

Kirkcaldy Area Committee

Blended Meeting / Small Committee Room, 1st Floor Town House, Kirkcaldy (KTH01.003)



Tuesday, 7 February, 2023 - 2.00 p.m.

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

In terms of Section 5 of the Code of Conduct Members of the Committee are asked to declare any interest(s) in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of the meeting of Kirkcaldy Area Committee of 22 November 2022 4 - 7
4. **KIRKCALDY AREA LOCAL COMMUNITY PLAN - REVIEW OF THE PLAN 4 KIRKCALDY AREA 2019-2022** – Report by the Head of Communities and Neighbourhood Services 8 - 12
5. **KIRKCALDY AREA LOCAL COMMUNITY PLAN - PLAN 4 KIRKCALDY AREA 2023-2026** – Report by the Head of Communities and Neighbourhood Services 13 - 15
6. **SUPPORTING THE PLAN 4 KIRKCALDY AREA - AREA LCPB UNDERSPEND AND COMMUNITY RECOVERY FUND** – Report by the Head of Communities and Neighbourhood Services 16 - 26
7. **AREA ROADS PROGRAMME 2023-24** – Report by the Head of Roads and Transportation Services 27 - 33
8. **THE FUTURE OF THISTLE STREET AND ESPLANADE MULTI-STOREY CAR PARKS** – Joint Report by the Head of Business & Employability and the Head of Roads & Transportation Services 34 - 63
9. **LOCAL AREA ECONOMIC PROFILES (DECEMBER 2022)** – Report by the Head of Business and Employability 64 - 98
10. **COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2021-22** – Report by the Executive Director Finance & Corporate Services 99 - 116
11. **PROPERTY TRANSACTIONS** – Report by the Head of Property Services 117 - 119
12. **KIRKCALDY AREA COMMITTEE WORK PROGRAMME** – Report by the Executive Director Finance & Corporate Services 120 - 123

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

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Head of Legal and Democratic Services
Finance and Corporate Services

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31 January, 2023

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www.fife.gov.uk/committees

BLENDED MEETING NOTICE

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to mute microphones and switch cameras off when not speaking. This includes during any scheduled breaks or adjournments.

2022 KAC 8

THE FIFE COUNCIL - KIRKCALDY AREA COMMITTEE – REMOTE MEETING

22 November, 2022

2.05 p.m. – 4.00 p.m.

PRESENT: Councillors Ian Cameron (Convener), Blair Allan, Lesley Backhouse, Alistair Cameron, Rod Cavanagh, Judy Hamilton, Kathleen Leslie, Julie MacDougall, Nicola Patrick and David Ross.

ATTENDING: Julie Dickson, Community Manager (Kirkcaldy), Dawn Jamieson, Safer Communities Team Manager, Suzanne Scobie, Safer Communities Lead Officer, David Thomson, Customer Experience Lead Officer, Sharon Douglas, Community Investment Manager, Communities Directorate; John Rodigan, Head of Environment & Building Services, Alexander Anderson, Service Manager, Domestic Waste and Street Cleansing, Scott Clelland, Service Manager, Parks, Streets & Open Spaces, Enterprise and Environment Directorate; Helena Couperwhite, Service Manager – Committee Services, Lesley Robb, Lead Officer - Committee Services, Legal and Democratic Services.

ALSO ATTENDING: Nicola Black, Community Inspector, Police Scotland and Douglas Logan, Station Commander, Kirkcaldy Community Fire Station, Scottish Fire and Rescue Service.

APOLOGIES FOR ABSENCE: Councillors James Leslie and Carol Lindsay.

17. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

18. MINUTE

The Committee considered the minute of the Kirkcaldy Area Committee meeting of 20 September, 2022.

Decision

The Committee:

1. agreed to approve the minute; and
2. noted in terms of para. 6 (Minute Ref 2022 KAC 3), that, following the meeting an additional Member, Councillor Hamilton, had been appointed as a second representative for the organisation Clued Up Drug Awareness Project.

19./

19. SUPPORTING THE LOCAL COMMUNITY PLAN: RAVENSCRAIG RURAL SKILLS TRAINING HUB

The Committee considered a report by the Head of Communities and Neighbourhoods seeking agreement to allocate funds totalling £15,000, from the additional £100,000 Local Community Planning Budget to the Ravenscraig Rural Skills Training Hub project.

Decision

The Committee agreed to a contribution of £15,000 from the additional £100,000 Local Community Planning Budget, towards the Ravenscraig Rural Skills Training Hub project.

20. SUPPORTING THE KIRKCALDY AREA COMMUNITY PLAN: MIDDLEDEN MOUNTAIN BIKE TRAILS UPGRADE PROJECT

The Committee considered a report by the Head of Communities and Neighbourhoods seeking agreement to allocate funds of up to £15,500, from the additional £100,000 Local Community Planning Budget to the Middleden Mountain Bike Trails Redevelopment project.

Decision

The Committee agreed to a contribution of up to £15,500 from the additional £100,000 Local Community Planning Budget allocation, towards the Middleden Mountain Bike Trails Redevelopment project.

21. SCOTTISH FIRE AND RESCUE SERVICE - KIRKCALDY AREA ANNUAL UPDATE

The Committee considered a report by the Station Commander, Kirkcaldy Community Fire Station, Scottish Fire and Rescue Service, providing incident information for the period 1st April 2021 – 31st March 2022, enabling the scrutiny of Scottish Fire and Rescue Service (SFRS) Stirling-Clackmannanshire-Fife – Kirkcaldy Area - against its key performance indicators (KPIs).

Decision

The Committee considered and commented on the progress across a range of KPI's detailed in the report.

22. OPERATIONAL BRIEFING ON POLICING ACTIVITIES WITHIN KIRKCALDY AREA

The Committee considered a report by the Community Inspector for Kirkcaldy and Burntisland Ward areas, providing Members with information on matters impacting on or involving Police Scotland, which had relevance to community safety in the Kirkcaldy and Burntisland ward policing area.

Decision

The Committee considered and commented on the update provided in the report.

23. SAFER COMMUNITIES TEAM UPDATE REPORT

The Committee considered a report by the Head of Housing Services providing Members with an update on the operational activity of the Safer Communities Team within the Kirkcaldy Committee area during the 12 month period, 1st April 2021 to 31st March 2022.

Decision

The Committee noted and commented on the activity as detailed in the report.

24. GROUNDS MAINTENANCE SERVICE, DOMESTIC WASTE AND STREET CLEANSING SERVICE ANNUAL REVIEW 2021

The Committee considered a report by the Head of Service, Environment and Building Services providing information of the performance of the Grounds Maintenance, Domestic Waste and Street Cleansing Services in 2022.

Decision

The Committee:

1. noted the improvement in grounds maintenance, domestic waste collection and street cleansing services in 2022;
2. noted the plans to deliver local priorities and help communities shape their environment;
3. recommended the appropriate Scrutiny Committee consider how Area Committees can influence Grounds Maintenance priorities in their local areas and the financial, resource and policy implications of the Fife Wide Grounds Maintenance Service Level Agreement 2022-23 (Appendix 3) for a one Council approach.

The Committee adjourned at 3.30 pm and reconvened at 3:50 pm

25. COMPLAINTS ANNUAL UPDATE

The Committee considered a report by the Executive Director, Communities, providing an overview of complaints received, relating to the Kirkcaldy area, for the period 1 April 2021 to 31 March 2022.

Decision

The Committee considered the report on complaints received noting the complaints responded to in target timescales and the proportionality of Service complaints.

26./

26. COMMON GOOD POLICY STATEMENT

The Committee considered a report by the Head of Communities and Neighbourhoods presenting a draft Common Good Policy Statement that would form the basis of a public consultation exercise.

Decision

The Committee noted and commented on:

1. the draft Common Good Policy Statement; and
2. the community consultation process.

27. KIRKCALDY AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the draft forward work programme for the Kirkcaldy Area Committee.

7 February 2023

Agenda Item No. 04

Kirkcaldy Area Local Community Plan – Review of the Plan 4 Kirkcaldy Area 2019-2022

Report by: Paul Vaughan, Head of Communities and Neighbourhood Service

Wards Affected: Wards 9, 10, 11 and 12

Purpose

To update members on the progress of the Local Community Plan (LCP) Plan 4 Kirkcaldy Area for the period of 2019-2022.

Recommendation(s)

Members are asked to note and comment on the efforts, challenges and achievements of projects under the agreed Plan4Fife Themes, as identified in the Plan 4 Kirkcaldy Area 2019-22.

Resource Implications

There are no resource implications

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

The Plan 4 Kirkcaldy was the result of extensive consultation across the Kirkcaldy area involving community planning partners in each sector and with community members. The Plan was also reviewed in relation to the Reform and Recovery Priorities with partners.

Much of the work by area-based teams and the voluntary sector partners is underpinned by ongoing dialogue with service users and community members. This helps to shape the delivery of services and to put flesh on the bones of approaches and solutions which contribute towards goals being achieved.

1.0 Background

- 1.1 Fife's Partnership Board approved Fife's Local Outcome Improvement Plan, the Plan4Fife in April 2018; in accordance, a requirement for local community plans to be produced in each area as: "...the key local delivery vehicles for the Plan for Fife." The four themes of the Plan 4 Fife are: Opportunities for All; Thriving Places, Inclusive Growth and Jobs and Community Led Services.
- 1.2 Towards the end of 2019, the Fife Partnership Board began to review the Plan for Fife's three-year actions. The intention was to undertake a wide-ranging review of the Plan, covering the 'areas of focus' and expected outcomes, the twelve ten-year ambitions would remain as they are. This would provide an opportunity for the Fife Partnership Board to address the findings of the 2020 State of Fife report. The review would also provide an opportunity to put actions to address the climate emergency at the heart of the plan.
- 1.3 The Kirkcaldy Area Local Community Plan (LCP) set out a clear and ambitious vision for the local area. This vision was fully endorsed and owned by the Kirkcaldy Area Committee. The Area Committee, as the owner of local vision and LCP process, is well placed to consider progress and scrutinise local partnership plans as part of their contributions to the delivery of the local vision.
- 1.4 The emergence of the COVID-19 Global Pandemic in 2020 necessitated new and urgent priorities and the re-deployment of resources to meet the challenges across the diverse communities of the Kirkcaldy area. This is reflected in the detail which follows under the themes of the Plan 4 Fife four Reform and recovery Priorities.
- 1.5 This Progress Report gives information on the progress of the themes and priorities as identified by the members of the Kirkcaldy Area Leadership Team. During the Pandemic Area Multi-Disciplinary Teams (MDTs) were set up to identify issues and find solutions. This model worked well and influenced a new approach to support a more decentralised approach to delivery of area plans and People and Place Leadership Groups were established. In the Kirkcaldy Area there is a healthy membership and engagement across the public and 3rd sector.
- 1.6 The focus of the report is not intended to be a detailed listing of every area of work but instead highlights achievements and progress aligned with the areas of focus which are outlined in the Plan 4 Kirkcaldy Area for 2019-2022.

2.0 Progress

- 2.1 Due to COVID restrictions some community planning partners have been unable to meet their commitments to deliver key projects and some updates are still pending from these organisations.
Examples of this include:
 - collaboration between schools, training providers and business to ensure skills and knowledge reflect the employment market
 - increase number of school leavers accessing vocational training, apprenticeships and placement-based experience

2.2 Key achievements can be summarised as follows under the 4 broad themes of the Local Community Plan:

2.2.1 Opportunities for All

- Establishment of The Food Crisis Fund
- Fife Food Summit led by Greener Kirkcaldy
- Pandemic Responses including Multi-disciplinary Team, and Kirkcaldy wide responses, Significant funds made available including the Hardship Fund. Support to third sector and community responses.
- The Big Hoose development by Cottage Family Centre, in association with Amazon and other business partners.
- Mental Health pilot project with young people– funding secured via WRAAP with delivery by YMCA (now being led by Barnardos).
- Funding of CARF Financial Inclusion Post to support Kirkcaldy Foodbank
- Asset transfer and development of the Gallatown Hub.
- Funding for Nourish Family Worker Post
- Co-ordination of Connecting Scotland Programme providing devices and internet connection to those most in need.
- Development and support to Kirkcaldy District Men’s Shed
- WRAAP secured funding for YMCA to deliver research project relating to Mental Health led to development of Talking Café pilot
- Development of a pilot to put people at the heart of finding solutions with Housing, Social Work and the Community Development Team – Putting People First.

2.2.2 Thriving Places

- First Kirkcaldy Parks Half Marathon 2019 which has since developed into a 2 day running festival
- Support to Adam Smith Global Foundation – festival of ideas
- Development and installation of Sun Dial celebrating the work of world renowned Langtonian inventor Sir Sandford Flemming
- Development and Business Plan for refurbishment of Burntisland Burgh Chambers. Also, submission of bid to levelling up.
- There has been significant progress to enhance and develop the waterfront as an asset and reactivate the space to promote health and wellbeing. This also promotes the connection from the waterfront to the town.
- Development and commissioning of Love Our Langtoun
- Town Centre promotional videos
- Development of the Templehall Masterplan
- Housing development on former Co-op site in High Street
- Waterfront accessibility with viewing platforms
- Car parking review and initiatives including trial of £2 per day scheme
- Scoping exercise relating to vehicular access to High Streets pedestrian precinct
- Extensive renovations at the Auld Kirk
- Development of The Gallatown Hub
- Community engagement relating to community halls and centres

2.2.3 Inclusive Growth and Jobs

- Grants given for new start businesses - since lockdown 23 March 2020, Business Gateway have supported 300 business to start in Kirkcaldy Area, creating 401 jobs and generating an estimated £9.78m in turnover.

- Across 2021 and 2022 tax years, Fife Council and Business Gateway made 2,763 Covid grant payments to business in the Kirkcaldy area totalling £22.6m.
- Grants given to support Town Centre Building Improvements
- Community wealth building ethos being developed
- The Kirkcaldy Gift Card initially launched in December 2020 continues to gather momentum and provides vital support to the Town Centre.
- Increased number of independent businesses trading from the Town Centre.
- Welfare Support Team operating in a number of new satellite facilities broadening the reach of the client group.
- Lacer funded efficiency grants offering businesses free impartial energy audits were rolled out
- Development of the Pathhead Halls into a Film Studio with Hex Media
- Support to Rural Skills Scotland with an asset transfer of land and buildings in Ravenscraig Walled Garden and an employability programme – Grounds for Growth

2.2.4 Community Led Services

- Participatory Budgeting exercises undertaken in Gallatown and Burntisland
- Place Standard Tool used to shape and inform services – Templehall and Linktown
- Kirkcaldy & District Men’s Shed re-established and supported to lease premises
- Funding support provided to 106 community projects
- Development and funding support to various community responses to crisis situations during the pandemic
- Greener Kirkcaldy led the way responding to the Climate Change emergency declared by Fife Council, securing a substantial amount of money and support through the National Lottery Community Funds Climate Action Fund
- Strengthening of community groups through the NDP process and role of Local Development Officers.
- Development of Scotland’s largest LGBT+ centre - the Hive, in Kirkcaldy Town Centre
- Development of the Toll Hub – outreach from the Toll Centre to the centre of Burntisland
- Launch of the Lang Toun Larder Community Pantry and the Lang Spoon Kitchen
- Support with the development and extension of the Beveridge Park Bowling Club
- Capacity Building Support provided to over 40 community organisations

3.0 Summary

- 3.1 This report is a snapshot of the work that has been undertaken from 2019 to 2022.
- 3.2 Guidance from Fife Partnership and the impacts of the Covid-19 Pandemic influenced some of the key priorities for 2020 onwards. Experience of the response to the COVID-19 emergency in Fife, together with the emerging strategies for recovery and reform, provided a valuable opportunity to refocus work and delivery for the Plan4 Kirkcaldy Area.
- 3.3 The process of reflecting and reviewing the Plan 4 Kirkcaldy Area 2019-2022 has informed and influenced the development of the new Plan 4 Kirkcaldy Area.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- The Plan 4 Kirkcaldy Area 2019-2022:
https://our.fife.scot/_data/assets/pdf_file/0036/187659/Plan_4_Kirkcaldy_FINAL.pdf

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7 February 2023

Agenda Item No. 05

Kirkcaldy Area Local Community Plan - Plan 4 Kirkcaldy Area 2023-2026

Report by: Paul Vaughan, Head of Communities and Neighbourhood Service

Wards Affected: Wards 9,10,11 and 12

Purpose

To agree the priorities in the revised Plan 4 Kirkcaldy Area 2023-2026.

Recommendation(s)

Members are asked to approve the priorities in the Plan 4 Kirkcaldy Area 2023-2026.

Resource Implications

The delivery of the Plan 4 Kirkcaldy Area 2023-2026 will have resource implications. Local Community Planning (LCP) activities are funded through various sources, including the Local Community Planning Budget, Service and Partner budgets, and external funding. Partners also contribute to delivery of the LCP by developing targeted projects and initiatives. Spending from the Community Renewal Fund will be aligned to support the Local Community Plan priorities. Staff will be expected to change their normal ways of working to resource the required changes to make the Plan a success.

Legal & Risk Implications

There are no legal or risk implications based on this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

The People and Place Leadership group have influenced and shaped the priorities in the new Plan 4 Kirkcaldy Area through the review of the last Plan, taking on board the strategic assessment and other relevant research.

A workshop to discuss and capture elected members priorities and actions for the new Plan 4 Kirkcaldy Area was held on the 25 October 2022.

1.0 Background

- 1.1 A process of review and reflection has been ongoing for the last 6 months of the initial Plan 4 Kirkcaldy Area 2019-2022 to tie up the previous plan and start to inform the development of a new plan.
- 1.2 The initial 2019 Plan was driven by the then Area Leadership Team. During the pandemic a new way of working emerged through Multi-Disciplinary Teams. The success of this way of working evolved and Area People and Place Leadership Teams have developed across Fife.
- 1.3 The Kirkcaldy Area People and Place Group have a diverse membership reflecting the scale of the partnerships active in the area. The group have participated in a number of workshops looking at what the evidence and data tell us, what people are telling us and developing a framework for the new plan.
- 1.4 It is widely recognised that it is at times challenging to separate people and place and in response to a number of organisations partners in Kirkcaldy Area have agreed that they will have a joint people and place meeting on a 6 weekly cycle which will further develop actions and activities in the plan as well as monitor and review progress.

2.0 Priorities for the new Plan 4 Kirkcaldy Area 2023-2026

- 2.1 The new plan will have 6 key areas of priority. Each of these people and place priorities will actively include actions and activities to address the climate change emergency and Community Wealth Building.
- 2.2 Under People the 3 key priorities are:
 - Support with the Cost of Living
 - Early Intervention and Prevention of Crisis
 - Local Economy and Skills
- 2.3 Under Place the key priorities are:
 - Town Centres and Waterfront
 - Sense of Pride, Identity and Safer Communities
 - Outdoor Places and Spaces
- 2.4 Partners are in the process of developing actions and activities in relation to these priorities as well as securing resources to deliver them.

3.0 Next Steps

- 3.1 People and Place Partners will reshape the actions and activities in the Improvement Focus document into a delivery plan with measurable outcomes. This will go to a future members workshop for further discussion and annual reports on progress will come to area committee.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- The Plan 4 Kirkcaldy Area 2019-2022:
https://our.fife.scot/_data/assets/pdf_file/0036/187659/Plan_4_Kirkcaldy_FINAL.pdf
- Kirkcaldy Area Strategic Assessment:
https://our.fife.scot/_data/assets/pdf_file/0036/187659/Plan_4_Kirkcaldy_FINAL.pdf

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7 February, 2023.
Agenda Item No. 06

Supporting the Plan 4 Kirkcaldy Area: Area LCPB Underspend and Community Recovery Fund

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 9,10,11 &12

Purpose

To provide members with the necessary information to allocate funding for various projects from the Local Community Planning Budget (LCPB) Underspends and the Community Recovery Fund for the Kirkcaldy Area.

Recommendation(s)

The Committee is asked to approve the following amount from underspend in the LCPB budget:

- Everyone Every Day: £240,000 as match funding for overall project costs of £1,200,000

The Committee is also asked to approve the following amounts from the Community Recovery Fund totalling £1,142,000:

1. Rural Skills Scotland: £60,000
2. Safe Families: £150,338.57
3. Cosy Kingdom: £50,000
4. Place Officer and resource for digital platform (Tourism and Town Centres) £300,000
5. Adam Smith Tercentenary Events and legacy proposals: Up to £100,000
6. Additional Welfare Reform Support: £122,000
7. Participatory Budgeting: £300,000
8. Pathway to Prospects trainee posts: £50,000
9. Fundraiser Post to support Kirkcaldy Foodbank: £10,000

Resource Implications

There are sufficient funds available in the LCPB Budget and the Community Recovery Fund to support the submitted proposals:

This would leave a balance of £59,256.15 in the LCPB carry forward and underspend, and £208,000 unallocated of the Reform and Recovery budget.

Legal & Risk Implications

There are no legal or risk implications based on this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

The People and Place Leadership group have influenced and shaped the priorities in the new Plan 4 Kirkcaldy Area. At its last meeting there was a presentation on Recovery and renewal which outlined the projects to date moving forward for funding. The majority of these projects have been discussed at the meetings previously.

Workshops to discuss and capture elected members priorities and actions for the new Plan 4 Kirkcaldy Area was held on the 25 October 2022.

A further budget workshop was held on the 12 December which included LCPB and Community Recovery. There were also 1:1 sessions as requested with members unable to make the workshop or for further clarification on detail.

1.0 Background

- 1.1 Due to the impact of the pandemic and the significant additional covid and recovery related funding available there has not been the same call on this budget over the last 2 financial years. It is not anticipated that this will be an issue moving forward.
- 1.2 On 25th August 2022, the Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of £9m across the seven Area Committees. Kirkcaldy Area has received an allocation of £1.36m as part of this allocation.
- 1.3 The specific criteria for the fund is as follows;
 - Projects should link to Local Community Plan priorities
 - Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
 - Projects should provide assessment of benefit to ensure no unintended consequences.
- 1.4 The Community Recovery Fund is available over a two-year period; therefore, it does not need to be fully committed immediately.

2.0 Project Summary Information

- 2.1 Every One Every Day Kirkcaldy Area (EOEDKA) is a long term, evidence based 'participation infrastructure' that aims to promote economic recovery and support Community Wealth Building. Building on the success of the Everyone Every Day approach in Barking and Dagenham, the Corra Foundation in partnership with Fife Council have completed an extensive scoping and research phase, testing out the feasibility of this model for the Kirkcaldy Area with local people and a vast range of potential stakeholders.
- 2.2 Rural Skills Scotland (RSS) are a not-for-profit sharing learning provider directly delivering Apprenticeships and SVQ's across Scotland with projects from Inverness to Dumfries and across the central belt. This project will be led by Rural Skills Scotland, in partnership with Fife Council. It will see the re-use of a long-derelict Council Parks Service Nursery in Kirkcaldy as an employment and training hub for green jobs, primarily in the land-based sector. RSS, in September 2022, secured a 20-year lease on the site from Fife Council. The RSS national Apprenticeship programme will be based here, as will it's contracting business and employability programme.
- 2.3 Safe Families exists to create relationship and connection, working on the principle that 'everyone deserves to belong'. By linking children, young people and families with local volunteers, Safe Families offers support, hope and belonging to people who would otherwise be facing life alone. This allocation would work with 30-35 families a year.
- 2.4 Cosy Kingdom has provided a lifeline for many people during and post pandemic. Offering area-based funding would allow a more targeted approach to vulnerable groups who often don't meet thresholds or criteria or are less likely to come forward for support and assistance. For example, those in the private rented sector or people in households who are in fuel poverty but have working age adults employed. This allocation will be further developed through engagement with the Housing Fuel Poverty Team and the Tackling Poverty and Preventing Crisis Board on promoting this change through Fife.
- 2.5 Establishing a post for a Place Officer to specifically Tourism and Town Centres would provide a much-needed opportunity to package up some of the stories to tell of people and place that the Kirkcaldy Area has to offer. The Kirkcaldy Area is steeped in heritage and history but it is not easy to find for visitors to the Towns and villages, often leading to people visiting other neighbouring towns and cities. This allocation would provide for a staff member to package up these stories and bring the existing attractions and trails together to ensure a 21st Century attraction as well as a digital tool or platform for visitors to easily access information on attractions and history.
- 2.6 Adam Smith Tercentenary. A range of partners including Fife Council, Fife College, Fife Cultural Trust, academics, and celebrities are working with Adam Smith Global Foundation to deliver a yearlong programme of activities to celebrate the 300th anniversary of the birth of Adam Smith. The programme will be varied and diverse and offer something for everyone – making Adam Smith. The activities will bring visitors to the Kirkcaldy Area.
- 2.7 Kirkcaldy Area Communities and Neighbourhoods Managers acknowledge that key areas of work are required to support families and individuals through the cost-of-living crisis through a period of recovery. This work will include providing information, advice, signposting to food, fuel and financial assistance as well as the ongoing development of, and enhanced wrap around support within the community assistance hubs and warm spaces.

This initiative will work alongside the existing Welfare Support in the area including support to individuals in accessing benefits advice, on-line job-search, learning and employability resources.

- 2.8 Participatory Budgeting activity is not new for the Kirkcaldy area pre pandemic. The strategic assessment highlighted that there is a need to better connect with people to have more of a sense of influence and control. Building on the past experience, an allocation of £300,000 will allow partners to develop a robust framework to distribute this money including opportunities to engage local communities across the Kirkcaldy Area in dialogue, discussion and deliberation leading to a direct influence on the spend.
- 2.9 Pathway to prospects is an opportunity to provide a clear pathway into job opportunities with FC, or our partners after a yearlong traineeship which will include a range of person-centred front-line services. Although there will be a focus on working alongside Welfare Reform Workers, trainees will also work alongside other staff to ensure a greater understanding of the roles and interdependencies as well as building skills, experience and being supported to work towards qualifications.
- 2.10 Being able to contribute towards a Fundraiser to support Kirkcaldy Foodbank would strengthen the capacity of the Foodbank to be more sustainable and financially independent. It would also give an opportunity to build the skills of the volunteers involved in the governance and operations of the Foodbank.

3.0 Conclusions

- 3.1 These proposals meet the broad criteria for the Community Recovery funding. They also contribute to the 'Plan 4 Fife 2021-2024' and 'Kirkcaldy Area Local Community Plan' themes.
- 3.2 The establishment of the staff positions will assist in developing a response to the cost-of-living crisis and will support individuals and families towards recovery. Learning gained from these posts will be used to influence and direct future service delivery across the area.
- 3.3 Approving these proposals will leave an allocation of £208,000 in the Community Recovery Fund to support other projects.

List of Appendices

1. Further detail on the proposals outlined in the report

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- 'Help with Cost of Living : Extending Community Support'. Fife Council Cabinet Committee, 22nd September, 2022.

Report Contact:

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LCPB Underspend Proposal:

Every One Every Day Kirkcaldy (EOEDK): Request - £240,000 as part of a £1.2m budget.

Every One Every Day Kirkcaldy (EOEDK) is a long term, evidence based 'participation infrastructure' that aims to promote economic recovery and support Community Wealth Building. Building on the success on Every One Every Day Barking and Dagenham, the Corra Foundation in partnership with Fife Council have completed an extensive scoping and research phase, testing out the feasibility of this model for the Kirkcaldy Area with local people and a vast range of potential stakeholders. Kirkcaldy is one of only two areas in Scotland where this will be rolled out.

The model aims to increase sense of community by expanding numbers of people participating in their neighbourhoods to enable people to be more active and better connected. The programme over a 3-year period would develop a series of neighbourhood 'shops' alongside a town centre space to support the design and implementation of local resident's project ideas, and a free-to-access Makerspace. The spaces will support residents to try new things, develop their ideas for community projects and increase people's participation in their neighbourhoods.

EOEDK is focussed on and based in a year of research with local communities and organisations to best design the approach locally. The aim is to support existing activity while giving people new ways to get involved and new routes into activity. Findings from this feasibility work suggest strong support for this model. During August 2022, Corra led a pop-up shop in Kirkcaldy High Street to engage people in conversations about how this approach could work and benefit local people. Over 250 people attended the shop and 96% were supportive of the proposed plans. Corra research findings, including a further chance to feed in, will be delivered in the form of a newspaper to each residential household in early February 2023.

Two Elected Members briefings on the project were delivered in spring and summer 2022 provided detailed proposals on this model for Kirkcaldy Area. Supporting this model in the Kirkcaldy Area would attract significant investment to Mid Fife and compliment local community priorities. A commitment of 80K per annum for 3 years would be match funded by Corra and secure a package of £1.2 million to the area. Funding would be managed through a programme Funding Collaborative which includes The National Lottery Community Fund and Scottish Government.

This initiative helps to deliver on the following priorities in the new Plan 4 Kirkcaldy Area: Community Wealth Building, Early Intervention and Prevention of Crisis, Local Economy and Skills and Sense of Pride, Identity and Safer Communities.

Reform and Recovery proposed allocations:

1. Rural Skills Scotland: Request: £60,000 as match funding for an application to the Vacant and Derelict Land of Fund of £491,582 (if application is successful). The VDLF application is for an investment in a project VDLIP at the Ravenscraig Walled Garden site. It will have a positive impact at a local, regional and national level. Most directly there will be a significant aesthetic uplift on entry to the site which sits in close proximity to Dysart.

This investment would enhance the experience of users of The Walled Garden site which runs to 2.5 hectares with circa 90% of this currently leased by Fife Council to the Kirkcaldy Community Gardens & Allotments (KCGA) group which is a community interest company run by its members on a voluntary basis. They manage the whole of the growing area within the main walled garden and have sub-let an area to Greener Kirkcaldy who have established the Ravenscraig Community Training Garden including a community orchard with over 100 fruit trees. This is part of the broader Kirkcaldy Community Food activity.

The remainder of the site has recently been leased by Fife Council to RSS and this will enable them to enhance and grow delivery of their land-based sector employability and national apprenticeship programmes which mainly target those from places of most identified need. The site is within close proximity to areas of significant deprivation in the Gallatown, Dysart, Links and Templehall areas of Kirkcaldy.

This initiative helps to deliver on the following priorities in the new Plan 4 Kirkcaldy Area: Community Wealth Building, Address the climate change emergency, Local Economy and Skills and Sense of Pride, Identity and Safer Communities.

2. Safe Families: Request: £150,338.57 with match funding from NHS Fife of £25K

Safe Families exists to create relationship and connection, working on the principle that 'everyone deserves to belong'. By linking children, young people and families with local volunteers, Safe Families offers support, hope and belonging to people who would otherwise be facing life alone.

Families who are referred to Safe Families are facing three particular challenges. Each one places the family under huge pressure and compromises the wellbeing of both parents and children. Together they present a wall that they can only get over with focused and continuing support delivered flexibly and as they need it.

They are experiencing the effects of trauma, from past and present events. This may have come from adverse childhood experiences for parent or child, from ongoing traumatising experiences in their lives (from life events such as illness, domestic abuse, job loss, or bereavement) or from the systems around them (public services,

benefit and housing systems, or interactions with hostile or dismissive local communities).

They are isolated and have no effective support network. This leads to practical difficulties such as not being able to make hospital appointments or sustain work through lack of childcare support, and to emotional ones. Isolated parents often feel lonely, depressed and unable to cope with the challenges they face in parenting their children and holding their families together. If they are living with traumatised children or adults the situation is worsened as they are further traumatised themselves, are less likely to seek out and engage with support, and communities around them are more reluctant to engage and support a family they don't understand.

They struggle to access key public services and are getting further damaged by the systems that work around them, both public services such as schools, benefits offices and children's services and everyday systems such as energy supply, housing and transport. While these external systems have the potential to support families, they can often be difficult to navigate, especially so for families who are traumatised by their current situations or past experiences. Often families' interactions with these systems is characterised by mutual misunderstanding, or by experiences of blame, judgment and suspicion.

These families and their children need to rebuild their confidence and find ways to navigate external systems as they regain stability and balance inside the home. That suggests three areas in which Safe Families help is needed:

- Helping the families find safety and security from which to build
- Helping them to develop their skills in a number of areas, and to gain control – agency – over their situations
- Helping them to belong, and so to build relationships and a community around them

Families would be identified through Health Visitors and support up to 30-35 families a year.

This initiative helps to deliver on the following priorities in the new Plan 4 Kirkcaldy Area: Early Intervention and Prevention of Crisis and Sense of Pride, Identity and Safer Communities.

3. Cosy Kingdom (CK): £50,000

The project will deliver an enhanced energy advice and 'handy' service to households in the Kirkcaldy Area.

CK will focus on households struggling to heat their homes affordably and help to prevent them going in to fuel poverty by working with each household to come up with an energy action plan. This will include a mix of budgeting and fuel debt advice, energy saving habits and identifying simple energy efficiency improvements for the property. CK will also support households by installing energy efficient measures like thermal curtains and LED bulbs, for those who qualify for the means-tested handy

service, provide crisis support through top up payments, and refer participants to partner agencies for additional energy efficiency measures, hardship fund and debt clearance support.

CK will create a street-by-street marketing campaign in targeted areas, carrying out a leaflet dropping exercise, as well as a social media campaign advising of the project and the support our service can provide and providing an additional way for households to contact us directly. They will work closely with local support organisations and groups such as community centres, community food projects and health centres. They will provide talks to groups and training to key workers on the support the project can provide, and will take referrals from partners, including local charities and housing officers.

CKs team of Energy Advisors, who are all qualified in City & Guilds Energy Awareness, will deliver the energy advice service. They will make an initial assessment either by telephone or home visit, asking a series of questions about the home and the household's needs, concerns and motivations, then give advice.

Cold homes are neither conducive to good health nor a satisfactory learning environment for children and young people. There is a particular problem of potential hypothermia for older people who are unable – or unwilling – to pay to heat their homes to an adequate level.

Effective inter-agency working is crucial to the success of this local project and in our view has to be based on a 'spend to save' approach. Whilst the project will offer crisis support to ensure the shorter-term relief of the household, our support will also focus on fuel poverty prevention, ensuring the long-term stability of the resident in their home and improving the fabric of the building.

This initiative helps to deliver on the following priorities in the new Plan 4 Kirkcaldy Area: Community Wealth Building, Early Intervention and Prevention of Crisis, Local Economy and Skills and Sense of Pride, Identity and Safer Communities.

4. Place Officer (Tourism and Town Centres) £300,000

Establishing a post for a Place Officer to specifically Tourism and Town Centres would provide a much-needed opportunity to package up some of the stories to tell of people and place that the Kirkcaldy Area has to offer. Kirkcaldy Area is steeped in heritage and history but it is not easy to find for visitors to the Town, often leading to people visiting other neighbouring towns and cities. This allocation would provide for a staff member to package up these stories and bring the attractions and trails for a 21st Century attraction to life. The allocation also includes resource for a digital solution that visitors can access to find out more information about the various attractions.

This initiative helps to deliver on the following priorities in the new Plan 4 Kirkcaldy Area: Community Wealth Building, Town Centres and Waterfront, Local Economy and Skills, Sense of Pride, Identity and Safer Communities and Outdoor Places and Spaces.

5. Adam Smith Tricentenary: Request of up to £100,000 as a match for overall project costs of a minimum of £139,000

Partners have come together with Adam Smith Global Foundation to deliver a year long programme of activities to celebrate what would have been the 300th anniversary since the birth of Adam Smith. The programmes and activities are designed to appeal to a varied audience to make Adam Smith relevant as well as academics local, national and international.

As well as events, the year long celebrations will also offer an opportunity to enhance and develop projects and activities that leave a legacy for the area.

This initiative helps to deliver on the following priorities in the new Plan 4 Kirkcaldy Area: Community Wealth Building, Town Centres and Waterfront, Local Economy and Skills and Sense of Pride, Identity and Safer Communities.

6. Additional Welfare Reform Support: £122,000

Kirkcaldy Area Communities and Neighbourhoods Managers acknowledge that key areas of work are required to support families and individuals through the cost of living crisis through a period of recovery. This will include providing information, advice, signposting to food, fuel and financial assistance as well as the ongoing development of, and enhanced wrap around support within the community assistance hubs and warm spaces.

This support will provide information, advice and support to those accessing services in the four community assistance hubs and community job clubs across the area. They will liaise with designated staff in these outreach venues to develop cost of living support services in response to local need. Staff will refer people to a range of partner agencies and services who can give additional support to those coping with multiple and complex issues.

This initiative will work alongside the existing Welfare Support Assistants providing additional support to individuals in accessing benefits advice, on-line job-search, learning and employability resources. They will work closely with peers in the Communities and Neighbourhoods Team referring individuals on to other support, learning opportunities and community activities.

This initiative helps to deliver on the following priorities in the new Plan 4 Kirkcaldy Area: Support with the Cost of Living and Early Intervention and Prevention of Crisis.

7. Participatory Budgeting

Participatory Budgeting (PB) is a process of involving citizens in deciding how to spend public money. At its core PB is about community members shaping local services to meet local priorities more effectively. PB is motivated by the desire to

democratically reallocate public money at a community level to priority services and initiatives identified by residents. Central to authentic PB is a process of deliberation and dialogue by all participants.

To date there have been a number of PB initiatives within the Kirkcaldy area. These have centred around a small grant model where ideas have been developed by community organisations or informal collectives of individuals. Project proposals have then been pitching to a wider representation of local people who have voted to decide which ideas received support. Experimentation with PB has been on a small scale with 2 exercises being run on a Kirkcaldy area wide basis with public funds amounting to £30,000 and then £50,000 allocated. Further expression of PB has been delivered in Burntisland and Gallatown as part of the Neighbourhood Development Planning process.

In an attempt to up-scale interactive participatory democracy which underpins PB it is proposed that a budget of up to £300,000 of public money be set aside for projects which have strong links to the new Local Community Plan for the Kirkcaldy Area. It is hoped that this will leave something of a legacy and a platform for future opportunities to increase democratic participation across the communities of Kirkcaldy, Kinghorn, Burntisland and Auchtertool. This initiative dovetails with the Council's agenda set out within the Recovery and Renewal Plan 4 Fife 2021-2024 Update relating to Empowering Communities and the focus on People and Place. Elected members will be invited to participate in the framework design and proof of concept associated with this initiative.

This initiative helps to deliver on the following priorities in the new Plan 4 Kirkcaldy Area: Climate change emergency, Community Wealth Building, Support with the Cost of Living, Early Intervention and Prevention of Crisis, Local Economy and Skills, Town Centres and Waterfront, Sense of Pride, Identity and Safer Communities and Outdoor Places and Spaces.

8. Pathway to Prospects: Request of £50,000

An allocation of £50,000 is requested from the Community Recovery Fund for this trainee programme for an initial 1-year period.

Trainee Welfare Support Worker – Welfare Support staff across Fife are facing increased demand because of the Cost-of-living Crisis. To address this need whilst supporting local people to access opportunities to gain key skills in Welfare Support will be achieved through the Positive Pathways programme. The new trainee posts will provide information, advice, and support to those accessing services and trial new approaches to offering Welfare Support based on the learning from the Putting People First Test of Change. Trainees will refer people to a range of partner agencies and services who can give additional support to those coping with multiple and complex issues.

These trainee posts will work alongside the existing Welfare Support Workers and other council services, providing additional support to individuals in accessing

benefits advice, on-line job-search, learning and employability resources. The individuals will have a knowledge of benefits available, eligibility criteria and will signpost to other agencies where necessary. They will work closely with peers in the Communities and Neighbourhoods Team referring individuals on to other support, learning opportunities and community activities

Part of the post holders' responsibilities will be to share learning with peers. This will ensure that developments and priorities are absorbed in local delivery, lead to new ways of working and service provision. This will create a legacy once the short-term funding for this post comes to an end.

This initiative helps to deliver on the following priorities in the new Plan 4 Kirkcaldy Area: Community Wealth Building, Support with the Cost of Living, Early Intervention and Prevention of Crisis and Local Economy and Skills.

9. Fundraiser to support Kirkcaldy Foodbank: Request: £10,000

Kirkcaldy Foodbank is facing increasing demand for emergency food support in the last year. This increased demand for support alongside the increased rising food costs has led to additional pressure on the charity. Data shows there were 12% more visits in September 2022 than in 2021. Over the first 9 months of 2022, there was an average increase of 24% in the number of visits.

Consultations with Kirkcaldy Foodbank have highlighted the need to strengthen the charities capacity to attract and secure external funding. To support Kirkcaldy Foodbank with its fundraising strategy this proposal seeks funding to secure a Temporary Fundraising Worker. The post aims to help stabilise and support the organisation financially to attract additional funding to evolve to meet community needs and trial new approaches to address food insecurity.

This proposal seeks funding to recruit a Fundraising Worker for 52 weeks at 10 hours per week. This temporary role will allow the charity to seek, apply and secure external funding to sustain their service provision and attract funding to evolve and trial new approaches to address food insecurity.

An allocation of £10,000 is requested from the Community Recovery Fund for this post to support 52 weeks x 10 hours.

This initiative helps to deliver on the following priorities in the new Plan 4 Kirkcaldy Area: Support with the Cost of Living.

7 February 2023
Agenda Item No. 07

Area Roads Programme 2023-24

Report by: John Mitchell, Head of Roads & Transportation Services

Wards Affected: 9, 10, 11 & 12

Purpose

The purpose of this report is to identify the projects which are proposed for inclusion in the 2023-24 Area Roads Programme for the Kirkcaldy area.

Recommendation(s)

Committee is asked to:

1. approve the report and appendices 1-3;
2. delegate authority to the Head of Roads & Transportation to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme develops, in consultation with the Convener and Depute Convener; and
3. note Appendix 4.

Resource Implications

The Area Roads Programme is funded from capital and revenue and some ring-fenced budgets. Programmes of work will be adjusted, if required, to ensure that expenditure remains within the Service budget.

Legal & Risk Implications

There are no known legal implications. There is a risk that if capital budgets require to be reduced, we will be unable to deliver all the Area Roads Programme priorities.

Impact Assessment

An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Elected Members have been consulted on the devolved elements of the Area Roads Programme.

1.0 Background

- 1.1 The operation, management and maintenance of a safe and efficient transportation network has a major impact on the Fife economy and the quality of life of residents. Delivering transportation projects at local level underpins the priorities of the Fife Council Plan. Roads & Transportation has a key supporting role in relation to promoting a sustainable society, improving quality of life in local communities, and growing a vibrant economy. Roads and Transportation Services also provides support to activities which are part of reforming Fife's public services.
- 1.2 It is important to distinguish between reactive and planned maintenance works on carriageways and footways. Reactive maintenance has its own budget and refers to the need to repair defects considered to be potentially dangerous or constitute a considerable inconvenience to road users. These tend to be individual potholes. Planned works are those which can be addressed over a longer period and range from limited areas of patching to full width re-surfacing over longer lengths of road. The carriageways, footways and traffic management elements of the Area Roads Programme (ARP) are devolved to area committees.
- 1.3 The programme has been developed through the assessment and prioritisation of schemes identified by the processes below which follow the guidance identified in Table 5 of the Scheme of Decentralisation and Area Budgets approved by the Executive Committee on 17 November 2015: -
- Feedback from meetings with Elected Members,
 - Scheduled inspections, technical surveys, on-site assessments, and interrogation of maintenance management systems,
 - Suggestions received from Elected Members, Community Councils, and the public.
- 1.4 At its meeting on 1st February 2018 the Economy, Tourism, Strategic Planning & Transportation Committee approved a methodology for allocating devolved budgets (2018, ETSP&T, 13 para 24 refers). The methodology can be summarised as follows: -
- The Area Committees determine local priorities for carriageway projects based on an Area Committee budget allocation commensurate with the Road Condition Index, as reported annually to the Environment Transportation & Climate Change Scrutiny Committee,
 - Local priorities for footway projects are decided based on an Area Committee budget allocation commensurate with the proportion of urban mileage,
 - The remaining Road Safety & Traffic Management budget, combined with any available Cycling, Walking & Safer Streets grant funding aligned to safer streets, is allocated to local priorities based on an Area Committee budget commensurate with population numbers,
 - The foregoing is managed and reported via the relevant Area Roads Programme.

1.5 For the Kirkcaldy area, the budgets for 2023-24 are as shown below: -

Devolved Budget	2023-24 Allocation
Carriageways	£941,060
Footways	£283,199
Road Safety & Traffic Management	£101,000

1.6 The level of capital resource allocated for carriageways and footways is concerning for future road condition. However, the Council reviews the capital plan every two years so there will be opportunities to consider additional investment going forward.

2.0 Issues and Options

- 2.1 Appendices 1-3 provide a detailed list of the proposed Area Roads Programme projects for budgets devolved to area committee. Category 1 schemes are committed to the programme dependent on available funding. Category 2 schemes, where appropriate, will be promoted into the programme should any of the Category 1 schemes need to be deferred or additional funding becomes available.
- 2.2 An on-line system is in place to show how the carriageways and footways programme is progressing throughout the year.
- 2.3 Appendix 4 provides information on Street Lighting works. This budget is not devolved to area committee, but the works locations are provided for information.

3.0 Conclusions

3.1 The attached appendices contain the proposed 2023-24 Area Roads Programme for the Kirkcaldy area. The type of works, work location and provisional estimates are provided for each project.

List of Appendices

1. Carriageway Schemes
2. Footway Schemes
3. Traffic Management & Road Safety
4. Street Lighting

Report Contact

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Kirkcaldy Area Committee
Proposed Carriageway Scheme List for 2023-24

CAT1	Proposed for approval by Committee for delivery in 2023-24
CAT2	Proposed for approval by Committee as 'reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.

2023-24 Budget Share	£941,060
2022-23 Projected Underspend	£95,351
Available 2023-24 Budget	£1,036,411

Ward	Ward Name	Town	Street	Location	Estimate	Running Total	Proposed Category
9	Burntisland, Kinghorn & Western Kirkcaldy	Rural Road	A909 Cowdenbeath Road	Grange Farm to Dollar Road, Burntisland	£ 246,240	£ 246,240	1
11	Kirkcaldy Central	Kirkcaldy	A910 Nicol Street	Esplanade to Veterinary Surgery	£ 190,318	£ 436,558	1
10	Kirkcaldy North	Kirkcaldy	B981 Chapel Level Westbound	Hendry Road R/bout to Traffic Signals opposite Newtonmore Drive	£ 139,834	£ 576,392	1
12	Kirkcaldy East	Kirkcaldy	B981 Dunnikier Way Eastbound	Overton R/A to Traffic Signals at ASDA Boundary	£ 120,288	£ 696,680	1
11	Kirkcaldy Central	Kirkcaldy	C48 Bennoch Road Phase 3 of 3	Between Ben Alder Place and Lomond Gardens to Co-op/The Steadings.	£ 125,639	£ 822,319	1
12	Kirkcaldy East	Kirkcaldy	C95 Dunnikier Road Ph 2	Wilson Avenue to Hayfield Road	£ 144,592	£ 966,911	1
11	Kirkcaldy Central	Kirkcaldy	Heggies Wynd	Links Street to garage entrance	£ 13,087	£ 979,998	1
10	Kirkcaldy North	Kirkcaldy	Prestonfield Drive	Full Length plus Dornoch Crescent entrance	£ 65,473	£ 1,045,471	1
9	Burntisland, Kinghorn & Western Kirkcaldy	Burntisland	Meldrum Crescent	Kilmundy Drive to end	£ 88,347		2
11	Kirkcaldy Central	Kirkcaldy	Dunearn Drive	Linton Lane to Cleish Gardens	£ 126,158		2
11	Kirkcaldy Central	Kirkcaldy	A921 Esplanade	Heggies Wynd to Nicol Street northbound	£ 69,516		2
9	Burntisland, Kinghorn & Western Kirkcaldy	Rural Road	A921	2 Sections between Kinghorn Road R/A, Kirkcaldy and Kinghorn	£ 83,676		2
9	Burntisland, Kinghorn & Western Kirkcaldy	Burntisland	Kirkbank Road	From west of Nicol St junction	£ 64,913		2

Kirkcaldy Area Committee
Proposed Footways Scheme List for 2023-24

CAT1	Proposed for approval by Committee for delivery in 2023-24
CAT2	Proposed for approval by committee as 'reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.

2023-24 Budget Share	£283,199
2022-23 Projected Overpend	£32,114
Available 2023-24 Budget	£251,085

Ward	Ward Name	Town	Street	Location	Scheme Type	Estimate	Running Total	Proposed Category
12	Kirkcaldy East	Kirkcaldy	Tweed Avenue	Full length	Combined Footway & Lighting	£ 37,173	£ 37,173	1
10	Kirkcaldy North	Kirkcaldy	Greenloanings	Birnam Road, Dallas Drive to Blairmore Road south side. Birnam Road, Findhorn Place to shops north side. Blairmore Road, Birnam Road to ped. xing o/s school	Footway	£ 43,975	£ 81,148	1
10	Kirkcaldy North	Kirkcaldy	Greenloanings	Cul-de-sac serving 51-71 (off Dollar Crescent)	Footway	£ 21,211	£ 102,359	1
11	Kirkcaldy Central	Kirkcaldy	Strathkinnes Road / Raeburn Crescent	Massereene Road to Gourlay Street	Footway	£ 45,458	£ 147,817	1
11	Kirkcaldy Central	Kirkcaldy	Bennoch Road Ph 2 of 2	North footway from Zebra Crossing to Lomond Gardens	Combined Footway & Lighting	£ 86,883	£ 234,700	1
10	Kirkcaldy North	Kirkcaldy	Maree Place, Torridon Place, Rannoch Road	Footpaths in front of residential properties	Footway	£ 59,495		2
10	Kirkcaldy North	Kirkcaldy	Greenloanings	South of 65 to east of 143 via south of 150 plus north of 39 to north of 59	Footpaths	£ 14,142		2
9	Burntisland, Kinghorn & Western Kirkcaldy	Auchtertool	B925 Main Street	The Maltings to Newbigging (South Side)	Footway	£ 67,338		2
9	Burntisland, Kinghorn & Western Kirkcaldy	Burntisland	Ramsay Crescent	Greenmount Road South to Duncanson Drive	Footway	£ 57,540		2

Kirkcaldy Area Committee

Proposed Roads Safety & Traffic Management Scheme List for 2023-24

CAT1	Proposed for approval by Committee for delivery in 2023-24
CAT2	Proposed for approval by committee as 'reserve' schemes which can be promoted to CAT1 if an approved CAT1 scheme cannot be delivered.

2023-24 Budget Share	£101,000
2022-23 Projected Underspend	£36,459
Available 2023-24 Budget	£137,459

Ward	Ward Name	Town	Street	Location	Scheme Type	Estimate	Running Total	Cat
9	Burntisland, Kinghorn & Western Kirkcaldy	Rural	B9157	Bankhead of Piteadie	Road Marking Improvements	£ 3,500	£ 3,500	1
11	Kirkcaldy Central	Kirkcaldy	High Street	Pedestrian Zone Entry	Install Rising Bollards	£ 40,000	£ 43,500	1
11	Kirkcaldy Central	Kirkcaldy	Bennoch Road / Massereene Road	Junction	Pedestrian Island / Kerb re-alignment	£ 15,000	£ 58,500	1
11	Kirkcaldy Central	Kirkcaldy	Dunearn Drive		Review Traffic Calming / Improvements	£ 50,000	£ 108,500	1
9	Burntisland, Kinghorn & Western Kirkcaldy	Burntisland	A921 Aberdour Road	Near Car Showroom & Roundabout	Buld-outs	£ 20,000	£ 128,500	1
12	Kirkcaldy East	Kirkcaldy	Boreland Road		Traffic Calming Review	£ 20,000	£ 148,500	2
10	Kirkcaldy North	Kirkcaldy	Blairmore Road		Traffic Calming	£ 20,000	£ 168,500	2

12	Kirkcaldy East	Kirkcaldy	St Clair Street / McKenzie Street	Junction	Junction Signalisation	£ 110,000	To be funded from the traffic signals budget.	
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**Kirkcaldy Committee Area
Lighting Scheme List 2023-24**

CAT1	For delivery in 2023-24
CAT2	'Reserve' schemes which can be promoted to CAT1 if a CAT1 scheme cannot be delivered.

Ward	Ward Name	Town	Street	Location	Scheme Type	Estimate	Running Total	Cat
12	Kirkcaldy East	Kirkcaldy	Tweed Avenue		Combined Footway & Lighting	£ 24,000	£ 24,000	1
11	Kirkcaldy Central	Kirkcaldy	Bennoch Road Ph 2		Combined Footway & Lighting	£ 54,000	£ 78,000	1
10	Kirkcaldy North	Kirkcaldy	Templehall Avenue	Footpath access to Templehall Ave flats no's 30 to 136	Lighting	£ 27,000	£ 105,000	1
12	Kirkcaldy East	Kirkcaldy	Rosslyn Street / Gallatown R/bout / Windmill Road		Lighting	£ 50,000	£ 155,000	1
12	Kirkcaldy East	Kirkcaldy	West Gallatown		Lighting	£ 162,000	£ 317,000	1
11	Kirkcaldy Central	Kirkcaldy	Poplar Crescent / Myrtle Crescent		Lighting	£ 75,000	£ 392,000	1
9	Burntisland, Kinghorn & Western Kirkcaldy	Kinghorn	Kilcruik Road / Glebe Place, Manse Road / Templars Crescent		Lighting	£ 87,000	£ 479,000	1
10	Kirkcaldy North	Kirkcaldy	Forres Drive		Lighting	£ 93,000	£ 572,000	1
12	Kirkcaldy East	Kirkcaldy	Transportation Car Parks - St Clair Street / Junction Road		Lighting	£ 32,400		2
12	Kirkcaldy East	Kirkcaldy	Millie Street / Junction Road		Lighting	£ 29,400		2
10	Kirkcaldy North	Kirkcaldy	Braehead Road		Lighting	£ 21,000		2

7 February 2023
Agenda Item No. 08

The Future of Thistle Street and Esplanade Multi-Storey Car Parks

Report by: Gordon Mole, Head of Business and Employability and John Mitchell, Head of Roads and Transportation Services

Wards Affected: 11

Purpose

The report allows members to consider options for the development of the Esplanade and Thistle Street multi-storey car parks in Kirkcaldy.

Recommendation(s)

It is recommended that Committee:

1. agrees that following the recent members' workshop, the members' preferred option will be developed further by officers;
2. notes that this option will require community engagement, the development of a detailed business case and financial governance approval prior to progressing further; and
3. Notes that a further report will be brought to this committee detailing the outcomes from the market assessment.

Resource Implications

The proposed demolition, site clearance and restoration would cost in the region of £2.1m - £2.4m based on forecasted costs for 2023.

The proposals could remove some or all of the current annual liabilities for both multi-storey car parks (approx. £100K pa (2021/22)) which includes non-domestic rates, maintenance and repair. However, any new surface level car park (if developed) would incur annual liabilities, although these could be expected to be lower.

At this stage, a funding solution is still to be determined following approval of the business case for the preferred development option.

Legal & Risk Implications

There are no immediate commercial or legal risks at this stage.

Impact Assessment

An Equality Impact Assessment does not require to be carried out at this stage but would be required if future any options are progressed.

A future impact assessment using the Fife Environmental Assessment Tool may be required to ensure any environmental impact is considered fully.

Consultation

The Head of Finance and Head of Legal Services have been consulted in the preparation of this report. A workshop was held on Thursday 19th January 2023 to allow members of this Committee to consider options and scenarios in greater detail.

1.0 Background

- 1.1 Both multi-storey car parks have been operating significantly below capacity for several years, following a steady decline in demand. In 2019, both car parks were operating around 25% occupancy (average). In 2022, the average parking occupancy in the Esplanade multi-storey car park was around 13%. The Thistle Street multi-storey car park is currently closed. Like other towns in Fife, parking demand in Kirkcaldy town centre has not returned to pre-COVID (2019) levels. Town centres are evolving, with a decline in retail and a new focus on town centre diversification to include residential, leisure, community and other uses that generate a significant footfall. Whilst still an important part of the town centre economy, the retail offer in Kirkcaldy will not return to previous forms and scale.
- 1.2 An update to Kirkcaldy Area Committee on 25 January 2022 (Para 292 of 2022 KAC129 refers) required that officers undertake a review/feasibility on the future of both the Thistle Street and Esplanade multi-storey car parks, reporting back to Area Committee in late 2022 or early 2023.
- 1.3 Officers have prepared high level, indicative costs for the decommissioning, demolition, and site restoration of both sites. These are likely to be in the range £2.1m-£2.4m (2023 prices). It should be noted that prices remain volatile and once works are tendered, costs may change significantly. A full business case would require to be developed.
- 1.4 On-going dialogue with the owners of the Mercat Shopping Centre is continuing, regarding the former swimming pool site to gauge the potential of amalgamating the sites and/or working collaboratively to provide a large re-development footprint.
- 1.5 A market assessment has been commissioned. This assessment will provide Fife Council with advice relating to the sites of the existing Esplanade and Thistle Street multi-storey car parks at Kirkcaldy Waterfront, on the assumption that the existing buildings are demolished, the sites are cleared, and include the adjacent site of the former swimming pool. The work will examine:
 - all potential future uses for the sites that are likely to be acceptable in terms of planning policy and provide market commentaries for such.

- undertake high level development appraisals for a short-list of uses as appropriate.
- potential land values for the various uses to help inform future strategy. These will not comprise formal Red Book valuations.

The results of the market assessment will not be known until later in February.

2.0 Issues and Options

2.1 Town Centre Parking Capacity

Following negotiations with the owner of the Kirkcaldy Centre, the roof top car park (formerly known as The Postings) was closed with the lease renounced 13th January 2023. This has resulted in the reduction of 291 parking spaces within the town centre. However, due to the low occupancy rates (average 10% in 2022), there is sufficient remaining capacity in the town centre to accommodate parking demand, based on the removal of these spaces.

- 2.2 If both the Thistle Street and Esplanade multi-storey car parks were demolished, then the remaining town centre parking capacity may not be sufficient to accommodate peak demand, without additional capacity being created. It could be expected that parking in the town centre could exceed its practical operational capacity around the peak demand period prior to Christmas each year. Note that this assumes that 100% of Postings and multi-storey car park users would migrate to alternative charged off-street parking in the town centre. It also assumes that current (2022) parking levels have not yet fully recovered from the impact of the COVID-19 pandemic. This is summarised in the table below.

	2019	2022
Town Centre off -street parking capacity	1499	1499
Town Centre off-street parking estimated peak demand	725	650
Under- utilised car parking spaces	774	849
Postings car park (spaces) – closed 11 Nov 2022	-291	-291
Thistle St MSCP capacity (spaces) – closed again 1 Oct 2022	-136	-136
Remaining under-utilised spaces (current)	347	422

Note:

- Parking capacity figures for 2022 do not include the creation of 55 new on-street charged bays as part of the Waterfront upgrade (Phase1) works.
- Parking demand figures shown include peak demand, rather than average demand.
- During the Christmas period 2022, Kirkcaldy town centre operated without any issue without the provision of spaces in either the Postings car park or Thistle Street multi-storey car park.
- Capacity of the Esplanade multi-storey car park is 374 spaces

Development proposals for the new development sites would create their own parking demands. It is not clear at this stage what form development proposals could take. To ensure future capacity can cater for not only the existing demand but the additional parking demand associated with development, it will be essential for each development proposal to demonstrate how their parking demand would be met.

There is potential to review on-street parking restrictions in and around the town centre area to allow more on-street short stay parking should the need arise. Parking management, along with sustainable travel options, is a key measure to encourage sustainable transport. We need to continue to manage parking supply in major our towns to balance access and sustainable travel priorities.

2.3 The car and lorry parking account is currently operating at an income deficit, anticipated to be in the region of approx. £440K - £500K in 2022/23. This has resulted from a significant decline in parking occupancy and car parking revenue, with fixed overheads such as rent, non-domestic rates, repairs, security, cleaning, and management. The Council is responsible for carrying out cyclical maintenance and periodic repairs to the car parks and associated structures such as lifts, parapet walls and ramps.

The car parking income and expenditure for 2021/22 for the two multi-storey car parks are summarised in Table 1 below:

	Esplanade MSCP	Thistle St MSCP
Income (2021/22)	£34,177.20	£0
Expenditure (2021/22)	£34,032.83	£65,923.21

Table 1: Car Parking Income and Expenditure for Esplanade and Thistle St MSCP (2021/22)

2.4 Both multi-storey car parks have attracted instances of anti-social behaviour, including aggression towards Fife Council staff. The premises are often used by homeless people who use the facility to shelter. Roads & Transportation Services have liaised with Safer Communities and Police Scotland on this issue.

2.5 **Shopmobility and access**

There are 15 disabled bays in Thistle Street multi-storey car park and a further 30 disabled bays in Esplanade multi-storey car park with access to the Mercat Shopping Centre linked walkway from level 4 of each car park. This provides easy access to the High Street, via the Mercat. There are also 2 lifts which can be used to access the Mercat walkway from both multi-storey car parks.

The future of the Shopmobility service needs to be considered within the context of any demolitions and site clearance. Shopmobility provide mobility equipment including electric scooters and wheelchairs. They are based in a unit attached to the Thistle Street multi storey car park, currently open Tuesday to Friday from 9.30am to 4.30pm.

2.6 **£2 (all day) Parking Trial Thistle Street Multi-Storey Car Park**

At the Kirkcaldy Area Committee meeting on 25 January 2022 (2022 KAC129 Para 192 refers) members agreed to a 6-month trial of £2 (all day) for long-stay parking. This was funded through the Devolved Parking Budget allocation for Kirkcaldy (2021-22). The trial ran from April to September 2022.

The aim was to assess if a reduced, £2 long-stay (all day) parking charge in a central car park would encourage visitors and shoppers to extend their length of stay in the town centre. The Thistle Street multi-storey car park was re-opened and offered only the £2 per day payment option. This was a saving to users compared to the standard £3.80 charge for all day parking at the other long-stay locations in the town centre.

Over the trial period, there were 3,068 £2 paid sessions at the Thistle Street Multi-storey car park. This is an average of 511 sessions per month (17 sessions per day) with approximately 12.5% of the available capacity being utilised by those paying to park.

During the period of the trial, the use of the Thistle Street multi storey car park marginally increased. However, overall, long-stay parking demand in the town centre did not increase nor did town centre parking demand in general. There was a migration from other long-stay car parks to the Thistle Street multi-storey car park as it was offering a lower tariff rate. Thistle Street multi-storey car park is currently closed.

2.7 A draft **Design and Development Framework** (see Appendix 3) has been produced for the multi-storey car parks, alongside **3D site visualisations** (see Appendix 1), which show the potential for creating a new link from the High Street to the Waterfront and improving the pedestrian permeability of the town centre. This Framework identifies key design and development principles for the existing Kirkcaldy multi-storey car parks site. It takes a strategic approach in that it does not set out details of land use or building form, but it does identify the principal urban design concepts or principles that would help facilitate a future development that contributes positively to the site.

2.8 If the multi-storey car parks are not decommissioned and demolished, it is likely that significant investment would be required to halt their deterioration and address current and future security issues.

2.9 **Future site utilisation**

Whilst the results of the market assessment are yet to be received, it is likely that the most appropriate usage will be for mixed use housing and limited commercial space. It is understood that there are pressures on the existing school capacity in the area and a catchment review will be required to help identify ways of alleviating those pressures, should new build town centre housing form part of the long-term future for these sites, particularly with other known development opportunities, currently in train.

2.10 **Options Appraisal:** The summary of options considered at the recent members briefing workshop are contained in Appendix 2.

2.11 **Preferred Option** – Option 3. This option would lead to the creation of a new surface car park on the site of the Thistle Street multi-storey car park and a cleared development

site, adjacent to the former swimming pool site, which may be jointly promoted for new build housing and some commercial uses subject to planning permission.

- 2.12 **Considerations** The following sets out a summary of the key aspects which need to be considered as part of the development of the business case for the preferred option:
- Impact on the availability of car parking space in the town centre
 - Average and peak level demand for car parking in the town centre
 - Creation of cleared development site following demolition, which will be available for strategic re-development and potentially conjoined with the adjacent former Swimming Pool site, for a potential range of mixed uses to support the wider regeneration of Kirkcaldy town centre
 - Removal of what is fast becoming a serious eyesore from the town centre, in respect of the visual appearance of the multi-storey car parks and reduce the impact of antisocial behaviour
 - Significant annual revenue savings including maintenance and non-domestic rates.

3.0 Conclusion

- 3.1 There is a desire to improve the centre of Kirkcaldy town centre and the multi-storey car parks, the former swimming pool site and waterfront location are key considerations. The removal and re-development of the Thistle Street and Esplanade multi-storey car parks gives the Council the opportunity to encourage town centre regeneration, whilst also reducing annual revenue losses. It would also remove what is becoming an eyesore within the town centre.
- 3.2 The Kirkcaldy Area Committee members have indicated that their preferred option is Option 3. This would see both sites decommissioned with the structures demolished and sites cleared, with a surface level car park developed on the footprint of Thistle Street MSCP, and with the Esplanade site made available for re-development, alongside the site of the former swimming pool. This will be guided by the design principals included within the Draft Design and Development Framework.
- 3.3 Community engagement, a detailed business case and consideration of financial governance is required prior to seeking strategic committee approval.
- 3.4 The results of the market assessment will be reported back to Kirkcaldy Area Committee at a future date.

List of Appendices

Appendix 1 – 3D Visualisations

Appendix 2 - Options considered by Kirkcaldy Area members

Appendix 3 – Draft Design and Development Framework

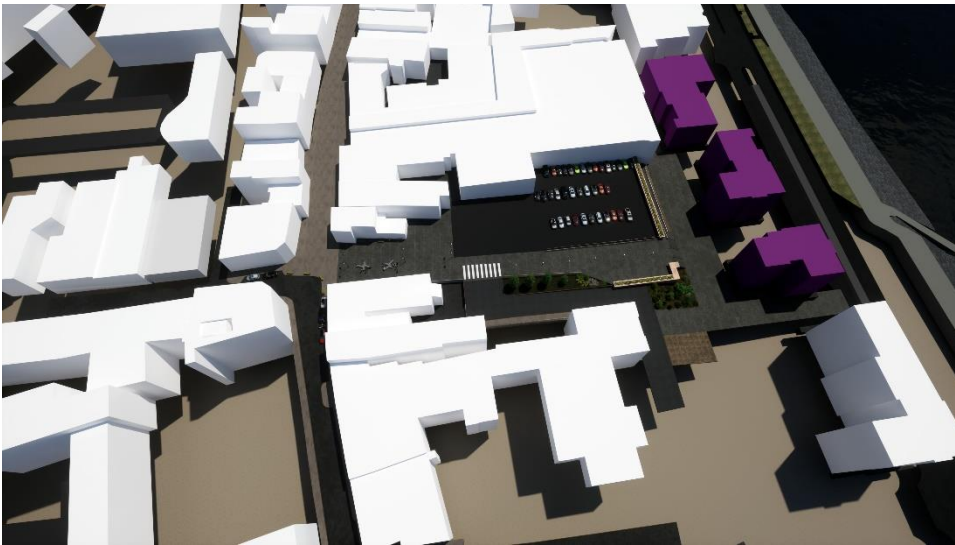
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Appendix 1: 3D Visualisations showing potential for re-development

1. Visual showing re-development along the waterfront (purple blocks) surface car park at Thistle St and a potential pedestrian link to the High St.



2. Visual showing surface car park at Thistle St



3. Visual showing gradient and height difference from the Esplanade site to Thistle St



4. Visual from Esplanade to Thistle St



5. Visual showing potential pedestrian link through to the High St



Appendix 2: Options considered by Kirkcaldy Area members at workshop on Thursday 19 January 2023

OPTION 1: DO NOTHING - continue the current operation of Esplanade MSCP with the continued closure of Thistle Street MSCP

DEMOLITION COSTS	N/A
PARKING IMPLICATIONS FOR TOWN CENTRE INCL. CAPACITY	<p>Keeps centrally located, covered car parking, with disabled spaces and easy access via covered walkway to Mercat Centre and High Street.</p> <p>Previous and recent investment in Esplanade MSCP has included wider bays, lighting and lift improvements.</p> <p>Esplanade MSCP 374 spaces (incl. 30 disabled bays) Thistle MSCP (closed) 136 spaces (incl.15 disabled bays)</p>
PARKING INCOME / EXPENDITURE	<p>Total Income (2021/22) £34,177.20</p> <p>Total Expenditure (2021/22) £99,956.04</p> <p>Net - £65,778.84</p>
DEVELOPMENT	N/A
RISK TO TOWN CENTRE	Limits development potential of other sites

OTHER COMMENTS	<p>Significant investment is likely to be needed in the Esplanade MSCP if it continues to operate.</p> <p>If left, the Thistle Street MSCP will continue to be a town centre eyesore, and both locations are likely to be a magnet for antisocial behaviour.</p>

OPTION 2 (A): Decommission, demolish, and clear the site of the Thistle MSCP and continue to operate the Esplanade MSCP

DEMOLITION COSTS	c. £450 - £500,000 to demolish structures and carryout remedial works/treatments									
PARKING IMPLICATIONS FOR TOWN CENTRE INCL. CAPACITY PARKING CAPACITY	Removes 135 parking spaces and 15 disabled bays in a smaller centrally located, covered car park. Shopmobility based within Thistle MSCP. Thistle car park closed April 2020. It opened for the £2 all day trial (April 2022 – Sept 2022) but has closed again. Esplanade MSCP remains, giving easy access via covered walkway to Mercat Centre and High Street. Esplanade MSCP 374 spaces (incl. 30 disabled bays)									
PARKING INCOME / EXPENDITURE	<table> <tr> <td>Total Income</td> <td>(2021/22*)</td> <td>£34,177.20</td> </tr> <tr> <td>Total Expenditure</td> <td></td> <td>£64,260.96</td> </tr> <tr> <td>Net</td> <td></td> <td>-£30,083.73</td> </tr> </table> <p>* Note- based on 2021/22 figures and assumes parking demand would remain constant in alternative town centre car parks</p>	Total Income	(2021/22*)	£34,177.20	Total Expenditure		£64,260.96	Net		-£30,083.73
Total Income	(2021/22*)	£34,177.20								
Total Expenditure		£64,260.96								
Net		-£30,083.73								
DEVELOPMENT	Unlikely to be attractive as a development site in this situation. Site likely to be greened with Shop Mobility occupying a small section									
RISK TO TOWN CENTRE										

OTHER COMMENTS	<p>Shopmobility would require to be re-located within the Thistle Street site footprint and likely to cost in the region of £300,000 for a 95m2 modular unit, storage container and creating instruction space.</p> <p>Option to locate Shopmobility to the Mercat MSCP, however, disabled parking charged at standard rate and Mercat would be seeking rental income.</p>

OPTION 2(B): Decommission, demolish, and clear the site of the Esplanade MSCP and continue to operate the Thistle MSCP

DEMOLITION COSTS	c. £500-600,000 to demolish structures and carryout remedial works/treatments									
PARKING IMPLICATIONS FOR TOWN CENTRE INCL. CAPACITY PARKING CAPACITY	Removes 374 parking spaces and 30 disabled bays in centrally located, covered car park. Thistle MSCP remains with 135 spaces (15 disabled bays). Shopmobility remains based within Thistle MSCP. Lift access would be required ensure access via covered walkway to Mercat Centre and High Street.									
PARKING INCOME / EXPENDITURE	<table> <tr> <td>Total Income</td> <td>(2021/22*)</td> <td>£34,177.20</td> </tr> <tr> <td>Total Expenditure</td> <td></td> <td>£65,923.21</td> </tr> <tr> <td>Net</td> <td></td> <td>-£31,746.01</td> </tr> </table> <p>*Note - based on 2021/22 figures and assumes parking demand would remain constant. Assumes all drivers migrate from Esplanade MSCP to Thistle MSCP once Esplanade MSCP closes.</p>	Total Income	(2021/22*)	£34,177.20	Total Expenditure		£65,923.21	Net		-£31,746.01
Total Income	(2021/22*)	£34,177.20								
Total Expenditure		£65,923.21								
Net		-£31,746.01								
DEVELOPMENT	Attractive location for development and could be linked to the former swimming pool site to make a larger development footprint.									
RISK TO TOWN CENTRE	Possibility that site could remain undeveloped for some time.									

OTHER COMMENTS	<p>Lifts are contained within Esplanade MSCP.</p> <p>Passenger Lift will be required to accommodate Shopmobility at c. £115,000</p> <p>Thistle Street MSCP will require significant investment</p>

OPTION 3: Decommission both MSCPs, demolishing and clearing the sites, with a surface level car park developed on the footprint of Thistle Street MSCP, and with the Esplanade site made available for re-development, alongside the site of the former swimming pool

<p>DEMOLITION & RESTORATION COSTS</p>	<p>c. £2,200,000 to demolish both MSCP's and carry remedial works and treatments</p>									
<p>PARKING IMPLICATIONS FOR TOWN CENTRE INCL. CAPACITY PARKING CAPACITY</p>	<p>Removes centrally located, covered car parking, with disabled spaces and easy access via covered walkway to Mercat Centre and High Street.</p> <p>Removes 510 spaces (incl.45 disabled bays) from MSCPs Approx. 70 new spaces provided Net reduction approx. 440 spaces</p>									
<p>PARKING INCOME / EXPENDITURE</p>	<table border="0"> <tr> <td>Total Income</td> <td>(2021/22*)</td> <td>£34,177.20</td> </tr> <tr> <td>Total Expenditure **</td> <td></td> <td>£0</td> </tr> <tr> <td>Net</td> <td></td> <td>£34,177.20</td> </tr> </table> <p>*Note - If 100% of drivers previously using the MSCPs migrate to the new surface level car park or other charged car parks then there would be no loss of income.</p> <p>If no drivers migrate and chose free parking, an alternative transport mode (eg bus) or did not make the trip, income would reduce.</p> <p>**Operational costs for 70 space surface level car park £ TBC</p>	Total Income	(2021/22*)	£34,177.20	Total Expenditure **		£0	Net		£34,177.20
Total Income	(2021/22*)	£34,177.20								
Total Expenditure **		£0								
Net		£34,177.20								
<p>DEVELOPMENT</p> <p>Car park development (at Thistle St)</p>	<p>£150-200,000</p>									

Landscaping (on Esplanade)	c. £70,000
RISK TO TOWN CENTRE	<p>Risk that demolishing both MSCPs (when the Postings car park has also been removed) would leave the town centre vulnerable.</p> <p>However, capacity and usage figures would indicate that there is more than sufficient capacity.</p>
OTHER COMMENTS	<p>Shopmobility would require to be included.</p> <p>Lift access to walkway link to Mercat Shopping Centre required</p> <p>Visual impact of vacant site</p> <p>Risk that parking income reduces is drivers migrate</p>

OPTION 4: Decommission both MSCPs, demolishing and clearing sites and creating a surface level car park on the footprint of both sites.

<p>DEMOLITION AND RESTORATION COSTS</p>	<p>c. £2,400,000</p> <p>Note this includes an allowance of £400,000 for creating surface car parks on both sites</p> <p>In addition, Shopmobility would require to be re-located in area and likely to cost in the region of £300,000 for a 95m2 modular unit, storage container and creating instruction space.</p> <p>A passenger lift likely to be needed at c.£115,000</p>									
<p>PARKING IMPLICATIONS FOR TOWN CENTRE INCL. CAPACITY</p> <p>PARKING CAPACITY</p>	<p>Removes centrally located, covered car parking, with disabled spaces and easy access via covered walkway to Mercat Centre and High Street.</p> <p>Removes 510 spaces (incl. 45 disabled bays) from MSCPs</p> <p>Approx. 170 new spaces provided</p> <p>Net reduction approx. 340 spaces</p>									
<p>PARKING INCOME / EXPENDITURE</p>	<table data-bbox="638 1377 1165 1534"> <tr> <td>Total Income</td> <td>(2021/22*)</td> <td>£34,177.20</td> </tr> <tr> <td>Total Expenditure</td> <td>**</td> <td>£0</td> </tr> <tr> <td>Net</td> <td></td> <td>£34,177.20</td> </tr> </table> <p>*Note - If 100% of drivers previously using the MSCPs migrate to the new surface level car park or other charged car parks then there would be no loss of income.</p> <p>If no drivers migrate and chose free parking, an alternative transport mode (eg bus) or did not make the trip, income would reduce.</p> <p>**Operational costs for 170 space surface level car park £ TBC</p>	Total Income	(2021/22*)	£34,177.20	Total Expenditure	**	£0	Net		£34,177.20
Total Income	(2021/22*)	£34,177.20								
Total Expenditure	**	£0								
Net		£34,177.20								

DEVELOPMENT	N/A
RISK TO TOWN CENTRE	Risk that demolishing both MSCPs (when the Postings car park has also been removed) would leave the town centre vulnerable.
OTHER COMMENTS	Shopmobility would require to be re-located Visual impact of vacant site at Thistle Street

OPTION 5: Close and decommission both Esplanade and Thistle Street MSCPs and attempt to market both sites for re-development

<p>DEMOLITION COSTS</p>	<p>N/A Both MSCP's closed and sites marketed as is.</p> <p>Shopmobility would require to be re-located in the area and likely to cost in the region of £300,000 for a 95m2 modular unit, storage container and creating instruction space.</p> <p>A passenger lift likely to be needed at c.£115,000</p>									
<p>PARKING IMPLICATIONS FOR TOWN CENTRE INCL. CAPACITY</p> <p>PARKING CAPACITY</p>	<p>Removes centrally located, covered car parking, with disabled spaces and easy access via covered walkway to Mercat Centre and High Street.</p> <p>Removes 510 spaces (incl. 45 disabled bays) from MSCPs</p>									
<p>PARKING INCOME / EXPENDITURE</p>	<table border="0"> <tr> <td>Total Income</td> <td>(2021/22*)</td> <td>£34,177.20</td> </tr> <tr> <td>Total Expenditure</td> <td></td> <td>£66,444.10</td> </tr> <tr> <td>Net</td> <td></td> <td>- £32,266.90</td> </tr> </table> <p>*Note - If 100% of drivers previously using the MSCPs migrate to other charged car parks then there would be no loss of income.</p> <p>If no drivers migrate and chose free parking, an alternative transport mode (eg bus) or did not make the trip, income would reduce.</p> <p>** Significant proportion of MSCP expenditure (NDR) would remain. Advised NDR does not reduce if car park decommissioned.</p>	Total Income	(2021/22*)	£34,177.20	Total Expenditure		£66,444.10	Net		- £32,266.90
Total Income	(2021/22*)	£34,177.20								
Total Expenditure		£66,444.10								
Net		- £32,266.90								
<p>DEVELOPMENT</p>	<p>N/A</p>									

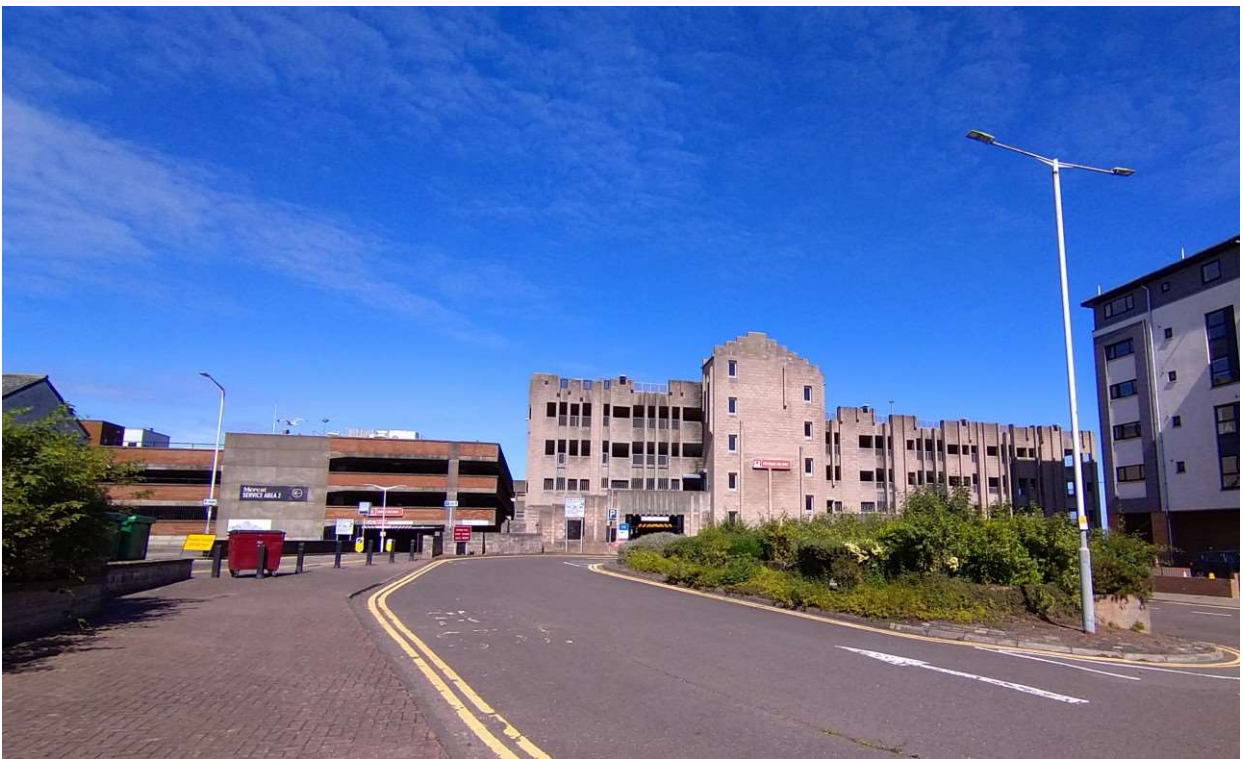
<p>RISK TO TOWN CENTRE</p>	<p>Risk that decommissioning both MSCPs (when the Postings car park has also been removed) would leave the town centre vulnerable.</p> <p>Visual impact of vacant site</p>
<p>OTHER COMMENTS</p>	<p>Shopmobility would require to be re-located</p> <p>Removal of 45 disabled bays which currently have easy access to Kirkcaldy High Street via lift and walkway to Mercat</p> <p>Potential to attract anti-social behaviour to the location</p> <p>Option to locate Shopmobility to the Mercat MSCP, however, disabled parking charged at standard rate and Mercat would be seeking rental income.</p>

Appendix 3 – Draft Design and Development Framework

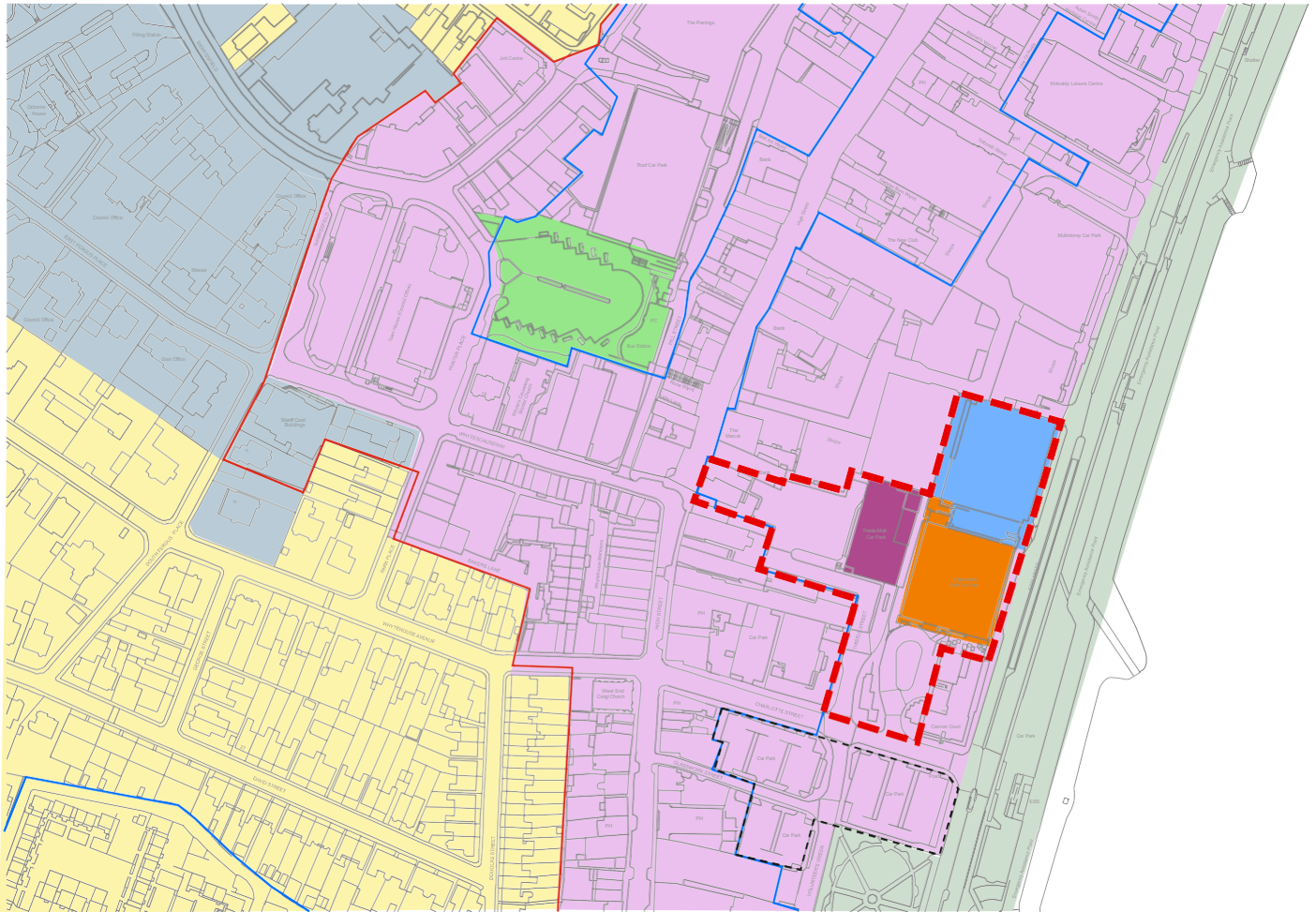
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Kirkcaldy Multi Storey Car Parks







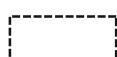





Design & Development Framework



Buildings : Land Use Context



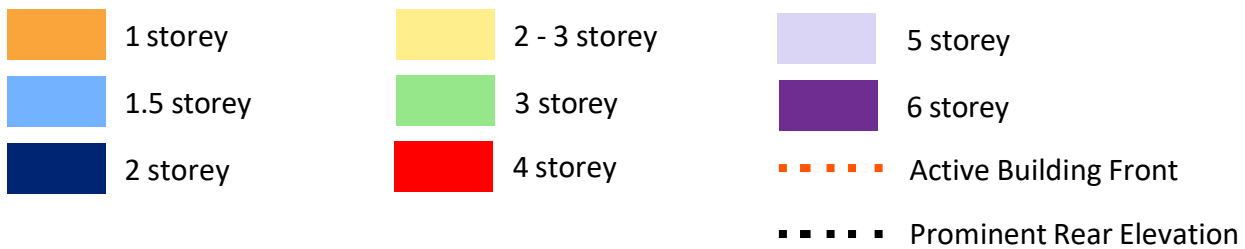
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|------------------------------------------------------------------------------------|--------------------------------|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
|  | Site |  | Town Centre |
|  | Residential |  | Mixed Use Office/Residential |
|  | Conservation Area |  | Waterfront - movement, recreation, public realm |
|  | Surface Car Parks |  | Thistle Car Park |
|  | Esplanade Car Park |  | Gap Site |
|  | Public Transport - Bus Station |  | Town centre - Mixed use area - retail, leisure, offices pubs, residential, cafes, restaurants, |

Buildings : Building Height Content



Building Heights



Key Points

- Buildings on site range from 2-4 storeys in height.
- General building arrangement within context of site presents

Buildings : Movement



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No direct pedestrian/cycle connections between waterfront and High St along a significant length of the street, creating a barrier to movement and integration of town centre assets



Existing pedestrian access to the Mercat Centre and surrounding assets (including the Waterfront and Volunteers Green).

Historic Street/movement route between High St and Waterfront was located approximately in this location

The waterfront, incorporating the 'Kirkcaldy Mile' recreational route. The National Cycle Route 76 also runs along here, connecting North Berwick and Kirkcaldy.

Existing direct movement connections between the High St and the Waterfront.



Car Parking options close by (both free and charging)



Bus Station (5 min walk) and Train Station (10 min walk) located to the site

Buildings : Spaces



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- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> Principle St/Space forming key setting to the site Hardstanding/service area Landscaped area Significant visual prominence of carriageway and hardstanding
– negative aspect at the principal vehicular access to the site. Pavement/hard landscaping Existing multi-storey car parks Vacant site (former swimming pool) | <ul style="list-style-type: none"> Views to the historic buildings of Kdy to the west, and to the coast Waterfront, The Forth, Bass Rock etc)to the east are notable from within the site (upper levels) Views of the site from along the Esplanade are significant and can contribute to the sense of place Significant level changes – generally from the west down to the east through the site Clear views of the historic buildings along High St/Whytescauseway are not available from within the site at ground level. Rear gardens or service entrances. No building fronts facing into this space. |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Key Points:

- Servicing areas to the west of the site provides visual separation between the smaller scale buildings on the High St and the buildings of significant mass to the Waterfront edge - there is a transition across the site from lower buildings to the west up to the higher Waterfront buildings

Design & Development Concept/Principles

- Servicing area retained (with potential for additional surface car parking), although careful design of movement route through will be required to ensure it is a safe and useable space.
 Rationalise service areas to west of site to release space for public realm/surface car parking/ landscaping.
- Removal of 2 buildings (unlisted) on the High St to facilitate the renewed connection to the Waterfront from the Whytescauseway/High St
- Creation of a pedestrian/ cycle route, connecting Whytescauseway and the High St to the Waterfront area. This will create a visual and physical connection to the coast within a strong landscaped and/ or tree lined corridor.

 Renewed connection between the site, the High St to the Waterfront.
 Increase pedestrian/cycle movement opportunities
 Introduce dramatic views along new movement routes from Whytescauseway to the Waterfront
 Integrate the site into the activity, movement, life and heart of the town centre.



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- Development Opportunity site(s)
- ★ Create new landmark buildings

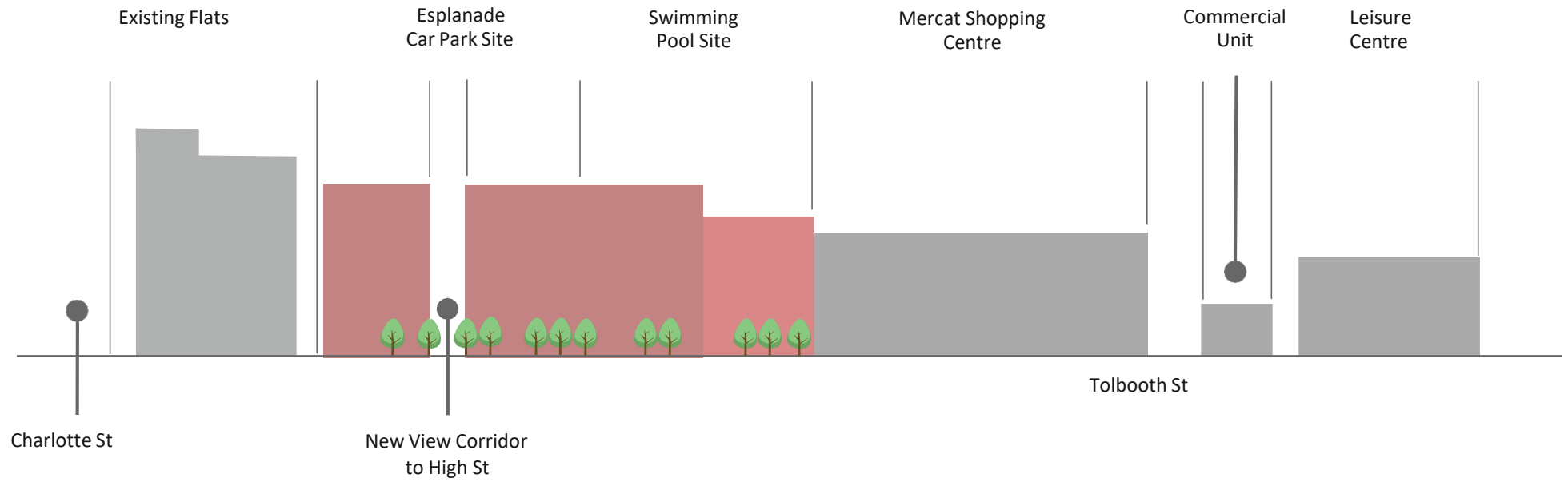
 Development opportunity to the eastern edge of the site. Building arrangement should maintain an open vista through the whole site to the Waterfront
- Active building fronts to provide visual and physical activity/interest
- Public realm to provide setting to new buildings, public space on the west site of the Esplanade, social spaces, landscaping, and visual relief from the adjacent roadway

 The visual impact of car parking be mitigated with an appropriate screening - low level hedging and/ or additional tree planting for example
- Retain pedestrian link at side of existing flagged block.
- Reconfigure entrance area - rationalise roads, increase landscaping to create a distinctive entrance area

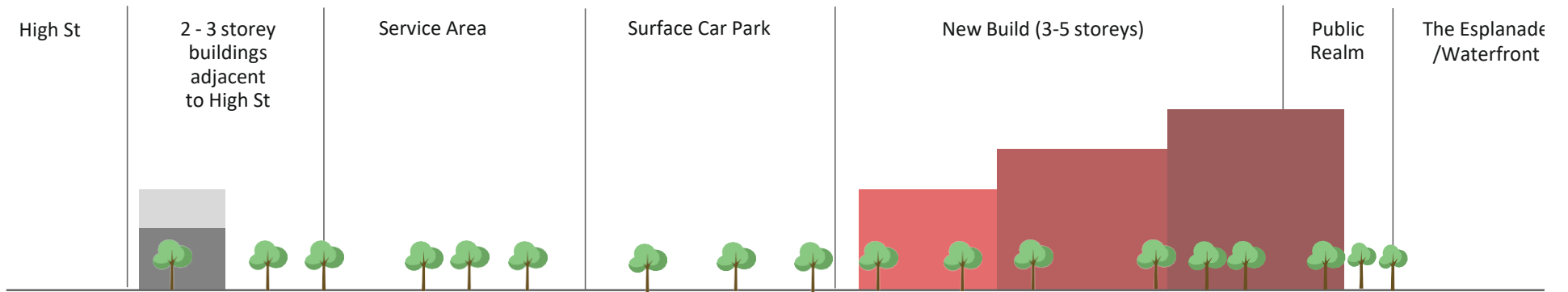
Additional Design and Development Principles:

- Renewal Connection between the site, the High St and the Waterfront.
- Increase pedestrian/cycle movement opportunities
- Introduce dramatic views along new movement routes from Whytescauseway to the Waterfront
- Integrate the site into the activity, movement, life and heart of the town centre.
- Create new landmark buildings
- New and improved network of public spaces connecting key town centre assets
- Retain surface level car park to continue to offer a range of car parking sites across the town centre.
- Development opportunities for mix of uses - commercial, restaurant, residential, retail.
- Landmark opportunity
- Significant view of site from the Waterfront
- The use of trees is encouraged to provide a vertical landscape element within an urban development
- Development opportunity to the eastern edge of the site. Building arrangement should maintain an open vista through the whole site to the Waterfront.
- Development can be up to 5 storeys in height.
- Provision of bin store structures to prevent visual clutter
- Scheme of landscaping/tree planting to provide visual relief from rear, inactive buildings that form service areas for adjacent retail units.
- Contemporary architecture encouraged - relating to nearby examples eg Leisure Centre/new flats.
- Significant presences of window openings to waterfront elevations to maximise views and provide visual interest to this elevation.
- Street furniture to facilitate social interaction
- Water feature - bring additional life to public spaces

Concept Block - Esplanade Frontage



Buildings : Streetview Concept



7 February 2023

Agenda Item No. 09

Local Area Economic Profiles (December 2022)

Report by: Gordon Mole, Head of Business and Employability

Wards Affected: Ward Nos. 9, 10, 11 & 12

Purpose

The purpose of this report is to provide members with an annual overview of the performance of the local economy and labour market in the Kirkcaldy Area. The information presented is intended to provide background and context to council activity within the area and to help inform area committee discussion and decision-making.

Recommendation(s)

It is recommended that Members:

1. consider and comment on the issues raised from the analysis of the latest available data; and,
2. recognise the ongoing economic challenges and uncertainty.

Resource Implications

There are no resource implications associated with this report.

Legal & Risk Implications

There are no specific legal and risk implications associated with this report.

Impact Assessment

An Equalities Impact Assessment has not been completed and is not necessary as it does not represent a change to policy.

The Fairer Scotland Duty, which came into force on 1 April 2018, requires the Council to consider how it can reduce inequalities of outcome caused by socio-economic disadvantage when making strategic decisions. The information presented in this report and accompanying presentation provide members with context on inequalities within their committee area and Fife as a whole.

Consultation

Key officers from within Business & Employability, Legal and Finance have been consulted in the preparation of this overview report.

1.0 Background

- 1.1 Appendix 1 provides updated local economic profiles for each of the Council's seven committee areas using the latest available data as of December 2022.
- 1.2 The profiles are based on analyses of a range of labour market and economic data published by external sources that include the Scottish Government and Office of National Statistics (ONS).
- 1.3 The lag in the availability of most of the data means that whilst these figures provide an opportunity to assess the initial recovery of Fife's economy from the impact of the Covid-19 pandemic and the UK's exit from the European Union, they do not cover the period affected by the current cost-of-living and cost-of-doing business crises.
- 1.4 These profiles and other Fife-wide economic analyses are used to inform a range of strategic planning activities including: the Strategic Assessments; Local Outcome Improvement Plan (Plan4Fife); local community planning; and development of the new Fife Economy Strategy 2023-2028. The data also provide members with context and background on policy development and impact.

2.0 Wider Economic Perspective

- 2.1 Throughout 2021 and 2022, an unprecedented coming together of global events (the ongoing pandemic, the UK's exit from the EU, war in Ukraine, energy and cost-of-living and cost-of-doing business crises and the climate emergency) continued to impact the economy.
- 2.2 Inflation, driven by high food, fuel and energy costs, reached a 40 year high. Although it fell for the first time in November 2022 (from a peak of more than 11% in October to 10.7%), its impact is already being seen on reduced household spending. The ONS reported that 66% of adults in Great Britain spent less on non-essentials between 22nd November and 2nd December 2022. The Scottish Fiscal Commission (SFC) forecasts that Scottish households can expect to see the biggest real-terms (inflation adjusted) fall in disposable income since Scottish records began in 1998. Reduced household spending along with the increased cost of doing business, supply chain disruptions and labour shortages are creating a significant risk of further business failures. In the 2-year period between March 2020 and March 2022, the number of registered businesses in Fife fell by 745 (-7.5%).
- 2.3 The Office of Budget Responsibility (OBR) now considers the UK to be in the first quarter of a recession which is likely to last at least a year. The Bank of England believes that the recession could last for up to 2 years, with unemployment likely to double to around 6.5% by 2025.
- 2.4 According to the SFC, the Scottish economy will not return to pre-pandemic levels until well into 2025 as a result of the recession followed by slow growth. Growth is expected to move more slowly in Scotland than the UK average.
- 2.5 Although unemployment has been at a record low, the UK has experienced a large increase in economic inactivity, much larger and more persistent than that seen in other OECD* countries. According to the ONS, earlier retirement among the 50-64 year old age group is the biggest contributor to economic inactivity, along with rising sickness rates among working-age adults, changes in the structure of migration post-Brexit, and an ageing UK population. (*Note: OECD = Organisation for Economic Co-operation and Development)

- 2.6 Economic inactivity in Fife (i.e. the proportion of Fife's working aged population neither in work nor actively seeking work) for the 12 months to June 2022 was 26.9% (60,900 people). This is the highest rate ever recorded in Fife and is above the Scottish rate (22.9%) and higher than the pre-pandemic rate in Fife (23.9%). Around 30% (18,200 people) of those economically inactive in Fife cited long-term ill-health as the reason.
- 2.7 The latest labour market data for Scotland showed a slight fall in economic inactivity in the three-month period August-October 2022. Whilst the number in employment also rose, unemployment (people actively seeking work) also increased. This is a departure from the recent trend of low unemployment and whilst it could mean that people are moving from economic inactivity to actively seeking work, there are fears that the recession will make labour market conditions more difficult.

3.0 Local, Regional & National Developments

- 3.1 Delivery of Council's Leading Economic Recovery Action Plan, developed as a short-term response to the Covid-19 pandemic, continued throughout 2022 and a final progress report was taken to Cabinet Committee in August 2022.
- 3.2 The UK Government White Paper on [Levelling Up](#) was published in February 2022. The two key funding streams underpinning this policy agenda are the UK Shared Prosperity Fund (UK SPF) and the UK Levelling Up Fund (UK LUF).
- 3.3 The UK SPF is primarily a revenue funding allocation to all areas of UK based on a funding formula rather than via competition. Fife was awarded a total of £13,427,815 for the period 2022-23 to 2024-25 (the fourth highest local authority allocation in Scotland) subject to the submission of a SPF Investment Plan, which was subsequently approved by the UK government in December 2022.
- 3.4 The UK LUF provides capital funding on the basis of competitive bids. Fife submitted five LUF Round 2 funding bids in August 2022 - four place-based bids (one for each of our UK parliamentary constituencies) plus one Fife-wide transportation-related bid. In January 2023, it was announced that the Glenrothes UK Parliamentary Constituency bid had been successful and would receive £19.4m for the Levenmouth active travel network and improvements at Glenrothes Riverside Park.
- 3.5 In January 2023, the UK and Scottish Governments announced the designation of the Firth of Forth as one of two Scottish Green Freeports. The successful bid encompasses three key ports on the Forth (Grangemouth, Leith and Rosyth); industrial facilities and logistics centres along the north and south shores of the Firth of Forth; and Edinburgh Airport. Led by Forth Ports, the bid consortium includes: Babcock International, Edinburgh Airport, Falkirk Council, Fife Council, INEOS, Scarborough Muir Group and the City of Edinburgh Council. It is expected that the Forth Green Freeport designation will not only bring investment and jobs to the proposed sites at Rosyth and Burntisland but also have significant economic and community benefits for the whole of Fife.
- 3.6 Following publication of the Scottish Government's new [National Strategy for Economic Transformation](#) in March 2022, the Fife Partnership Leading Economic Recovery (LER) Board has undertaken a wide-ranging review of the Fife Economic Strategy.

- 3.7 The draft Fife Economic Strategy 2023-28, which is being taken to Cabinet Committee and the Fife Partnership in February 2023, identifies six key economic priorities:
- **Supporting & Encouraging Enterprise**
 - **Supporting Sustainable Business Growth & New Opportunities**
 - **Promoting Place-Based Investment in Infrastructure**
 - **Supporting Skills Development & Progression**
 - **Promoting Fair & Inclusive Access to Work**
 - **Ensuring Effective Collaboration & Delivery**
- 3.8 Within the context of these six priorities, the Fife Economic Strategy is also committed to:
- **Addressing the Climate Emergency** by embedding appropriate actions within economic development activity. This includes sustainable investment in our economic property portfolio, consideration of future employment land requirements and links to local development planning and transportation; business support for the just transition to net zero; and workforce development in relation to green, blue and circular economy needs and opportunities.
 - **Tackling Poverty & Preventing Crisis** through support to help those most disadvantaged and furthest from the labour market to secure and sustain meaningful employment; and,
 - Promoting the key principles of **Community Wealth Building**, particularly in relation to progressive procurement practices, local supply chain development, support for alternative business models, repurposing and revitalising our key town centres, and returning vacant & derelict land and buildings within our communities to productive use.
- 3.9 Work is also ongoing in relation to regional economic partnership arrangements. A review of the Tay Cities Region Economic Strategy is expected in 2023 and work is currently being undertaken on the development of a new iteration of the Edinburgh & South-East Scotland Regional Prosperity Framework with a focus on key regional areas of collaboration, skills, infrastructure and the green economy.
- 3.10 Delivery of the 10-year Fife Industrial Innovation Investment Programme (Fi3P) funded by the Edinburgh & South-East Scotland City Region Deal is progressing and six of the Programme's seven newly completed business units at Dunnikier Business Park are let. In 2022-25 funding from Fi3P will support the construction of new business units at the John Smith Business Park.

4.0 Headline Issues & Opportunities: Kirkcaldy Area*

- 4.1 The latest employment rate in the Kirkcaldy committee area was 71.3%. This was the second highest rate in Fife and higher than the pre-pandemic 2019 rate for the area (67.3%). Female employment in the area (69.0%) was slightly lower than the male employment rate (72.9%).
- 4.2 Kirkcaldy was the only area in Fife where economic inactivity has fallen since the Covid pandemic, from 27.5% in 2019 to 23.1%.
- 4.3 The Kirkcaldy area has the highest number of people claiming out-of-work benefits in Fife – over 2,000 – and the highest claimant rate (5.5%). Kirkcaldy Central and Kirkcaldy East have the highest claimant rates of all of Fife's wards (7.7% and 7.1%).

- 4.4 An estimated 8.6% of the Kirkcaldy area's working age population has no qualifications. This is higher than the rate for Fife as a whole (6.7%) but similar to the Scottish rate (8.5%). The area has a slightly lower proportion of people aged 16-64 who are qualified to NVQ 4 or above – 46.8% compared to 48.5% of Fife's working age population.
- 4.5 The Kirkcaldy area has a below-average proportion of people employed in highly skilled jobs (24.9%) and higher proportion of people employed in upper-middle and lower-middle skilled jobs (29.1% and 34.2% respectively).
- 4.6 The percentage of 16-19-year-olds participating in education, training or employment in the Kirkcaldy Scottish Parliamentary Constituency Area is the lowest in Fife (88.6%).
- 4.7 Average workplace earnings in the Kirkcaldy & Cowdenbeath UK Parliamentary Constituency Area are the highest in Fife (£634.00). The Parliamentary Constituency however has the second lowest average resident weekly earnings in Fife (£604.10) after Glenrothes UKPCA.
- 4.8 In the 2-year period between March 2020 and March 2022, the number of registered businesses in the Kirkcaldy Scottish Parliamentary Constituency Area (SPCA) fell by 240 enterprises (-12.6%). This was the second highest rate of decrease in Fife.
- 4.9 The Kirkcaldy SPCA has the highest proportion of small, medium and large businesses and the lowest proportion of micro-businesses; 86.2% of registered businesses employ fewer than 10 people compared with 87.7% in Fife overall.
- 4.10 The number of jobs in the Kirkcaldy area increased by 9.1% in the 2-year period between September 2019 and September 2021 (from 22,000 to 24,000 jobs). This was the second highest proportionate increase in employment in Fife; +9.1% compared to +3.6% in Fife as a whole.
- 4.11 Kirkcaldy has the highest proportion of vacant town centre units in Fife. Whilst the proportion of unoccupied units in Kirkcaldy town centre increased between April 2019 and April 2022, over the same period Burntisland saw its vacancy rate fall.
- 4.12 Fife Council has agreed a lease renunciation and external funding to facilitate the demolition/clearance of the Kirkcaldy Centre (formerly The Postings shopping centre), work on Phase 2 of the Kirkcaldy Waterfront Improvements is underway and funding from the Scottish Government's Placed-Based Investment Programme is being used to fund the second phase of refurbishment works at 9, Esplanade by the Kings Theatre Trust in 2022/23. In addition, work on the Kirkcaldy gap site assisted living housing development and adaptations hub continues to progress.
- 4.13 A major £300k internal refurbishment of Iona House at John Smith Business Park was completed before the arrival of new tenants in November 2022.
- 4.14 The number of people visiting the Kirkcaldy & Mid-Fife area during 2021 increased by 45.6% compared with the previous year. However, this was still well below pre-pandemic levels, at only 64% of the 2019 visitor numbers. Initial Fife-wide figures for the first six months of 2022 suggest that visitor numbers were only 10% below pre-pandemic levels.

[* Note: Figures are given for the Kirkcaldy Committee Area unless otherwise stated. Where data are not available at this level, figures are given for the Kirkcaldy & Cowdenbeath UK Parliamentary Constituency Area (UKPCA) or Kirkcaldy Scottish Parliamentary Constituency Area (SPCA. Tourism data are given for Kirkcaldy & Mid Fife which constitutes the area covered by the Levenmouth and Heartlands of Fife Local Tourist Associations.]]

END

List of Appendices

1. Fife Local Area Economic Profiles 2021-2022 (December 2022)

Background Papers

- [Fife's Economic Strategy 2017-2027 \(March 2017\)](#)
- Leading Economic Recovery Action Plan Report (4th March 2021)
- [Mid-Fife Economic Investment Prospectus \(April 2021\)](#)
- [Recovery & Renewal: Plan for Fife 2021-2024 Update \(17th Aug 2021\)](#)
- [Leading Economic Recovery Action Plan: Progress Update Report](#) (25 Aug 2022)
- FC Briefing Note: UK Government Autumn Budget Statement (17th Nov 2022)
- FC Briefing Note: Scottish Government 2023-24 Budget Statement (15th Dec 2022)

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Introduction

This profile provides an overview of the characteristics and performance of Fife’s labour market and business base. It also provides a summary of the business support activity carried out by Fife Council in 2021/22. The profiles are based on a range of publicly available socio-economic data. Whilst many of the data have a time lag, the figures presented are the most up-to-date available at the time of writing.

Unless otherwise stated, the data are broken down to the areas covered by each of Fife Council’s seven [Local Area Committees](#).

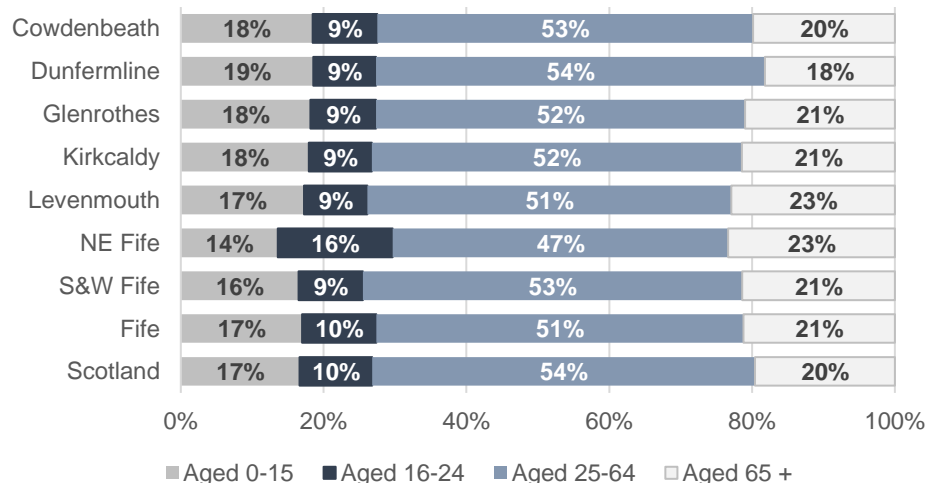
Fife’s Labour Market

Population

Figure 1: Mid-2021 Population Estimates - Fife & Local Area Committee Geographies

Cowdenbeath Area	City of Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
41,768	60,597	49,805	60,462	37,902	74,690	49,506	374,730

Figure 2: Population Structure - Fife & Local Committee Areas



Around 374,730 people live in Fife, 6.8% of Scotland’s population (Figure 1).

Looking at the population structure of Fife and its committee areas (Figure 2):

- Fife has a smaller proportion of its population of working age (aged 16-64 years) than Scotland as a whole – 61% of its population are of working age compared with 64% of Scotland’s population.
- Levenmouth has the smallest proportion of people of working age (60%).
- North East Fife and Levenmouth have the highest proportions of people aged over 65 (23%) whilst Dunfermline has the lowest (18%).
- North East Fife has the largest proportions of people who are of working age (63%) and the lowest proportion of children (14%).
- North East Fife also has the largest proportion of people aged 16-24 years (16%) and the lowest proportion aged 25-64 years (47%).

Source: Mid-2021 Electoral Ward Population Estimates. National Records of Scotland.

Employment

Figure 3: Employment Rates, 12 months to June 2022

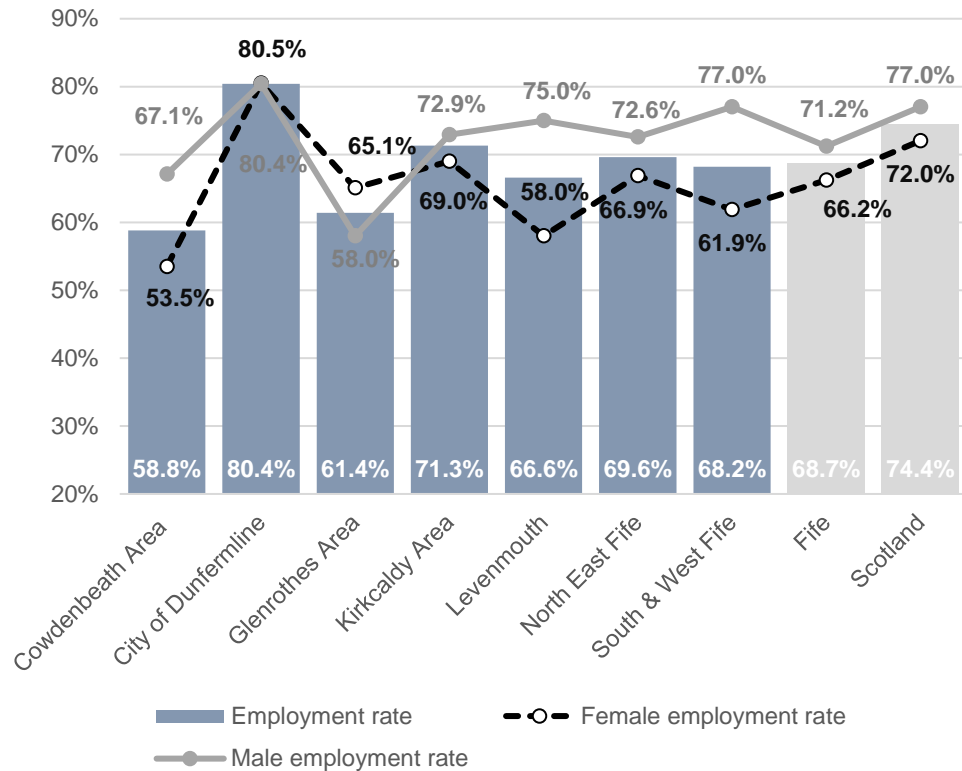
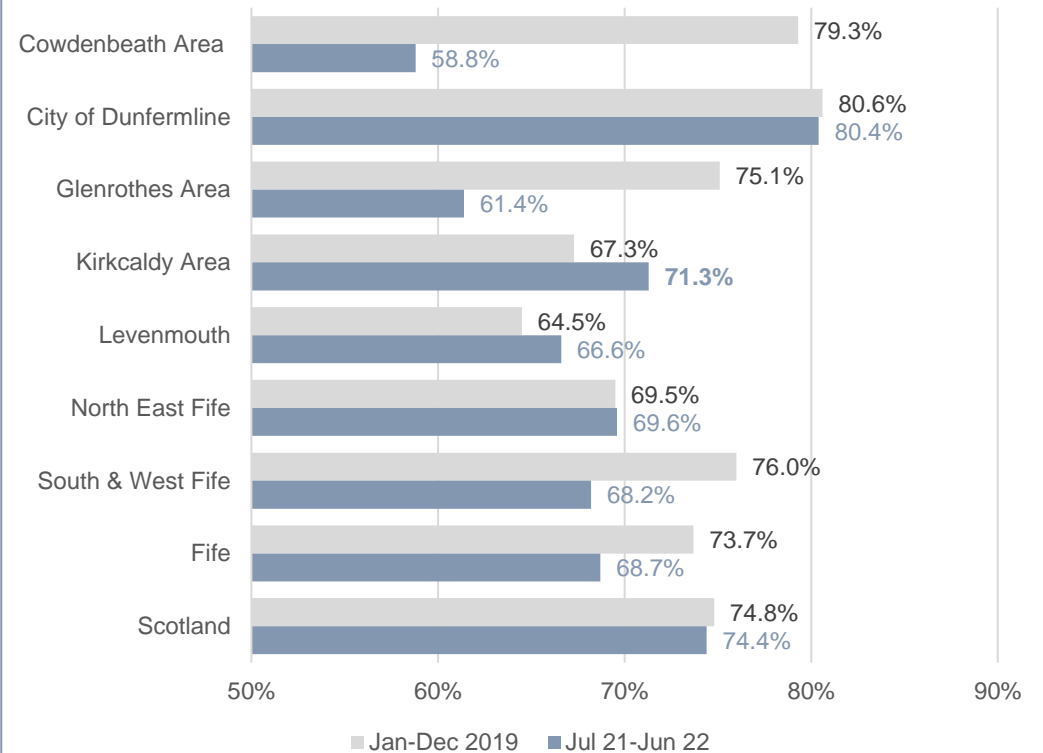


Figure 4: Employment Rate Change 2019-2022



Latest Employment Rates*:

Dunfermline’s latest employment rate (80.4%) is the highest in Fife and above the rate for Scotland as a whole (74.4%) (Figure 3).

The employment rates in the Cowdenbeath and Glenrothes Areas and Levenmouth are considerably lower than the Fife and Scottish rates.

The Cowdenbeath Area’s employment rate is the lowest of all the committee areas in Fife (58.8%).

Dunfermline and the Glenrothes Area are the only parts of Fife where the female employment rate is higher than the male (Figure 3).

Note: *employment rate = the percentage of the working age populations (aged 16-64) who are in employment. As these employment estimates are obtained from a national survey, they are based on a sample rather than the entire population which means they are subject to uncertainty. In addition, rates for committee areas should be viewed with caution due to small sample sizes at this geographic level.

Source: ONS Annual Population Survey, Jan-Dec 2019 and Jul 2021-June 2022.

Employment Rate Change:

The latest figures suggest that employment rates in most parts of Fife have not yet returned to their pre-pandemic levels (Figure 4). Fife's employment rate fell from 73.7% in 2019 to 68.7% in 2022 meaning that more than three in ten of the region's working age population were either unemployed or economically inactive (see sections below).

The highest falls in employment rates were seen in the Cowdenbeath and Glenrothes Areas and South & West Fife.

In Dunfermline and North East Fife, employment rates have returned to their 2019 levels; the Kirkcaldy Area and Levenmouth were the only areas to see their employment rates increase to above the 2019 pre-pandemic level.

Note: As these employment estimates are obtained from a national survey, they are based on a sample rather than the entire population which means they are subject to uncertainty. In addition, rates for committee areas should be viewed with caution due to small sample sizes at this geographic level.

Source: ONS Annual Population Survey, Jan-Dec 2019 and Jul 2021-June 2022.

Unemployment

Figure 5: Unemployment in Fife, Scotland and Great Britain

	2019/20	2020/21	2021/22
Fife (number of people)	7,100	8,700	6,600
Fife (%)	4.1%	5.1%	3.9%
Scotland (%)	3.4%	4.7%	3.4%
Great Britain (%)	3.9%	5.0%	3.8%

The latest unemployment figures for Fife are for the 12 months to June 2022.

Between 2019/20 and 2020/21, Fife's unemployment rate increased from 4.1% to 5.1% as an estimated additional 1,600 people became unemployed during the pandemic.

Between 2020/21 and 2021/22, Fife's unemployment rate fell below its pre-pandemic level to a record low as the estimated number of people who were unemployed fell by 2,100 to 6,600.

Although Fife's latest unemployment rate is higher than the Scottish rate, the gap is narrower than before the pandemic.

Source: ONS Annual Population Survey, 12 months to Jun 2020, 2021 and 2022.

Note: Numbers and % are for those aged 16 and over. % is a proportion of economically active. Unemployment figures are not shown below the Fife level as sample sizes are too small for reliable estimates.

Economic Inactivity

Figure 6: Percentage of the working age population who are economically inactive - Fife & Scotland

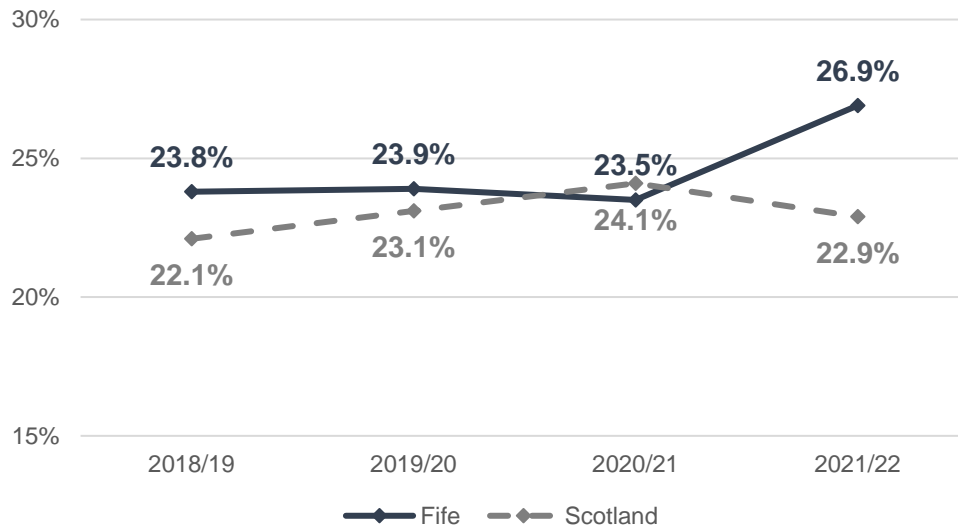
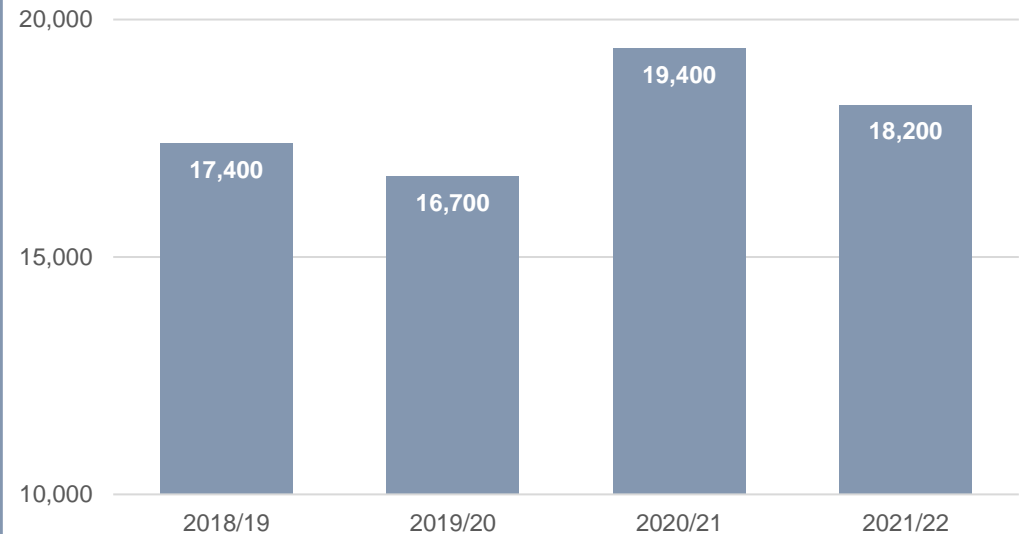


Figure 7: Estimated number of people in Fife who are economically inactive due to long term ill-health



Economic Inactivity in Fife:

Over a quarter (26.9%) of Fife's working aged population (people aged 16-64) was economically inactive - that is they were neither in employment nor actively seeking a job – in the 12 months to June 2022. This represents an estimated 61,000 people.

Fife's inactivity rate is higher than the Scottish rate (22.9%) and also higher than the rate in Fife before the Covid-19 pandemic (23.9%) (Figure 6).

Long term ill-health is the reason 30% of those who are economically inactive in Fife gave for not being in employment or seeking a job. Other reasons included being a student (25.6%), looking after the family/home (19.3%) and being retired (12%).

The estimated number of people in Fife who were economically inactive due to ill-health rose from 17,400 in 2018/19 to 18,200 in the 12 months to June 2022.

Source: ONS Annual Populations Survey, July – June 2018/19, 2019/20, 2020/21 and 2021.22.

Note: Those who are economically inactive are people aged 16 and over without a job who have not sought work in the last four weeks and/or who are not available to start work in the next two weeks, ie they are neither employed nor unemployed.

Figure 8: Proportion of the working age population who were economically inactive, June 2021-July 2022

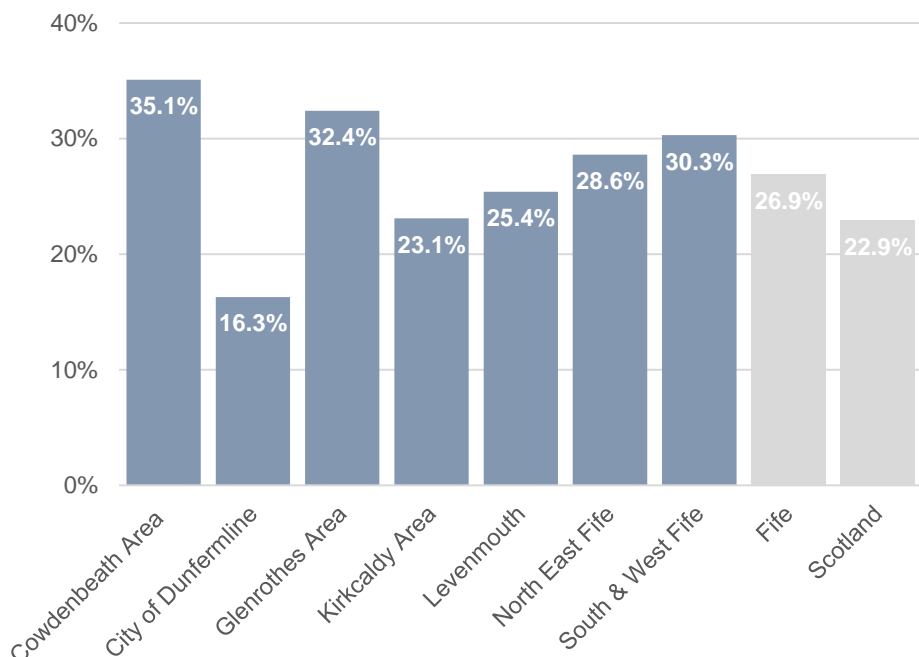
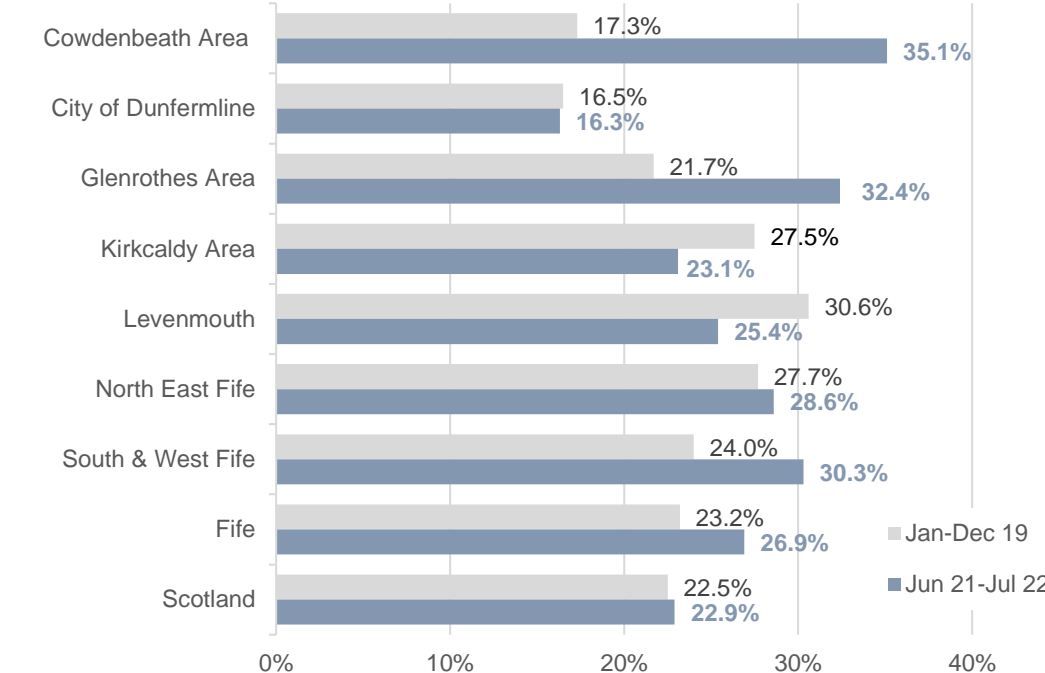


Figure 9: Change in the proportion of the working age population who are economically inactive between 2019 and 2021/22



Economic Inactivity by Committee Area:

Between 2019 and 2021/22, the Cowdenbeath and Glenrothes Areas and South & West Fife saw significant increases in the proportion of their populations who were economically inactive. In Kirkcaldy Area and Levenmouth inactivity rates fell (Figure 8).

Dunfermline is the only area whose economic inactivity rate is lower than both the Fife and Scottish rates (Figure 9).

The Cowdenbeath Area has the highest economic inactivity rate followed by the Glenrothes Area and South & West Fife.

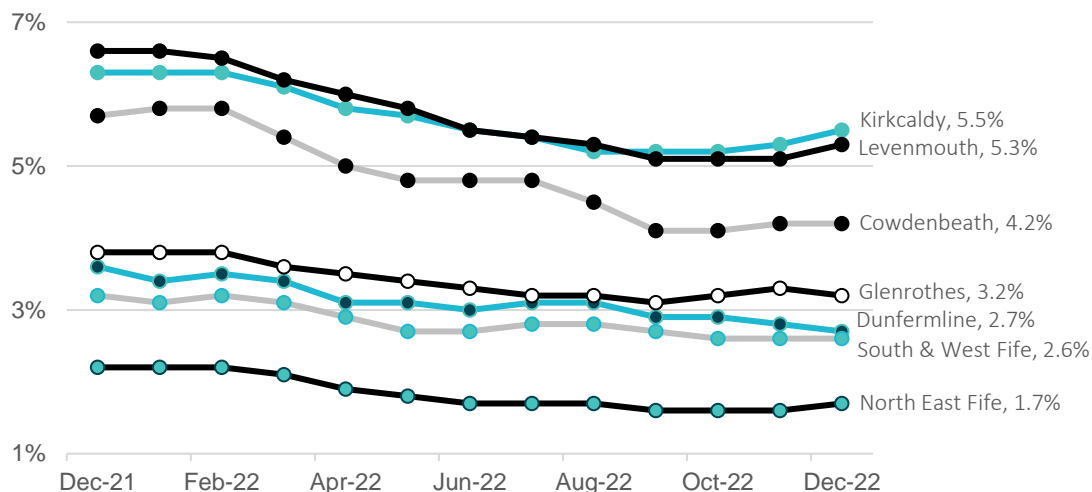
Due to small sample sizes at committee area levels, all these figures should be viewed with caution.

Source: ONS Annual Populations Survey, Jan-Dec 2019 and July 2021-June 2022.

Note: Those who are economically inactive are people aged 16 and over without a job who have not sought work in the last four weeks and/or who are not available to start work in the next two weeks, ie they are neither employed nor unemployed.

People Claiming Out-of-work Benefits

Figure 10: Claimant rates – Fife Area Committees, Dec 2021- Dec 2022



North East Fife has the lowest rate of people claiming out-of-work benefits of all the area committees (Figure 10).

The Kirkcaldy Area and Levenmouth have the highest claimant rates and numbers; this has been the case for some time.

All claimant rates in Fife increased significantly in 2020 following the onset of the Covid-19 pandemic and remained considerably higher than pre-pandemic levels until they started to fall in April 2021. Since September 2022, rates have stabilised or even increased slightly.

In all parts of Fife the latest rates (December 2022) are the same or lower than in 2019. The Kirkcaldy Area and North East Fife are the only areas where more people are claiming out-of-work benefits than before the pandemic (Figure 11).

Source: ONS Claimant Count.

Note: The claimant rate is the percentage of working age (16-64yrs) residents claiming out-of-work benefits.

Figure 11: Claimant count and rate change 2019 to December 2022

Area Committee	2019 Average		December 2022		Difference	
	Claimant Rate	Claimant Count	Claimant Rate	Claimant Count	Claimant Rate	Claimant Count
Cowdenbeath	5.1%	1,328	4.2%	1,095	-0.9%	-233
Dunfermline	3.3%	1,213	2.7%	1,015	-0.6%	-198
Glenrothes	3.6%	1,108	3.2%	970	-0.4%	-138
Kirkcaldy	5.5%	2,002	5.5%	2,015	0.0%	+13
Levenmouth	6.4%	1,450	5.3%	1,210	-1.1%	-240
North East Fife	1.7%	762	1.7%	805	0.0%	+43
South & West Fife	2.7%	836	2.6%	820	-0.1%	-16
All Fife	3.8%	8,753	3.4%	7,980	-0.4%	-773

Occupational Skills

Dunfermline has the highest proportion of people employed in elementary occupations (16.6%) and Levenmouth the lowest (8.0%).

The Cowdenbeath Area has a higher-than-average proportion of people employed in lower-middle skilled jobs with over 40% of jobs in these occupations. This is the highest rate of employment in these occupations of Fife's committee areas.

The Cowdenbeath Area and Levenmouth have a significantly lower proportion of people employed in high skilled jobs such as managers, directors and professionals than Fife and Scotland as a whole, and the lowest proportions of all of Fife's committee areas (19.6% and 21.7% respectively).

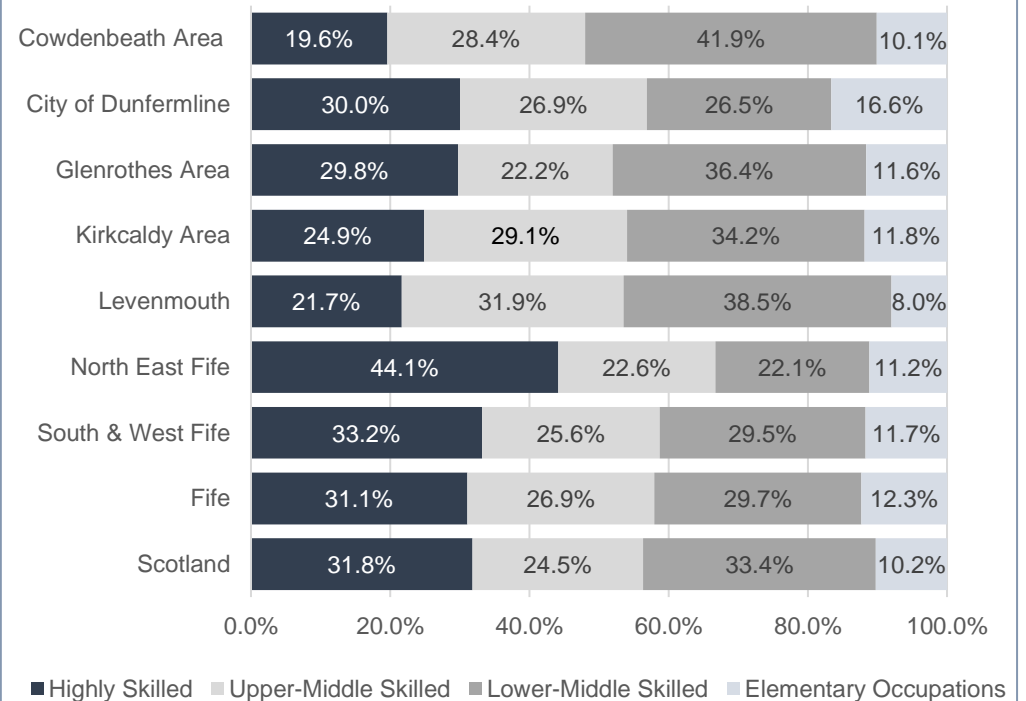
North East Fife has the highest rate of employment of the Fife area committee areas in high skilled jobs (44.1%).

Source: ONS Annual Population Survey, Jan-Dec 2019, 20 & 21.

Note: High Skills: managers, directors, senior officials & professional occupations; Medium-High Skills: associate professional & technical & skilled trade occupations; Medium-Low Skills: admin, secretarial, caring, leisure, sales & customer service occupations & process, plant & machine operatives; Elementary: elementary trades, admin & service occupations.

These estimates should be viewed with caution due to small sample sizes at the area committee level; three-year averages (2019-21) are therefore given for qualifications by committee area.

Figure 12: Employment by Occupation, 2019-21



Qualifications & Skills of Population

Figure 13: Qualifications: Fife 2018-2021

	2018	2019	2020	2021
% of working age population with NVQ 4+ (HND, degree or higher degree)	44.0%	43.3%	51.3%	51.0%
% of working age population with no formal qualifications	8.2%	7.3%	5.9%	7.0%

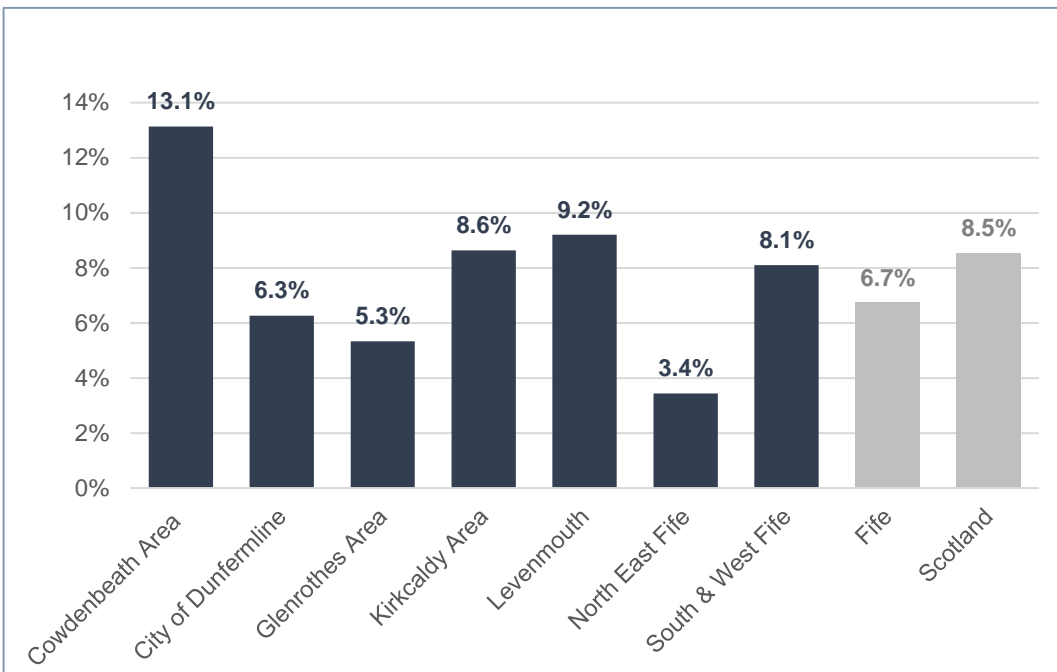
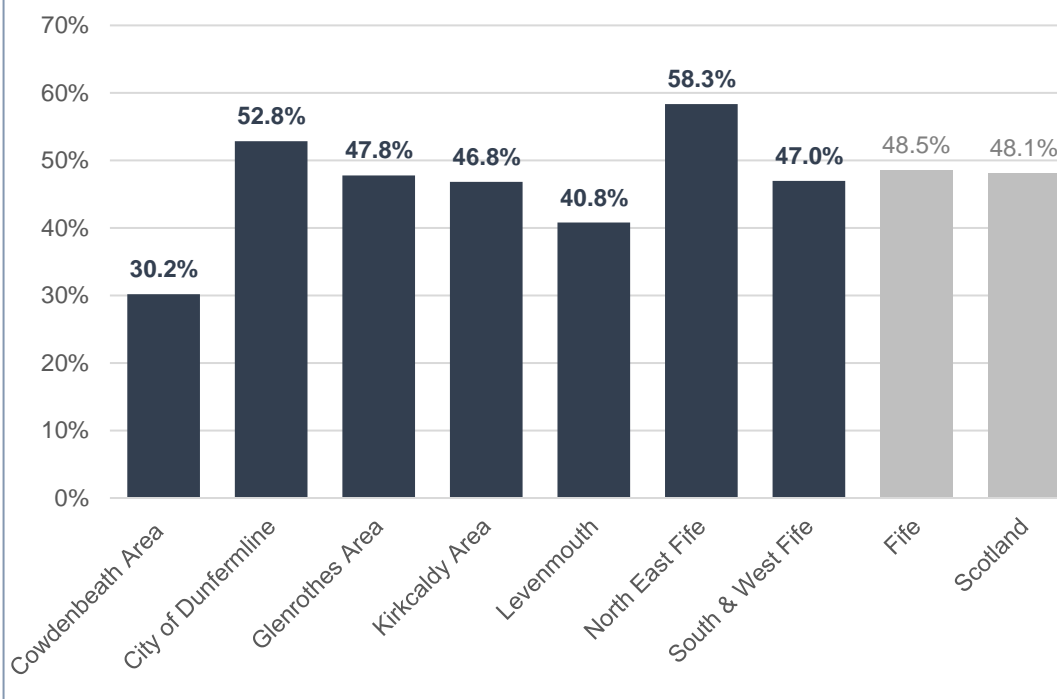


Figure 15: Proportion of 16-64-yr-olds qualified to NVQ 4 or above, 2019-21



2018-2021 Trend in Qualifications:

The qualifications of Fife's working age population showed steady improvement between 2018 and 2020, when the proportion of those aged 16-64 with a NVQ 4 or higher qualification increased from 44% to over 50% and the proportion with no qualifications fell from 8.2% to 5.9% (Figure 13). Between 2020 and 2021 however, the proportions with NVQ 4+ fell and with no qualifications increased.

Qualifications by Committee Area:

The Cowdenbeath Area has a significantly higher proportion of its working age population with no qualifications (13.1%) than Scotland and Fife as a whole (8.5% and 6.7% respectively), and the highest proportion of all Fife's committee areas. The area also has the lowest proportion of people who are qualified to NVQ 4 or above (30.2%) (Figures 14 & 15).

Levenmouth and the Kirkcaldy Area also have higher proportions of their populations with no qualifications than Fife and Scotland overall and lower rates qualified to NVQ 4 or above.

North East Fife has the lowest percentage (3.4%) of its working age population with no qualifications out of all the committee areas in Fife.

North East Fife also has the highest proportion (58.3%) of people qualified to NVQ 4 or above.

Source: ONS Annual Population Survey

Notes: These estimates should be viewed with caution due to small sample sizes at the area committee level; three-year averages (2019-21) are therefore given for qualifications by committee area. NVQ 4 and above qualifications = HND, degree and higher degree level qualifications or equivalent. No qualifications = no formal qualifications held.

School Leaver Destinations and Attainment

Figure 16: School Leaver Destinations and Attainment 2020/21

	Fife	Scotland
Percentage of school leavers achieving a positive initial destination*	93.9%	95.5%
Percentage of school leavers achieving a positive follow-up destination*	89.8%	93.2%
Percentage of school leavers achieving 1+ SCQF Level 5 or better	81.3%	87.7%
Percentage of school leavers achieving 1+ SCQF Level 6 (Higher) or better	58.7%	66.0%

93.9% of Fife's 2020/21 school leavers achieved a positive initial destination*.

Whilst this was higher than the year before, when 91.9% of leavers achieved a positive initial destination, it was lower than the proportion of 2018/19 school leavers who gained a positive initial destination (94.4%).

In addition, the proportion of leavers in a positive destination 9 months after the end of the school year in April 2022 fell to 89.8%, the lowest proportion since 2012/13.

The gaps between the Fife and Scottish initial and follow-up rates have continued to widen.

The percentages of 2020/21 school leavers achieving at least one SCQF Level 5 or 6 are below the figures for Scotland as a whole but are higher than the percentages achieving both qualifications in 2019/20.

Source: Scottish Government, Summary Statistics for Attainment and Initial and Follow-up Leaver Destinations No 4, 2022 Editions.

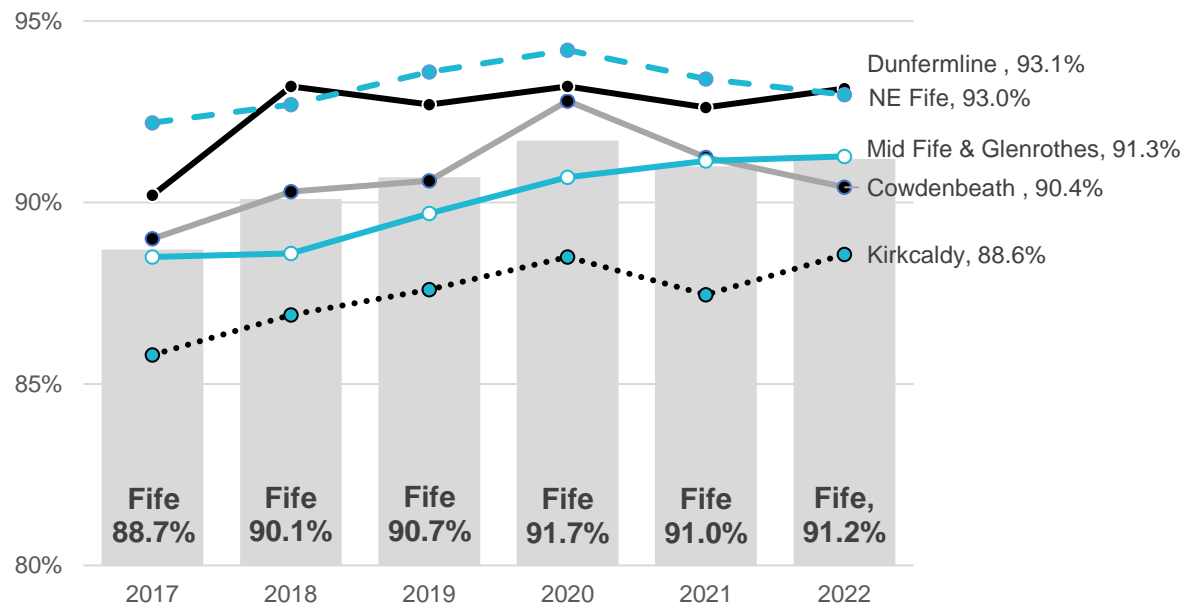
Note: * A young person is deemed to be in a positive destination when they are actively engaged with an organisation for the purpose of learning, training or work (work includes volunteering).

Annual Participation Measure for 16-19 Year Olds

Figure 17: Percentage of 16–19 year olds participating in education, training or employment 2016-2021: Fife and Scotland

Year	Fife					Scotland				
	16-19 year olds	16-year olds	17-year olds	18-year olds	19-year olds	16-19 year olds	16-year olds	17-year olds	18-year olds	19-year olds
2017	88.7%	98.9%	91.7%	86.8%	78.3%	91.1%	98.8%	90.4%	88.9%	83.4%
2018	90.1%	98.7%	93.5%	86.8%	82.3%	91.8%	98.9%	94.6%	89.9%	84.5%
2019	90.7%	99.1%	93.6%	88.2%	82.2%	91.6%	99.0%	94.8%	89.1%	83.9%
2020	91.7%	98.6%	94.5%	89.6%	84.1%	92.1%	99.0%	95.0%	90.4%	84.1%
2021	91.0%	99.0%	92.6%	87.1%	85.0%	92.2%	99.1%	94.3%	89.4%	85.4%
2022	91.2%	99.0%	94.4%	88.7%	82.1%	92.4%	99.3%	95.7%	89.8%	84.2%

Figure 18: Percentage of 16-19 year olds participating in education, training or employment 2017-2022 by Scottish Parliamentary Constituency Areas (SPCAs)



In 2022, Fife saw a slight recovery in the proportion of its 16-19 year olds participating in education, training or employment after the rate fell in 2021. Prior to the pandemic, the rate had been increasing steadily (Figure 17).

Fife's largest increase in participation between 2017 and 2022 was in the 19 year old age group (Figure 17).

The gap between Fife's and Scotland's latest overall participation rate is narrower than in 2017 but wider than in 2020.

All parts of Fife had seen participation increase between 2017 and 2020, and all saw participation fall between 2020 and 2021, apart from Mid Fife & Glenrothes (Figure 18). In 2022, participation increased in the Dunfermline, Kirkcaldy and Mid-Fife & Glenrothes SPCAs, but continued to fall in NE Fife and Cowdenbeath.

Source: Skills Development Scotland, Annual Participation Measure of 16-19 year olds in Scotland, 2022.

Fife Council's Culture of Enterprise Programme

Figure 19: Participation in Fife Council's Culture of Enterprise (CoE) Programme, 2021/22

	Cowdenbeath Area	City of Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
Number of different CoE activities in which schools participated	8	10	9	10	9	11	8	19
Instances of pupil engagement with CoE activities 2021/22*	11,293	30,680	13,679	6,835	12,452	8,990	28,123	112,052
<i>Instances of pupil engagement with CoE activities 2020/21*</i>	<i>3,507</i>	<i>11,360</i>	<i>1,130</i>	<i>873</i>	<i>778</i>	<i>3,309</i>	<i>1,191</i>	22,148

Dunfermline had more instances of pupil engagement with the council's Culture of Enterprise activities than any other committee area followed by South & West Fife.

In all parts of Fife there was a significant increase in the number of pupils participating in 2021/22 compared with 2020/21 due to a continued increase in the delivery of virtual activities and more schools having the capacity to be involved following the lifting of restrictions.

A soft launch of the new Culture of Enterprise (CoE) 'Race to Zero' interactive simulation game based on economy, energy and social management was held with a P7 transition group of pupils at St Columbus RC High School, Dunfermline in June 2022 before being showcased to all Fife high schools the following term.

45 senior phase pupils participated in a CoE Windfarm Project that included 3 days on site to construct a working windfarm. The project was funded by Developing the Young Workforce (DYW) Fife and InterregRICHT as a pilot project.

Source: Fife Council – Economic Development.

Notes: * Instances of pupil engagement = the number of pupils participating multiplied by the number of weeks they were involved in the programme (discounting school holidays).

Earnings

Resident earnings represent the earnings of people who live in the area, but do not necessarily work in the area. Workplace earnings are the average earnings of those who work in the area, but do not necessarily live there.

The Kirkcaldy & Cowdenbeath parliamentary constituency has the highest workplace earnings and Dunfermline & West Fife the highest resident earnings.

The Glenrothes constituency has the lowest resident earnings in Fife, and North East Fife the lowest workplace earnings. North East Fife's workplace earnings are £98.40 lower than its resident earnings.

The proportion of employee jobs with hourly pay below the real living wage fell between 2021 and 2022 to its lowest level – 12.3% - although this rate is still higher than the Scottish rate (9.0%) (Figure 21).

Source: ONS Annual Survey of Hours and Earnings. Areas: UK Parliamentary Constituencies.

Note: Estimates below the Fife level should be viewed with caution due to small sample sizes. Estimates for 2020 and 2021 include furloughed employees and are based on actual payments made to the employee from company payrolls, and the hours on which this pay was calculated, which in the case of furloughed employees are their usual hours. Both the 2020 and 2021 ASHE surveys saw lower response rates than usual. As the data is based on PAYE it does not include the self-employed.

Figure 20: Median Weekly Earnings, April 2022 - UK Parliamentary Constituency Areas, Fife & Scotland

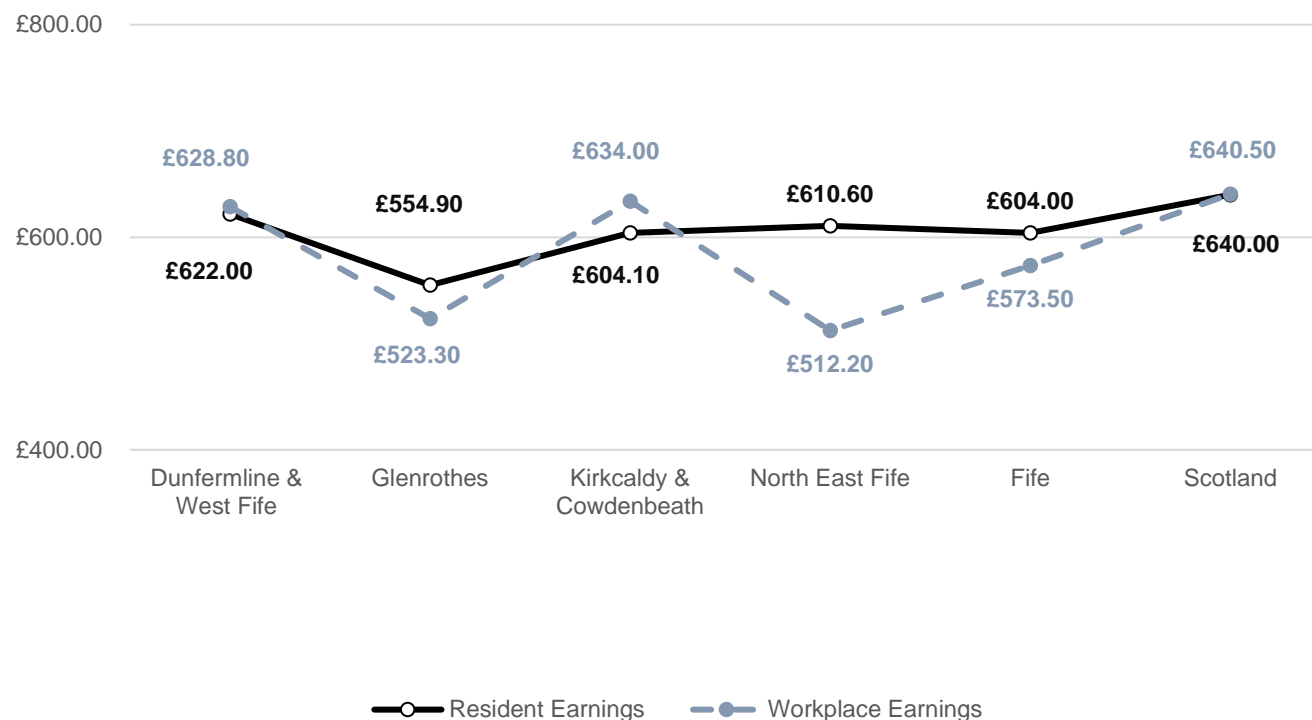


Figure 21: Percentage of employee jobs with hourly pay below Living Wage Foundation Rates

Area/Parliamentary Constituency	Apr-18	Apr-19	Apr-20	Apr-21	Apr-22
Dunfermline & West Fife	21.4%	21.6%	12.1%	19.9%	10.3%
Glenrothes	19.4%	15.9%	14.2%	15.2%	13.3%
Kirkcaldy & Cowdenbeath	19.6%	18.6%	14.5%	13.2%	N/A
North East Fife	22.5%	20.1%	21.4%	18.9%	N/A
Fife	20.6%	18.9%	14.9%	16.8%	12.3%
Scotland	19.4%	16.8%	15.1%	14.5%	9.0%

Fife's Business Base & Key Sectors

Number and Size of Businesses

Figure 22: Number of Enterprises 2022: Scottish Parliamentary Constituency Areas (SPCAs), Fife, Scotland

	Cowdenbeath SPCA	Dunfermline SPCA	Kirkcaldy SPCA	Mid Fife & Glenrothes SPCA	North East Fife SPCA	Fife	Scotland
Number of Enterprises March 2022	1,530	1,905	1,665	1,640	2,410	9,155	173,655
Percentage of Fife Total	16.7%	20.8%	18.2%	17.9%	26.3%	-	-
Change 2020-2022	-400	-115	-240	+10	0	-745	-4,040
Percentage Change 2020-2022	-20.7%	-5.7%	-12.6%	+0.6%	0.0%	-7.5%	-2.3%

Change in Number of Businesses 2020-2022:

Between March 2020 and March 2022, the number of businesses in Fife fell by 745 or -7.5%. This followed a period of sustained growth between 2015 and 2020. The number of businesses fell in all parts of Fife between 2020 and 2021; between 2021 and 2022, Mid Fife & Glenrothes and NE Fife both saw business numbers increase while the other SPCAs saw numbers continue to fall.

Cowdenbeath SPCA saw the largest fall between 2020 and 2022 (400 businesses or -20.7%); Mid-Fife and Glenrothes saw business numbers increase overall (10 more businesses or +0.6%).

The highest decrease in numbers (-740 businesses) was within the micro (0-9 employees) size band. Cowdenbeath and North East Fife both saw a fall in the number of medium-sized businesses (Figure 23).

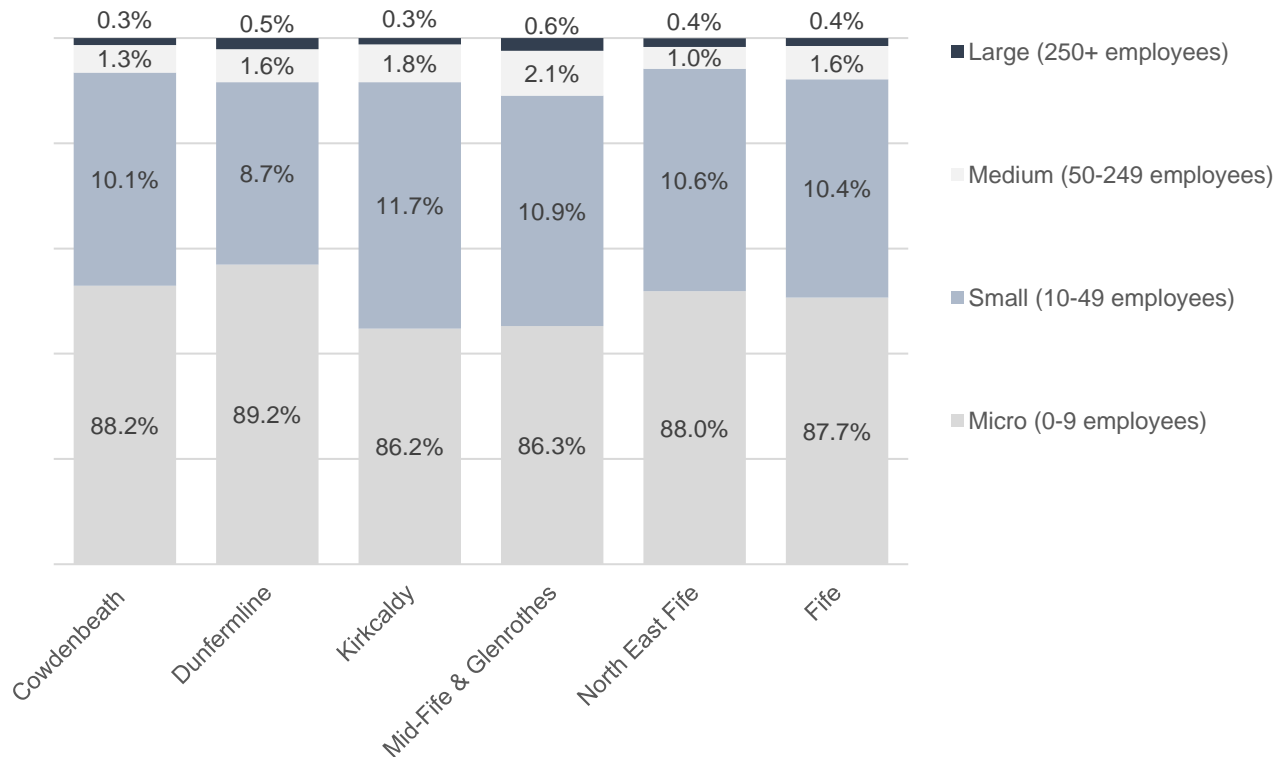
Source: ONS UK Business Counts, 2022.

Note: The number of enterprises registered for VAT and/or PAYE that were live on 12 March 2021. Does not therefore include unregistered enterprises (sole traders and partnerships) who are not VAT and/or PAYE registered. As all numbers are rounded to the nearest zero or 5, all zeros are not necessarily true zeros, numbers below 10 should be viewed with caution and the Fife totals may not equal the sum of the five Fife SPCA figures.

Figure 23: Change in the number of enterprises by Scottish Parliamentary Constituency Area (SPCA) and Size 2020-2022

	Cowdenbeath SPCA		Dunfermline SPCA		Kirkcaldy SPCA		Mid Fife & Glenrothes SPCA		North East Fife SPCA		Fife	
	2022	Change 2020-22	2022	Change 2020-22	2022	Change 2020-21	2022	Change 2020-22	2022	Change 2020-22	2022	Change 2020-22
Micro (0 to 9 employees)	1,350	-410	1,700	-125	1,435	-225	1,420	+20	2,120	0	8,030	-740
Small (10 to 49 employees)	155	+15	165	+5	195	-15	180	-5	255	+5	950	0
Medium (50 to 249 employees)	20	-5	30	0	30	0	35	0	25	-5	145	-5
Large (250+ employees)	5	0	10	+5	5	0	10	0	10	0	35	0

Figure 24: Proportion of businesses by size, Fife, 2022



Businesses by Size:

Kirkcaldy and the Mid-Fife and Glenrothes Scottish Parliamentary Constituency Areas have the highest proportions of small, medium, and large businesses (Figure 24).

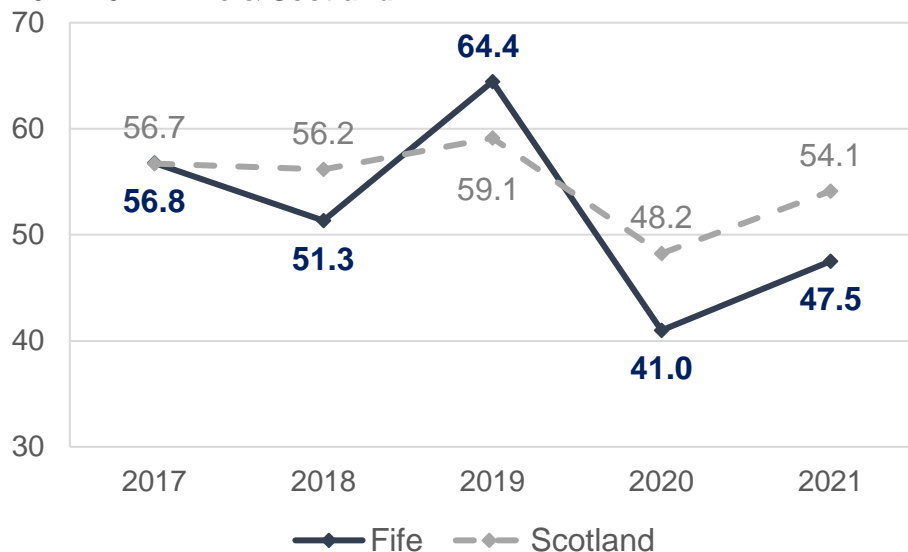
Dunfermline SPCA has the highest proportion of micro businesses (89.2%) followed by Cowdenbeath (88.2%) and North East Fife (88.0%).

Source: UK Business Counts, 2022.

Note: The number of VAT and/or PAYE registered enterprises that were live on 12 March 2022. Does not therefore include unregistered enterprises (sole traders and partnerships) who are not VAT and/or PAYE registered. As all numbers are rounded to the nearest zero or 5, all zeros are not necessarily true zeros, numbers below 10 should be viewed with caution and the Fife totals may not equal the sum of the five Fife SPCA figures.

Business Births

Figure 25: Business start-ups per 10,000 working age adults 2017-2021 - Fife & Scotland



In 2021, both the number of new business start-ups and the business start-up rate in Fife increased after falling the previous year.

A total of 1,100 new businesses started up in 2021, 150 or 15.8% more than in 2020 when 950 business start-ups were recorded – the lowest number since 2012.

In Scotland as a whole, the number of business births increased by 12.2%.

Fife's start-up rate in 2021 was lower than the rate for Scotland as a whole (Figure 23).

Source: ONS Business Demography, UK (2021).

Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered). They should be viewed with caution as they include registered holding companies and duplicate bank accounts.

Business Survival Rates

Figure 26: Survival of New Start Businesses 2021

	Percentage of businesses surviving 1 year (born 2020)	Percentage of businesses surviving 2 years (born 2019)	Percentage of businesses surviving 3 years (born 2018)
Fife	93.2%	73.9%	55.5%
Scotland	94.2%	75.9%	59.0%

For each of the first three years after starting up, Fife's business survival rates were below the Scottish rates. In previous years, Fife's business survival rates have been higher than the national rates.

In 2021, the 3-year survival rate of businesses in Fife (55.5%) was lower than in 2019 (60.3%) and 2020 (58.7%).

Source: ONS Business Demography, UK (2021). Note: These figures do not include unregistered enterprises (sole traders and partnerships who are not VAT and/or PAYE registered).

Distribution of Employment

Figure 27: Number of Jobs in Fife; 2019, 2020 and 2021

	Cowdenbeath Area	City of Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife*
September 2019	8,000	29,000	25,000	22,000	10,000	23,000	17,000	138,000
September 2020	8,000	27,000	25,000	23,000	9,000	22,000	16,000	133,000
September 2021	9,000	31,000	24,000	24,000	10,000	24,000	16,000	143,000
% change 2019-2021	+12.5%	+6.9%	-4.0%	+9.1%	0.0%	+4.3%	-5.9%	+3.6%

Change in Number of Jobs:

The number of jobs in Fife increased in 2021 after falling between 2019 and 2020. Employment in Fife in September 2021 was higher than before the pandemic.

Within Fife, employment increased in all areas between 2020 and 2021 apart from the Glenrothes Area and South & West Fife. The Cowdenbeath Area saw the largest proportionate increase in the number of jobs between 2019 and 2021 followed by the Kirkcaldy Area (Figure 27).

Employment by Sector:

North East Fife has the largest share of Fife's jobs in Education, Accommodation & Food Services and Arts, Entertainment & Recreation (43%, 35% and 36% of Fife's jobs in these sectors respectively) (Figure 28).

64% of all employment in Public Administration & Defence Activities in Fife is located in the Glenrothes Area along with 31% of Fife's Manufacturing jobs.

70% of Fife's jobs in Agriculture, Forestry & Fishing* are located in Levenmouth.

88% of all employment in Financial & Insurance activities in Fife is located in Dunfermline, along with 64% of Fife's jobs in the Information & Communication sector.

Nearly a third (30%) of people in Fife working in the Human Health & Social Work Activities sector are employed in the Kirkcaldy Area.

Source: ONS Business Register & Employment Survey.

Note: * The Fife totals include farm agriculture while the committee area figures exclude farm agriculture. Employment estimates include employees plus the number of working owners who receive a share of the profits but are not paid via PAYE. They do not however include those who are self-employed operating below the VAT threshold with no employees. The level of rounding applied varies by estimate, so zeros may not be true zeros and the data may not add up to the totals shown.

Figure 28: Employment by Sector, Fife 2021

Sector	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
A : Agriculture, forestry and fishing*	15	10	40	25	600	100	75	865
B : Mining and quarrying	0	0	10	20	0	75	20	125
C : Manufacturing	1,000	1,000	4,000	1,500	1,750	1,250	3,000	13,000
D : Electricity, gas, steam and air conditioning	100	0	150	0	0	35	150	400
E : Water supply; sewerage, waste mgmt	50	400	175	100	35	50	175	1,000
F : Construction	900	1,250	1,000	1,750	450	1,250	1,250	8,000
G : Wholesale and retail trade; vehicle repair	1,500	4,500	3,000	5,000	1,500	4,500	2,500	23,000
H : Transportation and storage	600	4,000	500	800	700	500	700	8,000
I : Accommodation and food service activities	400	1,750	1,250	1,500	500	3,500	800	10,000
J : Information and communication	50	2,250	100	450	20	175	700	3,500
K : Financial and insurance activities	30	3,500	100	175	30	75	300	4,000
L : Real estate activities	100	250	350	200	100	300	100	1,500
M : Professional, scientific and technical acts	200	1,750	500	1,000	400	900	1,250	6,000
N : Administrative and support service acts	200	1,750	600	1,250	400	1,000	1,000	6,000
O : Public admin, defence, social security	600	900	7,000	1,000	175	500	1,000	11,000
P : Education	1,250	2,250	1,500	1,750	900	6,000	1,000	14,000
Q : Human health and social work activities	1,250	4,000	3,000	6,000	2,000	2,500	900	20,000
R : Arts, entertainment and recreation	300	500	350	500	225	1,250	350	3,500
S : Other service activities	200	600	600	450	200	800	350	3,000
Total Employment*	9,000	31,000	24,000	24,000	10,000	24,000	16,000	137,000

Source: ONS Business Register & Employment Survey

Note: * excludes farm agriculture. Employment estimates include employees plus the number of working owners who receive a share of the profits but are not paid via PAYE. They do not however include those who are self-employed operating below the VAT threshold with no employees. The level of rounding applied varies by estimate, so zeros may not be true zeros and the data may not add up to the totals shown.

Support to Businesses in Fife

Figure 29: Financial Support Given to Businesses in Fife, 2021/22

	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
Number of businesses supported	9	19	13	20	7	15	8	91
Value of financial support*	£9,140	£32,449	£31,747	£34,505	£4,276	£36,963	£4,806	£153,886
Jobs created as a result of financial support	7	19.5	16	22	2	42	4	112.5

Source: Fife Council Economic Development.

Note: * In addition to this support, Fife Council and Business Gateway Fife paid out over £34 million in grants to Fife's businesses from the Scottish Government's Coronavirus Business Support Funds.

Figure 30: Number of Business Start-Ups supported by Business Gateway Fife, 2021/22

	Cowdenbeath Area	Dunfermline	Glenrothes Area	Kirkcaldy Area	Levenmouth	North East Fife	South & West Fife	Fife
No. of businesses receiving Expert Help	10	16	19	15	5	15	17	97
No. of businesses accessing business growth services	96	170	162	178	76	274	145	1,101*
No. of Business Gateway-supported start-ups	80	102	80	125	51	93	72	603
No. of jobs created from Business Gateway	101	122	100	159	71	133	91	777
Turnover generated	£2,180,500	£2,935,000	£2,484,500	£3,693,300	£1,440,200	£2,522,900	£2,105,000	£17,361,400

Source: Business Gateway Fife.

Note: * total excludes 83 businesses with an invalid or non-Fife postcode

Support to Businesses:

£153,886 of financial support was given to 91 Fife businesses by Fife Council in 2021/22, support which helped create 112.5 jobs (Figure 29). These figures include repayable grants provided through the Fife Council funded Fife Investment Fund as well as non-repayable trade development and workforce upskilling grants funded through the EU funded SME Competitiveness Fund (current funding for the SME Competitiveness Fund ends in March 2023). Fife Council and Business Gateway Fife also **approved over 3,000 applications to, and paid out over £34 million in grants from**, the Scottish Government's Coronavirus Business Support Funds during 2021/22.

Business Gateway Fife (BGF) supported **603 new business start-ups in 2021/22**, 85 more than in the previous year and the highest number across all Scottish local authority areas. This support is expected to help create 777 jobs, 102 more than in 2020/21 (Figure 30). In addition, BGF supported 1,219 existing businesses to grow. BGF has returned to full pre-Covid delivery of front-facing services; workshops and webinars continue to be delivered online.

A new **£1.2m Net Zero Transition Fund** is providing grants of up to £3k to SMEs to support measures which will help them progress towards net carbon emission with funding from the Scottish Government Local Authority COVID Economic Recovery (LACER) fund.

The **Trade Development Programme** supported 36 businesses to attend and exhibit at 7 trade shows. **33 businesses were supported at 9 International Trade Pathway Webinars**. The events were part of a programme of workshops and training designed to support Fife businesses to access new markets being delivered by Fife Council in partnership with Business Gateway Fife, Fife Chamber of Commerce and Scottish Development International.

The **Supplier Development Programme** helped 663 Fife businesses improve their tendering skills. 1,007 Fife companies are now registered with the programme (84 more than the previous year) which offers expert training, support and information to help businesses win public sector contracts. In April, 39 Fife businesses attended a Meet-the-Contractor event to learn about supply chain opportunities arising from the **Halbeath Learning Campus and Westfield Energy Plant** and 126 businesses attended a **Meet-the-Buyer event in November**. Over 30 events took place during the 13th **Fife Business Week** in November 2022 attracting 700 registrations from businesses.

Phase 2 of improvements to the **InvestFife website** are complete and work is underway on Phase 3 development to improve the customer journey.

Fife Council provides **383 business units in 45 locations throughout Fife**. Occupancy is currently at 92%; an occupancy of over 90% was maintained throughout and post Covid. New units are being developed in Levenmouth, Fife Interchange North, Kirkcaldy and Cowdenbeath and investment is also scheduled for the Council's existing portfolio of business units throughout Fife.

The Council's use of **employment land and business premises** to support business growth included:

- The disposal of around 2 acres to Donaldson Timber Engineering Ltd at Levenmouth Business Park, Buckhaven to allow for future expansion;
- Disposal of circa 11 acres to Inchdairnie Distillery Ltd and 8 acres to Wemyss Vintage Malts Ltd at Osprey Road, Glenrothes for maturation warehousing;
- Disposal of around 0.6 acres of land at Cartmore Industrial Estate in Lochgelly to Purvis Group Ltd;
- The lease of circa 4,200 sq.ft of office accommodation at Iona House, John Smith Business Park, Kirkcaldy to Copart Limited; and,
- Commencement of construction of 7 new-build industrial units extending to 741 sq.m of space at Levenmouth Business Park in Buckhaven, supported by a funding contribution from the Levenmouth Reconnected Programme to maximise economic benefits from the proposed rail link.

Remediation of Vacant & Derelict Land

Figure 31: Extent of Vacant & Derelict Land in Fife 2021

Area Committee	Total Amount of Vacant & Derelict Land (ha)	Proportion of Fife's total Vacant & Derelict Land
Cowdenbeath	48.6	6.8%
Dunfermline	12.6	1.8%
Glenrothes	126.1	17.5%
Kirkcaldy	41.7	5.8%
Levenmouth	68.3	9.5%
North East Fife	68.8	9.6%
South and West Fife	352.7	49.1%
Total Fife	718.8	100.0%

Source: Fife Council Vacant & Derelict Land Audit 2021 (published June 2022)

In 2021, there were 212 vacant & derelict land sites across Fife amounting to 719 hectares (Figure 13). Since 2020, 10 sites representing 11.48 hectares of land have been brought back into use. Derelict land has a broader impact both in terms of total area (596.9 ha) and in the number of individual sites (155).

South & West Fife contains the largest proportion of vacant & derelict land (49% of Fife's total) and the Dunfermline Area the lowest. Six sites each covering more than 20 hectares are located in South & West Fife.

Since 2015/16, Fife Council has been one of five local authorities to receive funding from the Scottish Government's Vacant & Derelict Land Fund; in 2021/22, Fife was awarded £1.451 million from the fund.

Figure 32 below details a selection of current, proposed and completed projects supported by the Vacant & Derelict Land Fund.

Figure 32: Projects in Fife supported by the Vacant and Derelict Land Fund (VDLF)

Area Committee	Project
Cowdenbeath	<ul style="list-style-type: none"> • Ground stabilisation in support of Industrial estate regeneration at The Avenue, Lochgelly to support and unlock Fife i3 investment*. • Demolitions, ground remediation and stabilisation in advance of proposed mixed-use affordable housing and commercial developments in town centre sites in Cowdenbeath and Lochgelly (in partnership with Kingdom Housing and Ore Valley Housing Associations) to support and unlock Fife i3 investment*.
Glenrothes	<ul style="list-style-type: none"> • Industrial estate regeneration on a site at Queensway Industrial Estate, Glenrothes which is now complete with all new units let. VDLF investment complemented by Fife i3 investment*.
Kirkcaldy	<ul style="list-style-type: none"> • The proposed acquisition and remediation of a former Waste Transfer Site in Kirkcaldy.
Levenmouth	<ul style="list-style-type: none"> • Making the former Flax Mill at Silverburn Country Park, Levenmouth, wind and watertight in advance of redevelopment works. • Site remediation and preparation works for the oil and gas decommissioning facility at Energy Park Fife now being operated by Cesscon Decom Ltd. • Industrial estate regeneration at Muiredge and Mountfleurie. • Ground investigations and remediation projects in support of the SEPA-led 'Leven Programme' one of which won a national (UK-wide) Brownfield Award for Best Preparatory Work in October 2022.
North East Fife	<ul style="list-style-type: none"> • Ground remediation/preparation works to the east of the Eden Campus in Guardbridge for the installation of a solar photovoltaic array which was officially opened in May 2022. • Demolitions, ground investigations and preparation in advance of a mixed-use affordable housing and commercial development at the Bonnygate/Inner Court in Cupar in partnership with Kingdom Housing Association. • Ground de-contamination and preparation work at the site of the former Abertay Steelworks in Tayport. Ownership of the site was taken over by the local Community Trust and now hosts a new-build Community Hub, called the Larick Centre.
South and West Fife	<ul style="list-style-type: none"> • Industrial estate regeneration at Hillend in Dalgety Bay to complement Fife i3 investment*.
All Fife	<ul style="list-style-type: none"> • Support for the implementation of the Climate Fife Plan and its associated Sustainable Energy Action Plan (SECAP) including part-funding an ongoing Community Renewables Feasibility Study led by the Fife Community Climate Action Network focussed on a range of vacant and derelict sites which could host solar photovoltaic arrays on sites across Fife.

Source: Fife Council

Note: * Investment from the Fife Industrial Innovation Investment (i3) Programme funded by the Edinburgh & South-East Scotland City Region Deal – see Figure 33 and section below.

Strategic Investment

Figure 33: Fife Industrial Innovation Investment (i3) Programme Investment Status

Area Committee	Sites	Status at November 2022	Tranche 2 (2022-25) Sites ¹	Expected Completion
Cowdenbeath	The Avenue, Lochgelly	Site Servicing completed	Enterprise Hub, Cowdenbeath	2024/25
Dunfermline	Fife Interchange, Dunfermline (Site Servicing)	Statutory Consents obtained. Site Servicing completed during 2021/22.	Fife Interchange, Dunfermline (new units)	2024/25
Glenrothes	Queensway Industrial Estate, Glenrothes	All new business units fully let.	Queensway Industrial Estate (refurbishment)	2024/25
Kirkcaldy	Dunnikier Business Park, Kirkcaldy	Completion of 7 new business units; 6 of the 7 units completed in September are let.	John Smith Business Park (new units) ²	2025/26
Levenmouth	Levenmouth Business Park	Utility work being carried out.	Levenmouth Business Park (new units) ²	2026/27
South & West Fife	Hillend and Donibristle Industrial Estates, Dalgety Bay	Site Acquisition completed. (Site R). 8 new business units handed over to FC in November 2022. Fully Let.	Site W New Build Site B: Site Acquisition & Servicing Site R: Site Servicing	2022/23 2024/25 2024/25
North East Fife (Tay Cities Region Deal)	Eden Campus, Guardbridge, University of St Andrews	Statutory consents process underway for first buildings. Dry Lab opening in January 2023.	Enterprise Hub	2024/25

Notes:

1. There is a third tranche of activity for this investment programme from 2025/2028; these projects are not included as they are subject to approval for the Full Business Case in 2024/25.
2. These projects are conditional on the approval of the Business Case for Tranche 3 of the Programme.

Strategic Investment:

The **Fife Industrial Innovation Investment Programme (Fi3P)** is a £50 million ten-year programme delivered by Fife Council with funding support from the Edinburgh and South-East Scotland City Region Deal. The programme is delivering new industrial, office and business space and serviced employment sites within existing business clusters in Mid and South Fife adjacent to growth corridors (M90 and A92) (Figure 33). The Fi3P started in April 2019; Tranche 1 (Years 1-3) was completed in March 2022 and Tranche 2 started in April 2022.

The **University of St Andrews' Eden Campus** in Guardbridge is being developed as part of the Tay Cities Region Deal.

In January 2023, the UK and Scottish Governments announced that the **Firth of Forth would host one of Scotland's first Green Freeports**. The successful bid by a public-private consortium led by the Forth Ports Group and including Fife, Falkirk and Edinburgh City Councils includes the creation of an internationally-renowned port and shipbuilding, manufacturing and logistics cluster at Rosyth.

The **Arrol Gibb Innovation Campus** was officially launched in April 2022. A collaboration between Babcock International, the Universities of Edinburgh and Strathclyde, Fife College, Fife Council, Scottish Enterprise and Skills Development Scotland, the Campus at Babcock International's Rosyth facility will see the development of leading expertise in five core capabilities on one site. The first facility to open for business in the Campus was the new £4.6m Fastblade testing facility for tidal turbine blades developed by Babcock International and the University of Edinburgh as part of the Edinburgh and SE Scotland City Region Deal which was officially opened in May 2022.

The Levenmouth Reconnected Programme has approved funding for Levenmouth Business Park (£714k), Silverburn Park Flax Mill (£500k), the Community Trade Hub's Positive Futures Project (£200k) and the CLEAR Buckhaven and Methil's Buckhaven Green Network Enhancement Initiative (£180k).

Fife Council has an allocation of £13.4m from the **UK Shared Prosperity Fund** for expenditure in 2022/23, 2023/24 and 2024/25. The Investment Plan for spending Fife's allocation for 2022/23 (circa £2m) has been approved by the UK Government and the Council has entered into a Memorandum of Understanding for the 3 years to March 2025. Grants for years 2 and 3 will be determined based on the delivery of the Investment Plan and its outputs.

In January 2023 it was announced that one of the five bids submitted to the **UK Levelling Up Capital Fund** had been successful. The Glenrothes UK Parliamentary Constituency bid was awarded £19.4m for the regeneration of Riverside Park in Glenrothes (£4.98m) and support for the Levenmouth active travel network including delivery of Phase 1 of the River Leven riverside path network (£14.43m).

Town Centres

Figure 34: Percentage of vacant town centre units 2019-2022

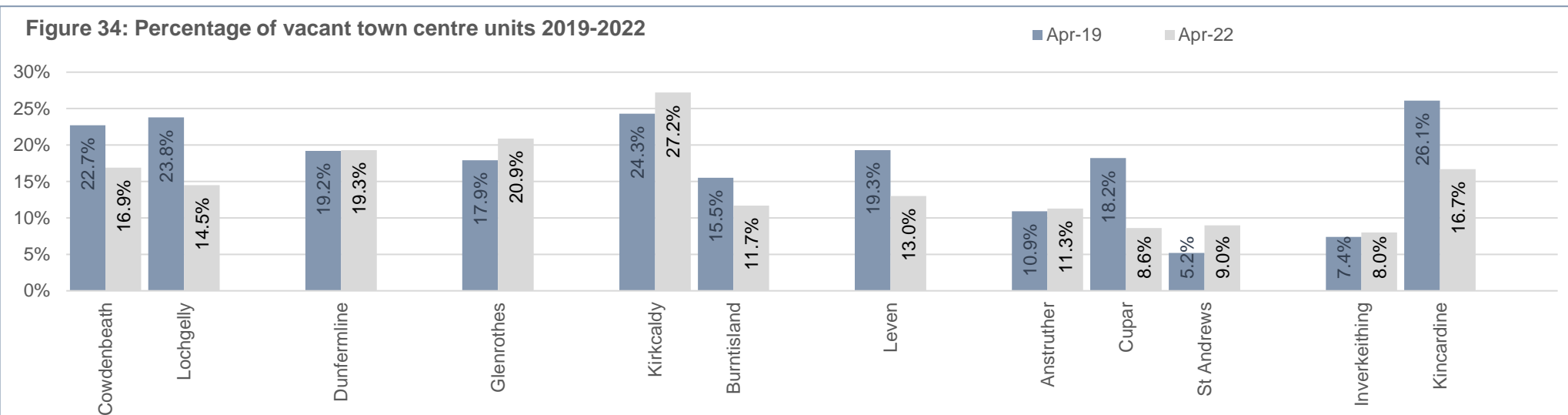


Figure 35: Town Centre Vacancy rates, April 2022 (provisional)

Area Committee	Town Centre	% of Vacant Units	% of Vacant Floor Space
Cowdenbeath Area	Cowdenbeath	16.9%	15.0%
	Lochgelly	14.5%	17.7%
Dunfermline Area	Dunfermline	19.3%	28.8%
Glenrothes Area	Glenrothes	20.9%	24.5%
Kirkcaldy Area	Kirkcaldy	27.2%	31.1%
	Burntisland	11.7%	12.6%
Levenmouth	Leven	13.0%	13.5%
North East Fife	Anstruther	11.3%	13.6%
	Cupar	8.6%	9.8%
	St Andrews	9.0%	8.0%
South & West Fife Area	Inverkeithing	8.0%	7.6%
	Kincardine	16.7%	36.4%

St Andrews, Cupar and Inverkeithing have the lowest vacancy rates of Fife's main town centres (Figure 35).

The highest vacancy rates are found in Kirkcaldy and Kincardine.

Whilst Dunfermline, Glenrothes, Kirkcaldy, Anstruther, St Andrews and Inverkeithing saw the proportion of vacant units rise between 2019 and 2022 (Figure 34), Cowdenbeath, Lochgelly, Burntisland, Leven and Cupar all saw vacancy rates fall.

Source: Experian GOAD Data (Fife Council).

Town Centre Activity:

- Current delivery of the **Town Centre Capital Programme** funded by the Scottish Government's Place-Based Investment Programme includes work at Glenrothes Bus Station and the Kirkcaldy Waterfront.
- Fife's £2.75m allocation for 2022/23 from **Place-Based Investment Programme** will support eight projects:
 - St Margaret's House in Dunfermline (Phase 1)
 - a Leven place-making project between the new railway station and existing bus station
 - phase 2 of the refurbishment of 9 Esplanade by the Kings Theatre Trust
 - major public realm and streetscaping works in Kincardine
 - Dunfermline Athletic Football Club Rosyth Community Facilities
 - Energy Efficient Enterprise Estate at Lochgelly Business Park
 - a Fife-wide Building Improvement Grant Scheme offering grants for shopfront improvements, building repairs and upper floor conversions.

Difficulties continue to be experienced in the delivery of projects at present, however, due to global issues around availability of materials and rapidly increasing costs.

- The Town Centre Development Unit is leading a pilot **cross-service approach to increase the provision of housing in Fife's town centres housing** during 2022/23 and 2023/24.
- A new **Town Centre Business Energy Efficiency and Digital Grant Fund** has been launched. Financed by the Local Authority COVID Economic Recovery (LACER) Fund the fund provides grants of up to £5,000 to SMEs. This initiative is delivered in partnership with Climate Action Fife Partnership, who help to market the grants to small town centre businesses and facilitate independent energy efficiency audits where needed.
- A funding package has been agreed to facilitate the demolition and clearance of the former **Postings Shopping Centre** in Kirkcaldy.
- The **Scotland Loves Local Gift Card (Fife)** is continuing for a further year.
- The second phase of public realm improvements on **Kirkcaldy waterfront** started on site in July 2022, including a project to reinvigorate the community greenspace at Volunteers Green.
- Work on the **Kirkcaldy gap site assisted living housing development and adaptations hub** continues to progress.
- A Phase 1 of works are underway at **St Margaret's House Dunfermline** to start the process of securing the long-term future of the building
- Work is ongoing on the **Inverkeithing built heritage programme** with the contract to restore and refurbish the Grade A listed Town House now on site.

Tourism

Figure 37: Volume and Value of Tourism, Jan-Dec 2021

STEAM* Indicators	St Andrews	Dunfermline Area	Kirkcaldy and Mid Fife	NE Fife (exc. St Andrews)	Fife
Visitor numbers	377,340	528,260	467,480	373,900	1.75m
% change in visitor numbers 2020-2021	+44.4%	+75.1%	+45.6%	+48.2%	+53.5%
% change in visitor numbers 2019-2021	-44.6%	-35.3%	-36.4%	-33.7%	-37.5%
Economic impact (direct, indirect & induced)	£78.52m	£67.36m	£66.71m	£65.24m	£227.83m
% change in economic impact 2020-2021	+95.1%	+111.6%	+91.6%	+74.0%	+92.4%
% change in economic impact 2019-2021	-44.6%	-35.3%	-36.4%	-33.7%	-37.5%
Number of Full Time Equivalent (FTE) jobs supported by tourist expenditure	1,042	1,017	992	1,292	4,343
% change in number of FTE jobs 2020-2021	+45.1%	+58.7%	+52.4%	+20.6%	+41.0%
% change in number of FTE jobs 2019-2021	-23.4%	-27.5%	-25.6%	-7.1%	-20.8%

Source: Fife STEAM Reports for 2010-2021 - FINAL, Global Tourism Solutions (UK) Ltd.

*STEAM is a tourism economic modelling tool owned by Global Tourism Solutions (GTS) UK Ltd and is used by most Tourism Destination areas in the UK.

Notes: The areas relate to Fife's Local Tourist Associations (LTAs) as follows: St Andrews=St Andrews LTA; NE Fife=Cupar & North Fife and East Neuk LTAs; Kirkcaldy & Mid Fife=Levenmouth and Heartlands of Fife LTAs; Dunfermline Area=Dunfermline & West Fife LTA.

Figures are not available at a lower level than these four areas. Economic impact figures are indexed to 2021 prices.

Figure 38: Volume and Value of Tourism, Jan-Jun 2022

STEAM* Indicators	Fife
Visitor numbers	1.139m
% change in visitor numbers 2021-2022	+137,6%
% change in visitor numbers 2019-2022	-9.8%
Economic impact (direct, indirect & induced)	£167.39m
% change in economic impact 2021-2022	+170.2%
% change in economic impact 2019-2022	+23.4%
Number of jobs supported by tourist expenditure (FTEs)	4,663
% change in number of FTE jobs 2021-2022	+73.1%
% change in number of FTE jobs 2019-2022	+3.1%

Source: Fife Interim Draft STEAM Report for Jan-June 2022, Global Tourism Solutions (UK) Ltd.

*STEAM is a tourism economic modelling tool owned by Global Tourism Solutions (GTS) UK Ltd and is used by most Tourism Destination areas in the UK.

Notes: Figures are not available below the Fife level. Economic impact figures are in historic prices. These figures are subject to change in the final 12-month trend reports. The 2022 data cannot be directly compared with previous years due to the inclusion of Airbnb occupancy data. Work is also ongoing to improve the accuracy of day visitor figures. FTE=Full Time Equivalent

Volume and Value of Tourism:

- In 2021, there was significant improvement in the volume and value of tourism to Fife compared to 2020, though figures were still well below the pre-pandemic levels:
 - 1,747 million people visited Fife in 2021, 53.7% more than in 2020, but still 37.5% fewer than in 2019.
 - The economic impact of tourism in 2021 was up by 95.1% on 2020, but still 22.2% less than in 2019.
 - The estimated FTE jobs supported by tourism in Fife in 2021 was up by 41.0% on 2020, but still 20.9% lower than in 2019.
- The Dunfermline Area saw the greatest rate of recovery in 2021.
- Initial figures for the first 6 months of 2022 suggest that for Fife as a whole: visitor numbers were only 10% below 2019, pre-pandemic numbers; the industry supported a higher number of FTE jobs; and the economic impact of visitor spend had increased compared with the same period in 2019.

Fife Tourism Activity:

- The [Fife Tourism Partnership website](#) has been relaunched, providing information and support for tourism businesses.
- The **150th Open Golf Championship** at the Old Course, St Andrews in July 2022 attracted a record audience of 290,000 visitors and showcased Fife to a global audience.
- Over 90 people attended the in-person **Fife Tourism Conference** in March 2022. Held at the Dean Park Hotel, the event's themes were digital skills, inclusive, sustainable tourism and retaining talent.
- The new **Welcome to Fife QR code** was launched in June 2022. Giving visitors quick access to tourism information via their mobile phones, the QR code is on display at bus stations, public toilets, parks and other public space and a toolkit has been developed to encourage businesses to promote the code.
- In 2022 many major tourism events took place for the first time since 2019. Fife Council's support for events through the **Strategic Events Fund** has returned to focus on in-person events with an emphasis on sustainability and attracting visitors from outwith Fife. In 2022, £41,570 was awarded through the fund to support 7 events.
- A new fund to support local event organisers was launched. Funded by the UK Government's Shared Prosperity Fund, the **Fife Events Development Fund** provides grants of between £200 and £10,000 to new and existing events taking place between November 2022 and March 2023. Events taking place within town centres were prioritised and in 2022 £49,986 was awarded to local event organisers to support 40 separate events.
- A **sustainable tourism action plan** has been developed and a working group to take it forward will be formed in early 2023.

Fife Tourism Activity (continued):

- **Consumer marketing campaigns** included partnership working with the Herald, Scotsman and Times and an autumn campaign carried out with VisitScotland targeting the retiree and family markets.
- An insights project is underway looking at the **profiling of Fife's potential visitor market**.
- Work is being carried out with VisitScotland to identify and work with businesses who could benefit from the **travel trade market**.
- £35k funding was secured from VisitScotland's Rural Tourism Infrastructure Fund (RTIF) to produce a **Strategic Tourism Infrastructure Development Plan** for Fife. The Plan will be used to inform future applications to the RTIF to continue the **Fife Outdoor Tourism Infrastructure Programme** a partnership project between Fife Council and the Fife Coast and Countryside Trust to provide a network of parking, toilets, interpretation and EV/EB charging points in key visitor 'hotspots' to improve the management of visitors and encourage sustainable tourism practices.
- The **Fife Coast and Countryside Trust** has introduced trial parking charges for overnight motorhomes at Kingsbarns and Elie Ruby Bay beaches. The money raised will be ringfenced to facilitate safe parking, extend the opening hours of public toilets and create a network of chemical toilet disposal points. A new motorhome leaflet has also been produced by FCCT to give guidance to those visiting Fife with a motorhome.
- **World Host Training courses** are being delivered to businesses in partnership with Fife College.
- A multi-agency **hospitality and careers day** is taking place in January 2023, with six schools taking part.
- In April 2022, Fife Council agreed to implement a **licensing scheme for short-term lets** through Housing Services supported by Protective and Legal Services. The deadline by which hosts need to get a licence has now been delayed by six months from 31st March to the 30th September 2023.

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Fife Council believes that the information contained within this publication was accurate as at 13 December 2022. The Council is acting as a distributor (not publisher) of content supplied by third parties and does not guarantee the reliability of the data and is not liable for any party's reliance on the information contained.

7 February 2023

Agenda Item No. 10

Common Good and Settlement Trust Funds Annual Report 2021-2022

Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

Wards Affected: 9, 10, 11, and 12

Purpose

The purpose of this report is to advise members of the current status of the Common Good Funds in the area and relevant fund activities over the financial year 2021-22.

Recommendations

Members are asked to:

- (1) note the information contained in the relevant appendices for the various Common Good funds;
- (2) offer comments as appropriate on the information provided; and
- (3) continue to support the disbursement of Trusts funds to suitable projects which also include the amalgamation of individual trusts and where appropriate the dissolution of individual trusts including transferring the funds to suitable 3rd party organisation who are providing similar support to local priorities

Resource Implications

The additional work to produce these reports has been resourced from within Finance & Corporate Services Directorate.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

An EqIA has not been completed and is not necessary as the report does not propose a change or revision to existing policies and practices.

Consultation

Consultation has taken place with Assets, Transportation and Environment Services and Fife Cultural Trust.

1.0 Background

- 1.1 Annual reporting is one of a suite of measures designed to ensure that Fife's Common Good and Trust funds are managed and reported in a way that reflects best value for the organisation.
- 1.2 Historically, the Common Good Fund has comprised both capital and revenue balances. The capital balance consists of fixed assets which are heritable property and investments. The revenue balance comprises current assets held in the Council's accounts on behalf of the relevant fund.
- 1.3 Settlement Trusts comprise several individual trusts and bequests specific to a defined geography which were brought together in 2014 following consultation with Community Councils and the charities regulator OSCR and/or Lord Advocate. A list of Settlement Trust and a statement of fund balances is contained in Appendix 2(e)
- 1.4 Non-Settlement Trusts cover more than one geography or were designated for a specific purpose. A list of Trusts and a statement of fund balances is contained in Appendix 2(f)

2.0 Common Good Fund - Key Elements

2.1 Revenue Account

2.1.1 Income

The cash income received during the financial year is mainly from rents, interest on investments and external interest. Income from net gain on revaluation is a result of the revaluation of the funds investments at the year end.

2.1.2 Expenditure

In line with the Council's agreed policy, the first call on the Common Good Fund is maintenance of Common Good property. Disbursements/donations and other expenses are also funded from the Common Good Fund.

The amount spent on property costs and disbursements/donations are detailed within the notes to the accounts for the individual Common Good Funds.

The net effect of the income and expenditure on a Common Good account results in a surplus or deficit for the particular year. This amount is then transferred to balances.

2.2 Projects Supported in 21/22

Common Good

- 2.2.1 Common Good funds dispersed £17,149 funding for projects,

Settlement Trusts

2.2.2 Settlement Trusts dispersed funding of £0 in 21/22

Non Settlement Trusts

2.2.3 Non-Settlement Trusts dispersed £0 of funding.

3.0 Balance Sheet

3.1 Fixed Assets

3.1.1 Heritable Property

Heritable Property comprises land and buildings held on Common Good accounts, in the main this is municipal buildings and recreational land of various kinds.

The attached accounts reflect the assets held on the Common Good Balance sheet as at 31st March, 2022. A complete list of all Common Good assets relative to this Area is also attached at Appendix 1(b).

3.1.2 Investments

In addition to heritable property, each Common Good Fund also has investments. These investments form part of the funds capital balances. Investments are made using the Council's standard investment strategy to maximise income to the fund.

The heritable property and investments represent the capital balances.

3.2 Current Assets

The Advance to Loans Fund comprises monies held in the Council's bank account which receive internal interest from Fife Council.

The advance to loans fund, plus debtors and less creditors, represents the revenue balances.

The revenue account and balance sheet form the financial accounts for the Common Good Fund and this is attached as Appendix 1(a) A-C to this report.

4.0 Moveable Property

4.1 Moveable property held as part of the Common Good comprises everything that is not land or buildings, e.g. Council Chains of Office, furniture, ceremonial robes and so on. Customer Service Improvement and Museums and Libraries can provide a list of this moveable property if required.

5.0 Conclusions

5.1 This report and its appendices are intended to give Members greater information on the relevant Common Good Funds.

List of Appendices

1. Kirkcaldy Area Common Good fund Annual Reports 2021-22 (incorporating as Appendix 1(a)A-C the financial statements 2020-21 and as Appendix 1(b) the schedule of heritable property).

A- Burntisland
B- Kinghorn
C- Kirkcaldy
2. Appendix 2(a-d) Settlement Trust reports
3. Appendix 2(e) – Financial Statement – Settlement Trusts – 2021/22
4. Appendix 2(f) – Financial Statement – Non Settlement Trusts – 2021/22
5. Appendix 2(g) – Settlement Trust Acceptable Uses

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Fife Council Annual Accounts 2021-22

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**BURNTISLAND COMMON GOOD FUND
ANNUAL REPORT 2021-22**

1. Overall Position

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £357,802. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £101,525. The total balances of Burntisland Common Good are £459,327, as shown in Appendix 1(a)-A.

2. Key Issues in Financial Year 2021-22

2.1 Income

Total income for 2021-22 is £22,290 (2020-21 £48,965). This is a decrease on the previous year due to £27,500 from the sale of 215 High Street, Burntisland in 2020-21.

2.2 Expenditure

Total expenditure for 2021-22 is £10,743 (2020-21 £13,881).

3. Management of Assets

3.1 There are currently eight leased sites in Burntisland as detailed in Note 1 to the Accounts in Appendix 1(a)-A.

4. Value of Fund

4.1 The total value of the fund has increased in 2021-22 by £49,707 as shown in Appendix 1(a)-A.

**KINGHORN COMMON GOOD FUND
ANNUAL REPORT 2021-22**

1. Overall Position

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £594,448. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £108,532. The total balances of Kinghorn Common Good are £702,980 as shown in Appendix 1(a)-B.

2. Key Issues in Financial Year 2021-22

2.1 Income

Total income for 2021-22 is £19,120 (2020-21 £16,189).

2.2 Expenditure

Total expenditure for 2021-22 is £14,798 (2020-21 £22,703). This decrease from the previous year is mainly due to a decrease in donations.

3. Management of Assets

3.1 There are three lease agreements in Kinghorn.

4. Value of Fund

4.1 The total value of the fund has increased in 2021-22 by £3,989 as shown in Appendix 1(a)-B.

**KIRKCALDY COMMON GOOD FUND
ANNUAL REPORT 2021-22**

1. Overall Position

The fund comprises capital and revenue balances. The capital balances comprise heritable property and investments totalling £383,669. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £95,165. The total balances of Kirkcaldy Common Good are £478,834 as shown in Appendix 1(a)-C.

2. Key Issues in Financial Year 2021-22

2.1 Income

Total income for 2021-22 is £16,570 (2020-21 £14,501).

2.2 Expenditure

Total expenditure for 2021-22 is £1,648 (2020-21 £25,493). This is a decrease on the previous year due to higher donations in 2020-21.

3. Management of Assets

3.1 There are currently 3 leased sites in Kirkcaldy area as detailed in Note 1 to the Accounts in Appendix 1(a)-C.

4. Value of Fund

4.1 The total value of the fund has increased in 2021-22 by £15,194 as shown in Appendix 1(a)-C.

**BURNTISLAND SETTLEMENT TRUST FUND
ANNUAL REPORT 2021-22**

1. Overall Position

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £5,258. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £19,142. The total balances of Burntisland Settlement Trust are £24,401 as shown in Appendix 2(e).

2. Key Issues in Financial Year 2021-22

2.1 Income

Total income for 2021-22 is £240 (2020-21 £191).

2.2 Expenditure

Total expenditure for 2021-22 is £0 (2020-21 £49).

3. Management of Assets

3.1 There are no leased sites

4. Value of Fund

5.1 The total value of the fund in 2021-22 has increased by £245 as shown in Appendix 2(e)

**KINGHORN SETTLEMENT TRUST FUND
ANNUAL REPORT 2021-22**

5. Overall Position

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £13,976. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £15,807. The total balances of Kinghorn Settlement Trust are £29,783 as shown in Appendix 2(e).

6. Key Issues in Financial Year 2021-22

2.1 Income

Total income for 2021-22 is £590 (2020-21 £489).

6.2 Expenditure

Total expenditure for 2021-22 is £0 (2020-21 £600).

7. Management of Assets

3.1 There are no leased sites

8. Value of Fund

4.1 The total value of the fund in 2021-22 has increased by £602 as shown in Appendix 2(e)

**KIRKCALDY SETTLEMENT TRUST FUND
ANNUAL REPORT 2021-22**

9. Overall Position

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £111,240. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £104,967. The total balances of Kirkcaldy Settlement Trust are £216,207 as shown in Appendix 2(e).

10. Key Issues in Financial Year 2021-22

2.1 Income

Total income for 2021-22 is £4,667 (2020-21 £3,878).

10.2 Expenditure

Total expenditure for 2021-22 is £2,690 (2020-21 £2,589).

11. Management of Assets

3.1 There are no leased sites

12. Value of Fund

4.1 The total value of the fund in 2021-22 has increased by £2,072 as shown in Appendix 2(e)

**AUCHTERTOOL SETTLEMENT TRUST FUND
ANNUAL REPORT 2021-22**

1. Overall Position

The fund comprises capital and revenue balances. The capital balances comprise investments totalling £967. The revenue balances comprise the Advance to Loans Fund plus debtors less creditors totalling £943. The total balances of Auchtertool Settlement Trust are £1,911 as shown in Appendix 2(e).

2. Key Issues in Financial Year 2021-22

2.1 Income

Total income for 2021-22 is £41 (2020-21 £34).

2.2 Expenditure

Total expenditure for 2021-22 is £0 (2020-21 £0).

3. Management of Assets

3.1 There are no leased sites

4. Value of Fund

4.1 The total value of the fund in 2021-22 has increased by £42 as shown in Appendix 2(e)

Appendix 2(e)

	Income & Expenditure Statement										
	Expenditure			Income			(Surplus)/ Deficit				
	Other		Total	Interest		Total Income	Income Less	Advances to			
	Grants	Expenditure	Expenditure	Revenue Balances	Investment Interest	Total Income	Expenditure	Investments	Debtors	Loans Fund	Total
A75000-DUNFERMLINE	500	0	500	(67)	(1,615)	(1,681)	(1,181)	39,665	356	49,334	89,355
A75001-BALLINGRY	0	0	0	(8)	(232)	(240)	(240)	5,688	51	5,910	11,650
A75002-LOCHGELLY	0	0	0	(16)	(361)	(377)	(377)	8,858	80	12,069	21,007
A75004-LESLIE	0	0	0	(1)	(78)	(78)	(78)	1,907	17	565	2,490
A75005-AUCHTERTOOL	0	0	0	(1)	(39)	(41)	(41)	969	9	934	1,911
A75006-BURNTISLAND	0	0	0	(26)	(214)	(240)	(240)	5,258	47	19,095	24,401
A75007-KINGHORN	0	0	0	(21)	(569)	(590)	(590)	13,976	126	15,681	29,783
A75008-KIRKCALDY	2,690	0	2,690	(138)	(4,528)	(4,667)	(1,976)	111,240	1,000	103,967	216,207
A75009-BUCKHAVEN AND METHIL	100	0	100	(5)	(23)	(27)	73	561	5	255	821
A75010-KENNOWAY	0	0	0	(1)	(23)	(24)	(24)	562	5	728	1,295
A75011-LEVEN	250	0	250	(8)	(206)	(214)	36	5,061	45	5,704	10,810
A75012-ANSTRUTHER & CELLARDYKE	4,750	0	4,750	(84)	(5,298)	(5,382)	(632)	130,141	1,169	65,015	196,325
A75013-AUCHTERMUCHTY	100	0	100	(12)	(275)	(287)	(187)	6,754	61	6,819	13,634
A75014-COLLESSIE	0	0	0	(2)	(49)	(51)	(51)	1,196	11	1,412	2,618
A75015-CRAIL	1,000	0	1,000	(71)	(2,181)	(2,252)	(1,252)	53,576	481	52,737	106,794
A75016-CUPAR	1,325	0	1,325	(36)	(1,644)	(1,681)	(356)	40,396	363	27,089	67,847
A75017-ELIE	0	0	0	(12)	(329)	(341)	(341)	8,089	73	8,994	17,156
A75018-FALKLAND	0	0	0	(2)	(73)	(75)	(75)	1,787	16	1,606	3,409
A75019-FREUCHIE AND AREA	99	0	99	(6)	(113)	(119)	(20)	2,773	25	4,308	7,106
A75020-KILCONQUHAR	0	0	0	(4)	(141)	(145)	(145)	3,457	31	3,240	6,728
A75021-KINGSKETTLE	0	0	0	(2)	(45)	(46)	(46)	1,097	10	1,196	2,303
A75022-LADYBANK	190	0	190	(6)	(197)	(203)	(13)	4,837	43	4,327	9,207
A75023-NEWBURGH	577	0	577	(38)	(2,329)	(2,367)	(1,790)	57,210	514	28,468	86,192
A75024-PITTENWEEM	350	0	350	(16)	(399)	(416)	(66)	9,807	88	11,947	21,842
A75025-ST ANDREWS	1,654	0	1,654	(38)	(4,666)	(4,704)	(3,051)	107,530	966	29,119	137,615
A75026-ST MONANS	919	0	919	(32)	(1,281)	(1,313)	(394)	31,466	283	23,466	55,215
A75027-TAYPORT	100	0	100	(11)	(200)	(210)	(110)	4,901	44	7,718	12,663
A75029-CULROSS	0	0	0	(1)	(148)	(149)	(149)	3,633	33	909	4,575
A75030-KINCARDINE	0	0	0	(21)	(646)	(667)	(667)	15,873	143	15,275	31,290
A75031-LIMEKILNS	200	0	200	(1)	(172)	(173)	27	4,225	38	689	4,952
Settlement Trusts Total	14,804	0	14,804	(686)	(28,072)	(28,759)	(13,955)	682,492	6,133	508,575	1,197,200

Appendix 2(f)

	Total Expenditure		Income Interest		Total Income	Surplus/Deficit Income		Advances to Loans			Total
			Revenue Balances	Investment Interest		Less Expenditure	Investments	Debtors	Fund		
Grants											
A75055-A. A. WILKIE TRUST - CHILDREN	0	0	0	2	2	2	57	1	65	123	
A75057-FL. LAWSONS EXECUTRY	0	0	0	16	16	16	395	4	513	912	
A75060-RAEMORE MORT. K/L	0	0	0	64	64	64	1,569	14	1,455	3,038	
A75063-ADAM SMITH/GOW/BEVERIDGE BEQUEST	0	0	0	196	197	197	4,825	43	5,653	10,521	
A75079-B.F. NISBET'S TRUST & GARDEN	0	0	0	124	125	125	3,056	27	4,171	7,254	
A75080-BELL FUND/GOOD TEMPLARS FUND	0	0	4	6,698	6,702	6,702	164,528	1,478	127,745	293,751	
A75090-FRANCES LAWSON'S BEQUEST	0	0	0	20	20	20	490	4	803	1,297	
A75098-MACINTOSH BEQUEST	0	0	0	20	20	20	502	5	436	943	
A75100-OGILVY DALGLEISH MORTIFICATION	0	0	0	47	47	47	1,161	10	1,017	2,188	
A75108-THOMAS IRELAND'S TRUST	0	0	0	91	91	91	2,241	20	1,795	4,056	
A75109-THOMAS S. GREIG'S BEQUEST	0	0	0	580	580	580	14,252	128	9,591	23,971	
A75110-THOMSON BEQUEST AND LAING LIBRARY	0	0	0	985	985	985	24,189	217	34	24,440	
A75112-WAUGH & WHARRIE BEQUEST	80	80	0	65	65	15	1,600	14	971	2,586	
A75050-ALFRED STEWART TRUST	0	0	1	0	1	1	0	0	472	472	
A75051-MRS ANDERSON'S BEQUEST	0	0	0	0	0	0	0	0	246	246	
A75052-BENARTY PRIMARY SCHOOL	0	0	12	3,739	3,751	3,751	91,838	825	10,441	103,104	
A75053-BOWHILL CEMETERY GDF	0	0	6	146	152	152	3,577	32	4,540	8,150	
A75054-OSWALD FAMILY TRUST	0	0	0	0	0	0	0	0	3	3	
A75056-A. A. WILKIE TRUST - CLOCK	0	0	0	2	2	2	60	1	68	128	
A75058-LESLIE CEMETERY GDF	0	0	4	85	89	89	2,095	19	2,656	4,770	
A75059-MARKINCH CEMETERY	0	0	8	192	200	200	4,722	42	5,978	10,742	
A75061-SIEVEWRIGHT LESLIE GDF	0	0	0	3	3	3	70	1	90	161	
A75062-ABBOTSHALL CHURCH YARD BEQ	0	0	0	4	4	4	87	1	112	200	
A75064-DOBBIE BEQUEST	0	0	0	0	0	0	10	0	11	21	
A75065-DYSART CEMETERY	0	0	5	116	121	121	2,853	26	3,475	6,354	
A75066-KINGHORN BURIAL GDF	0	0	4	91	95	95	2,242	20	2,734	4,996	
A75067-ORRELLS LEGACY	0	0	0	8	8	8	185	2	216	403	
A75068-SILVER BAND	0	0	2	41	42	42	997	9	1,294	2,300	
A75069-SPENCE MEMORIAL	0	0	2	53	55	55	1,306	12	1,631	2,949	
A75070-WAR MEMORIAL	0	0	0	1	1	1	25	0	125	100	
A75071-EAST WEMYSS CEM. GDF	0	0	16	391	408	408	9,611	86	12,127	21,824	
A75072-LETHAM GLEN FUND	0	0	5	122	127	127	2,992	27	3,664	6,683	
A75073-METHILHILL CEMETERY	0	0	7	175	183	183	4,309	39	5,458	9,806	
A75074-MRS BALFOUR LEGACY	0	0	0	7	7	7	164	1	213	379	
A75075-SCOONIE CEMETERY	0	0	8	180	187	187	4,414	40	5,582	10,036	
A75076-SCOONIE CEMETERY FLOWERS	0	0	0	1	1	1	28	0	36	64	
A75077-WEST WEMYSS CEMETERY	0	0	0	7	7	7	163	1	200	364	
A75078-WEST WEMYSS CEMETERY FLOWERS	0	0	0	3	3	3	66	1	81	148	
A75084-CRAIL PUBLIC LIBRARY TRUST	0	0	28	0	28	28	0	0	20,241	20,241	
A75085-CRAIL WAR MEMORIAL	0	0	4	141	145	145	3,458	31	2,853	6,342	
A75087-DUFFUS PARK DISABLED GARDEN APPEAL	93,065	93,065	6	2,399	2,393	90,672	58,926	529	17,382	42,074	
A75088-FLISK PARISH TRUST	0	0	0	9	9	9	218	2	313	533	
A75094-GRAVES DRESSINGS	70,336	70,336	43	12,576	12,533	57,803	304,787	1,834	32,361	274,260	
A75096-J. FERGUSON'S TRUST	5,350	5,350	75	6,820	6,895	1,545	167,527	1,505	56,396	225,428	
A75097-LEUCHARS PARISH TRUST	0	0	6	311	317	317	7,651	69	4,146	11,866	
A75107-TAYPORT WAR MEMORIAL	4,560	4,560	45	5,415	5,460	900	133,020	1,195	34,392	168,608	
A75111-TORRYBURN PUBLIC LIBRARY	0	0	0	2	2	2	43	0	77	120	
A75113-FORM. FCC - OTH. BGS. GDF	0	0	11	258	269	269	6,343	57	7,967	14,367	
A75114-OTHER BURIAL GROUNDS	0	0	0	2	2	2	57	1	74	132	
Non-Settlement Trusts Total	173,391	173,391	206	42,209	42,414	130,977	1,032,708	8,375	292,171	1,333,253	

Appendix 2(g)

These are the charitable purposes recognised in section 7(2) of the Charities and Trustee Investment (Scotland) Act 2005.

- a) The prevention or relief of poverty.
- b) The advancement of education.
- c) The advancement of religion.
- d) The advancement of health.
- e) The saving of lives.
- f) The advancement of citizenship or community development (including rural or urban regeneration).
- g) The advancement of the arts, heritage, culture or science.
- h) The advancement of public participation in sport.
- i) The provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- j) The advancement of human rights, conflict resolution or reconciliation.
- k) The promotion of religious or racial harmony.
- l) The promotion of equality and diversity.
- m) The advancement of environmental protection or improvement.
- n) The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.
- o) The advancement of animal welfare.
- p) Any other purpose that may reasonably be regarded as analogous to any of the preceding purposes.

COMMON GOOD FUNDS - BURNTISLAND COMMON GOOD

Appendix 1(a)-A

Revenue Account Year Ended 31st March 2022

2020/21		2021/22
	Income:	
15,054.50	Rents	14,610.00
29.65	Interest on Revenue Balances	126.34
6,381.28	External Interest	7,554.14
27,500.00	Other Income	0.00
<u>48,965.43</u>	Total Income	<u>22,290.48</u>
	Expenditure:	
121.00	Property Costs	357.42
6,183.00	Donations	6,349.00
3,540.00	Other Expenditure	0.00
4,037.00	Depreciation & Impairment	4,037.00
<u>13,881.00</u>	Total Expenditure	<u>10,743.42</u>
35,084.43	Surplus / (Deficit) for Year	11,547.06
4,037.00	Add Funding from Reval Reserve	4,037.00
<u>39,121.43</u>	Amended Surplus (Deficit) for year	<u>15,584.06</u>

Balance Sheet as at 31st March 2022

	Fixed Assets:	
138,272.00	Heritable Property	172,235.00
185,406.58	Investments	185,566.56
	Current Assets:	
84,304.59	Advance to Loans Fund	99,857.83
1,636.61	Sundry Debtors	1,667.43
	Less Current Liabilities:	
0.00	Creditors	0.00
85,941.20	Net Current Assets	101,525.26
<u>409,619.78</u>	Net Assets	<u>459,326.82</u>
	Financed By:-	
-271,347.78	Useable Reserves	-287,091.82
-138,272.00	Unusable Reserves	-172,235.00
<u>-409,619.78</u>		<u>-459,326.82</u>

Notes to Revenue Account Year to 31st March 2022

1. Analysis of Rental Income:

96 High Street (AV7224)	3,000
Seamill Workshop/Store, Haugh Road (AV6830)	1,900
40 Links Place, Unity Hall (AV7055)	3,950
Sub-Station Site The Links	500
102 High Street	500
106-108 High Street	4,500
Music Hall	250

COMMON GOOD FUNDS - KINGHORN COMMON GOOD

Appendix 1(a)-B

Revenue Account Year Ended 31st March 2022

2020/21		2021/22
	Income:	
625.00	Rents	625.00
56.13	Interest on Revenue Balances	136.82
15,508.12	External Interest	18,358.52
0.00	Other Income	0.00
<u>16,189.25</u>	Total Income	<u>19,120.34</u>
	Expenditure:	
3,942.38	Property Costs	3,614.82
17,116.00	Donations	9,500.00
0.00	Other Expenditure	0.00
1,644.70	Depreciation & Impairment	1,683.15
<u>22,703.08</u>	Total Expenditure	<u>14,797.97</u>
-6,513.83	Surplus / (Deficit) for Year	4,322.37
1,644.70	Add Funding from Reval Reserve	1,683.15
<u>-4,869.13</u>	Amended Surplus (Deficit) for year	<u>6,005.52</u>

Balance Sheet as at 31st March 2022

	Fixed Assets:	
145,878.00	Heritable Property	143,473.00
450,586.68	Investments	450,975.49
	Current Assets:	
98,548.71	Advance to Loans Fund	104,479.34
3,977.40	Sundry Debtors	4,052.29
	Less Current Liabilities:	
0.00	Creditors	0.00
102,526.11	Net Current Assets	108,531.63
<u>698,990.79</u>	Net Assets	<u>702,980.12</u>
	Financed By:-	
-553,112.79	Useable Reserves	-559,507.12
-145,878.00	Unusable Reserves	-143,473.00
<u>-698,990.79</u>		<u>-702,980.12</u>

COMMON GOOD FUNDS - KIRKCALDY SUMMARY COMMON GOOD

Appendix 1(a)-C

Revenue Account Year Ended 31st March 2022

2020/21		2021/22
	Income:	
3,603.00	Rents	3,603.00
43.18	Interest on Revenue Balances	117.02
10,855.13	External Interest	12,850.27
0.00	Other Income	0.00
<u>14,501.31</u>	Total Income	<u>16,570.29</u>
	Expenditure:	
429.24	Property Costs	348.00
25,063.50	Donations	1,300.00
0.00	Other Expenditure	0.00
0.00	Depreciation & Impairment	0.00
<u>25,492.74</u>	Total Expenditure	<u>1,648.00</u>
-10,991.43	Surplus / (Deficit) for Year	14,922.29
0.00	Add Funding from Reval Reserve	0.00
<u>-10,991.43</u>	Amended Surplus (Deficit) for year	<u>14,922.29</u>

Balance Sheet as at 31st March 2022

	Fixed Assets:	
68,003.00	Heritable Property	68,003.00
315,393.70	Investments	315,665.85
	Current Assets:	
77,458.97	Advance to Loans Fund	92,328.84
2,784.03	Sundry Debtors	2,836.45
	Less Current Liabilities:	
0.00	Creditors	0.00
80,243.00	Net Current Assets	95,165.29
<u>463,639.70</u>	Net Assets	<u>478,834.14</u>
	Financed By:-	
-395,636.70	Useable Reserves	-410,831.14
-68,003.00	Unusable Reserves	-68,003.00
<u>-463,639.70</u>		<u>-478,834.14</u>

Burntisland Common Good Asset List as 31/03/22

SRN	Site Name	Address	Town/City	C G Extent
000433	Unity Hall	Links Place	Burntisland	Whole asset
000434	The Young Community Hall	Thistle Street	Burntisland	Whole asset
000729	Burntisland Links	Kinghorn Road	Burntisland	Whole asset
001395	Beacon Leisure Centre	Lammerlaws Road	Burntisland	Corner of Asset
004152	Port Toilets	Links Place	Burntisland	Whole asset
005896	Links Place Car Park	Links Place	Burntisland	Whole asset
006131	Office (Vacant) & Burgh Chambers	Nos. 104-108 High Street	Burntisland	Whole asset
006132	Burntisland Heritage Trust	Nos. 2/4 Kirkgate	Burntisland	Whole asset
030110	Park	Melville Gardens	Burntisland	Whole asset
030179	Shop	96 High Street	Burntisland	Whole asset
100057	Garage Site	Haugh Road	Burntisland	Whole asset
100259	Rossend Point Park	Rossend Terrace	Burntisland	Whole asset
100807	Burntisland War Memorial	Kinghorn Road	Burntisland	Whole asset
100977	Grazing Land	Haugh Road	Burntisland	Whole asset
100978	Seamill Workshop	Haugh Road	Burntisland	Whole asset
100979	Lockups	Kirkcaldy Road	Burntisland	Whole asset
101017	Haugh Road Play Park	Haugh Road	Burntisland	Whole asset
101018	Site	Shepherd Crescent	Burntisland	Whole asset
101070	Promenade	Galahill	Burntisland	Whole asset
101071	Beach	Kinghorn Road	Burntisland	Whole asset
101072	Footpath	Broomhill Ave to Lonsdale Cres	Burntisland	Whole asset
101073	Amenity Land	Craigkennochie Terrace	Burntisland	Whole asset
101098	Burntisland Promenade	Kinghorn Road	Burntisland	Whole asset

7 February 2023

Agenda Item No. 11

PROPERTY TRANSACTIONS

Report by: Alan Paul, Senior Manager – Property Services

Wards Affected: 9, 10, 11 and 12

Purpose

The purpose of this report is to advise Members of action taken using the List of Officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Disposals

2.1.1 315 sqm of additional ground at 130 Overton Mains, Kirkcaldy

Date of Sale: 22 April 2022
Price: £18,800
Purchaser: Andrew Morton

2.1.2 273 sqm of additional ground at 10 Abden Avenue, Kinghorn

Date of Sale: 30 August 2022
Price: £8,610
Purchaser: Kenneth & Elizabeth Wallace

2.1.3 160 sqm. of additional ground at 56 Brodick Road, Kirkcaldy

Date of Sale: 30 November 2022
Price: £13,800
Purchaser: Mark Haig & Mary Dick

2.1.4 Lockup Garage at 68 Viewforth Street, Kirkcaldy

Date of Sale: 14 December 2022
Price: £1,400
Purchaser: Roland Sutherland

2.2 Acquisitions

2.2.1 7 Seafeld View, Kirkcaldy

Date of Acquisition: 16 September 2022
Price: £73,500
Seller: Palvinder Singh Kaliral

2.2.2 1 Lothian Terrace, Kirkcaldy

Date of Acquisition: 23 September 2022
Price: £68,000
Seller: Susan Carey

3.0 Conclusions

- 3.1** These transactions are reported back in accordance with the List of Officers Powers.

List of Appendices

1. N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

Report Contact

Author Name Michael I McArdle
Author's Job Title Lead Professional
Workplace Property Services – Estates
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7 February 2023

Agenda Item No. 12

Kirkcaldy Area Committee Workplan

Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

Wards Affected: 9, 10, 11 & 12

Purpose

This report supports the Committee's consideration of the workplan for future meetings of the Committee.

Recommendation(s)

It is recommended that the Committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the Committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each Area Committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

List of Appendices

1. Kirkcaldy Area Committee forward work plan.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Report Contact

Helena Couperwhite
Committee Services Manager
Telephone: 03451 555555 Ext. No. 441096
Email- helena.couperwhite@fife.gov.uk

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Kirkcaldy Area Committee of 25 April 2023			
Title	Service(s)	Contact(s)	Comments
Area Housing Plan Annual Update	Housing Services	Elaine Campbell	Annual Update - last presented June 21. Confirmed with Elaine Campbell report is likely to be presented to April 2023 meeting.
Pedestrian Zone - High Street, Kirkcaldy	Assets, Transportation and Environment	Keith Johnston, Martin Kingham, Lesley Craig	ETRO approved 22.3.22 for 6 months. Follow up report required.
Experimental School Exclusion Zone - MacIndoe Crescent, Kirkcaldy Progress Update	Assets, Transportation and Environment	Keith Johnston	Agreed at KAC meeting on 20.9.22
Putting People First: Kirkcaldy Test of Change	Communities and Corporate Development	Julie Dickson	Follow up report as agreed at meeting 20.9.22.
Common Good Progress Report	Finance and Corporate Services	Eleanor Hodgson	Progress report to be presented, if required
Health & Social Care Locality Report	Health and Social Care	Jacque Stringer-fc	Added per email J Stringer 8.12.22.

Kirkcaldy Area Committee of 6 June 2023			
Title	Service(s)	Contact(s)	Comments
Area Roads Programme 2022-23 Final Report	Assets, Transportation and Environment	Vicki Connor	Annual report. Due to be presented after April 2023.
Common Good and Settlement Trust Annual Report 2022-23	Finance and Corporate Services	Eleanor Hodgson	Annual report to be presented after year end.
Common Good Progress Report	Finance and Corporate Services	Eleanor Hodgson	Progress report to be presented, if required.

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Unallocated			
Title	Service(s)	Contact(s)	Comments
Pupilwise and Parentwise Survey	Education and Children's Services	Deborah Davidson	Survey will be carried out prior to Easter 2023 and report of results will follow after that.
Mid-Fife Economic Action Plan Update	Economy, Planning and Employability	Peter Corbett	Update report required for KAC.
Member Update on Skills Development Scotland reporting of Positive Destinations	Economy, Planning and Employability	Gordon Mole	As per meeting of KAC 19.1.21
School Attainment and Achievement Annual Report	Education and Children's Services	Maria Lloyd	Annual report - last presented March 2022
Supporting the Local Community Plan - Kirkcaldy Area Local Budgets 2023/24	Communities and Corporate Development	Julie Dickson	Annual Report - due to be presented after April 2023
Scottish Fire and Rescue Service - Kirkcaldy Area Annual Update	Scottish Fire & Rescue Service		Last presented Nov 22.
Operational Briefing on Policing Activities Within Kirkcaldy Area	Police Scotland		Last presented Nov 22.
Safer Communities Team Update Report	Housing Services	Dawn Jamieson, Suzanne Scobie	Last presented Nov 22.
Complaints Annual Update	Communities	David Thomson-CRM	Last presented Nov 22.
Domestic Waste and Street Cleansing Service Annual Review	Environment & Building Operations (AT&E)	Alexander Anderson-Es	Last presented Nov 22.
Grounds Maintenance Service Annual Review	Environment & Building Operations (AT&E)	Scott Clelland	Last presented Nov 22.
Common Good and Settlement Trust 2022-23 Annual Report	Finance and Corporate Services	Eleanor Hodgson	Annual progress report to be presented post April 23.