

Tuesday 30 April 2024 - 2.00 p.m.

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

In terms of Section 5 of the Code of Conduct Members of the Committee are asked to declare any interest(s) in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE OF MEETING OF KIRKCALDY AREA COMMITTEE OF 27 FEBRUARY 2024** 3 - 6
4. **KINGHORN HARBOUR, COASTAL DAMAGE REPAIRS - REQUEST FOR COMMON GOOD FUNDING** – Report by the Head of Communities and Neighbourhoods 7 - 24
5. **PROPOSED PARKING PROHIBITION - BINNEY WELLS, KIRKCALDY** – Report by the Head of Roads and Transportation Services 25 - 27
6. **OBJECTIONS TO PROPOSED PARKING PROHIBITION - B928 WINDMILL ROAD AND VIEWFORTH HIGH SCHOOL, KIRKCALDY** – Report by the Head of Roads and Transportation Services 28 - 40
7. **PUBLIC HEALTH REPORT AND YOUNG PEOPLE HEALTH AND WELLBEING SURVEY RESULTS** – Report by the Head of Education 41 - 47
8. **REPORT ON EDUCATIONAL OUTCOMES - 2022-2023** – Report by the Head of Education 48 - 70
9. **KIRKCALDY AREA COMMITTEE FORWARD WORK PROGRAMME** – Report by the Executive Director Finance and Corporate Services 71 - 76

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services

Fife House
North Street
Glenrothes
Fife, KY7 5LT

23 April, 2024

If telephoning, please ask for:

Lesley Robb, Lead Officer - Committee Services, Fife House 06 (Main Building)

Telephone: 03451 555555, ext. 441094; email: Lesley.Robb@fife.gov.uk

Agendas and papers for all Committee meetings can be accessed on

www.fife.gov.uk/committees

BLENDED MEETING NOTICE

This is a formal meeting of the committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

THE FIFE COUNCIL - KIRKCALDY AREA COMMITTEE – BLENDED MEETING

Small Committee Room, First Floor, Town House, Kirkcaldy

27 February 2024

2.00 pm to 4.40 pm

PRESENT: Councillors Ian Cameron (Convener), Blair Allan, Lesley Backhouse, Alistair Cameron, Rod Cavanagh, Kathleen Leslie, Carol Lindsay, Julie MacDougall, Nicola Patrick and David Ross.

ATTENDING: Julie Dickson, Community Manager, Kevin Okane, Greenspace Partnership Officer, Communities and Neighbourhoods; Vicki Connor, Lead Consultant - Roads Lighting and Asset Management, Lesley Craig, Lead Consultant, Traffic Management, Roads and Transportation Services; Peter Corbett, Lead Officer - Economy, Business and Employability Services and Lesley Robb, Lead Officer - Committee Services, Finance and Corporate Services.

ALSO ATTENDING: Lynn Barker, Director of Nursing and Jacquie Stringer, Service Manager, Locality and Community Led Support, Health and Social Care Partnership.

APOLOGIES FOR ABSENCE: Councillors Judy Hamilton and James Leslie.

86. DECLARATIONS OF INTEREST

Councillor Lindsay declared an interest in Para. 91 – Play Spaces Categorisation, Kirkcaldy Area being a member of Dunnikier Park Development Group.

87. MINUTE OF MEETING OF KIRKCALDY AREA COMMITTEE OF 19 DECEMBER 2023.

The committee considered the minute of the meeting of the Kirkcaldy Area Committee of 19 December 2023.

Decision

The committee agreed to approve the minute.

88. HEALTH AND SOCIAL CARE LOCALITY PLANNING - KIRKCALDY

The committee considered a report by the Director of Nursing, Health and Social Care Partnership providing an overview of the Health and Social Care Partnership Locality Planning Outcomes for Kirkcaldy, during 2023.

Decision

The committee:-

- (1) noted the content of the report; and
- (2) agreed that the Health and Social Care Partnership would provide an annual report updating on locality planning and joint areas of interest between the Health and Social Care Partnership and community planning partners.

89. AREA ROADS PROGRAMME 2024-25

The committee considered a report by the Head of Roads and Transportation Services identifying the projects proposed for inclusion in the 2024-25 Area Roads Programme for the Kirkcaldy area.

Decision

The committee:

- (1) approved the report and associated appendices 1-3;
- (2) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Area Convener and Vice-Convener;
- (3) noted appendices 4 and 5 of the report;
- (4) noted that following the decision of the council to make additional funding available for roads maintenance, officers would review the schemes with a view to the promotion of some of the reserve schemes to be carried out during financial year 2024-25; and
- (5) requested officers submit a future report to the committee on Potholes, detailing work undertaken within the area and the work planned to address the remaining issues.

90. SUPPORTING THE PLAN 4 KIRKCALDY AREA: UPDATE ON PREVIOUS ALLOCATIONS AND NEW APPLICATIONS

The committee considered a report by the Head of Communities and Neighbourhoods Service updating on projects allocated funding in February 2023 from the Local Community Planning Budget underspend and the Community Recovery fund. The committee were also asked to consider three additional new applications seeking approval for funding from the Community Recovery Fund.

Decision

The committee:

- (1) acknowledged the updates detailed in the report on projects allocated funding in February 2023;

2024 KAC 37

- (2) approved an allocation of funding of £80,000, from the Community Recovery Fund, to pilot a Handyperson Service across the Kirkcaldy Area;
- (3) approved an allocation of £45,000, from the Community Recovery Fund, for a Communications and Marketing Officer for the Kirkcaldy Area;
- (4) approved an allocation of up to £25,000, from the Community Recovery Fund, for signage and interpretation boards for Burntisland Links; and
- (5) noted a workshop for members would be arranged with the Corra Foundation to provide an update on the Every One Every Day project.

Having earlier declared an interest, Councillor Lindsay advised that having applied the objective test they would remain in the meeting during discussion of the following item, however, would leave for any part of the discussion relating to Dunnikier Park.

91. PLAY SPACES CATEGORISATION - KIRKCALDY AREA

The committee considered a report by the Head of Communities and Neighbourhoods seeking approval of the Play Spaces Categorisation for the Kirkcaldy Area, to create better quality and more inclusive play spaces.

Decision

The committee:

- (1) approved the play spaces categorisation for the Kirkcaldy Area;
- (2) noted an amendment regarding Scott Street Play Park Kirkcaldy that it should be detailed as in Ward 11 not Ward 9;
- (3) noted an amendment regarding Quality Street, Dysart Play Park that the Strategy Action category of "maintain" should be amended to "improve" and
- (4) noted an implementation plan was being developed, with a workshop to follow for members to agree ward priorities.

The meeting adjourned at 3.25 pm and re-convened at 3.35 pm.

92. LOCAL AREA ECONOMIC PROFILES ANNUAL REPORT

The committee considered a report by the Head of Business and Employability, providing an annual overview of the performance of the local economy and labour market in the Kirkcaldy Area.

Decision

The committee:-

- (1) acknowledged the issues raised from the analysis of the latest available data; and
- (2) recognised the ongoing economic challenges.

93. KIRKCALDY AREA COMMITTEE FORWARD WORK PROGRAMME

The committee considered a report by the Executive Director, Finance and Corporate Services relating to the workplan for future meetings of the committee.

Decision

The committee noted:

- (1) the Kirkcaldy Area Committee Forward Work Programme for 2024-2025;
and
- (2) that the Convener would contact the Head of Business and Employability to arrange a briefing for members on the progress of the committee's previous request for the demolition of the two Esplanade multi storey car parks.

30 April 2024

Agenda Item No. 4

Kinghorn Harbour, Coastal Damage Repairs Request for Common Good Funding

Report by: Paul Vaughan (Head of Communities and Neighbourhoods)

Wards Affected: Ward No.9 (Burntisland, Kinghorn and Western Kirkcaldy)

Purpose

The purpose of this report is to seek approval of the Common Good Fund Application for the undertaking of the coastal storm repairs to Kinghorn Harbour.

Recommendation(s)

It is recommended that committee approve the Common Good Fund Application of £23,941.72 for the coastal storm repairs to Kinghorn Harbour.

Resource Implications

The cost estimate to undertake the repair works is £23,941.72.

The damaged section of harbour rests within the Kinghorn Common Good Trust & Fund. There is no allocated budget for this location and therefore an application for common good funding is required.

Administration of the remedial works will be managed within existing resources with assistance from Roads and Transportation Services.

Legal & Risk Implications

Should the damaged areas be left, there is a risk of further damage / degradation, resulting in an increased cost to make good. There is also a risk to neighbouring buildings and accesses should these repairs not be undertaken.

Impact Assessment

An Equalities Impact Assessment (EqIA) and a Fife Environmental Assessment Tool (FEAT) are not required as this report does not propose a change or revision to existing policies and practices.

Consultation

There has been consultation with Roads and Transportation Services in the development of this report.

1.0 Background

- 1.1 Kinghorn Harbour rests within the maintaining boundary of the Kinghorn Common Good Trust & Fund.
- 1.2 Over the period 01 – 02 November 2023, Storm Ciarán significantly affected the Fife coastline, impacting approximately 27 locations either owned by private parties or under public ownership. The damage encountered to the Kinghorn Harbour can be seen in Appendix 1 (damage to the slipway) and Appendix 2 (damage to the immediate surrounds).
- 1.3 St James Place is the only vehicular access for the Kinghorn RNLI boathouse, as well as providing access for the sailing club, beach front and numbers 27 – 29 St James Place, which are privately owned properties.
- 1.4 The recent coastal damage to the assets protecting and retaining St James Place constrains access for emergency responders, as well as restricting access for homeowners and amenity users (Public and Sailing Club).

2.0 Issues and Options

- 2.1 There are a number of risks associated with the failures to the slipway and coastal wall which impact:
 - Public safety
 - Responders to life saving equipment
 - Public Amenity
 - Surrounding properties.
- 2.2 The slip way offers one of two ramped access points into the beach (note the second is the RNLI access).
- 2.3 Failure to undertake the repairs to the slipway places a risk to public safety as well as restricting access for the sailing club and public. In addition, the failure risks the future undermining and degradation of the coastal wall retaining St James Place, which left unattended could incur significant additional costs to make good.
- 2.4 The coastal wall supporting St James Place, above the slipway, incurred significant localised failures following storm Ciaran, restricting access to the properties and RNLI station.
- 2.5 Failure to undertake these repairs substantially increases the likelihood of additional failures and risks possible collapse of the coastal wall, preventing access to the RNLI station and properties, as well as placing the properties at risk to coastal erosion.
- 2.6 Noting the risks associated with these failures and to prevent further degradation to the retaining wall, action was taken to make good and repair these defects.
- 2.7 A contractor has provided costs and quotations to undertake these repairs as part of the NEC3 Engineering and Construction Short Contract, Coastal Maintenance Contract. These have been split into two areas: the coastal wall repairs and the slipway repairs.

- 2.8 Repairs to make good the coastal wall, supporting St James' Place, cost £6,432.94 and constituted masonry repairs, masonry re-pointing and concrete works. In addition, repairs were also undertaken to the stone steps.
- 2.9 Repairs to reinstate the slipway are estimated at £17,508.78 and will consist of concrete repairs and rock and cobble infill.
- 2.10 The beach provides amenity use for local residents and tourists alike. The sight of coastal damage will present a less than welcoming view of the area and could have consequential effects on the local economy, through reduced numbers to the beach.
- 2.11 The slipway, masonry retaining wall and St James' Place act as a buffer against coastal erosion. As highlighted in both the '*Climate Fife: Sustainable Energy and Climate Action Plan 2020-2030*' and the '*Climate Fife 2024 Strategy and Action Plan*', coastal changes as a result of climate change mean that storm events such as October 2023 will become more frequent, more extreme and impart greater damage.
- 2.12 The benefit of undertaking the repair works will reinstate the safe access to the beach for members of the public, and also maintains a safe access point for the Kinghorn Sailing Club and RNLI station.
- 2.13 Subject to approval, the necessary remedial works to the slipway are estimated to be completed by 31st May 2024 and is subject to materials and weather.

3.0 Conclusions

- 3.1 At present, there are a number of risks associated with the failures which impact: public safety, access to life saving equipment, public amenity and residual risk to surrounding properties.
- 3.2 Quotations have been collected through existing procurement routes.
- 3.3 We request approval of the common good application of £23,941.72 for the coastal repairs to the Kinghorn Harbour.

List of Appendices

Appendix 1 - Photos of Slipway Damage

Appendix 2 - Photos of Damage to Immediate Surrounds

Appendix 3 - Common Good Fund Application

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- Climate Fife: Sustainable Energy and Climate Action Plan 2020-2030
(https://www.fife.gov.uk/data/assets/pdf_file/0017/193121/ClimateActionPlan2020_summary.pdf)
- Climate Fife 2024 Strategy and Action Plan
(https://www.fife.gov.uk/data/assets/pdf_file/0020/560072/Climate-strategy-2024-final.pdf)
- Fife Council Shoreline Management Plan
(https://www.fife.gov.uk/data/assets/pdf_file/0020/270461/Fife-SMP-2011-Summary2.pdf)

Report Contacts

Dr Rick Haynes
Lead Consultant – Flooding, Shoreline & Harbours
Roads & Transportation, Bankhead, Glenrothes
Telephone: 03451 55 55 55 + VOIP Number 450 496
Email: Rick.Haynes@fife.gov.uk

Michael Anderson
Service Manager – Structural Services
Roads & Transportation, Bankhead, Glenrothes
Telephone: 03451 55 55 55 + VOIP Number 480 087
Email: Michael.Anderson@fife.gov.uk

Julie Dickson
Community Manager, Kirkcaldy
Communities and Neighbourhoods
Telephone@ 03451 55 55 55 + VOIP Number 473016
Email: Julie.Dickson@fife.gov.uk

Appendix 1: Photos of Slipway Damage



Figure 1: Slipway damage (01 November 2023)



Figure 2: Slipway damage (17 November 2023)



Figure 3: Cracks / Failure of Slipway (17 November 2023)



Figure 4: Slipway Damage (14 March 2024)

Appendix 2: Photos of Damage to Immediate Surrounds



Figure 5: St James' Place adjacent to Kinghorn Sailing Club (02 November 2023)



Figure 6: St James' Place adjacent to Kinghorn Sailing Club (17 November 2023)



Figure7: Storm Debris between RNLI Kinghorn and Kinghorn Sailing Club (13 March 2024)



COMMON GOOD FUND APPLICATION FORM

SECTION 1 – GENERAL INFORMATION

(a) Name of Common Good Fund(s) Applied To <i>(see Note 1)</i>
Common Good Fund

(b) Amount Applied For <i>(See Note 2)</i>	£23, 941.72
--	-------------

(c) Project Name	Kinghorn Harbour Front – Coastal Damage Repairs
-------------------------	--

(d) Contact Name & Name of Organisation	Paul Vaughan, Communities and Neighbourhoods, Fife Council
--	---

(e) Contact Details	Address Fife House. North Street. GLENROTHES. KY7 5LT Post Code KY7 5LT Daytime Contact Telephone Number 03451 55 55 55 + VOIP Number 441241 E-Mail Address Paul.Vaughan@fife.gov.uk
----------------------------	---

(f) Purpose of Grant Applied For (including benefit to Common Good of Community) <i>(Use separate sheet if necessary) (see note 3)</i>

For Official Use Only	
Date Received	
Date Acknowledged	
File Reference	
Serial Number	
Group Individual	
Constitution Received	
Accounts Received	
Further Info Request	
Further Info Received	
Consultation concluded	
Date of Decision	
Committee/Delegated	
Amount Awarded	
Applicant Notified	
Paid in Instalments	
Signature of Officer	
Signature of Manager	
Info entered on database	

The purpose of this application is to obtain funding to undertake the coastal repairs at Kinghorn Harbour coastal wall and slipway following recent storm events.

Coastal Damage

There are a number of risks associated with the failures to the slipway and coastal wall which impact:

- Public safety
- Responders to life saving equipment
- Public Amenity
- Surrounding properties.

St James Place is the only vehicular access for the Kinghorn RNLI boathouse, as well as providing access for the sailing club, beach front and numbers 27 – 29 St James Place, which are privately owned properties.

The recent coastal damage to the assets protecting and retaining St James Place constrains access for emergency responders, as well as restricting access for homeowners and amenity users (Public and Sailing Club).

The slip way offers one of two ramped access points into the beach (note the second is the RNLI access). Failure to undertake the repairs to the slipway places a risk to public safety as well as restricting access for the sailing club and public. In addition, the failure risks the future undermining and degradation of the coastal wall retaining St James Place, which left unattended could incur significant additional costs to make good.

The coastal wall supporting St James Place, above the slipway, incurred significant localised failures following storm Ciaran, restricting access to the properties and RNLI station. Failure to undertake these repairs substantially increases the likelihood of additional failures and risks possible collapse of the coastal wall, preventing access to the RNLI station and properties, as well as placing the properties at risk to coastal erosion.

Noting the risks associated with these failures and to prevent further degradation to the retaining wall, action was taken to make good and repair these defects.

Benefits

The beach provides amenity use for local residents and tourists alike. The sight of coastal damage will present a less than welcoming view of the area and could have consequential effects on the local economy, through reduced numbers to the beach.

The benefit of undertaking the repair works will reinstate the safe access to the beach for members of the public as well as maintaining a safe access point for the Kinghorn Sailing Club and RNLI station.

Cost and Procurement

A contractor has provided costs and quotations to undertake these repairs as part of the NEC3 Engineering and Construction Short Contract, Coastal Maintenance Contract. These have been split into two areas: the coastal wall repairs and the slipway repairs.

Repairs to make good the coastal wall, supporting St James' Place, cost £6,432.94 and constituted masonry repairs, masonry re-pointing and concrete works. In addition, repairs were also undertaken to the stone steps.

Repairs to reinstate the slipway are estimated at £17,508.78 and will consist of concrete repairs and rock and cobble infill.

Total cost estimate to undertake all repair works is £23,941.72.

(g) Please list any supporting information included with the application (See Note 4)

Please refer to the Kirkcaldy Area Committee paper where pictures are included within.

SECTION 2 – FINANCIAL INFORMATION

(a) Budget for Project (See note 5)

Expenditure

<i>Item</i>	<i>Cost (£)</i>
Slipway Repair	£17,509
Coastal wall repairs to sea wall, path & stairs	£6,435

Income

<i>Source</i>	<i>Amount (£)</i>

--	--

(b) Other Applications for Assistance with Project (requests for assistance from Fife Council MUST be detailed (see Note 6))	
Organisation (Please state if award made or grant pending) Assistants from Roads and Transportation Services, Structural Services,	Amount (£) N/A

SECTION 3 – LINKS WITH FIFE COUNCIL

Please list below any members of your management committee who are either Elected Members or Officers of Fife Council		
Name	Position Within Organisation	Position within Fife Council
Julie Dickson		Community Manager

On behalf of the above organisation, I hereby wish to apply for a grant from the
 Common Good Fund.

(Please insert)

I confirm that I am authorised on behalf of the organisation to bind it legally to the undernoted conditions of grant, should any grant be awarded. On its behalf, I agree to the following conditions:-

- (1) The organisation must have a bank account in the name of that organisation. There must be at least 2 authorised signatories to this account who are members of the Committee or other governing body of the organisation. The two signatories should not be related and all cheques must be signed by both.

- (2) The organisation must submit a written constitution and must notify Fife Council of any changes in the constitution or officers.

- (3) The organisation must make provision for the proper maintenance of financial records and accounts, which must be certified annually by an independent accountant or an independent responsible person. A copy of the organisation's latest audited accounts covering 2 years must be submitted with this application.
- (4) The organisation must be open to inspection by official representatives on request. The organisation will provide such financial or other information as the Fife Council may request including, where appropriate, two written quotations for the supply of goods or services that are the subject of this application. All requests for information, accounts, inspection and others shall be dealt with promptly by the organisation and in any event no later than 28 days of the date of request.
- (5) The grant must only be used for the purpose for which it was approved by the Fife Council. In respect of equipment purchased with grant assistance, organisations will be required to provide information on storage facilities and insurance arrangements.
- (6) The grant must not be used to publish such information as the Fife Council is prohibited from publishing under Section 2 of the Local Government Act 1986. Section 2 of the Act states that a local authority shall not publish any material which, in whole or in part, appears to be designed to affect public support for a political party nor material which appears to discriminate by reason of birth, race, sex, religion or any other condition or circumstance personal or social.
- (7) Payment of any grant awarded from the Common Good Fund will be made only on the production of satisfactory evidence that (a) the expenditure has been incurred or committed, as approved, e.g. copy invoice, receipt or order, and (b) a complete funding package has been secured in relation to the project as a whole.
- (8) In certain circumstances, particularly for grants over £1,000, the Council may impose additional conditions on a grant award, for example to ensure that a project is properly managed by a qualified technical consultant etc.
- (9) A percentage of successful applicants will be required to complete monitoring forms to assess the benefits of the activity for which a grant was awarded.
- (10) In the event of any breach of these conditions and/or the organisation ceasing to exist, the Council shall be entitled to immediate repayment of any grant monies and/or to take over ownership of any equipment bought with the grant immediately on serving notice to that effect.
- (11) All organisations working with children, young people or vulnerable adults should ensure that in carrying out their activities, they meet the requirements of the Health and Safety at Work Act 1974 and the Protection of Vulnerable Groups (Scotland) Act 2007. In particular, for all activities involving children, young people and adults at risk, a protection policy and procedures should be in place, with staff and volunteers being members of the PVG Scheme and having had appropriate criminal records checks carried out by Disclosure Scotland.

Please confirm that you have:-

<i>Completed all questions in Section 1?</i>	<input type="checkbox"/>
<i>Completed all questions in Section 2?</i>	<input type="checkbox"/>

Included your last 2 years annual accounts?	<input type="checkbox"/>
Included a copy of your Constitution?	<input type="checkbox"/>
Included 2 quotes? (if appropriate)	<input type="checkbox"/>
Included supporting information - para 1(g)?	

Signed **Date**

Position held in organisation

Please return this form to: Your local community planning support officer for your area:

<https://www.fife.gov.uk/kb/docs/articles/council-and-democracy/community-group-support-and-funding/community-support-contacts>

Any individual applying for a Common Good Fund grant should use this form omitting sections which are not applicable. However, it should be noted that any individual applicant must still be able to demonstrate how the application would benefit the common good of the inhabitants of the particular former Burgh.

Please note that, as part of the Fife Council's consultations on Common Good Funds, it is the Council's policy to consult with Community Councils on all aspects of an application, including financial information provided, prior to consideration of the application.

On receipt of the views of the consultees, applications for sums in excess of £5000 will be submitted to the next meeting of the appropriate Area Committee for a decision on the application. Decisions on applications for sums less than £5000 will be taken by the Community Manager (Communities and Corporate Development). This process normally takes between 2 and 3 months from receipt of an application to a decision being taken.

The above information will be used by Fife Council to enable it to carry out its statutory functions including the processing and determination of the application to which it relates. The information will be held by Fife Council to manage applications for grant funding and to prevent and detect fraud. All information is held in accordance with the Council's Record Management policies and with its registered entry under the Data Protection Act 1998.

The information is also subject to the provisions of the Freedom of Information (Scotland) Act 2002. This means that the information may be disclosed to third parties as required by law.

COMMON GOOD APPLICATION FORM NOTES

Note 1 Fife Council administer the following Common Good Funds:

Levenmouth Area	Buckhaven & Methil, Leven
Glenrothes Area	Leslie, Markinch
Kirkcaldy Area	Kirkcaldy, Burntisland, Kinghorn
Cowdenbeath Area	Cowdenbeath, Lochgelly
North East Fife Area	Anstruther, Crail, Cupar, Elie & Earlsferry, Falkland, Newburgh, Pittenweem, St Andrews, St Monans, Auchtermuchty, Tayport and Newport
West Area	Consolidated Fund covering Dunfermline, Culross, Inverkeithing & Rosyth

Please Note: *The level of funds available varies significantly between the different Common Good Funds.*

Note 2 The grant applied for should normally be a maximum of 50% of the total project cost.

Note 3 In considering grants from these Common Good Funds the Council must have regard to the common good of the inhabitants of that particular locality. Whilst the legislation gives the Council a great deal of discretion in this matter, when applications are considered the Council will be looking for an applicant to be able to demonstrate how the application would benefit the common good of the inhabitants of the particular former Burgh

All applications should therefore clearly state in what way they benefit the Common Good.

Note 4 To assist consideration of individual applications applicants are asked to ensure that all sections of the application form attached are completed. This information is essential to ensure proper consideration of each application and failure to provide this information may result in a delay in consideration of your application.

Note 5 This section should indicate broadly the budget by way of detailing groups of expenditure and sources of income. An example is given below:-

(a) Budget for Project (See note 5)	
Expenditure	
Item	Cost (£)
Hire of equipment	£300
Hire of Venue	£50
Publicity	£30
TOTAL	£380
Income	
Source	Amount (£)
Ticket sales	£200
Grants Applied for (see 2(b) below)	£180
TOTAL	£380

Note 6 This section should detail the external agencies to which applications have been made stating whether or not the award has been made or is still to be considered. An example is given below:-

(b) Other Applications for Assistance with Project <i>(see Note 6)</i>	
<i>Organisation (Please state if award made or grant pending)</i>	<i>Amount (£)</i>
Fife Council Community Grants Scheme (Approved)	£100
Common Good Fund (Pending)	£80

All applications for assistance from Fife Council **MUST** be detailed in this section.

Evidence of funding to cover the whole cost of the project must be provided.

GENERAL NOTES

What is a Common Good Fund?

Broadly speaking it is a fund administered by a local authority relating to a particular former Burgh. When administering the Fund, the local authority must have regard to the interests of the inhabitants of the area to which the common good formerly related. (The Local Government (Scotland) Act 1973, s 222(2)).

What does a Common Good Fund consist of?

Common Good Funds can be made up of a number of assets. Today the assets of Common Good Funds in Fife fall into the following categories and income for the funds is derived from the sources as shown:

Type of Asset	Type of income
Property	Rentals
Investments	Investment income
Cash (also known as the Revenue Balance)	Interest

Properties held on Common Good Accounts usually fall into 4 categories:

- a) Land which is specified by the Charter creating the Burgh;
- b) Land gifted to the Burgh for the benefit of the inhabitants of the Burgh in some way;
- c) Property used by the Council to carry out the necessary administrative functions of the Council, &
- d) Land used by the public from time immemorial.

However not all land owned by the former Burgh Councils is Common Good land and sometimes Councils treated land as Common Good land despite the fact that the powers used to acquire land were not related to Common Good Funds.

The generation of separate sums of money for specific common good funds arose historically from Common Good properties and rights and possibly individual gifts.

What are Common Good Funds used for?

Grants are available from Common Good Funds subject to funds being available and to applicants being able to demonstrate how their application will benefit the community in general.

Income is also used in some cases to maintain Common Good properties. This will depend on a number of factors such as the use made of the property, whether or not a rental income is received, the terms of any lease etc.

Fife Council General Principles in Relation to Common Good Fund Applications

The Council has approved a set of criteria against which applications will be assessed. These are:

1. The capital base of a Common Good Fund in real terms should be maintained.
2. No applications for running costs on a recurring basis should be approved.
3. No grants for individuals for personal benefit should be approved.
4. Common Good Fund grants should normally meet a maximum of 50% of the costs of any project

The Council can however approve applications contrary to the above principles in exceptional circumstances.

30 April 2024

Agenda Item No. 5

Proposed Parking Prohibition – Binney Wells, Kirkcaldy

Report by: John Mitchell – Head of Roads and Transportation Services

Wards Affected: Ward 12 – Kirkcaldy East

Purpose

The purpose of this report is to allow the Kirkcaldy Area Committee to consider a proposal to introduce a “No Waiting At Any Time” parking prohibition on Binney Wells, Kirkcaldy.

Recommendations

It is recommended, in the interests of road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce a parking prohibition as detailed in drawing no. TRO24_02 (Appendix 1); and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO will be approximately £2,150 which covers Roads & Transportation Services’ and Legal Services’ staff costs, advertising, and installation. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Police Scotland, and Parking Management have been advised.

Two Ward Councillors and the Binney Wells Tenants and Residents Association are supportive of the proposal.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details for the proposed TRO will be made available on www.fife.gov.uk.

1.0 Background

- 1.1 Binney Wells is a cul-de-sac of short length servicing approximately 60 flats with large parking areas and is accessed from Junction Road.

2.0 Issues and Options

- 2.1 A Binney Wells Tenants and Residents Association (TRA) meeting took place in mid-January 2024 and two Ward Councillors were in attendance. Concerns were raised about vehicles parked close to the junction with Junction Road causing obstruction and impeding road safety.
- 2.2 To address these concerns, it is proposed to introduce a “No Waiting At Any Time” prohibition at its junction with Junction Road. There are existing double yellow lines at the junction for approximately 4 m and it is proposed to extend these into Binney Wells by a further 11 metres.

3.0 Conclusions

- 3.1 It is considered, in the interests of traffic management and road safety, that this Traffic Regulation Order be promoted.

List of Appendices

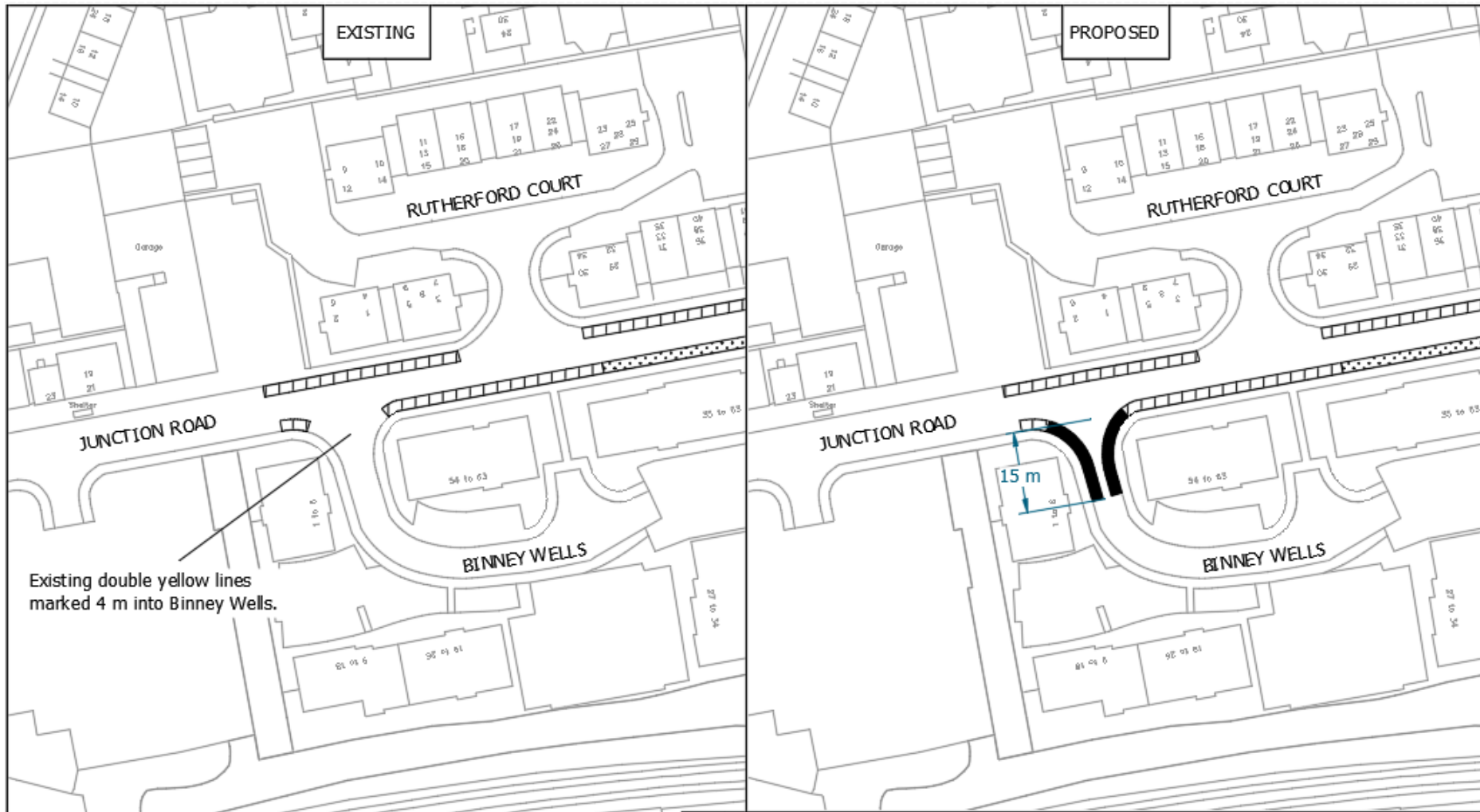
1. Drawing no. TRO24_02

Report Contacts

Lesley Craig
Lead Consultant, Traffic Management
Roads & Transportation Services
Bankhead Central, Glenrothes
Tel: 03451 55 55 55 Ext 480082
Email: lesley.craig@fife.gov.uk

Sara Wilson
Service Manager, Roads Network Management
Roads & Transportation Services
Bankhead Central, Glenrothes
Tel: 03451 55 55 55 Ext 453348
Email: sara.wilson@fife.gov.uk

Appendix 1: Drawing no. TRO24_02



Key

	No Waiting and No Loading At Any Time
	No Waiting At Any Time
	Limited Waiting: 30 mins (Mon - Sat) (8 am - 6 pm)



REV	AMENDMENTS				BY	AP'D	DATE
	Proposed No Waiting At Any Time (Double Yellow Lines) Binney Wells, Kirkcaldy						
SCALE NTS		DRAWING No. TRO24_02		HEAD OF SERVICE - JOHN MITCHELL			
DESIGNED	KJ	DRAWN	KJ	CHECKED	LC	APPROVED	LC
						DATE	FEBRUARY '24



ROADS & TRANSPORTATION SERVICES

30 April 2024

Agenda Item No. 6

Objections to Proposed Parking Prohibition – B928 Windmill Road and Viewforth High School, Kirkcaldy

Report by: John Mitchell – Head of Roads and Transportation Services

Wards Affected: Ward No. 12 – Kirkcaldy East

Purpose

The purpose of this report is to allow the Kirkcaldy Area Committee to consider objections to a proposal to introduce a “No Waiting At Any Time” parking prohibition on B928 Windmill Road at Viewforth High School, Kirkcaldy.

Recommendation(s)

It is recommended that Committee agrees to set aside the outstanding four objections to the proposed Traffic Regulation Order (TRO) introducing the “No Waiting At Any Time” restrictions on B928 Windmill Road at Viewforth High School, Kirkcaldy as shown in drawing no. TRO23_52 (Appendix 1), to allow the Order to be made and the restrictions put in place.

Resource Implications

The cost to formally promote this TRO will be approximately £2,300 which covers Roads & Transportation Services’ and Legal Services’ staff costs, advertising, and installation. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Police Scotland, Parking Management, and the School Travel Plan team have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details for the proposed TRO were made available on www.fife.gov.uk.

During the formal consultation period 4 objections were received.

1.0 Background

- 1.1 Viewforth High School is at the Windmill Community Campus accessed from B928 Windmill Road. There is a drop off area parallel to Windmill Road.
- 1.2 Some drivers are parking on the junctions, which can cause an obstruction and increases road safety risks for pedestrians, including children walking to school.
- 1.3 On 19th December 2023, Committee agreed to the promotion of a TRO to implement a “No Waiting At Any Time” parking restriction at the drop-off area junctions accessed from B928 Windmill Road, Kirkcaldy [Minute 2023.KAC.31 Item 78 refers]

2.0 Issues and Options

- 2.1 During the statutory consultation period, 4 objections were received to the proposal. The main elements of the objections and Service response to these are outlined below with full redacted correspondence available as a background paper.
- 2.2 *Not enough parking availability on Windmill Road.*

Service Response: The school had directly requested double yellow lines at the drop-off area junctions in the interests of road safety. This is due to parking occurring within the junction bellmouth causing obstruction and compromising safety for pedestrians crossing the road. The proposal is for a modest length of approximately 12 metres from the dashed white line across the junction entrance into the drop-off area. This is an area of the road where parking is discouraged in the Highway Code and does not significantly reduce parking capacity.

The school, have offered residents of Windmill Road free use of the parking within the school grounds, including use of the drop-off area for parking. This provides ample parking provision within the school grounds close to residents’ homes. The proposed restriction is purely for road safety reasons to keep the junctions safe, particularly for pedestrians (including children).

3.0 Conclusions

- 3.1 It is considered, in the interests of traffic management and road safety, that the objections should be set aside allowing the parking restrictions to proceed.

List of Appendices

1. Drawing no. TRO23_52

Bankground Papers

1. Full Correspondence (Redacted) with Objectors

Report Contacts

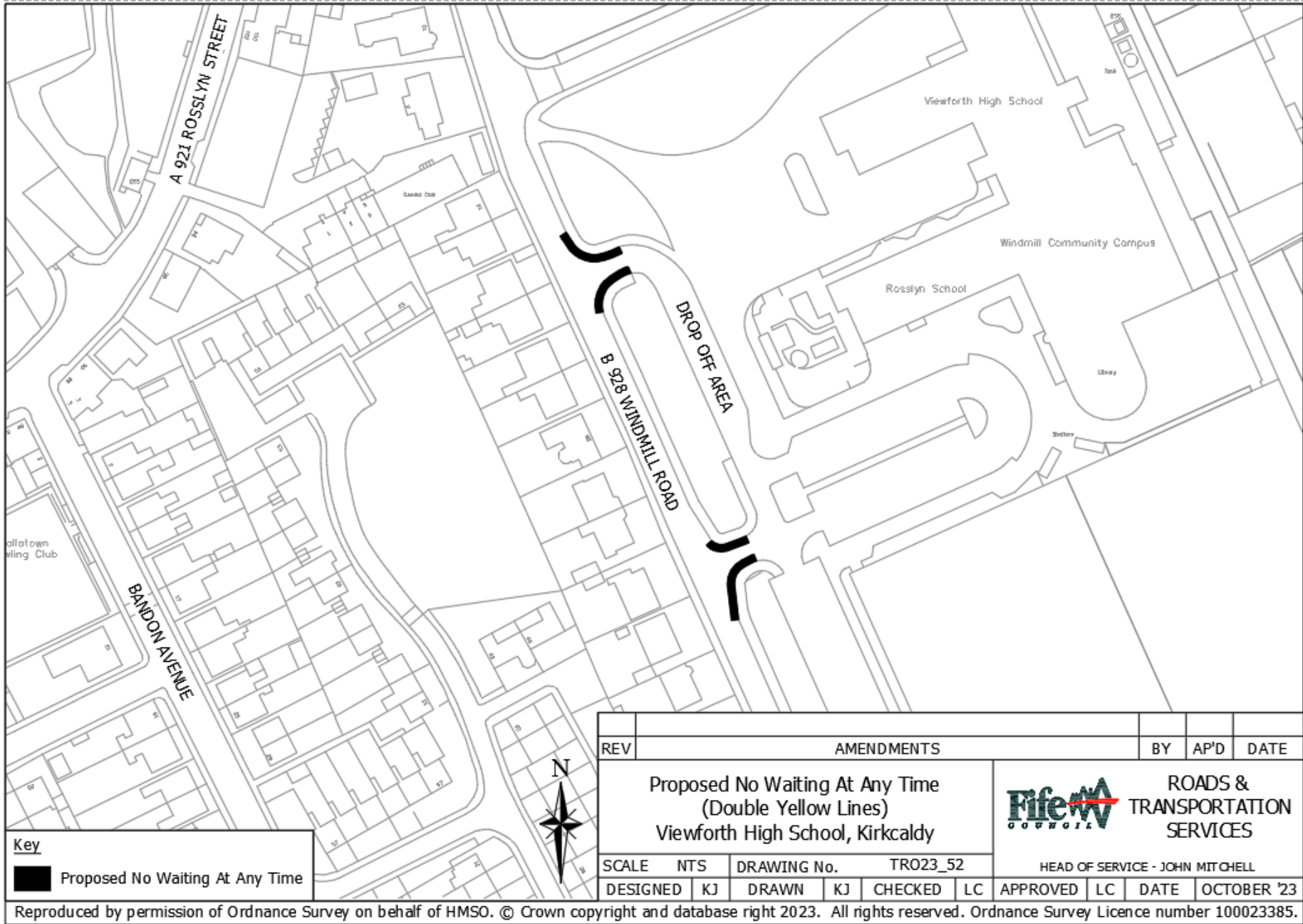
Lesley Craig
Lead Consultant, Traffic Management

Sara Wilson
Service Manager, Roads Network Management


Roads & Transportation Services
Bankhead Central, Glenrothes
Tel: 03451 55 55 55 Ext 480082
Email: lesley.craig@fife.gov.uk

Roads & Transportation Services
Bankhead Central, Glenrothes
03451 55 55 55 Ext 453348
sara.wilson@fife.gov.uk

Appendix 1 – Drawing no. TRO23_52



REV	AMENDMENTS				BY	AP'D	DATE
	Proposed No Waiting At Any Time (Double Yellow Lines) Viewforth High School, Kirkcaldy						
SCALE	NTS	DRAWING No.	TRO23_52		HEAD OF SERVICE - JOHN MITCHELL		
DESIGNED	KJ	DRAWN	KJ	CHECKED	LC	APPROVED	LC
						DATE	OCTOBER '23

Key
 Proposed No Waiting At Any Time

Reproduced by permission of Ordnance Survey on behalf of HMSO. © Crown copyright and database right 2023. All rights reserved. Ordnance Survey Licence number 100023385.

TRO23_52 Viewforth High School, Kirkcaldy – Objections to proposed parking restrictions.

Objection 1 – Page 2

Objection 2 – Page 4

Objection 3 – Page 7

Objection 4 – Page 9

Objection 1

From: [REDACTED]

Sent: Sunday, January 21, 2024 2:20 PM

To: Traffic Management <Traffic.Management@fife.gov.uk>

Subject: Parking @ Windmill Road

To whom it may concern

I am objecting to the limited time of parking at Windmill Community Campus for the following reasons

1. Road has been narrowed on Windmill Road which has led to my car being hit 3 times so far with cars coming to close.
2. Not enough parking on the road across from Windmill Campus across from drop of and pick up.
3. Lack of parking makes it hard for all cars to have spaces on Windmill Road because of crossing and zig zag lines that were put in! At least 5 spaces have gone due to this! hence why cars are having to park over at the drop of pick up area. Not all people on Windmill road have drive ways and will not be able to put a drive in due to zig zag lines and crossing.
4. When crossing was getting put in we were told 3 zig zag lines would be coming away due to the parking situation! This had never happened.. I would like to know where you expect house owners who pay council tax etc to park if this goes ahead?

Regards [REDACTED]

[REDACTED] Windmill Road.

Service Response 1

From: Keith Johnston

Sent: Wednesday, January 31, 2024 3:05 PM

To: [REDACTED]

Subject: FW: Parking @ Windmill Road

Afternoon,

Thank you for your email below and I note your objection to a proposed Traffic Regulation Order.

I offer some comments for your consideration as to the extent of the proposed restriction and the reasoning behind it. I have grouped my comments using your numerical list.

“1. Road has been narrowed on Windmill Road which has led to my car being hit 3 times so far with cars coming to close.”

This reason does not relate specifically to the proposed parking restriction at the drop-off area junctions and we cannot consider this as an objection to the proposal. Windmill Road at this section is of sufficient width to allow two-way traffic and parked vehicles. I would be happy to review the road section for potential improvements such as marked parking bays / realigned road centre line which may help drivers negotiate this straight road section.

“2. Not enough parking on the road across from Windmill Campus across from drop of and pick up.”

The school had directly requested double yellow lines at the drop-off area junctions in the interests of road safety. This is due to parking occurring within the junction bellmouth causing obstruction and compromising road safety for pedestrians crossing the road. The proposal is for a modest length of approximately 12 metres from the dashed white line across the junction entrance into the drop-off area. To help visualise this, it is proposed to terminate the double yellow lines just after the tactile paving (crossing points) at the entrance and exit junctions. There is no proposed restriction for Windmill Road itself.

The school in cooperation with the Community Police team, have offered residents of Windmill Road free use of the parking within the school grounds, including use of the drop-off area for parking. This provides ample parking provision within the school grounds close to residents homes. The proposed restriction is purely for road safety reasons to keep the junctions safe, particularly for pedestrians (including children).

“3. Lack of parking makes it hard for all cars to have spaces on Windmill Road because of crossing and zig zag lines that were put in! At least 5 spaces have gone due to this! hence why cars are having to park over at the drop of pick up area. Not all people on Windmill road have drive ways and will not be able to put a drive in due to zig zag lines and crossing.”

This reason does not relate specifically to the proposed parking restriction at the drop-off area junctions and we cannot consider this as an objection to the proposal. The pedestrian crossing has been in place for many years and it is important that it remains as it provides a controlled crossing point enabling pedestrians to safely cross the road. Crossings are a vital provision in many locations, including at this point to allow accessible links and encourage people to travel actively.

“4. When crossing was getting put in we were told 3 zig zag lines would be coming away due to the parking situation! This had never happened.. I would like to know where you expect house owners who pay council tax etc to park if this goes ahead?”

The zig-zag markings are very important to enable pedestrians to be seen and see traffic when about to cross. These zig-zag markings should remain as they have been for many years now and reducing them would compromise a vital safety feature of the crossing.

I have mentioned above under your point 2 that the school have offered residents use of the school car park and the drop-off area for parking.

I hope that my comments provide some reassurance that the very modest length of proposed double yellow lines at the junctions will not adversely affect parking provision for residents and the installation of these restrictions will improve road safety. If you wish to continue with your objection, it will be considered by the Kirkcaldy Area Committee for a final decision. You would be informed of the outcome in due course.

If you wish to continue with your objection, or if you would like to withdraw your objection then please can you reply clearly indicating this **by 29th February 2024.**

Regards

Keith Johnston
Technician Engineer – Traffic Management
Roads & Transportation Services
Fife Council

Objection 2

From: [REDACTED]

Sent: Tuesday, January 23, 2024 8:03 PM

To: Traffic Management <Traffic.Management@fife.gov.uk>

Subject: Viewforth High School Parking Restrictions

Evening

In respect to you notice which has been placed onto a lamp post, regarding the parking at the school, I feel this should have been posted through residents doors of Windmill Road as this will effect all the properties on first half of the road.

Situation we have a present is there is not enough parking space on the road side of Windmill Road myself which residence a [REDACTED] Windmill Road as no parking facility due to having crossing right out side the from of the property we where told at the time that 3 off the white lines would be taken away enable for myself and number [REDACTED] to park, this was not the case and not carried through which are still in place. I had been parking my car outside number 12 to which you then enforced double yellow lines and couldn't park there neither this has left no where to park and during the time of drop off and pick times at the school is accident waiting to happen, the crossing which has been put in place is used by handful of pupils no one uses the crossing they mostly cross over the Randolph side of the road.

Myself and other residents all pay our council tax enable for us to have parking and road surfaces repaired which is a hazard with the pot holes at the crossing and other parts of Windmill road which I feel they need to be fixed.

The objection is where do you expect residence to park if this is enforced by looking at the plans you are saying this is going to be in 12 meters from the main road, myself parks the car in school only at night from coming home from work this is not parked there all, what I would like to know is with the property [REDACTED] Windmill road not having anywhere to park how will this effect us will we be able to park from where the double yellow lines are going to finish or are you stating we wont be able to park there at all? I would like to have some clarification on this as it is not really stating if we are still able to park our cars in the school from the 12 meter distance.

With the school not be designed in respect of the residence in the street looking at the bottom half off the road are able to put drive ways in, if you would grant myself at number [REDACTED] and [REDACTED] to put a drive way this will enable us to have somewhere to park. I would like to also suggest we should have the pavements narrowed as this cause issues when collections and drop off of pupils, with all this is mind I don't think the arrangement you have for the size of the school is no where near enough space, I feel looking at the top of windmill road we have no where to park and have issues even getting parked due to the amount of traffic that is coming and going from the school.

I extremely object to having this in place if we are unable to park there at all I work all day which I leave at 7am don't return to 5pm and park my car over at the school, I do think especially myself and number [REDACTED] need to be helped with parking and a suggestion would be to have a layby down with the waste grass area on the right hand side of where pick up point this would help for somewhere to park, and also visitors which park in this area.

It could also have this area as a parking only for the 3 cars which are parked over at the school which is mostly evening and weekends, taking this whole not being able to park at all we do as residence and council need to look at some sort of arrangement which will benefit all including your proposal, I do myself having a layby inserted into the grass area to accommodate parking would also help the amount of traffic which are parking on both sides.

Not only is the residence parking there you also have people which are bring there kids to football along with adults and also we have the issue at the weekend where you have ice hockey sports and this area is full with cars parked.

I look forward to hearing your response and I hope you would take into consideration the potential layby which would help the 3 cars that park over there most of the time

Regards

[REDACTED]

[REDACTED] Windmill road

Kirkcaldy

Service Response 1

From: Keith Johnston

Sent: Wednesday, January 31, 2024 3:05 PM

To: [REDACTED]

Cc: Schoolestate Enquiries <Schoolestate.Enquiries@fife.gov.uk>

Subject: RE: Viewforth High School Parking Restrictions

Afternoon [REDACTED],

Thank you for your email below and I note your objection to a proposed Traffic Regulation Order.

I offer some comments for your consideration as to the extent of the proposed restriction and the reasoning behind it.

The school had directly requested double yellow lines at the drop-off area junctions in the interests of road safety. This is due to parking occurring within the junction bellmouth causing obstruction and compromising road safety for pedestrians crossing the road. The proposal is for a modest length of approximately 12 metres from the dashed white line across the junction entrance into the drop-off area. To help visualise this, it is proposed to terminate the double yellow lines just after the tactile paving (crossing points) at the entrance and exit junctions. There is no proposed restriction for Windmill Road itself.

The school in cooperation with the Community Police team, have offered residents of Windmill Road free use of the parking within the school grounds, including use of the drop-off area for parking. This provides ample parking provision within the school grounds close to residents homes. The proposed restriction is purely for road safety reasons to keep the junctions safe, particularly for pedestrians (including children).

I hope that my comments provide some reassurance that the very modest length of proposed double yellow lines at the junctions will not adversely affect parking provision for residents and the installation of these restrictions will improve road safety. If you wish to continue with your objection, it will be considered by the Kirkcaldy Area Committee for a final decision. You would be informed of the outcome in due course.

You have some other comments that do not specifically relate to the proposed parking restriction at the drop-off area junctions that we cannot consider as part of your objection, however I will offer some comments on these for you.

Pedestrian Crossing

The pedestrian crossing has been in place for many years and it is important that it remains as it provides a controlled crossing point enabling pedestrians to safely cross the road. Crossings are a vital provision in many locations, including at this point to allow accessible links and encourage people to travel actively. The zig-zag markings are very important to enable pedestrians to be seen and see traffic when about to cross. These zig-zag markings should remain as they have been for many years now and reducing them would compromise a vital safety feature of the crossing.

Potholes / road condition

You can report potholes or road defects online here: <https://www.fife.gov.uk/kb/docs/articles/roads,-travel-and-parking/roads-and-pavements/road-maintenance> I will also forward your concerns to our Network Condition Team who can arrange for the defects to be assessed and programmed for repair in accordance with our policy.

Lay-by request within drop-off area

The grass area within the drop-off area is part of the land managed by the Windmill Community Campus and your request to create a lay-by there can be investigated by the school estates team. I have copied them in for their consideration.

Driveway request

If you were considering formation of a driveway at your property, you would need to go through various procedures and this may require planning permission. Roads & Transportation Services would find it difficult to support a driveway as we would wish for the pedestrian crossing to remain at its current location. The applicant would need to provide an alternative proposal for crossing location and ensure relocation of the crossing, raised table, electrical connections, drainage connections and all associated works and legislative procedures could be fully funded by the applicant.

If you wish to continue with your objection, or if you would like to withdraw your objection then please can you reply clearly indicating this **by 29th February 2024.**

Regards

Keith Johnston
Technician Engineer – Traffic Management
Roads & Transportation Services
Fife Council

Objection 3

From: [REDACTED]

Sent: Saturday, February 3, 2024 1:23 AM

To: Traffic Management <Traffic.Management@fife.gov.uk>

Subject: Objection Viewforth School Parking

Good morning

I am writing to oppose the new parking restrictions that are planned at Viewforth School.

I live at [REDACTED] Windmill Road opposite the entrance to the top end of the school.

When the school was built the pavement was widened which narrowed the road, Parking at our end of the street is difficult due to narrow road, double lines and traffic crossing. We do not have driveways in which to park.

A few of my neighbours have had cars damaged due the narrowed road. We often rely on being able to park over at the school, especially if we are having to unload shopping etc.

No thought or care has been thought for the residents and I would oppose the proposed changes.

Regards

[REDACTED]

[REDACTED]

[REDACTED] Windmill Road

Kirkcaldy

KY1 3AQ

Mob [REDACTED]

Service Response 1

From: Keith Johnston

Sent: Wednesday, February 7, 2024 12:59 PM

To: [REDACTED]

Subject: FW: Objection Viewforth School Parking

Afternoon [REDACTED],

Thank you for your email below and I note your objection to a proposed Traffic Regulation Order.

I offer some comments for your consideration as to the extent of the proposed restriction and the reasoning behind it.

The school had directly requested double yellow lines at the drop-off area junctions in the interests of road safety. This is due to parking occurring within the junction bellmouth causing obstruction and compromising road safety for pedestrians crossing the road. The proposal is for a modest length of approximately 12 metres from the dashed white line across the junction entrance into the drop-off area. To help visualise this, it is proposed to terminate the double yellow lines just after the tactile paving (crossing points) at the entrance and exit junctions. There is no proposed restriction for Windmill Road itself.

The school in cooperation with the Community Police team, have offered residents of Windmill Road free use of the parking within the school grounds, including use of the drop-off area for parking. This provides ample parking

provision within the school grounds close to residents homes. The proposed restriction is purely for road safety reasons to keep the junctions safe, particularly for pedestrians (including children).

I hope that my comments provide some reassurance that the very modest length of proposed double yellow lines at the junctions will not adversely affect parking provision for residents and the installation of these restrictions will improve road safety. If you wish to continue with your objection, it will be considered by the Kirkcaldy Area Committee for a final decision. You would be informed of the outcome in due course.

If you wish to continue with your objection, or if you would like to withdraw your objection then please can you reply clearly indicating this **by 29th February 2024.**

Regards

Keith Johnston
Technician Engineer – Traffic Management
Roads & Transportation Services
Fife Council

Objection 4

From: [REDACTED]
Sent: Tuesday, February 6, 2024 11:52 AM
To: Traffic Management <Traffic.Management@fife.gov.uk>
Subject: objection

THE FIFE COUNCIL (VIEWFORTH HIGH SCHOOL, KIRKCALDY) (PROHIBITION OF WAITING) ORDER 2024

I object to the proposal as outlined in the order above.

Reason: BAM Construction offered this area as a parking option to residents whose street parking had been reduced due to the new school entrance and subsequent traffic light restrictions.

Planning has said this is in the 'interests of road management and safety' while their own mis-management has already caused accidents due to various factors such as narrowing the B class main (Windmill) Road making this area hazardous to residents who are limited in parking outside their own homes. With no driveways at this end of the street, loading and car washing has to be done from the street with the middle of the road less than 1500 cm from the cars.

[REDACTED]
[REDACTED]
[REDACTED] Windmill Road
Kirkcaldy KY1 3AQ

[REDACTED]
@[REDACTED]

Service Response 1

From: Keith Johnston
Sent: Monday, February 12, 2024 10:55 AM
To: [REDACTED]
Subject: FW: objection

Morning [REDACTED],

Thank you for your email below and I note your objection to a proposed Traffic Regulation Order.

I offer some comments for your consideration as to the extent of the proposed restriction and the reasoning behind it.

The school had directly requested double yellow lines at the drop-off area junctions in the interests of road safety. This is due to parking occurring within the junction bellmouth causing obstruction and compromising road safety for pedestrians crossing the road. The proposal is for a modest length of approximately 12 metres from the dashed white line across the junction entrance into the drop-off area. To help visualise this, it is proposed to terminate the double yellow lines just after the tactile paving (crossing points) at the entrance and exit junctions. There is no proposed restriction for Windmill Road itself.

The school in cooperation with the Community Police team, have offered residents of Windmill Road free use of the parking within the school grounds, including use of the drop-off area for parking. This provides ample parking provision within the school grounds close to residents homes. The proposed restriction is purely for road safety reasons to keep the junctions safe, particularly for pedestrians (including children).

I hope that my comments provide some reassurance that the very modest length of proposed double yellow lines at the junctions will not adversely affect parking provision for residents and the installation of these restrictions will improve road safety. If you wish to continue with your objection, it will be considered by the Kirkcaldy Area Committee for a final decision. You would be informed of the outcome in due course.

If you wish to continue with your objection, or if you would like to withdraw your objection then please can you reply clearly indicating this **by 29th February 2024.**

Regards

Keith Johnston
Technician Engineer – Traffic Management
Roads & Transportation Services
Fife Council

30 April 2024

Agenda Item No. 7

Public Health Report & Young People Health & Wellbeing Survey Results

Report by: Shelagh McLean, Head of Education Services

Wards Affected: Kirkcaldy

Purpose

The purpose of this report is to inform elected members of the Director of Public Health report 'Children and Young People in Fife - the Building Blocks for Health' and provide the results of the 'Fife Young People's Health and Wellbeing Survey', carried out in March 2023.

Recommendation(s)

Members are invited to:

- (1) note and comment on the survey results, as provided through the Fife Young People's Health and Wellbeing Survey; and
- (2) endorse the next steps outlined in response to the survey results.

Resource Implications

There are no direct resource implications arising from this report.

Legal & Risk Implications

There are no direct legal/risk implications arising from the report.

Impact Assessment

An EqIA has not been completed and is not necessary because this report does not propose introduction of a policy or a change to existing policy.

Consultation

Prior to implementation of the Fife Survey, a national pilot took place in March 2019, with three Community Planning Partnerships, to test the technology, national census administration and the questions as drafted at that stage. This provided helpful feedback on question content, which enabled revisions to be made. The questionnaire content group made revisions. The final amended questionnaires were checked by the content group for fluency, readability and ethical considerations, before going live. Amended questions, for Fife, were implemented, following consultation with members, to suit the needs of our young people.

1.0 Director of Public Health Report

1.1 Situation

The Director of Public Health annual report provides a mechanism to present the key issues relating to health and wellbeing for local areas and enable more targeted local responses to be developed. This year's report is focussed on 'Children and Young People in Fife- the Building Blocks for Health.'

1.2 Background

1.2.1 The report has two sections- a text section, with chapters and topic specific summaries, and an information supplement. These are available at

[Director of Public Health Report 2023 | NHS Fife](#)

[Director of Public Health Annual Report \(nhsfife.org\)](https://www.nhs.uk/england/dph/annual-reports)

1.2.2 The report highlights the importance of The United Nations Convention on the Rights of the Child (UNCRC) and children's rights across all services, not just children's services; The Promise to care experienced children and young people; inequalities in health outcomes and in health behaviours; the social determinants of health, including poverty, housing, diet, exercise and mental health; and the early impact of the pandemic.

1.3 Assessment

1.3.1 UNCRC and The Promise

The United Nations Convention on the Rights of the Child (UNCRC) Scotland Act was given Royal Assent on 16 January 2024, and the provisions will be in force on 16 July 2024. This is a landmark for children's rights, which applies up to the age of 18, and recognises the impact of decisions across public services which may impact on children directly or indirectly. Similarly, implementing the recommendations in The Promise to care experienced children and young people requires a fundamental rethink in how public services are delivered to this group to improve outcomes.

1.3.2 Population

The report shows that the number of under 18s in Fife is currently declining, with 71,746 estimated in 2021, 19% of the population in 2021. Children aged 0-4 contributes most to this reduction. The proportion of children recorded as having additional support needs in Fife has increased, and meeting the needs of those with disability and neurodiversity is central to realising children's rights.

1.3.3 Maternal health and births

The birth rate in Fife is declining, in a similar pattern to Scotland, with 3157 births in 2021. Aspects of maternal and reproductive health impact on the mother, but also on child health outcomes in the longer term. This applies for example to smoking, obesity and alcohol use in pregnancy. There are marked inequalities in

health behaviours such as smoking and breastfeeding between areas of most and least deprivation. Smoking in pregnancy at maternity booking in appointments, in Scotland is among the highest in Europe, and Fife has one of the highest rates in Scotland, although these are declining over the whole of the country.

1.3.4 Child poverty

Child poverty rates in Scotland and Fife have risen recently from 17% in 2020 to 23% in 21/22 before housing costs. This rate varies across Fife from 11% to 35.9%, and many of the health indicators in the report show variation with deprivation and poverty.

1.3.5 Fife action on child poverty is reported annually, focussing on six priority groups which comprise 90% of families with child poverty: *lone parents, families affected by disability, mothers under 25, children under one, more than 3 children and ethnicity*. Actions for the NHS include income maximisation and anchor institution ambitions around employment, for example.

1.3.6 Other aspects relevant to health include housing and food insecurity. 390 children were living in households in temporary accommodation in Fife at 31 March 2022, and according to the Trussell Trust, in Fife 5,506 foodbank parcels were given out to children in 2021/22, a reduction on the previous year.

1.3.7 Child development and wellbeing

Preventive and mitigating action around adversity childhood experiences (ACEs), and trauma informed approaches are important protective interventions that can strengthen the impact of services in meeting needs of the population. Prevention of factors associated with abuse and neglect, including domestic abuse, and appropriate responses when this is identified is crucial for child wellbeing.

1.3.8 The Heckman curve demonstrates the cost effectiveness of interventions in early life and is highlighted to demonstrate the known importance of investment early in the life course, tying in with the science of child development. Bonding, social connection and environment shape long term future physical and mental health and wellbeing.

1.3.9 Mental health and wellbeing in children and young people has been a concern before the pandemic, but this has been exacerbated by withdrawal of usual activities and support at that time. In Fife the Our Minds Matter Framework aims to implement the vision of supports available from universal to specialist level.

1.3.10 Alcohol and drug related admissions for young people in Fife are higher than the rate in Scotland, an indicator of serious harm. Children and young people also experience significant harms through loss of a parent to drug deaths, as well as risk to their own health in the short and long term, including fetal exposure. Tackling these requires specific preventive measures, but also universal measures tackling poverty, housing, education and employment, as well as specialist services to support those with greater or more complex needs.

1.4 Service aspects

- 1.4.1 Across health and partnership agencies, universal and targeted approaches are in place and are being developed further, for example in immunisation and dental health. Examples of good practice include perinatal mental health, the Family Nurse Partnership, and the work being undertaken through the Whole Family Wellbeing Fund. Positive areas for promoting wellbeing include access to green space, the contribution of the third sector and Youth Work.
- 1.4.2 The Fife Partnership Children Services Plan sets out the multiagency aims and objectives to address the concerns identified through both the Director of Public Health report and the survey.

2.0 Fife Young People Health and Wellbeing Results

- 2.1 The survey was designed to help promote and/or improve the wellbeing of children and young people in Fife, which is a specified duty within the Local Government in Scotland Act 2003.
- 2.2 The survey was designed to help us to understand the wellbeing needs of children and young people across Fife and to inform our work to improve services for children and families. Gathering the information is especially important, at this time, to help form an accurate picture of young people's wellbeing after the pandemic and to help support their recovery.
- 2.3 Implementation**
- 2.3.1 Young People (YP) had an opportunity to complete the survey in a school setting between 13th – 31st March 2023. Due to some local circumstances, such as staff absence, an extension was provided for some schools to complete the survey up to one week following the easter break, 17th-21st April 2023.
- 2.3.2 Learners undertaking the survey were assigned a code that was linked to the following individual characteristics: geographical area, sex, stage, additional support need (ASN) and SIMD. This approach meant that no learners could ever be individually identified but that some information was available about how outcomes differed according to individual characteristics within the wider school cohort.
- 2.3.3 The survey was carried out within Primary School classrooms and Personal, Social Education (PSE) classes for stages S1-S4. S5/6, where PSE, is not delivered were given opportunities within the school day to complete the survey.
- 2.3.4 Children and young people have previously participated in individual topical survey's prior to Covid, including the Scottish Schools Adolescent Lifestyle and Substance Use Survey (SALSUS), but this was the first time a Health and Wellbeing survey has been carried out in this way with a range of different topics covering all aspects of wellbeing. Questions previously asked within the SALSUS survey had differences in wording therefore comparative data is limited.
- 2.4 Participant Response**
- 2.4.1 63% of our Young People completed the survey; this is a very positive response. As a comparison, the National Census received a 58% response rate and, locally, the last Pupilwise survey (completed in 2017) received a 55% response rate.

2.4.2 In total 21,607 responses were included in the dataset for stages P5 – S6. The response rate decreased with stage, particularly so for S4 - S6.

Table 1 – Response Rate by Stage

Stage (Year Group)	Number of Responses	Response Rate Fife	Response Rate in 2021/22 National Survey
P5	3347	82.54%	70.64%
P6	3250	78.69%	69.25%
P7	3178	74.44%	72.33%
S1	2962	70.29%	65.47%
S2	2795	64.79%	61.02%
S3	2752	63.56%	56.35%
S4	1766	42.67%	45.30%
S5	1103	36.10%	38.50%
S6	454	24.96%	30.02

High Level Findings

- 2.5.1 Across the reported measures, analysis indicates attitudes to school; views on neighbourhood and life at home; physical health and mental health and wellbeing, differ by stage, sex and deprivation.
- 2.5.2 This being the first time completing this survey, where possible we have compared Fife with National data. For comparison purposes, the results by stage have been weighted to match the Fife school roll, this removes the impact of the varied response rates by stage.
- 2.5.3 Data has been broken into the seven areas of Fife and analysis has considered comparisons to the Fife data, where evidence shows if an area of Health and Wellbeing is better than or worse than the overall Fife results.
- 2.5.4 After analysis of all the responses, results were classified as positive responses or negative. So, at the simplest level a better response is one with more positive or less negative responses than the rest of Fife.
- 2.5.5 The better or worse shows the area's results are "statistically significantly" different to the rest of Fife. That is based on a Z test, looking at the differences between the two groups, using a 95% confidence level and the much better or much worse uses a 99% confidence level. If we picked a random sample of pupils from Fife then 95% of the time they would have a result closer to the Fife average than those labelled better or worse, so these area's results stand out as unusual.
- 2.5.6 If the Fife data has 1% of pupils saying something, then if an area has 3% it will be highlighted as significantly different, whereas a question which has a 50%:50% positive to negative response and one area has a 48%:52% response doesn't stand out as

different, even though the change is 2% in both cases. It is also influenced by the number of responses.

2.5.7 Kirkcaldy had more better than worse than the rest of Fife results.

2.6 Kirkcaldy

2.6.1 Areas of Health and Wellbeing where Kirkcaldy was better than the rest of Fife included;

School – Young People reported feeling supported and better than results relating to positive destinations following school

Mental Health – Young People through the strengths and difficulties scoring had better results than those in the rest of Fife

Hobbies – Young People in Kirkcaldy reported taking part in hobbies better than the rest of Fife

2.6.2 Areas that were worse than the rest of Fife were limited but did include;

Sleep – Young People reported going to bed later than the rest of Fife therefore were worse than the rest of Fife

Physical Activity – A higher % of Young People reported taking part in sports clubs and activities in their free time worse than in the rest of Fife

3.0 Conclusion & Next Steps

- 3.1 The results of the survey identify and confirm priority areas for Health and Wellbeing within Education and Children's Services, and the evidence has been used already to help support the development of the Health and Wellbeing [Strategy](#) for Education and Children's Services, 2023-2026. Five key areas have been identified. Mental Wellbeing, Physical Wellbeing, Health Inequalities, Relationships & Behaviour and Communication.
- 3.2 Analysis of data shared with key strategic partners locally and Fife wide to enable discussion and used to help shape future direction, specifically considering key finding areas and differences in characteristics.
- 3.3 Area data is shared, and time given to discuss and support approaches required within local area planning, including further support to schools to include priorities within school improvement planning. As an example, Local Improvement Frameworks have protected time to explore the work required to best target Children and Young People within the Glenrothes Cluster.
- 3.4 Data analysis shared with our colleagues in Health, where work will also take place to inform new strategies, adapt planning and respond to the needs of our Children and Young People. As an example – School Nursing will ensure that staff are trained in areas of the results most relevant within areas and consider the pathways required.
- 3.5 The Education and Children's Services Directorate will consider how this data impacts, and informs, the priorities within the wider areas of improvement, in particular, other aspects of the directorate improvement plan, including Engagement, Positive Destinations and Achievement.

3.6 Engagement with young people, parents and carers, in sharing aspects of the results and helping inform future work and support, will be taken forward.

List of Appendices

Background Papers

Full Kirkcaldy Results - [Kirkcaldy Area Results.xlsx](#)

For Illustration Purposes Only (Below)

Questions	Question Section	Area	ASN: No	ASN: Yes	Deprivation: Less Deprived	Deprivation: More Deprived	Gender: F	Gender: M	Stage: P5	Stage: P6
Most of the time, I am happy at school	School	Balwearie	Better	No significant	Much Better	No significant	No significant	Much Better	No significant	No significant
I feel like my teachers treat me fairly	School	Balwearie	Better	No significant	Better	No significant	Better	No significant	No significant	No significant
What do you think you will be doing as soon as you leave secondary education (usually in S4, S5 or S6)?	School	Balwearie	No significant	No significant	Better	No significant	No significant	Better	No significant	No significant
My parents (or carers) really care about my education	School	Balwearie	No significant	No significant	No significant	No significant	No significant	Better	No significant	No significant
Do you think that the area in which you live is a good place to live?	Community	Balwearie	Much Better	No significant	Much Better	No significant	Much Better	Much Better	No significant	No significant
Generally speaking, I feel safe in the area where I live...	Community	Balwearie	Much Better	No significant	Much Better	No significant	No significant	Better	No significant	No significant
Does anyone who you live with have none of the above?	People you live with	Balwearie	Much Better	No significant	Much Better	Better	Much Better	Much Better	No significant	No significant
Do you care for, or look after, someone? For example, because they have a disability, an illness, a drug or alcohol problem, a mental health problem, or problems related to old	People you live with	Balwearie	Much Better	No significant	Much Better	Better	Much Better	Much Better	No significant	No significant
Does anyone who you live with have a disability?	People you live with	Balwearie	No significant	No significant	No significant	No significant	Much Better	No significant	No significant	No significant
Adults are good at listening to what I say	Adults	Balwearie	Much Better	No significant	Better	No significant	Better	No significant	No significant	No significant
Adults are good at taking what I say into account	Adults	Balwearie	No significant	No significant	No significant	No significant	Better	No significant	No significant	No significant
Did you report the bullying to anyone?	Bullying	Balwearie	Much Worse	No significant	Worse	No significant	Worse	No significant	No significant	No significant
Please say how much you agree or disagree with this sentence: "Even if I am having a difficult time, I feel like I will be OK"	Mental Health	Balwearie	No significant	No significant	No significant	No significant	Much Better	No significant	No significant	No significant
Conduct Problems Scale	Strengths and Difficulties	Balwearie	Much Better	Better	Much Better	Better	Much Better	Much Better	No significant	No significant
Prosocial Scale	Strengths and Difficulties	Balwearie	Much Better	Better	Much Better	No significant	Much Better	No significant	No significant	No significant
Strengths and Difficulties Score	Strengths and Difficulties	Balwearie	Better	No significant	Much Better	No significant	Much Better	Much Better	No significant	No significant
I am open to the possibility of water fluoridation in my local area?	Health	Balwearie	Much Better	No significant	Much Better	No significant	No significant	Much Better	No significant	No significant
When do you usually wake up on school mornings?	Sleep	Balwearie	No significant	Better	Better	Much Better	No significant	Much Better	No significant	No significant
How many hours sleep did you have last night?	Sleep	Balwearie	No significant	No significant	No significant	Better	Much Better	No significant	No significant	No significant
When do you usually go to bed if you have to go to school the next morning?	Sleep	Balwearie	Much Worse	No significant	Much Worse	No significant	Much Worse	Much Worse	No significant	No significant
How often do you usually eat vegetables?	Eating and Drinking	Balwearie	Much Better	Better	Much Better	Much Better	Much Better	Much Better	No significant	No significant
How often do you usually eat fruit?	Eating and Drinking	Balwearie	Much Better	No significant	Much Better	No significant	Much Better	Better	No significant	No significant
How often do you drink water?	Eating and Drinking	Balwearie	Much Better	No significant	Much Better	Better	Much Better	Better	No significant	No significant
Some children and young people go to school or to bed hungry. How often does this happen to you?	Eating and Drinking	Balwearie	Better	No significant	Better	No significant	No significant	Better	No significant	No significant
Have you attended or are you attending swimming lessons?	Physical Activity	Balwearie	Much Better	No significant	Much Better	Better	Much Better	Much Better	No significant	No significant
Can you swim unaided (without floats or armbands)?	Physical Activity	Balwearie	No significant	No significant	No significant	No significant	No significant	Better	No significant	No significant

Report Contacts:

Dr Lorna Watson

Deputy Director of Public Health, Child Health Commissioner NHS Fife

Email: lorna.watson@nhs.scot

Pam Colburn

Quality Improvement Officer (Health and Wellbeing)

Education and Children's Services

Email: pamela.colburn@fife.gov.uk

30 April 2024

Agenda Item No. 8

Report on Educational Outcomes – 2022/23

Report by: Shelagh McLean, Head of Education

Wards Affected: 9, 10, 11, 12

Purpose

The purpose of this report is to provide the Kirkcaldy Area Committee with details of the attainment outcomes achieved by pupils within the area's schools during the school year 2022/23. This report also provides an overview of the range of strategies being developed to support our key priority to raise attainment.

Recommendation(s)

The committee is asked to consider and comment on:

1. the overall progress in raising levels of attainment in 2022/23; and
2. the strategies being implemented to raise attainment.

Resource Implications

There are no resource implications arising from this report.

Legal & Risk Implications

There are no direct legal implications arising from this report. However, there is the need to continue to raise the awareness of school leaders, local authority officers and elected members to maximise the potential of data, new systems and approaches to inform future actions to support school improvement.

Impact Assessment

An EqlA has not been completed and is not necessary as no change or revision to existing policy is proposed.

1.0 Background

- 1.1 Our ambition is to improve attainment and to provide an appropriate curriculum for all learners. This report specifically relates to the attainment of pupils in the senior phase of their learning, i.e. stages S4-S6. In addition, it reports on how they have performed in securing a positive destination.
- 1.2 The senior phase of the curriculum also provides us with the opportunity to:

- improve employability skills
- increase levels of sustained positive destinations
- contribute to a prosperous Fife economy and improve life chances for all.

- 1.3 School improvement in Scotland is focused on the use of the senior phase benchmarking tool, generally known as Insight. This improvement tool has two key release dates and provides a rounded view of attainment across a range of outcomes. An initial release in September provides information on all qualifications sat by young people within the Scottish Credit and Qualifications Framework for the previous session. This local benchmarking data provides details on the performance of year groups S4, S5 and S6. The national benchmarking data is updated in February with details of the destinations of all young people who left school in the previous session. The February data allows analysis of how young people have performed by the time they leave school.
- 1.4 In terms of analysis of attainment and achievement performance, the Education Service now publishes two statistical reports to schools. The first of these, the School Attainment Report, is provided to schools in early October, after the formal September Insight release, and discussion centres on the school's local benchmark data which shows how well each stage cohort S4 to S6 has performed across the range and level of qualifications. Discussions at individual school meetings feed into school planning and target setting.
- 1.5 At the end of March, a second report, the School Outcome Report, goes to schools and focuses on the national benchmarks which show how well the school's leavers have performed. The discussions with schools at this point focus on areas such as literacy and numeracy to see how well-equipped leavers are to go onto sustained and positive destinations, as well as considering overall levels of attainment and the types of destinations young people are achieving.
- 1.6 This report considers the data for 2022/23, as it stands in March 2024. This includes data from both the September and February Insight updates for the school year 2022/23.
- 1.7 As per national guidance, we take an 'outcomes'-based approach to attainment with the focus on all our young people at the point of exit rather than individual 'year on year' attainment.
- 1.8 The increased emphasis on 'outcomes' means a clear focus on the 'destination', 'employability' and range of appropriate qualifications achieved by the time our young people leave school rather than the overall attainment of any year group.
- 1.9 This report also presents information regarding attainment at key stages in learning (the end of stages S4 and S5). These provide an indication of how well learning is progressing.
- 1.10 We continue to improve our data sharing with schools through the Power BI platform.

2.0 Our Vision

- 2.1 Our shared vision across Fife is to improve the opportunities for all learners by improving attainment.
- 2.2 This vision aligns us with the recently published reviews It's Our Future - [future-report-independent-review-qualifications-assessment.pdf \(www.gov.scot\)](#) and [Fit for the Future: developing a post-school learning system to fuel economic transformation: Skills Delivery](#)

[Landscape Review – Final Report \(www.gov.scot\)](http://www.gov.scot) and is being realised through jointly delivering on the following:

- a greater depth in work towards understanding and interrogating data, at all levels
- ensuring sharing of practice at Headteacher events and across local authorities, including visits to other schools outwith Fife
- the review of subject choices and offers at school level
- development of curricular pathways that are progressive
- more collaborative approaches across our secondary schools and the college to provide a relevant, coherent and appropriate curriculum for all learners, informed by local context and Labour Market information
- allowing all young people across Fife access to more curricular options and opportunities, including wider achievement and access to, all levels of apprenticeships based on a policy of equity and equality
- collaborative working with subject specialists to ensure greater understanding of subject areas and other options within subjects.

2.3 As a result of the above, the Directorate Improvement Plan 2023-26 has a focus on improving the following outcomes:

- **Attendance** - improving attendance is a key factor in raising attainment. Lower levels of attendance are a significant barrier to learning for many disadvantaged groups of pupils (e.g. those living in poverty, those with particular support needs – like young carers). Improving attendance will be a key factor in closing the attainment gap.
- **Attainment** - with a particular focus on literacy and numeracy. Literacy and numeracy are educational outcomes for which performance was relatively strong in the period leading up to the Covid pandemic. Many elements of Fife’s approach (e.g. our use of the Model for Improvement, Workshop for Literacy, Conceptual Understanding of Numeracy) continue to be held in high regard nationally. Re-establishing these approaches and ensuring that they are used rigorously across Fife’s school system will be a key element in supporting further improvement in literacy and numeracy. This will be a key enabler for further improving wider attainment.
- **Positive Destinations** - by ensuring that the curriculum design of schools supports the needs and aspirations of all learners and by identifying and supporting appropriate pathways into post school opportunities.

3.0 The context of the local area

3.1 Schools covered by this local area report are those in the Kirkcaldy area: Balwearie HS Kirkcaldy HS, St. Andrew’s RC HS and Viewforth HS.

3.2 School context is known to have a significant influence on educational outcomes. Two factors have a particular influence on outcomes at a cohort level:

- Socio-economic factors, including household poverty (measured by registration rates for free school meals) and area deprivation (most commonly measured by SIMD, the Scottish Index of Multiple Deprivation).
- The Additional Support Needs (ASN) of pupils, including: learning, physical and communication support needs (these can usually be addressed through support for learning within the classroom), and family, emotional and mental health needs

(these are related to socio-economic factors in many cases, and often require a partnership approach to support).

3.3 Appendices 1A and 1B provide an overview of key data relating to these factors. As may be noted, schools in the Kirkcaldy area:

- Have a higher level of Free School Meal Registration than the Fife average and Scotland.
- Have a relatively high number of pupils living in areas of disadvantage, particularly in SIMD deciles 1 to 3.
- Have a higher level of learners with English as an Additional Language and students with at least one need than Fife as a whole, but also show a higher than average level of recorded need for interrupted learning and family/emotional/mental health needs.

4.0 Attainment

Attainment in literacy by the end of stage S4

- 4.1 Literacy is a key skill for employability and a foundational skill for wider learning and attainment. Improving the development of literacy throughout the 3-18 curriculum is a key priority to help improve overall attainment and to close the attainment gap. Appendix 1C provides an overview of attainment in literacy by the end of stage S4 for Fife and the local area.
- 4.2 Levels of attainment for literacy at SCQF level 4 have seen a general improvement across Fife in recent years, with some evidence of a closing of the attainment gap.
- 4.3 Overall attainment at SCQF level 4 in the Kirkcaldy area shows an improving trend. Literacy attainment for learners in SIMD Quintile 1 has seen a significant improvement over the last three years.
- 4.4 Generally, levels of attainment for literacy at SCQF level 5 have shown an improvement across Fife over the last three years. Outcomes for pupils living in SIMD Quintile 1 have also seen an improvement, with a closing of the attainment gap.
- 4.5 Attainment at SCQF level 5 in the Kirkcaldy area closely matches the level of attainment seen across Fife overall and for learners in SIMD Quintiles 1 and 5. There is a significant improvement trend for learners in SIMD Quintile 1, with outcomes in the Kirkcaldy area better than those seen across Fife as a whole.
- 4.6 When interpreting trends in the attainment gap, it should be noted that outcomes for learners in Quintile 1 in the Kirkcaldy area relate to a relatively high group of learners.

Attainment in numeracy by the end of stage S4

- 4.7 Numeracy is a key skill for employability and a foundational skill for wider learning and attainment. Improving the development of numeracy throughout the 3-18 curriculum is a key priority to help improve overall attainment and to close the attainment gap. Appendix 1D provides an overview of attainment in numeracy by the end of stage S4 for Fife and the local area.
- 4.8 Levels of attainment for numeracy at SCQF level 4 have been broadly constant across Fife in recent years, in each SIMD quintile, with outcomes in 2022/23 similar to those seen in 2019/20.

- 4.9 Overall attainment at SCQF level 4 in numeracy for the Kirkcaldy area is similar to outcomes across Fife overall and for SIMD Quintile 5 learners. Generally, outcomes have been higher for learners in SIMD Quintile 1.
- 4.10 Generally, levels of attainment for numeracy at SCQF level 5 across Fife have seen a gradual improvement in the past two years.
- 4.11 Overall attainment at SCQF level 5 in numeracy for the Kirkcaldy area is higher than the outcomes across Fife. Outcomes for learners in SIMD Quintile 1 are significantly higher in 2022/23.
- 4.12 When interpreting trends in the attainment gap, it should be noted that outcomes for learners in Quintile 1 in the Kirkcaldy area relate to a relatively high group of learners.

Wider attainment by the end of stage S4 and stage S5

- 4.13 Wider attainment by the end of stage S4 provides a foundation for leaving school, or for further study and achievement in stages S5 and S6.
- 4.14 Appendix 1E provides an overview of attainment at SCQF level 4 by the end of stage S4. For the area, improvement has been seen in 2022/23 for those achieving 1+, 4+ and 5+ awards at SCQF level 4. Outcomes seen in the Kirkcaldy area at SCQF level 4 have generally been below those seen across Fife but since 2020/21 have been somewhat higher than for similar areas in Scotland.
- 4.15 Appendix 1F provides an overview of attainment at SCQF level 5 by the end of stage S4. Outcomes for Fife have seen a general improvement over the past five years. Improvements have been seen since 2018/19 for those achieving 1+ to 5+ awards at SCQF level 5 across Fife. In the local area, improvements have been seen since 2018/19 for those achieving 1+ to 5+ awards at SCQF level 5 also. Outcomes seen in the Kirkcaldy area at SCQF level 5 have generally been below those seen for similar areas in Scotland.
- 4.16 Appendix 1G provides an overview of attainment at SCQF level 6 by the end of stage S5. Outcomes for Fife have seen a general improvement over the past five years, for those achieving 1+ to 5+ awards at SCQF level 6. Improvements have been seen since 2018/19 in the Kirkcaldy area at SCQF level 6 for those achieving 1+, 2+ and 6+ awards (with a fall in those achieving 3+ awards). Outcomes seen in the Kirkcaldy area at SCQF level 6 have generally been below those seen across Fife and below those seen for similar areas in Scotland.

Overall attainment of school leavers

- 4.17 Overall attainment of school leavers can be measured by two different scales of tariff points:
- Total tariff points reflect the total achievement across the course of the senior phase. They reflect: the number of awards achieved across all subjects, the grades achieved in each award, and the SCQF level of the awards in question.
 - Complementary tariff points are a more focussed measure of the key qualifications achieved by each school leaver. They are based on the tariff points of the qualifications most likely to influence their post school life chances.

- 4.18 Appendix 1H provides an overview of the complementary tariff awards for Fife and the local area. Appendix 1I provides an overview of the total tariff awards for Fife and the local area. In each case, tariff points are shown for three groups of pupils:
- The bottom 20% - those pupils whose outcomes are furthest from attainment
 - The top 20% - those pupils with the greatest overall attainment outcomes
 - The middle 60% - the remaining pupils, representing the majority of the cohort
- 4.19 It should be noted that these groupings are relative to the schools' own rolls, rather than any wider population of school leavers. Hence, the social context of pupils in each grouping will vary with local area.
- 4.20 As measured by both tariff scales, the attainment of Kirkcaldy area school leavers is generally lower than the Fife average for two tariff groups (middle 60%, and top 20%).
- 4.21 The difference in outcomes between the Kirkcaldy area and Fife may reflect:
- The relatively small proportion of learners living in SIMD deciles 7-10 and relatively high proportion of learners living in SIMD decile 1 -3 (see Appendix 1B).

5.0 Destinations of School Leavers

- 5.1 Skills Development Scotland (SDS) tracks the post school destinations of pupils who leave school each year. In conjunction with the Scottish Government, they publish data on the initial destinations of school leavers, as well as information relating to the sustained destinations of school leavers, six months later. Fife has been below the national average for school leavers although, for the most recent leaver data, the gap has closed to 0.6%.

	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Fife	92.7%	92.5%	94.4%	91.9%	93.9%	94.9%	95.3%
Scotland	93.7%	94.4%	95.1%	93.4%	95.5%	95.7%	95.9%
LA Position	25/32	29/32	23/32	27/32	29/32	21/32	21/32

- 5.2 Appendix 1J provides an overview of the initial positive destinations of school leavers for Fife and the local area. This includes destinations by stage of leaving, as well as destinations of key groups of pupils (looked after school leavers, those living in SIMD Quintile 1, those with Additional Support Needs).
- 5.3 The level of positive destinations in the Kirkcaldy area has improved and is similar to the Fife level.
- 5.4 The initial post school destinations of school leavers who were looked after, who lived in SIMD Quintile 1 and who have Additional Support Needs in the Kirkcaldy area have improved, ahead of the Fife trend.
- 5.5 Appendix 1K shows destinations of school leavers, by category of destination.
- 5.6 The range of positive destinations which school leavers in the Kirkcaldy area entered in 2022/23 demonstrates the main destinations are continuing education (with 67.2% entering either higher or further education), and employment (with 22.9% entering employment directly from school). In the Kirkcaldy area, a greater proportion of school leavers entered further education than the national average.

6.0 Action Planned to Further Raise Attainment

What will bring about further improvement and more consistency across all schools?

- 6.1 Effective self-evaluation is at the heart of continuous improvement and 'How good is our school? 4 (HGIOS4) provides a basis for schools to reflect and undertake self-evaluation. The framework underpinning self-evaluation in HGIOS4 supports the Directorate and school leaders to work together and challenge teachers to:
- Ensure educational outcomes for all learners are improving
 - Address the impact of inequity on well-being, learning and achievement
 - Consistently deliver high quality learning experiences
 - Embed progression in schools for learning, life and work from 3-18
- 6.2 We have reflected on the way we engage with schools and agreed to increase our level of scrutiny through a focus on attainment in October. These Secondary Headteacher meetings focus on specific areas of attainment, to build capacity for improvement via sharing of good practice from within and outwith the local authority.
- To continue to provide all secondary schools with an opportunity to engage in collective scrutiny with Education Managers and Heads of Service
 - Support schools to improve attainment continuously over time and/or maintain consistently ambitious standards of attainment for all learners through Insight training
 - Support schools in closing the attainment gap in our joint work with Education Scotland Attainment Adviser.
- 6.3 In schools, this is undertaken through a rigorous process of review of attainment in SQA exams involving curriculum leaders and class teachers. Each school's attainment report and action plan are discussed with Heads of Service and Education Managers and these form the basis for the School Improvement Plan. Evaluation of progress with the plan is carried out in April time.
- 6.4 Headteachers are available to attend area committee workshops to share information with elected members in their wards.
- 6.5 Schools are also expected to take part in Learning Partnerships. These involve working with, and learning from, other schools to inform school improvement.
- 6.6 A round of scrutiny will take place from April, following the publication of the updated Insight outcomes as noted in this report.

A strengthened performance framework supporting improvement

- 6.7 The Directorate has undertaken a review of support arrangements for performance management and its use of data to support improvement. Work is being undertaken through collaborative working with school leaders, via engagement with key groups of primary headteachers, and a new Collaborative Network with a focus on performance and improvement in the secondary sector. Key elements in this approach are:
- A new modelling approach, to help better assess the potential impact of multiple barriers to learning for individual learners. This is enabling better targeting of support for learners, through a "Risk Prediction Tool," which is being piloted with secondary schools.

- A revised approach to benchmarking performance. The data underpinning the “Risk Prediction Tool” is being used to refresh the Directorate’s approach to setting stretch targets, ensuring that the Directorate and schools have improvement goals that are ambitious but achievable. Pilot stretch targets based on this new approach are being used by schools this year.

7.0 Conclusions

7.1 The evidence in Appendix 1, summarised in sections 3-5, shows that:

- Pupils in the Kirkcaldy area are more likely to live in household poverty or areas of deprivation than pupils in the rest of Fife.
- Attainment outcomes are generally lower than for other parts of Fife, as would be expected given the social context of the area. However, outcomes have shown a tendency to be below those for comparable areas in Scotland (including for the virtual comparator).
- There is scope for improvement for higher levels of attainment (SCQF levels 5 and 6). Wider attainment at SCQF level 5 (by the end of stage S4) and SCQF level 6 (by the end of stage S5) are below the outcomes achieved in similar areas of Scotland, and below the Fife average.
- Positive destinations show an improving trend with the level closely matching the Fife level in 2022/23.
- When interpreting trends in the attainment gap, it should be noted that outcomes for learners in Quintile 1 in the Kirkcaldy area relate to a relatively large group of learners.

List of Appendices

1. Area Level School Attainment Report
 - A. School Context Information
 - B. SIMD Profile of the Area Pupils
 - C. Attainment of Literacy by the End of Stage S4
 - D. Attainment of Numeracy by the End of Stage S4
 - E. Attainment at SCQF Level 4 by the End of Stage S4
 - F. Attainment at SCQF Level 5 by the End of Stage S4
 - G. Attainment at SCQF Level 6 by the End of Stage S5
 - H. Overall Attainment of School Leavers (Complementary Tariff)
 - I. Overall Attainment of School Leavers (Total Tariff)
 - J. Staying On Rates and Overall Positive Destination Rates
 - K. Initial Leaver Destinations by Category
2. Glossary of Education Terms
3. The Scottish Index of Multiple Deprivation (SIMD)

Background Papers

The following paper was relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- **Education and Children’s Services Directorate Improvement Plan 2023-26** (available at: [Education & Children’s Services Directorate Improvement Plan 2023-26 \(fife.gov.uk\)](https://www.fife.gov.uk/education-and-childrens-services-directorate-improvement-plan-2023-26))

- Know Fife briefing: **SIMD 2020 Focus on North East Fife** (see: https://know.fife.scot/_data/assets/pdf_file/0032/177665/SIMD-2020v2-Focus-on-North-East-Fife.pdf)
- [future-report-independent-review-qualifications-assessment.pdf](https://www.gov.scot/resources/consultations-petitions/uploads/future-report-independent-review-qualifications-assessment.pdf) (www.gov.scot)
- [Fit for the Future: developing a post-school learning system to fuel economic transformation: Skills Delivery Landscape Review – Final Report](https://www.gov.scot/resources/consultations-petitions/uploads/fit-for-the-future-developing-a-post-school-learning-system-to-fuel-economic-transformation-skills-delivery-landscape-review-final-report.pdf) (www.gov.scot)

Sources of evidence

The information provided in this report is based on analysis of data from several sources, including Scottish Government Statistics and the Insight benchmarking tool February 2023 update.

Report Contacts

Shelagh McLean
Head of Service
Education and Children's Services
Fife House
North Street
Glenrothes, KY7 5LT
shelagh.mclean@fife.gov.uk

Stuart Booker
Improvement Officer
Education and Children's Services
Fife House
North Street
Glenrothes, KY7 5LT
stuart.booker@fife.gov.uk

Appendix 1A – School Context Information

Secondary Schools Context

Kirkcaldy

The table below is taken from the September Pupil Census return and shows any additional support needs recorded for all pupils. Pupil can have more than one need. Highlighted figures indicate a significantly higher need rate for the Area compared to all of Fife.

School Roll - From September Census

Year	2023/24		
	Female	Male	Total
Balwearie High School	782	803	1585
Kirkcaldy High School	713	756	1469
St Andrew's R C High School	449	418	867
Viewforth High School	339	363	702
Total	2283	2340	4623

The table below displays the proportion of pupils on the school roll who are registered for free school meals (FMR). Data is taken from the annual Healthy Living Survey and the annual pupil census.

% of Pupils with FMR

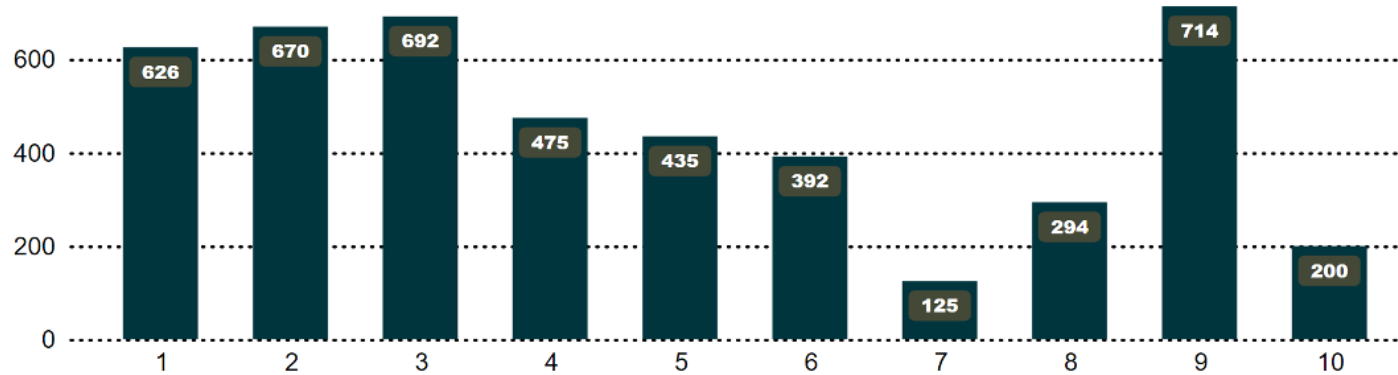
	2020/21	2021/22	2022/23
Area	20.5%	22.2%	22.6%
Fife	17.9%	19.3%	19.3%
National	19.1%	19.3%	19.7%

Support Need	Year	NeedType	2023/24		
			Area	Fife	
	Any	Students with at least one need	55.9%	47.5%	
Communication		Autistic Spectrum disorder	4.2%	4.8%	
		Communication Support Needs	0.3%	0.4%	
		Language or Speech Disorder	2.2%	2.1%	
		Hearing Impairment	0.7%	0.8%	
		Visual Impairment	0.7%	0.8%	
		Deafblind	0.0%	0.0%	
		English as an Additional Language	10.8%	5.3%	
	Family/Emotional/Mental Health		Social, Emotional and Behavioural Difficulty	13.1%	11.3%
			Mental Health Problem	4.3%	3.7%
			Young Carer	1.2%	1.7%
		Bereavement	1.4%	1.2%	
		Substance Misuse	0.2%	0.2%	
		Family Issues	3.9%	2.9%	
		Looked After	2.4%	1.8%	
Learning		Risk of Exclusion	1.0%	0.6%	
		Dyslexia	10.0%	11.2%	
		Learning Disability	1.4%	1.6%	
		Other Specific Learning Difficulty (eg numeric)	4.8%	4.0%	
		Other Moderate Learning Difficulty	5.3%	3.3%	
Other		Interrupted Learning	13.5%	11.1%	
		More Able Pupil	0.2%	0.3%	
		Other	2.0%	2.1%	
Physical		Physical or Motor Impairment	1.1%	2.1%	

Appendix 1B – SIMD Profile of the Area Pupils (pupils in stages S1-S6)

Kirkcaldy

Number of Pupils per SIMD Decile



Percentage of Pupils per SIMD Decile compared to Fife

Year	1	2	3	4	5	6	7	8	9	10	Total
2023/24											
Roll	626	670	692	475	435	392	125	294	714	200	4623
% of Roll	13.5%	14.5%	15.0%	10.3%	9.4%	8.5%	2.7%	6.4%	15.4%	4.3%	100.0%
% of Fife	8.5%	13.1%	10.5%	9.9%	11.6%	7.0%	7.9%	10.9%	10.0%	10.6%	100.0%

Appendix 1C – Attainment of Literacy by the End of Stage S4

SQA Attainment - Literacy & Numeracy by Stage

Kirkcaldy
▼

Stage

S4
▼

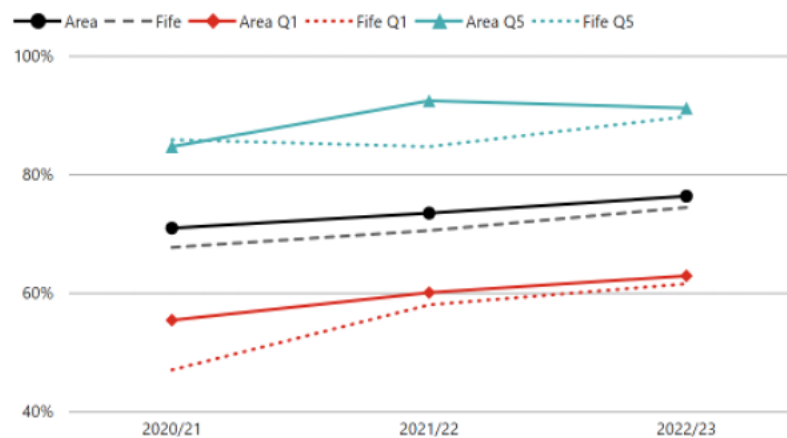
Subject Choice

Literacy
▼

% of Pupils with Level 4+



% of Pupils with Level 5+



Measure Year Quintile	Literacy Level 4+					
	2020/21		2021/22		2022/23	
	Area	Fife	Area	Fife	Area	Fife
1	87.4%	86.7%	87.6%	88.4%	90.6%	90.6%
2	91.2%	91.9%	87.3%	89.7%	93.7%	91.1%
3	93.6%	92.5%	91.0%	91.1%	96.4%	94.8%
4	98.6%	94.5%	97.9%	95.2%	95.7%	95.8%
5	91.5%	95.8%	97.5%	97.0%	93.5%	96.8%

Measure Year Quintile	Literacy Level 5+					
	2020/21		2021/22		2022/23	
	Area	Fife	Area	Fife	Area	Fife
1	55.3%	47.0%	60.0%	57.9%	62.8%	61.5%
2	65.1%	60.6%	66.0%	62.5%	71.9%	69.1%
3	80.9%	71.4%	76.1%	72.8%	80.7%	72.9%
4	91.9%	77.4%	86.3%	77.2%	90.0%	80.9%
5	84.6%	85.8%	92.4%	84.6%	91.1%	89.7%

Appendix 1D – Attainment of Numeracy by the End of Stage S4

SQA Attainment - Literacy & Numeracy by Stage

Kirkcaldy

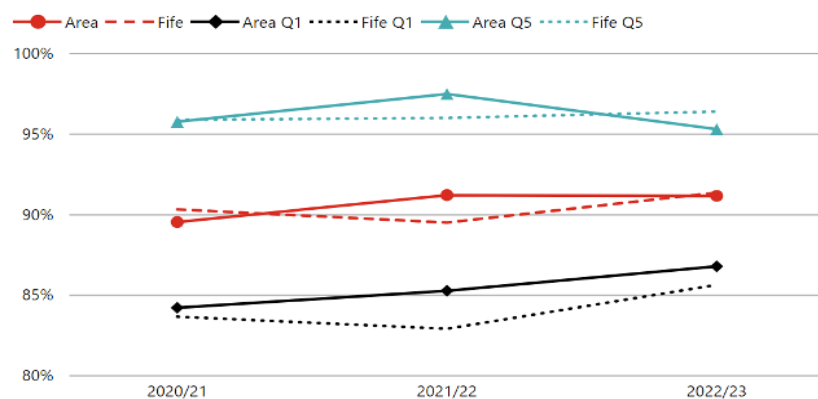
Stage

S4

Subject Choice

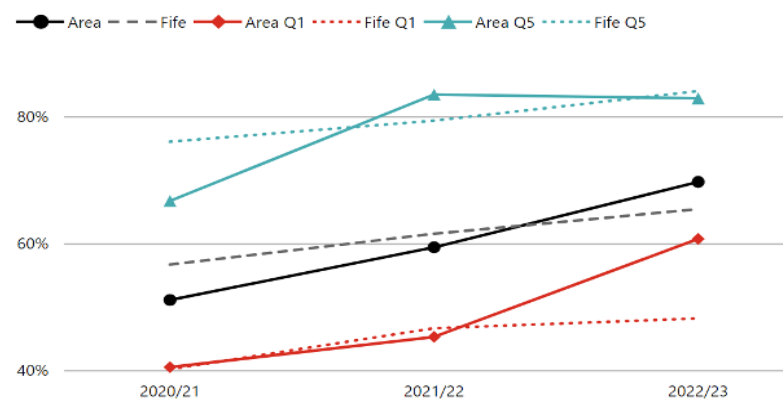
Numeracy

% of Pupils with Level 4+



Measure Year Quintile	Numeracy Level 4+					
	2020/21		2021/22		2022/23	
	Area	Fife	Area	Fife	Area	Fife
1	84.2%	83.6%	85.2%	82.9%	86.8%	85.6%
2	86.5%	88.7%	89.3%	86.5%	90.5%	89.7%
3	93.6%	90.6%	93.5%	89.8%	92.9%	92.8%
4	95.9%	93.9%	94.7%	93.5%	94.3%	93.3%
5	95.7%	95.8%	97.5%	96.0%	95.3%	96.4%

% of Pupils with Level 5+



Measure Year Quintile	Numeracy Level 5+					
	2020/21		2021/22		2022/23	
	Area	Fife	Area	Fife	Area	Fife
1	40.5%	40.1%	45.2%	46.6%	60.7%	48.1%
2	42.3%	47.5%	50.0%	50.1%	65.6%	58.4%
3	53.9%	57.6%	60.6%	64.2%	72.9%	66.4%
4	77.0%	65.6%	72.6%	70.6%	74.3%	73.2%
5	66.7%	76.0%	83.4%	79.3%	82.8%	84.0%

Appendix 1E – Attainment at SCQF Level 4 by the End of Stage S4

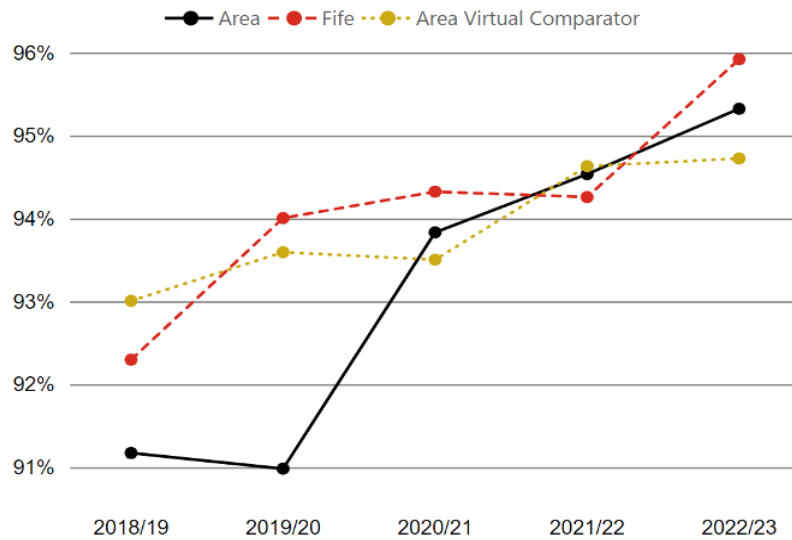
Breadth and Depth of Attainment

Kirkcaldy

Stage and Level

S4 Level 4

Five year trend for 1 or more passes at National 4 for the school in S4 as a percentage of the S4 cohort.



Stage and Level	S4 Level 4									
	2018/19		2019/20		2020/21		2021/22		2022/23	
Awards	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1 or more	91.2%	92.3%	91.0%	94.0%	93.8%	94.3%	94.5%	94.3%	95.3%	95.9%
2 or more	88.0%	89.4%	88.2%	90.5%	90.3%	91.7%	92.6%	91.3%	92.3%	92.7%
3 or more	84.8%	86.3%	85.2%	87.5%	86.7%	88.7%	90.3%	88.4%	89.8%	89.5%
4 or more	80.8%	81.7%	82.8%	84.3%	83.3%	85.5%	86.9%	84.6%	88.2%	86.4%
5 or more	69.4%	74.1%	78.2%	79.9%	79.1%	81.2%	81.0%	79.4%	83.0%	82.2%

Appendix 1F – Attainment at SCQF Level 5 by the End of Stage S4

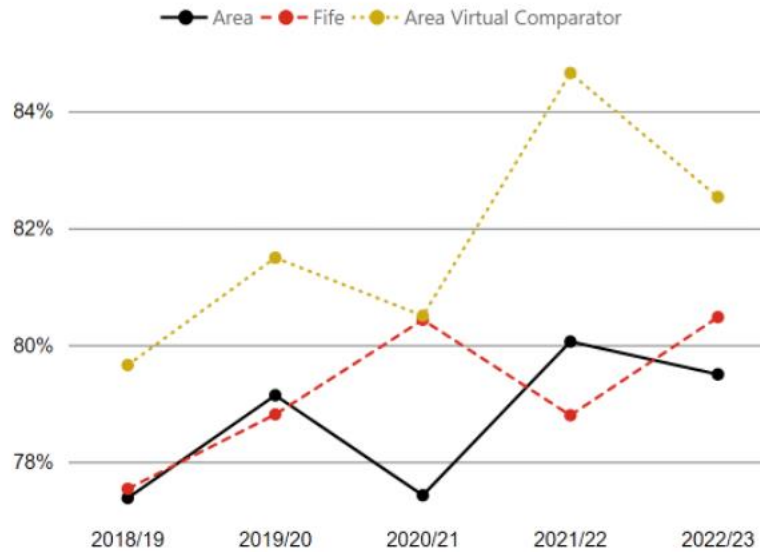
Breadth and Depth of Attainment

Kirkcaldy

Stage and Level

S4 Level 5

Five year trend for 1 or more passes at National 5 for the school in S4 as a percentage of the S4 cohort.



Stage and Level	S4 Level 5									
	2018/19		2019/20		2020/21		2021/22		2022/23	
Awards	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1 or more	77.4%	77.5%	79.1%	78.8%	77.4%	80.4%	80.1%	78.8%	79.5%	80.5%
2 or more	67.2%	68.5%	69.9%	70.4%	67.5%	71.3%	68.2%	68.8%	68.5%	71.1%
3 or more	58.9%	60.8%	61.1%	63.1%	57.9%	63.9%	57.4%	60.3%	61.6%	63.6%
4 or more	52.0%	52.7%	54.5%	56.3%	50.0%	56.6%	51.3%	52.6%	53.7%	56.0%
5 or more	41.0%	43.9%	48.6%	48.8%	41.5%	48.4%	44.5%	45.6%	45.8%	48.5%

Appendix 1G – Attainment at SCQF Level 6 by the End of Stage S5

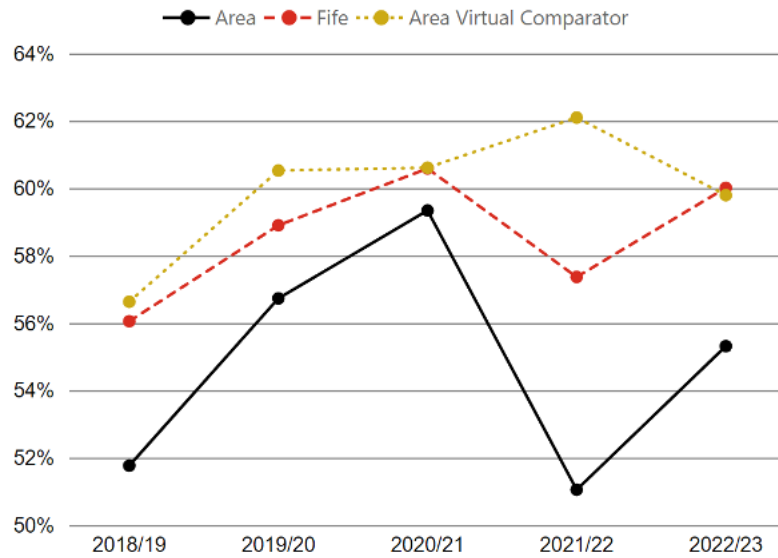
Breadth and Depth of Attainment

Kirkcaldy

Stage and Level

S5 Level 6

Five year trend for 1 or more passes at National 6 for the school in S5 as a percentage of the S4 cohort.



Stage and Level	S5 Level 6									
	2018/19		2019/20		2020/21		2021/22		2022/23	
Awards	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1 or more	51.8%	56.1%	56.7%	58.9%	59.3%	60.6%	51.1%	57.4%	55.3%	60.0%
2 or more	41.2%	44.3%	46.2%	48.7%	46.1%	50.8%	42.7%	46.3%	41.7%	47.4%
3 or more	34.5%	35.7%	38.5%	40.3%	36.8%	41.9%	35.0%	37.4%	32.9%	38.6%
4 or more	26.5%	27.1%	26.8%	30.2%	26.0%	31.8%	25.9%	28.2%	26.6%	30.8%
5 or more	16.8%	17.0%	16.8%	19.6%	14.3%	19.7%	15.7%	17.7%	17.0%	20.5%
6 or more	1.4%	0.9%	1.0%	2.7%	2.0%	2.5%	1.2%	4.0%	5.3%	5.4%

Appendix 1H – Overall Attainment of School Leavers (Complementary Tariff)

Average Tariff Points for Leavers, Split into Top 20%, Middle 60% and Bottom 20% of pupils by Tariff

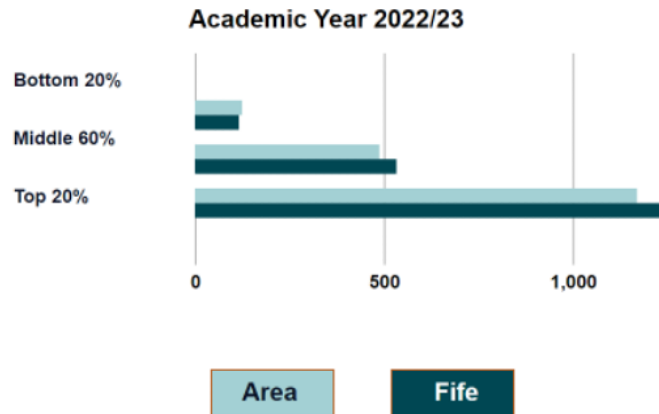
Kirkcaldy

- Total Tariff
- Complementary Tariff

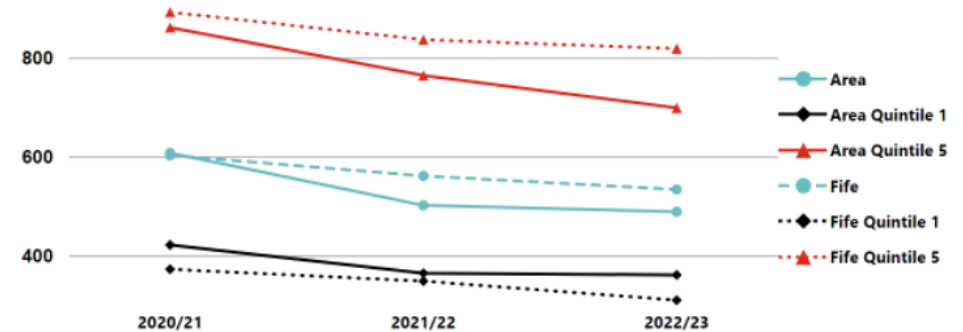
Average Tariff for Leavers	2020/21	2021/22	2022/23
Complementary Tariff			
Bottom 20%	89	98	125
Middle 60%	607	501	488
Top 20%	1,328	1,233	1,170

Average Tariff for Area Leavers by SIMD Quintile	Quintile		2020/21	2021/22	2022/23
Complementary Tariff	1	Bottom 20%	43	77	95
		Middle 60%	421	364	360
		Top 20%	1,133	1,099	1,073
	5	Bottom 20%	271	216	210
		Middle 60%	861	764	698
		Top 20%	1,435	1,402	1,352

Middle 60%



Average Leavers Tariff Points



Appendix 11 – Overall Attainment of School Leavers (Total Tariff)

Average Tariff Points for Leavers, Split into Top 20%, Middle 60% and Bottom 20% of pupils by Tariff

Kirkcaldy

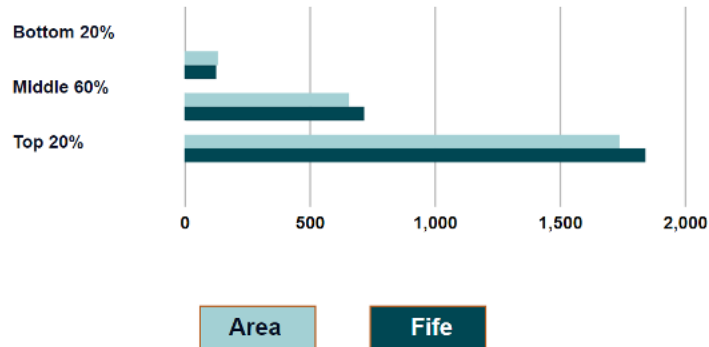
- Total Tariff
- Complementary Tariff

Average Tariff for Leavers	2020/21	2021/22	2022/23
Total Tariff			
Bottom 20%	93	105	135
Middle 60%	811	677	658
Top 20%	1,936	1,796	1,739

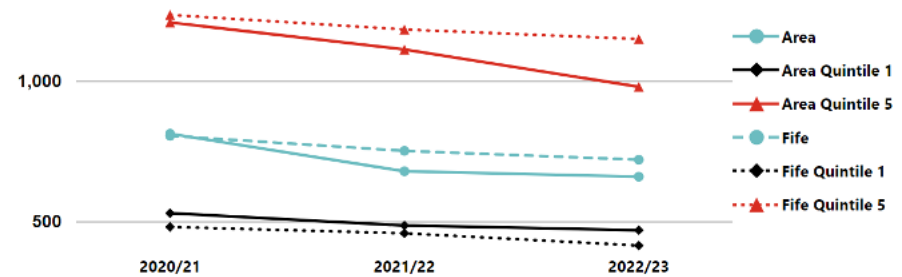
Average Tariff for Area Leavers by SIMD Quintile	Quintile		2020/21	2021/22	2022/23
Total Tariff	1	Bottom 20%	44	78	92
		Middle 60%	528	484	467
		Top 20%	1,597	1,531	1,542
	5	Bottom 20%	348	274	252
		Middle 60%	1,207	1,111	978
		Top 20%	2,107	2,123	2,023

Middle 60%

Academic Year 2022/23



Average Leavers Tariff Points



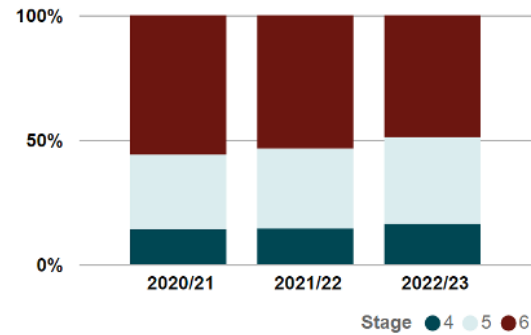
Appendix 1J – Staying on Rates and Overall Positive Destination Rates

Kirkcaldy

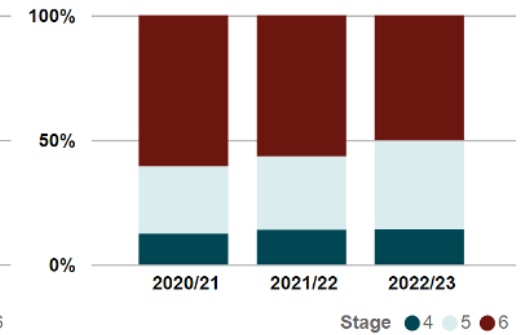
Initial Positive Destination Rates

Pupil Stage	S4		S5		S6		All Leavers	
▲ Year	Area	Fife	Area	Fife	Area	Fife	Area	Fife
2020/21	85.2%	90.2%	86.8%	90.5%	95.8%	96.6%	92.1%	93.9%
2021/22	86.4%	91.0%	93.1%	93.8%	95.6%	96.5%	93.6%	94.8%
2022/23	91.4%	93.2%	93.4%	92.8%	97.6%	97.7%	95.2%	95.3%

Fife Leavers by Stage



Area Leavers by Stage



S5 staying on rates represent the proportion of the prior year's S4 roll who were on the S5 roll in September.
 S6 staying on rates represent the proportion of the prior year's S5 roll who were on the S6 roll in September.

Staying on Rates

	2020/21	2021/22	2022/23
Area S5	89%	87%	81%
Fife S5	84%	84%	81%
Area S6	70%	74%	63%
Fife S6	67%	69%	60%

Looked After

Most Deprived Quintile

Additional Support Needs

All Leavers

▲ Year	Area LAC	Fife LAC	Area SIMD Q1	Fife SIMD Q1	Area ASN	Fife ASN	Area All	Fife All
2020/21	82.6%	85.3%	90.1%	90.7%	87.9%	91.0%	92.1%	93.9%
2021/22	84.0%	86.2%	90.9%	93.4%	90.2%	92.7%	93.6%	94.8%
2022/23	91.3%	85.6%	93.8%	92.1%	94.0%	93.6%	95.2%	95.3%

Appendix 1K – Initial Leaver Destinations by Category

Initial Leaver Destinations

Kirkcaldy

	2020/21	2021/22	2022/23		2020/21	2021/22	2022/23		2020/21	2021/22	2022/23
No. of Leavers	705	843	816		3,751	4,088	3,920		50,719	55,211	54,719

Kirkcaldy				Fife				National %			
Year	2020/21	2021/22	2022/23	Year	2020/21	2021/22	2022/23	Year	2020/21	2021/22	2022/23
Destination	Area	Area	Area	Destination	Fife	Fife	Fife	Destination	National	National	National
Positive	92.1%	93.6%	95.2%	Positive	93.9%	94.8%	95.3%	Positive	95.5%	95.6%	95.9%
Higher Education	40.6%	31.6%	31.3%	Higher Education	39.4%	35.8%	35.5%	Higher Education	45.1%	41.3%	40.3%
Further Education	26.4%	32.6%	35.9%	Further Education	29.9%	31.9%	32.8%	Further Education	23.3%	25.5%	26.6%
Training	5.7%	3.4%	3.9%	Training	4.1%	3.0%	4.0%	Training	3.7%	2.9%	3.4%
Employment	18.9%	25.1%	22.9%	Employment	19.9%	23.4%	21.9%	Employment	22.6%	25.1%	24.3%
Personal Skills Development	0.1%	0.2%	0.7%	Personal Skills Development	0.2%	0.3%	0.5%	Personal Skills Development	0.5%	0.4%	0.8%
Voluntary	0.4%	0.6%	0.5%	Voluntary	0.4%	0.4%	0.6%	Voluntary	0.4%	0.5%	0.5%
Not Positive	7.9%	6.4%	4.8%	Not Positive	6.1%	5.2%	4.7%	Not Positive	4.5%	4.4%	4.1%
Unemployed Seeking	4.1%	3.1%	2.6%	Unemployed Seeking	3.4%	2.3%	2.6%	Unemployed Seeking	2.5%	2.3%	2.2%
Unemployed Not Seeking	2.7%	2.4%	2.0%	Unemployed Not Seeking	2.2%	2.3%	1.9%	Unemployed Not Seeking	1.7%	1.5%	1.6%
Unknown	1.1%	0.9%	0.2%	Unknown	0.6%	0.6%	0.2%	Unknown	0.3%	0.5%	0.3%
Total	100.0%	100.0%	100.0%	Total	100.0%	100.0%	100.0%	Total	100.0%	100.0%	100.0%

Appendix 2 – Glossary of Education Terms

This appendix defines some of the key terms referred to in the paper.

Insight is a benchmarking tool designed to help bring about improvements for learners in the senior phase (S4 to S6). The system is updated twice annually, around September for attainment results, and February for school leavers' data. It is particularly valuable to inform improvement planning and provides schools with a range of information to help support school improvement.

Insight uses **Tariff Points** to measure the overall attainment of school leavers. The overall attainment of each school leaver is assigned a number of tariff points that depends on: the number of awards achieved, the SCQF level of each award achieved, the grade of each award (if graded), and the number of credit points assigned to the award (which reflects the number of hours typically needed to complete that particular award). Two summary measures are reported at school level:

- **Total tariff points** – which provide a measure of the total attainment achieved by school leavers during the senior phase.
- **Complementary tariff points** – which reflect the key qualification set achieved each school leaver – the core set of qualifications most likely to influence their post school opportunities and life chances.

The **virtual comparator** is a sample-based benchmark that reflects pupils with similar characteristics to those of a given school. This allows for the influence of a range of factors on school attainment, including: social context (SIMD), levels of recorded additional support needs (ASN), and stage of leaving.

SCQF levels indicate the general level of difficulty of an award, enabling broad comparisons to be made between the skills and learning required to achieve a range of different qualifications.

SCQF levels are a key element of the **Scottish Credit and Qualifications Framework (SCQF)**, which is the national qualifications framework for Scotland (see: <https://scqf.org.uk/about-the-framework/>).

Appendix 3 – The Scottish Index of Multiple Deprivation

SIMD (Scottish Index of Multiple Deprivation). SIMD is the Scottish Government's standard approach to measuring relative levels of deprivation across Scotland. It provides information about a range of resources and opportunities available to families living in a local community. These relate to income, employment, education, health, access to services, crime and housing.

The current version of SIMD has been in use since an update in 2020. Further information can be found at: <https://www.gov.scot/collections/scottish-index-of-multiple-deprivation-2020/>

Within education, there are two common classifications used to measure the social context of school pupils; these are SIMD Quintiles and SIMD Deciles. Both reflect the overall level of multiple deprivation recorded by SIMD for the area where pupils on the school roll live.

SIMD Quintiles. Each local area in Scotland is classified as being within one of five families, called SIMD quintiles.

- SIMD Quintile 1 (often abbreviated to **SIMD Q1**) refers to the 20% most deprived areas in Scotland, as measured by SIMD.
- SIMD Quintile 5 (often abbreviated to **SIMD Q5**) refers to the 20% least deprived areas, as measured by SIMD.

SIMD Deciles. Each local area in Scotland is classified as being within one of ten families, called SIMD deciles.

- SIMD Decile 1 refers to the 10% most deprived areas in Scotland, as measured by SIMD.
- SIMD Decile 10 refers to the 10% least deprived areas, as measured by SIMD.

SIMD Deciles 1 and 2 combined make up **SIMD Quintile 1**.

For the purposes of SIMD, Scotland is divided into 6,976 local areas, named datazones. These are designed to group together households with a similar social context. The table below shows the 20 local areas within Kirkcaldy that lie within SIMD Quintile 1.

Data Zone	Name	Total population	Working age population	SIMD20 Rank	Fife Rank	SIMD Quintile	SIMD Decile
S01009534	Sinclairtown Central	861	559	69	2	1	1
S01009471	Linktown East	599	372	78	3	1	1
S01009535	Gallatown West	747	486	187	7	1	1
S01009460	Burntisland Docks	791	508	400	17	1	1
S01009506	Templehall North Eastern	690	436	469	22	1	1
S01009505	Templehall	796	506	480	23	1	1
S01009473	Linktown Central	845	583	522	26	1	1
S01009540	Sinclairtown North	782	518	584	29	1	1
S01009524	Pathhead North West	704	453	624	31	1	1
S01009504	Kirkcaldy Valley West	680	451	646	35	1	1
S01009531	Mitchelston and Randolph	854	501	751	44	1	2
S01009523	Hayfield North	573	348	824	52	1	2
S01009472	Linktown North	1013	585	866	59	1	2
S01009474	Linktown South and Seafield North	936	636	879	60	1	2
S01009508	Templehall North	842	516	907	63	1	2
S01009532	Overton	828	470	1047	77	1	2
S01009525	Hayfield South	514	316	1062	78	1	2
S01009533	Sinclairtown West	930	559	1106	80	1	2
S01009538	Dysart Central	819	534	1164	83	1	2
S01009509	Kirkcaldy Valley East	979	654	1167	84	1	2

Further information regarding the SIMD profile of the Kirkcaldy area can be found in the Know Fife briefing: **SIMD 2020 Focus on Kirkcaldy** (see: [SIMD-2020v2-Focus-on-Kirkcaldy.pdf \(fife.cot\)](#)).

30 April 2024

Agenda Item No. 9

Kirkcaldy Area Committee Workplan

Report by: Eileen Rowand, Executive Director, Finance & Corporate Services

Wards Affected: 9, 10, 11 and 12

Purpose

This report supports the committee's consideration of the workplan for future meetings of the committee.

Recommendation(s)

It is recommended that the committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each area committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and scrutiny/monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current forward workplan is included as appendix one and should be reviewed by the committee to help inform scrutiny activity.

List of Appendices

1. Forward Workplan

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Report Contact

Helena Couperwhite
Committee Services Manager
Telephone: 03451 555555 Ext. No. 441096
Email- helena.couperwhite@fife.gov.uk

Kirkcaldy Area Committee
30 April 2024
Agenda Item No. 9
Appendix 1.

Kirkcaldy Area Committee of 25 June 2024			
Title	Service(s)	Contact(s)	Comments
Parking Charges in Kirkcaldy	Roads & Transportation	Andy Paterson-ts	Original report requested at KAC meeting 24.8.21 as part of submitted motion (Para. 278 of 2021. KAC.121 refers). 27.2.24 - Convener requests that report be submitted to committee after other car parking reports have been considered i.e. ISG report and report re demolition of multi storey car parks.
Common Good and Settlement Trust 2023-24 Annual Report	Finance and Corporate Services	Eleanor Hodgson	Annual progress report to be presented post April 24.
Safer Communities Team Annual Update Report	Housing Services	Suzanne Scobie	Annual update report due to be presented June 24.
Operational Briefing on Policing Activities Within Kirkcaldy Area	Police Scotland		Annual report last presented June 2023. Contact: Kim Stuart @ Police Scotland.
Scottish Fire and Rescue Service - Kirkcaldy Area Annual Performance Report	Scottish Fire & Rescue Service		Annual report last presented June 2023. Contact: Niall Miller @ Scottish Fire and Rescue Service.
Kirkcaldy Area Committee Forward Work Programme	Finance and Corporate Services	Lesley Robb	
Area Housing Plan 2023-2026 - 6 monthly update reports	Housing Services	Elaine Campbell	6 monthly update report due. Last report presented December 2023.
Review of Mossmorran and Braefoot Bay Community and Safety Committee - General Annual Report 2022	Protective Services	Kenny Bisset, Rob Bowditch	Per report presented to Environment, Transportation & Climate Change Scrutiny 19.3.24 (Para 79 of 2024 ETCCS 29 refers)

Kirkcaldy Area Committee
30 April 2024
Agenda Item No. 9
Appendix 1.

Kirkcaldy Area Committee of 27 August 2024			
Title	Service(s)	Contact(s)	Comments
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	

Kirkcaldy Area Committee of 22 October 2024			
Title	Service(s)	Contact(s)	Comments
Complaints Annual Update	Customer Services Improvement Service	David Thomson-CRM	Annual report last presented 31.10.23.
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	

Kirkcaldy Area Committee of 17 December 2024			
Title	Service(s)	Contact(s)	Comments
Domestic Waste, Street Cleansing and Grounds Maintenance Service Annual Review	Environment & Building Operations (AT&E)	Alexander Anderson-Es, Scott Clelland	Annual report last presented 19.12.23.
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	

Kirkcaldy Area Committee of 25 February 2025			
Title	Service(s)	Contact(s)	Comments
Kirkcaldy Area Local Community Plan - Plan 4 Kirkcaldy Area 2023-2026 Progress Report	Communities and Neighbourhoods Service	Julie Dickson	Annual progress report and new year budget allocations. Last report 27.2.24.
Area Roads Programme 2025-26	Roads & Transportation	Vicki Connor-fc, Lesley Craig, Alistair Donald	Annual report last presented February 2024.

Kirkcaldy Area Committee
30 April 2024
Agenda Item No. 9
Appendix 1.

Kirkcaldy Area Committee of 25 February 2025			
Title	Service(s)	Contact(s)	Comments
Local Area Economic Profiles Annual Report	Business and Employability	Peter Corbett	Annual report last presented February 2024.
Health & Social Care Locality Planning - Kirkcaldy	Health and Social Care	Jacquie Stringer-fc	Annual report last presented February 2025.
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	

Kirkcaldy Area Committee of 22 April 2025			
Title	Service(s)	Contact(s)	Comments
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	
Report on Educational Outcomes - 2023/24	Education	Jackie Funnell	Annual report - last presented 30 April 2024.

Kirkcaldy Area Committee of 24 June 2025			
Title	Service(s)	Contact(s)	Comments
Kirkcaldy Area Committee Forward Work Programme	Legal & Democratic Services	Lesley Robb	

Unallocated			
Title	Service(s)	Contact(s)	Comments
Pupilwise, Parentwise and Staffwise Survey Report	Education	Deborah Davidson, Shelagh McLean, Jackie Funnell	Confirmed with Shelagh Maclean that next surveys will be carried out in 2024 with report to committee after that.

Kirkcaldy Area Committee
30 April 2024
Agenda Item No. 9
Appendix 1.

Unallocated			
Title	Service(s)	Contact(s)	Comments
Member Update on Skills Development Scotland reporting of Positive Destinations	Business and Employability	Gordon Mole	Agreed report required at meeting of KAC 19.1.21.
Supporting the Local Community Plan - Kirkcaldy Area Local Budgets 2023/24	Communities and Neighbourhoods Service	Julie Dickson	Report last presented 7.2.23. (Update report only required if variation to any funding previously approved).
Area Roads Programme 2023-24 Final Report	Assets, Transportation and Environment	Neil Watson	Original report approved at KAC meeting 7.2.23. Progress report to be presented after April 2023, post summer recess.
Capshard Play Park Development and Enhancement Progress Report	Communities and Neighbourhoods Service	Andy Maclellan	Progress report to be presented to committee (date TBC) as agreed at KAC 29.8.23 (Para 65 of 2023 KAC 27 refers).
Potholes Update for Kirkcaldy Area	Roads & Transportation	Sara Wilson	