

North East Fife Area Committee

County Hall, County Buildings, Cupar

Wednesday, 28 August 2024 - 9.30 a.m.



AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of meeting of the North East Fife Area Committee of 19 June 2024. 3 – 6
4. **PRESENTATION - POLICE SCOTLAND: 'Humanutopia' Secondary Schools Project.**
5. **NON-SETTLEMENT TRUST - APPLICATION FOR FUNDING FROM CRAIL PUBLIC LIBRARY TRUST** – Report by the Head of Communities and Neighbourhood Services. 7 – 8
6. **OBJECTIONS TO PROPOSED TRAFFIC CALMING: CHARLES STREET, PITTENWEEM** – Report by the Head of Roads and Transportation Services. 9 – 11
7. **PROPOSED WAITING PROHIBITION: MANSE ROAD, SPRINGFIELD** – Report by the Head of Roads and Transportation Services. 12 – 14
8. **AREA ROADS PROGRAMME 2023-24 - FINAL REPORT** – Report by the Head of Roads and Transportation Services. 15 – 25
9. **EDUCATION - PUPILWISE AND PARENTWISE SURVEY** – Report by the Head of Education - Primary Schools and Improvement Support. 26 – 36
10. **PLAY STRATEGY IMPLEMENTATION – NORTH EAST FIFE AREA** – Report by the Head of Communities and Neighbourhood Services. 37 – 43
11. **PROPERTY TRANSACTIONS** – Report by the Head of Property Services. 44 – 45
12. **NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PLAN** – Report by the Executive Director, Finance and Corporate Services. 46 – 53

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

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21 August 2024

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Agendas and papers for all Committee meetings can be accessed on
www.fife.gov.uk/committees

BLENDED MEETING NOTICE

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE – BLENDED MEETING

JP Court Room, County Buildings, Cupar

19 June 2024

9.30 am – 12.40 pm

PRESENT: Councillors Jonny Tepp (Convener), Fiona Corps, Alycia Hayes, Margaret Kennedy, Louise Kennedy-Dalby, Robin Lawson, Jane Ann Liston, Donald Lothian, David MacDiarmid and Ann Verner.

ATTENDING: Dave Paterson, Community Manager (Levenmouth) and Vicky Wilson, Area Community Development Team Manager, Communities and Neighbourhood Services; Sara Gray, Safer Communities Lead Officer, and Dawn Jamieson, Safer Communities Team Manager, Housing Services; Community Inspector Michael Reilly, Police Scotland; Station Commander Niall Miller, Scottish Fire and Rescue Service; Nigel Hampton, Technician Engineer, Traffic Management, Roads and Transportation Services; and Diane Barnet, Committee Officer, Legal and Democratic Services.

APOLOGIES FOR ABSENCE: Councillors Al Clark, Sean Dillon, Gary Holt and Allan Knox.

145. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No 22.

146. MINUTE

The committee considered the minute of meeting of the North East Fife Area Committee of 24 April 2024.

Decision

The committee approved the minute.

147. SAFER COMMUNITIES TEAM UPDATE REPORT

The committee considered a report by the Head of Housing Services providing an update on the operational activities of the Safer Communities Team within the North East Fife committee area during the 12 month period 1 April 2023 to 31 March 2024.

Decision

The committee noted the contents of the report detailing activity to date.

148. OPERATIONAL BRIEFING ON POLICING ACTIVITIES WITHIN NORTH EAST FIFE APRIL 2023 - MARCH 2024

The committee considered a report by the Local Area Commander for North East Fife providing information on matters impacting or involving Police Scotland, which had relevance to community safety in the North East Fife area.

Decision

The committee noted the contents of the report relating to policing activities in North East Fife from April 2023 to March 2024.

149. SCOTTISH FIRE AND RESCUE SERVICE LOCAL PLAN ANNUAL PERFORMANCE REPORT

The committee considered a report by the Station Commander for the North East Fife Area providing incident information for the period 1 April 2023 to 31 March 2024. The incident information was provided to enable the committee to have an overview of the Scottish Fire and Rescue Service (SFRS) North East Fife committee area incident activity against its key performance indicators (KPIs).

Decision

The committee noted the progress across a range of KPIs detailed in the report.

Councillor Kennedy left the meeting following consideration of the above report and Councillor Kennedy-Dalby left the meeting due to technical issues.

The committee adjourned at 11.10 am and re-convened at 11.25 am.

150. A917 (ANSTRUTHER ROAD, HIGH STREET AND ST ANDREWS ROAD), CRAIL – 20MPH TRAFFIC REGULATION ORDER (TRO)

The committee considered a report by the Head of Roads and Transportation Service relating to a proposal to make permanent the 20mph Experimental Traffic Regulation Order (ETRO) on the A917 Anstruther Road, High Street and St Andrews Road through Crail.

Decision

The committee, in the interests of road safety:-

- (1) agreed to the promotion and confirmation of the Traffic Regulation Order (TRO) to make the current experimental 20mph ETRO permanent on A917 (Anstruther Road, High Street and St Andrews Road), as shown in drawings TRO22/50/Crail/Exist and TRO22/50/Crail/Prop (Appendices 1 and 2) with all ancillary procedures, subject to an amendment to Option 3 to read:
 - ‘Option 3: As in Option 2, but with the addition of appropriate traffic calming measures’; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

151. PROPOSED WAITING PROHIBITION: WINDMILL ROAD & EAST FORTH STREET, CELLARDYKE

The committee considered a report by the Head of Roads and Transportation Services relating to proposals to introduce 'No Waiting At Any Time' restrictions at the junction of Windmill Road and East Forth Street, Cellardyke.

Decision

The committee, in the interests of traffic management and road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO24_27 (Appendix 1) with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

152. PROPOSED PARKING RESTRICTIONS – ST ANDREWS COMMUNITY HOSPITAL

The committee considered a report by the Head of Roads and Transportation Services relating to proposals to introduce 'No Waiting At Any Time' restrictions, disabled bays and one hour short stay parking bays in the grounds of St Andrews Community Hospital.

Decision

The committee, in the interests of traffic management and road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO23_60 with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

153. OBJECTION TO TRAFFIC CALMING: B936, AUCHTERMUCHTY

The committee considered a report by the Head of Roads and Transportation Services relating to one objection to the proposal to introduce speed reduction measures in the form of speed cushions on the B936, Auchtermuchty.

Decision

The committee agreed to set aside the outstanding objection to allow the scheme to proceed to construction, as shown in the drawing attached at Appendix 1 to the report.

154. OBJECTIONS TO ST ANDREWS SPEED LIMIT AMENDMENTS

The committee considered a report by the Head of Roads and Transportation Services relating to objections to the proposed 20mph speed limit order for St Andrews.

Decision

The committee agreed to set aside the objections to the Traffic Regulation Order (TRO) to promote the speed limit order as detailed in Appendices 1 to 9 of the report.

155. NORTH EAST FIFE AREA LOCAL COMMUNITY AND COMMUNITY LEARNING AND DEVELOPMENT (CLD) PLANS

The committee considered a report by the Head of Communities and Neighbourhood Services providing an annual update on the progress of the North East Fife local community plan and the community learning and development plan.

Decision

The committee noted:-

- (1) the local area progress in both plans to deliver outcomes to meet the identified priorities; and
- (2) the work to date and agreed to assist officers in identifying any gaps in delivery on community-based need.

156. PROPERTY TRANSACTIONS

The committee considered a report by the Head of Property Services advising on action taken using the List of Officer Powers in relation to property transactions.

Decision

The committee noted the contents of the report.

157. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PLAN

The committee considered a report by the Executive Director, Finance and Corporate Services relating to the work plan for future meetings of this committee.

Decision

The committee:-

- (1) noted the draft work plan for North East Fife Area Committee; and
- (2) agreed to advise the Convener, Lead Officer and Committee Officer of any suggestions for specific areas they would like to see covered in any future report.

28 August 2024

Agenda Item No. 5

Non-Settlement Trust - Application for Funding from Crail Public Library Trust

Report by: Paul Vaughan

Wards Affected: 19 – East Neuk Landward

Purpose

To present for consideration an application received from Crail Primary Parent Council for an allocation of grant funding from the Crail Public Library Trust.

Recommendation

Members are asked to consider an application from Crail Parent Council for £14,900 to update and improve the current school library.

Resource Implications

Crail Public Library Trust has an estimated in-year (24/25) balance of £20,695 available to allocate.

Legal & Risk Implications

There are no legal or risk implications on this report.

Impact Assessment

An equality impact assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Crail Community Partnership have been contacted regarding the re-allocation of this funding to the school library and the trustees have agreed to this funding request.

1.0 Background

- 1.1 At North East Fife Area Committee 9 December 2020 Crail Public Library Trust funding was considered as a trust for dissolution and transferring the funds to suitable third-party organisations and it was proposed that it be used for the school library.
- 1.1.1 Crail Community Partnership indicated at the time they may wish to deliver a limited library service in the local community and to retain the funding for that purpose.
- 1.1.2 Crail Community Partnership were contacted in May 2024 and a reply was received stating that the trustees had no plans to create a new library and were supportive of the funds being transferred to the Crail Primary School Parent Council for the utilisation of library purposes.

2.0 Project Proposal

- 2.1 To upgrade and improve the current indoor school library and create an outdoor reading space within the school grounds.

3.0 Project Costs

- 3.1 The overall cost for the project is £14,900. Items to be purchased will upgrade the indoor area with new books, book shelving units, new seats and rugs. The creation of a new outdoor learning and reading area will require waterproof seating and outdoor storage.

4.0 Conclusions

- 4.1 The award of the funding will benefit all nursery and school children in the local community.

List of Appendices

None

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

https://www.fife.gov.uk/_data/assets/pdf_file/0030/192981/North-East-Fife-Area-Committee-of-9-December-2020-Agenda-and-Papers.pdf

[Agenda Pack for North East Fife Area Committee 28th February 2024](#)

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28 August 2024

Agenda Item No. 6

Objections to Proposed Traffic Calming: Charles Street, Pittenweem

Report by: John Mitchell – Head of Roads & Transportation Services

Wards Affected: Ward No. 19 – East Neuk and Landward

Purpose

The purpose of this report is to allow the North East Fife Area Committee to consider objections to proposals to introduce speed cushions in Charles Street, Pittenweem.

Recommendation(s)

It is recommended that Committee:

- (1) agrees to uphold the objections to the Humps Order to introduce the measures detailed in drawing no. TRO24_24 (Appendix 1).
- (2) agrees that the proposal is removed from the programme.

Resource Implications

The cost to formally promote the Order will be approximately £2,500, which covers Roads & Transportation Services' and Legal Services' staff costs and advertising. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Pittenweem Community Council, Parking Management team and Police Scotland are aware of the proposal.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process was carried out through the posting of legal notices in a local newspaper and on the affected length of road. In addition, details of the proposed Order were made available on Fife Council's website.

1.0 Background

- 1.1 Traffic calming in Charles Street was approved for inclusion in the Area Roads Programme for 2024-25
- 1.2 Charles Street is a 20mph speed limit. A speed survey recorded 85th percentile speeds of 31mph northbound and 30mph southbound.

2.0 Issues and Options

- 2.1 Speed cushions were chosen as the most appropriate speed mitigation measure, as they have proven to be effective in other locations. Restrictions on road space availability and the requirement to maintain on-street parking have prevented other measures such as build-outs or chicanes being considered.
- 2.2 We have received 18 objections to these proposals, as detailed in the background paper. A summary of the points raised is as follows:
 - Traffic calming is unnecessary and unwanted.
 - Vehicles speeds are already low due to the presence of parked vehicles (this is not confirmed by speed survey results).
 - Speed cushions may adversely affect funeral traffic to the cemetery.
 - The funding for this scheme would be better spent on roads maintenance (we would not be permitted to reallocate the budget in this way).
 - Concerns regarding additional noise and emissions.

3.0 Conclusions

- 3.1 Due to the volume of objections, it is recommended that the Committee uphold the objections and the proposal is removed from the programme.

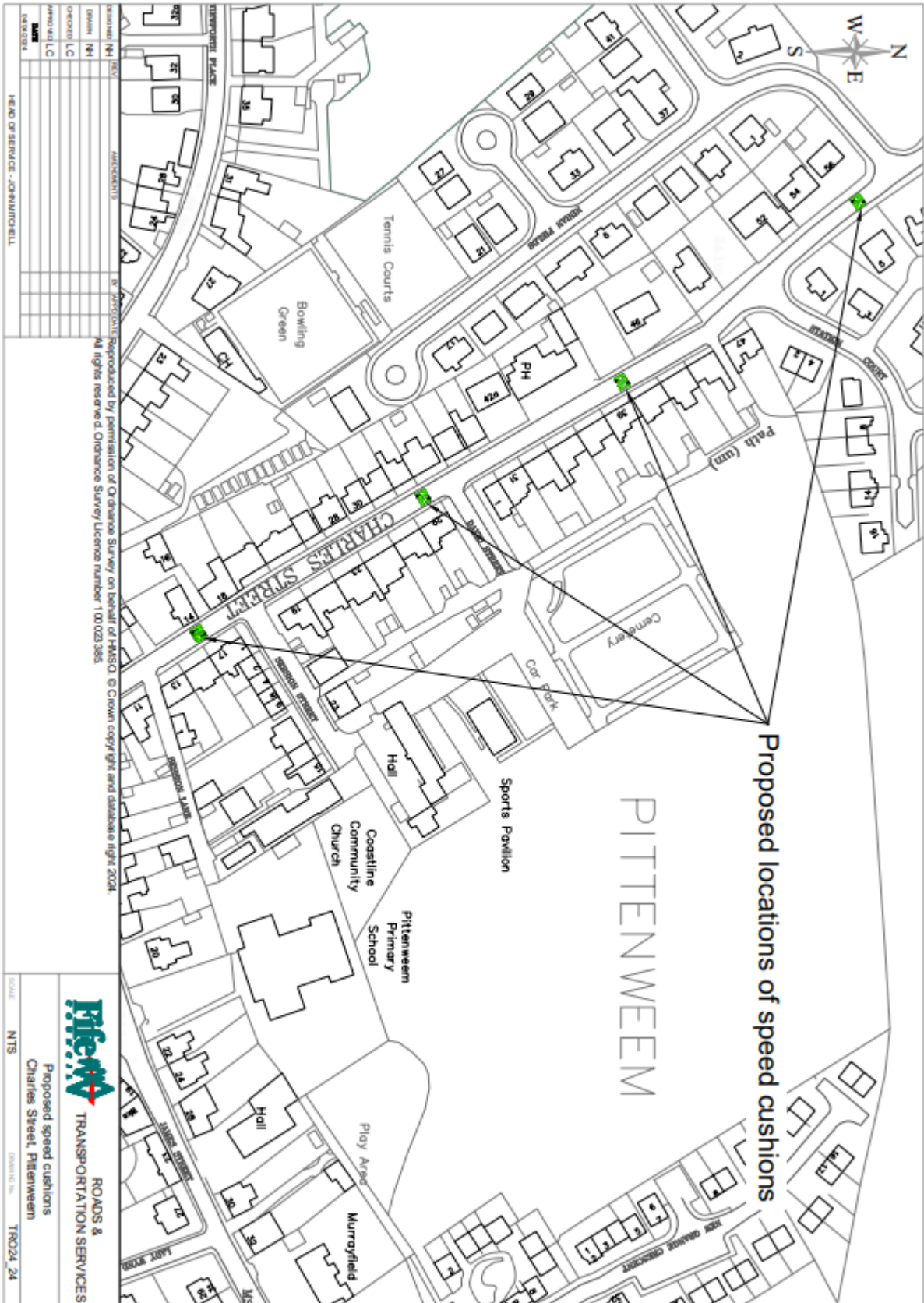
List of Appendices

1. Drawing no. TRO24_24

Report Contacts

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28th August 2024

Agenda Item No. 7

Proposed Waiting Prohibition: Manse Road, Springfield

Report by: John Mitchell – Head of Roads & Transportation Services

Wards Affected: Ward No. 20 – Cupar

Purpose

The purpose of this report is to allow the North East Fife Area Committee to consider proposals to introduce 'No Waiting At Any Time' restrictions at Manse Road, Springfield.

Recommendation(s)

It is recommended, in the interests of traffic management and road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO24_34 (Appendix 1) with all ancillary procedures; and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO will be approximately £2,500, which covers Roads & Transportation Services' and Legal Services' staff costs, advertising, and delivery of the new infrastructure. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Springfield Community Council, Parking Management team and Police Scotland have been consulted.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council's website.

1.0 Background

- 1.1 Manse Road is a narrow residential street with further housing currently being built at its southern end.
- 1.2 It is easily obstructed by inconsiderately parked vehicles. The incidence of this has increased since the former church has been available for functions.

2.0 Issues and Options

- 2.1 We have received several reports and photographic evidence of obstructive parking causing vehicles to drive on the footway when attempting to pass. Residents on the west side of Manse Road have also reported obstruction to their driveways.
- 2.2 Approaches were made to the former church to request that their events organiser speak to their patrons regarding considerately parking. This had no noticeable effect.
- 2.3 The village hall has a car park, but events here often conflict with functions at the former church. The village hall and car park are privately owned. The former church has no off-street parking provision.

3.0 Conclusions

- 3.1 It is considered, in the interests of traffic management and road safety, that these traffic restrictions be promoted.

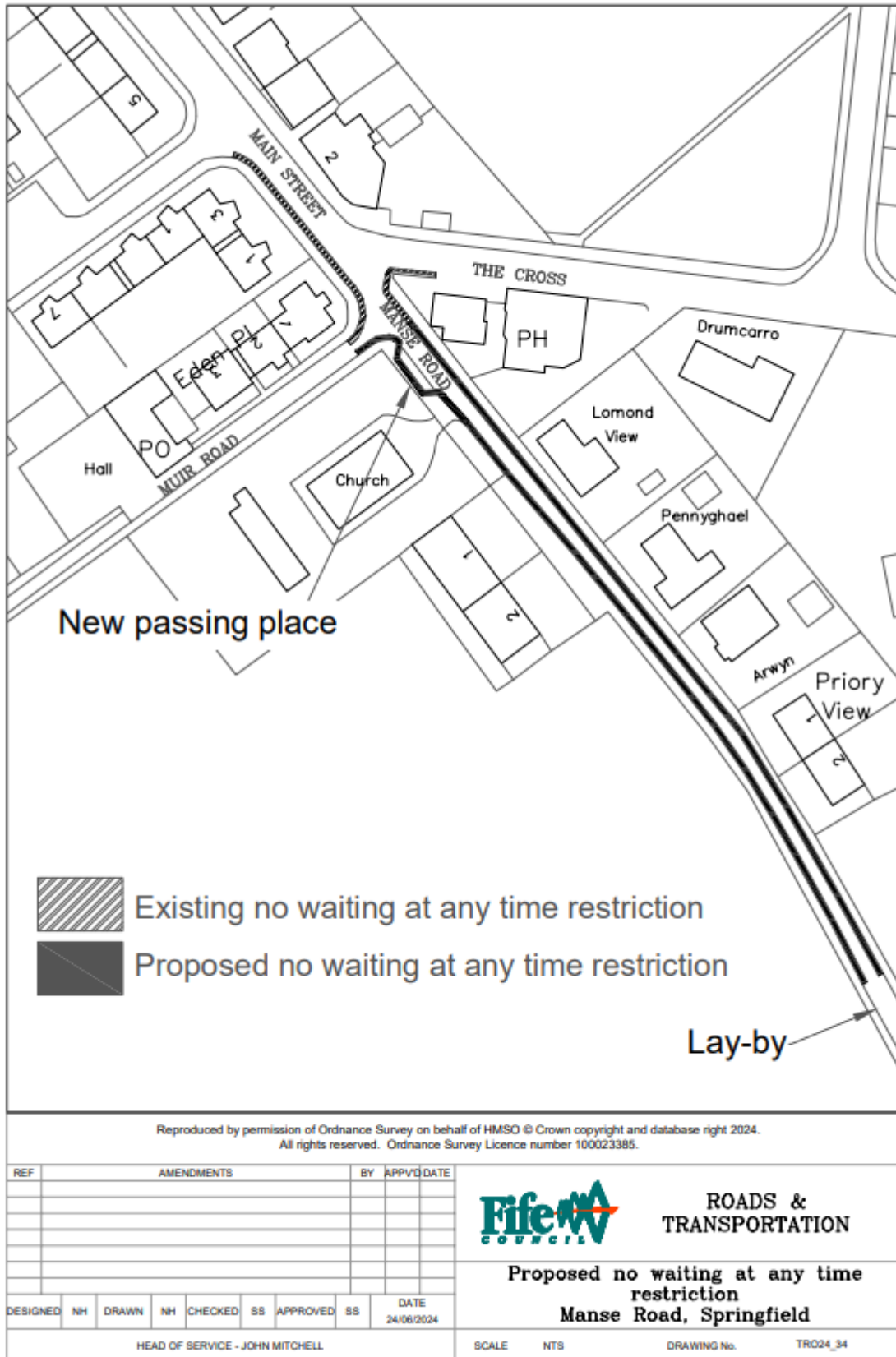
List of Appendices

1. Drawing no. TRO24_34

Report Contacts

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Area Roads Programme 2023/24 – Final Report

Report by: John Mitchell, Head of Roads and Transportation Services

Wards Affected: 16, 17, 18, 19 & 20

Purpose

The purpose of this report is to advise the committee on the delivery of the 2023-24 Area Roads Programme (ARP).

Recommendation(s)

The committee is asked to note the contents of the report and Appendices.

Resource Implications

The 2023-24 ARP was funded from capital and revenue and some ring-fenced budgets. Programmes of work are adjusted, if required, to ensure expenditure remains within the Service budget.

Legal & Risk Implications

There are no known legal or risk implications arising from the report.

Impact Assessment

An equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Members were consulted on the list of projects forming the 2023-24 ARP.

1.0 Background

- 1.1 Committee agreed the list of projects forming the 2023-24 ARP on 15th February 2023 (2023 NEFAC 15, Para 40 refers).

2.0 Issues and Options

- 2.1 Attached are Appendices 1-5 which detail the final position on the progress of individual projects in the programme.
- 2.2 To improve information on how the programme is progressing throughout the year, an on-line system is in place and continues to be developed.

3.0 Conclusions

- 3.1 The attached appendices show the North East Fife Area Programme for 2023-24. The type of works, work location and expenditure are provided for each project. Any underspend or overspend is carried through to the following years allocation for the committee area.
- 3.2 Appendices 1-3 provide a detailed list of the proposed Area Roads Programme projects for budgets devolved to area committee. You will note some difference between the Estimated and Final Outturn costs. Please refer to the comments against each scheme for further explanation.
- 3.3 Appendices 4, 5 provide information on the Street Lighting works, Bridges and Structures works that were programmed for 2023/24. These budgets are not devolved to area committees, but the progress of the works is provided for information.

List of Appendices

1. Carriageway Schemes
2. Footway Schemes
3. Road Safety & Traffic Management Schemes
4. Lighting Schemes
5. Structures Schemes

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North East Fife Area Committee
Area Roads Programme 2023-24

Carriageway Schemes Outturn

Appendix 1

Ward	Town	Street	Location/Description	Estimate	Outturn Cost	Progress at 31st March 2024	Comments
19	Pittenweem	B943 Abbey Wall Road	Full length	£109,412	£77,554	Complete	
18	St Andrews	Winram Place		£64,430	£45,047	Complete	
19	Pittenweem	Sandycraig Road/Toft Court	Full length	£12,138	£15,817	Complete	Funded from Revenue
19	Pittenweem	University Avenue	University Terrace to south junction	£9,758	£7,545	Complete	Funded from Revenue
19	Pittenweem	Queen Elizabeth Road	Full length	£13,306	£11,197	Complete	Funded from Revenue
17	Guardbridge	A919 Main Street	Guardbridge R/A to Inner Bridge	£300,000	£0	Postponed	On hold due to Network access. Issues due to development/Utility works. Deferred to 2025
17	Rural	A919	Guardbridge Inner Bridge to Toll Road, Leuchars	£82,000	£229	Postponed	Staff fees only - On hold due to Network access. Issues due to development/Utility works. Deferred to 2025
19	Rural	U068 (formally Q27) Ph1 & 2	C61 to south entrance to Over Kellie	£235,110	£253,899	Complete	
19	Anstruther	A917 Ph2 of 2	Hadfoot Wynd	£45,418	£45,418	Complete	Late invoice payment
18	St Andrews	C65	B939 to Balone	£10,610	£10,610	Complete	Late invoice payment
18	St Andrews	Roundhill Rd/ Radernie PI/ Letham PI		£45,493	£37,873	Complete	Funded from Revenue
20	Rural	B939 Craigrothie to Ceres		£93,007	£0	Postponed	Delayed due to contractor availability – Surface Dressing

North East Fife Area Committee
Area Roads Programme 2023-24

Ward	Town	Street	Location/Description	Estimate	Outturn Cost	Progress at 31st March 2024	Comments
19	Rural	B940	A915 Junction to B9131 Junction	£2,456,000	£43,742	In progress	Staff design fees only – commenced April 2024
19	Rural	B940	B9171 to B9131	£0	£36,885	Postponed	Combined with B940 above - Design fees only – commenced April/May 2024
18	St Andrews	C84 Doubledykes Road	Full length	£63,720	£50,265	Complete	
18	St Andrews	Lawhead Rd West / St Leonards Rd		£48,383	£27,918	Complete	
19	Rural	U074 West of Colinsburgh	U074 to A917 vis Newburn Church	£96,096	£0	Cancelled	Significantly patched
19	Anstruther	Farm Road / Fowler Place / March Crescent / School Road		£66,564	£87,743	Complete	Funded from Revenue
16	Rural	A914	Kettlebridge to Balmalcolm	£85,800	£0	Postponed	Delayed due to contractor availability – Surface Dressing
16	Ladybank	B9129 Commerical Crescent	Full length	£126,158	£12,446	Postponed	Delayed due to drainage issues – programmed for Oct 2024
19	Arncroach	C61 Main Road	Kettlebridge to Balmalcolm	£77,631	£11,366	Complete	Late invoice billing
20	Cupar	A913 Balgarvie Road	A91 to De-restriction Signs	£197,136	£0	Postponed	On hold due to Network access. Issues due to Utility works. Deferred to 2025
20	Cupar	C16 Brighton Road / Millbank	From 'Firbank' to Westfield Road	£224,854	£228,915	Complete	
16	Strathmiglo	C47 High Street Phase 1	A91 to east end of Primary School	£110,144	£51,400	Complete	
19	Crail	C70 Balcomie Road	Pinkerton Road to Roomebay Avenue	£48,000	£63,308	Complete	

North East Fife Area Committee
Area Roads Programme 2023-24

Ward	Town	Street	Location/Description	Estimate	Outturn Cost	Progress at 31st March 2024	Comments
18	St Andrews	Doocot Road	Full length	£37,384	£78,906	Complete	Funded from Revenue
18	St Andrews	Lawmill Gardens / Carron Place/ Morton Crescent	Full length excluding cul de sacs	£32,393	£46,923	Complete	Funded from Revenue
18	St Andrews	Sandyhill Road	Lomond Drive to Tom Morris Drive	£16,214	£13,679	Complete	Funded from Revenue
18	St Andrews	Shoolbraids	Tom Morris Drive to Scooniehill Drive	£17,490	£12,988	Complete	Funded from Revenue
18	St Andrews	Jamie Anderson Place / James Robb Avenue / Boase Avenue	Full length	£14,523	£38,201	Complete	Funded from Revenue
16	Kettlebridge	North Street	Rumdewan Terrace to Mid Street	£48,780	£29,857	Complete	
19	Rural	A917	Balchrystie to Elie 30's	£209,009	£461,715	Complete	Increase due to works being extended due to deterioration and coal tar removal/disposal
16	Kettlebridge	Rumdewan Crescent	Full length	£30,458	£31,679	Complete	
16	Kingskettle	Station Road / Church Wynd	Ramornie Place to Main Street	£58,207	£46,561	Complete	
19	Rural	B9171	B942 to B940, via Falside Farm	£1,260,000	£1,311,876	Complete	
16	Freuchie	C20 Millfield Place	A92 to High Street	£80,000	£68,980	Complete	
17	Rural	U042	B945 to the A92	£125,000	£93,162	Complete	
16	Rural	U098	West end of Strathmiglo to boundary	£63,345	£77,619	Complete	
16	Auchtermuchty	MacDuff Place	Lochiebank Crescent to Westland Park	£32,801	£3,965	Complete	Late invoice – costed to 2024/25

North East Fife Area Committee
Area Roads Programme 2023-24

Ward	Town	Street	Location/Description	Estimate	Outturn Cost	Progress at 31st March 2024	Comments
17	Newport	St Mary's Lane	Full length	£9,372	£2,320	Postponed	Design fees only – delayed due to contractor availability – completed July 2024
20	Cupar	West Port Place	Full length	£26,790	£26,665	Complete	
19	Rural	B941	from A915 Largoward to B942	£367,519	£374,094	Complete	
19	Pittenweem	C85 High Street / Kirkgate	Full length	£56,000	£59,300	Complete	
18	Strathkinness	Sunnyside	Church Road to Wilson Place	£57,658	£34,460	Complete	
19	Rural Road	B940	North of Baldinnie Loan to East of Baldinnie	£121,194	£3,125	Postponed	Design fees only - On hold due to Network access. Issues due to proposed Utility works. Patching/Surface Dressing to be funded from Revenue
19	Rural Road	B940	From A915 to Peat Inn	£97,736	£856	Postponed	Design fees only - On hold due to Network access. Issues due to proposed Utility works. Patching/Surface Dressing to be funded from Revenue
19	Rural Road	B941	From Largoward to Peat Inn	£232,560	£236,031	Complete	
19	Rural Road	B9131	From B940 to North of U057/C42 before Beley Bridge	£347,336	£359,459	Complete	
20	Dairsie	Ardencaple Terrace	Full length	£29,195	£27,964	Complete	
16	Rural Road	U023	Ward boundary to Falkland	£36,225	£36,225	Design only	Completed April 2024
TOTAL				£8,039,357	£4,595,785		

North East Fife Area Committee
Area Roads Programme 2023-24

Footway Schemes Outturn

Appendix 2

Ward	Town	Street	Location/Description	Estimate	Outturn Cost	Progress at 31st March 2024	Comments
18	St Andrews	Queens Gardens Ph 1 (west side)		£110,000	£91,566	Substantially complete	Completed April 2024
18	St Andrews	Kilrymont Road		£8,266	£8,266	Complete	Completed 2022/23 – late invoice billing
17	Leuchars	Station Road		£26,670	£0	Complete	Delivered as part of cycleway project - grant funded
17	Newport	Braeside Road	Widen footway and extend to Hill Street	£28,788	£0	Postponed	To be delivered as part of future cycleway scheme
20	Cupar	Lady Wynd	Both sides	£34,907	£0	Postponed	Delayed due to contractor availability
19	Pittenweem	A917 Viewforth Place	North side from Property No 51 to Bowling Club	£52,149	£0	Postponed	Delayed due to contractor availability
19	Pittenweem	A917 James Street	Charles Street to New Grange Park	£52,330	£0	Postponed	Delayed due to contractor availability
18	St Andrews	Doubledykes Road	2 Sections	£3,000	£2,500	Complete	
19	Pittenweem	Abbey Wall Road	West Side from Marygate to Property No 26 C	£17,461	£15,392	Complete	
TOTAL				£360,571	£117,723		

North East Fife Area Committee
Area Roads Programme 2023-24

Road Safety & Traffic Management Schemes Outturn

Appendix 3

Ward	Town	Street	Location/Description	Estimate	Outturn Cost	Progress at 31st March 2024	Comments
20	Craigrothie	Main Street	Traffic calming	£17,000	£0	Postponed	New design required due to overhead cable issue (Scottish Power). To be constructed 24-25
20	Craigrothie	B939-A916 Junction	Speed Reduction Measures	£12,000	£0	Postponed	To be delivered with Main Street scheme above
18	St Andrews	A91 Petheram Bridge area	Pedestrian crossing	£110,000	£111,620	Complete	
17	Guardbridge	Main Street	Speed reduction measures	£15,000	£0	Postponed	On hold due to Network access. Issues due to development/Utility works. Deferred to 2025
16	Letham	The Row	Speed reduction measures	£10,000	£0	Cancelled	Cancelled due to Objections
19	Cellardyke	Windmill Road / Skeith Road	Speed reduction measures	£32,000	£0	Cancelled	Objections Upheld by Committee
18	St Andrews	South Street	Zebra Crossing	£35,000	£0	Postponed	Being funded by Active Travel grant in 2024/25
17	Tayport	Sandyhill Road	Speed reduction/traffic calming	£25,000	£0	Cancelled	Objections Upheld by Committee -
20	Dairsie	C45 Station Road	Speed reduction measures	£47,239	£81,751	Complete	
18	St Andrews	A915 City Road	Pedestrian crossing	£35,000	£0	Cancelled	Signalisation of junction (developer) No longer required.
17	Tayport	Queen Street	Pedestrian Crossing	£45,000	£44,153	Complete	
17	Guardbridge	A919 Main Street	Feasibility study to create parking bay	£5,000	£959	Complete	Land ownership issues - Owner not willing to sell land. No further action.
19	Kingsbarns	A917 Main Street	Pedestrian Crossing	£35,000	£0	Cancelled	No suitable location - scheme cancelled - residents & Councillors notified.
20	Cupar	A91 East Road		£12,000	£7,356	Complete	Funded from Revenue

North East Fife Area Committee
Area Roads Programme 2023-24

Ward	Town	Street	Location/Description	Estimate	Outturn Cost	Progress at 31st March 2024	Comments
20	Ceres	B939 Craigrothie Road/St Andrews Road	20mph	£30,000	£564	Complete	Funded from Revenue
16	Gateside	A91 Main Street	Speed reduction measures	£12,000	£6,675	Complete	Funded from Revenue
19	Abercrombie	C17	Speed Reduction Measures	£10,000	£1,879	Complete	
TOTAL				£487,239	£254,957		

North East Fife Area Committee
Area Roads Programme 2023-24

Lighting Schemes Outturn

Appendix 4

Ward	Town	Street	Location/ Description	Estimate	Outturn Cost	Progress at 31st March 2024	Comments
18	St Andrews	North Castle Street / East Scores / The Scores		£122,400	£262	Postponed	Planning Permission required, programmed for January-March 2025
19	Pittenweem	Pittenweem Harbour		£56,000	£6,313	Postponed	Delays due to planning permission, programmed for Aug – Sept 2024
19	Anstruther	Anstruther Harbour and Shore Street		£73,500	£874	Postponed	Planning Permission required.
18	St Andrews	Queens Gardens		£2,000	£0	Substantially complete	Completed April 2024
20	Cupar	Lorraine Drive & Scotstarvit View		£60,000	£1,753	Postponed	Delayed due to contractor availability, completed July 2024
20	Cupar	Millbank / Brighton Road		£48,000	£49,488	Complete	
20	Cupar	Sandylands Road area		£87,000	£5,081	Postponed	Postponed due to contractor availability – completed June 2024
18	St Andrews	Jamie Anderson Place		£60,000	£22,246	Partially complete	Completed end April 2024
17	Newport	Braeside Road		£9,000	£0	Postponed	To be delivered as part of future cycleway scheme
TOTAL				£517,900	£86,017		

North East Fife Area Committee
Area Roads Programme 2023-24

Structures Schemes Outturn

Appendix 5

Ward	Town	Street	Location/Description	Estimate	Outturn Costs	Progress at 31st March 2024	Comments
20	Dura Den	C45	Charlie's rock	£80,000	£52,961	Complete	
18	St Andrews	Kinnesburn	Kinnesburn Road	£5,000	£4,626.10	Complete	Main works were done 2022/23 at cost of £22k. Painting only done in 23/24
19	Boarhills	A917	Kenly Bridge	£5,000	£0	Postponed	Repair works were complete in 22/23 but additional traffic management measures did not proceed. Planned in 24/25
20	Cupar	Riggs Place	Lyne Burn Cottage	£200,000	£54,702	Under Construction	Completion expected August 2024
TOTAL				£290,000	£107,663		

28 August 2024

Agenda Item No: 9

Education - Pupilwise and Parentwise Surveys

Report by: Angela Logue, Head of Service, Education Directorate

Wards Affected: All

Purpose

This report presents a summary of the Parentwise and Pupilwise survey process undertaken across Fife in academic session 2023/24, with a focus on the North East area results.

Recommendation(s)

The committee is asked to:-

1. **Provide comments and feedback** on the findings and considerations of next steps.
2. **Note** that schools would welcome contact from elected members to discuss their approach to engaging with parents/carers and pupils, as well as how they are responding to the findings of the ParentWise and PupilWise 23/24 surveys.

Resource Implications

None.

Legal & Risk Implications

There are no legal or risk implications identified at this stage

Impact Assessment

An EqlA has not been completed and is not necessary for the following reasons: no change or revision to existing policies is proposed by this report.

Consultation

Work to develop the surveys has involved consultation with a range of pupils, parents/carers and staff from across sectors, including strategic leads working to evidence progress on the Education Directorate Plan. These surveys represent the largest scale consultation activities undertaken by the Education Directorate.

1.0 Background

- 1.1 The United Nations Convention on the Rights of the Child (UNCRC) has now been enacted into law in Scotland. This legislation emphasises seeking pupils' views on their needs, involving relevant parties in discussions, and understanding how children wish to be treated. Additionally, the act acknowledges the rights and responsibilities of parents, offering support to empower them in fulfilling their roles as duty bearers within the convention.
- 1.2 As a directorate, Education is committed to ensuring that children, young people and parents/carers have their say about Fife nurseries and schools and that their views are listened to and acted upon. This paper provides information about work in Fife to gather views on a large scale using the Pupilwise and Parentwise online surveys, implemented this session for the fourth time.
- 1.3 The surveys were first introduced in session 2011/12. These were designed to complement the range of methods where views are gathered locally and nationally and as a way of encouraging pupil and parental participation to inform service evaluation and improvement planning. This approach allows schools to compare their individual profiles with the profile for their sector and cluster schools in Fife. The survey results provide data that supports the continual cycle of improvement, which in turn helps to raise standards and expectations of service provision across Fife.
- 1.4 The surveys normally take place every third school session, however, due to the global pandemic, there was no Parentwise or Pupilwise survey completed in session 20/21. Instead, schools sought views within their own establishments during this period. Gathering the information now is especially important, to help to form an accurate picture across Fife of parents and pupils' views as society recovers post pandemic.
- 1.5 The surveys have taken place four times since development, with the number of respondents increasing over time:
 - Session 2011/12: 14,249 pupils + 4,609 parents = 18,858
 - Session 2014/15: 23,047 pupils + 3,162 parents = 26,209
 - Session 2017/18: 23,440 pupils + 9,913 parents = 33,353
 - Session 2023/24: 27,418 pupils + 13,463 parents = 40,881

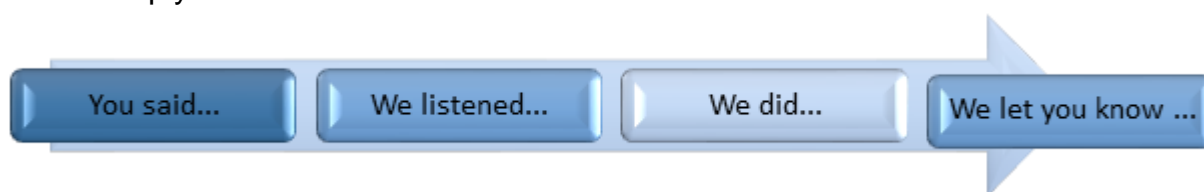
Pupilwise	2011/12	2014/15	2017/18	2023/24
No of responses	14,249	22,962	23,440	27,418
Total Fife Pupil Roll	35,158	54,400	55,386	54,816
Response Rate	41%	42%	42%	50%

Parentwise	2011/12	2014/15	2017/18	2023/24
No of responses	4,261	3,159	9,913	13,463
Total Fife Pupil Roll	35,281	54,400	55,386	54,816
Response Rate	12%	6%	18%	25%

Figure 1: Pupilwise and Parentwise surveys - Overall Fife Response rates

During this time, and in response to feedback, the surveys have been further developed and improved to adapt to changing contexts and to enable and encourage as many people as possible to take part. This aims to help make them more inclusive and accessible to younger children and pupils with additional support needs, as well as to ensure the questions remain relevant and worthwhile. Most recently, guidance has been devised for practitioners to support younger pupils to complete the process. Parentwise Surveys have been promoted through posters, Groupcall messages and the sharing of surveys via QR codes to promote and increase the number of parental respondents.

- 1.6 Gathering parental views is only an initial step in the parental involvement process, what happens next is what makes the difference. Parents should not only feel their views are listened to but that these are taken account of and further, it is essential that parents feel informed of what happens as a result of them sharing their views. This process can be simply described as:



2.0 Response Rates

2.1 *Pupilwise Response:*

- During the period January 2024 to March 2024, 27,418 children and young people took part in the Pupilwise survey. This is a 50% response rate which is an 8% increase in responses compared to the 17/18 Pupilwise survey.
- The number of respondents to Pupilwise can be broken down further, as follows: 1,901 children in nursery (33% response rate) 17,769 children in P1-7 (66% response rate) and 7,748 young people in S1-6 (35% response rate).
- With the majority of primary pupils responding to the survey and less than half responding in nursery and secondary, it is important to consider this when interpreting the results.

2.2 *Parentwise Response:*

- During the period January 2024 to March 2024, 13,463 parents/carers across Fife responded to the Parentwise survey, a 25% response rate which is a 7% increase in the number of responses from the 17/18 Parentwise survey.
- The number of respondents to Parentwise can be broken down further as follows: 1331 parents of children at nursery (23% response rate) 7872 parents of P1-7 children (29% response rate), 4,215 parents of young people in S1-6 (19% response rate) 45 parents of young people in Special Schools (28% response rate).
- While there was an overall increase in response since the last Parentwise survey, the response rate was less than half in all sectors. It is important to consider this when interpreting the results. Going forward, schools must continue to engage parents and carers to gather views using a variety of approaches in their parent engagement strategy.

- 2.3 *Parent/Carer responses* - This session, of the 13,463 responses, 86 identified themselves as being foster carers, 132 identified as Kinship Carers and 50 as Carer (which includes all other forms of care). There were 746 Fife looked after children at the time of the survey, as well as a further group of looked after pupils from outwith Fife, therefore an approx. 36% response rate. Work will continue to be done to look at these numbers closely and to notice patterns relating to area, individual establishment and age-group, so that follow-up work can take place.
- 2.4 The results from both surveys were shared with schools/nurseries in May 2024 to enable them to reflect on feedback and to consider next steps in their individual improvement plans for the coming session. Results will now be shared more widely, at cluster, local area level, authority and partnership levels, to ensure that the pupil and parental views influence wider self-evaluation processes and improvement planning.

3.0 Pupilwise Survey Findings

- 3.1 The Pupilwise survey poses a series of statements to children and young people relating to the Wellbeing Indicators (safe, healthy, active, nurtured, achieving, responsible, respected and included). The percentages shown below relate to the combined positive responses made to these statements from across the sectors in the North East area. The percentages are shown in *Italics* with the Fife-wide results shown in brackets.
- 3.2 Schools will feedback their results on surveys via their individual Parent Councils and wider parent forums and with pupils appropriate to age and stage. They will consider the data from their survey, alongside people views, direct observation and other data to inform their improvement planning.
- 3.3 **Safe and Nurtured**
- *74%* (73%) of pupils report that they feel safe at nursery/school.
 - *47%* (47%) feel that at least one adult knows them well in school/nursery.
 - *73%* (74%) say that they know who they can talk to in school/nursery if they are upset or worried about something.
 - *76%* (78%) report that they learn in school how to stay safe when using technology online to communicate with others (e.g. internet, social networking, mobile phones and email).
 - *50%* (51%) say that their school listens to their concerns about bullying.
 - *50%* (53%) say that their school takes action following reports of bullying.
- 3.4 **Healthy and Active**
- *82%* (82%) of pupils report that their school encourages them to be healthy and to take part in physical activity (e.g. Physical Education, outdoor learning, extra-curricular taster sessions/events)
 - *65%* (67%) report that in school they learn about healthy life choices (such as healthy eating).
 - *82%* (81%) feel they have friends they can go to if they have a worry.

- 44% (47%) believe that school helps them to become more confident.
- 59% (58%) feel that school is helping them to make healthy life choices – sexual health.
- 76% (77%) feel school is helping them to make healthy life choices – the dangers of drugs, alcohol and smoking.
- 60% (61%) feel their school is helping them to become more resilient and to cope with challenges.
- 44% (42%) say that they like being at their school most of the time.

3.5 **Achieving and Responsible**

- 64% (64%) of pupils say that staff talk to them about how they can improve their learning.
- 71% (71%) think that they are making good progress in their learning.
- 67% (68%) report that people in school help them with their learning when they need it.
- 65% (66%) say that they can access support to enable them to achieve progress in their learning.
- 50% (49%) say that there is a positive behaviour ethos in their school which allows them to learn.
- 58% (61%) say that school has helped them know what skills they might need for a range of different careers.
- 52% (53%) believe that their school knows about the things they are good at.
- 28% (29%) believe that their school knows what they like doing when they are not in school.
- 69% (67%) report that their parents/carers talk to them about their learning at home.
- 52% (55%) feel that their school and parents /carers work together to support them (S1 to S6 only).

3.6 **Respected and Included**

- 63% (63%) of Fife pupils think that school treats them fairly and with respect.
- 66% (66%) report that staff listen to them and pay attention to what they say.
- 61% (61%) report that they feel welcome in their school.
- 74% (74%) think that school makes sure they know about their rights and responsibilities.

- 44% (45%) feel that they are treated with respect by other pupils in school.
- 47% (50%) say they get the chance to share their ideas about what they like most and least about school and how to make school better.
- 60% (63%) feel they were given help by school to feel prepared for their move from Primary to Secondary school.
- 54% (56%) feel that when they started Secondary school that their lessons were at the right level at them in most of their classes
- 64% (64%) feel that they have been given support to think about what they want to do when they leave school.
- 60% (61%) feel that they have been given help to find out about possible next steps in preparation for leaving school.
- 40% (47%) feel that their school has helped to prepare them for the world of work.
- 88% (87%) say that they are happy.
- 88% (87%) say that they enjoy learning.
- 78% (78%) say they get the chance to share their ideas and choose to do things they like to do in school.

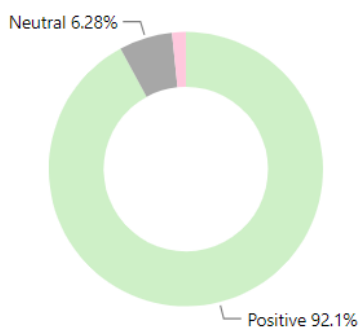
3.7 Next Steps in response to Pupilwise results

Overall, in Fife, the majority of pupil responses to the survey are positive, averaging 63% positive responses across the three sectors. This suggests that pupils feel they have a good quality of wellbeing experience in Fife schools. This is echoed in the North East Area returns, with the majority of pupils' responses again being positive, (averaging 62% across the sectors), and with sector responses as follows:

- Nursery: 92% (Fife Wide 82%)
- Primary: 70% (Fife Wide 69%)
- Secondary: 49% (Fife Wide 52%)

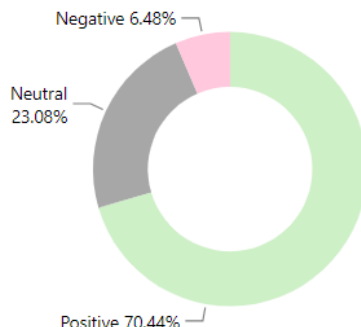
Nursery

Summary of Responses by Nursery



Primary

Summary of Responses by Primary



Secondary

Summary of Responses by Secondary

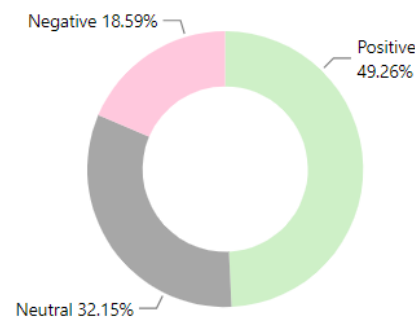


Figure 2: Pupilwise Survey 23/24: North East Area responses by sector.

- 3.8 Analysis of the data shows that most pupils (75% or above) responded positively about the following themes, these are therefore identified as **overall strengths**:
- *Safe and Healthy Environment*: Pupils feel they know who they can talk to if they are upset or worried and that school teaches them effectively about how to stay safe when using technology to communicate online.
 - *Promoting Healthy Life choices*: School encourages healthy living and participation in physical activities and guidance to make healthy lifestyle choices.
 - *Learning and Engagement*: Pupils report feeling happy and enjoying their learning experiences. Pupils get opportunities to share ideas and engage in activities they like.
- 3.9 Analysis of the data shows that less than half of pupils (49% or below) responded positively about the following themes, these are therefore identified as **aspects for focused attention**:
- *Behaviour & Relationships*: There is a need to continue to promote positive relationships and learning environments. This will include awareness raising around approaches used by schools (e.g. around bullying and managing children's behaviour).
 - *Achievements*: Work will be undertaken to improve recognition and celebration of both in-school and out of school achievements. This will give feedback to pupils on skills development, supporting their self-awareness and contributing to building resilience, self-esteem and confidence.
 - *Positive Destinations*: We will work to support pupils' development and awareness of transferable skills to support their decision making and preparations for life, learning and the world of work.

4.0 Parentwise Survey Findings

- 4.1 The Parentwise survey poses a series of statements relating to the Wellbeing Indicators (safe, healthy, active, nurtured, achieving, responsible, respected, and included). The percentages shown below relate to the combined positive responses of parents with children from across all sectors in the North East area. The percentages are shown in *italics* with the brackets show the Fife-wide results.
- 4.2 Safe and Nurtured
- *79% (78%)* of parents report that their child feels safe at school/nursery.
 - *71% (69%)* feel staff really know their child as an individual.
 - *88% (86%)* know who to contact if they are upset or worried about something that is affecting their child.
 - *59% (60%)* of parents across all sectors feel that their child's school teaches their child how they can stay safe when using technology online to communicate with others (internet, social networking, mobile phones, and email).
 - *52% (50%)* of parents feel that their child's school/nursery listens to concerns on bullying.
 - *46% (44%)* of parents feel that their child's school/nursery takes action following reports on bullying concerns.

4.3 Healthy and Active

- 82% (82%) of parents feel that the school encourages their child to be healthy and to take part in physical activity (e.g. Physical Education, Outdoor Learning, Extra-curricular, Taster Sessions/Events)
- 62% (65%) feel that the school/nursery encourages their child to make healthy life choices – food and health.
- 67% (65%) feel that the school/nursery supports their child's emotional wellbeing.
- 59% (60%) feel that the school/nursery helps their child to learn how to make friends and develop good relationships
- 46% (45%) feel that the school/nursery encourages their child to make healthy life choices – relationships, sexual health and parenthood.
- 48% (46%) feel that the school/nursery encourages their child to make healthy life choices – substance misuse (i.e. The dangers of drugs, alcohol and/or smoking).
- 73% (71%) of parents who took part in the survey feel that their child likes being at school/nursery most of the time.

4.4 Achieving and responsible

- 81% (78%) of parents report that their school/nursery keeps them informed about their child's progress (e.g. reports cards, parents' nights).
- 76% (75%) feel that their child is making progress in school/nursery.
- 64% (64%) know what their child needs to do next to make progress in their learning.
- 65% (63%) feel that their child has access to the relevant support to enable them to achieve at school/nursery
- 60% (60%) feel that there is a positive behaviour ethos in the school/nursery which allows for effective learning to take place.
- 52% (53%) feel that the school/nursery is teaching their child resilience skills and strategies to cope with challenges.
- 55% (54%) think that the school/nursery plans/offers opportunities for wider achievement.
- 60% (61%) agree that the school/nursery recognises and values their child's achievements within and outwith school.
- 66% (64%) think that the school/nursery provides opportunities for their child to develop their personal and social skills through a wide range of activities.
- 60% (58%) think that the school/nursery provides information about how they can engage with supporting their child's learning at home.
- 44% (49%) say that the school/nursery gives opportunities for family learning, which focuses on children and parents learning together.

4.5 Respected and included

- 73% (71%) of parents report that the staff in the school/nursery treat their child fairly and with respect.
- 57% (56%) of parents report that the school/nursery asks for, and considers, their views.
- 54% (56%) of parents report that the school/nursery provides opportunities for their child to progress and achieve from outdoor learning experiences.
- 66% (64%) of parents say that their child is able to participate in all school activities and the school has measures in place to minimise the cost of the school day.
- 54% (54%) of parents say that the school has clear guidance and supports in place to ensure that no child is disadvantaged by personal circumstances.
- 75% (73%) of parents say that they feel welcome in the school/nursery.
- 83% (79%) say that the school provides regular information about the life of the school/nursery (e.g. information letters, newsletters, email, school/nursery websites etc.).
- 49% (48%) report that they know about the school/nursery priorities for improvement.
- 60% (59%) say that the school helps to prepare their child for all transitions (e.g. from nursery to primary, primary to secondary, for leaving school or for when moving school).
- 70% (67%) say that they are given opportunities to participate in the school/nursery community.

Next steps in response to Parentwise Feedback

4.6 Overall in Fife, the majority (63%) of parental responses to the survey are positive and indicate a good level of confidence in Fife schools and nurseries. In the North East Area the majority (63%) of parental responses are positive.

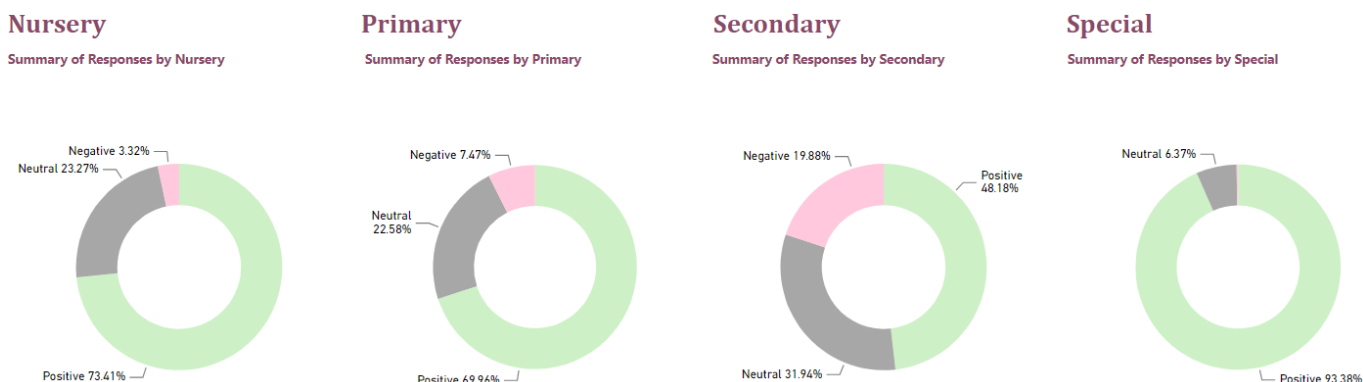


Figure 3: Parentwise Survey 23/24: North East Area responses by sector

The overall positive responses can be broken down further by sector (see Figure 3 above). For the North East area, the data is as follows with percentages shown in italics with the Fife-wide results in brackets. For the North East area 73% nursery, 70% primary and 48% secondary

- Nursery: 73% (Fife-wide 74%)
- Primary: 70% (Fife-wide 69%)
- Secondary: 48% (Fife-wide 47%)
- Special: 93% (Fife-wide 84%)

- 4.7 Analysis of the data shows that most (75% or more) parents responded positively about the following themes, these are therefore identified as **overall strengths**:

Safe and Healthy Environment: Parents/Carers feel that their child is safe in school and know who to contact if they are upset or worried about something that is affecting their child and that the school encourages their child to be healthy and take part in physical activity.

Parental Engagement: Parents report that they are kept informed about their child's progress through report cards, parents' nights and that their child is making progress. Parents feel suitably informed about the life of the school through information letters, newsletters, email and websites.

- 4.8 Analysis of the data shows that less than half of parents (49% or below) responded positively about the following themes, these are therefore identified as **aspects for focused attention**:

Healthy Life Choices: Further consideration needs to be given as to how the school/nursery promotes learning about healthy life choices appropriate to age and stage, for: a) relationships, sexual health and parenthood; and b) substance misuse.

Communication, Relationships and Behaviour: Continued reflection is needed on how to improve communication, parental awareness and confidence in nurseries/schools' approaches to managing behaviour and building positive relationships (to include reflection on communication and handling of bullying concerns).

Parental Involvement & Family Learning: Further consideration is needed around approaches to engaging with parents, how to promote opportunities for family learning that focus on children and parents learning together and how to improve parental engagement in schools'/nurseries' priorities for improvement.

5.0 Conclusions

- 5.1 The Pupilwise and Parentwise surveys have been effective in gathering the views of a significant number of pupils and parents/carers across Fife. The results will be used to identify strengths and areas for focused attention across all sectors, at individual educational establishment level and at Fife-wide strategic level. We seek comments and suggestions from the North East Area Committee, regarding next steps and any other potential aspects for consideration.
- 5.2 To effectively recognise and realise children's rights, it is crucial for all educational establishments to integrate the principles of the UNCRC into their parental engagement strategies and approaches to pupil participation and engagement. Fostering a collaborative environment that prioritises the well-being and development of every child.

- 5.3 Educational establishments will build on their successes and continue to work hard to enhance parental partnership and engagement further. It is essential for all sectors to improve their approaches to parental engagement, which incorporates parental involvement and family learning, by working together, we can ensure that our children and young people in Fife thrive and flourish, supporting their learning and achievements.

List of Appendices

N/A

Background Papers

N/A

Report Contacts

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28 August 2024

Agenda Item No. 10

Play Strategy Implementation – North East Fife Area

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 16,17,18,19,20

Purpose

To share proposed implementation programme for North East Fife area and to ask committee members to approve the approach adopted and take cognisance of the issues noted.

Recommendation(s)

The Committee is asked to

- endorse the proposed programme of work
- agree the approach to allocating investment identified.

Resource Implications

Following approval of the North East Fife Play Space Strategy in December 2023 there are 3 new play parks required, 37 sites identified for improvement, 45 sites to be maintained and 21 sites for repurposing to green/natural open space for play where appropriate.

Variables that impact on the programme for delivery include, but are not limited to, contractor market availability, procurement method, external funding, time sensitive funding, resources, land ownership, site viability, ground conditions, availability of community group partnerships, and inclement weather impact.

Legal & Risk Implications

It may become apparent in some cases that Fife Council are not the landowner of all play sites and/or ground conditions may not allow construction under current regulations. This information may not be discovered until site investigations are complete which may affect deliverability of play if a solution cannot be found.

Depending on value of works may require planning permissions.

There is insufficient Capital funding available to deliver the Fife Wide 10 year play park programme in full.

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Public consultation has concluded for the Play Space Strategy. Further consultation will be required with communities and local groups when concept designs are produced.

1.0 Background

- 1.1 The Play Space Strategy was approved at committee in 2021, devolving decisions to local area for agreement. North East Fife Play Space Strategy was approved at December 23 Area Committee. Members requested that an implementation plan be brought forward to committee.

2.0 Proposed Implementation Plan

- 2.1 The following criteria will be applied to each site to assist project prioritisation:
 - Lifespan of equipment
 - Health & Safety of equipment
 - Availability of Community group for partnership working
- 2.2 The 2023 annual independent inspection will assist somewhat in identifying remaining lifespan of equipment, combined with frontline knowledge from the play inspectorate team in Grounds Maintenance Service (GMS) who report reactive Health & Safety issues. Applying these criteria and subsequent recommendation is denoted in the comments column in the tables below.
- 2.3 Support is required from Community Manager and Community Development team to identify potential community groups available to assist with external fundraising, consultation on concept designs and to ensure we provide play equipment appropriate for the local community.
- 2.4 With current resources and implications noted we expect circa 14 “Improvement sites” is achievable **per annum** across Fife. This approximates to 2-3 sites per committee area. It should be noted that pre-construction phase, which includes concept design and community consultation, can take around 6-12 months, therefore the projects noted in the proposed implementation plan will not likely be delivered until 2025.
- 2.5 Consideration will be given to each “natural/green open space” individually as each site is unique. We will work with members, area team and local communities to agree the future of each site. Depending on ground conditions, some sites will be naturally green, others will become open space with picnic tables/benches for all to use. Community Projects team, greenspace officers, Biodiversity Coordinator and GMS will be integrated into this partnership to ensure we provide the best possible space for our community. GMS colleagues will provide costs for repurposing each site.

2.6 Local Play Parks currently cost between £120,000 and £150,000 depending on the size of the site and the number of pieces of equipment. North East Fife has 37 sites currently identified for improvement, therefore upwards of £4.000m investment is required to deliver the current programme over 10 years.

2.7 Ward 16 Implementation – Current programme of work

NAME	ward	Current categorisation	Play strategy approved	Comments	Suggestion /Info
Adams Park	16	local play park	Improve	Live project – will deliver 24/25	
Dunshalt	16	local play park	Improve	Live project – will deliver 24/25	
Factory Road	16	local play park	Improve	Early discussions	
Gateside	16	local play park	Improve	Live project – will deliver 25/26	
Well Park	16	local play park	Improve	Live project – will deliver 25/26	
Cathel Square	16	local play park	Improve		
Lochiebank Crescent (Westland Park)	16	local play park	Improve		
Tayside Park (Mugdrum Park)	16	local play park	Improve		
Towerwell	16	local play park	Improve		
Station Road, Auchtermuchty	16	Local play park	Natural green space		
The Riggs, Auchtermuchty	16	Local play park	Natural green space	Agreed repurposing with community council	
Collessie Common	16	Local play park	Natural green space		
The Myres, Falkland	16	Local play park	Natural green space		
Royal Buildings, Ladybank	16	Local play park	Natural green space	Early discussions with Ladybank Development Trust	

2.8 Ward 17 Implementation - Members are asked to select 1 site for improvement from the list below and agree the simultaneous repurposing of Garvie Brae, Tayport

NAME	ward	Current categorisation	Play strategy approved	Comments	Suggestion/Info
Meadow Road Park, Leuchars	17	local play park	Improve		
Pitcairn, Leuchars	17	local play park	Improve	Early discussions	
Kinbrae	17	local play park	Improve		
West Lights	17	local play park	Improve		
Old Station	17	local play park	Improve		
Woodhaven	17	local play park	Improve		

NAME	ward	Current categorisation	Play strategy approved	Comments	Suggestion/Info
Garvie Brae, Tayport	17	Local play park	Natural green space	2 toddler pieces	

2.9 Ward 18 Implementation – Current Programme of work.

NAME	ward	Current categorisation	Play strategy approved	Comments	Suggestion/Info
High Road (PH2)	18	local play park	Improve	Live project – will deliver 24/25	
High Road Football Park	18	local play park	Improve	Early discussions with Community Council	
Balone Play Area	18	local play park	Improve		
Balrymonth Park	18	local play park	Improve		
Glebe Road	18	local play park	Improve		
Lade Braes	18	local play park	Improve		
Pipeland Road	18	local play park	Improve		
Shoolbraids Park	18	local play park	Improve		
Hutchison Court	18	Local play park	Natural green space	Multi Unit old/rusted, swing seats already removed	Remove equipment and Repurpose
Lumsden Crescent Park	18	Local play park	Natural green space	Equipment in good condition. Lifespan remaining	
Spinkie Den	18	Local play park	Natural green space	Multi Unit old/rusted, swing seats already removed	Remove equipment and Repurpose
Younger Gardens	18	Local play park	Natural green space	1 springy, 1 toddler unit	Remove equipment and Repurpose

2.10 Ward 19 Implementation - Current Programme of work

NAME	ward	Current categorisation	Play strategy approved	Comments	Suggestion/Info
Roome Bay, Crail	19	local play park	Improve		
Woodside Crescent Park, Elie	19	local play park	Improve	Live project – will deliver 24/25	
Killrenny Common	19	local play park	Improve		
New Gilston	19	local play park	Improve		
New Grange Park, Pittenweem	19	local play park	Improve	Live project – will deliver 24/25	
West Braes, Pittenweem	19	local play park	Improve	Early discussions with group	
March Crescent	19	Local play park	Natural green space	Swing frame corroded and end of	Remove equipment and Repurpose

NAME	ward	Current categorisation	Play strategy approved	Comments	Suggestion/Info
				life. Roundabout platform rotten	
St Ayles Crescent	19	Local play park	Natural green space	1 unit, corrosion evident	Remove equipment and Repurpose
Windmill Court	19	Local play park	Natural green space	Seesaw at end of life but other equipment ok	
Football Park	19	Local play park	Natural green space	Equipment in good condition. Lifespan remaining	
Largoward	19	Local play park	Natural green space	Equipment in good condition. Lifespan remaining	
Glebe Park	19	Local play park	Natural green space	Co-ordinate swing removal with New Grange installation	
East Shore Pool Area	19	Local play park	Natural green space	Basket swing and spinner bowl near end of life.	
Newark St Park	19	Local play park	Natural green space	Equipment in good condition. Lifespan remaining	
Mayview	19	Local play park	Natural green space	Equipment in good condition. Lifespan remaining	

2.11 Ward 20 Implementation – Current Programme of work

NAME	ward	Current categorisation	Play strategy approved	Comments	Suggestion/Info
Anstruther Road	20	local play park	Improve		
Craigrothie	20	local play park	Improve		
Kinloss Park	20	local play park	Improve	Early discussion with Cllr/group	
Millfield	20	local play park	Improve		
Robertson Road	20	local play park	Improve		
Well Street Park	20	local play park	Improve		
Arthur Park No 2	20	local play park	Improve		
Arthur Place	20	local play park	Improve		
Buchanan Park	20	Local play park	Natural green space	Equipment in good condition. Lifespan remaining	
Stratheden Park	20	Local play park	Natural green space	Equipment in good condition. Lifespan remaining	

3.0 Funding and Investment

3.1 The Scottish Government awarded Fife Council just over £4.000m in 2021, to be awarded in Tranches until 2025. Each committee area has £584,571 equal share and North East Fife spend profile to date is illustrated in the table below.

	Scottish Govt Tranche 1	Scottish Govt Tranche 2	Scottish Govt Tranche 3	Scottish Govt Tranche 4	Scottish Govt Tranche 5	Total (7th of Fife allocation)
Allocated	64,683	60,000	170,000	228,798	80,000	584,571
Swing Replacement Prog	50,683					
Arncroach	14,000		40,000	3,903		
Tarvit Pond Play area		30,000				
Pitlessie Park		30,000				
Fife Wide H&S			20,000			
Adams Park			40,000			
Dunshalt			70,000			
Ongoing H&S				10,000		
Guardbridge Gym				8,000		
St Andrews Road, Crail				80,000		
Woodside Cres, Elie				50,000		
Strathkinnes Park				20,000		
New Grange Park, Pittenweem				50,000		
Well Park, Ladybank					30,000	
Gateside Play area					50,000	
Spend to date	64,683	60,000	170,000	221,903	80,000	596,586
Budget remaining	0	0	0	6,895	0	-12,015

3.2 There are options around the way we fund projects as follows:

- a. Fully fund using Scottish Government funding/FC Capital – allows for projects to be progressed to design stage and potential to tender together. However, funds depleted quickly but within timeframe of Scottish Govt funding timelines up to 25-26.
- b. Part fund future projects to allow community fundraising efforts – slower delivery as projects tendered individually however, match funding extends the lifetime of Capital fund and the potential to deliver more projects than if we were to fully fund each.

4.0 Conclusions

- 4.1 This approach provides a structure to prioritisation of the delivery of improvement to play parks in the North East Fife area.
- 4.2 The programme of repurposing play spaces to natural/green open space is based on the criteria set out in this report.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- North East Fife Play Space Strategy – North East Fife Area Committee 06.12.2023.
- Play spaces strategy - Housing & Communities Committee August 2021

Report Contact

Louise Whyte

Capital Project Manager

Louise.whyte@fife.gov.uk

28 August 2024

Agenda Item No. 11

PROPERTY TRANSACTIONS

Report by: Alan Paul, Head of Property Services

Wards Affected: 16 and 20

Purpose

The purpose of this report is to advise Members of action taken using the List of Officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Acquisitions

2.1.1 100 Balgarvie Crescent, Cupar

Date of Acquisition: 5 April 2024

Price: £73,000

2.1.2 3 County Houses, Newton of Falkland

Date of Acquisition: 5 April 2024

Price: £99,950

2.1.3 47 Kinloss Park, Cupar

Date of Acquisition: 22 April 2024

Price: £80,000

2.2 Leases by the Council – New Leases

2.2.1 2nd Floor Office Space, County Buildings, St Catherine Street, Cupar

Term: 3 years

Rent: £18,000 per annum

Tenant: Scottish Natural Heritage operating as NatureScot

3.0 Conclusions

- 3.1** These transactions are reported back in accordance with the List of Officers Powers.

List of Appendices

1. N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

Report Contact

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Author’s Job Title	Service Manager
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28 August 2024

Agenda Item No. 12

North East Fife Area Committee Work Programme

Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

Wards Affected:

Purpose

This report supports the committee's consideration of the workplan for future meetings of the committee.

Recommendation(s)

It is recommended that the committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each area committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

List of Appendices

1. Workplan

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Report Contact

Helena Couperwhite
Committee Services Manager
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North East Fife Area Committee of 23 October 2024			
Title	Service(s)	Contact(s)	Comments
Petition - Submitted by Dr Lydia Cole in conjunction with St Andrews Space for Cycling - Improving the safety of the cycle path between St Andrews and Guardbridge	Roads & Transportation	Allan MacLean/Andrew Tejada	Deferred from 28.08.24 due to the unavailability of the lead petitioner.
Draft Area Housing Plan 2024-2026	Housing Services	Greig Henderson	Deferred from 19.06.24 at request of Service - full year figures not yet ratified. Deferred from 23.08.24 due to lack of staff resource.
Draft Area Lettings Plan 2024-26	Housing Services	Greig Henderson	Deferred from 19.06.24 at request of Service - full year figures not yet ratified. Deferred from 23.08.24 due to lack of staff resource.
Area Housing Plan Update	Housing Services	Greig Henderson	6-monthly update. Deferred from 19.06.24 at the request of the Head of Service and again from 23.08.24 due to lack of staff resource.
Capital Plan Projects in North East Fife	Communities and Neighbourhoods Service	Kirstie Freeman	Originally requested at meeting on 21.06.23. Deferred from 28.08.24 meeting due to lack of staff resource.
North East Fife Area Committee Forward Work Plan			

North East Fife Area Committee of 18 December 2024			
Title	Service(s)	Contact(s)	Comments
Area Housing Plan Update	Housing Services	Greig Henderson	6-monthly update.
North East Fife Area Committee Forward Work Plan			

North East Fife Area Committee of 26 February 2025			
Title	Service(s)	Contact(s)	Comments
Health & Social Care Locality Planning - North East Fife	Health and Social Care	Jennifer Rezendes	Annual update, previously considered 28.02.24 - Para 121 refers.
Common Good and Settlement Trust Funds 2023-24	Finance and Corporate Services	Eleanor Hodgson	Previously considered 28.02.24 - Para 123 refers.
Fife Local Area Economic Profiles 2023-24	Business and Employability	Peter Corbett	Previous annual report 28.02.24 - Min Para Ref 126 refers.
Area Roads Programme 2025-26	Roads & Transportation	Vicki Storrar, Alistair Donald	Annual report - previously considered 28.02.24.
North East Fife Area Committee Forward Work Plan			

North East Fife Area Committee of 23 April 2025			
Title	Service(s)	Contact(s)	Comments
Tay Cities Deal Annual Report and Benefits Realisation Plan	Business and Employability	Carlene Simpson, Morag Millar	Considered 24.04.24. Next annual report due April 2025.
Justice Social Work Service - Community Payback: Unpaid Work Scheme		Joan Gallo	Considered 24.04.24 - para 141 of 2024.NEFAC.54 refers.
Report on Education Outcomes - 2023/24	Education	Rona Weir, Stuart Booker	Previous report 24.04.24, para 142 of 2024.NEFAC.54 refers.

North East Fife Area Committee of 23 April 2025			
Title	Service(s)	Contact(s)	Comments
North East Fife Area Committee Forward Work Plan			

North East Fife Area Committee of 18 June 2025			
Title	Service(s)	Contact(s)	Comments
Safer Communities Team Update Report	Housing Services	Paul Coleman, Sara Gray	Previously considered 19.06.24.
Operational Briefing on Policing Activities within North East Fife April 2024 - March 2025	Police Scotland		Previously considered 19.06.24.
Scottish Fire and Rescue Service Local Plan Annual Performance Report	Scottish Fire & Rescue Service		Previously considered 19.06.24.
North East Fife Area Local Community and Community Learning and Development (CLD) Plans	Communities and Neighbourhoods Service	Vicky Wilson, Laiza Lorimer	Annual update - previously considered 19.06.24.
North East Fife Area Committee Forward Work Plan			

Unallocated			
Title	Service(s)	Contact(s)	Comments
Update Report on Service Provision for North East Fife Holiday Villages and St Andrews	Business and Employability	Carlene Simpson	Motion agreed at meeting 29.09.21: "We request that officers prepare a report to the Area Committee outlining the proposed levels of service in respect of toilets maintenance, refuse collection, parking management

Unallocated			
Title	Service(s)	Contact(s)	Comments
			and traffic safety including harbours and Management of Wild Camping, Motorhomes and Countryside Access during the busy summer period of 2022 and subsequent years, to address the challenges experienced in areas of North East Fife, particularly the East Neuk and Landward' 14.08.24 – reminder email issued.
Review of Position following implementation of 50 mph speed limit at Strathkinness Crossroads	Assets, Transportation and Environment	Steven Sellars	Agreed at meeting 24.11.21 - Para. 387 (3) - review one year after implementation of speed limit. 14.08.24 - advised 50mph in place. Further feedback to follow.
Pupil Equity Fund	Education	Sarah Else, Zoe Thomson	Last report 26.01.22 - PEF reports will be included in a member Workshop on attainment for each area. Outcome/follow up report to come to committee following the workshop (service to confirm which committee date).
Common Good Funds Update	Finance and Corporate Services	Eleanor Hodgson	Only report as necessary.
Presentation - Cupar Now Third Annual Report			Previously scheduled for 16.08.23 and abandoned due to technical issues. Was rearranged to 06.12.23, subsequently deferred to 28.02.24 - at the organisation's request. 20.02.24 - declined to attend 28.02.24 meeting - advised

Unallocated			
Title	Service(s)	Contact(s)	Comments
			of future dates. Organisation/ Simon to request attendance on future date, as necessary.
South Street, St Andrews	Roads & Transportation	Allan Maclean	Previously considered 24.11.23 (para.392 refers); 26.04.23 (para. 67 refers) - '(3) agreed that officers would progress preliminary design work for the footway extensions on South Street, St Andrews and submit a further report to the committee once these designs had been developed'; member briefing proposed as an alternative, 21.11.23. Planning consent to be sought in the first instance.
Workshop - Grounds Maintenance, Domestic Waste Collection and Street Cleansing Services	Environment & Building Operations (AT&E)	Alexander Anderson, Scott Clelland	For info: Workshop covering plans to deliver local priorities - as requested at NEFAC meeting 06.12.23, Para. 113 (3) of 2023.NEFAC.42 refers. Workshop took place on Wednesday, 7 February - outcome: Local Greenspace Working Group meeting to be held quarterly.
Director of Public Health Annual Report	Health and Social Care	Pamela Colburn	Previously considered 19.06.19.
North East Fife - Anti-poverty 2023/24 - 'Access' to Services	Communities and Neighbourhoods Service	Vicky Wilson, Laiza Lorimer	Requested 24.04.24, para 144 (2) refers. Author to advise date.

Unallocated			
Title	Service(s)	Contact(s)	Comments
OnFife Six-Monthly Update	Fife Cultural Trust	Sheona Small	Previously considered 25.10.23. Michelle Sweeney retired.