, nominated Councillor Patrick Browne as the Labour representative.

Councillor James Calder, seconded by Councillor Allan Knox, nominated Councillor Gary Holt as the Liberal Democrat representative.

River Leven Trust

Councillor Altany Craik, seconded by Councillor Linda Erskine, nominated Councillor Tom Adams (Levenmouth Area Committee) as the council's representative.

Councillor John Beare, seconded by Councillor Craig Walker, nominated Councillor David Alexander (Levenmouth Area Committee) as the council's representative.

Roll Call Vote

For Councillor Tom Adams - 11 votes

Councillors Tom Adams, James Calder, Altany Craik, Colin Davidson, Linda Erskine, Peter Gulline, Gary Holt, Allan Knox, Kathleen Leslie, David Ross and Jan Wincott.

For Councillor David Alexander - 10 votes

Councillors David Alexander, David Barratt, John Beare, Derek Glen, Brian Goodall, Rosemary Liewald, Carol Lindsay, Sarah Neal, Ross Vettraino and Craig Walker.

Having received a majority of votes, Councillor Adams was appointed as one of the council's representatives on the River Leven Trust.

Fife Sports and Leisure Trust

Councillor Altany Craik, seconded by Councillor Linda Erskine, nominated Councillor Patrick Browne as the Labour representative.

Decision

The committee:-

- (1) agreed that Councillor Patrick Browne and Councillor Gary Holt be appointed as the Labour and Liberal Democrat representatives to Cireco (Scotland) LLP;
- (2) agreed that Councillor Tom Adams (Levenmouth Area Committee) be appointed as one of the council's representatives on the River Leven Trust; and
- (3) noted that the Fife Sports and Leisure Trust's governance required that six members be appointed to their organisation and agreed that Councillor Patrick Browne be appointed as one of the council's representatives.

Councillors David Barratt and Sarah Neal left the meeting following consideration of the above item.

289. CABINET COMMITTEE - OUTSTANDING REMITS FROM COMMITTEES

The committee noted the list of outstanding remits from committees.

The committee resolved, under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, to exclude the public and press from the meeting for the following item of business on the grounds that it involved the disclosure of exempt information as defined in paragraphs 8 and 9 of Part 1 of Schedule 7A of the Act.

290. AFFORDABLE HOUSING PROGRAMME - MILESMARK DUNFERMLINE (PRIVATE REPORT)

The committee considered a joint report by the Head of Housing Services and Head of Property Services, as part of the implementation of the Phase IV Affordable Housing Programme (June 2024 - May 2029), providing details of a proposal to conclude legally binding agreements for the acquisition of land and the delivery of 12 houses for social rent at the site known as Milesmark, Rumblingwell, Dunfermline.

Decision

The committee authorised the Head of Legal and Democratic Services to enter into legally binding agreements on terms to their satisfaction:-

- (1) for the acquisition of land at the site known as Milesmark, Rumblingwell, Dunfermline; and
- (2) to enter into a Design and Build Contract for the development of 12 new council houses at the site recognising that the figure may be adjusted as detail of the proposed land was finalised.

Community Wealth Building – Progress Report

Report by: Alan Paul, Head of Property Services

Wards Affected: All

Purpose

The purpose of this report is to provide a six-monthly update in relation to the Community Wealth Building (CWB) Policy Framework approved by Cabinet Committee in April 2023.

Recommendation(s)

Cabinet Committee members are asked to:

1. note the progress made to date to deliver Community Wealth Building, and
2. note the priorities and next steps for 2025 and the intention to provide an annual report of future Community Wealth Building achievements.

Resource Implications

There are no direct resource implications arising from this progress report. Embedding CWB activity within delivery has been identified within the CWB Policy Framework approved by Cabinet Committee in 2023.

Legal & Risk Implications

There are no immediate legal implications arising from this report. Existing systems and processes will require to be redesigned to support both the implementation of a CWB approach and to influence practice and cultural shifts. This will be undertaken at a service level in line with adaptation towards a CWB model of delivery.

Impact Assessment

An EqIA is not required as this report does not propose any changes to existing policies or practices.

The Fairer Scotland Duty requires the council to consider how it can reduce inequalities of outcome caused by socioeconomic disadvantage when making strategic decisions. The strategic approach to Community Wealth Building in Fife is strongly focused on delivering fair outcomes and reducing inequality.

Consultation

This report has been developed in consultation with key council services and partners that are involved in the development and delivery of CWB.

1.0 Background

- 1.1 Community Wealth Building (CWB) is an internationally recognised approach to economic development that seeks to tackle long-standing economic challenges and transform local economies by considering the ways in which the public sector, in partnership with the private, third and community sectors, can ensure more wealth is generated, circulated and retained in communities. Positive use of public sector levers, such as commissioning and purchasing of goods and services, workforce and employment capacity and creative use of facilities and land assets, can affect social, economic and environmental change.
- 1.2 Fife Council is committed to implementing a CWB approach to how it uses its resources, across the whole organisation, in operational delivery and in the service change planning process. The council has also committed to working in partnership with other anchor organisations¹ to develop local approaches to embedding CWB systems and processes in the delivery of services across Fife. Fife Council has made a pledge to the Fife Anchor Charter, committing to long-term collaboration between anchor organisations to reframe the development of Fife's local economies and environments through CWB.
- 1.3 In April 2023, Cabinet Committee approved the CWB Policy Framework as the primary guiding policy framework through which the organisation will align to deliver the economic, social and environmental benefits set out in the Plan for Fife. This report is part of the six-monthly reporting cycle to Cabinet Committee on progress.

2.0 Progress (April – September 2024)

Governance Review

- 2.1 Fife Partnership Board agreed in May 2024 that a short review exercise be undertaken with key stakeholders (e.g. delivery board leads, programme managers, partners, partnership co-ordinators and partnership chairs) to reset and improve partnership governance arrangements.
- 2.2 The changes resulting from the review are designed to support the Partnership's Strategic Change Ambitions and leadership commitments adopted by Fife Partnership Board in 2023. These emerged from the Leadership Summit process and were set to guide Fife's approach to whole system thinking and public sector reform across the partnership. This includes putting Community Wealth Building at the heart of all that we do, specifically to:
 - actively engage and work with local business, start-ups and third sector to win more of our work
 - reach out our recruitment to local communities
 - prioritise CWB within our key strategies e.g. economy, climate, health, procurement.
- 2.3 The outcomes of the review were presented to Fife Partnership Board in August 2024 and included a proposal to stand down the Leading Economic Recovery Delivery Board and the CWB Support Group and create a new board to drive economy and wealth building.

¹ Community Wealth Building achieves its aims by harnessing the economic and social power of locally rooted institutions, referred to as anchor institutions. These institutions include local councils, health boards, universities, colleges, and housing associations, and potentially, the private sector and third sector too.

- 2.4 This proposal seeks to better integrate and align delivery of CWB and Fife's Economic Strategy 2023-2030, whilst strengthening the framing of CWB by giving it a strategic home. This will raise the profile of CWB into a wider and more influential and integrated approach.
- 2.5 The proposed new Board will have strategic oversight and planning of the Fife Economic Strategy delivery plan and CWB delivery plan. A refresh of the CWB delivery plan is currently underway but the proposal presents an opportunity to further refine actions, identify key outcomes for CWB and develop a performance framework. The proposal calls for better alignment with the economic strategy and economic indicators.
- 2.6 To aid this work, a stocktake is currently being undertaken to understand partner priorities for CWB and how they want to engage/collaborate moving forward. This is providing an opportunity to identify new outcomes, activity and a performance framework that can sit alongside a refreshed group with strengthened purpose.
- 2.7 It is also proposed that a Fife Council group is established. This group would drive forward internal CWB activity and would provide more of a conduit into 'on the ground' delivery to ensure there remains a focus on the various aspects of CWB in Fife Council.
- 2.8 A workshop is being planned for November 2024 with key partners to agree the new governance approach. Once agreed, the new structure will be established and work to embed the arrangements will be undertaken into 2025.

Life Chances Model

- 2.9 Life Chances is re-wiring existing systems and processes and changing the mainstream ways of how the council recruits by applying a CWB lens. This progressive recruitment approach was developed in Fife Council in 2023 with the intention to take structural steps to reduce socio-economic disadvantage by using the power of public resources and levers within the council's sphere of influence.
- 2.10 The model is a deliberate and mainstream shift to a 'life chances' approach to the design of employability provision and into public sector recruitment via guaranteed interviews and guaranteed jobs. It seeks to support those who find it difficult to overcome labour market challenges (such as long-term unemployment, little or no work experience, living in a jobless household, etc.) to progress into fair, sustainable work, enabling a step change in their own circumstances and supporting the local economy. Whilst also improving access to and retention in hard to fill vacancies within council services.
- 2.11 The approach involves linking employability programme participants to a paid 13-week placement in the public or third sector. Referrals can be made by Fife Council employability services and third sector employability partners to ensure opportunities are accessible for anyone on an employability pathway. During placement, participants are paid the Real Living Wage, as a minimum. Dedicated employability support is offered prior to the placement and for 12 months following transition into employment.
- 2.12 Considerable progress has been made since the last CWB progress report that went to Cabinet Committee in April 2024. That report set out the intended next steps for Life Chances. Headline outputs and outcomes are provided below alongside an update of activity taken place over the last six months to progress the next steps from the April report.
 - For the 2024/25 programme, a total of 60 placements are being offered. So far, there are 27 participants on the programme; 15 are on placements with Fife Council and 12 are with partner organisations, including one in NHS Fife.

- Five people have progressed into jobs in Fife Council and one into further education.
- Quote from Fife Council Waste Operations: “Life Chances has been an important change in recruitment policy for our Directorate. It works very well and produces quick results, where we get access to people, we would never have reached. We have transitioned participants into seasonal and permanent posts from our Life Chances pool”.
- Life Chances has been shortlisted for a Fife Business Diversity Award

Next steps agreed in April 2024	Progress update (April – October 2024)
<p>Model scale and expansion: The pilot has been implemented on a phased basis allowing for learning and scaling. The phased approach has begun with guaranteed interviews and will extend to ring-fenced / guaranteed jobs for employability participations on successful completion of the programme placement.</p>	<p>Life Chances secured the commitment to extend to ring-fenced/guaranteed jobs for successful participants in May 2024. This was agreed by CET and approved by the JNCF. Placements began offering guaranteed jobs and, so far, one participant has secured permanent employment with Fife Council.</p>
<p>Career pathways and progress – more than entry level jobs: Whilst many of the posts are entry level opportunities, they open doors to public sector career pathways across the council through the development of core and meta skills, as well as unlocking internal vacancies that can offer different opportunities. This is key to tackling poverty by ensuring people can access sustainable, secure and flexible employment with career progression to increase income and improve wellbeing.</p>	<p>Officers are considering how career progression can be built into the Life Chances model.</p> <p>Follow-ups with previous Life Chances participants will be planned to understand their experience of working in the Council, and any aspirations they have for career progression in order to better support career pathways. Case studies will also be identified for learning and future planning.</p> <p>In addition, Fife Council is part of a funding application to the Robertson Trust, which is being led by CLES. The proposed project involves identifying potential roles which may be suitable for progression opportunities for a selected cohort of employees, understanding any skills gaps and providing personalised support. CLES will be notified of the funding decision in December 2024.</p>
<p>Anchor organisation approach to progressive recruitment: The Life Chances Model provides an opportunity to support other anchor organisations to deliver the same benefits and increase the scale and impact by developing employability-led recruitment processes and testing with similar functions where there may be a locally employed workforce. NHS Fife has committed to engaging in the model with their vacancies</p>	<p>There are several active Life Chances placements now taking place in partner organisations. This includes placements in NHS Fife and the third sector (including Fife Gingerbread and Rural Skills Scotland). The third sector have been an important contributor to Life Chances, making referrals to the programme.</p> <p>Discussions are underway with other partners to consider what opportunities there are for hosting Life Chances</p>

Next steps agreed in April 2024	Progress update (April – October 2024)
and work is underway to explore this expansion.	placements in their organisations, including Fife Health & Social Care Partnership.

Procurement and Community Benefits

- 2.13 **Dunfermline Learning Campus** opened its doors to pupils of Woodmill High School and St Columba’s R.C High School at the start of the new term. During the build process, Fife Council worked with contractor, BAM, and with Fife College and their contractor, Balfour Beatty, to deliver community benefits, or Social Value, and deliver outcomes, in addition to the contract.
- 2.14 Below are the headline community benefits delivered by BAM for the school campus. All community benefits relating to the DLC are recorded, validated and reported through the Social Value Portal ([Social Value Portal | Measure, report and amplify your Social Value](#)) to give the most accurate and credible evidence of the social benefits delivered by the contract. A case study is also provided in the appendix to illustrate the impact of these benefits on the people and communities involved/impacted by the DLC.
- £33.4m of social and local economic value delivered by BAM and subcontractors. This is the total additional economic and local social value created as a result of our procurement of these schools to include the value of sub-contracts placed with local businesses, the employment of local people, apprenticeships, volunteering, and community projects. It equates to 35.26% of the contract value (£95m).
 - £21.36m of work was awarded to local microenterprises and SMEs.
 - £20.81m of the contract was spent on a local supply chain.
 - There were 107.09 local people (FTE) on the contract through the supply chain (supply chain only), 31.89 local direct employees (FTE) hired or retained through the contract and 1883.3 weeks of apprenticeships.
 - Work with community groups included 640 volunteer hours, 188 expert hours, £74,618 of community support, and £2,580 of charity support.
- 2.15 The DLC provides a tried and tested approach to maximising community benefits in large scale infrastructure projects. Future projects of this nature, like the new secondary school in Rosyth, will allow Fife Council to replicate this model and ensure Community Benefits are integrated in the project from the start. Officers are exploring how local community priorities and projects can be identified and supported through community benefits and linked into the new high school project to ensure benefits are maximised at a local level and that wealth connected to the new school directly benefits the surrounding communities.
- 2.16 To further progress the identification of **opportunities for community benefit**, a Community Benefit “Request Form” is currently being rolled out through Corporate Procurement, Delegated Procurement areas within Fife Council and through support organisations such as Fife Voluntary Action. Further communication and promotion will be undertaken as part of the Fife Business week in November. This approach will help identify the scale and scope of support required and will support procuring officers and others in matching of community benefits through suitable contracts and frameworks. In addition, further work is ongoing to develop policy, system and process to streamline and maximise opportunities around community benefits in contracts, such as utilisation of a recognised Social Value Portal (Themes, Outcomes, Measures (TOM System)).

2.17 An example of community benefits delivered in the last six months include the **Kirkcaldy & District Men's Shed**, who lease a small former changing facility in Ravenscraig Park, let to the group under the council's subsidised lease policy. Under the terms of their lease, the Men's Shed pay rent to Fife Council and are responsible for the maintenance and upkeep of the building. When let, the pavilion was wind and watertight but in basic condition only. The purpose of this project was to explore how Fife Council could better use its networks and relationships to try to help the Men's Shed improve its facility and in doing so strengthen its relationship with the group for collective benefit. In particular, the council explored the use of community benefit arrangements to support improvements to the pavilion. Property Services undertook the removal of a water tank and associated work and Corporate Procurement explored how community benefits could be used to progress additional works. Outcomes of the project include:

- Upgrades to the building's energy efficiency, functionality and aesthetics through community benefit delivery with council suppliers.
- Since the upgrades, the Men's Shed has agreed to deliver benefits in turn by refurbishing benches in the baby memorial garden adjacent to Kirkcaldy Crematorium.
- Feedback received from the Men's Shed has validated the current approach being developed for the delivery of community benefits. Whilst it is not feasible to use community benefits in this way for every building under subsidised lease, it does provide a proof of concept that can be utilised amongst key suppliers when appropriate.

2.18 The **Build Fife Programme**, which was introduced to Cabinet in April, concluded on the 29 March 2024 and, due to the success of the programme and high demand, it is anticipated that the programme will run again in 2025. The Build Fife programme was delivered by Fife Council, in partnership with Hub East Central Scotland and Tier 1 contractors, and was designed to support local construction and associated businesses with aspirations for growth whilst providing ongoing development support and guidance. Outcomes of the programme are as follows:

- Improve capability to help secure higher value contracts with Tier 1 contractors
- Access to Tier 1 contractors as part of each session
- Learn from specialist in their field, including strategy, goal setting, leadership, team building and development, marketing and procurement
- Opportunity to meet like-minded people in the construction sector.

2.19 Twelve local companies participated and the culmination of the programme was marked by a final event, where participants showcased their newfound knowledge and skills through presentations. The inaugural programme winner was Kirkcaldy-based Health and Safety training provider, Raeburn Training, who took on learning from the programme and refined their business strategy, identified skills gaps and are upskilling to build capacity. Following the programme, Raeburn Training were awarded a training contract with Fife Council Building Services team. A press release with more information can be found on the Invest Fife website - [Build Fife Programme Successfully Empowers Local Construction Sector | InvestFife](#).

2.20 The **Food for Fife Strategy and Action Plan (2024 – 2029)** was approved via Cabinet Committee on 9 May 2024 and this incorporates CWB at its heart with a strategic action plan incorporating Procurement. The Action Plan is currently progressing:

- Data Collection and mapping to support the food economy in Fife as well as supporting the proportion of public purse being spent on locally produced food.
 - Working with catering team to determine targets for local food procurement
- 2.21 The Action Plan and projects will start being delivered in 2025 will be reported on in line with Good Food Nation requirements.
- 2.22 Fife Council's **Annual Procurement Report** with key statistics including CWB activity is currently being compiled for 2023-24 and shall be presented to the Finance, Economy and Corporate Services Scrutiny Committee in due course. In addition, Fife Council's Procurement Strategy is currently being refreshed, this shall include aspirations and planned activity associated with CWB and is anticipated to be presented to an upcoming Cabinet Committee.

3.0 Priorities for 2025

- 3.1 The priority for the next 6 to 9 months is to consolidate against the gains already made and to ensure adoption of a more systematic approach to capturing and leveraging progressive roll out of CWB opportunities and benefits. This is set against moving forward on all our priority CWB pillars, and crucially doing that in partnership with local communities and partner organisations. This will be supported by the new governance arrangements.
- 3.2 As mentioned in Section 2.0, 60 Life Chances placements are being offered during 2024/25 with good progress being made to identify placement opportunities in the council, as well as in other public sector organisations, in particular NHS Fife and Fife Health & Social Care Partnership, and the third sector. Ensuring all 60 placements are filled and opportunities are maximised will be a priority for the year ahead.
- 3.3 The previous update to Cabinet in April set out the next phase of CWB, which was to prioritise pillars 3 and 4 (Land & Property and Plural Ownership, respectively). In relation to pillar 3, the Kirkcaldy Men's Shed example at paragraph 2.17 is part of wider decentralisation improvements on place-based working, exploring the responsibility for local assets and how in a balanced and sustainable way, we support local capacity building. This also ties into work on Plural Ownership (for example in relation to community asset transfer) and more generally on the development of place making and through working in partnership, the leverage we can provide to help enhance opportunities for local communities.
- 3.4 Project scoping and planning will be key to this next phase once governance arrangements are confirmed with pillars 3 and 4 being key areas of focus for operational Fife Council CWB activity.
- 3.5 In terms of Fife Partnership, a sharper focus on priorities and deliverables is needed to advance CWB through a collaborative programme. There is also opportunity for further alignment between Plan for Fife priorities. Priority development work will focus on stronger alignment of delivery, metrics, monitoring and evaluation.
- 3.6 To give time for work to take place and align with other year end reporting arrangements, for example, the Annual Procurement Report, it is the intention that officers bring an annual report, rather than a six-monthly report, on Community Wealth Building achievements to Cabinet Committee starting from April 2025.

4.0 Conclusions

- 4.1 A commitment to Community Wealth Building was made by Fife Council in 2020, with early actions focusing on engagement with other anchor organisations, the creation of effective governance models and implementation of priority measures. The introduction of a policy framework in April 2023 provided a direction to services to further implement CWB approaches within the design and delivery of provision.
- 4.2 This report provides progress against CWB action. This has seen work to refresh and reset CWB governance arrangements ensuring they are fit for future partnership and internal council delivery and monitoring. Progress continues to be made on pillars 1 and 2 (Spending and Workforce, respectively). The focus of the next six months and for 2025 will be embedding new governance structures and the scoping, development and delivery of activity under pillars 3 and 4, as well the development of metrics and measures for success and impact. At a partnership level, a collaborative programme of work will focus on creating more joined up approaches across anchor organisations.

List of Appendices

1. Life Chances case study
2. Dunfermline Learning Campus – Community Benefits case study

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Community Wealth Building - Progress Report (4 April 2024), Cabinet Committee
- [Fife's Economic Strategy 2023-2030](#)

Report Contact

Lauren Bennett
Project Manager (Community Wealth Building)
Policy & Delivery, Policy & Communications, Communities Directorate
Email: Lauren.Bennett@fife.gov.uk

Life Chances Model - Successes

The below case studies illustrate the real-life stories of some of our employability participants and their experiences of Life Chances, as well as insights from participating services.

Life Chances Candidates:

SV feels their confidence and underpinning knowledge they have gained from the workplace placement through their Life Chances opportunity has helped them overcome and address their personal issues of anxiety and lack of confidence.

Life Chances Participant, Grounds Maintenance

DB stated that the Life Chances application process motivated them to apply for their current Life Chances position as unlike other Fife Council posts it was much easier and accessible to complete unlike any other vacancies within Fife Council they had previously looked at. On being successful and gaining their Life Chances position, DB, with the encouragement from their placement supervisor and manager, successfully applied for a Seasonal Position and is enjoying their newfound career pathway.

Life Chances Participant, Waste Management

Quotes from Services:

“Life Chances has been an important change in recruitment policy for our Directorate. It works very well and produces quick results, where we get access to people, we would never have reached. We have transitioned participants into seasonal and permanent posts from our Life Chances pool”.

Fife Council Waste Operations

“Fife Council Employability Team have worked in partnership with us over several years funding paid work placements, allowing candidates from our Grounds for Growth training programme to consolidate their learning and gain experience assisting them with securing future employment within the Rural/Land based sector.”

Rural Skills Scotland Ltd (8 posts approved – 4 started, 4 in pipeline)

“Working in partnership with Fife Gingerbread to support our overarching goal of tackling child poverty, Life Chances has provided 8 lone parents' excellent opportunities to gain confidence, improve their self-esteem and re-enter the workplace. These clients are to be working as Pupil Support Assistant's in Schools.”

Fife Gingerbread (8 posts started)



On Friday 17 May Kris Moir and Martin Cooper were invited to Dulloch Park in Fife by Calais Wood Conservation Group to the official opening of their active community hub.

Through our social impact activities on WSC the team and project supported a much-needed resource for 7 community groups in the Fife Area. The team carried out enabling and remedial works, in preparation for our donation of 1x portacabin with the local authority donating another portacabin to support what is now a thriving community hub within the Fife locality.

There are several local groups using the cabins:

- ❑ Calais Wood Conservation Group (wildlife and environment)
- ❑ Duloch in Bloom (gardening and horticulture)
- ❑ Calais Wood Wombles (litter picking and environment)
- ❑ Duloch Path Group (path network maintenance)
- ❑ Falling Up Together (art and wellbeing)
- ❑ Halbeath and Duloch Community Council
- ❑ South Dunfermline Community Council

Our engagement provided groups with a physical base that provides storage, shelter, and space for volunteers to operate from. On speaking to groups at the official opening in May 224 we listened to their stories and gratitude to BAM and the WSC team. They were extremely grateful for the support they have received and explained because of BAM, we have given them an identity and an ability to nurture community resource whilst building capacity within the local area.

Furthermore, we learned that the groups can now better function and have full visibility within this community offering numerous communities support that helps to increase and enhance environmental awareness, support those with mental health matters, as well as offering engagements that are educational, creative, and supporting experiences for local people, educational and community provisions.

We look forward to further extending our support as we continue our work within the Fife area.

To see what the local groups said see the video on the QR link below or visit:

<https://youtu.be/2H-jW-c4HCY>



Positive Environment Legacy



“

The community groups should be proud of what they've achieved in the heart of Duloch. The City of Dunfermline Area Committee is delighted to be able to support projects like this.

“Building the schools at Dunfermline Learning Campus is a large investment by Fife Council. By using contractors such as BAM, who are signed up to Social Value, we're able to benefit so many more people in our communities.

Cllr James Calder, City of Dunfermline Area Committee

”

“

Fife Council & BAM very kindly gave us containers and tons of paint, boiler suits, and encouragement for our project.

We turned it into a studio-container to complement our indoor studio at the Fire Station Creative art centre in Dunfermline centre.

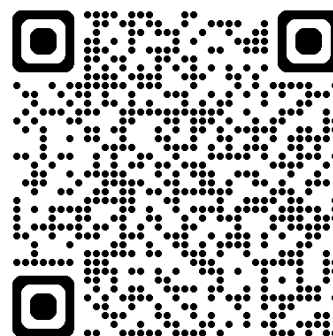
Around 10 outdoor public art projects co-created by our participants have impacted on sites & communities from Calais Woods to Maspie Den in Falkland.

Please have a look at our website and you can see the scope of our project, which is inspired by our PhD research into the House of Artists in Austria.

Community Group - Falling Up Together ”

For more information on the Falling Up Together Group use the QR code noted below or visit:

<https://www.fallinguptogether.co.uk/>



“

Through our Social Value engagements on Dunfermline Learning Campus we identified a need to support several community groups. Our team alongside our Supply Chain supported this much-needed resource in the local area by providing transportation, infrastructure and remedial works, in preparation for the donation of accommodation units.

We are delighted that our support has provided groups with a physical base and an ability to offer and nurture educational, creative and supportive community experiences whilst building capacity within and for local people in the area.

At BAM Social Value is central to our way of working and thinking and we take great pride in having the ability to extend that out to the wider communities in which we are operating within. We recognise that we are all part of the same system of society. Social Value is not just something for large company programmes, it is about how the individuals within organisations or any size come together and contribute time and money to a better, fairer and caring society.

Martin Cooper, Construction Director BAM Construction

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Narrative/ Description:

Dunfermline Learning Campus is a significant development and as part of the social value delivery- BAM, hub East Central and Fife Council are committed to working in partnership to deliver long term sustainable benefits that support the Community Wealth Building agenda.

Creating local sustainable employment and training opportunities is a priority on the project and BAM have recruited a local graduate apprentice from Woodmill High School to work on the new schools campus. Marc McGuire started as a Graduate Apprentice Surveyor in August 2021 and notes 'I am currently working on the New Woodmill and St Columbas project, which is important to me as I used to attend Woodmill High School'.

Marc went on to say 'as a child I wasn't 100% sure what I wanted to be, it changed most weeks. However, as I got older, I knew I wanted to be a surveyor. There were many aspects of the job that appealed to me. I attended Woodmill High until 6th year in order to acquire National 5s and Highers, the required qualifications for the job I wanted to do'.

BAM have a long history of working with Fife Council and over the past 14 years have recruited nine local trainees and apprentices to work on local projects, many of which have now graduated and are working full time with BAM. Marc is currently being supported through his graduate apprenticeship where he will work towards his degree in Quantity Surveying whilst gaining vital experience on a live project.

Marc states 'After I realised I wanted to be a surveyor, I noticed BAM offered this, I knew the values BAM possessed were very similar to mine, which was one of the reasons I immediately gravitated towards them. The people at BAM are incredibly friendly, I immediately felt welcome and appreciated. Furthermore, I couldn't have asked for a better team than the one I have been assigned. I enjoy the responsibility I have been given and you feel you are an important part of the team from the start. As an apprentice you are not going to understand everything immediately, it takes time. The people on my team have been very patient and informative in the opening few months of my employment. And as a bonus, the site I am working on is only 2 minutes away from my house!'

In regards to his apprenticeship course, Marc notes 'I am currently studying at University alongside my employment with BAM doing a BSc Honours in Quantity Surveying. I on a block release course. I believe studying while working is the best route available in becoming a surveyor. You essentially get the best of both worlds. The people at BAM are very supportive with the University process. The coursework I have done so far has been interesting, as well as challenging.

It is beneficial to learn about something at University, then experience the same situation in real life. It helps to better understand the coursework'.

BAM, believe that providing Early Careers is key to the future of our business. People are at the heart of what we do and we recognise that its crucial to create a diverse and inclusive environment, which nurtures our employees and encourages them to bring their best and whole self to work.



Fife Council is keen to maximise the economic benefits from our construction projects. These benefits typically include new jobs or jobs that are sustained, apprenticeships, work-placements and training.

"This apprenticeship is a great opportunity for Marc and we hope to see more Fifers benefit from future employment and training opportunities associated with Dunfermline Learning Campus.

Alan Paul, Property Services Senior Manager



Improving people's lives in our communities is integral to our projects and we continue to work closely with BAM to develop employment and training opportunities throughout the build programme.

Amanda Wright, Community Benefits & Social Value

Manager, hub east Central Scotland



Positive Environment Legacy

Use of Hydrotreated Vegetable Oil

For the generators on site we replaced the use of white diesel with Hydrotreated Vegetable Oil (HVO). HVO is considered more environmentally friendly than fossil diesel as it reduces greenhouse gas emissions **by up to 90%**.

The production and use of HVO support the transition to a low-carbon economy and reduce reliance on fossil fuels. For the New Woodmill and St Columbas High School, BAM reduced carbon emission by saving approx. 668t Co2 following the switch to HVO. Not only does this have an environmental benefit, it reduces notifiable particulate matter (PM) and nitrogen oxide (NOx) emissions in exhaust systems with no after-treatment (abatement), improving air quality. BAM as a business mandated the use of HVO across all projects for BAM direct procurement to assist with our sustainability strategy. HVO fuel is synthesised through the hydrotreatment of vegetable oils, which eliminates up to 90% of net CO2 emissions and significantly reduces nitrogen oxide (NOx), particulate matter (PM) and carbon monoxide (CO).



HVO fuel is synthesised through the hydrotreatment of vegetable oils, which eliminates up to 90% of net CO2 emissions and significantly reduces nitrogen oxide (NOx), particulate matter (PM) and carbon monoxide (CO).

Surface Water Mitigation

BAM recognises that surface water mitigation is crucial in planning, construction, and land development to prevent flooding, minimise pollution, and protect water quality. At early pre-construction stage of the project BAM engaged with the Scottish Environment Protection Agency (SEPA) to discuss the management of surface water runoff from the new high school development.

We applied for a SEPA Water Environment (Controlled Activities) (Scotland) Regulations 2011 Licence, to support our licence application we produced as Surface Water Management Plan drawing which confirmed our site control/mitigation, allowing for v-ditches, silt fencing, hay bales and soil bunds for containing the water, with settlement lagoons established to hold water prior to pumping to the settlement tanks for testing/sampling in advance of discharge to the approved water course via SUDS.





Dunfermline Learning Campus support Dunfermline Men's Shed In Fife

Through our Social Value engagements on Dunfermline Learning Campus, we engaged with 'shedders' from Dunfermline's Men Shed, who are part of The Scottish Men's Sheds Association's. Their sole focus is supporting Scotland's Shedders and their supporters to create Men's Sheds in communities to benefit health and wellbeing across Scotland.

On Friday 31 May 2024 our team facilitated a site tour for five 'shedders' at WSC with a particular focus on Mechanical Electrical and Plumbing elements.

This involved the DLC team providing a Site Walk which involved insights into the design and construction of the new campus.

This was a great experience for this community group to learn more about this flag ship project within the local community of Dunfermline, as well as offering an opportunity to make connections with a very active resource within communities throughout Scotland.



Firstly a big thanks from the guys for the guided tour, everyone got a tremendous buzz out of this.

Not only did we get a tour of the school that was built to the highest environmental standards and well equipped for delivering excellence in education, we also got an incredible insight into the design and construction of the building and its services. What is particularly interesting about this story is that one of the "shedders" works with one of BAM's suppliers and was keen to facilitate a project visit for fellow shedders.

Vice Chair Dunfermline Mens Shed



Furthermore, it's worth highlighting that this community group also engage and offer support to other community groups, Calais Wood Conservation Group at Dulloch Park that the DLC have also supported ensuring that BAM do all that we can to support the local communities in which we build our projects.

For further information about the Dunfermline Mens Shed use the QR code below or go to:

<https://sites.google.com/dunfermlineshed.org.uk/dunfermline-mens-shed/home>



Early Careers Success Stories

Since 2010, BAM have worked closely with Fife Council and local education and taken on nine local trainee and apprentices, supporting them through college and university. Four of the local trainee and apprentices who were employed directly from schools that BAM were building are currently working together on the Woodmill & St Columbas project.



**Annie Davies,
Assistant Project
Surveyor:**

Annie notes “I joined BAM straight from school as a Trainee Site Manager. My first project was a rebuild of my own high school- Waid Community Campus. After a few years at BAM, I moved into the commercial department because I felt it was more suited to me. I have since gained a first class honours degree in Quantity Surveying.

As a quantity surveyor, my role extends throughout the entire project – from tendering potential jobs; to construction on site as well as dealing with contractors

after the project has completed to finalise the project accounts. There is a real sense of camaraderie at BAM. Everyone in your team is working towards a common goal; to deliver a project on time and on budget. In regards to my career, I changed my mind a lot growing up. I went from wanting to be a vet; to a teacher, to a midwife! I had never considered construction until applying for university. Construction is a brilliant industry with endless opportunities. No matter what your qualifications or background; there is a route in for everyone.”



**Francesca Wilson,
Trainee Surveyor:**

Francesca started as a Graduate specifically employed for the new Woodmill and St Columba’s high School to assist our commercial team in the delivery of the project.

Francesca enjoys that fact that she lives on half an hour away from the site and gets the opportunity to spend a lot of her time on site gaining vital experience that will assist in her future career, and this is an aspect that she really enjoys, being able

to learn and develop her skills in a live site environment.



**Jai Thomson,
Assistant Project
Surveyor:**

Jai notes “I went straight from high school at Buckhaven into work and

university with BAM as a trainee project surveyor. I have since gained experience on Waid Community Campus, Madras College and I am now working on Dunfermline Learning Campus. I graduated with an honours degree in 2021 and I have been promoted from trainee to assistant project surveyor.

As a BAM apprentice I undertook a six year training programme, spending four days at work and one day at university. I am responsible for commercial elements in large construction projects. I have the support of experienced surveyors at work. I learn to use modern technology as well as traditional methods and I have a safe and happy workplace. What I love about construction is working in a multidisciplinary team, problem solving, the bespoke nature of works, pride in

handing over a finished product which will be used for decades. No two days are the same”.



Marc McGuire, Graduate Apprentice:

Marc notes ‘I am currently working on the New Woodmill and St Columba’s project, which is important to me as I used to attend Woodmill High School. After I realised I wanted to be a surveyor, I noticed BAM offered the opportunity and I applied. The people at BAM are incredibly friendly, I immediately felt welcome and appreciated. Furthermore, I couldn’t have asked for a better team than the one I have been assigned. I enjoy the responsibility I have been given and you feel you are an important part of the team from the start. As a bonus, the site I am working on is only 2 minutes away from my house. I am currently studying at University alongside my employment with BAM doing a BSc Honours in Quantity

Surveying. I am on a block release course and believe studying while working is the best route available in becoming a surveyor. You essentially get the best of both worlds. The people at BAM are very supportive with the University process. The coursework I have done so far has been interesting, as well as challenging. It is beneficial to learn about something at University, then experience the same situation in real life. It helps to better understand the coursework’.

“We’ve had a very successful relationship with Fife Council and hub East Central for the past 14 years, ever since being awarded Dunfermline High School in 2010. Since then, we have continuously either been live on site or in pre-con on a Fife Council project, all of which have been handed over on time to a delighted client. We are really proud of all our staff who have contributed to this long successful journey and the Fife school kids we have taken on along the way and seen graduate from University with a hope they will lead the business one day.”

Martin Cooper, Construction Director BAM



Fife Council is keen to maximise the broader economic benefits from our construction projects. These benefits typically include new jobs or jobs that are sustained, apprenticeships, work-placements and training.

Alan Paul, Property Services Senior Manager



It is our priority that every project creates employment and learning opportunities for local people. It is great to see how people from within communities in Fife have benefited from BAM’s commitment to trainees and apprentices.

Amanda Wright, Community Benefits & Social Value Manager, hub east Central Scotland

The link and QR code below covers a brief video of some of our work generating employment opportunities on WSC.

<https://youtu.be/eRjZoqwSQbg>



Local Economic Impact

On Site Catering Facilities

Through our social impact activities on WSC the team and project engaged with social enterprise, Community Focus Scotland to establish an onsite catering facility for unemployed young people within the Fife Area. This later was taken over from a company called Giraffe.

In partnership with both organisations, our client and supply chain we were able to help local people back to work on the Dunfermline Learning Campus construction site by providing an onsite catering facility for the workforce, as well as creating a catering training academy for unemployed young people and reducing poverty. Nine local people have gained training qualifications and five moved into employment.



“

The opportunity helped me by giving me more training. I've just done food and hygiene and I'm going to do bar and catering as well and go back to college and seek further qualifications.

Kiera Towson, 18, from Dalgety Bay,

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The social enterprise has been really successful with the cafe securing average takings of between **£1600 and £1700 per week** and an estimated **total spend of over £144k** across the lifetime of the project, ensuring that the cash spent is maintained within the local communities.



“

At BAM we pride ourselves in providing opportunities for those considering a career within the industry. Through these partnerships on WSC, we were able to create a unique opportunity bringing sectors together that provided a service on a live construction project that enhanced and upskilled local young people with training and employability opportunities. This is a model that we are looking to now use on our projects, viewing them as an opportunity to build capacity within and for local communities.

Martin Cooper, Construction Director BAM

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The link and QR code below covers more details about Community Focus Scotland

<https://www.youtube.com/watch?v=qPMGqaUNoao>



Positive Environment Legacy

Helping Hands Initiative

Memorial Park Community Centre in Methil, Fife, was selected to receive a free refurbishment in hub East Central Scotland's Helping Hands community initiative. Under the programme, hub East Central Scotland contractor BAM Construction is providing a range of skills labour and materials to revitalise the community centre building, helping to create a facility more suitable to the groups that use it regularly.

The team is refurbishing kitchen facilities, laying new tiles on the main hall floor and upgrading toilet facilities and the main entrance to the building. The Memorial Park Centre was chosen as the winner from a shortlist of three entries put forward by Fife Council that included Lochgelly Town Hall and Castlehill Community Centre in Cupar. The two runners up will each receive £250 to use on improvements to their facilities.

Selections were made by a panel from Fife Council and hub East Central Scotland



“

We're delighted to have made the award to a Fife community and look forward to working with our contractors and the team at the Memorial Park Community Centre to deliver the refurbishments that will revitalise the facility to the benefit their community. Adding value to the communities that we serve is at the heart of everything that we do.”

Amanda Wright, Community Benefits and Social Value Manager at hub East Central Scotland

”

“

This a generous offer from hub east Central Scotland and BAM Construction and will result in a significant transformation for the community centre.”

Robert Graham, Community Development Manager for Levenmouth area at Fife Council

”

“

The last major works to the centre were undertaken in the 1970's, so we are most grateful to have been successful in our bid. Having this refurbishment done and to such a high standard will be a major boost for the community. We look forward to work starting as soon as the pandemic restrictions allow.”

Amy Mathewson, Chair of the Memorial Park Centre management committee

”



10 October 2024
Agenda Item No. 5

School Clothing Grant – Eligibility Criteria

Report by: Les Robertson, Head of Revenue and Commercial Services

Wards Affected: All

Purpose

This report recommends the review of eligibility criteria for School Clothing Grant to ensure that those currently eligible within the Tax Credits system will continue to receive Clothing Grant once they have migrated to Universal Credit. Universal Credit has a much higher threshold for school clothing grant than the Tax Credit system. Some families currently in receipt of school clothing grant will therefore no longer be eligible.

Recommendations:

Members are asked to:-

- (1) approve changes to the School Clothing Grant policy contained within this report to ensure no parents lose the grant due to migrating from Tax Credits to Universal Credit; and
- (2) note that responsibility for maintaining the policy will transfer from Education Service to Revenue and Commercial Service going forward.

Resource Implications

None. If the recommendation is approved, it will ensure those currently eligible will continue to receive school clothing grant and will restore entitlement to those customers who have already moved onto Universal Credit out with the migration process.

Legal & Risk Implications

None.

Impact Assessment

The impact assessment (part 1) shows no detriment to any of the classes mentioned as the revised policy increases entitlement to clothing grants with no detriment to anyone else.

Consultation

Education Service, Finance Service and Communities Directorate have been consulted in development of the proposed change to this policy.

1.0 Background

- 1.1 An issue has been identified by officers whereby the current criteria for awarding school clothing grants under the existing policy is less generous to those parents who are in receipt of Universal Credit than those parents who are receiving tax credits regarding the level of earnings allowed.
- 1.2 Due to the ongoing UK government's migration of existing claimants from legacy benefits, including Tax Credits, onto Universal Credit, it has been identified that parents of 300 children could potentially lose entitlement when they are migrated onto Universal Credit in Fife.

2.0 Proposal

- 2.1 The current clothing grant qualifying conditions replicate the free school meals conditions set by Scottish Government. In addition to these, there are three further criteria that entitle a parent/carer to receive a clothing grant.

The current conditions are:

- Income Support
- Job Seeker's Allowance (Income Based)
- Employment and Support Allowance (Income Related)
- Child Tax Credit only with annual income below £19,995
- Universal Credit, with monthly earned income of no more than £796
- Support Under Part VI of Immigration & Asylum Act 1999
- Long Term Incapacity Benefit (clothing grant only)
- Widows Allowance if not in full time employment (clothing grant only)
- Child and Working Tax Credit with annual income below £19,995 (clothing grant only)

- 2.2 The proposal is to amend the qualifying criteria for clothing grants (and retrospectively apply this change for the commencement of the 2024-25 term) to update to the following:-

- Income Support
- Job Seeker's Allowance (Income Based)
- Employment and Support Allowance (Income Related)
- Child Tax Credit only with annual income below £19,995
- Universal Credit, with **monthly earned income of no more than £1666**
- Support Under Part VI of Immigration & Asylum Act 1999
- Long Term Incapacity Benefit (clothing grant only)
- Widows Allowance if not in full time employment (clothing grant only)
- Child and Working Tax Credit with annual income below £19,995 (clothing grant only)

- 2.3 In making the changes to the School Clothing Grant to conditions set out in paragraph 2.2, this will protect those customers who are being migrated from Tax Credits to Universal Credit. This will protect the existing cohort of customers and the 300 children but will also allow those customers who have moved onto Universal Credit "naturally" from 2017 who may now qualify again for the clothing grant. This will reverse the reductions seen in clothing grants awarded which have reduced between 2021 to 2024 by around 1200.

- 2.4 It is also proposed that responsibility for the School Clothing Grant policy will move from Education Service to Revenue and Commercial Services but budget responsibility will be retained within the Education Service.

3.0 Conclusion

- 3.1 The migration of those currently eligible for Tax Credits to Universal Credit will result in a reduction in those who qualify for this benefit. The recommendation would ensure that those who have been eligible for school clothing grant for their children under the tax credit system will continue to be eligible once they have moved over to Universal Credit.

Report Contacts:

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10 October 2024
Agenda Item No. 6

Fife Council Electric Vehicle Strategy

Report by: John Mitchell, Head of Roads and Transportation Services

Wards Affected: All

Purpose

The purpose of this report is to seek committee approval of the Electric Vehicle (EV) Strategy for Fife.

Recommendation(s)

It is recommended that committee approve the Fife Council EV Strategy ([Fife Council EV Strategy](#)) and summarised within the Executive Summary (see Appendix 1) and delegates to the Head of Roads and Transportation Services to make any minor amendments prior to publication.

Resource Implications

Fife Council has no capital budget assigned to the development of the public EV charging network in Fife. Therefore, officers from Roads and Transportation Services, Legal Services and Corporate Procurement are exploring development opportunities with the commercial market. This is potentially through a regional partnership approach or a long-term contract between Fife Council and a private sector Charge Point Operator.

Legal & Risk Implications

There is a risk that if Fife Council does not transition to partnership working with commercial providers, the EV network will not develop for future demand.

If a commercial concession model is to be considered, robust procurement and contractual measures would have to be developed and be subject to The Concession Contracts (Scotland) Regulations 2016. Fife Council Legal, Finance, Procurement and Estate Services would assist in the development of such a model.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Legal, Procurement and Financial Services have been consulted in the preparation of this report.

Transport Scotland and Scottish Futures Trust provided support for the development of the Fife EV Strategy.

Scottish Power Energy Network (SPEN) gave advice on the capacity constraints of the existing network and provided cost estimates of the likely grid connections.

Public consultation on the draft Fife EV Strategy was undertaken from 20 June to 19 July 2024 and attracted 256 responses (through online and email responses).

1.0 Background

- 1.1 On 28 November 2023, the Environment, Transportation and Climate Change Scrutiny Committee considered the draft Fife EV Strategy Executive Summary Report. Committee agreed to public consultation on the short-term recommendations for investment and development opportunities in the commercial market through a commercial concession model (2023 ETCCS 23 para 61 refers).
- 1.2 In September 2019, Fife Council declared a Climate Emergency and agreed to provide leadership in working with others to seek to achieve a just transition to net zero by 2045. This is outlined in the vision for Climate Fife: Sustainable Energy and Climate Action Plan (2020-2030).
- 1.3 In support of this, the Local Transport Strategy (2023-2033) promotes a just transition to net zero and the need to reduce how much we travel; switching to walking, wheeling, cycling and public transport; and zero emission vehicles.
- 1.4 In January 2022, the Scottish Government launched the Electric Vehicle Infrastructure Funding (EVIF) programme, to support the growth of public EV infrastructure. Transport Scotland is making this funding available to Local Authorities, with the aspiration this will help raise funding from the private sector to grow the public EV charging network. To be able to access this funding, Local Authorities are required to have an approved EV Strategy.
- 1.5 Currently, many houses do not have off-street parking which means home charging is not always practicable for everyone. In addition, the capacity of the existing electricity supply grid in some locations is constrained which would inhibit further expansion of EV infrastructure.
- 1.6 To support future expansion and a more accessible public EV charging network, the existing charging provision needs to expand.
- 1.7 Fife Council is working with other public bodies, Housing Associations, Community Groups, developers and business communities to help increase public charging provision.
- 1.8 Development of the strategy has been undertaken through:
 - Consideration of current UK and Scottish guidance, policies and industry technology.
 - Consultation with eFife network users, public and key stakeholder, CPOs and SPEN.
 - Analysis of EV data and modelling, to provide short-, medium- and long-term recommendations.

- 1.9 Public consultation on the strategy highlighted the following issues which are considered in the strategy.
- Desire for more EV infrastructure across Fife and for all charging types
 - Options for on-street home charging and Mobility Charging
 - Low charging tariff and for public charging to be affordable
- 1.10 The proposed approach is for a Charge Point Operator (CPO) to develop a commercial concession operating model, allowing the expansion and development of a network of accessible EV chargers.
- 1.11 Fife Council will seek grant funding through Transport Scotland's Electric Vehicle Infrastructure Fund (EVIF) to complement private sector capital investment.
- 1.12 The current back-office system, Charge Place Scotland (CPS), implemented and supported by Transport Scotland, is programmed to terminate on 31 December 2025. All Local Authorities are required to source a new back-office provider by this time. It is vital that a smooth transition occurs between the existing and new providers.
- 1.13 On 6 June 2024, Cabinet Committee agreed for Fife Council to explore joint working and procurement with other local authorities as part of Edinburgh and South East Scotland City Region Deal (ESES CRD) and EV Regional Strategy through SEStran (2024 CC 138 para 258 refers). This work is continuing and will help inform the best route to procure charging infrastructure.
- 1.14 Officers from Roads and Transportation, Procurement and Legal Services are involved in the regional collaboration, developing technical guidance and knowledge sharing for procurement, financial and operation considerations and supporting each local authority's application to Transport Scotland's EVIF.
- 1.15 The regional collaboration is looking at needs and commonality within 9 local authority areas (which include the 6 members of the ESESCRD, Clackmannanshire Council, Falkirk Council, and Dumfries and Galloway Council).
- 1.16 Pooling resources and funds to deliver common procurement documents offers potential savings across the region. Constructive discussions are ongoing to inform potential tendering procedures, tender scope and governance. It is hoped that this work will conclude in the coming months. Once concluded, an overarching Procurement Strategy will be developed to comply with existing procurement governance.

2.0 Issues and Options

- 2.1 The following issues have been considered in the development of the strategy.

Technology and Existing *eFife* Network

- 2.2 The utilisation of the current *eFife* network has been examined, including the number and type of users, and location of infrastructure, i.e. business fleet, residents and visitors. Consideration has been given to existing EV vehicles and predicted future numbers of EVs; the types of vehicles emerging, including battery size and charging capacity; the types of charging units, changing technology and where future investment is likely to focus; power requirements; and renewable energy. These aspects are detailed in Appendix 1 to this report.

Accessibility and Equitable Network

- 2.3 The strategy considers the types of users including those with mobility needs, fleet vehicles, business travellers, visitors and residents; access to off-street and on-street parking; infrastructure for fleet charging; and time periods for vehicles to charge. These considerations are detailed in Appendix 1 to this report.

Stakeholder Engagement

- 2.4 Transport Scotland and Scottish Futures Trust provided guidance on where they predict a need for infrastructure investment across Scotland.
- 2.4.1 ChargePlace Scotland and the EV Association Scotland, representing EV drivers, provided the views of current users. The wider public consultation provided views of potential users.
- 2.4.2 Initial discussions with potential CPOs included a review of what type of infrastructure they could provide and case studies of E-Car and E-Bike schemes, EV Charging Hubs, home charging and renewables.
- 2.4.3 The outcome of the engagement programme is detailed in Appendix 1 of this report.

Site Assessment

- 2.5 The site assessment was undertaken with consideration of residential, destination and on-route charging; vehicle kms per year; vehicle efficiencies; predicted vehicle sales; energy demand for charging; and areas where there is no off-street parking.
- 2.5.1 The analysis collected existing usage data, potential commercial infrastructure and recommendations for addressing proposed short-term demand to 2026, which is a requirement to apply for Transport Scotland EVIF grant.
- 2.5.2 From this, for the short-term, the Strategy proposes provision of 'charging hubs' in 80 council owned car parks across Fife (see Appendix 1 to this report).
- 2.5.3 For the medium/the longer term, the strategy proposes that EV charging infrastructure be managed and developed through CPO partnership.

Network Investment

- 2.6 It expected that somewhere in the region of £5m-£6.5m of investment may be required for the short-term recommendations. The funding for this investment would be sought from CPOs and Transport Scotland EVIF. From initial discussions, CPOs have indicated an interest in investing in Fife and utilising the existing eFife network. Further, more detailed work will be required to expand on this CPO interest.
- 2.7 Subject to committee approval, the finalised strategy will be published and promoted through the 'Our Climate Matters' communications programme.

3.0 Conclusions

- 3.1 The EV Strategy for Fife has been developed through user, community and stakeholder consultation to meet Transport Scotland's requirements and funding opportunities.
- 3.2 Delivery of increased grid capacity within the SPEN network is essential to enable the short-term element of the EV Strategy to be possible. Officers will continue to liaise with SPEN to help facilitate these improvements.

- 3.3 Funding is required to deliver the EV Strategy. An application will be made to Transport Scotland for EVIF grant funding and officers will continue investigations into investment and development opportunities in the commercial market to support the implementation of the short-term expansion plan.
- 3.4 Development of the EV network on a regional basis would appear to be a logical approach to realise economies of scale and co-ordination of network provision. The detail and nature of these investigations have yet to be concluded to allow this to be fully considered.

List of Appendices

Appendix 1 – Fife EV Approach - Executive Summary Report

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- Published 19 June 2023 - [A Network Fit For The Future: Vision for Scotland's Public Electric Vehicle Charging Network | Transport Scotland](#)
- Published 26 January 2022 - [A Network fit for the Future: Draft Vision for Scotland's Public Electric Vehicle Charging Network | Transport Scotland](#)
- Fife Council Electric vehicle Strategy, Jacobs 24 April 2023 (rev 1.5)
https://www.fife.gov.uk/_data/assets/pdf_file/0023/626162/Fife-Council-EV-Strategy-Report-Sept-2024.pdf

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Fife EV Strategy Interim Executive Summary



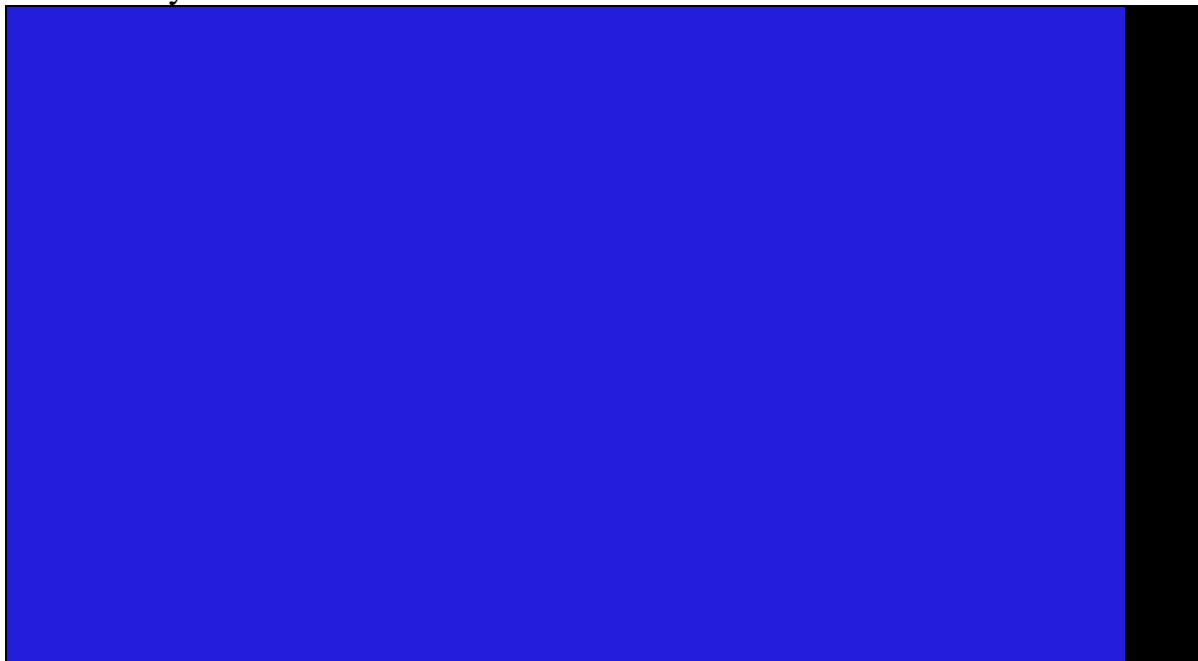
**Fife EV Approach
Executive Summary Report**

Document no: 1
Version: 5

Fife Council

EV Strategy

23 February 2024



Executive summary

The proposed approach is for Fife Council to work with a Charge Point Operator to develop a commercial concession operating model to attract investment interest, allowing the expansion and development of a network of accessible EV chargers across all settlements in Fife.

Fife Council will work with the Charge Point Operator to seek grant funding to complement private sector capital investment.

1.1 Summary of Work and Development Strategy

This report was commissioned by Fife Council to provide an evidence base and strategy for the future expansion of Electric Vehicle (EV) infrastructure in Fife. It will also provide a focus on decarbonising the Council's fleet of vehicles.

The current commercial models typically used when procuring EV infrastructure in the UK have been outlined along with potential sources of funding available to Fife Council. Following this, a recommended commercial approach has been detailed. The Distribution Network Operator (DNO) costs have been calculated by Scottish Power Energy Networks (SPEN) and have been used to assess the total planned investment cost and the capital funding required.

The exact level of expected private sector investment capital is currently unknown. However, given the balance of infrastructure required to provide suitable coverage in both populated/urban and more rural areas of Fife, it is likely that there will be a need to secure grant funding where available. This is most likely via the Electric Vehicle Infrastructure Fund (Transport Scotland, supported by the Scottish Futures Trust (SFT)), to complement private sector capital investment. It is likely that there will be a requirement for the operator to subsidise operations for a number of years in order to fully address the forecast EV infrastructure requirements in Fife.

Fife Council does not have capital funding identified to fund charging post infrastructure. Likewise, the Council does not wish to take on the associated risk and on-going maintenance and management liability. Therefore, the most appropriate approach is a commercial concession model which will transfer the short to medium-term risk to the private sector, with grant funding to support the upfront capital costs.

A joint venture approach is not recommended as this would require substantial upfront funding as well as technical input. Although this approach could perhaps provide more leverage and influence, it could be far more challenging to deliver, given the required input of the Council in working with the Charge Point Operators (CPOs).

It is recommended that as part of a concession approach, a portfolio of the required use cases is set out and the more commercially attractive locations (for example, Dunfermline, Glenrothes and St Andrews) are used to leverage commercial funding for the more rural areas. Contract terms should be agreed along this basis in order to encourage investment from CPO's that own, operate and manage EV charging infrastructure, by offering a balanced package of high demand on-routes sites near the M90 and A92 and the more rural, less lucrative sites. Contract terms, such as the length of contract and the associated Key Performance Indicators (KPI's), can be used to influence and enforce a balanced portfolio.

Initial engagement with CPOs has indicated that there is interest in operating within Fife and that there is potential for a portfolio-based approach to a concession model, mixing high and low utilisation sites. There is potential for grant funding to be used to reduce upfront costs for charging post providers, thus ensuring more low utilisation sites can be covered.

1.2 Strategy and Policy Review

There are many policies and strategies at a UK, Scotland, regional and local level that are creating an increasingly supportive framework for the transition to EV.

Key Scotland level Policies include:

- A Network Fit for the Future: Vision for Scotland’s Public Electric Vehicle Charging Network (June 2023). Including a new £60 million funding scheme for Local Authorities over the next four years;
- National Transport Strategy Delivery Plan 2020 – 2022 (2020);
- Update to the Scotland Climate Change Plan 2018 – 2032 (2020); and
- National Transport Strategy (NTS2) Second Delivery Plan – 2022-2023 (2022).

Key local Policies include:

- Fife Council Declared Climate Emergency (2019);
- Climate Fife: Sustainable Energy and Climate Action Plan (2020-2030);
- Air Quality Strategy for Fife 2021-2025;
- Fife Local Transport Strategy (2023-2033);
- FIFEplan Supplementary Guidance (2018); and
- Fife Economic Strategy 2017-2027 (2017).

This strategy and policy review has shown that there is support for Fife Council’s transition to EVs at all spatial levels, and an increasingly supportive and proactive policy and legislative framework is emerging. Specific aspects of the policies and strategies have also informed later sections of this document covering the evidence base and option development.

1.3 Technology Review

New EV models are coming into the market with larger batteries, which means that ranges are longer than previous models. This is likely to reduce ‘range anxiety’ amongst consumers and assist with increasing uptake of EVs. However, for successful uptake, EVs must become more widely available and affordable.

The lack of EV production capacity is a global issue, originating in vehicle production plants and battery production facilities across the world. This has been compounded by a microchip shortage, which has also limited the global supply of all vehicle types. Further increases in battery and EV manufacturing facilities are required to bring forward the supply needed to meet ambitious targets for decarbonisation and EV uptake.

There has been a rapid evolution of charging technology with ultra-rapid public charging posts (150kW +) being rolled out. This means reduced times for charging vehicles on-route. Slow, fast, rapid and high-power charging posts suit different locations and charging behaviours. Slow and fast charging posts suit destination charging patterns, where the driver looks to recharge at a location that they will be leaving the car for a considerable amount of time. Rapid and high-power charging posts suit on-route charging, quick recharging at destinations, and supporting the taxi trade due to their high-speed capabilities.

1.4 Electric Vehicle Charging Baseline

The baseline situation for EV charging infrastructure has been analysed and trends have been identified. The current infrastructure in comparison with surrounding Scottish Councils is outlined in Figure 1^[1]. This highlights that at an overall level, the current EV infrastructure provision in Fife is relatively good when compared to other parts of Scotland.

^[1] Data collated from the National Charge Point Registry and the National Records of Scotland Mid-2021 Population Estimates

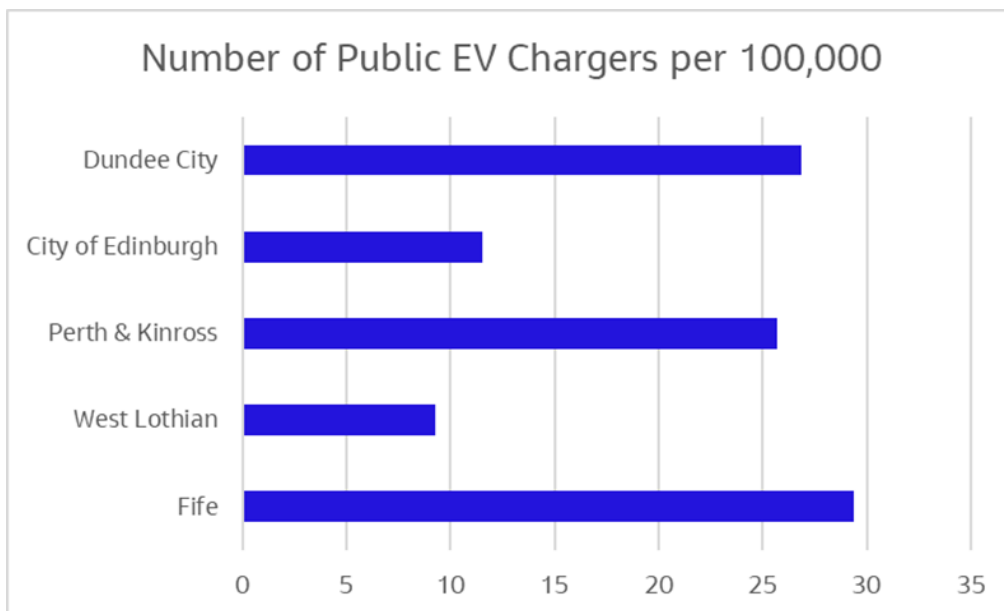


Figure 1 Comparison of EV charging infrastructure

The geographical locations of the current EV charging infrastructure provision are highlighted in figure 2. This shows that current provision is predominantly concentrated around the main settlements of Dunfermline, Glenrothes and Kirkcaldy whilst rural settlements have less coverage including Crail, Oakley and Tayport. However, each of these settlements has at least one charge point. Charging infrastructure is also located near to the main strategic routes, most notably on the M90 near the Queensferry Crossing.

Available utilisation information for the existing infrastructure has been analysed and shows that there is an overall low level of utilisation across the network which could be as a result of the location of chargers not closely aligning with the location of demand or not enough EV users on the network. The key figures from the ChargePlace Scotland back office for the Fife Council public charge points for 2022/23 are:

- 12.52% utilisation
- 44,041 charging sessions

The utilisation of the network has grown year on year since the first charge points were installed in 2013.

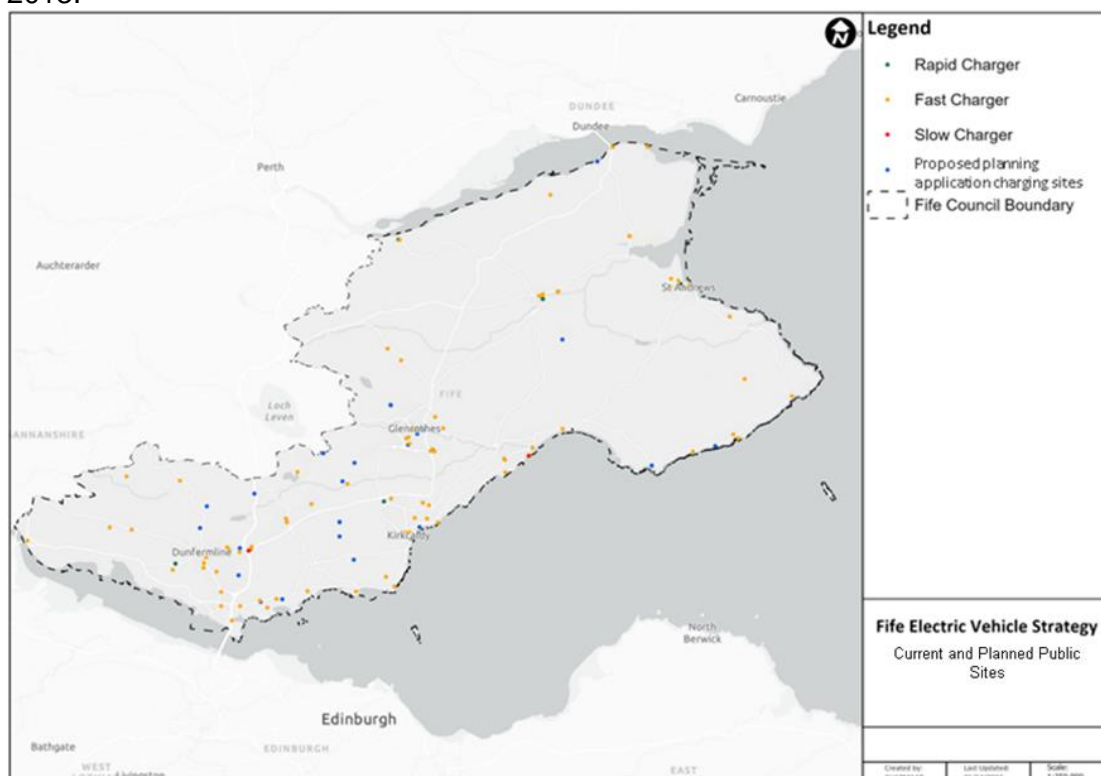


Figure 2 Existing and Planned EV charging infrastructure in Fife

1.5 Delivering an Accessible and Equitable Network

The accessibility and equitability assessment contained within the main report (section 5) highlights several key findings to be considered when providing EV charging post infrastructure. This includes:

- **Geographic balance:** The primary centres and secondary centres in Fife all have access to fast charging points. However, less than 40% of the smaller towns and villages in Fife have access to an EV charging point. New public EV charging post infrastructure will need to be delivered in a way that offers equal access to all;
- **On-Street and Off-Street Parking - the EV Charging Cost Disparity:** Analysis within the report states that on average, it is cheaper to charge an EV from home rather than using the public network. Consideration will be needed for areas with limited off-street parking so that charging can occur at a fair price. Notwithstanding this, given Local Authorities are now responsible for operating charge points without the benefit of Scottish Government funded subsidies, there is a need to balance a fair local price for residents against the risk of operating at a loss; and
- **Social characteristics:** Potential impacts on different social characteristics that could be impacted on, whether positively and/or negatively, by the installation of EV charging infrastructure. Such as ensuring that EV charging post infrastructure is accessible to all and impact on mobility vehicles.

1.6 Stakeholder Engagement

Stakeholder engagement exercises have been undertaken as part of the Fife EV Strategy development to explore the future of Fife's EV infrastructure and its place in the wider transport and environmental strategy.

An initial workshop was undertaken on 17th November 2022, with Fife Council officers; NHS Fife; and Jacobs Consultants. Further workshops were undertaken with key stakeholders such as Fife Council Environmental Health, Fife Council Planning, Fife Council Climate Change and Zero Waste, Fife Council Roads Network Management and SPEN.

Some initial discussions with CPO's has been undertaken through 1 to 1 conversations with Jacobs and: SWARCO, Ubitricity, Connected Kerb, Charge My Street, Osprey, For:EV, Urban Electric, Charge, Trojan Energy, and Liberty Charge. These discussions covered the main technology options offered by each CPO as well as indications on whether they would be interested in operating/investing in Fife and the key considerations around this.

1.7 Public Consultation

Between 21st June and 19th July 2024, a public consultation survey was conducted to gather insights on various aspects of EV usage and infrastructure within the community. The survey received a total of 256 responses, primarily collected through an online platform. In addition, two respondents provided their feedback via email.

A summary of the key themes originating from the consultation are as follows:

- Approximately two thirds of respondents are active owners of EV's;
- Approximately one third of respondents use an EV for work;
- 54% of survey respondents are dissatisfied (including extremely dissatisfied) with the existing network provision in Fife;
- Approximately two thirds of the respondents agree with the strategy proposals to
 - work in partnership with a commercial charge point operator to both expand the network across Fife and support the existing network
 - increase the number of charge points across Fife with a mix of 7kW, 22kW and 50kW by increasing the number of charge points at some existing locations to create hubs and install charge points in locations that do not currently have a Council charge point.
 - have the same network operator across all Fife Council charge points with the same back office.

- Just over half of the respondents agree with the strategy proposals to
 - deliver new public EV charging infrastructure in a way that offers equitable access to all, for example in publicly accessible areas such as car parks.
 - that on-street charging provision is not proposed in this Strategy in the short-term i.e. 0-5 years.
 - support and encourage commercial operators, Fife businesses and communities to install their own EV charging infrastructure.
- As well as the online platform, there was also the opportunity to directly respond to Fife Council via email. On this basis there were two detailed emails that were sent and they key points from these include the need to revise current legislation around private companies operating within public car parks; the need for consideration of on-street charging; and further consideration of disabled user needs as the network evolves.
- In addition to responses on specific topics, there was also a large number of possible locations for EV charging suggested by the public. These have been compiled for consideration in future expansions of the EV charging provision within Fife.
- Overall, the findings of the consultation align well with the measures proposed within the strategy, including on measures to increase the availability of charge points; and better network accessibility.

1.8 Geospatial Modelling

A forecast modelling exercise has been undertaken to provide future predictions around charging behaviour and subsequent infrastructure requirements. This is using Jacobs' in-house EV geospatial forecasting tool which has been used successfully in other areas of Scotland. This provides an estimate of the 2026 forecast EV demand by EV charging use case (trickle, fast, rapid) at a settlement level of disaggregation within Fife to give more context for the wider EV strategy and predicted infrastructure requirements.

The forecasting has been undertaken for three scenarios: 'Low', 'Medium' and 'High' uptake, by applying the Government's policy targets, banning different vehicle types in 2030 and 2035, and the varying levels of Ultra-Light Emission Vehicles (ULEV) / Plug-in Hybrid Electric Vehicle (PHEV) and Zero Emission Vehicles (ZEV) / Battery Electric Vehicle (BEV) uptake on the following basis:

- High – assumes an optimistic ZEV (BEV) uptake, at the upper end of the projected range, reaching 100% of all new car sales by 2030;
- Medium – assumes a more moderate ZEV (BEV) uptake, in the middle of the projected range, reaching 100% of all new car sales by approximately 2032; and
- Low – assumes that ZEV (BEV) uptake will be at the lower end of the projected range, reaching 100% of all new car sales by approximately 2035. This is the latest by which all new vehicles will be ZEV (BEV).

The distribution of electric vehicles in Fife is shown in figure 3, forecasted through to 2040 using the geospatial modelling tool. Figure 3 shows that the greatest increase in vehicle numbers occurs in the 2025 to 2030 period.

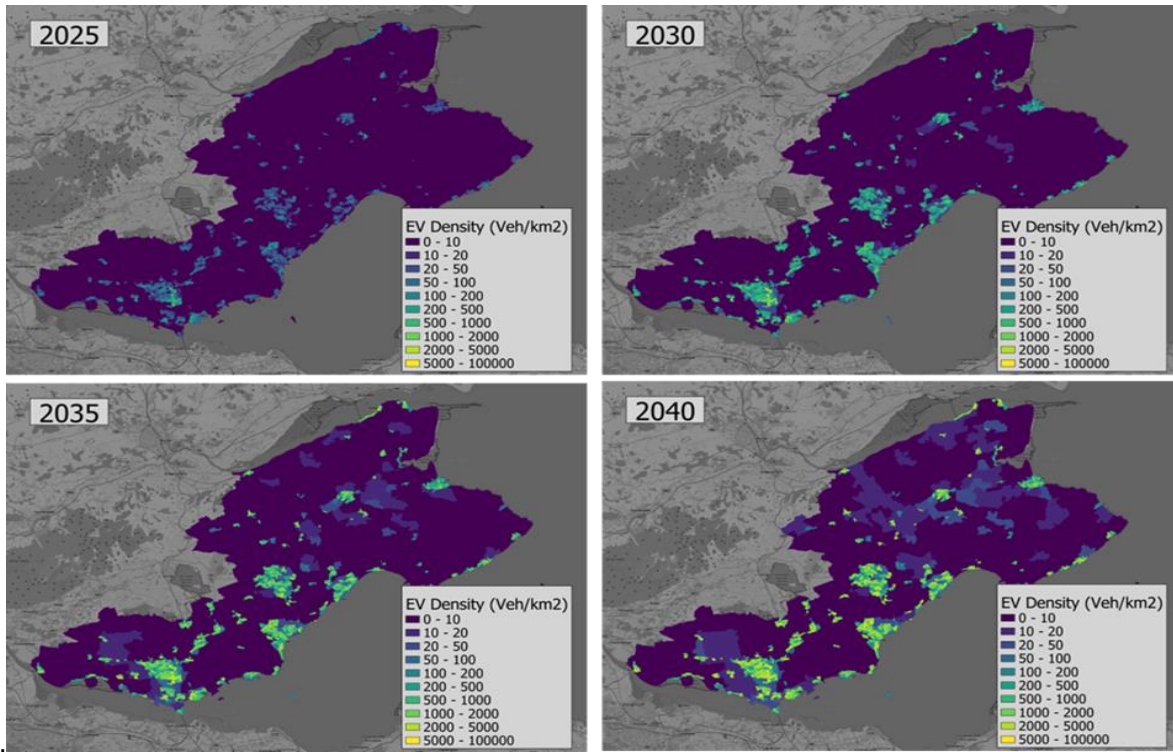


Figure 3 Forecasted distribution of EV's in Fife from 2025 to 2040

Figure 4 shows the overall forecast energy demand for Fife across the different scenarios, ownership and vehicle types. The total energy demand reaches approximately 400 GWh in total overall ownership and vehicle types.

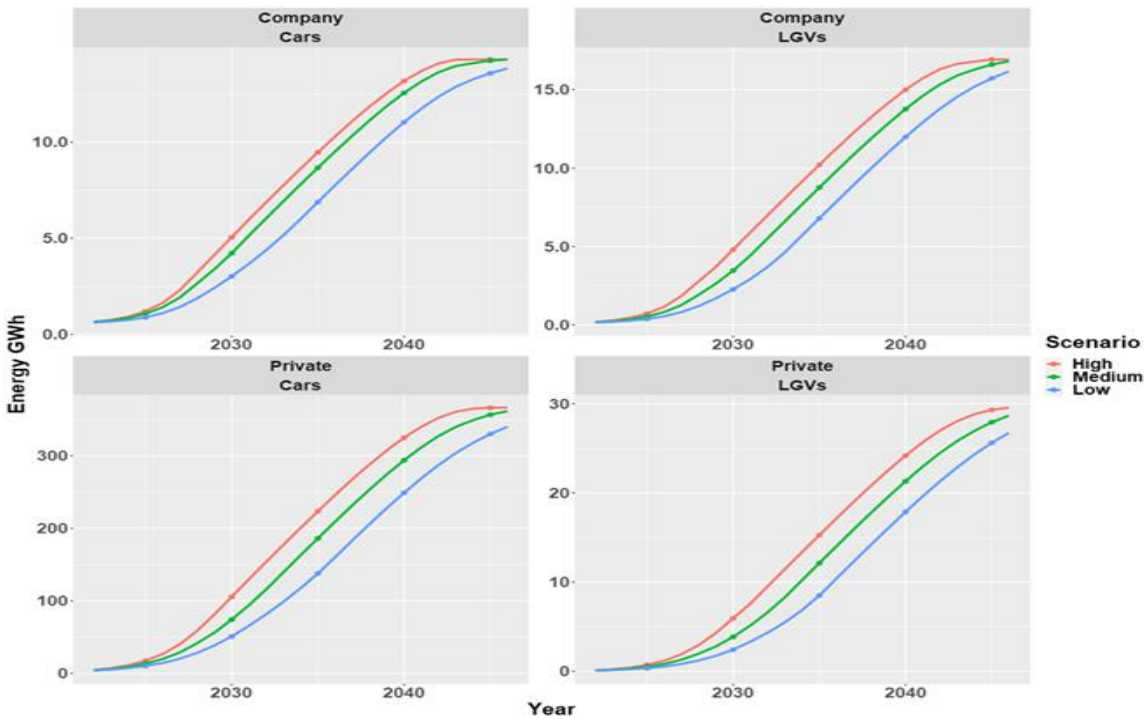


Figure 4 Forecasted energy demand across scenarios, keepership, and body type

1.9 Strategy and Recommendations

Based on the evidence and analysis provided within the report, a range of measures that could contribute towards an EV strategy for Fife has been provided, alongside an assessment of whether these measures are most appropriate to be taken forward in the short, medium, and long-term. This has been undertaken using a Red-Amber-Green (RAG) assessment, indicating the level of effectiveness and deliverability of the measure with green being the most straightforward/impactful and red being more complicated/difficult to implement.

Theme	Potential Measures	Effectiveness	Deliverability	Cost Level	Sequencing
Increase number and distribution of charging points	Increase provision of rapid charging infrastructure for taxis in convenient locations	Green	Green	High	Medium – Long Term
	Provide charging infrastructure for buses	Green	Yellow	High	Medium term
	Provide charging points at car parks or on-street for key destinations	Green	Green	High	Short term
	On-route charging points on the Major Road Network	Green	Green	High	Short term
	Provide charging points to support residents with limited access to off-street parking provision and charging, focused on community hub locations.	Green	Yellow	Medium	Short -Medium Term
	Provide off-street charging points to support residents with limited access to parking provision and home charging	Yellow	Green	High	Short Term

Theme	Potential Measures	Effectiveness	Deliverability	Cost Level	Sequencing
	Encourage and where possible support the introduction of charging forecourts			Very High (for funding of hubs by LA) or Low for engaging commercial partners	Short Term
	Enhance the good existing charge point provision for the Council's own fleet and potentially the grey fleet. This should be reviewed as further vehicles are transitioned and the need for new infrastructure is required.			Medium	Short term
	Introduce charge points for HGVs			N/A	Long term
	Charging infrastructure to support shared mobility / micro-mobility e.g. e-car clubs and eScooters			Medium	Short term
Engagement with the electricity Distribution Network Operator (DNO)	Continuous engagement and joint working with SPEN. Investigation of potential for distributed renewable energy solutions.			Low	Continuous engagement recommended
Local Policy Changes	Local policy reviews e.g. contract procurement and reviewing parking standards			Low	Ongoing

1.10 Site Assessment

A site assessment has been undertaken to estimate the most efficient use of the council owned car parks throughout Fife in order to meet future EV charging demand. An initial long list of 165 available Council owned car parks was identified, which was then narrowed down to a shortened list of sites using the 2026 EV charging demand at a settlement level, qualitative assessments and detailed feedback from Fife Council. This will need to be monitored continuously between the

development of the strategy and the implementation and operation of charge points. This assessment focused on outlining a proposed charging approach by primary centres, secondary centres and small towns. The shortened list (80 sites, of which 60 are new) is outlined below. Please note some of these are existing sites and the table below is additional provision. Sites with existing charge points are highlighted in blue.

Proposed Site			Proposed Charging Mix		
Location	Settlement	Number of Spaces	7 kW	22 kW	50 kW
Aberdour Station Car Park	Aberdour	69	1	1	2
Crail Road Car Park	Anstruther	31	2	0	0
Anstruther Harbour Car Park - East Basin Car Park	Anstruther	97	0	1	1
Station Road (A) Car Park	Auchtermuchty	26	3	1	2
Parking area off Wilson Avenue	Blairhall	Approx 22 (unmarked)	1	0	0
Beacon Leisure Centre Car Park	Burntisland	TBC	2	0	1
Links Place Car Park	Burntisland	TBC	1	0	0
Cairneyhill Primary School (Community Use) Car Park	Cairneyhill	Approx 20	2	0	0
Station Road Car Park	Cardenden	46	2	0	0
Bog Well Car Park	Ceres	46	2	1	0
School Road Car Park	Coaltown of Balgonie	31	1	0	0
Central Park Car Park	Cowdenbeath	91	0	0	2
Foulford Street Car Park	Cowdenbeath	18	4	0	0
Stenhouse Street Car Park	Cowdenbeath	139	0	2	2
Bridge Street & High Street Car Parks	Cowdenbeath	92	2	1	0
Marketgate South Car Park	Crail	19	2	1	0
King George V Park/King George's Field Car Park	Crossford	Unmarked	1	2	0
Fluthers Car Park	Cupar	247	0	0	2
Bonnygate Car Park	Cupar	166	0	2	0

Proposed Site			Proposed Charging Mix		
Location	Settlement	Number of Spaces	7 kW	22 kW	50 kW
Dalgety Bay Leisure Centre	Dalgety Bay and Hillend	116	0	2	0
Dalgety Bay Station Car Park	Dalgety Bay and Hillend	194	0	2	2
St. Davids Harbour Car Park	Dalgety Bay and Hillend	40	2	0	0
Leys Park Road Car Park	Dunfermline	441	4	2	4
Walmer Drive Car Park	Dunfermline	276	0	6	4
Woodmill Street 1 Car Park	Dunfermline	191	2	4	2
Glen Bridge Car Park	Dunfermline	156	0	4	1
Viewfield Terrace Car Park	Dunfermline	116	0	2	0
Carnegie Birthplace Car Park	Dunfermline	40	2	2	0
Woodmill Street 2 Car Park	Dunfermline	28	2	1	0
Hospital Hill Car Park	Dunfermline	24	0	0	2
Pittencrieff Park Car Park	Dunfermline	98	0	4	2
Rolland Avenue - Surfaced Area (Housing)	East Wemyss	4	1	0	0
Main Street Parking Bays opp. Kingslaw (Housing)	East Wemyss	4	0	1	0
The Vennel Car Park	Elie and Earlsferry	12	1	1	0
Back Wynd Car Park	Falkland	91	0	1	0
Glamis Centre (East & West) Car Park	Glenrothes	N/A	4	0	0
Flemington Road Car Park	Glenrothes	N/A	1	0	0
Queens Street Car Park	Inverkeithing	32	2	0	2
Keltyhill Road Car Park	Kelty	46	3	0	0
Main Road Car Park	Kelty	26	0	2	1
Walker Street Car Park	Kincardine	67	2	0	2
Nethergate Car Park	Kinghorn	16	2	0	2

Proposed Site			Proposed Charging Mix		
Location	Settlement	Number of Spaces	7 kW	22 kW	50 kW
Lochty Avenue Car Park	Kinglassie	16	1	1	0
Church Street	Kingseat	Approx 10 (unmarked)	1	0	0
Whyte Melville Road Car Park	Kirkcaldy & Dysart	444	4	0	2
Oswald Wynd Car Park	Kirkcaldy & Dysart	92	4	0	0
Strathearn Road Car Park	Kirkcaldy & Dysart	72	3	0	2
Victoria Road Car Park	Kirkcaldy & Dysart	64	2	0	0
Brodick Road Car Park	Kirkcaldy & Dysart	61	2	0	2
Mid Street Car Park	Kirkcaldy & Dysart	50	2	0	0
Birnam Road Car Park	Kirkcaldy & Dysart	30	2	0	0
Coal Wynd/Dunnikier Road Car Park	Kirkcaldy & Dysart	27	2	0	0
Wilson Avenue Car Park	Kirkcaldy & Dysart	20	2	0	0
Kirkcaldy Rail Station - Station Road Car Park	Kirkcaldy & Dysart	132	2	0	0
Nicol Street Car Park	Kirkcaldy & Dysart	67	2	0	0
Greenside Car Park	Leslie	44	1	0	0
Mansfield Road Car Park	Leslie	50	1	0	0
Leuchars Railway Station Car Park	Leuchars and Guardbridge	151	0	2	0
The Temple Car Park	Lower Largo	50	2	2	2
Betson Street Car Park	Markinch	29	2	0	0
South Street/Viewforth Car Park	Methil, Leven & Buckhaven	113	4	0	1
Wellesley Road Car Park	Methil, Leven & Buckhaven	30	2	0	0
Methil Brae Car Park	Methil, Leven & Buckhaven	24	2	0	0

Proposed Site			Proposed Charging Mix		
Location	Settlement	Number of Spaces	7 kW	22 kW	50 kW
Ossian Crescent Car Park	Methil, Leven & Buckhaven	20	2	0	0
Forth Street Car Park	Methil, Leven & Buckhaven	51	2	0	0
North Street Car Park	Methil, Leven & Buckhaven	31	2	0	0
Cupar Road Car Park	Newburgh (Fife)	49	3	2	0
Battery Road Car Park	North Queensferry	24	1	0	0
Oakley Campus Car Park	Oakley, Carnock and Comrie	N/A	1	0	1
High Street Car Park	Pittenweem	10	1	1	0
Aberlour Street 1&2 Car Park	Rosyth	37	2	0	0
Main Street Car Park	Saline	13	1	1	0
Tarvit Terrace (Housing)	Springfield	19	1	0	0
Argyle Street/Doubledykes Road Car Park	St Andrews	199	4	2	0
Petheram Bridge (A) Car Park	St Andrews	206	0	0	2
Hope Place Car Park	St Monans	14	1	0	0
The Glebe parking area	Strathkinness	N/A	1	0	0
Strathore Road Car Park	Thornton	26	1	1	0
Thornton Railway Station Car Park	Thornton	49	1	0	0
Milton Institute Car Park	Windygates	N/A	1	0	0

SPEN have also provided connection costs for supplying power to each of the identified sites in the short list. This has identified that there are a number of sites which would require a significant reinforcement cost to enable EV infrastructure to be installed there, namely:

- Whyte Melville Road Car Park
- Dalgety Bay Station Car Park
- The Temple Car Park
- Woodmill Street 1 Car Park
- Leys Park Road Car Park
- Walmer Drive Car Park

The latter 3 are all in Dunfermline which outlines the challenges in the power supply in that area.

1.11 Application in SFT Feasibility Model

Using the geospatial modelling, forecast utilisations have also been estimated for the proposed EV infrastructure and this has been used to populate the EVI Feasibility Model (version 4.1) as provided by SFT.

The provided SPEN costs have also been included to give a realistic indication of the cost for the portfolio of sites within Fife, this results in a total planned investment cost of £4,217,386. Assumptions within the EVI Feasibility Model have been discussed and agreed with SFT and the current capital funding output required to install all the outlined infrastructure in Fife is £3,046,142.

Cabinet Committee

Outstanding Remits from Committees

Title	Service(s)	Comments
7th November, 2024		
Change Planning and Organisation Change	Communities	As agreed at 30.11.23 Cabinet meeting - Para. 5.2 of report refers - <i>A further report will be brought to the Cabinet around June 2024 seeking agreement to the detail of change and to subsequent implementation.</i>
South and West Fife - Community Use Arrangements Update	Communities	As agreed at 07.03.24 Cabinet meeting - para. 221 of 2024.CC.121 refers - Cabinet Committee Minute - 7th March 2024 - A further report be submitted to Cabinet in Autumn 2024.
Anti-Bullying Policy	Education	As agreed at 02.11.23 Cabinet meeting – para. 169 of 2023.CC.93 refers – Cabinet Committee Minute - 2nd November 2023 - Report to be brought back in a year's time
Housing Service – Domestic and Sexual Abuse Policy – Review	Housing Services	As agreed at 02.11.23 Cabinet meeting – para. 173 of 2023.CC.95 refers – Cabinet Committee Minute - 2nd November 2023 - Report to be brought back in a year's time
Firework Control Zones	Housing Services	As agreed at 16.05.24 Fife Council meeting - para. 127 of 2024.FC.152 refers - Fife Council minute - 16th May 2024 - A briefing to be prepared for elected members with a view to a report coming to Cabinet thereafter
5th December, 2024		
Operation of Arms Length External Organisations (ALEOs)	Communities	As agreed at 15.08.24 Cabinet meeting - para. 273 of 24.C.C.145 refers - Notice of Motion "report to be submitted addressing how the council and its elected members can influence policy in areas where our Arms Length External Organisations (ALEOs) operate".
Housing Allocation Policy Review - Task & Finish Group Update	Housing	As agreed at 08.02.24 Cabinet meeting - para. 207 of 2024.CC.114 refers - Cabinet Committee Minute - 8th February 2024 - Report back to Cabinet Committee following completion of the Task and Finish Group remit in the Autumn.

Title	Service(s)	Comments
5th December, 2024		
Housing Emergency Action Plan (HEAP) 2024-27	Housing	As agreed at 06.06.24 Cabinet meeting - para. 256 of 2024.CC.138 refers - Cabinet Committee Minute - 6th June 2024 - Further reports back to Cabinet in due course on progress of HEAP.
Austerity Measures Update	Finance / Communities	As agreed at 19.09.24 Fife Council meeting - para. 140 of 2024.FC.188 refers - <i>Council seeks a report by the Executive Director for Finance and Corporate Services to be presented to the Cabinet Committee or the full Council by the end of the year as to what measures Fife Council can continue to take or may seek to take, to address the impact of continuing 'austerity'.</i>
9th January, 2025		
Social Housing Net Zero Standard (SHNZS) - Scottish Government Consultation Response	Housing Services	As agreed at 07.03.24 Cabinet meeting - para. 223 of 2024.CC.122 refers - Cabinet Committee Minute - 7th March 2024 - A further report be brought back to Cabinet later in 2024.
Houses in Multiple Occupation (HMO): Review of the Overprovision Policy	Housing Services	As agreed at 04.05.23 Cabinet meeting - para 107 of 2023.CC.57 refers – Cabinet Committee Minute - 4th May 2023 - Report to be presented during 2024
6th February, 2025		
Local Heat and Energy Efficiency Strategy Delivery Plan	Planning	As agreed at 30.11.23 Cabinet meeting - para. 176 of 2023.CC.98 refers - Cabinet Committee Minute - 30th November 2023 - Detailed Delivery Plan to be reported to Cabinet by March 2025
1st May, 2025		
Tackling Marine Pollution - Membership of KIMO UK - Update	Planning	As agreed at 09.05.24 Cabinet meeting - para. 243 of 2024.CC.132 refers - Cabinet Committee Minute - 9th May 2024 - Review of membership to be undertaken in a year's time May 2025

Title	Service(s)	Comments
Unallocated		
Transfer of Development Land at North Fod, Dunfermline Update	Estates	As agreed at Cabinet 09.03.23 – para. 92 of 2023.CC.48 refers - Cabinet Committee Minute - 9th March 2023 - Further report on the details surrounding the development of the site to be reported back in due course
Wave Trust 70/30 Campaign	Education	As agreed at 16.03.23 Fife Council meeting – para. 60 of 2023.FC.70 refers - Fife Council Minute - 16th March 2023
Policy on the return of items of local, cultural or historical significance for local displays and heritage centres	Communities and Neighbourhoods	As agreed at 07.09.23 Cabinet meeting - para. 147 of 2023.CC.78 refers - Cabinet Committee Minute - 7th September 2023 Fife Tourism Strategy report
Pay Strategy and Job Evaluation Project	Human Resources	As agreed at 30.11.23 Cabinet meeting - para. 188 of 2023.CC.103 refers - Cabinet Committee Minute - 30th November 2023 - see also para. 4.1 of report - updates to be brought back to Cabinet
Pedestrian and Cyclist Access to Household Waste Recycling Centres	Environment and Building Services	As agreed at 11.01.24 Cabinet meeting - para. 199 of 2024.CC.110 refers - Deferred to a future meeting
Allotment & Community Growing Strategy 2024-2028 Update	Communities and Neighbourhoods	As agreed at 08.02.24 Cabinet meeting - para. 209 of 2024.CC.115 refers - Cabinet Committee Minute - 8th February 2024 - Further report back to Cabinet in due course.
Supporting our Communities from Flooding across Fife	Roads and Transportation	As agreed at 16.05.24 FC meeting - para. 130 of 2024.FC.158 refers - FC Minute 160524
Public Electric Vehicle Charging - Regional Collaboration	Roads and Transportation	As agreed at 06.06.24 Cabinet meeting - para. 258 of 2024.CC.138 refers - Cabinet Committee Minute - 6th June 2024 - Further report back to Cabinet in due course
Procurement Process Scrutiny/Review (Legacy Systems Replacement Programme in the Place Directorate)	Environment and Building Services	As agreed at Cabinet 15th August, 2024 - Report referred to F&CS Scrutiny with a possibility of a report being referred back to Cabinet , if required - para. 269 of 2024.CC.144 refers
KIMO UK/KIMO International Annual Update (August 2025)	Cllr Fiona Corps	As agreed at 15.08.24 Cabinet meeting - para. 271 of 2024.CC.144 refers - Cabinet Committee Minute of 15th August, 2024 - Annual update to be brought back to August 2025 - Cabinet meeting providing feedback on the work of the organisation over the year.