

Levenmouth Area Committee

Committee Room 2 (FHM05.002), 5th Floor, Fife House, North Street, Glenrothes



Wednesday, 30 August, 2023 - 9.30 a.m.

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** - In terms of Section 5 of the Code of Conduct Members of the Committee are asked to declare any interest(s) in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of Levenmouth Area Committee of 21 June 2023 4 – 5
4. **AREA ROADS PROGRAMME 2022/23 – FINAL REPORT** – Report by the Head of Roads & Transportation Services 6-12
5. **PROPOSED WAITING RESTRICTIONS - LEVENMOUTH RAIL LINK CAR PARK AND PROMENADE, LEVEN** – Report by the Head of Roads & Transportation Services 13 - 17
6. **PROPOSED 20 MPH ZONE – KIRKLAND PARADE, METHIL BRAE AND METHILHAVEN ROAD, METHIL** – Report by the Head of Roads & Transportation Services 18 – 20
7. **SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN - COMBINED REPORT - COMMUNITY RECOVERY FUND & LOCAL COMMUNITY PLANNING BUDGET FUNDING REQUESTS.** – Report by the Head of Communities and Neighbourhoods 21 – 30
8. **LEVEN COMMON GOOD FUND – APPLICATION FOR ASSISTANCE** – Report by the Head of Communities and Neighbourhoods 31 - 34
9. **LEVENMOUTH AREA COMMITTEE FORWARD WORK PROGRAMME -** Report by the Executive Director of Finance and Corporate Services 35 - 39

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
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Finance and Corporate Services

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23 August, 2023

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BLENDED MEETING NOTICE

This is a formal meeting of the Committee, and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

THE FIFE COUNCIL - LEVENMOUTH AREA COMMITTEE – BLENDED MEETING

Committee Room 2, 5th Floor, Fife House, North Street, Glenrothes

21 June, 2023

1.35pm – 1.40pm

PRESENT: Councillors Colin Davidson (Convener), David Alexander, Ken Caldwell, David Graham and Alistair Suttie.

ATTENDING: David Paterson, Community Manager (Area), Communities and Neighbourhoods; Phil Clarke, Programme Manager Levenmouth Reconnected Blueprint, Susan Keenlyside, Service Manager, Sustainable Transport & Parking, Roads & Transportation Service and Michelle Hyslop, Committee Officer, Committee Services.

APOLOGIES FOR ABSENCE: Councillors Tom Adams and Eugene Clarke.

78. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

79. MINUTE

The Committee considered the minute of the meeting of the Levenmouth Area Committee of 31 May 2023.

Decision

The Committee agreed to approve the minute.

80. LEVENMOUTH RECONNECTED PROGRAMME GRANT AWARDS

The Committee considered a report by the Head of Roads and Transportation, asking members to consider the projects recommended for funding from the third round of the Levenmouth Reconnected Programme Large Grants fund and detailed the progress of the small grants programme.

Decision

The Committee agreed to: -

- (1) approve the funding for Mountfleurie Industrial Estate Site Servicing project as detailed in Appendix 1 and 2 from the Levenmouth Reconnected Programme fund; and
- (2) increase the small grants fund by a further £50,000 from the Levenmouth Reconnected Programme fund.

81. LEVENMOUTH AREA COMMITTEE FORWARD WORK PROGRAMME

The Committee considered a report by the Executive Director of Finance and Corporate Services in support of the Committee's consideration of the Levenmouth Area Committee Forward Workplan.

Decision

The Committee reviewed and agreed on the content of the forward work plan for the Levenmouth Area Committee.

30 August 2023
Agenda Item No. 4

Area Roads Programme 2022/23 – Final Report

Report by: John Mitchell, Head of Roads & Transportation Services

Wards Affected: 21 & 22

Purpose

The purpose of this report is to advise the committee on the delivery of the 2022-23 Area Roads Programme (ARP).

Recommendation(s)

The committee is asked to note the contents of the report and appendices.

Resource Implications

The 2022-23 ARP was funded from capital and revenue and some ring-fenced budgets. Programmes of work were adjusted, if required, to ensure expenditure remained within the Service budget.

Legal & Risk Implications

There are no known legal or risk implications arising from the report.

Impact Assessment

An equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Members were consulted on the list of projects forming the 2022-23 ARP.

1.0 Background

- 1.1 Committee agreed the list of projects forming the 2022-23 ARP on 26th January 2022 (2022 LAC 0, Para 304 refers)

2.0 Issues and Options

- 2.1 Attached are Appendices 1-5 which detail the final position on the progress of individual projects in the programme
- 2.2 To improve information on how the programme is progressing throughout the year, an on-line system is in place and continues to be developed.

3.0 Conclusions

- 3.1 The attached appendices show the Levenmouth Area Programme for 2022-23. The type of works, work location and expenditure are provided for each project. Any underspend or overspend is carried through to the following years allocation for the committee area.

List of Appendices

1. Carriageway Schemes
2. Footway Schemes
3. Road Safety & Traffic Management Schemes
4. Lighting Schemes
5. Structures Schemes

Report Contact

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Levenmouth Area Committee
Area Roads Programme 2022-23
Carriageway Schemes Outturn

Ward	Town	Street	Location/Description	Original Estimate	Design Estimate Plus 20%	Outturn Cost	Progress at 31st March 2023	Comments
21	Leven	Linnwood Drive	Holly Road to Casan	£137,984	£179,379	£2,610	Postponed	Design only, on hold due to budget availability. Included in 2324 Programme. Revised Extent C1 to Tassie Ct R/A
22	Methil	Kirkland Walk	Methilhaven Road to Kirkland Gardens	£30,000	£36,000	£104,651	Complete	Increase due to concrete slabs
22	Buckhaven	B931 Muiredge Roundabout Buckhaven	R/A and Approaches	£30,000	£36,000	£64,513	Complete	Increase due to concrete slabs
21	Rural Road	A917 Upper Largo to Drumeldrie	Upper Largo to Ward Boundary	£297,000	£356,400	£298,143	Complete	Combined with A917 Drumeldrie to Drumbarnie
TOTAL				£494,984	£607,779	£469,916		

Levenmouth Area Committee
Area Roads Programme 2022-23
Footway Schemes Outturn

Ward	Town	Street	Location/Description	Original Estimate	Design Estimate Plus 10%	Outturn Cost	Progress at 31st March 2023	Comments
21	Leven	Anderson Street	o/s no. 1 & o/s no's 10-34	£6,586	£7,245	£755	Postponed	Footway only, on hold due to budget availability. Included in 23/24 Programme but Cat 2 Scheme
21	Leven	Forth Street	Viewforth to no entry	£11,640	£12,804	£28,790	Complete	Combined with Lighting Scheme
21	Leven	Viewforth	Footway on northwest side only	£7,543	£8,297	£16,043	Complete	Combined with Lighting Scheme
21	Windygates	Station Road	The Cross to turning head	£24,533	£26,986	£631	Postponed	Will be delivered as part of Levenmouth Connectivity project to Station
21	Leven	Beech Park Phase 2 of 3	West side from Sillerhole Road to o/s 33.	£38,439	£42,283	£773	Postponed	On hold due to budget availability. Completed 23/24 Programme
21	Leven	Dewar Drive		£31,000	£34,100	£60,731	Complete	Combined with Lighting Scheme
21	Leven	Approach Terrace		£8,500	£9,350	£2,128	Postponed	Delayed due to contractor availability
21	Leven	Sycamore Avenue		£53,000	£58,300	£5,498	Postponed	Delayed due to contractor availability
TOTAL				£181,241	£199,365	£115,348		

**Levenmouth Area Committee Area Roads
Programme 2022-23
Road Safety & Traffic Management Schemes Outturn**

Ward	Town	Street	Location/Description	Original Estimate	Outturn Cost	Progress at 31st March 2023	Comments
21	Kennoway	A916 Sandybrae (speed reduction measures)		£20,000	£20,000	Complete	Carried Forward from 21/22
21	Kennoway	Springbank Road (Speed Reduction Measures)		£10,000	£0	Ongoing	Brief Issued. Awaiting Programming by Design & Construction
21	Bonnybank	A916 (Speed Reduction Measures)		£15,000	£0	Ongoing	Brief Issued. Awaiting Programming by D&C
22	Buckhaven	Sandwell Street (Speed Reduction Measures)		£10,000	£0	Ongoing	Brief Issued. Awaiting Programming by D&C
22	Methil	Kirkland Gardens (Feasibility study – remove raised R/A)		£5,000	£4,568	Complete	Study Complete
TOTAL				£60,000	£24,568		

Levenmouth Area Committee
Area Roads Programme 2022-23
Lighting Schemes Outturn

Ward	Town	Street	Location/Description	Original Estimate	Progress at 31st March 2023	Comments
21	Leven	Forth Street/Viewforth		£17,500	Complete	Combined with Footway Scheme
21	Leven	Dewar Drive		£15,000	Complete	Combined with Footway Scheme
21	Windygates	Kennoway Road		£87,500	Postponed	Postponed due to contractor availability & SGN works
21	Kennoway	Sandy Brae New Road Cupar Road		£119,000	Ongoing	
TOTAL				£239,000		

Levenmouth Area Committee
Area Roads Programme 2022-23
Structures Schemes Outturn

Ward	Town	Street	Location/Description	Original Estimate	Progress at 31st March 2023	Comments
21	Leven	A955 From Methilhaven Road Methil to Riverside Road Leven	Leven Railway Bridge (337869, 700456)	£8,200,000	In Progress	Spend at year end £2.16m
21	Lower Largo	Harbour Wynd	North of Harbour Bridge (341699, 702595)	£100,000	Postponed	Not complete due to resources. Design underway in 23/24
21	Lower Largo	Harbour Wynd/Seatoun Place	Former Railway Viaduct (341696, 702639)	£13,483	Complete	
TOTAL				£8,313,483		

30th August 2023

Agenda Item No. 5

Proposed Waiting Restrictions - Levenmouth Rail Link Car Park and Promenade, Leven

Report by: John Mitchell, Head of Roads and Transportation Services

Wards Affected: Ward 21 – Leven, Kennoway and Largo

Purpose

The purpose of this report is to allow the Levenmouth Area Committee to consider proposals to introduce parking restrictions on the Levenmouth Rail Link Car Park and the Promenade, Leven.

Recommendation(s)

It is recommended, in the interests of accessibility and road safety, that Committee:

1. agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing nos. Leven-CP-0011 and TRO/23/20 with all ancillary procedures; and
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £3,000 which covers Roads & Transportation Services' and Legal Services' staff costs and advertising. This will be met from approved Service budgets.

The car park and associated bay infrastructure will be funded and built by Network Rail as part of the Levenmouth Rail Link project.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Parking Management team and Police Scotland have been advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and

on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife.gov.uk.

1.0 Background

- 1.1 As part of the Levenmouth Rail Link project a new railway station will be built in the Bawbee area at the back of the Leven Sports Centre and Swimming Pool in Leven.
- 1.2 The car park that currently serves the Levenmouth Swimming Pool and Sports Centre will be redesigned to serve both the sports centre and the new railway station.
- 1.3 The shared sports centre/railway car park has been designed to comprise 134 car parking spaces. Current provision is 83 spaces.

2.0 Issues and Options

- 2.1 It is proposed that the shared sports centre/railway car park offers a mixture of limited and unlimited waiting spaces as follows:
 - Limited waiting: 57 standard bays
 - Unlimited waiting: 51 standard bays
- 2.2 The waiting restriction is proposed to be 4 hours maximum waiting period with no return allowed within 1 hour.
- 2.3 The areas where limited and unlimited waiting bays are proposed to be located is shown on plan Leven-CP-0011.
- 2.4 A further 15 disabled bays and 12 bays for electric vehicles will be enforceable under the current off-street parking Traffic Regulation Orders.
- 2.5 It is also proposed to introduce a “No waiting at any time” restriction on the section of the Promenade leading into the car park as per plan TRO23/20.

3.0 Conclusions

- 3.1 In the interests of road safety and accessibility, it is recommended that the waiting restrictions on the sports centre/railway car park and Promenade, Leven are promoted as shown on drawing numbers Leven-CP-0011 and TRO/23/20.

List of Appendices

1. Drawing No. Leven-CP-0011
2. Drawing No. TRO/23/20

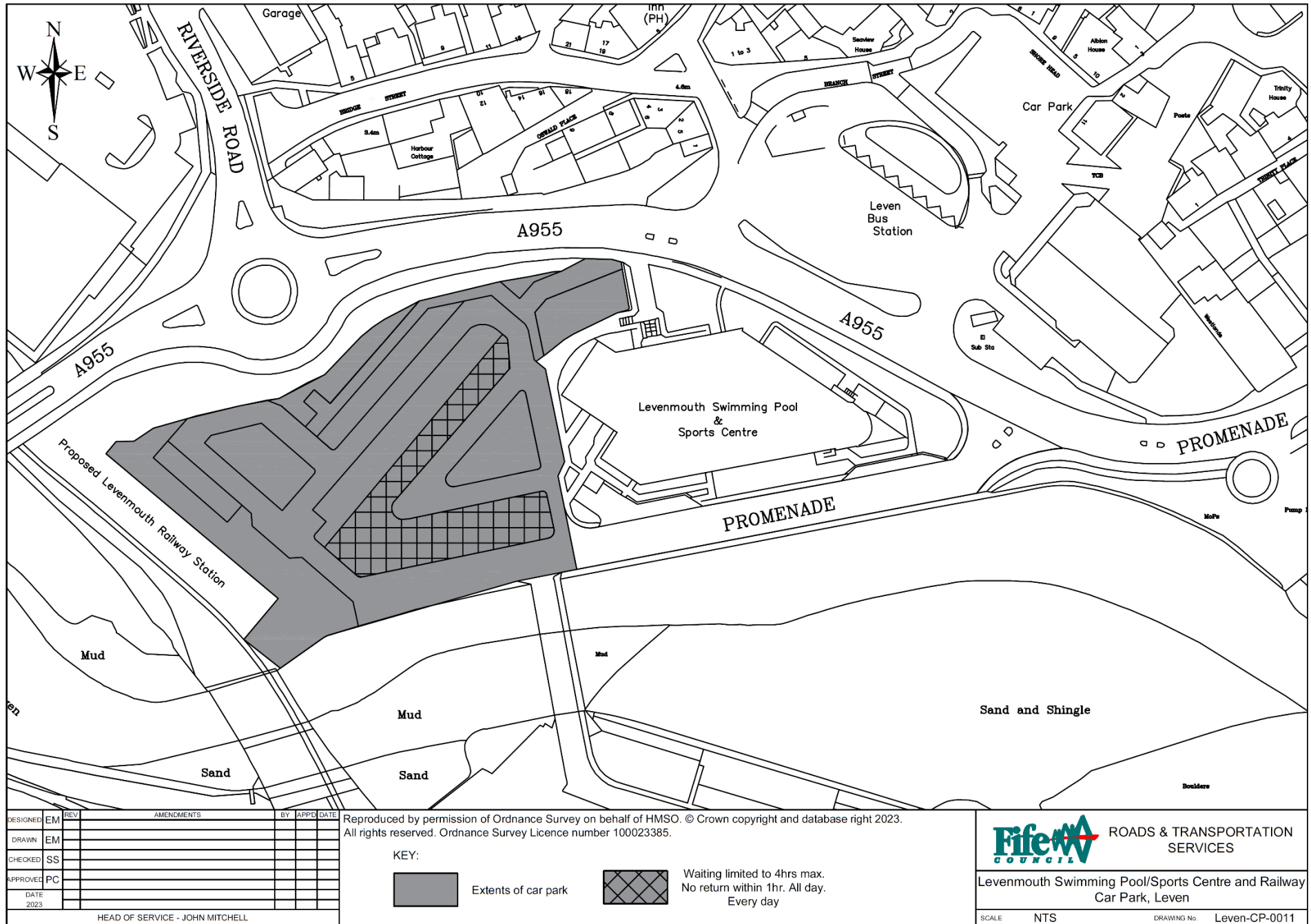
Background Papers

1. None

Contact

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Appendix 1



DESIGNED	REV	AMENDMENTS	BY	APPD	DATE
EM					
DRAWN	EM				
CHECKED	SS				
APPROVED	PC				
DATE					
2023					

HEAD OF SERVICE - JOHN MITCHELL

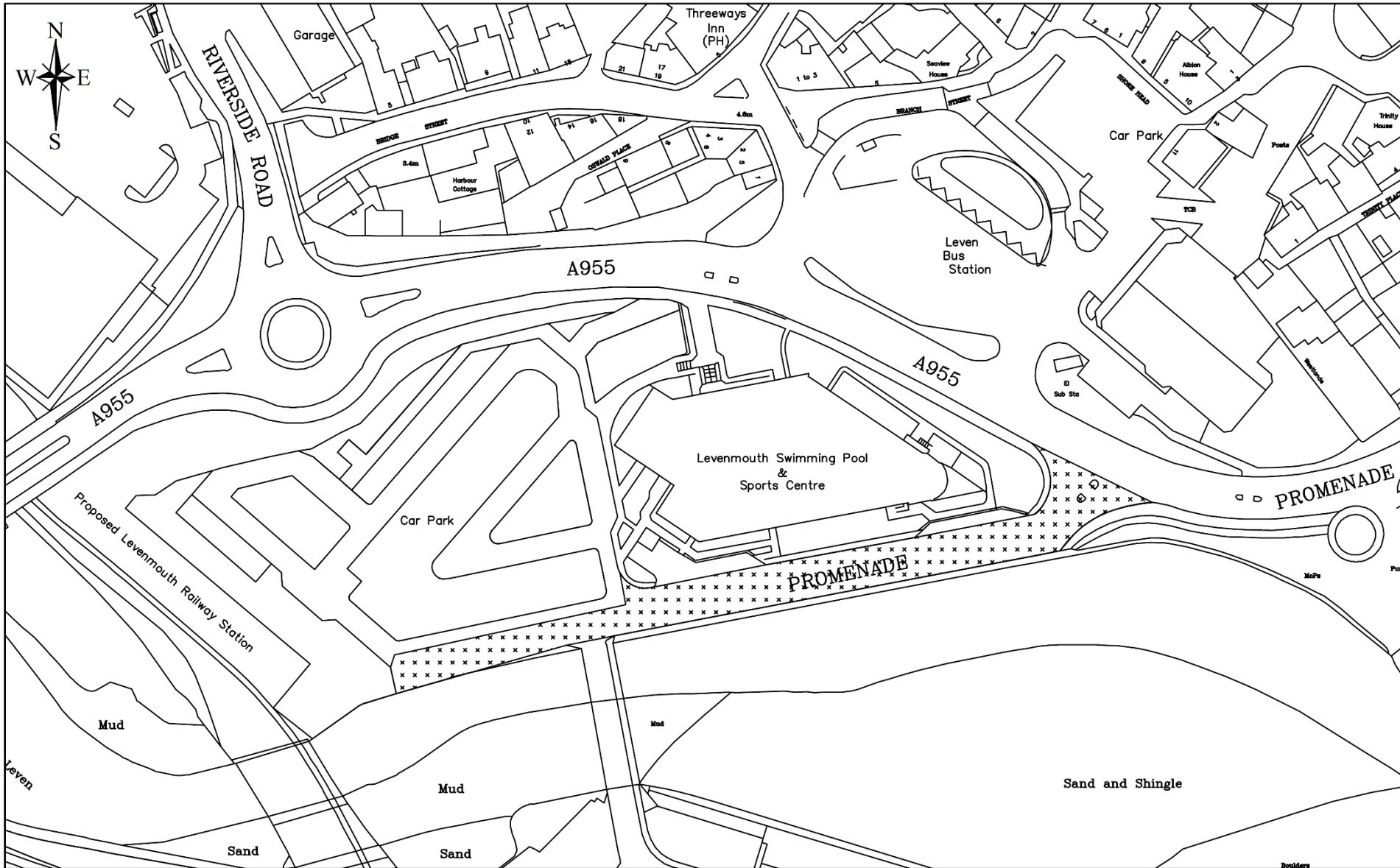
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Fife COUNCIL ROADS & TRANSPORTATION SERVICES

Levenmouth Swimming Pool/Sports Centre and Railway Car Park, Leven

SCALE NTS DRAWING No. Leven-CP-0011

Appendix 2



DESIGNED	EM	REV	AMENDMENTS	BY	APPD	DATE
DRAWN	EM					
CHECKED	SS					
APPROVED	PC					
DATE						
2023						

HEAD OF SERVICE - JOHN MITCHELL

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KEY:
 No Waiting Monday - Sunday At Any Time

Fife COUNCIL
ROADS & TRANSPORTATION SERVICES

Promenade
 Leven

SCALE: NTS DRAWING No: TRO/23/20

30th August 2023

Agenda Item No. 6

Proposed 20 mph zone – Kirkland Parade, Methil Brae and Methilhaven Road, Methil

Report by: John Mitchell, Head of Roads & Transportation Services

Wards Affected: Ward 22 – Buckhaven, Methil and Wemyss Villages

Purpose

The purpose of this report is to allow the Levenmouth Area Committee to consider proposals to introduce a 20mph zone on Kirkland Parade. This proposal also includes the removal of a part-time 20mph speed limit on Methil Brae and Methilhaven Road and its replacement with a permanent 20mph limit on Methil Brae.

Recommendation(s)

It is recommended, in the interests of road safety, that Committee:

1. agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/23/17 with all ancillary procedures; and
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO will be approximately £6,500, which covers Roads & Transportation Services' and Legal Services' staff costs, advertising and delivery of the new infrastructure. This will be met from approved Service budgets.

Associated traffic management works will be covered by the developer.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Parking Management team and Police Scotland have been advised.

Formal consultation required by the Roads Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife.gov.uk.

1.0 Background

- 1.1 In 2016 Kirkland High School was closed and demolished a year after. A planning application was approved to build a new residential development, known as 'Methil Care Village' on the school grounds, which is at present nearing completion.
- 1.2 Kirkland Parade is the road that runs within the new Methil Care Village. A default 30mph limit will apply to this road unless a specific speed limit is imposed by means of a TRO.
- 1.3 Sections of Methil Brae and Methilhaven Road are covered by a part-time 20mph which was provided to reduce speeds at school peak times for Kirkland High School.

2.0 Issues and Options

- 2.1 The provision of a new Methil Care Village makes it necessary to adapt the speed limits both within the new development and on the surrounding streets.
- 2.2 It is proposed to introduce a 20mph zone on Kirkland Parade, within the Methil Care Village. This is in line with Fife Council's policy of making all residential areas 20mph zones.
- 2.3 It is proposed to remove the part-time 20mph limit on Methilhaven Road and Methil Brae, as this was linked to the former Kirkland High School. After the removal of the part-time 20mph limit on Methilhaven Road, the road would revert to a default 30mph limit.
- 2.4 It is proposed that the part-time 20mph on Methil Brae is replaced with an extension of the current 20mph zone on this road, which at present stops where the part time 20mph limit starts.

3.0 Conclusions

- 3.1 In the interest of road safety it is recommended to align the speed limit orders to the new developments.
- 3.2 It is recommended that a 20mph limit is imposed on Kirkland Parade, within the Methil Care Village.
- 3.2 It is also recommended that the part-time 20mph speed limit that related to the old Kirkland high Scholl should be revoked. The order should be replaced with a permanent 20mph speed limit on Methil Brae.

List of Appendices

1. Drawing No. TRO/23/17

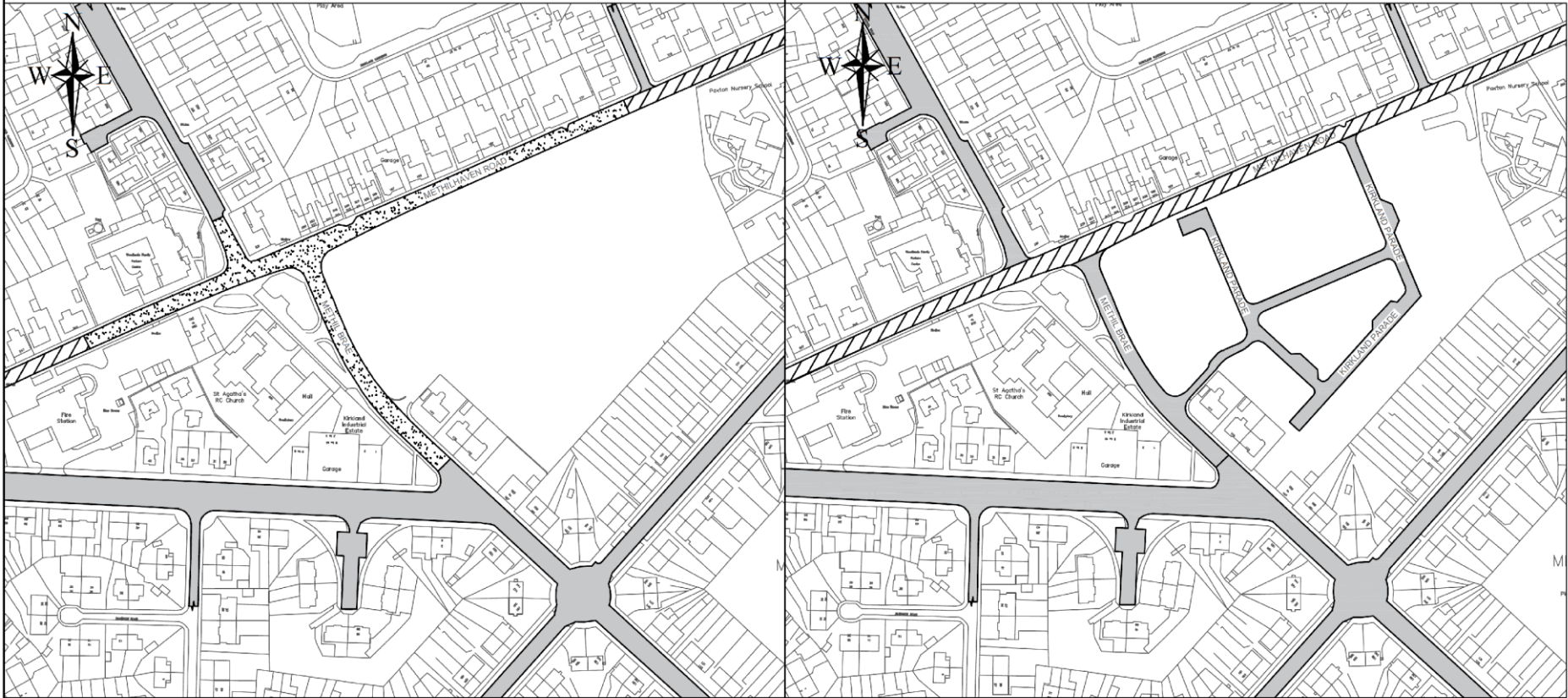
Contact

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Appendix 1

EXISTING


PROPOSED (ON NEW ROAD LAYOUT)



KEY:  30mph Limit + Part Time 20mph Limit  30mph Limit  20mph Zone

DESIGNED	EM	REV	AMENDMENTS	BY	APPRD	DATE
DRAWN	EM					
CHECKED	SS					
APPROVED	SS					
DATE						
APR 2023						

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ROADS & TRANSPORTATION SERVICES

Methil Care Village
Methil

SCALE: NTS DRAWING No: TRO/23/17

30 August 2023
Agenda Item No. 7

Supporting the Levenmouth Local Community Plan - Community Recovery Fund & Local Community Planning Budget Funding Requests.

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: Ward 21 & 22

Purpose

The purpose of this report is to seek agreement from the Area Committee for contributions from the Community Recovery Fund (CRF) and the LCPB (Local Community Planning Budget and Anti-Poverty) totalling £329,100 towards a range of projects that meet the criteria for CRF spend and support the core aims of the Levenmouth Local Plan (as approved 31st May 2023).

The report is also seeking permission from the committee to continue discussions with applicant groups (where noted) to develop their proposals prior to coming back to the Area Committee for funding at a later date.

Recommendation(s)

The Committee is asked to approve the following amounts from the Community Recovery Fund (CRF) and the Local Community Planning Budget/Anti-Poverty (LCPB) totalling £329,100

1. Participatory Budget approach £30,000 (LCPB Anti-Poverty)
2. Modular Changing Unit Herd Park Methilhill £100,000 (Funding Sources to be identified)
3. Summer Activity Costs CLD (Community Learning & Development) - £15,000 (LCPB Anti-Poverty)
4. Eastvale FC Windygates Fire Damage – Demolition Costs £8,500 (LCPB Ward 21)
5. Network Rail/QTS Training Proposal - £10,000 (LCPB Anti-Poverty)

6. MCCI (Methilhill Community Children’s Initiative) Assistance with Vandalism Costs £6,900 (LCPB Anti-Poverty)
7. Green Skills Academy – River Leven/Silverburn Area Projects: £100,000 (LCPB Anti-Poverty)
8. Christmas Lighting Upgrade Leven High Street £15,000 (CRF Budget)
9. Dog Exercise Area at Taylor Park Methil £8,500 (LCPB ward 22)
10. Memorial Park, Methil Lighting £20,000 (LCPB ward 22)
11. Largo Library and Community Hub Heating Upgrade £8000 (CRF)
12. Buckhaven Baptist Church Upgrade Work £6200 (LCPB Anti-Poverty)

Note the changes to the following proposals:-

13. Green Health Partnership - give permission to officers to continue discussions with the applicant group.
14. Development Worker for EFCFC (East Fife Community Football Club) – give permission to officers to continue discussions with the applicant group.
15. Digital Inclusion Project YMCA – note the postponement of consideration of this project until financial year 2024/25

Resource Implications

Approval of this funding will reduce the Community Recovery Fund by £24,000
Approval of this funding will reduce the LCPB Ward Budgets by £37,000
Approval of this funding will reduce the LCPB Anti-Poverty Budget by £168,100
Expenditure of £100,000 toward the new modular changing unit at Herd Park is still to be fully identified.

Legal & Risk Implications

There are no legal implications inherent in this report.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

All projects have had a degree of consultative work applied to them either through ward meeting discussions with members, with representative officer groups such as the People and Place Groups, Health and Social Care Partnership, WRAP (Welfare Reform and Anti-Poverty) group of Improving Levenmouth Together.

In several cases projects have also been discussed directly with elected members at the CRF (Community Recovery Fund) workshop sessions that have been held over the last 5 months.

Further detailed discussion with members on these projects also took place on Friday 18th August, during an online session, which was set up to give officers a further political steer on the proposals, and to ensure members were comfortable with the combined report approach.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Budget (LCPB) or CRF requires authorisation from Area Committee before amounts of over £5,000 can be committed.
- 1.2 This report is to seek agreement from the Area Committee for a contribution from either the Community Recovery Fund (CRF), Local Community Planning Budget (LCPB) ward held funds or LCPB Anti-Poverty Funds.
- 1.3 The reason for bringing a report to members today is to seek agreement to fund across a range of projects all of which are described in the paragraphs below.
- 1.4 This is a combined report which it is hoped makes the process of decision making quicker as opposed to bringing individual reports to the Area Committee. The approach still requires the level of scrutiny that would be afforded to a 'one subject' report, and there is a requirement that we clearly note the decisions on the numbered recommendations contained in the section above.
- 1.5 Some of the projects mentioned today will require only brief explanation given they have already been tabled with members in different settings notably at the CRF workshops, others will be described in more detail, and officers will be on hand to give further verbal update at the committee as required.

2.0 Issues and Options

- 2.1 **Participatory Budget Proposal** – Members will recall that discussions on this proposal were held at the recent CRF workshop on 27th June 2023 and has been an aspiration for the area approach since the initial discussions on the use of CRF and other local budgets in November 2022. The proposal for this work is as follows –

- Fife still has a commitment to look at expenditure of 1% of its overall budget through a PB interface.
- Levenmouth proposal – £30,000 of funding to augment £50,000 of funds already in place and administered by CRT (Coalfields Regeneration Trust.)
- Proposal to support PB approaches is being led by CRT which supported the work of the Behaviour Change Action plan linked to the River Leven Programme.
- It is proposed that we use £200 - £2000 as the range of funding available for local initiatives.

As noted above the potential Initiatives to be funded - will all be aligned to the Behaviour Change approach which supports the River Leven Programme. These objectives can be summarised as follows:

- The production of campaign material and initiatives on littering, active travel promotion and getting involved in volunteering.
- The promotion of leisure events and activities associated with the River Leven.
- Putting in place activities for young people.
- Promoting and interpretation of the social history of the river and its environment.
- Promotion of learning around the environment and biodiversity of the river.
- The development of tours, walks and cycling opportunities.
- Arts based programmes for all ages.

- 2.2 Members were supportive of this approach during the workshop discussions on 27th June 2023 and acknowledged the value that additional funding brought to the table via the Coalfields Regeneration Trust with support in managing the process provided by CORRA. There would also be significant local input into the process from community representatives who have attended meetings and consistently supported the work of the Levenmouth Connectivity Steering Group (LCSG) from day one.
- 2.3 It is suggested that funding for this proposal would be drawn from the LCPB/Anti-Poverty budget for the area. The funding would be released as and when requested and only when attributed to an application securing support from the PB assessment process and being awarded funds through consideration by the LCSG and the partner agencies.
- 2.4 Elected Members would be updated on the successful applications via the regular ward meetings for wards 21 and 22.
- 2.5 **Modular Changing Unit – Herd Park Methilhill** – Ward 22 members will be aware of the discussions around the improvement of the changing room provision at Herd Park Methilhill.
- 2.6 The unit is used by Methilhill Strollers however it is also utilised by other teams as and when demand on pitch space requires. The current changing room provision is well over 30 years old and had initially been earmarked for internal improvements, similar to the approach taken at the traditionally built pavilion unit at Sandwell Park. Unfortunately retrofitting this type of modular unit is impossible without impacting the integrity of the structure itself. Colleagues from FC Building Operations who assessed this approach, recommended the only course of action that made financial sense, and

which would deliver the improved conditions for the end users, was to replace the unit in its entirety.

- 2.7 Costs for this approach will be in the region of £100,000 – and we are currently working with colleagues in other services to ascertain if contributions can be found towards this work.
- 2.8 We are seeking permission from members to ringfence this approach as a local priority which will allow us to use a range of budgets to meet the costs. It is likely that with lead in times the unit would be purchased and fitted in financial year 2024/25, permission from members today should allow us to ensure this happens as early in the new financial year as possible.
- 2.9 Cost estimates have been derived from similar purchases made in other areas and it is likely to be a SIBCAS unit which would be procured fully fitted out.
- 2.10 As noted there will be a requirement to look at funding across a range of budgets and this will could include LCPB and CRF contributions, as well as contributions from internal and external sources.
- 2.11 **Summer Activity Costs CLD (Community Learning & Development) (Community Learning & Development)** - Members will recall this request was made by e-mail on 15/6/23. Given the opportunity to provide high quality activities locally have been hampered over the last few years – it was felt that we needed to gear up the offer accordingly.
- 2.12 On that basis the request was a contribution of £15,000 to allow officers to make the necessary arrangements for a range of offerings in advance of the summer period. Funding for this approach would come from the LCPB anti-poverty budget.
- 2.13 **Eastvale FC Assistance with Demolition Costs** – Ward 21 members will be aware of the devastating fire which resulted in the loss of one of the changing room facilities at Eastvale FC who play at Greig Park Windygates – this happened in summer 2022. Members were supportive of offering a helping hand to the team to allow it to get back onto an even keel.
- 2.14 Accordingly assistance has been rendered thus far to arrange a contractor to remove the damaged unit, to allow this to happen costs will require to be incurred in terms of a full asbestos survey and a bat and bird survey to ensure any demolition work carried out, total costs for this work will be in the region of £7,500
- 2.15 It is proposed that this work will be covered by funding from the LCPB ward 21 budgets.
- 2.16 Once complete the club will be looking to provide alternative changing facilities as part of a wider development initiative along with other partners.
- 2.17 **QTS Network Rail Training Proposal** – Members are aware of this proposal and have signalled their intention to support this initiative based on the positive responses from the email sent on 6/6/23. This contained the outline for the proposal along with the detail of the training provided and asked members to give advance approval which would then be ratified at the August LAC.

- 2.18 The 10K contribution would come from LCPB Anti-poverty funding and would ensure that participants received a £55.00 per week training allowance to cover transport and lunch costs over the 9-week training period.
- 2.19 **MCCI Assistance with Vandalism Costs** – Members in ward 22 will be more aware of the issues at MCCI (Methilhill Community Childrens Initiative) recently which has resulted in considerable damage to the play area facilities at the MCCI garden in Methilhill. Several elected members have visited or discussed the issues with the management of MCCI and encouraged them to contact local officers to ascertain if support could be forthcoming.
- 2.20 MCCI have been proactive in getting a funding campaign underway to replace the damaged items, and local officers advised them to come back to the council with specific funding requests to cover key items that were required to ensure continuity of service provision.
- 2.21 MCCI have put in for assistance to replace two composting toilet facilities for their site which would have a total cost of £6900. These units will be sited within the curtilage of the play area and ensure staff and children have adequate toilet provision on hand throughout the day. This funding would be drawn from the LCPB Anti-Poverty funding.
- 2.22 **Green Skills Academy – River Leven/Silverburn/Area Projects**– Members will be aware that we need to put in place a robust framework of maintenance to protect the capital investment in paths and other infrastructure aligned to the River Leven programme which also supports the need for new rail station connectivity, and ensure they remain a usable asset for the area for many years to come.
- 2.23 A local officer decision was made to package up this green maintenance undertaking for the River Leven and wider area into a series of tasks, to ensure a flow of work for employability training teams. This has led to an initial agreement via our Employability Team and Rural Skills Scotland (RSS) to put in place a supervisor and the required equipment to ensure we get up to 4 training cohorts a year being guided through a range of tickets and industry qualifications while carrying out work to maintain this key green asset.
- 2.24 This approach broadly mirrors our Silverburn Squad model which members are aware of. This model was developed locally and implemented initially in 2016. This approach allowed the area to utilise the training teams to carry out a range of community-based improvement works in Levenmouth. While it is accepted that we need to factor in the costs of the supervisor the model used meant the area benefitted from having local work carried out, with only the cost of materials needing to be covered, with the trainee squad labour input being ‘free.’
- 2.25 Full year costs for this approach will be in the region of £100,000 which will cover RSS costs for a supervisor and plant, as well as costs for the Employability Team to cover all required pre- and post-employment support to the trainees, along with employer engagement activity to ensure positive destinations for each client. It is proposed this approach will be funded from the LCPB Anti-Poverty fund and will be a recurring cost covering off the area's key local community planning priority of offering high quality training locally. As part of the development of this approach we will ensure local providers of training and support are integrated where that is beneficial to support

positive outcomes for the individual trainees, this will include partners such as CTH, CLEAR and BRAG.

- 2.26 **Christmas Lighting Upgrade Leven High Street** – Members will be aware of the recurring cost for the installation and down taking of the Christmas Lighting units within Leven High Street. This cost varies between 6-8K on any given year, depending on the requirement for biannual pull safety tests which are required to ensure all straining points are safe to use and fully compliant with the industry standard.
- 2.27 Due to the recent fires on the High Street in Leven, adaptations will require to be made to the infrastructure to ensure full coverage of the street for the December 2023 display. On that basis we are proposing an increase in the budget for this work up to 15K to allow additional work to be progressed, now that scaffolding has been removed at 2 sections of the High Street and the demolition of the large retail unit which previously housed Poundstretchers and Stuarts, is complete.
- 2.28 It is proposed that this funding will be drawn from the CRF budget due to the current pressures on ward 21 LCPB budget.
- 2.29 **Dog Exercise Area Taylor Park Methil** – Members in Ward 22 will recall that we carried out a consultation exercise back in 2022, which focused on the installation of adult gym equipment at Taylor Street Park which was predicated on the rationalisation of the play area facilities at nearby Toboggan Road.
- 2.30 Several consultees raised the concern of high numbers of dogs being allowed to exercise within the Taylor Street Park, and the impact this had especially on younger children. It was agreed during the consultation that the Council would look at a segregated area for dog walkers, which should reduce the conflict between dog owners and families with young children, using the play facilities.
- 2.31 Discussions have taken place with colleagues in Grounds Maintenance service who have advised they are happy with this proposal, which has been designed to ensure minimum adaptation to the current green space maintenance requirements for this site.
- 2.32 The cost to erect fencing and gates to provide this area will be £8,500 and was secured from our Building services costing unit. It is proposed that this work will be covered by LCPB ward 22 budgets.
- 2.33 **Memorial Park Methil – Lighting** - members will be aware of the issues with lighting at this site over the last few years. Low level post lighting was installed several years ago to facilitate the use of the site during the winter and ensure this key memorial is shown to its best advantage. Unfortunately, the lighting was damaged on several occasions, and it was decided to eventually remove it altogether – albeit the core wiring infrastructure and mains box remained in situ.
- 2.34 We have now received costs for the fitting of 5 standard lamps for the area which will light the memorial and connecting paths allowing the park to be accessed and used more safely throughout the winter months.
- 2.35 The total cost for this work will be 20k and would be drawn from a combination of CRF and LCPB ward 22 budgets on a 50/50 basis.

- 2.36 **Largo Library and Community Hub Heating Upgrade** – This is a straightforward request to assist the library to reduce its current running costs for heating and ensure that the building can be properly and efficiently heated to meet the requirements of a diverse range of service users.
- 2.37 Costs for this approach are estimated to be £9,800 and would be covered by a contribution of £8,000 from the LCPB ward 21 budgets, with the community providing the balance of the funding.
- 2.38 The essential aspects of the work proposed is as follows:
- replacing the existing fuse boards with 2 new RCBO (Residual Current Breaker with Over-Current) consumer units,
 - In the Childrens’ Area installing 2 ceiling mounted panel heaters,
 - In reception replacing existing heater with 750w Wi-Fi controlled heater,
 - in the main entrance lobby replacing the existing heater with 750w Wi-Fi controlled heater,
 - in the main library replacing the existing heater with 2kw Wi-Fi controlled heater and installing 1 extra 2kw Wi-Fi controlled heater
 - in the chiropodists studio installing a 2kw Wi-Fi controlled heater in main room.
 - Upgrades to wall plug infrastructure as required.
- 2.39 **Buckhaven Baptist Church Heating and Flooring work**- members will be aware that we have worked with the Buckhaven Baptist Church for several years now, and they have become a key partner in our local food insecurity work in Buckhaven. Recent work with the Church has brought about an agreed approach that the provision of service moves away from the emergency footing that became prevalent over the pandemic period, more towards a higher level of interaction with clients within a café style environment.
- 2.40 Recent visits to the church have shown that there is a requirement to carry out some flooring repairs in the main hall, as well as improving existing floor coverings which would be key to ensuring a warm and easily maintained environment for clients to come to over the winter 2023 period.
- 2.41 A total contribution of £6,200 has been requested towards a total cost of project in the region of £7,000 with church funds being used to meet the balance. This work will as noted drive the development of the Safe Haven Café which will fulfil a particular service need in the Buckhaven area.
- 2.42 Given the nature of the provision being offered from the church it is proposed that this approach is funded from the LCPB Anti-Poverty fund. The repairs to the flooring and floor coverings will define a Café eating area which can be maintained easily through the fitting of a hard-wearing vinyl, and a soft area which will be carpeted and used for social activities and other interactions to support the client base.
- 2.43 **Green Health Partnership Worker (GHPW)** – Members are aware of this proposal as it has been tabled at two CRF workshop seminars, and members have had a direct discussion with Aiden Duncan the programme coordinator.
- 2.44 This is a significant funding request which totals over £90,000.

- 2.45 It should also be noted that we are expecting an announcement in November 2023 from the application submitted by the Green Health Partnership to the National Lottery – if successful this would secure the employment of the worker for 4 years in total.
- 2.46 In recent discussions with elected members it is clear there are some concerns in fully committing to supporting this project until such time as we are sure that the lottery funding is secured.
- 2.47 On that basis it was agreed at the recent funding workshop with elected members that local officers advise the applicants that members, although broadly supportive of the proposal, would wish to await the outcome of the deliberations of the lottery, at that point they would reconsider the extent of support that could be given locally.
- 2.48 **Development Worker EFCFC** – Previous discussion with members on this proposal have been positive, however members have asked if this concept could potentially be enhanced further to provide a development resource for several clubs in the area instead of a focus only on the EFCFC operation. Accordingly, we are asking members to agree to officers continuing discussions with the applicant to ascertain what could be possible.
- 2.49 **Digital Inclusion Project led by Glenrothes YMCA** – members are aware of this proposal which was discussed at our June workshop, while members were supportive of the proposal in terms of its concept they were keen to understand more detail relating to the outcomes sought and the direct benefits to the individuals supported, as well as further clarification around the target groups most likely to benefit from this offer.
- 2.50 Subsequent discussions with colleagues at Glenrothes YMCA have confirmed that the organisation does not feel it can fully commit to this proposal at this stage given its current commitments on other projects. Accordingly, we have agreed to pick up discussions with the YMCA in early 2024 to promote this approach for the financial year 2024/25. In the meantime, we will continue to promote alternative digital learning opportunities to local people as and when appropriate.

3.0 Conclusion

- 3.1 All the projects noted in this report meet the criteria for the funding streams proposed.

List of Appendices

None

Background Papers

None

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30 August 2023
Agenda Item No. 8

Leven Common Good Fund – Application for Assistance.

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: Ward 21 & 22

Purpose

The purpose of this report is to seek agreement from the Area Committee for a contribution from the Leven Common Good Fund in favour of Fife Employment Access Trust (FEAT) for £10,000 in line with the formal Common Good application which has been previously distributed to elected members and Leven Community Council.

Recommendation(s)

The Committee -

- is asked to agree a contribution of £10,000 from the Leven Common Good Fund to FEAT to assist with the larger Heart Mind and Soul project at Silverburn with a focus on the Flax Mill regeneration project.

Resource Implications

The most up to date figures for the Leven Common Good Fund are for financial year 2022/23 which showed an income of £12,580.91. In terms of fixed assets, the fund held £188,562 in heritable property and £218,020.37 in investments. Current assets include a total of advance to loan funds at £44,210.03 and a sundry debtor's figure of £2,585.49.

This gives a total balance for the fund of £453,378.39.

Agreement to this request would reduce the overall balance by £10,000.

Legal & Risk Implications

There are no legal implications inherent in this report.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

The requirement to consult with the ward 21 members and Leven Community Council has been undertaken through an e-mail communication sent on 21.6.23.

1.0 OBJ Background

- 1.1 Common Good is made up of the heritable land, buildings, and structures, along with moveable items (paintings, furniture, etc.) that belonged to the former burghs of Scotland. In several areas this also included cash funds. Through Local Government reorganisation the Common Good has been passed down to the local authorities. Most former burghs have Common Good, but not all.
- 1.2 The Local Government (Scotland) Act 1973 abolished the Burghs and Common Good was transferred to the district councils by way of The Local Authorities (Property etc) (Scotland) Order 1975. The 1973 Act and the Community Empowerment (Scotland) Act 2015 provide a statutory framework for the appropriation and disposal of Common Good and provide a requirement for consultation. The main legal restrictions on Common Good assets are set out below:
 - Some Common Good land and buildings can only be appropriated or disposed of with the consent of either the Sheriff Court or the Court of Session. These are known as “inalienable” Common Good assets.
 - If the Council is considering whether to sell, lease or change the use of any Common Good asset, it requires to follow a statutory consultation process including consulting with the Community Council and other interested bodies and advertising the proposals in line with Section 104 of the 2015 Act.
 - There is a general obligation to maintain Common Good property and not let it fall into disrepair. The first call on the Common Good Fund is to maintain the property.
 - When spending money out of the Fund, regard is to be had to the interests of the inhabitants of the former burgh. This is taken to mean that the spend is to be for the public benefit of the former burgh.
 - There is now a legal obligation, in terms of Section 102 of the 2015 Act, to maintain and publish a register of Common Good land, buildings and moveable assets. The Common Good Asset Register, Common Good land map and list of disposals can be accessed at <http://www.fife.gov.uk/kb/docs/articles/council-and-democracy/land-and-property/common-good>
- 1.3 The level of funds available varies significantly between the different Common Good Funds held in Fife.
- 1.4 These Common Good funds, although administered by the Council, are legally distinct from the Council’s other funds and any money held within these funds, including the income from any assets which make up these funds, are to be used solely for the public benefit of the former burgh.

- 1.5 Common Good funds generate income annually from rental agreements, interest on investments held and interest on revenue balances. Revenue balances should be accumulated over a 3-year period.
- 1.6 The Council is obliged to maintain Common Good assets along with the rest of the Council's assets therefore the first call on the relevant Common Good Fund is to maintain the asset.
- 1.7 Thereafter, the annual income is used to support local projects. Any surplus balances accumulated within the Common Good Funds should be used 50% to purchase additional investments, 25% retained to finance the maintenance of the heritable property associated with the Fund and 25% remaining as revenue balances to fund any additional projects the area would like to support. Where the Common Good Fund has no heritable property, 70% of the accumulated funds should be invested and 30% remains as revenue balances.
- 1.8 Applications under £5000 to the Common Good fund can be determined by officers under delegated powers, however the amount applied for on this occasion is more than this and must therefore be determined by the Levenmouth Area Committee.
- 1.9 The application to be considered today is specifically to help with funds for the significant Flax Mill regeneration project which elected members are fully aware of and have received regular updates on.
- 1.10 For clarity, the role of the Area Committees in the Common Good process is noted as follows:

Area Committees are required to take decisions on matters within their local area insofar as these have been remitted by Council or other Committees including: -

- Considering all matters relating to expenditure from Common Good funds, not delegated to officers
- To consider an annual report on the management of the Common Good
- To provide a view on proposed changes of use and disposal of Common Good assets within the boundary of the Area Committee and not covered by any other policy.

2.0 Application Details

- 2.1 FEAT are the lead body for the Silverburn Park Flax Mill regeneration project in collaboration with Fife Council.
- 2.2 Members will be aware that the contract for starting the building work at the Flax Mill has recently been awarded. Over the period of procurement, it has become increasingly clear that material cost inflation and other pressures will require to be managed on a project of this size.
- 2.3 The Joint Sponsor Group (which includes a senior member of FC (Fife Council) staff and an elected member Cllr Alistair Suttie) who will oversee the governance of the project, have encouraged the project development management team to make

application to a range of funding sources to ensure the project has enough flexibility within its budget to cover any cost increases.

- 2.4 Members will have had time to examine the detail of the application sent to them on 21.6.23, and we can confirm that up to the point of writing this report there has been no negative feedback from any Councillor.
- 2.5 As noted the request for a response to the application was sent to Leven Community Council on the same date, there has been no formal response from the Leven Community Council up to this point.

3.0 Conclusion

- 3.1 The application is considered eligible for Common Good funding.

List of Appendices

- None

Background Papers

- **FEAT Common Good Application (sent by e-mail to elected members and Leven Community Council 21.6.23)**

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30 August 2023

Agenda Item No. 9

Levenmouth Area Committee Workplan

Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

Wards Affected: 21 and 22

Purpose

This report supports the Committee's consideration of the workplan for future meetings of the Committee.

Recommendation(s)

It is recommended that the Committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the Committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each Area Committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

List of Appendices

1. Workplan

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

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Levenmouth Area Committee of 4 October 2023			
Title	Service(s)	Contact(s)	Comments
Local Area Profiles - Levenmouth approach	Business and Employability	Gordon Mole	
Area Housing Plan Update 2023	Housing Services	Peter Nicol	
Common Good Fund (Standing Item)	Communities and Neighbourhoods Service	David Paterson	

Levenmouth Area Committee of 22 November 2023			
Title	Service(s)	Contact(s)	Comments
Complaints Update Report	Customer Services Improvement Service	David Thomson-CRM	
Health & Social Care Locality Report - 6 monthly updates	Health and Social Care	Jacqui Stringer	
On Fife Levenmouth Activity update'	Communities and Neighbourhoods Service	David Paterson	

Levenmouth Area Committee of 24 January 2024			
Title	Service(s)	Contact(s)	Comments
Common Good Fund (Standing Item)	Communities and Neighbourhoods Service	David Paterson	

Levenmouth Area Committee of 20 March 2024			
Title	Service(s)	Contact(s)	Comments
Pupil Equity Fund	Education and Children's Services	Zoe Thomson	
Area Roads Programme	Roads & Transportation	Paul Hocking, Lesley Craig	

Levenmouth Area Committee of 20 March 2024			
Title	Service(s)	Contact(s)	Comments
Local Area Economic Profiles	Business and Employability	Peter Corbett	
Health & Social Care Locality Report - 6 monthly update	Health and Social Care	Jacque Stringer-fc	
Common Good Fund (Standing Item)	Communities and Neighbourhoods Service	David Paterson	

Levenmouth Area Committee of 15 May 2024			
Title	Service(s)	Contact(s)	Comments
Grounds Maintenance Service Domestic Waste and Street Cleansing Service Annual Review	Environment & Building Operations (AT&E)	Scott Clelland, Alexander Anderson-Es	
School Attainment and Achievement Report	Education and Children's Services	Shelagh McLean	
Safer Communities Team Update Report	Communities and Neighbourhoods Service	Liz Watson-SC	
Operational and Community Briefing on Policing Activities within Levenmouth	Police Scotland	Matthew Spencer	
Area Housing Plan Update 2024	Housing Services	Peter Nicol	
Health & Social Care Locality Report - 6 monthly update	Health and Social Care	Jacque Stringer-fc	
Common Goods Fund (Standing Item)	Communities	David Paterson	

Unallocated			
Title	Service(s)	Contact(s)	Comments
Community Renewal Project Proposals - Update and Current Spend Profile	Communities and Neighbourhoods Service	David Paterson	
Sport Scotland Targeted Approach- Levenmouth- Anti Poverty Funding to Remove Barriers to Individual Access	Communities and Neighbourhoods Service	David Paterson	
The establishment of and funding for a Pétanque club at Scoonie Bowling Green	Communities and Neighbourhoods Service	David Paterson	
preparations for Letham Glen Centenary (2025).	Communities and Neighbourhoods Service	David Paterson	
Complaints Update Report 2024	Customer and Service Improvement	David Thomson-CRM, Diarmuid Cotter	