

Tuesday, 25th April, 2023 - 9.30 a.m.

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** - In terms of Section 5 of the Code of Conduct, members are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of the meeting of City of Dunfermline Area Committee of 7th February, 2023. 5 - 10
4. **STREET NAMING AND NUMBERING CONSULTATION** – Report by the Head of Business & Employability. 11 - 14
5. **EXPERIMENTAL PARKING RESTRICTION - FOUNDRY STREET, DUNFERMLINE** – Report by the Head of Roads & Transportation Services. 15 - 18
6. **PROPOSED DOUBLE YELLOW LINES - TARMACHAN ROAD, DUNFERMLINE** – Report by the Head of Roads & Transportation Services 19 - 22
7. **HEALTH & SOCIAL CARE DUNFERMLINE LOCALITY PLANNING UPDATE** – Report by the Head of Communities & Neighbourhood Services. 23 - 39
8. **PLAY SPACE CATEGORISATION** – Report by the Head of Communities and Neighbourhood Services. 40 - 74
9. **LOCAL COMMUNITY PLANNING BUDGET REQUEST - DUNFERMLINE CHILDREN'S GALA** – Report by the Head of Communities and Neighbourhood Services. 75 - 76
10. **LOCAL COMMUNITY PLANNING BUDGET REQUEST - OUTWITH FESTIVAL** – Report by the Head of Communities and Neighbourhood Services. 77 - 78
11. **SUPPORTING THE CITY OF DUNFERMLINE LOCAL COMMUNITY PLAN - COMMUNITY RECOVERY FUND (CRF) PROPOSALS** – Report by the Head of Communities and Neighbourhood Services. 79 - 82
12. **SUPPORTING THE CITY OF DUNFERMLINE LOCAL COMMUNITY PLAN - COMMUNITY RECOVERY FUND (CRF) PROPOSALS - CRUISEFORTH** – Report by the Head of Communities and Neighbourhood Services. 83 - 86
13. **PROPERTY TRANSACTIONS** – Report by the Head of Property Services. 87 - 89
14. **CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME** 90 - 94
- 15./

15. NOTICE OF MOTION - DUNFERMLINE LEISURE FACILITIES

In terms of Standing Order No. 8.1(1), the following Notice of Motion has been submitted:-

“In light of Dunfermline losing the Woodmill high School facilities and ongoing problems with the Carnegie leisure centre, Dunfermline Area Committee recommends that Cabinet Committee consider instructing a feasibility study to be carried out regarding the provision of a modern mixed use leisure facility for the City of Dunfermline and West Fife. The feasibility study should include the costs and locations for a new facility and any negatives to doing so.”

Proposed by Councillor Gavin Ellis
Seconded by Councillor Aude Boubaker-Calder

16. NOTICE OF MOTION - QUEEN MARGARET HOSPITAL HAEMATOLOGY CLOSURE

In terms of Standing Order No. 8.1(1), the following Notice of Motion has been submitted:-

“The City of Dunfermline Area Committee notes that the Queen Margaret Haematology Unit has recently closed, requiring residents of Dunfermline and West Fife having to travel to Kirkcaldy for gruelling Chemotherapy treatments.

The Committee believes that as a growing City, Dunfermline deserves the best possible healthcare, and that this decision should be reconsidered.

The Committee therefore resolves to ask the City of Dunfermline Area Convener to write to NHS Fife asking for an explanation and reconsideration of this decision.”

Proposed by Councillor Aude Boubaker-Calder
Seconded by Councillor James Calder

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services

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Fife, KY7 5LT

18 April, 2023

If telephoning, please ask for:
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BLENDED MEETING NOTICE

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to mute microphones and switch cameras off when not speaking. This includes during any scheduled breaks or adjournments.

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THE FIFE COUNCIL - CITY OF DUNFERMLINE AREA COMMITTEE – REMOTE MEETING

7th February, 2023

9.30 a.m. – 12.10 p.m.

PRESENT: Councillors James Calder (Convener), Naz Anis-Miah, Lynn Ballantyne-Wardlaw, Auxi Barrera, Aude Boubaker-Calder, Gavin Ellis, Derek Glen, Cara Hilton, Jim Leishman and Gordon Pryde.

ATTENDING: Neil Watson, Lead Consultant, Lesley Craig, Lead Consultant, Susan Keenlyside, Service Manager, Steve Sellars, Lead Consultant and Scott Christie, Technician Engineer, Roads and Transportation Services; Andrew Gallacher, Community Manager (Dunfermline) and Lindsay Gilfillan, Project Manager, Communities and Neighbourhoods Service; Peter Corbett, Lead Officer, Economy and Employability Services; Avril Guild, Bereavement Services Lead Officer and John Peden, Lead Professional – Architects, Property Services; Joan Gallo, Lead Officer, Children and Families and Criminal Justice Services; and Emma Whyte, Committee Officer, Legal and Democratic Services.

30. DECLARATIONS OF INTEREST

No Declarations of Interest were submitted in terms of Standing Order 7.1.

31. MINUTE

The Committee considered the minute of the meeting of City of Dunfermline Area Committee of 22nd November, 2022.

Decision

The Committee agreed to approve the minute.

32. AREA ROADS PROGRAMME 2023 - 2024

The Committee considered a report by the Head of Assets, Transportation and Environment which identified projects proposed for inclusion in the 2023-24 Area Roads Programme for the City of Dunfermline area.

Decision

The Committee:-

- (1) approved the report and Appendices 1 - 3;
- (2) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Convener and Depute Convener; and
- (3) noted Appendix 4.

33./

33. TRAFFIC REGULATION ORDER: PROPOSED 30MPH SPEED LIMIT, LAPWING DRIVE, DUNFERMLINE

The Committee considered a report by the Head of Assets, Transportation and Environment which asked members to consider a proposal to reduce the current 40mph speed limit of Lapwing Drive, Dunfermline to 30 mph.

Decision

The Committee:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to reduce the current speed limit of Lapwing Drive, Dunfermline to 30 mph as detailed in drawing no. TRO/22/63 with all ancillary procedures; and
- (2) authorised officers to confirm the TRO within a reasonable period unless there were objections.

Following the above item, the Convener intimated the intention to vary the sequence of items from that on the agenda – Item 6 on the agenda ‘Devolved Car Parking Initiative in Dunfermline’ would be considered after Items 7 to 13 on the agenda.

34. LOCAL COMMUNITY PLANNING BUDGET REQUEST - CITY OF DUNFERMLINE SIGNAGE

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking a contribution of £13,500 from the area wide Local Community Planning Budget for funding to update pedestrian signage following the award of City status for Dunfermline and renaming of the main railway station as 'Dunfermline City'.

Decision

The Committee agreed to a contribution of £13,500 from the Local Community Planning Budget to facilitate updates to pedestrian signage to reflect the renaming of the main railway station as 'Dunfermline City'.

35. LOCAL COMMUNITY PLANNING BUDGET REQUEST - TACKLING POVERTY AND PREVENTING CRISIS

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking a contribution of £62,000 from the Local Community Planning Budget anti-poverty fund for the recruitment of temporary staff to support the Tackling Poverty and Preventing Crisis (specifically a Welfare Support Assistant, a full-time Support Officer, additional hours for a Community Education Worker and additional hours for a Tutor in cooking skills).

Decision

The Committee agreed to a contribution of £62,000 from the Local Community Planning Budget to fund the recruitment of temporary staff to support the Tackling Poverty and Preventing Crisis agenda.

36./

36. LOCAL COMMUNITY PLANNING BUDGET REQUEST - HOT VENDING FACILITIES IN WARM CENTRES/HUBS

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking a contribution of £11,859 from the Local Community Planning Budget anti-poverty fund to support the provision of Warm Centres and/or Community Assistance Hubs during the cost of living crisis by providing free tea and coffee for those most affected in the Dunfermline area.

Decision

The Committee agreed to a contribution of £11,859 from the Local Community Planning Budget Anti-Poverty Funding to install Zensia flow jet vending machines within Baldridgeburn, Townhill and Dell Farquharson Community Centres.

37. LOCAL COMMUNITY PLANNING BUDGET REQUEST - TOUCH COMMUNITY CENTRE KITCHEN

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking a contribution of £30,000 from the area wide Local Community Planning Budget for improvements to the training kitchen within Touch Community Centre, supporting the provision of Warm Centres and/or Community Assistance Hubs during the cost of living crisis for those most affected in the Dunfermline area.

Decision

The Committee agreed to a contribution of £30,000 from the Local Community Planning Budget for improvements to the training kitchen within Touch Community Centre.

38. LOCAL COMMUNITY PLANNING BUDGET REQUEST - DUNFERMLINE COMMUNITY HUB

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking a contribution of £50,000 from the Local Community Planning Budget Anti-Poverty funding to support the establishment of the Dunfermline Community Hub, formally known as the Dunfermline Advice Hub (DAH).

Decision

The Committee agreed to a contribution of £50,000 from the Local Community Planning Budget Anti-Poverty fund to establish the Dunfermline Community Hub and contribute a share towards the property costs (utilities, staffing costs, insurance, supplies).

39. LOCAL AREA CAPITAL BUDGET UPDATE REPORT

The Committee considered a report by the Head of Communities and Neighbourhoods Service advising members of the status of the additional capital investment awarded to the City of Dunfermline area in the 2021 - 2031 budget.

Decision/

Decision

The Committee:-

- (1) noted the information contained in the report regarding the capital funding allocations;
- (2) noted the reallocation of the funding from the Gypsy Lane project towards the Dunfermline Skate Park in the public park; and
- (3) agreed to receive a further report to Area Committee once the projects in paragraph 3.1 of the report had had a proposal and business case fully completed by officers.

40. LOCAL ECONOMIC PROFILE - DUNFERMLINE 2022

The Committee considered a report by the Head of Business and Employability which provided members with an annual overview of the performance of the local economy and labour market within the City of Dunfermline area.

Decision

The Committee:-

- (1) considered and commented on the issues raised from the analysis in the report; and
- (2) recognised the ongoing economic challenges and uncertainty.

The meeting adjourned at 11.00 a.m. and reconvened at 11.15 a.m.

41. DEVOLVED CAR PARKING INITIATIVE IN DUNFERMLINE

The Committee considered a report by the Head of Roads and Transportation seeking approval for the temporary suspension of Sunday parking charges both on street and within Council managed off street car parks during March, 2023 in the Dunfermline area.

Decision

The Committee agreed to the temporary suspension of Sunday parking charges on street and within Council managed off street car parks in Dunfermline during March, 2023.

42. FIFE BABIES MEMORIAL

The Committee considered a report by the Head of Property Services seeking approval of a Common Good Change of Use request for an area within Dunfermline Public Park as the proposed site for the Fife Babies Memorial Garden.

The meeting adjourned at 11.40 a.m. and reconvened at 11.45 a.m.

Motion/

2023 CODAC 18

Motion/

Councillor Glen, seconded by Councillor Barrera, moved to defer approval of the Common Good Change of Use request for an area within Dunfermline Public Park to host the Fife Babies Memorial, pending further community consultation on the specific site to be allocated within the Park.

Amendment

Councillor Calder, seconded by Councillor Pryde, moved to approve the Common Good Change of Use request for an area within Dunfermline Public Park as per officer recommendation.

Roll Call

For the Motion – 4 votes

Councillors Naz Anis-Miah, Auxi Barrera, Lynn Ballantyne-Wardlaw and Derek Glen.

For the Amendment – 6 votes

Councillors Aude Boubaker-Calder, James Calder, Gavin Ellis, Cara Hilton, Jim Leishman and Gordon Pryde.

Having received a majority of votes, the amendment to approve the Common Good Change of Use was carried.

Decision

The Committee agreed to approve the Common Good Change of Use in Dunfermline Public Park for the Fife Babies Memorial Garden.

43. CRIMINAL JUSTICE COMMUNITY PAYBACK ANNUAL PERFORMANCE REPORT 2021/22

The Committee considered a report by the Head of Service (Education and Children's Services) which provided members with an update on developments within Fife Council Criminal Justice Social Work Service in relation to the work of the Community Payback Unpaid Work Team in the Dunfermline area from April, 2021 to March, 2022.

Decision

The Committee:-

- (1) considered and noted the content of the report; and
- (2) agreed that further reports on the Unpaid Work Scheme would be brought to the Committee on an annual basis.

44./

44. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Property Services which advised members of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the contents of the report.

45. CITY OF DUNFERMLINE FORWARD WORK PROGRAMME

The Committee considered the City of Dunfermline Area Committee Forward Work Programme.

Decision

The Committee noted the City of Dunfermline Area Committee Forward Work Programme.

25th April, 2023

Agenda Item No. 4

Street Naming and Numbering Consultation

Report by: Gordon Mole, Head of Business and Employability

Wards Affected: (Ward 2) Dunfermline North

Purpose

Under Section 97 of the Civic Government (Scotland) Act 1982, this report proposes that the name 'Law Wynd' be approved as a new street name at the former depot, Leys Park Road, Dunfermline. A copy of the site plan for the development is appended showing the layout of the new street.

Recommendation(s)

The Committee is asked to:

- Consider and approve the name 'Law Wynd' for adoption for the First Endeavour LLP development at the former depot, Leys Park Road, Dunfermline, in divergence from adopted policy.

Resource Implications

There are no Resource Implications associated with this report.

Legal & Risk Implications

There are no Legal & Risk Implications associated with this report.

Policy & Impact Assessment

There is no Policy & Impact Assessment required for this report.

Consultation

The developer (First Endeavour LLP) was consulted on the 16th of November 2022 and provided suggestions to be considered by elected ward members.

The local Community Council (Bellyeoman Community Council) was consulted on the 5th of December 2022 and provided suggestions to be considered by elected ward members.

The elected ward members (councillor Gordon Pryde, councillor Auxi Barrera, and councillor Gavin Ellis) were consulted on the 2nd of February 2023.

The preferred street name for the new development is 'Law Wynd' which has been approved by the elected ward members. The suggestion was proposed the local community council.

The proposed name 'Law Wynd' conflicts with Street Naming and Numbering Policies and Procedures section 2.12 "12 *Street names very similar to existing streets in Fife*" and will therefore be referred to the City of Dunfermline Area Committee for decision.

1.0 Background

- 1.1 One new street name is required for the road serving the residential development at Land at former depot, Leys Park Road, Dunfermline.
- 1.2 'Law Wynd' commemorates local history and culture as the reason the community gave for this proposal is: "*The Community Council favoured a name that reflects the historic nature of this site. It is surrounded on three sides by the old walls of the former City prison of many years ago*".
- 1.3 The proposed name 'Law Wynd' conflicts with Street Naming and Numbering Policies and Procedures paragraph 2.12 "*Street names very similar to existing streets in Fife*" (Law Road, Law View are existing street names in Fife) and is therefore being referred to the City of Dunfermline Area Committee for decision.

2.0 Conclusions

- 2.1 The proposed street name for this development commemorates the heritage of the site, meeting criteria set out in street naming policy section 2.11. However, as existing street names in Fife include the word 'Law', it is for the City of Dunfermline Area Committee to decide on final approval of 'Law Wynd' as an exception to Street Naming policy section 2.12 12 "*Street names very similar to existing streets in Fife*".

List of Appendices

1. Location plan: D_22011_Streetmap

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Fife Council Street Naming and Numbering – Policy and Procedures document dated November 2018.

- Planning application 22/00966/FULL

Report Contact

Ryan McQuade

Fife Property Gazetteer Officer

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25th April 2023

Agenda Item No. 5

Experimental Parking Restriction – Foundry Street, Dunfermline

Report by: John Mitchell – Head of Roads & Transportation Services

Wards Affected: Wards 2 and 3 – Dunfermline North & Dunfermline Central

Purpose

The purpose of this report is to allow the City of Dunfermline Area Committee to consider a proposal to introduce an experimental parking restriction on Foundry Street, Dunfermline.

Recommendation(s)

It is recommended, in the interests of road management, that Committee:

- (1) agrees to the promotion and confirmation of an Experimental Traffic Regulation Order (ETRO) to introduce a limited waiting parking restriction on Foundry Street, Dunfermline for an experimental period of 18 months, as shown in drawing TRO22_58 (Appendix 1) with all ancillary procedures; and
- (2) requires officers to provide a future report to this Committee providing further recommendations towards the conclusion of the ETRO period.

Resource Implications

The cost to formally promote this ETRO and deliver the associated traffic management works will be approximately £3,100 which covers Roads & Transportation Services' and Legal Services' staff costs, advertising, and delivery of the new infrastructure. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Police Scotland, and Parking Management have been advised. Additionally letters were sent to the seven properties on Foundry Street that would qualify for a resident's parking permit. Five of these expressed their support for the proposal. One Ward Councillor has expressed their support for the proposal.

Formal consultation required by the Road Traffic Regulation Act 1984 for the ETRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed ETRO will be made available at www.fife.gov.uk.

1.0 Background

- 1.1 A development is currently under construction at the Linen Quarter south of Foundry Street (17/03292/FULL). Once complete, this development will have parking availability within the site for the flats constructed, however this will be limited. Additional off-street parking has been created off Campbell Street under a Section 75 agreement, but restrictions on the use of this car park are yet to be implemented.
- 1.2 No planning conditions were imposed on the development regarding where construction vehicles were to be parked during the construction phase. Construction vehicles, and workers' private vehicles are being parked in Foundry Street reducing parking availability for residents.

2.0 Issues and Options

- 2.1 To address residents' concerns regarding reduced available parking near to their homes, Roads & Transportation Services investigated provision of a parking restriction with an exemption for residents on an experimental basis. The process to make an ETRO is different from a regular Traffic Regulation Order in that it can be introduced after a 7-day legal notice period. Objections to the Order are possible within the first six months of the ETRO coming into operation, and the ETRO may be amended at any time within the first 12 months. If the ETRO is modified, objections are possible again within the 6 months after the modification.
- 2.2 An ETRO can be followed by a permanent TRO if the monitoring and assessment produces positive results and feedback, provided that the experimental Order has been in operation for at least 6 months and has not been modified more than 12 months after it was made. Objections may be made to the making of a permanent TRO within the period of 6 months from the date on which the corresponding experimental Order came into operation. If the ETRO is found not to produce positive results, it would expire after 18 months, and the road would revert to the previous unrestricted parking.
- 2.3 Foundry Street is a short walk to the city centre and has unrestricted parking from Mill Street to David Henderson Court in front of the residential properties.
- 2.4 Based on a comparable Residents' Parking Zone in Dunfermline it is proposed to introduce a 3 hour waiting restriction (no return within 1 hour), 8 am – 6 pm; Monday – Saturday with an exemption for residents' parking permit holders on an experimental basis for 18 months. Each household will be able to apply for a maximum of 2 permits with a cost of £20 per permit for the 18 month trial. Blue badge holders will be exempt from the restriction and will not require a permit.
- 2.5 A letter was sent to all seven properties on this section of Foundry Street detailing the proposal and cost per permit. Five of the seven properties expressed support for the proposal.
- 2.6 One property is under development to offer short term lettings. A permit cannot be facilitated for short term occupants, cleaners, or other temporary users of the property requiring parking for more than 3 hours during the restricted time. The respondent expressed these concerns and does not support the proposal.

- 2.7 An ETRO for a limited waiting parking restriction with an exemption for residents' parking permit holders will allow Roads & Transportation Services to assess the effectiveness of the restriction and receive feedback from the residents. A report will be brought to the City of Dunfermline Area Committee nearing completion of the ETRO to allow the Committee to consider whether the restriction should be made permanent.

3.0 Conclusions

- 3.1 It is recommended the Experimental Traffic Regulation Order is promoted as detailed in drawing no. TRO22_58 (Appendix 1) in the interests of road management.

List of Appendices

1. Drawing no. TRO22_58

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Report Contact

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Keith Johnston

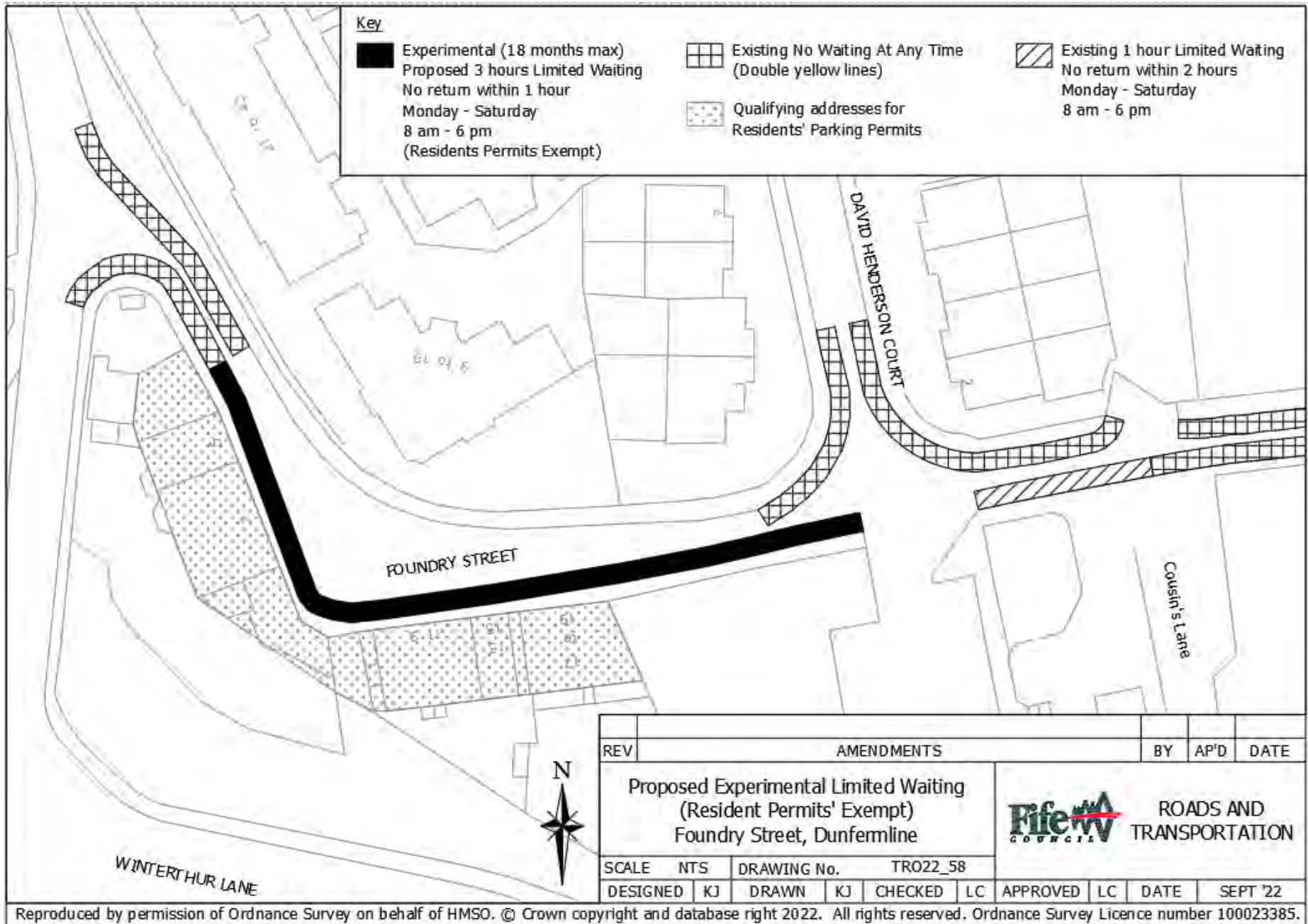
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Appendix 1: Drawing no. TRO22_58



25th April, 2023

Agenda Item No. 6

Proposed Double Yellow Lines – Tarmachan Road, Dunfermline

Report by: John Mitchell, Head of Roads & Transportation Services

Wards Affected: Ward No. 4 – Dunfermline South

Purpose

The purpose of this report is to allow the City of Dunfermline Area Committee to consider proposals to introduce “No Waiting At Any Time” restrictions in Tarmachan Road, Dunfermline.

Recommendations

It is recommended, in the interests of traffic flow and road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO22_30 (Appendix 1) with all ancillary procedures; and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £2,300, which covers Roads & Transportation Services’ and Legal Services’ staff costs, advertising, and delivery of the new infrastructure. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Halbeath and Duloch Community Council, Parking Management team, Masterton Primary School, School Travel Plan team, and Police Scotland have been advised. Three Ward Councillors and the Community Council have expressed their support for the proposal.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council's website.

1.0 Background

- 1.1 Masterton Primary School serves the catchment in the East of Dunfermline and the surrounding area. The Traffic Management team have received several requests to consider parking restrictions in Tarmachan Road.
- 1.2 Tarmachan Road is near the school and many parents choose to drop off and pick up their children from this area.

2.0 Issues and Options

- 2.1 Following reports of inconsiderate and obstructive parking in Tarmachan Road, Council Officers carried out several site visits to determine whether parking restrictions would be beneficial.
- 2.2 There is a significant increase in parked vehicles during school drop off and pick up times which can result in a heightened perception of risk, however there are two key areas where parking restrictions could improve road safety.
- 2.3 It has been observed that vehicles are being parked on Tarmachan Road close to the roundabout with B916 Aberdour Road. This results in vehicles blocking the road for traffic entering Tarmachan Road and blocks the dropped kerb crossing point that is frequently used by pedestrians including school children.
- 2.4 It has also been observed that vehicles are being parked on the T-junction just north of the roundabout which is causing issues with vehicles negotiating this area. This results in traffic conflict between oncoming vehicles, and traffic mounting the footways to pass vehicles increasing risk to pedestrians.
- 2.5 Other issues have been identified in this area, such as extensive footway parking and some inconsiderate parking causing inconvenience to residents. Footway parking is a national issue, and Fife Council are currently working towards the implementation of the footway parking legislation being introduced by the Scottish Parliament. This will permit fixed penalty notices to be issued in the future.
- 2.6 To avoid sterilising parking in this area with extensive parking restrictions which would lead to disrespect by drivers it is proposed to introduce parking restrictions where there is a clear road safety need as shown on Drawing no. TRO22_30 (Appendix 1).

3.0 Conclusions

- 3.1 It is considered, in the interests of traffic flow and road safety, that these traffic restrictions be promoted.

List of Appendices

1. Drawing no. TRO22_30

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Report Contact

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Keith Johnston

Technician Engineer, Traffic Management

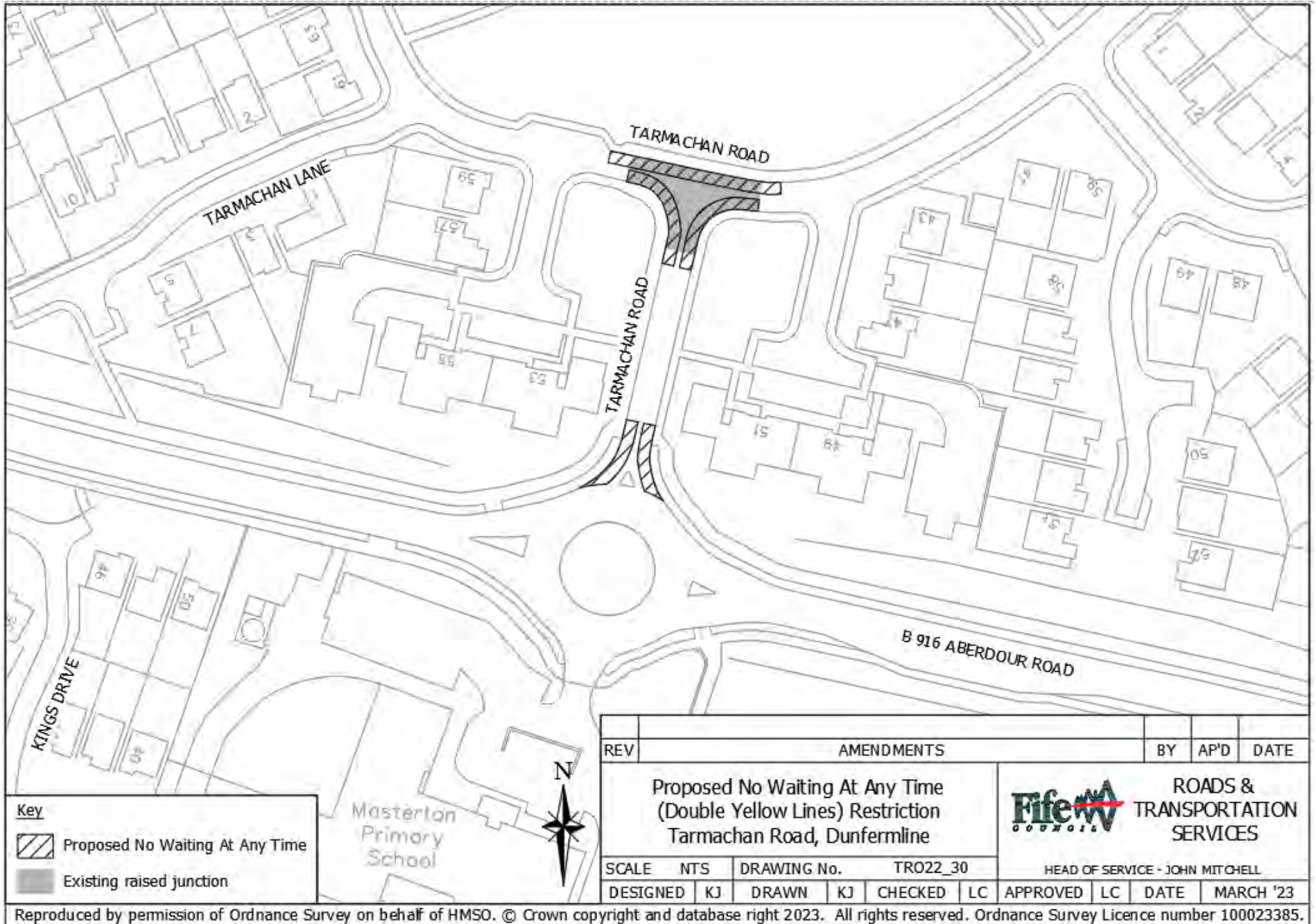
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Appendix 1: Drawing no. TRO22_30



Key	
	Proposed No Waiting At Any Time
	Existing raised junction



REV	AMENDMENTS				BY	AP'D	DATE
	Proposed No Waiting At Any Time (Double Yellow Lines) Restriction Tarmachan Road, Dunfermline						
SCALE	NTS	DRAWING No.		TRO22_30	HEAD OF SERVICE - JOHN MITCHELL		
DESIGNED	KJ	DRAWN	KJ	CHECKED	LC	APPROVED	LC
						DATE	MARCH '23



ROADS & TRANSPORTATION SERVICES

25th April, 2023

Agenda Item No. 7

Health & Social Care Locality Planning – City of Dunfermline

Report by: Lisa Cooper, Head of Primary and Preventative Care (SLT Lead for Dunfermline H&SC Locality Planning Group)

Wards Affected: Wards 2,3 & 4

Purpose

The purpose of this report is to provide the Area Committee with an overview of the Health & Social Care (H&SC) Locality Planning for Dunfermline. The aim of localities is for relevant service providers across different sectors, at all levels to come together with people and communities who use services to improve health and wellbeing outcomes.

Recommendation

Members are asked to agree that the health and social care partnership will provide 6 monthly reports to the committee with updates on locality planning and joint areas of interest between H&SCP and community planning partners.

Resource Implications

- The Overall population in Dunfermline Area is estimated to increase from around 59,000 in 2018 to around 64,500 by 2030, an increase of around 5,500 people (9.2%). Older people (aged 65 and over) will continue to see the largest increases of all the age groups, with numbers rising again by 3,400 (33.4%) in the 12-year period, with those in their late 60s to early-70s, and early to mid-80s, showing the largest increases.
- The Public Bodies (Joint Working) (Scotland) Act 2014 (the Act) puts in place the legislative framework to integrate health and social care services in Scotland. Section 29(3)(a) of the Act requires integration authorities to work within localities and in Fife we have established 7 locality groups which are aligned to the Fife Council local area committees. Health & Social Care Local Action Plans are currently based on improved joined up working across local teams by the staff who have the insight and knowledge regarding delivery of health and social care services in the local community. The locality groups are focussing more on changing the way we work to improve health and wellbeing outcomes. There is an expectation that locality planning processes will address issues raised through the annual stakeholder events, local intelligence, Public Health Scotland and SPIRE (Scotland primary intelligence resource) data (Dunfermline H&SC Locality Guidance appendix 1).

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An Equality Impact Assessment and summary form has been completed. The summary form is attached to the report. (Appendix 2).

Consultation

There has been extensive consultation in the production of the [Health & Social Care Strategic Plan 2023-2026](#) (Background papers).

Quarterly H&SC Locality Meetings will be facilitated throughout the year. The wider stakeholder event took place in November 2022 which informs priorities for 2023.

1.0 Background

- 1.1 Fife Integration Joint Board (IJB) was established on 1st April 2016 and is responsible for the planning and delivery of integration arrangements and delegated functions in Fife. The Integrated Joint Board (IJB) includes representatives from Fife Council and NHS Fife, it also has several professional advisors and other specialists. The IJB is commonly referred to as Fife Health and Social Care Partnership. This is the public facing aspect of Fife Integration Joint Board and is essentially the employees from both organisations working in partnership to deliver health and social care services. Fife Health & Social Care Partnership has established seven H&SC Locality Planning Core Groups, which mirror the existing GP Clusters, Area Committees and the Local Community Planning areas of Fife.
- 1.2 Critical to the Integration Joint Board's Strategic Plan, each of the seven local areas that make up the Fife Health and Social Care Partnership develop a Locality Plan with partners, including patients/service users, community planning, carers and the third and independent sectors. Working closely with the GP cluster leads the Locality Plans are updated on an annual basis to show how the plan is being implemented locally to ensure services respond to local priorities, needs and issues of communities.
- 1.3 The purpose of locality planning is for relevant service providers across different sectors, at all levels (clinical and non-clinical) to come together with people and communities who use services to improve health and wellbeing outcomes.
- 1.4 Locality guidance is in line with Scottish Government policy, working together with the Integrated Health and Social Care Partnership. Localities seek to deliver positive health and wellbeing outcomes for the people of Fife. The overarching goals of localities are to:
 - promote healthy lifestyle choices and self-management of long-term conditions.
 - support people to live healthy well independent lives while living in their own home for as long as possible.
 - reducing the number of avoidable emergency admissions to hospital and minimise the time people are delayed in hospital.
 - efficiently and effectively manage resources available to deliver Best Value.
 - support staff to continuously improve information and support and care that they deliver.
 - support unpaid carers, to reduce the impact of their caring role on their own health and wellbeing.
- 1.5 Locality Groups were paused in 2021 and remobilised in May 2022.

- 1.6 To achieve the aspirations of the Fife H&SC Strategic Plan, there is a collaborative approach for a cross Service approach and a commitment from all partners to work together.
- 1.7 There is also a requirement to shift the focus to delivering locally and using evidence to question and challenge whether the right things are being done to achieve the ambitions of the H&SC Strategic Plan 2023-2026.
- 1.8 Locality Groups will work with Community Planning in Fife Council and NHS Fife to ensure there is connection to the Plan4Fife and NHS Fife Population Health & Wellbeing Strategy.

2.0 Issues and Options

- 2.1 The locality core groups were remobilised in May 2022. To ensure the quality of localities' they must function with the direct involvement and leadership of H&SC senior leadership team, H&SC professionals, housing sector, representatives of the third and independent sector and community planning partners. The groups met in May, September and wider stakeholder event took place in November 2022. The purpose of the wider stakeholder event is to review and discuss the area Profiles (both national and local data and statistics) and engage with stakeholders to understand their experience and knowledge of people who use services and staff working in the local area. Following the event, the proposed themes/actions are:
- 2.2 Dunfermline Locality Group have identified three thematic priorities:
 - **Ways to Improve Mental Health & Wellbeing**
 - **Community Engagement**
 - **Supporting unpaid carers**
- 2.3 The priorities have been developed to support and reviewed at the locality meeting on 21st March. The Dunfermline locality priorities and action plan will align and support the area community plan.
- 2.4 **Improving Positive Mental Wellbeing:** In 2020/21, 17.9% of people living in Dunfermline were prescribed medication for anxiety, depression, and psychosis. This has increased gradually over the last 10 years by 12.6%. The services/resources outlined in 2.6 – 2.6.12 are examples of the **community led support**, that support positive mental wellbeing available to people living in Dunfermline.
- 2.5 Link Life Fife (LLF) - Link Life Fife is a community led support service (non-clinical) provided by Fife Health and Social Care Partnership for anyone aged 18 and over in Fife who is reaching out to their GP or other health professional within Primary Care for support to manage stress, anxiety, or feelings of being overwhelmed that are affecting their mental health or general well-being. All GP practices and primary care teams in Dunfermline can refer to this service.

The majority of referrals (66%) in 2022 were from Primary Care Mental Health Nurses within the 55 GP Practices in Fife.

Fife wide data January to December 2022:

- Total referrals: 877
- Overall engagement rate: 70%
- Gender split: 65% female, 32% male, 3% not know/not disclosed.
- Age range: majority of referrals aged 25-64

- The majority of support provided by a combination of telephone and face to face contact.
- Support given by Link Workers include referring/signposting/connecting people to self-directed support; mental health support; social community groups; befriending, foodbanks; welfare support; family groups; and support groups for specific things (i.e., parents looking for a group to support autism).
- Common services people are referred to include Access Therapies (website); Sam's Café; Better than Well (link Living); counselling support; and Fife Carers Centre.

Dunfermline data January to December 2022:

- Dunfermline total referrals for 2022: 147 (17% of overall referrals)
- Engagement rate: 76%
- The top 3 concerns reported in Dunfermline are: emotional health; social isolation and loneliness; and housing
- The main areas of community support that Link Workers have supported people in Dunfermline to access are mental health support; social and community groups/activities; housing advice and support; and counselling

- 2.6.1 Link Life Fife are working with GPs, Practice Managers and Primary Care Teams to raise the profile of Link Life Fife in the Dunfermline locality to increase the number of referrals to the service and the engagement rate.
- 2.6.2 The Well is a place for local people to find out information, receive general advice and support them to stay well and independent within their community.
- 2.6.3 The Well is available at Duloch Leisure Centre every Monday 12-2pm and North Parish Church, monthly. In addition to the “drop in” people can also contact the well by phone, email and Near Me (video consulting service).
- 2.6.4 During 2022 The Well has seen 1130 individuals and has completed 309 Follow up conversations. 21% of those have been from the Dunfermline locality. This is a very accurate representation for this area of Fife. The Well is linking with community planning partners to explore other potential venues to provide more targeted support for the people of this area, for example The Dunfermline Advice Hub.
- 2.6.5 The top three enquiries for The Well in Dunfermline locality have been “Mental Health” – 26%, “Community Support” – 22% and “Financial Support”- 18%
- 2.6.6 The majority of the outcomes from engaging with The Well has been in relation to providing the right information. The Well has completed 45 referrals to other community support services and 33 referrals to other services, such as Short-Term Housing Support, Link Life Fife, Welfare Support and others.
- 2.6.7 The satisfaction rating of the service from people in Dunfermline area is 4.6 out of 5.
- 2.6.8 Improving the Cancer Journey (ICJ) provides a one stop shop for all people affected by cancer support needs. Cancer doesn't just affect your physical wellbeing; it can impact on every aspect of your life and the lives of those around you. Knowing where to turn for support isn't always easy. Health & Social Care Partnership and Macmillan Cancer Support work in partnership to provide this service to people affected by cancer throughout Fife.
- 2.6.9 In 2022 ICJ received 1149 referrals, 521 (45%) of these completed a Holistic needs assessment (HNA).

- Dunfermline had a total of 187 referrals (16.5%)
- 2.6.10 The top three cancer types presenting the highest figures in Dunfermline were Upper/Lower Gastrointestinal 30%, Lung at 17% and Breast at 16%
- 2.6.11 Main source of referrals came from NHS Fife Secondary Care Teams 67%
- 2.6.12 Access Therapies Fife (website) provides information to help you to deal with mental health problems and to access a range of local services. Access Therapies Fife is part of Fife's Psychology Service. This online platform provides local people and staff with access to local support, self-help resources and physical activity resources.
- 2.7 **Community led Services – Ageing population:** At the wider stakeholder event in November the stakeholders agreed that it was key that people living in Dunfermline understand the importance of “living well” and what resources are available in the local community.
- 2.8 **Supporting unpaid carers:** A priority for the locality group will be to deliver the Community Chest fund (community funding to support carers living in Dunfermline area), which provides opportunities for carers to develop and deliver a community project which will benefit carers.
- 2.10 Collaborating with organisations in the Dunfermline area, will ensure that carers are aware of the fund and are supported during and after the application process.
- 2.11 **Community Engagement plays a vital role in locality planning:** The H&SC Partnership acknowledge the importance of community groups involvement throughout the development, planning and decision-making process for service change. Involving representatives of communities to the engagement planning team at the earliest possible stage informs an effective approach. ([Fife H&SCP Participation and Engagement Strategy 2022-25](#), background papers). 2.5 to 2.11 provides examples of engagement with stakeholders, people, and carers.
- 2.11.1 During August to November 2022 the Partnership's Participation and Engagement (P&E) team completed a wide range of engagement activities with different stakeholder groups. This included:
- Face-to-face discussions.
 - Public events.
 - Surveys and feedback forms.
 - Online consultation, including an easy-read version.
- 2.11.2 Overall, 683 people participated in the engagement process to develop the new Strategic Plan 2023 to 2026, this included 182 responses to the online consultation.
- 2.11.3 People overwhelmingly agreed with the strategic priorities. Many individuals also provided additional suggestions on how the priorities should be implemented or included comments on things Fife Health and Social Care Partnership should consider moving forward.
- The key themes identified in the feedback were:
- Hospital admissions and discharges
 - Increased recruitment and retention of staff, particularly Home Carers.
 - The importance of early intervention and preventative care.
 - Funding and resources to deliver the planned service improvements.
 - Additional support for unpaid carers.

2.11.4 Carers consultation - Our approach to reviewing and refreshing the carers strategy included an extensive participation and engagement exercise. We held 11 in person events with at least one in every locality, plus two online discussions; 32 carers attended at least one of the conversation events. In addition, a questionnaire was available online and in hard copy; 51 responses were received. Concurrently a consultation with young carers was undertaken with 81 contributing through an online questionnaire and approximately 20 participating through focus groups. Young carers from across Fife were represented. The key themes emerging from the consultation cover three main themes – awareness and information, coordinated support and breaks from caring. Other themes were also noted including workforce development and earlier intervention and prevention. These themes will be used to inform the strategy and a more detailed action plan for improvement and investment. There were no particular themes relating to any one locality with the same views and priorities being expressed as important throughout Fife.

2.11.5 Mental Health redesign – H&SCP is undertaking steps to plan and strengthen mental health and wellbeing services in communities across Fife as part of the Scottish Government’s Coronavirus (COVID-19) Mental Health Transition and Recovery Plan. The Partnership will work with stakeholders and, crucially, people with lived experience, to further understand these issues, and to develop implementation plans where these are needed, through a process known as co-production. A co-production approach ensures that services are based around the issues that matter to people in communities and the voices of those who have lived experience of mental health difficulties.

3.0 Conclusions

- 3.1 The Locality priorities was presented at the Dunfermline Locality Group meeting on the 14th of March for discussion and approval. The next step will be for the group members to take ownership in supporting the delivery of the action plan.
- 3.2 Service Managers/Team Managers from H&SCP and local community planning partners will work collaboratively with the Dunfermline Locality Planning Group to review existing work and update current action plans, where necessary, to reflect any new areas of focus. Locality Planning Team will ensure H&SCP are represented at “People and Place” leadership meetings to identify and maximise opportunities for partnership working.
- 3.3 The Localities Team is now moving to ensure that all partners and services are fully engaged in the delivery of the plan. This is not the final plan; this plan will develop and evolve over the course of the year. The support of Elected Members will be vital to ensuring partners actively contribute to the H&SCP locality plan.

List of Appendices

1. Dunfermline Locality Guidance
2. Equality Impact Assessment

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

[Fife Health and Social Care Partnership, Strategic Plan for Fife 2023-2026](#)
[Participation and Engagement Strategy for Fife 2022-2025](#)

Report Contact
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A Guide to City of Dunfermline Health & Social Care Locality Planning 2023



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A Guide to Dunfermline Area Health & Social Care Locality Planning

Fife Health and Social Care Partnership

Vision: *To enable the people of Fife to live independent and healthier lives*

Health & Social Care Partnerships are required to produce and deliver strategic plans every three years, therefore we are continuously in a cycle of planning, implementing and reviewing our work. Locality planning within Fife will inform this ongoing cycle to reflect and respond to local need. Locality Planning will support the H&SC Strategic Plan and the partnerships local strategies.

Fife Health & Social Care Strategic Plan 2023-2026 – Strategic Priorities

Local	A Fife where we will enable people and communities to thrive
Sustainable	A Fife where we will ensure services are inclusive and viable
Wellbeing	A Fife where we will support early intervention and prevention
Outcomes	A Fife where we will promote dignity, equality, and independence
Integration	A Fife where we will strengthen collaboration and encourage continuous improvement

Fife Health and Social Care Integration

April 2016 triggered one of the biggest transformations of health and social care services in Scotland – to have health and social care services delivered jointly, locally and as effectively as possible.

In Fife, this meant a vast range of services from NHS Fife and Fife Council's Social Work Services transferred over to Fife's Health and Social Care Partnership to meet this aim and to support people to live healthy, independent lives.

Services within Fife Health and Social Care Partnership

Services include:

- all adult and older people Social Work Services
- community health services, for example district nursing, physiotherapy, and mental health services
- children's community health services, such as health visiting
- housing services which provide support services to vulnerable adults, and disability adaptations; and
- the planning of some services provided in hospital, for example medical care of the elderly.

What are Localities?

The Public Bodies (Joint Working) (Scotland) Act 2014 (the Act) puts in place the legislative framework to integrate health and social care services in Scotland. Section 29(3)(a) of the Act requires each Integration Authority to establish at least two localities within its area.

Localities aims to achieve the aspirations we share for health and social care integration, with partners across the health and social care landscape, and their stakeholders, focussing together on our joint responsibility to improve outcomes for people.

Localities provide one route, under integration, for communities and professionals (including GPs, acute clinicians, social workers, nurses, Allied Health Professionals, pharmacists, community planning and others) to take an active role in, and provide leadership for, local planning of health and social care service provision.

Implementation of the Localities within Fife

In 2017, seven Health and Social Care Locality Areas were implemented across Fife. Those seven locality areas are illustrated on the map below:

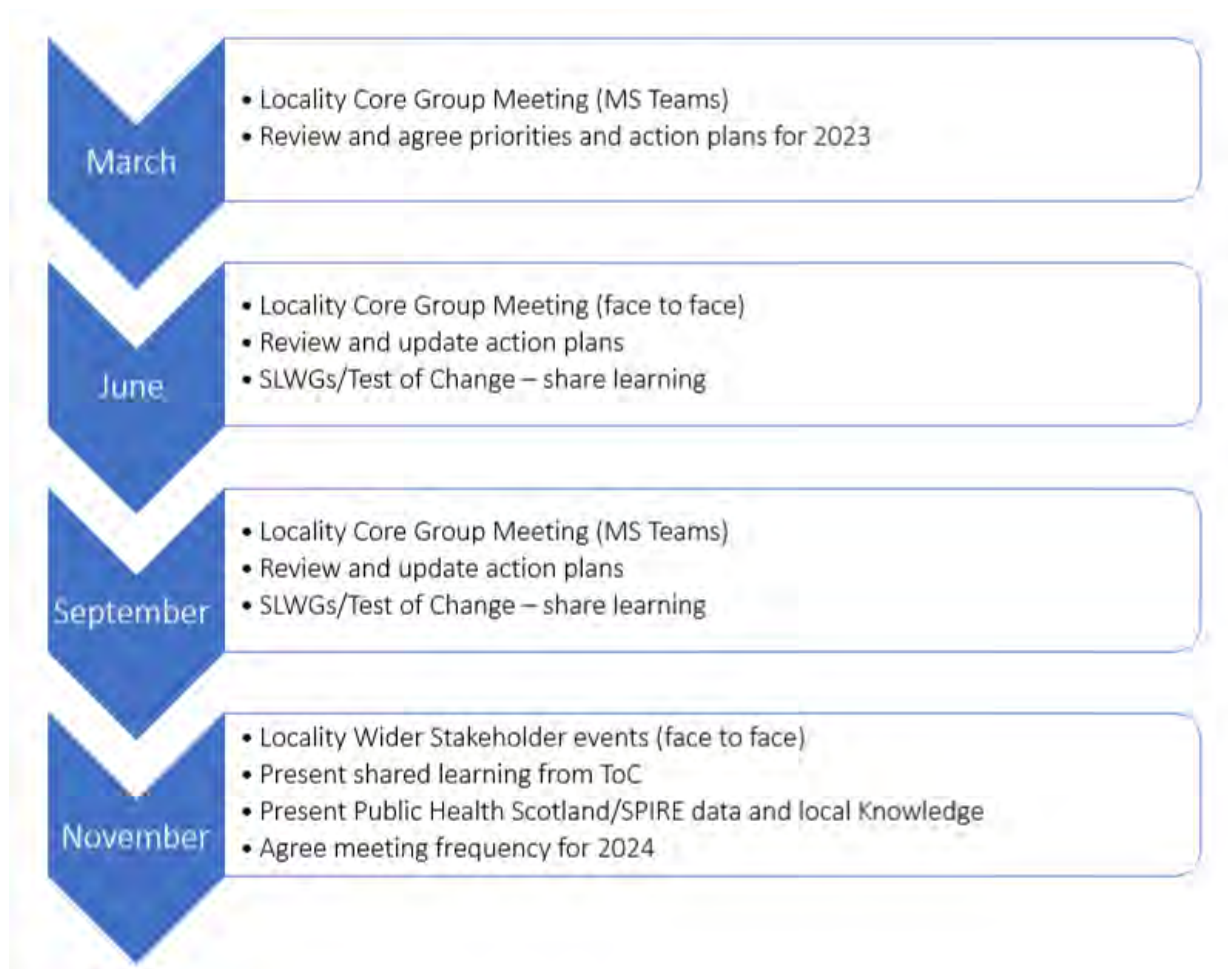


Localities aims to

- a) Support the principles that underpin collaborative working to ensure a strong vision for service delivery is achieved. Robust communication and engagement methods will be required to assure the effectiveness of locality arrangements.
- b) Support GPs to play a central role in providing and co-ordination of care to local communities, and, by working more closely with a range of others – including the wider primary care team, secondary care and social care colleagues, and third sector providers – to help improve outcomes for local people.
- c) Support a proactive approach to capacity building in communities, by forging the connections necessary for participation, and help to foster better integrated working between primary and secondary care.

Localities in Dunfermline Area

Where we are now and what is next for 2023

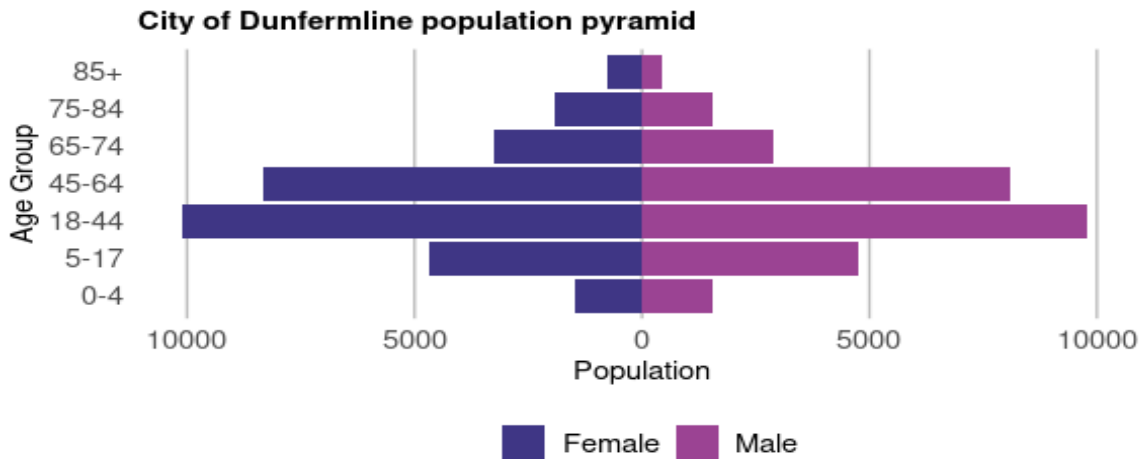


Understanding the Dunfermline Area Locality

The Public Health Scotland and SPIRE data below informed the Dunfermline locality planning priorities for 2023.

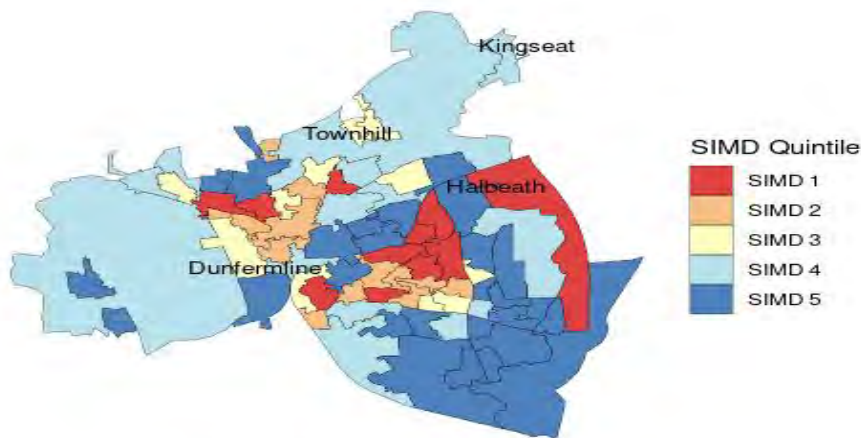
Demographics

In 2021, the total population of City of Dunfermline locality was 59,584. The graph below shows the population distribution of the locality. Overall, **48.8%** of the population are male, and **51.2%** are female.



The population in City of Dunfermline is estimated to decrease by 0.4% from 2021 to 2026.

Of the 2021 population in City of Dunfermline, **14.6%** live in the most deprived Quintile (SIMD 1), and **38.1%** live in the least deprived Quintile (SIMD 5).



Source: Scottish Government, Public Health Scotland

General Health

Life Expectancy

Dunfermline Locality had an average life expectancy of **78.5 years for males** and **82.2 years for females**.

Sex	Dunfermline	Fife	NHS Fife	Scotland
Female	82.2	81.4	81.4	81.0
Male	78.5	77.2	77.2	76.8

Long-Term physical health conditions

Hypertension



Hypertension (high blood pressure) has been consistent over the last 5 years with **14.1%** of the population in Dunfermline having the condition. This is a slightly lower than the Fife average of **15.2%**

Depression



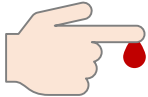
Rates of depression are increasing year on year in line with what is seen in Fife overall and are slightly higher in Dunfermline. The current rate is **13.4%** in Dunfermline.

Asthma



Rates of asthma are decreasing since 2019/20 and are broadly the same in Dunfermline and in Fife overall. The rates for Dunfermline 2021/22 are **6.8%**

Diabetes

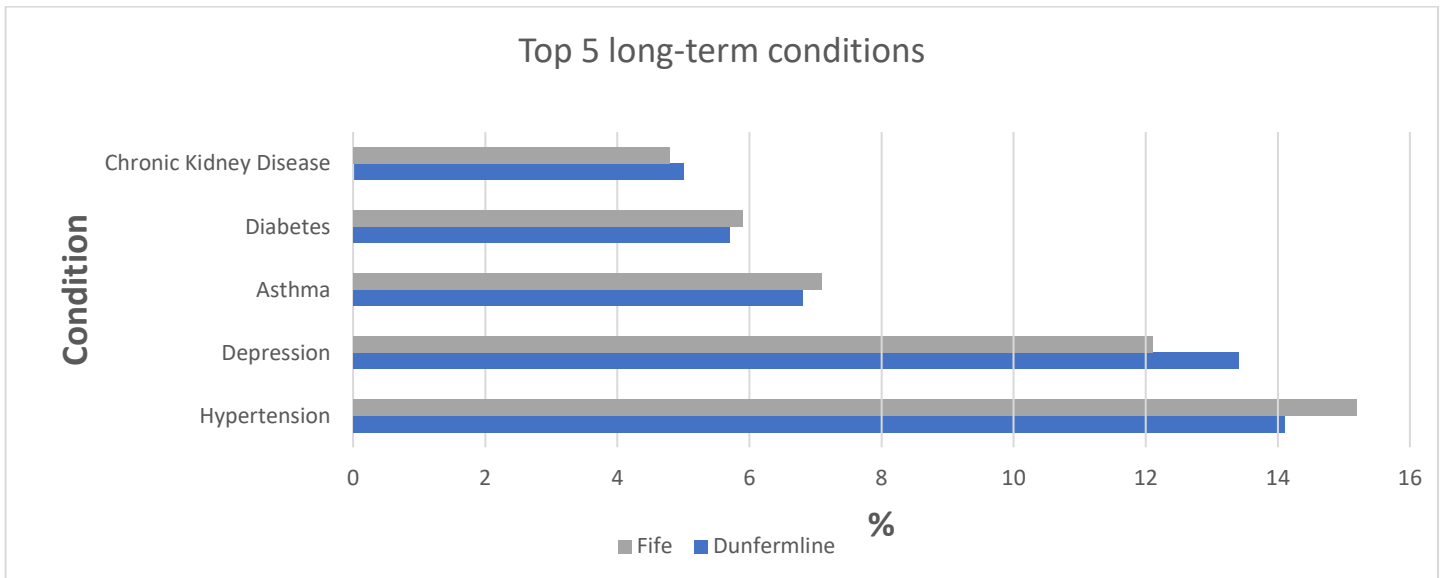


The rate of diabetes in Dunfermline is **5.7%** which is lower than the Fife average of **5.9%**. Over the last 5 years the percentage of people with diabetes has gradually increased in Fife.

Chronic Kidney Disease



Chronic Kidney disease is on the decrease in Dunfermline and in Fife. The rate for 2021/22 in Dunfermline is **5%**, this is slightly higher than the Fife average of **4.8%**



Lifestyle and Risk Factors

every mind matters

Anxiety, Depression and Psychosis Prescriptions

In the 2020/2021 financial year, **17.9%** of people were prescribed medication for anxiety, depression, or psychosis (ADP) in the Dunfermline Locality. This is a **12.6%** percentage point increase from the rate 10 years prior in 2010/2011



Drug related hospital admissions

From the period of 2019-2021, Dunfermline had **131** drug related hospital admissions. This is an average of **44** admissions per year.

Drug related hospital admissions has continued to increase with a **46.2%** increase since 2014/15-2016/17.



Alcohol related hospital admissions and alcohol specific mortality rate

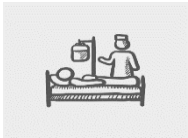
From the period of 2019-2021, Dunfermline had **347** alcohol related hospital admissions. This is an average of **115** admissions per year.



Bowel cancer screening

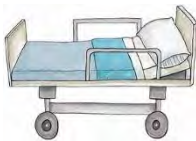
66.9% uptake of bowel cancer screening for the eligible population between 2018-2020. This is a **11.7%** increase in uptake since 2014-2016.

Hospital and community care



Emergency hospital admissions

In 2021 there were **6,225** emergency hospital admissions.



Unscheduled acute bed days

In 2021 there were **31,395** unplanned hospital bed days.



Delayed Discharge

In 2021 **33,069 hospital bed days** due to delays in discharging patients over 65 years old.

Dunfermline H&SC Locality Plan 2023

Our priorities moving forward are:



Improving mental health
and wellbeing



Supporting Carers



Community
engagement/
Community led support

A live action plan will be created and updated regularly to track the progress of the actions under each priority. To view the action plan please email the Local Development Officer emma-c.smith@fife.gov.uk who can share the action plan.

Equality Impact Assessment Summary Report

Which Committee report does this IA relate to (specify meeting date)?

Dunfermline Area Committee

What are the main impacts on equality?

The report outlines work that aims to address health and wellbeing outcomes

What are the main recommendations to enhance or mitigate the impacts identified?

3.1 to 3.3

If there are no equality impacts on any of the protected characteristics, please explain.

Further information is available from: Name / position / contact details:

Jacque Stringer, Locality Planning Co-ordinator, Jacquie.Stringer-fc@fife.gov.uk

25th April, 2023

Agenda Item No. 8

Play Spaces Categorisation – City of Dunfermline Area

Report by: Paul Vaughan, Head of Communities and Neighbourhoods.

Wards Affected: 2,3,4

Purpose

The purpose of this report is to seek approval of the Play Spaces Categorisation for the City of Dunfermline Area to create better quality and more inclusive play spaces.

Recommendation(s)

The Committee is asked to;

- 1) The committee is asked to approve the play spaces categorisation for the City of Dunfermline Area
- 2) Review the implementation plan at a future meeting which will-specify how the categorisation and improvement of play spaces will be progressed.

Resource Implications

The play spaces categorisation standardises the provision of play spaces which improves the play value and inclusivity.

Legal & Risk Implications

There are several risks if the Council does not have a categorisation of play spaces. These include:

- The absence of a clear basis on which to prioritise capital investment for the refurbishment of play parks.
- Inconsistent approach across Fife, meaning that some neighbourhoods will have limited access to good quality play parks.
- Less opportunity for securing external funding.
- Challenges around timelines for delivery of projects

Impact Assessment

An EQIA is not required as this was carried out for the Fife Play Spaces Strategy. A FEAT was carried out and is included in appendix 1.

Consultation

A widely advertised [public consultation](#) was held between September and December 2019. It consisted of an evening meeting in Dunfermline and an online survey. Area members checked the proposed categorisation at several meetings. Community councils were notified of the categorisation. Grounds Maintenance Service staff were involved in the process.

1.0 Background

1.1 Community and Housing Services sub-committee approved the [Play Spaces Strategy](#) in [August 2021](#). The recommendation was for engagement at local level to implement the strategy to ensure that areas most in need are identified as a priority.

1.2 Play Spaces Strategy

Aim of the play spaces strategy:

- Provide play parks with good play value for children of different ages and needs
- Ensure the public parks and greenspaces continue to provide varied opportunities for outdoor play.
- Ensure the financial sustainability of play park provision in Fife.

1.3 Categorisation

Categorisation is one of the main purposes of the strategy. Sites with play equipment have been added over the years to greenspaces, with no standard approach. Many sites have less than three pieces of equipment and can't really be called play parks. Many cater for pre-school children, with no equipment for primary school children or less able-bodied children. The categorisation has three types of play parks (destination, town, local) and one natural play space.

1.4 Existing situation

Within the Dunfermline committee area, there are 42 Fife Council maintained sites with play equipment. This varies from sites with two pieces of equipment to Pittencrieff Park that has three play parks including Fife's only inclusive play park.

Much of the equipment will be at the end of its safe use in the next ten years so there is a need to plan for replacement and refurbishment of sites to secure funds.

In the area there are 30 non-FC sites, which are maintained by private housing factors, that have not been categorised. They are being scored as part of the Play Sufficiency Assessment which is a requirement of the Local Development Plan.

1.4 Natural Play Spaces

Natural Play Spaces are sites with no manufactured play equipment instead they have natural play features such as logging, wooden steppingstones, mounds, wildflowers, wooden sculptures. Sites that are changed to a natural play space will be within a 5-minute walking distance of a local play park. In Touch, the Law Road site will change to a natural play space as Fodbank View was refurbished as a local play park. Both are within a 5-minute walk from each other.

2.0 Play Space Categorisation

2.1 Categorisation

A detailed explanation of categorisation in the Dunfermline Area can be found in appendix 2, this illustrates the types of play space, photographs of existing spaces and maps of the locations of spaces.

Categorisation	Ward 2	Ward 3	Ward 4
Destination Play park	N/A	Pittencrieff Park Carnegie	N/A
Town Play Park	Townhill Park	Public Park East	Abbeyview Duloch Park (South)
Local Play Park	Alderston Drive Braigh Gardens Broomhead Flats Bull Park Craigston Drive East Baldrige Burn Headwell Avenue Paton Street Robertson Road Leaside Crescent (Wellwood) Kingseat	Daviot Road, Fodbank View, Goldfrum Street, Liggars Place, Linburn Grove, North Larches, Pittencrieff Park Lower, Rex Park, Scobie Place, St Leonard's, Whirlbut Street, Guttergates Road, Crossford Public Park	Bute Crescent, Dovecot Place Lilac Grove The Heathery
Natural Play Spaces	Lorimer Gardens Milesmark Garden Court (Townhill)	Dalcross Way Bendachin 1 Bendachin 2 Law Road Public Park West	Duloch Park North (Pylon)

2.2 Sites designated for improvement

The categorisation also tags which play parks need improving. To refurbish a play park can cost up to £150,000.

Sites to be improved	Ward 2	Ward 3	Ward 4
	Alderston Drive,	Daviot Road,	Duloch Park South
	Broomhead Flats,	Liggars Place	Lilac Grove
	Bull Park,	Rex Park	
	Craigston Drive,	Scobie Place	
	East Baldrige Burn,	St Leonards	
	Headwell Avenue	Whirlbut Street	
	Paton Street,		
	Robertson Road,		

2.3 Implementation

Implementation is a long-term process due to the range and volume of sites and the costs involved to deliver this. Communities and Neighbourhoods have ringfenced play park refurbishments funding included within their capital programme. For example, a recent refurbishment has been successfully delivered Leadsid Crescent, Wellwood with a project group involving the community and council officers.

3.0 Conclusions

- 3.1 Implementation of the play space categorisation will lead to better quality play spaces, that are more inclusive for children of all ages and abilities. It aids investment in refurbishment of play parks.

List of Appendices

1. Fife Environmental Impact Assessment
2. Play Spaces Categorisation - City of Dunfermline Area

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- [Play Spaces Strategy](#)

Report Contact

Kevin O’Kane
Greenspace Officer, Communities & Neighbourhoods
Email - kevin.okane@fife.gov.uk

Appendix 1 Fife Environmental Impact Assessment

Project name:	Play Space Categorisation Dunfermline Area	Committee report title:	Play Space Categorisation Dunfermline Area
Committee name & date:	City of Dunfermline Area Committee April 2023	Have the proposals been subject to any other formal environmental assessment?	no
Completed by:	Kevin O'Kane	Completed on:	44971

A. Wildlife and biodiversity		Answer	Comments
Fife Council is committed to protecting and enhancing Fife's natural heritage.			
1	What impact will the proposals have on wildlife (including protected sites and species)?	Beneficial impact	The creation of natural Play Spaces, will increase the area of wildflower meadows and the number of trees.
B. Impacts on people		Answer	Comments
Fife Council is committed to protecting and enhancing the wellbeing of our people.			
2	What impact will the proposals have on environmental nuisance? (i.e. visual impacts, traffic, noise, vibration, odour, dust, particulates, smoke)	No impacts / not applicable	No response
3	What impact will the proposals have on human health or wellbeing?	Beneficial impact	Implementation of the play spaces will create better play opportunities for children.

C. Pollution		Soil and geology	Answer	Comments
Fife Council is committed to protecting and improving air, water and soil quality.				
4	What impact will the proposals have on pollution (including pollution to air, water or soil)?	No impacts / not applicable	No response	
D. Climate change			Answer	Comments
Fife Council is committed to cutting carbon emissions and making Fife more resilient.				
5	What impact will the proposals have on greenhouse gas emissions?	A mixed impact (good and bad)	Replacement of play equipment and safety surfacing will produce carbon emissions.	
6	What impact will the proposals have on resilience to the adverse effects of severe weather events, including flooding and landslips?	No impacts / not applicable	No response	
7	What impact will the proposals have on flooding and sites designated as being at risk of flooding or sea level rise?	No impacts / not applicable	No response	
E. Resources and waste			Answer	Comments
Fife Council is committed to using resources efficiently and minimising waste.				Please clarify your response

8	What impact will the proposals have on how much waste is generated or how waste is managed?	A mixed impact (good and bad)	Replacement of equipment, will result in some material going to landfill. Much of the metal should be recycled.
9	What impact will the proposals have on energy use and the consumption of material resources?	A mixed impact (good and bad)	Energy will be used in the production of new equipment.
F. Cultural heritage			
Fife Council is committed to protecting Fife's cultural heritage.		Answer	Comments
		Please select an option:	Please clarify your response
10	What impact will the proposals have on cultural heritage (including designated heritage / archaeology sites or listed buildings)?	No impacts / not applicable	No response

Good practice	2
Data gaps or mixed impacts	3
Environmental red flags	0
No impacts identified	5

Play spaces categorisation in the Dunfermline Area



Photograph courtesy of Play
Scotland

Ward 2 Dunfermline North

Kingseat,
Townhill,
Milesmark,
Baldridgeburn,
Headwell,
Bellyeoman

Ward 3 Dunfermline Central

Crossford,
Garvockhill,
Touch,
Halbeath

Ward 4 Dunfermline South

Brucefield,
Pitcorthie,
Abbeyview,
Piteavie

introduction



Fife Council approved a Play Spaces Strategy in August 2021. The recommendation at committee was for each area committee to categorise Fife Council play spaces in their area.

Each site is categorised as a type of play space (natural play space, local play park, town play park, destination play park), also included is whether the site needs improving.

At present there is no format to play parks that FC manage. Some have 2 pieces of equipment, others like the Glen have a wide range of equipment. Many don't cater for primary school children. The strategies aims are to:

- be used to secure funding for upgrading play parks,
- ensure play parks have a range of equipment that can be used by all ages of children
- transform many greenspaces into play spaces

Public consultation on the categorization was carried out in 2019, click on the link to view the report [Parks | Fife Council](#) All community councils were notified.

Councillors have been involved in checking the categorisation and a report will go to the City of Dunfermline Area Committee in the spring of 2023 for approval. Table 1 is the categorisation for the area. The maps haven't been updated.

Once approved further work will be progressed on an implementation plan.

Categorisation: types of play space

Public Greenspace



2 ½ minute walk from home



Public Greenspace that can be used for play, such as grass areas, parks, woods, beaches

Natural play space



Non equipped greenspace with features for play such as logs, benches, mounds, boulders

Local play park



5 minutes walk from home



Kettle Park play park is an example of a local play area

Town play park



10 minutes walk from home or you could cycle



Thornton Public Park play park is an example of a town play area.

Destination play park



30 minutes walk from home or you could cycle or drive



Beveridge Park play park, Kirkcaldy is an example of a Destination play area.

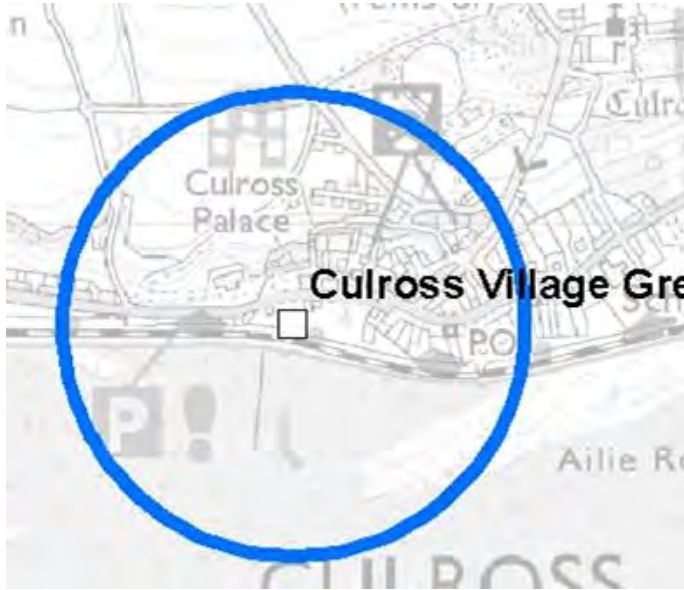
Map symbols

Green dot – greenspace for play
/ natural play space

A natural play space is a greenspace with play features. Halfields Gardens in Kennoway had old equipment which was at the end of its life. Instead of spending £150,000 to create a local play park. Money was spent to upgrade Cotlands Play Park into a town play park and Halfields Gardens was changed to a natural play space with picnic tables, trees, logs, stepping stones. Residents planted wildflowers. Cotlands is a 5 minute walk from Halfields.

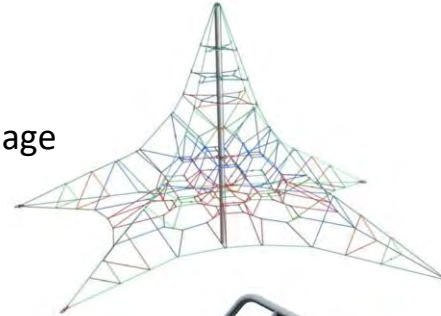
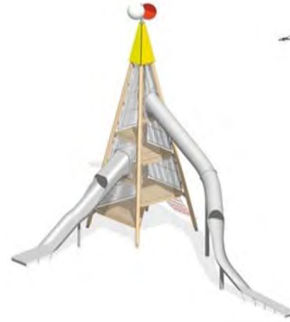


Map symbols Blue circle / Local Play Park



Within the blue circle, people can walk along streets with in 5 minutes to a local play park.
Many sites have equipment that only cater for pre-school children.

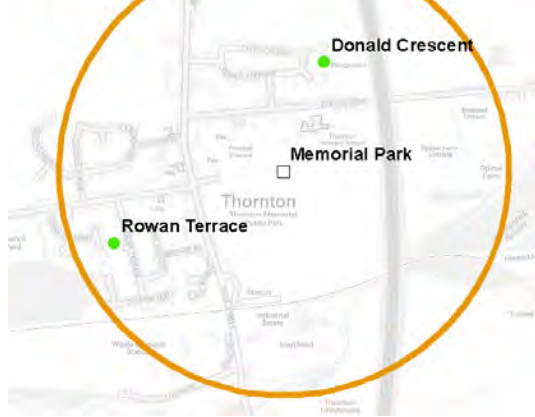
primary school age



pre school age



Map symbols



Orange circle / Town Play Park

In some towns and villages larger play parks that have more equipment and where people will walk or cycle.

In Thornton we think this can be the main play park for the village



Photographs of Thornton Public Park Play Park

High school age (S1&S2)



Primary school age

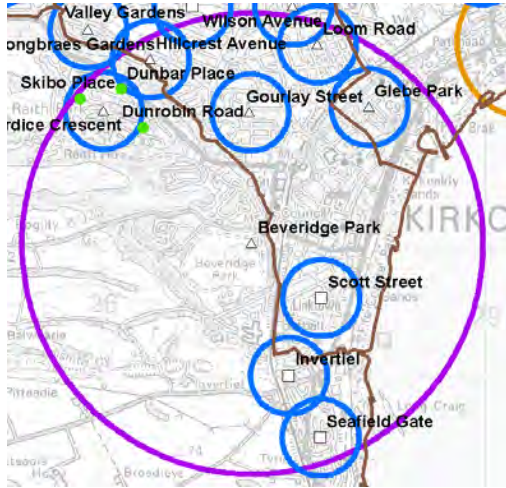


Pre-school age



Equipment we propose to have in all town play parks

Map symbols



Purple circle / Destination Play Park

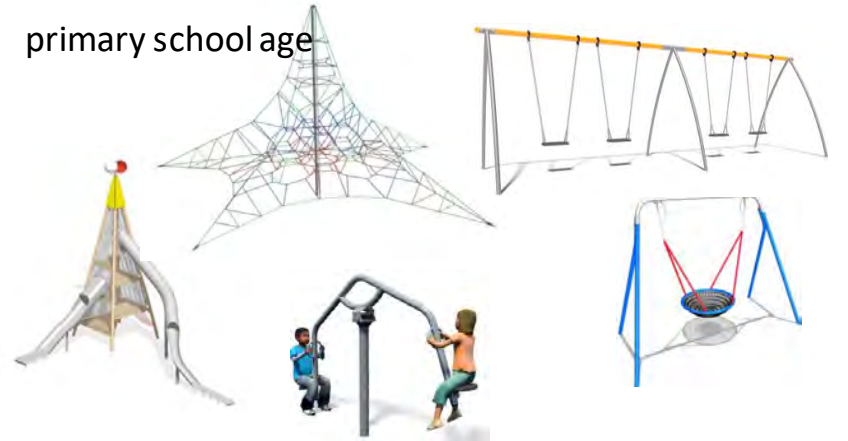
In the larger towns we propose destination play parks. These have equipment for the widest range of ages and the travel distance is 1.8km.

In Kirkcaldy we propose Beveridge Park Play Park to be the destination play park. In the town there is a number of local and town play parks too.

high school age



primary school age



pre school age



Photographs of Beveridge Park, Play Park, Kirkcaldy



Equipment we propose to have in all destination play parks

Table 1 – play spaces categorisation – City of Dunfermline Area

GMS REF	GMS NAME	settlement	ward	Removal	proposed categorisation	strategy proposal	community consultation	proposal recommendation
P455	Alderston Drive	Dunfermline	2	2029	local play park	improve		This play park needs upgrading so that it complies with Local Play Park specification in the strategy. Upgrading will also mitigate change of Lorimer Gdns to natural play space.
P446	Braith Gardens	Dunfermline	2	2032	local play park	maintain		
P451	Broomhead Flats	Dunfermline	2	2029	local play park	improve		
P447	Bull Park	Dunfermline	2	2029	local play park	improve		
P454	Craigston Drive	Dunfermline	2	2029	local play park	improve		It should be a priority to invest and upgrade this play park so that it becomes the local play park for south Bellyeoman . Upgrading this will mitigate change of Lorimer Gardens , Bendachin 1 and Bendachin 2 sites to natural play spaces.
P448	East Baldrige Drive	Dunfermline	2	2029	local play park	improve		
P453	Headwell Avenue	Dunfermline	2	2029	local play park	improve		
P565	Lorimer Gardens	Dunfermline	2	2029	Change to natural play space	Change to natural play space		This play area only caters for pre-school children and is a small space. Upgrading Alderston Place Play Park would mitigate the change to a natural play space and fulfil neighbourhood provision.
P445	Milesmark	Dunfermline	2	2029	Change to natural play space	Change to natural play space		Less than 5 minutes walk from Bull Park . The play area has only 3 pieces of equipment. Upgrading Bull Park Play Park would mitigate the change to a natural play space and fulfil neighbourhood provision.
P457	Paton Street	Dunfermline	2	2029	local play park	improve		

Click to view suggestion

Table 1 – play spaces categorisation – City of Dunfermline Area

GMS REF	GMS NAME	settlement	ward	Removal	proposed categorisation	strategy proposal	community consultation	proposal recommendation
P457	Paton Street	Dunfermline	2	2029	local play park	improve		
P456	Robertson Road	Dunfermline	2	2029	local play park	improve		
P452	<u>Leadside Crescent</u>	Wellwood	2	2029		improve		
P001	Kingseat	Kingseat	2	2024	local play park	maintain		
P458	Garden Court	Townhill	2	2029	Change to natural play space	change to natural play space		There are only two pieces of equipment for <u>pre school</u> children. <u>The majority of residents in Townhill are within a 5 minute walk of Townhill Public Park.</u>
P459	Townhill Public Park	Townhill	2	2034	town play park	maintain		
P497	Crossford Park	Crossford	3	2029	local play park	maintain		
P414	<u>Bendachin 1</u>	Dunfermline	3	2029	Change to natural play space	Change to natural play space		There are only two pieces of equipment for <u>pre school</u> children. <u>Residents are within a 5 minute walk of Craigston Dr play park.</u>
P415	<u>Bendachin 2</u>	Dunfermline	3	2029	Change to natural play space	Change to natural play space		There are only three pieces of equipment for <u>pre school</u> children. <u>Residents are within a 5 minute walk of Craigston Dr play park.</u>
			3	2027		Change		This is a very small space with only two pieces of

Table 1 – play spaces categorisation – City of Dunfermline Area

GMS REF	GMS NAME	settlement	ward	Removal	proposed categorisation	strategy proposal	community consultation	proposal recommendation
P416	Dalcross Way	Dunfermline	3	2027	Change to natural play space	Change to natural play space		This is a very small space with only two pieces of equipment for pre-school children. There is no room to expand to a local play park. It is advised that this be a natural play space. The nearest play park for these residents would be Scobie PI which would be 8 minutes' walk.
P413	<u>Daviot Road</u>	Dunfermline	3	2027	local play park	improve		
P420	<u>Fodbank View</u>	Dunfermline	3	2035	local play park	maintain		
P441	<u>Golfdrum Street</u>	Dunfermline	3	2029	local play park	maintain		
P418	Law Road	Dunfermline	3	2029	Change to natural play space	Change to natural play space	Touch consultation October 2021 some comments on keeping this as a play park.	<u>Fodbank View</u> was refurbished in September 2018 as the local play park for Touch.
P432	<u>Liggars Place</u>	Dunfermline	3	2024	local play park	improve		
P411	<u>Linburn Grove</u>	Dunfermline	3	2029	local play park	maintain		
P412	North Larches	Dunfermline	3	2029	local play park	improve		

Table 1 – play spaces categorisation – City of Dunfermline Area

GMS REF	GMS NAME	settlement	ward	Removal	proposed categorisation	strategy proposal	community consultation	proposal recommendation
P437	Pittencrieff Park Carnegie	Dunfermline	3	2029	destination play park	maintain		
P438	Pittencrieff Park Lower	Dunfermline	3	2033	local play park	maintain		
P434	Public Park east	Dunfermline	3	2033	town play park	maintain		
	Public Park west	Dunfermline	3	2024	Change to natural play space	Change to natural play space	Consultation- 1 comment to retain. Post consultation so people have asked to keep this as a play park.	The new play park (<u>Public</u> Park east) in the public park replaces both this site and the redundant original site.
P633	Rex Park	Dunfermline	3	2032	local play park	improve		
P417	Scobie Place	Dunfermline	3	2029	local play park	improve		
P430	St Leonard's	Dunfermline	3	2029	local play park	improve		
P431	<u>Whirlbut Street</u>	Dunfermline	3	2032	local play park	improve		
P410	<u>Guttergates Road</u>	Halbeath	3	2040	local play park	Maintain		

Table 1 – play spaces categorisation – City of Dunfermline Area

GMS REF	GMS NAME	settlement	ward	Removal	proposed categorisation	strategy proposal	community consultation	proposal recommendation
P422	<u>Abbeyview</u>	Dunfermline	4	2029	town play park	maintain		
P421	Bute Crescent	Dunfermline	4	2029	local play park	Maintain		
P584	Dovecot Place	Dunfermline	4	2027	local play park	maintain		
P427	<u>Duloch Park (S)</u>	Dunfermline	4	2029	town play park	improve		
P426	<u>Duloch Park North (Pylon)</u>	Dunfermline	4	2029	Change to natural play space	Change to natural play space		Once <u>Duloch Park (S)</u> becomes a town play park this site would change to a natural play space.
P429	Lilac Grove	Dunfermline	4	2032	local play park	improve		
P428	The Heathery	Dunfermline	4	2032	local play park	maintain		

Townhill, Kingseat – existing sites



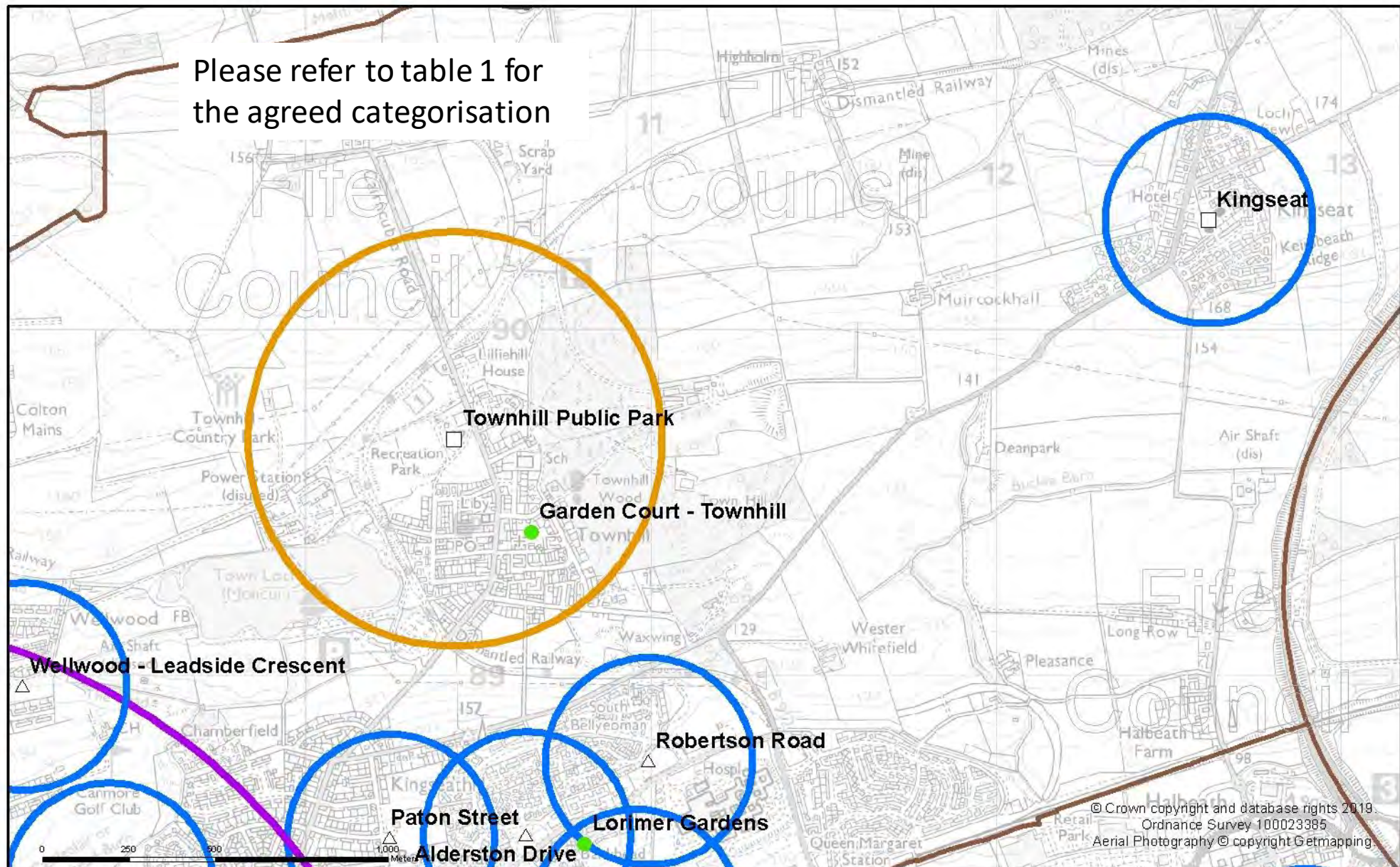
Garden Court, Townhill

Kingseat



Townhill Public Park

Please refer to table 1 for the agreed categorisation



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	Greenspace for play. This greenspace to be transformed with new play features, such as logs etc. Play equipment not to be replaced.		Town Play Park		maintain
	Local Play Park Within the circle, it's a 5 minute walk to a local play park from a house.		Destination Play Park		improve
					new
					non Fife Council site

N
 Scale: 1:10,000

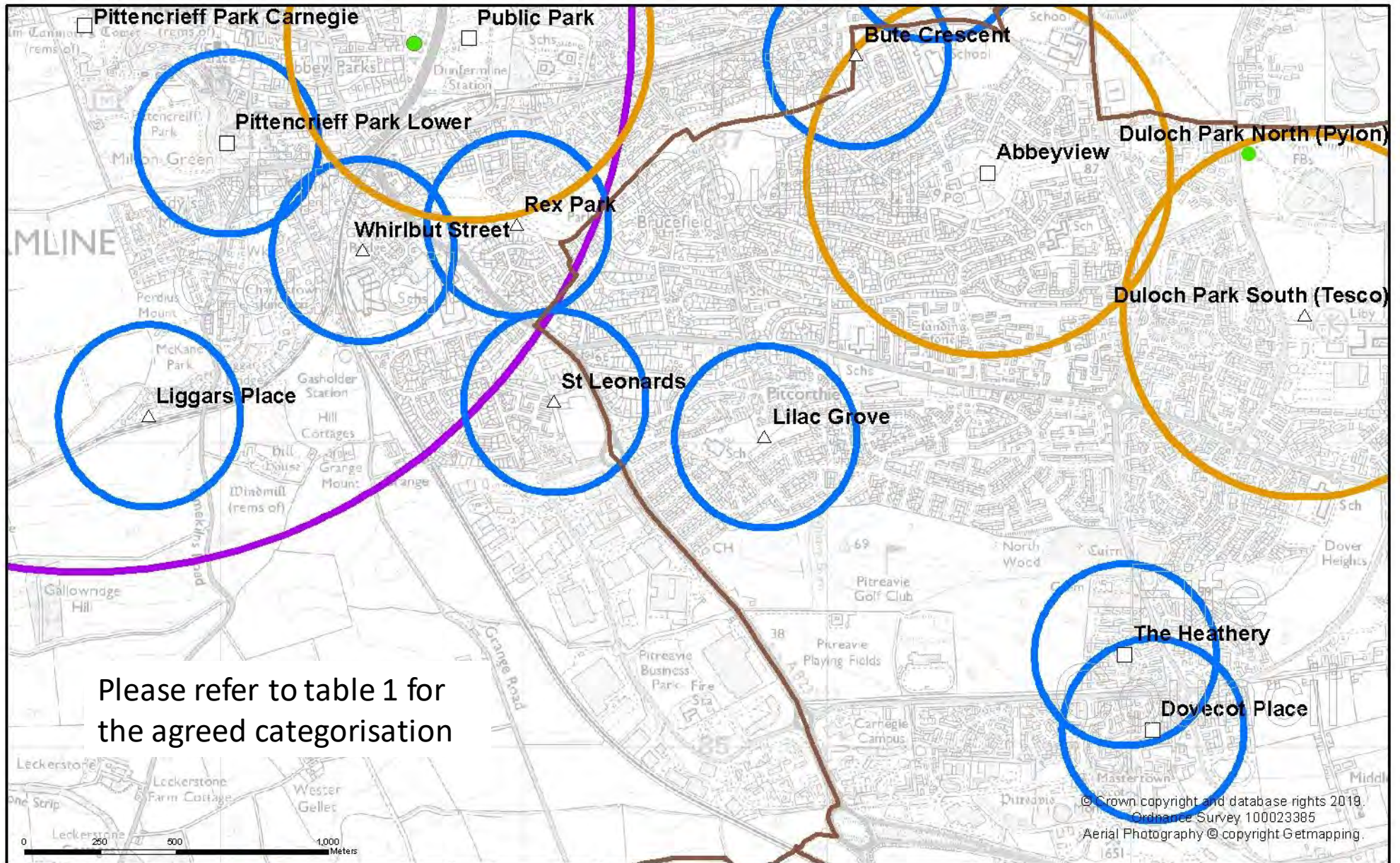
proposed Play Spaces Categorisation

Prepared By: kokane-15
 Service: Communities & Neighbourhoods
 Printing Date: 13 June 2019

Job ID:

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Please refer to table 1 for the agreed categorisation

- **Greenspace for play.**
This greenspace to be transformed with new play features, such as logs etc. Play equipment not to be replaced.
- Local Play Park**
Within the circle, it's a 5 minute walk to a local play park from a house.
- Town Play Park**
- Destination Play Park**
- maintain
- improve
- ☆ new
- ☆ non Fife
- Council site

N
Scale: 1:11,283

proposed Play Spaces Categorisation

Prepared By: kokane-15
Service: Communities & Neighbourhoods
Printing Date: 13 June 2019

Job ID:



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Dunfermline NE 1– existing sites



Paton Street



Alderson Drive



Roberston Road



Lorimer Gardens



Craigston Drive



Daviot Road

Dunfermline NE 2– existing sites



Scobie Place



Bendachin 2



Bendachin 1

Dalcross Way

Dunfermline NE 3– existing sites



Fodbank View



Law Road



Linburn Grove

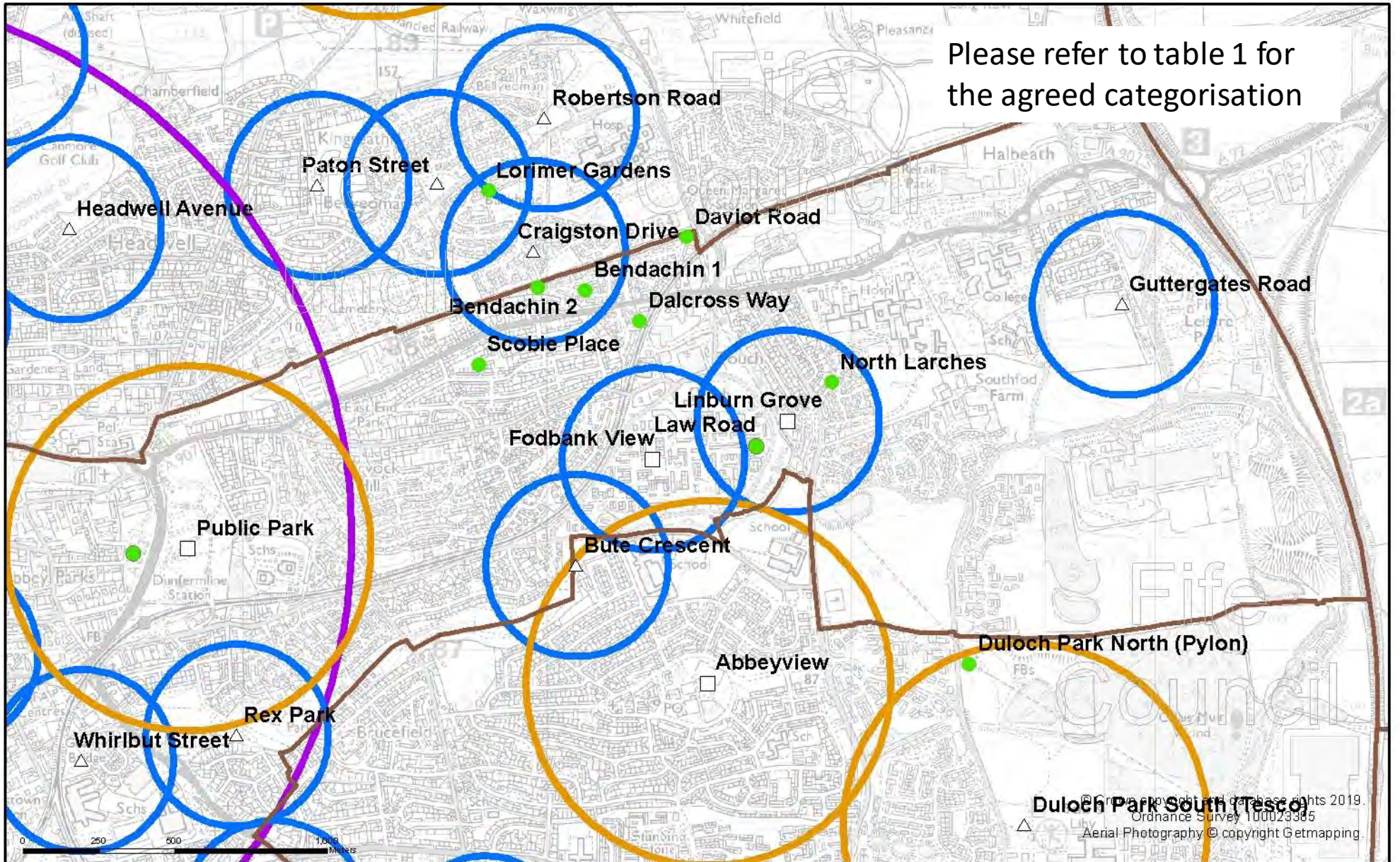


North Larches



Guttergates Road, Halbeath

Please refer to table 1 for the agreed categorisation



- **Greenspace for play.**
This greenspace to be transformed with new play features, such as logs etc. Play equipment not to be replaced.
- **Local Play Park**
Within the circle, it's a 5 minute walk to a local play park from a house.
- **Town Play Park**
- **Destination Play Park**
- maintain
- △ improve
- ☆ new
- ◇ non Fife
- ◻ Council site

N

 Scale: 1:11,283

proposed Play Spaces Categorisation

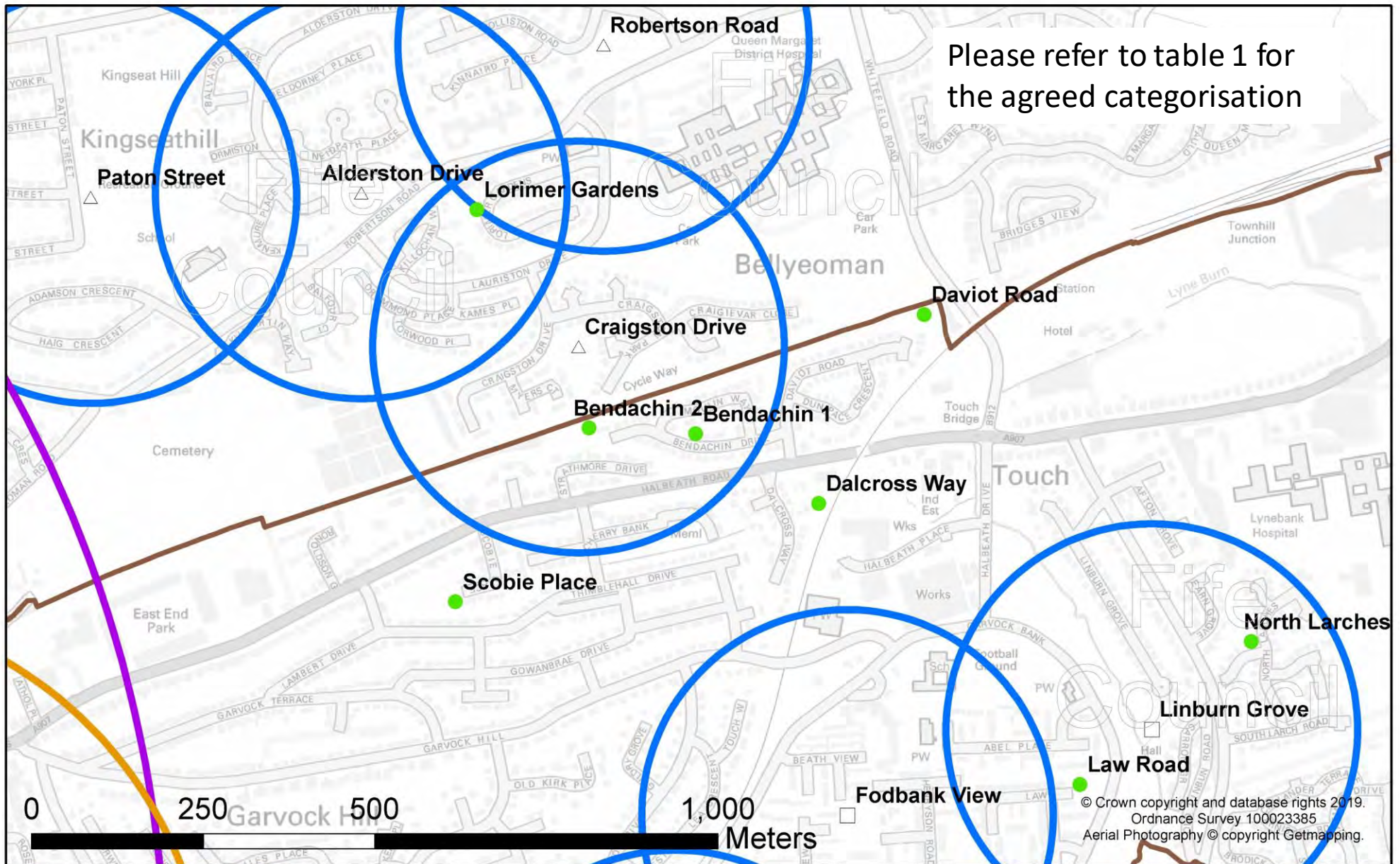
Prepared By: kokane-15 Job ID:
 Service: Communities & Neighbourhoods
 Printing Date: 13 June 2019

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Please refer to table 1 for the agreed categorisation



<ul style="list-style-type: none"> ● Greenspace for play. This greenspace to be transformed with new play features, such as logs etc. Play equipment not to be replaced. Local Play Park Within the circle, it's a 5 minute walk to a local play park from a house. 	<ul style="list-style-type: none"> Town Play Park Destination Play Park 	<ul style="list-style-type: none"> maintain improve ☆ new ☆ non Fife Council site
--	---	--

N

 Scale: 1:5,000

proposed Play Spaces Categorisation

Prepared By: kokane-15	Job ID:
Service: Communities & Neighbourhoods	
Printing Date: 03 September 2019	

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Dunfermline NW 1 – existing sites



Braigh Gardens



Milesmark



Bull Park



East Baldrige Drive



Goldfrum Street



Broomhead Flats

Dunfermline NW 2– existing sites



Headwell Avenue



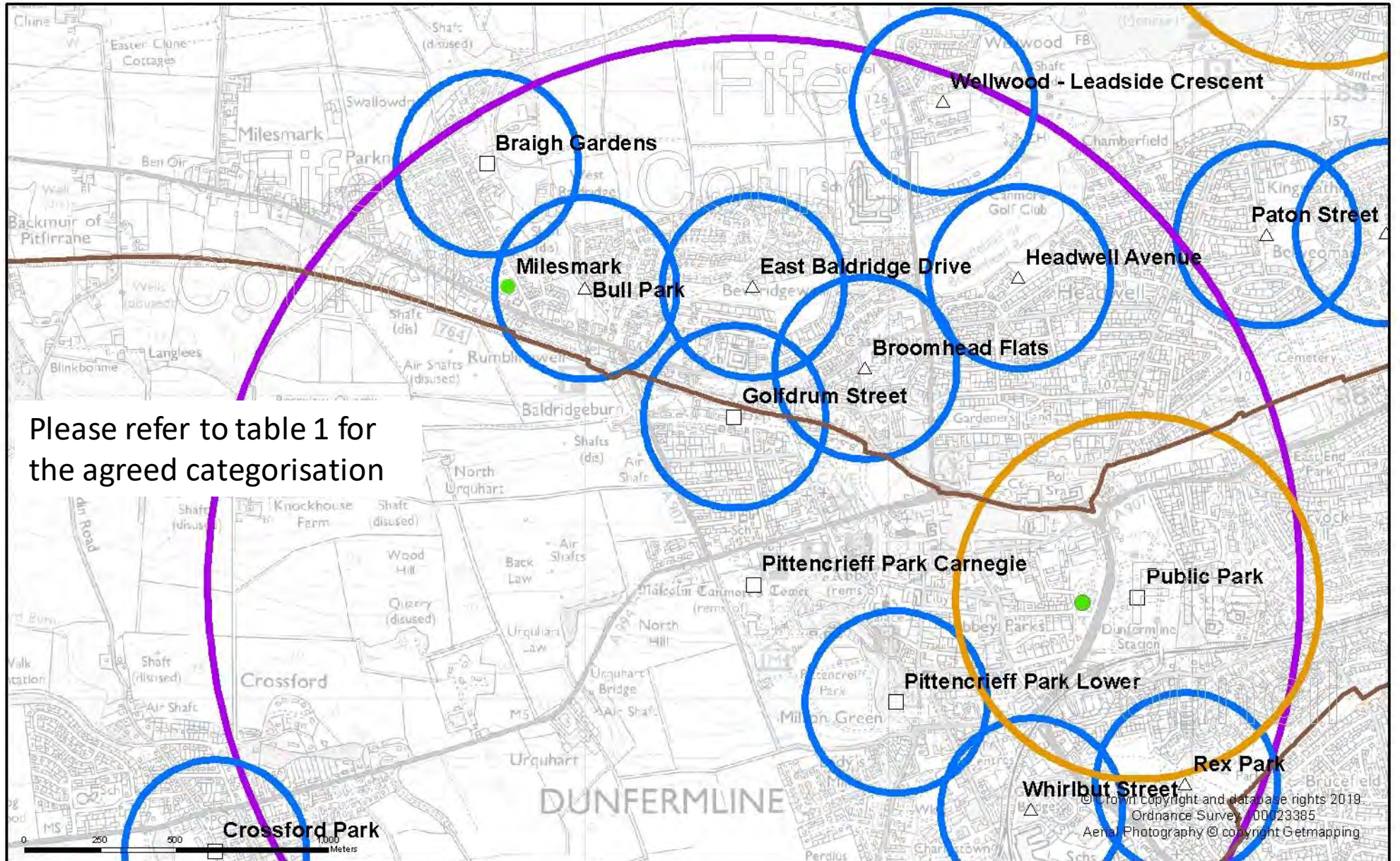
Pittencrieff Park – Carnegie



Pittencrieff Park – Lower



Public Park



Please refer to table 1 for the agreed categorisation

- | | | | |
|---|---|---|-----------------------|
|  | Greenspace for play.
This greenspace to be transformed with new play features, such as logs etc. Play equipment not to be replaced. |  | maintain |
|  | Local Play Park
Within the circle, it's a 5 minute walk to a local play park from a house. |  | improve |
|  | Town Play Park |  | new |
|  | Destination Play Park |  | non Fife Council site |

Scale: 1:11,283

proposed Play Spaces Categorisation

Prepared By: kokane-15
 Service: Communities & Neighbourhoods
 Printing Date: 13 June 2019

Job ID:



Please refer to table 1 for the agreed categorisation



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	Greenspace for play. This greenspace to be transformed with new play features, such as logs etc. Play equipment not to be replaced.		maintain
	Local Play Park Within the circle, it's a 5 minute walk to a local play park from a house.		improve
	Town Play Park		new
	Destination Play Park		non Fife Council site

N
 Scale: 1:5,908

proposed Play Spaces Categorisation

Prepared By: kokane-15
 Service: Communities & Neighbourhoods
 Printing Date: 12 June 2019

Job ID: _____

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Crossford, Dunfermline Central 1 – existing sites



Liggars Place



Whirlbut Street



St Leonard's



Lilac Place

Dunfermline Central 2 – existing sites



Rex Park



Abbeyview

Dunfermline SE – existing sites



Dulloch Park N (Pylon)

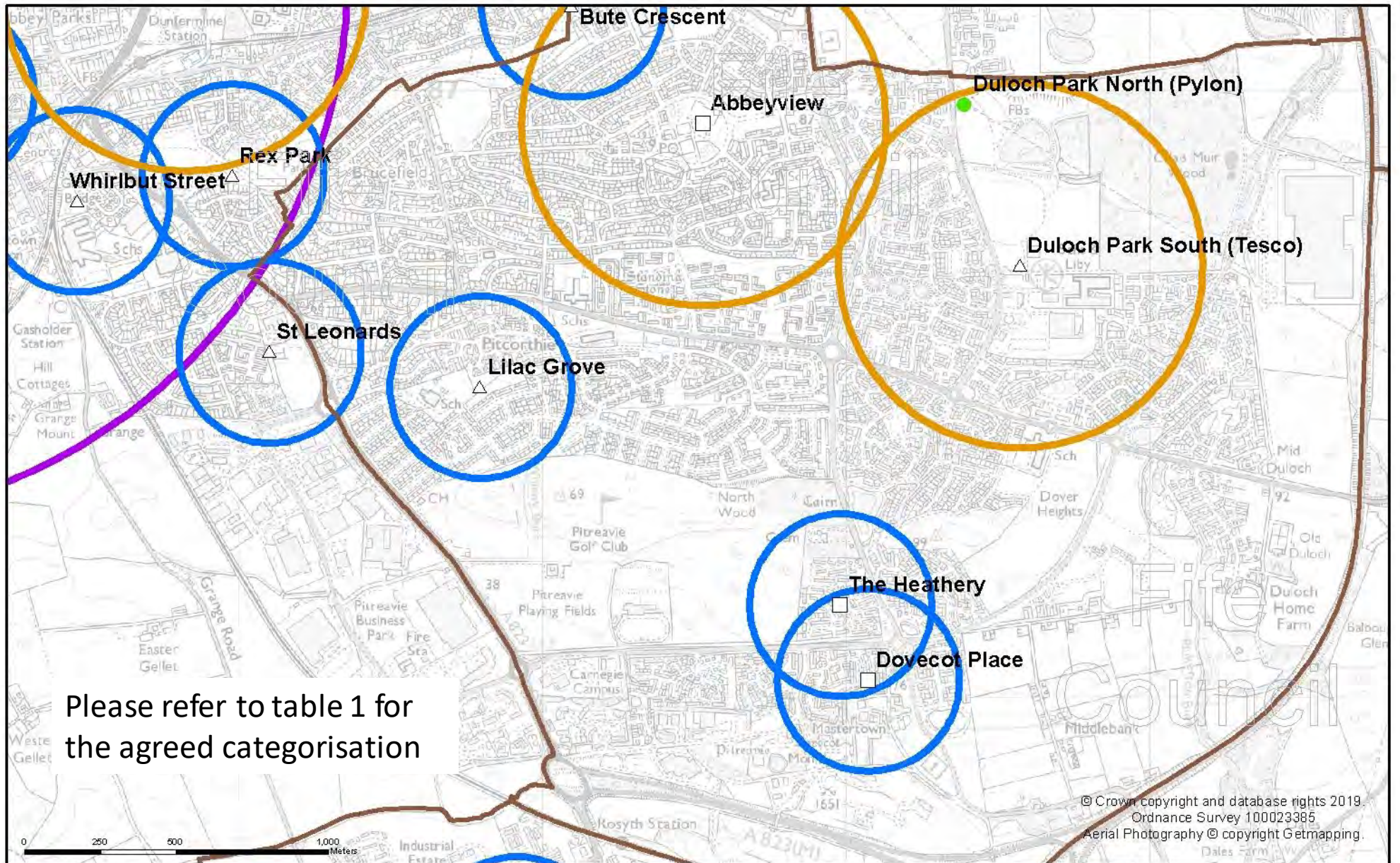


Dulloch Park S (Tesco)

The Heathery

Dovecot Place





Please refer to table 1 for the agreed categorisation

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- **Greenspace for play.**
This greenspace to be transformed with new play features, such as logs etc. Play equipment not to be replaced.
- **Local Play Park**
Within the circle, it's a 5 minute walk to a local play park from a house.
- **Town Play Park**
- **Destination Play Park**
- maintain
- improve
- ☆ new non Fife
- Council site

N

 Scale: 1:11,283

proposed Play Spaces Categorisation

Prepared By: kokane-15 Job ID:
 Service: Communities & Neighbourhoods
 Printing Date: 13 June 2019

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Local Community Planning Budget Request: Dunfermline Children's Gala 2023

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 2,3 & 4

Purpose

To seek agreement from the Area Committee for a contribution from the Local Community Planning Budget to assist with the delivery of the 2023 Dunfermline Children's Gala. This will be the first Dunfermline Children's Gala to be held post pandemic, after a 4-year gap.

Recommendation

The Committee is asked to consider and agree to an allocation of £7,500 for this request, via an equal split of £2500 from each of the 3 Dunfermline wards.

Resource Implications

There will be sufficient funding available in the Local Community Planning Area Budget in order to approve this award for the financial year 2023/24.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

All Dunfermline Elected members have been consulted on the project through a presentation given at Mega-Ward, during which a full background and 2023 gala overview was provided. 13 schools in Dunfermline are signed up to take part in the Gala and parade which will potentially see upwards of 1750 children participating. Various other connected organisations including Carnegie Dunfermline Trust, DAFC, Plastic Free Dunfermline, Visit Dunfermline, and others, have committed to support in increasing participation and engagement.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Area Budget requires authorisation from the Area Committee before amounts of over £5,000 can be committed.
- 1.2 This is a budget request for £7,500 for this financial year to contribute to the delivery of a safe and successful gala event on Saturday 24th June 2023.
- 1.3 It is recommended that the request be split equally from each of the 3 Dunfermline wards (£2,500 per ward).

2.0 Project Information

- 2.1 Dunfermline Children's Gala began when Dunfermline Cooperative Society held their first gala day in 1902. As well as its vast heritage, the Gala has long supported Culture, Education, Sustainability, City Commerce, and the Wellbeing of Dunfermline's young people.
- 2.2 The Gala is funded purely through donations, Council funding and donations in kind from businesses. A firm plan is being developed to secure funding for other events in 2023/24 and the 2024 Gala.
- 2.3 The community led, family friendly event is accessible to all families, regardless of background to ensure inclusivity and opportunities for all. Young people are given volunteering opportunities, which will increase their skills and experience for future employment and university applications.
- 2.4 The event is held within Pittencrieff Park which makes use of one of Dunfermline's biggest public green spaces. The increased footfall results in spending in local shops and restaurants.

3.0 Conclusion

- 3.1 The application is eligible for the Local Community Planning budget.

Report Contact(s)

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Community Development Team Manager –
City of Dunfermline
Telephone: 03451 55 55 55, Ext No 480067
Email: shirley.melville@fife.gov.uk

Local Community Planning Budget Request: Outwith Festival 2023

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 2,3 & 4

Purpose

To seek agreement from the Area Committee for a contribution from the Local Community Planning Budget to assist with the delivery of the 2023 Outwith Festival programme of events from Wednesday 6th September to Sunday 10th September (inclusive).

Recommendation

The Committee is asked to consider and agree to an allocation of £15,000 for this request from the Dunfermline Area Wide portion of the Local Community Planning budget, given the spread of City venues and benefitting visitors.

Resource Implications

There will be sufficient funding available in the Local Community Planning Area Budget in order to approve this award for the financial year 2023/24.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices, for example, annual reports or monitoring reports.

Consultation

Working closely with local organisations, venues and individuals within the community, the team have provided projects and events that allow people and organisations to work together, often for the first time, helping to foster collaboration and a strong sense of community. All Dunfermline Elected members have been consulted on the project through a presentation given at Mega-Ward, during which a full background and 2023 programme overview was provided.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Area Budget requires authorisation from the Area Committee before amounts of over £5,000 can be committed.
- 1.2 This is a budget request for £15,000 for this financial year to contribute to the delivery of the 5 day long programme of events in September 2023.
- 1.3 It is recommended that the request come from the Dunfermline Area Wide portion of the Local Community Planning budget.

2.0 Project Information

- 2.1 The Outwith Festival is a programme of events in music, art, film, theatre, comedy, literature, heritage and outdoors. These affordable, manageable, and easily accessed cultural events are held across various City Centre venues, all close to public transport links and within easy walking distance of each other. Each year the Festival brings new types of cultural events to Dunfermline, often genres that previously could only be seen in Edinburgh or Glasgow. This year, there are plans to add a Comic Book event, working with the local business Little Shop of Heroes.
- 2.2 The project aims to build capacity with volunteers and local organisations to create long-standing partnerships so that the grass-roots momentum continues and sustains the festival over a long period of time. In terms of financial sustainability, the plan is to raise the profile of the Festival in order to potentially increase ticket income year on year. The committee will also widen the base of funders to which it applies.
- 2.3 Live music is a core strand of the programme with the aim of enhancing the City and Scotland's reputation for this genre. Over 40 acts will play at 7 City Centre venues during the live music day. This strand attracts younger audiences into the City Centre along with music fans of all ages. This day supports the development of local talent by providing a platform for young local musicians to perform alongside musicians from the rest of the UK and abroad. A series of masterclasses also supports the development of local creative skills.
- 2.4 Each year the festival team has planned the programme to shine a spotlight on Dunfermline's culture, historic buildings, and heritage. As well as enhancing the audience experience during the event, this is designed to promote Dunfermline's heritage to visitors and tourists.

3.0 Conclusion

- 3.1 The application is eligible for the Local Community Planning budget.

Report Contact(s)

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City of Dunfermline
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Supporting the City of Dunfermline Local Community Plan – Community Recovery Fund (CRF) Proposals

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 2,3 and 4

Purpose

The purpose of this report is to inform members of the current proposals relating to the Community Recovery Fund (CRF) allocated to the City of Dunfermline area and seek agreement from the Area Committee on several projects that are ready to start within the current financial year 2023/24.

Recommendations

Members are asked to approve the initial list of projects in Appendix 1.

Resource Implications

Sufficient funds are available to support the submitted proposals.

Legal & Risk Implications

There are no legal or risk implications based on this report

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

On 7th October 2022, all elected members received a briefing on the Community Recovery Fund which provided detail on the operating and decision-making arrangements for the Fund.

1.0 Background

- 1.1 At its meeting on 25th August, Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of the £9m across the 7 Area Committees. The City of Dunfermline's allocation is £1.24M.
- 1.2 The specific criteria for the fund is as follows:
 - Projects should link to Local Community Plan priorities
 - Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
 - Projects should provide assessment of benefit to ensure no unintended consequences
- 1.3 The Community Recovery Fund is available over a two-year period; therefore, it does not need to be fully committed immediately.

2.0 Proposal Process

- 2.1 As noted above, key criteria for the use of the Community Recovery Fund include links with the Plan 4 Fife and Local Community Plans. The priorities for Local Community Plans are currently being developed for the period 2023 – 26 with a view to being finalised mid 2023. As work is already underway to identify priorities and agree actions for Local Community Plans, the timing is good to develop proposals for the Community Recovery Fund that contribute to meeting these local priorities.
- 2.2 The process for encouraging proposals was initiated at a meeting in the Dell Farquharson centre on the 25th January 2023 when representatives from community groups were invited to hear from the Convenor of the City of Dunfermline Area Committee and key officers about the Community Recovery Fund and the criteria for applications. The application process has been supported by officers and the information shared with key groups that form the City of Dunfermline Local Community Planning Partnership, such as the Dunfermline Heritage Partnership, the Greenspace SCIO and Dunfermline Poverty Action group. Following the deadline for the initial applications, funding requests were considered by the Convenor and Vice Convenor of the City of Dunfermline Area Committee and a RAG system was used to progress for consideration, to ask for further information or to refer to other funding streams. At the special Mega Ward on the 23rd March, 11 applications were circulated and evaluated for consideration at Area Committee or for further information to be provided.
- 2.3 The initial list in Appendix 1 will be progressed as a first tranche. Work will then continue to work up further projects for approval by the Area Committee later in the financial year or early in the next financial year.

3.0 Reporting and Evaluation

- 3.1 Progress reports will be provided to Area Committees on a regular basis. There will also be oversight of the programme at Cabinet Committee. A final report will then be

presented in 2024, including an evaluation of the impact the fund has had on local communities and in meeting the priorities set out in the Local Community Plan and the Plan for Fife.

4.0 Conclusion

- 4.1 These proposals meet the broad criteria for the Community Recovery funding. They also contribute to the 'Plan 4 Fife 2021-2024' and City of Dunfermline Local Community Plan
- 4.2 Approving these proposals will leave an allocation of around **£500K** in the Community Recovery Fund to support other projects.
- 4.3 Appendix 1 notes the proposals identified to date. In some instances, funding has been allocated from other sources, i.e., Local Community Planning budget.

List of Appendices

1. Community Recovery Fund Proposals

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- 'Help with Cost of Living: Extending Community Support'. Fife Council Cabinet Committee, 22nd September 2022.

Report Contact

Andrew Gallacher
Community Manager (Dunfermline)
City Chambers, Dunfermline
Email: andrew.gallacher@fife.gov.uk

Appendix 1

Working list of Community Recovery Fund Proposals

No.	PROJECT	SUMMARY	SUGGESTED SET ASIDE VALUE
1	Development of Dunfermline's City Status	Delivery Dunfermline's City Status by staging a city conference, add resourcing and develop an events strategy – Initial planning for City Status conference underway	£150,000
2	Dunfermline Tourism Audit and Action Plan	Commission consultants to undertake a tourism audit of Dunfermline, with the aim of providing an overview of the city's current tourism provision	£15,000
3	Dunfermline and West Fife Local Tourism Association Investment into Development of Dunfermline.com	Further develop Dunfermline.com as a visitor destination website for Dunfermline and West Fife	£30,000
4	Dunfermline Greenspace SCIO	Support the establishment of Dunfermline Greenspace SCIO with areas such as – Staffing costs (2 years), office space, marketing and promotional materials and project fund in line with Dunfermline Greenspace Strategy	£197,000
5	Fife Voluntary Action Dunfermline Advice/Services Hub	Provide a new "advice" hub in a central location within Kingsgate shopping centre. Funding will cover years 2 and 3 of a 3-year Service Level Agreement with Fife Voluntary Action for rental costs, fit out of premise, staff training and development	£100,000
6	Fife Sports & Leisure Trust Communities Wellbeing Advisor	Creation of a 2-year community-based Health & Wellbeing co-ordinator post through Fife Sports & Leisure Trust. Funding also supports the purchase of equipment to deliver. This will establish a focussed activity programme with a mixture of physical activity and social activities, across multiple venues around Dunfermline	£86,900
7	Community Use Central Equipment and Resources	Purchase of central resource equipment that will be used to provide cost effective activities across Dunfermline	£12,858.82
8	Link Church Community Support Posts	Creation of 2 posts to support Link Church in their anti-poverty work, and coordinate and join together wider faith-based organisations across Dunfermline.	£43,298
9	Falling Up Together Community Workspace Hub	Purchase equipment and furniture to be used by 4 local organisations in Duloch Park to establish a new community hub. Additional funding to purchase second container	£11,543
10	Dunfermline Regeneration Trust Dunfermline Skate Park	Support ongoing funding drive from Dunfermline regeneration Trust to replace Skate Park within public Park in Dunfermline	£50,000
		TOTAL SET ASIDE VALUE	£696,599.82

Supporting the City of Dunfermline Local Community Plan – Community Recovery Fund (CRF) Proposals

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 2,3 and 4

Purpose

The purpose of this report is to inform members of the current proposals relating to the Community Recovery Fund (CRF) allocated to the City of Dunfermline area and seek agreement from the Area Committee on several projects that are ready to start within the current financial year 2023/24.

Recommendations

Members are asked to approve the initial list of projects in Appendix 1.

Resource Implications

Sufficient funds are available to support the submitted proposals.

Legal & Risk Implications

There are no legal or risk implications based on this report

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

On 7th October 2022, all elected members received a briefing on the Community Recovery Fund which provided detail on the operating and decision-making arrangements for the Fund.

1.0 Background

- 1.1 At its meeting on 25th August, Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of the £9m across the 7 Area Committees. The City of Dunfermline's allocation is £1.24M.
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- 1.3 The Community Recovery Fund is available over a two-year period; therefore, it does not need to be fully committed immediately.

2.0 Proposal Process

- 2.1 As noted above, key criteria for the use of the Community Recovery Fund include links with the Plan 4 Fife and Local Community Plans. The priorities for Local Community Plans are currently being developed for the period 2023 – 26 with a view to being finalised mid 2023. As work is already underway to identify priorities and agree actions for Local Community Plans, the timing is good to develop proposals for the Community Recovery Fund that contribute to meeting these local priorities.
- 2.2 The process for encouraging proposals was initiated at a meeting in the Dell Farquharson centre on the 25th January 2023 when representatives from community groups were invited to hear from the Convenor of the City of Dunfermline Area Committee and key officers about the Community Recovery Fund and the criteria for applications. The application process has been supported by officers and the information shared with key groups that form the City of Dunfermline Local Community Planning Partnership, such as the Dunfermline Heritage Partnership, the Greenspace SCIO and Dunfermline Poverty Action group. Following the deadline for the initial applications, funding requests were considered by the Convenor and Vice Convenor of the City of Dunfermline Area Committee and a RAG system was used to progress for consideration, to ask for further information or to refer to other funding streams. At the special Mega Ward on the 23rd March, 11 applications were circulated and evaluated for consideration at Area Committee or for further information to be provided.
- 2.3 The initial list in Appendix 1 will be progressed as a first tranche. Work will then continue to work up further projects for approval by the Area Committee later in the financial year or early in the next financial year.

3.0 Reporting and Evaluation

- 3.1 Progress reports will be provided to Area Committees on a regular basis. There will also be oversight of the programme at Cabinet Committee. A final report will then be

presented in 2024, including an evaluation of the impact the fund has had on local communities and in meeting the priorities set out in the Local Community Plan and the Plan for Fife.

4.0 Conclusion

- 4.1 These proposals meet the broad criteria for the Community Recovery funding. They also contribute to the 'Plan 4 Fife 2021-2024' and City of Dunfermline Local Community Plan
- 4.2 Approving these proposals will leave an allocation of around **£500K** in the Community Recovery Fund to support other projects.
- 4.3 Appendix 1 notes the proposals identified to date. In some instances, funding has been allocated from other sources, i.e., Local Community Planning budget.

List of Appendices

1. Community Recovery Fund Proposals

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- 'Help with Cost of Living: Extending Community Support'. Fife Council Cabinet Committee, 22nd September 2022.

Report Contact

Andrew Gallacher
Community Manager (Dunfermline)
City Chambers, Dunfermline
Email: andrew.gallacher@fife.gov.uk

Appendix 1

Working list of Community Recovery Fund Proposals

No.	PROJECT	SUMMARY	SUGGESTED SET ASIDE VALUE
1.	CruiseForth Destination Dunfermline	Extend awareness of Dunfermline's tourism offerings at all ports where cruise ships will dock in 2023 and 2024. £19,000 to be released in Year 1, and Year 2 funding may be released after sight of year 1 evaluation and impact.	£38,000

25th April, 2023

Agenda Item No. 13

PROPERTY TRANSACTIONS

Report by: Alan Paul, Senior Manager – Property Services

Wards Affected: 2, 3 and 4

Purpose

The purpose of this report is to advise Members of action taken using the List of Officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Disposals

2.1.1 109 sqm of additional ground at 174 Golfdrum Street, Dunfermline

Date of Sale: 16 December 2022
Price: £3,800
Purchaser: Ian Brown Motor Engineers Limited

2.2 Acquisitions

2.2.1 168 Golfdrum Street, Dunfermline

Date of Acquisition: 15 December 2022
Price: £67,500
Seller: Andrew Clarkson Dunsmore & Bernadette Dunsmore

2.2.2 136 Golfdrum Street, Dunfermline

Date of Acquisition: 15 December 2022
Price: £103,000
Seller: Alan Watson and Iona Denise Duncan

2.2.3 132 Golfdrum Street, Dunfermline

Date of Acquisition: 27 January 2023
Price: £77,000
Seller: Sandra Elizabeth Frew

2.2.4 60 Haig Crescent, Dunfermline

Date of Acquisition: 17 February 2023
Price: £80,000
Seller: Connor Beurskens

2.5 Leases by the Council – New Leases

2.5.1 John Allan Community Centre, Dunfermline

Term: 10 years from 14 September 2020
Rent: £350
Tenant: Dunfermline Foodbank

3.0 Conclusions

- 3.1** These transactions are reported back in accordance with the List of Officers Powers.

List of Appendices

1. N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

Report Contact

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Author's Job Title	Lead Professional
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25th April, 2023.
Agenda Item No. 143

City of Dunfermline Area Committee Work Programme

Report by: Eileen Rowand, Executive Director (Finance and Corporate Services)

Wards Affected: All

Purpose

This report supports the Committee's consideration of the work programme for future meetings of the Committee.

Recommendation(s)

It is recommended that the Committee review the work programme and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the work programme by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the Committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each Area Committee operates a work programme which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the work programme agenda item will afford members the opportunity to shape, as a Committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current work programme is included as Appendix 1 and should be reviewed by the Committee to help inform scrutiny activity.

List of Appendices

1. City of Dunfermline Area Committee Forward Work Programme

Report Contact

Helena Couperwhite
Committee Services Manager
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Email- helena.couperwhite@fife.gov.uk

City of Dunfermline Area Committee of 6 June 2023			
Title	Service(s)	Contact(s)	Comments
Settlement Trust Annual Update 2021/22		Andrew Gallacher	
Area Capital Update Report 2022/23		Andrew Gallacher	
School Attainment and Performance Report 2022/23		Deborah Davidson	
Area Housing Plan		Lynne Johnston	
Safer Communities Annual Performance Report		Liz Watson-SC	
Police Scotland Annual Performance Report			
Scottish Fire and Rescue Service Annual Performance Report			

City of Dunfermline Area Committee of 15 August 2023			
Title	Service(s)	Contact(s)	Comments
Area Roads Programme 2022/23		Neil Watson	
Plan 4 Dunfermline - The Local Community Plan Update		Andrew Gallacher	
Complaints Annual Performance Report 2022/23		David Thomson-CRM	
Dunfermline Local Community Plan Priorities 2023 -2026		Andrew Gallacher	

City of Dunfermline Area Committee of 24 October 2023			
Title	Service(s)	Contact(s)	Comments
Common Good Annual Report 2022/23		Andrew Gallacher, Eleanor Hodgson	

City of Dunfermline Area Committee of 24 October 2023			
Title	Service(s)	Contact(s)	Comments
Settlement Trust Annual Update 2022/23		Andrew Gallacher	

City of Dunfermline Area Committee of 12 December 2023			
Title	Service(s)	Contact(s)	Comments
Dunfermline Town Centre Update		Andrew Gallacher, Sunil Varu	

City of Dunfermline Area Committee of 6 February 2024			
Title	Service(s)	Contact(s)	Comments
Criminal Justice Community Payback Annual Performance Report 2022/23		Joan Gallo	
Area Roads Programme 2024/25		Neil Watson	
Local Economic Profile 2022		Peter Corbett	

City of Dunfermline Area Committee of 23 April 2024			
Title	Service(s)	Contact(s)	Comments
Health and Social Care Dunfermline Locality Planning Update		Jacquie Stringer-fc	

City of Dunfermline Area Committee of 18 June 2024			
Title	Service(s)	Contact(s)	Comments
Safer Communities Annual Performance Report 2023/24		Liz Watson-SC	
Police Scotland Annual Performance Report 2023/24			

City of Dunfermline Area Committee of 18 June 2024			
Title	Service(s)	Contact(s)	Comments
Scottish Fire and Rescue Service Annual Performance Report 2023/24			
School Attainment and Achievement 2023/24		Deborah Davidson	

Unallocated			
Title	Service(s)	Contact(s)	Comments
Freedom of the City - Pittencrieff Park Peacocks		Lindsay Thomson	
Speed Limit Reduction at Carnegie Avenue and Whitefield Road (report re Lapwing Drive submitted 7/2/23)		Lesley Craig	