

**THE FIFE COUNCIL - KIRKCALDY AREA COMMITTEE – BLENDED MEETING**

**Small Committee Room, 1st Floor, Town House, Kirkcaldy**

**19 December 2023**

**2.00 pm – 4.45 pm**

**PRESENT:** Councillors Ian Cameron (Convener), Blair Allan, Lesley Backhouse, Alistair Cameron, Rod Cavanagh, Judy Hamilton, James Leslie, Kathleen Leslie, Julie MacDougall, Nicola Patrick and David Ross.

**ATTENDING:** Julie Dickson, Community Manager, Andy MacLellan, Community Projects Team Manager, Communities and Neighbourhoods Service; Lesley Craig, Lead Consultant, Keith Johnston, Technician Engineer, Roads and Transportation Services; Alan Paul, Head of Property Services, Liz Murphy, Bereavement Service Manager, Property Services; Elaine Campbell, Housing Team Manager, Housing Services; Alexander Anderson, Service Manager - Domestic Waste and Street Cleansing, Scott Clelland, Service Manager - Grounds Maintenance Service, Richard Brown, Team Manager - Kirkcaldy Parks, Environment and Building Services; Laura Robertson, Finance Operations Manager, Eleanor Hodgson, Accountant and Lesley Robb, Lead Officer - Committee Services, Finance and Corporate Services.

**75. DECLARATIONS OF INTEREST**

Councillors Alistair Cameron and Rod Cavanagh both declared an interest in Para. 79 - Area Capital Budget Transfer Request - Kirkcaldy Community Football Partnership 3G Synthetic Pitch, Den Road - as both were trustees of Kirkcaldy Community Football Partnership.

**76. MINUTE.**

The committee considered the minute of the meeting of the Kirkcaldy Area Committee of 31 October 2023.

**Decision**

The committee agreed to approve the minute.

**77. PROPOSED SPEED LIMITS - KINGDOM PARK, KIRKCALDY**

The committee considered a report by the Head of Roads and Transportation Services outlining a proposal to introduce speed limits within the Kingdom Park development site and to reduce the speed limits on A921 Rosslyn Street and A915 Randolph Road.

**Decision**

The committee:-

## 2023 KAC 32

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce speed limits within Kingdom Park Development and speed limit changes on the A915 Randolph Road, as detailed in drawing no. TRO23\_47 (Appendix 1) of the report;
- (2) agreed that officers would submit a further report at a later date regarding the proposed speed limit changes to the A921 Rosslyn Street once a potential date for construction of the proposed Mitchelston roundabout was known; and
- (3) authorised officers to confirm the Traffic Regulation Orders for Kingdom Park Development and A915 Randolph Road within a reasonable period unless there were objections.

### **78. PROPOSED PARKING PROHIBITION - B928 WINDMILL ROAD AND VIEWFORTH HIGH SCHOOL, KIRKCALDY**

The committee considered a report by the Head of Roads and Transportation Services outlining a proposal to introduce a “No Waiting at Any Time” parking prohibition on B928 Windmill Road at Viewforth High School, Kirkcaldy.

#### **Decision**

The committee:

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce a parking prohibition as detailed in drawing no. TRO23\_52 (Appendix 1) of the report; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

*Councillors A. Cameron and Cavanagh, left the meeting prior to consideration of the following item, having earlier declared an interest.*

### **79. AREA CAPITAL BUDGET TRANSFER REQUEST - KIRKCALDY COMMUNITY FOOTBALL PARTNERSHIP 3G SYNTHETIC PITCH, DEN ROAD.**

The committee considered a report by the Head of Communities and Neighbourhoods Service requesting an Area Capital Budget transfer of £159,000 from the Area Capital Improving Health Through Leisure & Sport fund to be reallocated to Kirkcaldy Community Football Partnership towards the construction of a new 3G synthetic pitch and all associated works.

#### **Decision**

The committee agreed to an Area Budget Transfer of £159,000 from the Area Capital Improving Health Through Leisure & Sport fund to Kirkcaldy Community Football Partnership towards the construction of a new 3G synthetic pitch and all associated works, with funding only to be released to Kirkcaldy Community Football Partnership once all agreed funding from other sources had been secured.

*Councillors A. Cameron and Cavanagh, rejoined the meeting following consideration of the above item.*

**80. BEREAVEMENT SERVICES CEMETERY STRATEGY**

The committee considered a report by the Head of Property Services advising of the outcome of the consultation on the future provision of cemeteries in Fife and requested support for implementation of the strategy moving forward.

**Decision**

The committee: -

- (1) noted the key points from the consultation exercise; and
- (2) supported the actions moving forward in the Cemetery Strategy 2023 – 2028, as detailed in Appendix 1 to the report.

**81. AREA HOUSING PLAN 2023-26 UPDATE**

The committee considered a report by the Head of Housing Services updating members on progress in delivering performance information for 2023 in relation to the Kirkcaldy Housing Services Plan 2023/26, approved at Kirkcaldy Area Committee on 29 August 2023.

**Decision**

The committee noted:

- (1) the performance reports available for 2023; and
- (2) that a revised Area Housing Plan would be presented to Committee from April 2024.

*The meeting adjourned at 3.40 pm and re-convened at 3.50 pm.*

**82. DOMESTIC WASTE, STREET CLEANSING AND GROUNDS MAINTENANCE SERVICE - ANNUAL REVIEW 2022-23**

The committee considered a report by the Head of Environment and Building Services informing the committee of the performance of the Grounds Maintenance and Domestic Waste and Street Cleansing Services in 2022-23.

**Decision**

The committee:-

- (1) noted the continuing improved performance in grounds maintenance, domestic waste collection and street cleansing services in 2023; and
- (2) noted the plans to deliver local priorities and help communities shape their environment.

**83. COMMON GOOD AND SETTLEMENT TRUST ANNUAL REPORT 2022-23**

The committee considered a report by the Executive Director Finance and Corporate Services advising members of the status of the Common Good and Settlement Trust funds in the area and relevant fund activities over the financial year 2022-2023.

**Decision**

The committee:

- (1) noted the information contained in the relevant appendices for the various Common Good and Trust funds; and
- (2) continued to support the disbursement of Trust funds to suitable projects, which also included the amalgamation of individual trusts and where appropriate the dissolution of individual trusts, including transferring the funds to suitable third-party organisations who were providing similar support to local priorities.

**84. PROPERTY TRANSACTIONS**

The committee considered a report by the Head of Property Services advising of action taken using the List of Officer Powers, in relation to property transactions.

**Decision**

The committee noted the contents of the report.

**85. KIRKCALDY AREA COMMITTEE FORWARD WORK PROGRAMME**

The committee considered a report by the Executive Director, Finance and Corporate Services relating to the workplan for future meetings of the committee.

**Decision**

The committee reviewed and noted the Kirkcaldy Area Committee Forward Work Programme 2023/24.