### Convener – Cllr Alex Campbell

**Lead Officer – Anne-Marie Vance**

**Committee Officer – Wendy MacGregor**

# Cowdenbeath Area Committee

**Timetable of Meetings 2024 - 2025 (Sep to Jun)**

| **DRAFT REPORTS DEADLINE TO COMMITTEE SERVICES**  **Wednesday** by 12 noon  (unless otherwise stated) | **issue agenda planning papers**  **Friday**  (unless otherwise stated) | **AGENDA planning MEETING**  Remote Meeting at 2 pm  **Wednesday**  (unless otherwise stated) | **FINAL REPORTS**  **deadline**  **Monday** by  12 noon  (unless otherwise stated) | **AGENDA ISSUED**  **Wednesday**  (unless otherwise stated) | **COMMITTEE**  **Remote Meeting at 2 pm**  **Wednesday** |
| --- | --- | --- | --- | --- | --- |
| 14th August | 16th August | **21st August 2024** | 26th August | 28th August | **4th September 2024** |
| 9th October | 11th October | **16th October 2024** | 21st October | 23rd October | **30th October 2024** |
| 20th November | 22nd November | **27th November 2024** | 2nd December | 4th December | **11th December 2024** |
| 15th January | 17th January | **22nd January 2025** | 27th January | 29th January | **5th February 2025** |
| 9th April | 11th April | **16th April 2025** | 21st April | 23rd April | **30th April 2025** |
| 4th June | 6th June | **11th June 2025** | 16th June | 18th June | **25th June 2025** |

Any Service submitting a report to a Committee meeting should note the deadlines for having those reports to the Committee Officer – any reports not submitted in time will not be included on the agenda for that meeting. Reports should be submitted electronically to Wendy.MacGregor@fife.gov.uk.