

Please note this meeting will be held remotely

Wednesday, 14<sup>th</sup> September, 2022 - 9.30 a.m.

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AGENDA

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1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** - In terms of Section 5 of the Code of Conduct Members of the Committee are asked to declare any interest(s) in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of Levenmouth Area Committee Meeting of 26th May, 2022 3 – 4
4. **APPOINTMENTS TO EXTERNAL ORGANISATIONS** – Report by the Head of Legal and Democratic Services 5 – 7
5. **SCHOOL ATTAINMENT AND ACHIEVEMENT REPORT** – Report by the Executive Director - Education and Children 8 – 37
6. **AREA ROADS PROGRAMME 2021-22 – FINAL REPORT** – Report by the Executive Director 38 – 44
7. **SGN H100 UPDATE REPORT** – Report by the Head of Planning 45 - 50
8. **LEVENMOUTH RECONNECTED PROGRAMME LARGE GRANT FUND UPDATE** – Report by the Executive Director of Enterprise and Environment 51 – 58
9. **LEVENMOUTH CONNECTIVITY PROJECT ACTIVE TRAVEL NETWORK UPDATE** – Report by the Executive Director of Enterprise and Environment 59 - 63
10. **SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – HOPE CHEST STORAGE PROVISION** – Report by the Head of Communities and Corporate Development 64 - 66
11. **SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – LEVEN TOWN CENTRE CHRISTMAS LIGHTS** – Report by the Head of Communities and Corporate Development 67 - 69
12. **SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – TOBOGGAN ROAD TAYLOR STREET PLAY SPACES CAPITAL FUNDING REQUEST** – Report by the Head of Communities and Corporate Development 70 - 72
13. **PROPERTY TRANSACTIONS** – Report by the Senior Manager - Property Services 73 – 75
14. **LEVENMOUTH AREA COMMITTEE FORWARD WORK PROGRAMME** 76 - 77

**Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.**

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Finance and Corporate Services

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7 September, 2022

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**THE FIFE COUNCIL - LEVENMOUTH AREA COMMITTEE – REMOTE MEETING**

26<sup>th</sup> May, 2022

11.00 a.m. – 11.06 a.m.

**PRESENT:** Councillors Tom Adams, David Alexander, Ken Caldwell, Eugene Clarke, Colin Davidson, David Graham, John O'Brien and Alistair Suttie.

**ATTENDING:** David Paterson, Community Manager (Area), Communities and Neighbourhoods Service; Helena Couperwhite, Service Manager, Lesley Robb, Lead Officer and Michelle Hyslop, Committee Officer, Legal and Democratic Services, Finance and Corporate Services.

**1. MEMBERSHIP OF COMMITTEE**

**Decision**

The Committee noted its membership as detailed on the agenda

**2. APPOINTMENT OF CONVENER**

**Motion**

Councillor John O'Brien, seconded by Councillor David Alexander, moved that Councillor Ken Caldwell be appointed as Convener.

**Amendment**

Councillor David Graham, seconded by Councillor Thomas Adams, moved that Councillor Colin Davidson be appointed as Convener.

**Roll Call**

**For the Motion - 4 votes**

Councillors David Alexander, Ken Caldwell, John O'Brien and Alistair Suttie

**For the Amendment - 4 votes**

Councillors Thomas Adams, Eugene Clarke, Colin Davidson and David Graham

**Decision**

As there was no clear majority, the appointment of Depute Convener was referred back to full Council at its next meeting on the 9<sup>th</sup> June 2022 for determination and in accordance with the agreed procedure.

3. **APPOINTMENT OF DEPUTE CONVENER**

**Decision**

The appointment of the Depute Convener was referred back to full Council at its next meeting on the 9<sup>th</sup> June 2022 for determination and in accordance with the agreed procedure.



14<sup>th</sup> September, 2022.

Agenda Item No. 04

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## Appointments to External Organisations

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Report by: Lindsay Thomson, Head of Legal and Democratic Services

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Wards Affected: 21 & 22

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### Purpose

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The purpose of this report is to ask the Area Committee to agree member representation on those external organisations detailed in Appendix 1.

### Recommendation(s)

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The Committee is asked to agree member appointments to the organisations detailed in the Appendix 1 to this report.

### Resource Implications

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There are no direct resource implications arising from this report.

### Legal & Risk Implications

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External organisations have their own governance structures and members should seek advice from the Head of Legal and Democratic Services on any concerns they have on membership of the organisations. In particular, members may be subject to other legislation such as the Companies Acts (directors' responsibilities) and charity law.

Failure to make such appointments may mean the external organisation cannot function effectively or secure a quorum at meetings.

### Impact Assessment

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An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

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During the review carried out by Legal and Democratic Services, feedback was sought from organisations, officers and elected members previously appointed to ascertain if member appointment was still required.

## **1.0 Background**

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1.1 Following a review of member appointments to external organisations, the Council, at its meeting on 9 June 2022, agreed to nominate members to a number of external organisations, where Council representation is required. It also delegated appointment of those members to either the Cabinet Committee or relevant Area Committee. (*Previous Minute Reference – para. 20 of 2022 FC 34 – Fife Council of 9 June 2022 – refers*).

## **2.0 Current position**

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2.1 Members are asked to consider the list of external organisations as set out in Appendix 1 and agree the members nominated to each of the organisations listed.

### **List of Appendices**

1. External organisations requiring Member appointment in Levenmouth Area.

### **Report Contact**

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## Appendix 1.

### External Organisations Requiring Member Appointment from Levenmouth Area Committee

External Organisation	Main Functions / Purpose of Organisation	Ward(s)	No of Members to be Appointed
Brag Enterprises Limited Management Committee/Board	Community regeneration organisation acting as the lead partner in the Fife Employment and Training Consortium. We provide Fife wide NOLB employability and activities as well as affordable enterprise space. We recently opened a High Street regeneration project in Leven called the Together Levenmouth Hub.	21 & 22	1 from Levenmouth Area (also 1 from Cowdenbeath Area)
Kirkcaldy and Central Fife Sports Council	The Sports Council represents and supports the interests of sports clubs within the local area. We are the link between the clubs, Fife Council, and elected members.	21 & 22	1 from Levenmouth Area (also 1 from Glenrothes Area and 1 from Kirkcaldy Area)
Levenmouth Local Tourist Association	Local tourism group with public and private sector representatives to work together to develop and to deliver local tourism activities. The Chair of this Group reports into the Fife Tourism Partnership.	21 & 22	1
Levenmouth Together Steering Group	Community regeneration organisation delivering employability, affordable enterprise space and town centre regeneration activities. We work with all age groups and target harder to help areas. BRAG is the lead partner in the third sector Fife Employment and training Consortium that delivers NOLB to 18+ across the whole of Fife	21 & 22	2
Levenmouth Twinning Association	Levenmouth Twinning Association exists to promote and foster town twinning links with Bruges, France. The organisation also promotes other informal friendship links including cultural, sporting, social, education and healthy living exchanges between communities and organisations within the Levenmouth area and Bruges, France.	21 & 22	1

14<sup>th</sup> September 2022

Agenda Item No. 05

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## School Attainment and Achievement Report

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**Report by:** Carrie Lindsay, Executive Director Education and Children's Services

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**Wards Affected:** 8, 12, 13, 19, 21& 22.

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### Purpose

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This report provides the Area Committee with a summary report on 2020-2021 School Attainment across the secondary and primary schools serving the area. Details of how to access School Standards and Quality Reports and Recovery / Improvement Plans are also provided for primary and secondary schools across the area in the appendices.

### Recommendation(s)

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The Committee: -

- (1) are encouraged to engage directly with local schools to find out more about School Attainment and Achievement;
- (2) are asked to note the details contained within this report in relation to the nature of this year's report due to the impact of the COVID 19 pandemic;
- (3) are asked to note the information provided in the enclosed secondary schools' reports;

### Resource Implications

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There are no resource implications.

### Legal & Risk Implications

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There are no legal implications.

### Impact Assessment

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An EqIA is not required as this is a monitoring report and is for information and noting only.

### Consultation

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There are no consultation implications. Consultation requirements in respect of any proposed alteration to education provision are governed by the Schools (Consultation) (Scotland) Act 2010.

## 1.0 Background

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- 1.1 Entry and attainment figures for the years up to and including 2019 are derived from different awarding approaches than 2020 and, separately, 2021. Comparisons of entries, attainment volumes and attainment rates should only be made with full consideration and recognition of each of these different approaches – Insight Sept 2021.
- 1.2 In addition, due to the COVID 19 pandemic, for Session 2020 - 2021 the Scottish Government did not uplift the data for Achievement of Curriculum for Excellence Levels for children and young people in S3.
- 1.3 As a result, this year's report does not contain attainment trend data for BGE data in secondary schools.
- 1.4 All schools have continued to monitor the progress of all learners. As children and young people return to school after lockdowns, tracking of progress continues to be a priority.
- 1.5 This year's report provides a list of schools in the local area and a link to where school Standards and Quality Reports 2012-21 and School Improvement Plans 2021-22 can be accessed. (Appendix 3) These provide details of progress in schools and priorities for improvement.
- 1.6 For secondary schools details of school context, the trends in the School Leavers Destination Report for the last three years and data on attainment of leavers for 2019-20 are included.
- 1.7 The SQA attainment of young people in Session 2020-21 was based on the Alternative Certification Model (ACM). Fife Guidance for Practitioners on the ACM is provided as Appendix 1.

## 2.0 School Performance

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- 2.1 The attached reports on primary school attainment for the Levenmouth Academy, St Andrew's RC High School and The Waid Academy clusters (Appendices 7,8 & 9) provide details of CfE declarations in literacy and numeracy. It is worth noting that the primary data is the collated results of P1, P4 and P7. All children are included in the percentages - children with additional support needs in mainstream classes and where schools have Additional Support Classes or a Department of Additional Support Needs, these children are also included.
- 2.2 These tables provide percentages of young people attaining the recommended level in P1, P4 and P7 from SIMD 1 & 2 (Quintile 1), SIMD (Quintiles 2, 3 and 4) and SIMD 9 & 10 (Quintile 5) in Literacy and Numeracy.
- 2.3 Further tables give percentages of young people who are Free School Meal Registered (FMR) or are Looked after Children (LAC).
- 2.4 A summary of key practice on Covid Recovery, Ensuring Equity, Health and Well Being and Employability is included for each cluster (Appendices 10,11 & 12)
- 2.5 The reports for secondary schools serving young people from the local area are contained within Appendices 4, 5, & 6.

- 2.6 These provide detail of the school context including FMR (Free Meal Registration) SIMD (Scottish Index of Multiple Deprivation) profile, Attendance and Exclusions, Additional Support Needs, and Staying on Rates.
- 2.7 Three-year data for the secondary school, Fife, National and SEIC are provided for initial school leaver destinations from the SLDR (School Leaver Destination Report) which provides details of young people's post school destination in the first week in the October after they leave school.
- 2.8 Positive destinations include Higher Education, Further Education, Training, Employment, Personal Skills Development and Activity Agreements.
- 2.9 Activity Agreements now encapsulated within the Personal Skills Development category are put in place for young people who are not yet ready to transition to another positive destination and involve bespoke programmes for young people.
- 2.10 Negative destinations include unemployed seeking and unemployed not seeking (e.g. pregnant, in custody) and young people for whom the destination is unknown.
- 2.11 Five-year data for the secondary school is included for Level 4 and Level 5 Literacy and Level 4 and Level 5 Numeracy in S4, S5 and S6. This shows the percentage of the young people in each year group who achieved these levels of qualification from 2015 - 2016 through to 2020-2021.
- 2.12 Five year trends are given for the percentage of young people in S4 who gained at least one SCQF level 5 (National 5) qualification, S5 who gained at least one or four SCQF level 6 (Higher) qualifications and S6 who gained at least one, three, four or five SCQF level 6 qualifications.

## 3.0 SQA Qualifications 2022

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- 3.1 All exams for SQA Qualifications were cancelled for Session 2020-21. Qualifications were determined using the Alternative Certification Model <https://www.sqa.org.uk/sqa/96760.html>
- 3.2 The SQA have produced guidance for the 2021-22 diet of exams which details changes to course content and possible scenarios that may be implemented dependent on public health advice. <https://www.sqa.org.uk/sqa/96904.html>
- 3.3 Further guidance has been produced for Fife practitioners (Appendix 2).

## 4.0 Conclusions

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- 4.1 Due to the impact of COVID 19 we have been unable to provide School Attainment and Achievement Reports in exactly the same format as previous years.
- 4.2 This report and the appendices provide elected members with details of attainment and activity across schools in the local area.

### List of Appendices

1. Appendix 1 – Fife's Guidance for Practitioners SQA Alternative Certification Model 2021  
**Not included and this can be requested separately.**

2. Appendix 2 – Fife’s Guidance for Practitioners SQA Assessment 2022 **Not included and this can be requested separately.**
3. Appendix 3 – List of local schools and link to where Standards and Quality Reports and School Recovery Plans can be accessed.
4. Appendix 4 – Levenmouth Academy School Report
5. Appendix 5 – St Andrew’s RC High School Report **Not included and this can be requested separately.**
6. Appendix 6 – The Waid Academy School Report **Not included and this can be requested separately.**
7. Appendix 7 – Levenmouth Academy Cluster Report
8. Appendix 8 – St Andrew’s RC High Cluster Report **Not included and this can be requested separately.**
9. Appendix 9 – The Waid Academy Cluster Report **Not included and this can be requested separately.**
10. Appendix 10 – Levenmouth Academy Cluster Summary of Activities
11. Appendix 11 – St Andrew’s RC High Cluster Summary of Activities **Not included and this can be requested separately.**
12. Appendix 12 – The Waid Academy Cluster Summary of Activities **Not included and this can be requested separately.**

## **Background Papers**

None.

## **Report Contact**

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## **Appendix 3 – List of local schools and link to where Standards and Quality Reports and School Recovery Plans can be accessed.**

### **Schools by Cluster**

#### **Levenmouth Academy**

Aberhill Primary School	Balcurvie Primary School
Buckhaven Primary School	Coaltown of Wemyss Primary School
Denbeath Primary School	East Wemyss Primary School
Kennoway Primary School	Methilhill Primary School
Mountfleurie Primary School	Parkhill Primary School

#### **St Andrew's RC High School**

St Agatha's RC Primary School	St Marie's RC Primary School
St Ninian's RC Primary School	St Patrick's RC Primary School
St Paul's RC Primary School	

#### **Waid Academy**

Anstruther Primary School	Colinsburgh Primary School
Crail Primary School	Elie Primary School



Kirkton of Largo Primary School    Lundin Mill

Pittenweem Primary School        St Monans Primary School

**Link to Standards and Quality Reports and School Improvement Plans**

<https://www.fife.gov.uk/kb/docs/articles/education2/schools-in-fife/schools-statutory-information>



Education & Children's Services  
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## **Whole School Social Context and Attainment and Achievement Report**

**Session 2020-21**

**Levenmouth Academy**



School

Levenmouth Academy 

## School Context

School Roll - from the September 2020/21 census.

School Roll			
Year	Female	Male	Total
2020/21	795	845	1640

DAS Roll							
Year	S1	S2	S3	S4	S5	S6	Total
2020/21	12	9	7	13	7	5	53

Estate		
Year	Capacity	Capacity %
2020/21	1800	91.11

### Percentage of pupils with FMR

The table below displays the proportion of pupils on the school roll who are registered for free school meals (FMR). Data is taken from the annual Healthy Living Survey and the annual pupil census.

Levenmouth Academy				
2016/17	2017/18	2018/19	2019/20	2020/21
28.40	27.80	27.10	29.30	29.90

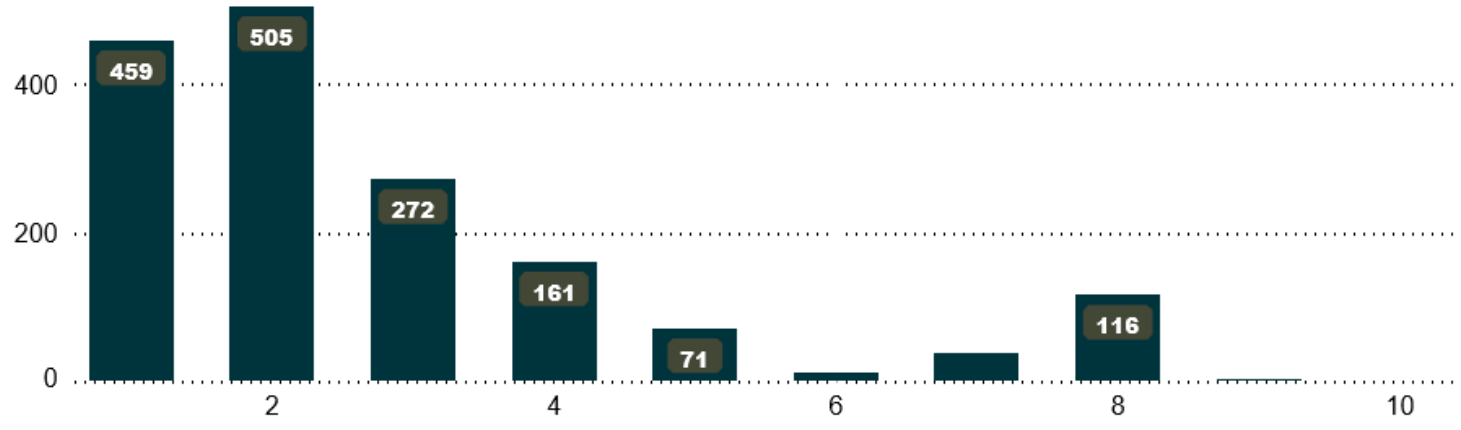
Fife				
2016/17	2017/18	2018/19	2019/20	2020/21
17.00	16.40	16.40	17.10	17.90

National				
2016/17	2017/18	2018/19	2019/20	2020/21
14.10	14.40	14.00	15.00	17.00

School

Levenmouth Academy

**SIMD** Number of Pupils per SIMD Decile (2020/21)



**SIMD**

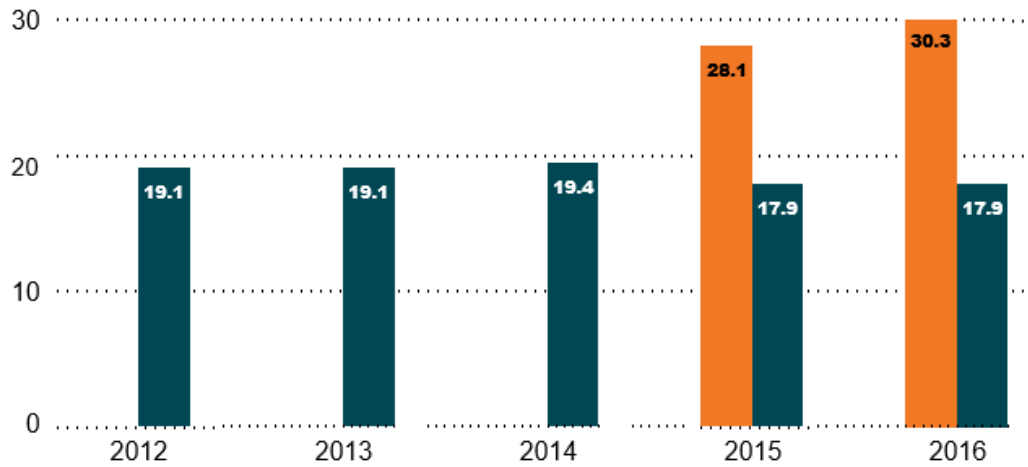
Year	1	2	3	4	5	6	7	8	9	10	Total
2020/21	459	505	272	161	71	12	37	116	1	0	1634

School

Levenmouth Academy



## Poverty Percentage - Percentage of children (under 16) in poverty



School  
 Fife

Year	School Poverty Rate %	Fife Poverty Rate %
2012		19.1
2013		19.1
2014		19.4
2015	28.1	17.9
2016	30.3	17.9

## Staying on Rates

S5 staying on rates represent the proportion of the prior year's S4 roll who were on the S5 roll in September.

S6 staying on rates represent the proportion of the prior year's S5 roll who were on the S6 roll in September.

### School

Stage	2016/17	2017/18	2018/19	2019/20	2020/21
S5	0	76	85	80	82

Stage	2016/17	2017/18	2018/19	2019/20	2020/21
S6	0	54	62	43	53

### Fife

Stage	2016/17	2017/18	2018/19	2019/20	2020/21
S5	84	84	86	85	84

Stage	2016/17	2017/18	2018/19	2019/20	2020/21
S6	70	66	67	63	67

School

Levenmouth Academy



## Attendance & Exclusions

The following attendance and exclusion figures have been taken from the annual Attendance, Absence and Exclusions (AAE) return. The figures from 2020/21 onward are post quality assurance checked and will therefore vary slightly from those reported in September.

<b>Attendance and Absences percentages</b>	<b>Levenmouth Academy</b>					<b>Fife</b>					<b>National</b>		
	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2014/15</b>	<b>2016/17</b>	<b>2018/19</b>
<b>Attendance %</b>	87.00	86.07	85.42	84.20	87.82	90.69	90.26	90.17	88.84	91.06	88.50	91.20	90.10
<b>Authorised Absence %</b>	6.49	6.94	7.67	7.44	5.00	5.60	5.87	5.74	6.30	4.71	5.30	5.30	0.00
<b>Unauthorised Absence %</b>	6.38	6.85	6.86	8.30	7.15	3.66	3.82	4.05	4.82	4.20	2.80	3.40	0.00
<b>Temporary Exclusions</b>													
<b>Number of Exclusions per 1000 pupils</b>	114	88	15	43	20	43	31	14	21	21	50	48	0
<b>Days Excluded per 1000 pupils</b>	269	190	28	76	46	98	68	30	41	48	119	109	0
<b>LAC Temporary Exclusions</b>													
<b>Number of Exclusions per 1000 pupils</b>	7	13	3	4	2	2	4	1	3	3			
<b>Days Excluded per 1000 pupils</b>	14	29	6	5	6	4	10	3	6	6			

School

Levenmouth Academy

## Level of English & Additional Support Needs

The following information is taken from the September 2020 Pupil Census return. The tables show every pupil's level of English and any additional support needs recorded for all pupils on the school roll.

Level of English	No. of Pupils
New to English	2
Early Acquisition	4
Developing Competence	5
Competent	9
Fluent	18
English as a "first language"	1600
Limited Communication	2
Not Assessed	0

Student Need Category	No. of Pupils with Need
Autistic spectrum disorder	62
Bereavement	11
Communication Support Needs	13
Deafblind	0
Dyslexia	99

Student Need Category	No. of Pupils with Need
English as an additional language	29
Family issues	42
Hearing impairment	18
Interrupted learning	19
Language or speech disorder	35
Learning disability	41
Looked after	41
Mental health problems	14
More able pupil	8
Other	59
Other moderate learning difficulty	52
Other specific learning difficulty (e.g. numeric)	62
Physical health problem	49
Physical or motor impairment	28
Risk of exclusion	11
Social, emotional and behavioural difficulty	193
Substance misuse	1
Visual impairment	13
Young carer	19

School

Levenmouth Academy



## Initial Leaver Destinations

**No. of Leavers**      2017/18   2018/19   2019/20  
 294      309      266

2017/18   2018/19   2019/20  
 3532      3635      3404

2017/18   2018/19   2019/20  
 49707      49717      47435

### Levenmouth Academy %

	2017/18	2018/19	2019/20
Positive %	90.5	90.9	83.5
Higher Education %	26.9	21.4	16.9
Further Education %	39.8	39.2	44.4
Training %	1.4	7.8	9.0
Employment %	18.0	21.0	11.7
Activity Agreements %	4.1		
Personal Skills Development %		1.29	1.50
Unemployed %	7.5	7.8	13.9
Unemployed Seeking %	5.4	5.8	11.3
Unemployed Not Seeking %	2.0	1.9	2.6
Unknown %	2.0	1.3	2.6

### Fife %

Category	2017/18	2018/19	2019/20
Positive	92.8	94.4	91.9
Higher Education	36.5	37.1	37.7
Further Education	32.9	33.2	35.7
Training	2.0	3.7	3.9
Employment	18.4	19.6	13.7
Activity Agreements	2.0	0.0	0.0
Personal Skills Development	0.5	0.3	1.3
Unemployed	6.5	5.2	6.9
Unemployed Seeking	5.0	3.7	4.9
Unemployed Not Seeking	1.6	1.5	2.0
Unknown	0.6	0.4	0.4

### National %

Category	2017/18	2018/19	2019/20
Positive	94.6	95.0	93.4
Higher Education	41.1	40.3	44.2
Further Education	26.5	27.3	28.1
Training	1.9	3.5	3.7
Employment	22.7	22.9	16.2
Activity Agreements	1.2	0.0	0.0
Personal Skills Development	0.4	0.5	0.7
Unemployed	5.0	4.5	6.0
Unemployed Seeking	3.7	3.1	4.1
Unemployed Not Seeking	1.3	1.4	1.8
Unknown	0.4	0.4	0.8



School

Levenmouth Academy



## Initial Leaver Destinations

**No. of Leavers**      2017/18   2018/19   2019/20  
 294      309      266

2017/18   2018/19   2019/20  
 9824      9920      9223

### Levenmouth Academy %

	2017/18	2018/19	2019/20
Positive %	90.5	90.9	83.5
Higher Education %	26.9	21.4	16.9
Further Education %	39.8	39.2	44.4
Training %	1.4	7.8	9.0
Employment %	18.0	21.0	11.7
Activity Agreements %	4.1		
Personal Skills Development %		1.29	1.50
Unemployed %	7.5	7.8	13.9
Unemployed Seeking %	5.4	5.8	11.3
Unemployed Not Seeking %	2.0	1.9	2.6
Unknown %	2.0	1.3	2.6

### South East Collaborative %

Category	2017/18	2018/19	2019/20
Positive	93.9	94.9	92.7
Higher Education	38.6	38.6	40.7
Further Education	27.4	28.2	30.7
Training	2.1	3.0	3.4
Employment	23.6	24.0	16.9
Activity Agreements	1.5	0.0	
Personal Skills Development	0.0	0.2	0.7
Unemployed	5.8	4.9	6.6
Unemployed Seeking	4.4	3.3	4.5
Unemployed Not Seeking	1.4	1.5	2.1
Unknown	0.3	0.5	0.5

School

Levenmouth Academy

## SQA Attainment - S4 Literacy &amp; Numeracy

**% Level 4 Literacy**

Quintile 2017 2018 2019 2020 2021

1	75.61	70.63	65.41	79.53	76.44
2	77.67	82.95	76.32	75.93	88.10
3	90.48	100.00	80.00	100.00	75.00
4	100.00	94.44	82.35	92.86	84.62
5	100.00	66.67	100.00	80.00	100.00
<b>Total</b>	<b>78.96</b>	<b>77.90</b>	<b>71.48</b>	<b>80.55</b>	<b>80.46</b>

**% Level 5 Literacy**

Quintile 2017 2018 2019 2020 2021

1	44.51	39.86	35.22	40.35	34.48
2	44.66	54.55	48.25	45.37	44.05
3	61.90	66.67	50.00	47.06	70.00
4	62.50	72.22	52.94	64.29	65.38
5	100.00	66.67	60.00	40.00	100.00
<b>Total</b>	<b>47.57</b>	<b>48.69</b>	<b>41.97</b>	<b>44.38</b>	<b>42.67</b>

**% Level 4 Numeracy**

Quintile 2017 2018 2019 2020 2021

1	80.49	78.32	76.10	83.63	78.74
2	86.41	86.36	81.58	82.41	86.90
3	90.48	86.67	70.00	100.00	80.00
4	100.00	94.44	88.24	96.43	88.46
5	100.00	100.00	100.00	80.00	100.00
<b>Total</b>	<b>84.47</b>	<b>82.77</b>	<b>79.02</b>	<b>85.11</b>	<b>82.08</b>

**% Level 5 Numeracy**

Quintile 2017 2018 2019 2020 2021

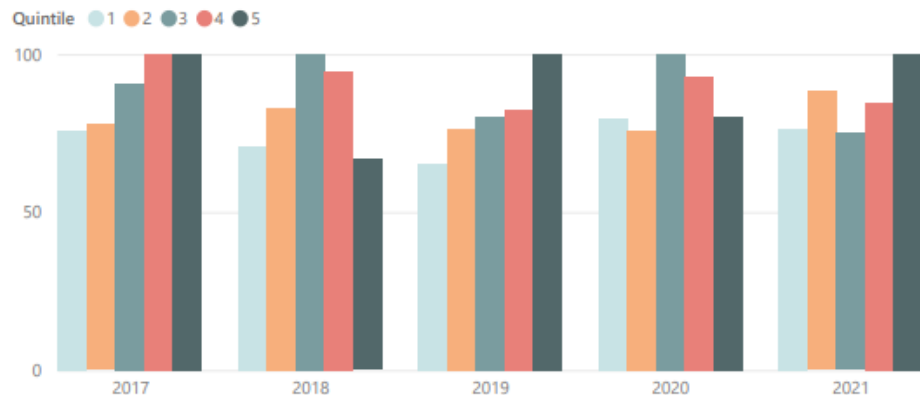
1	43.90	30.07	28.30	26.90	21.84
2	48.54	31.82	40.35	32.41	30.95
3	52.38	40.00	50.00	17.65	55.00
4	62.50	55.56	29.41	35.71	42.31
5	100.00	66.67	60.00	20.00	66.67
<b>Total</b>	<b>47.90</b>	<b>33.33</b>	<b>34.10</b>	<b>28.88</b>	<b>28.66</b>

School

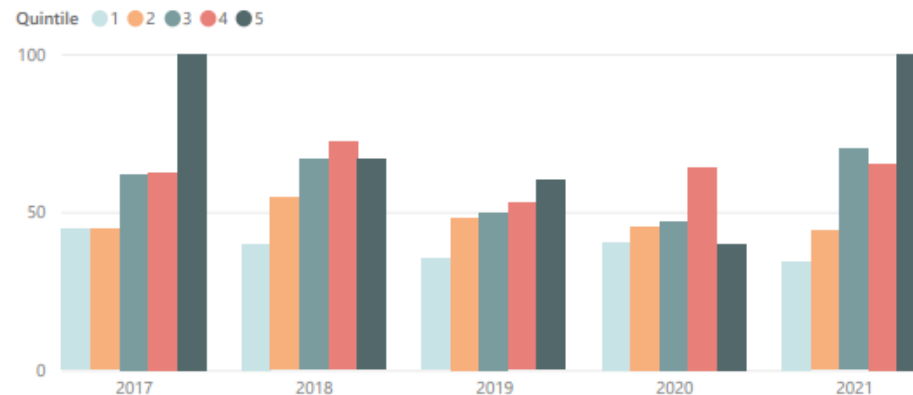
Levenmouth Academy

## SQA Attainment - S4 Literacy & Numeracy Graphs

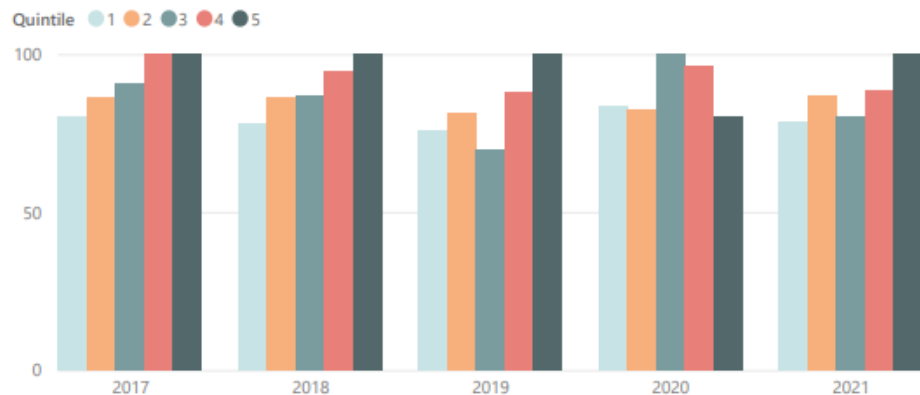
### S4 Level 4 Literacy by Year



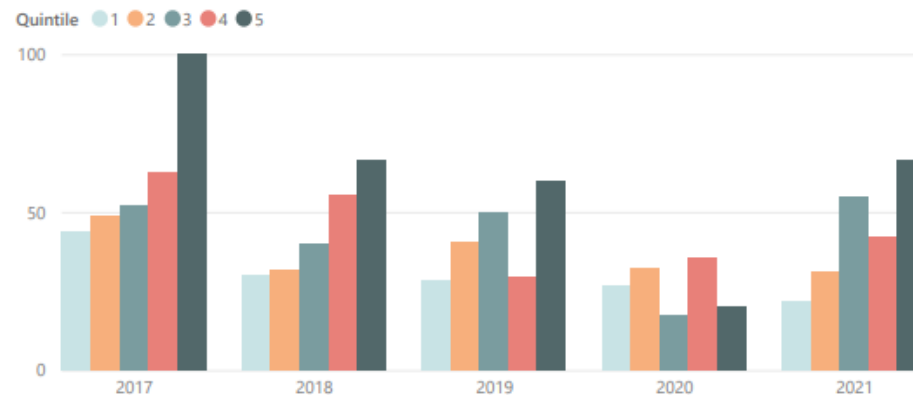
### S4 Level 5 Literacy by Year



### S4 Level 4 Numeracy by Year



### S4 Level 5 Numeracy by Year



School
Levenmouth Academy

## SQA Attainment - S5 Literacy & Numeracy

### % Level 4 Literacy

Quintile	2017	2018	2019	2020	2021
1	83.61	77.30	78.47	71.43	83.60
2	83.05	82.69	86.21	75.41	76.19
3	90.91	94.74	100.00	88.89	100.00
4	91.30	100.00	85.71	84.21	96.67
5	100.00	100.00	75.00	100.00	80.00
<b>Total</b>	<b>84.53</b>	<b>81.76</b>	<b>82.59</b>	<b>74.68</b>	<b>83.74</b>

### % Level 5 Literacy

Quintile	2017	2018	2019	2020	2021
1	54.64	56.44	51.39	48.70	55.03
2	63.56	64.42	64.37	62.30	52.38
3	72.73	89.47	85.71	77.78	66.67
4	86.96	87.50	76.19	73.68	80.00
5	100.00	100.00	75.00	100.00	40.00
<b>Total</b>	<b>61.32</b>	<b>63.52</b>	<b>59.63</b>	<b>57.14</b>	<b>57.06</b>

### % Level 4 Numeracy

Quintile	2017	2018	2019	2020	2021
1	85.25	80.98	85.42	76.62	84.13
2	90.68	87.50	83.91	81.15	82.14
3	90.91	89.47	100.00	88.89	100.00
4	91.30	100.00	90.48	89.47	96.67
5	100.00	100.00	100.00	100.00	80.00
<b>Total</b>	<b>87.97</b>	<b>85.02</b>	<b>86.30</b>	<b>79.87</b>	<b>85.58</b>

### % Level 5 Numeracy

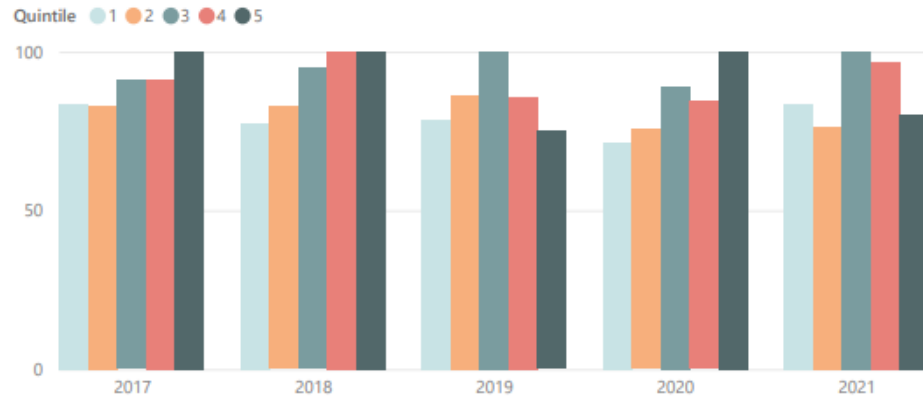
Quintile	2017	2018	2019	2020	2021
1	40.98	49.08	33.33	38.96	49.74
2	44.92	56.73	31.03	54.92	42.86
3	72.73	63.16	57.14	55.56	50.00
4	82.61	62.50	57.14	63.16	53.33
5	66.67	100.00	75.00	50.00	20.00
<b>Total</b>	<b>47.28</b>	<b>54.07</b>	<b>36.30</b>	<b>47.40</b>	<b>47.85</b>

School

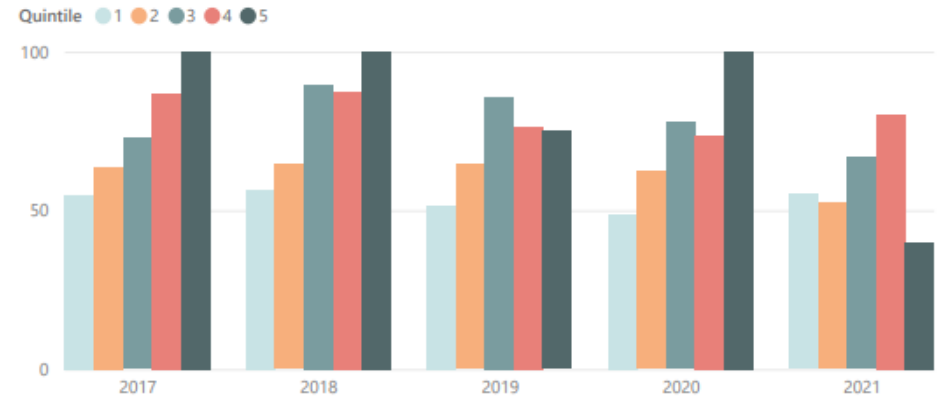
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## SQA Attainment - S4 Literacy & Numeracy Graphs

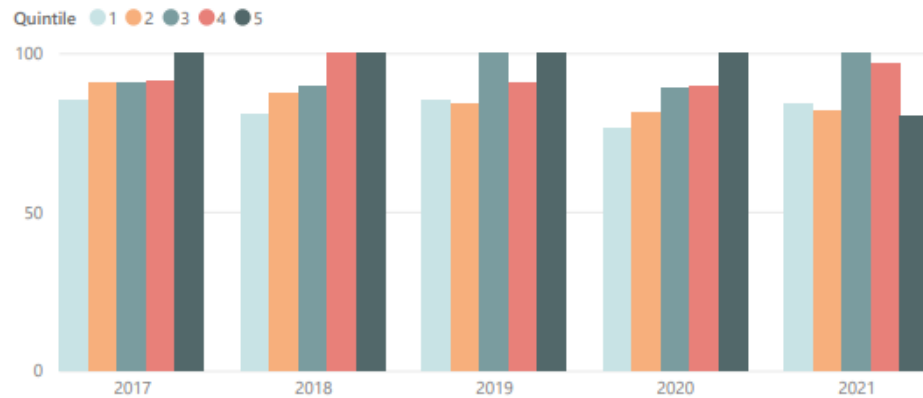
### S5 Level 4 Literacy by Year



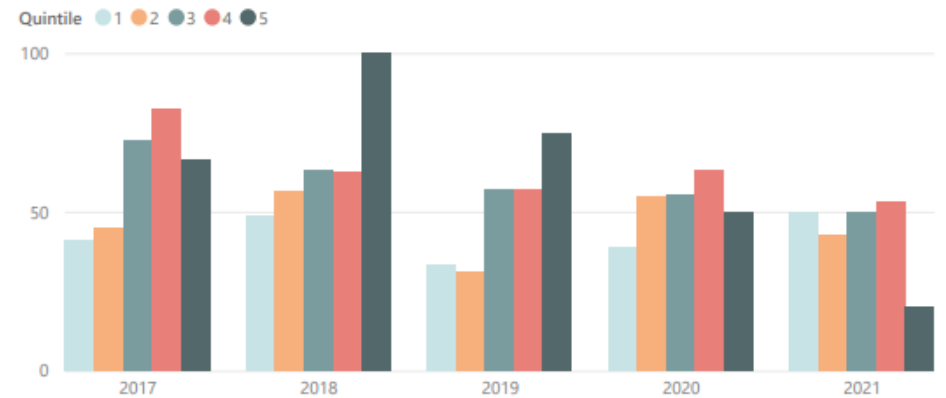
### S5 Level 5 Literacy by Year



### S5 Level 4 Numeracy by Year



### S5 Level 5 Numeracy by Year



School

Levenmouth Academy

## SQA Attainment - S6 Literacy &amp; Numeracy

**% Level 4 Literacy**

Quintile 2017 2018 2019 2020 2021

1	81.13	83.61	77.64	77.40	72.15
2	85.60	83.05	84.76	86.52	73.04
3	81.82	90.91	94.74	100.00	92.31
4	100.00	91.67	100.00	94.74	83.33
5	87.50	100.00	100.00	75.00	100.00
<b>Total</b>	<b>83.84</b>	<b>84.57</b>	<b>82.74</b>	<b>82.72</b>	<b>74.35</b>

**% Level 4 Numeracy**

Quintile 2017 2018 2019 2020 2021

1	76.73	85.25	80.75	84.25	77.85
2	77.60	90.68	88.57	84.27	79.13
3	86.36	90.91	89.47	100.00	92.31
4	92.86	91.67	100.00	94.74	88.89
5	87.50	100.00	100.00	100.00	100.00
<b>Total</b>	<b>78.66</b>	<b>88.00</b>	<b>85.34</b>	<b>86.03</b>	<b>79.87</b>

**% Level 5 Literacy**

Quintile 2017 2018 2019 2020 2021

1	57.23	55.74	55.90	51.37	53.16
2	63.20	62.71	65.71	65.17	59.13
3	59.09	72.73	89.47	85.71	84.62
4	85.71	87.50	88.24	78.95	72.22
5	87.50	100.00	100.00	75.00	100.00
<b>Total</b>	<b>61.59</b>	<b>61.71</b>	<b>63.84</b>	<b>59.93</b>	<b>58.44</b>

**% Level 5 Numeracy**

Quintile 2017 2018 2019 2020 2021

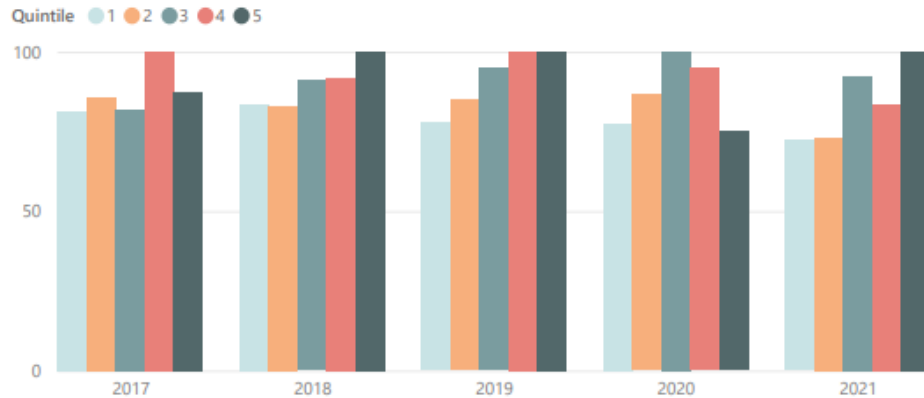
1	46.54	42.62	50.31	34.93	45.57
2	46.40	50.00	59.05	34.83	52.17
3	68.18	72.73	63.16	57.14	76.92
4	71.43	83.33	64.71	63.16	66.67
5	75.00	66.67	100.00	75.00	50.00
<b>Total</b>	<b>49.70</b>	<b>50.00</b>	<b>55.70</b>	<b>38.60</b>	<b>50.65</b>

School

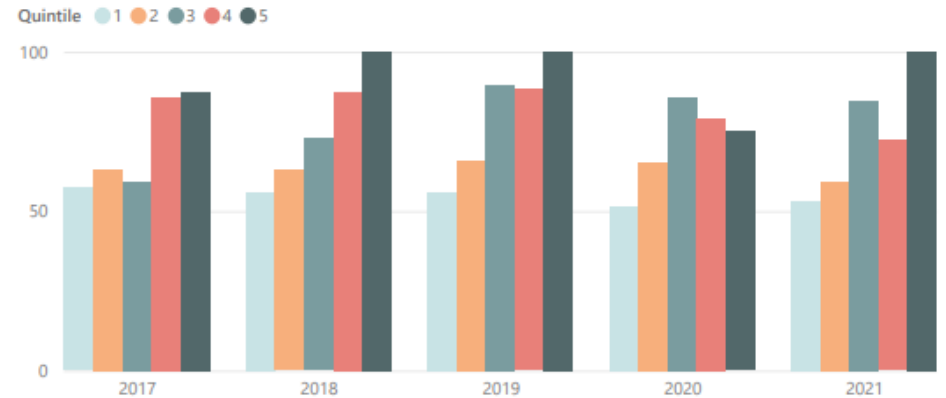
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## SQA Attainment - S4 Literacy & Numeracy Graphs

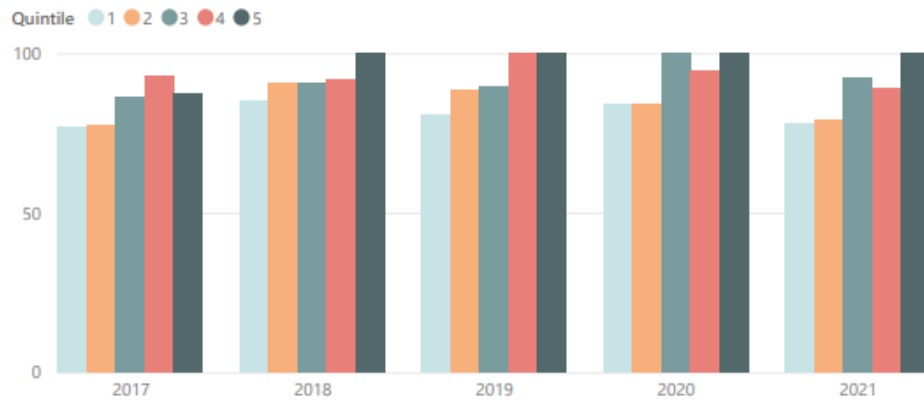
### S6 Level 4 Literacy by Year



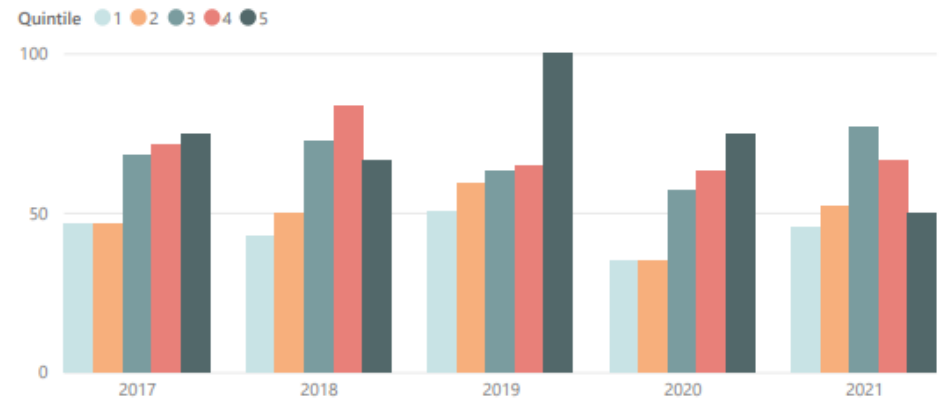
### S6 Level 5 Literacy by Year



### S6 Level 4 Numeracy by Year



### S6 Level 5 Numeracy by Year



School

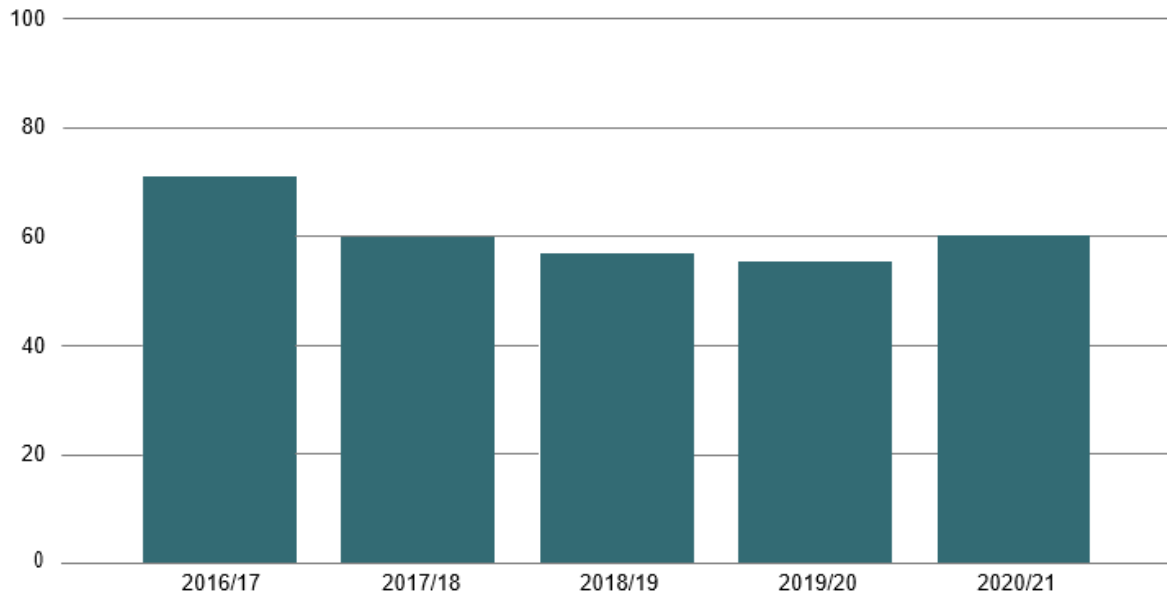
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## Attainment for the S4 cohort

Five year trend for 1 or more passes at National 5 for the school in S4 as a percentage of the S4 cohort.

### S4 - 1 or more at National 5 (%)



Year	1 or more
2016/17	70.87
2017/18	59.93
2018/19	56.72
2019/20	55.32
2020/21	60.59



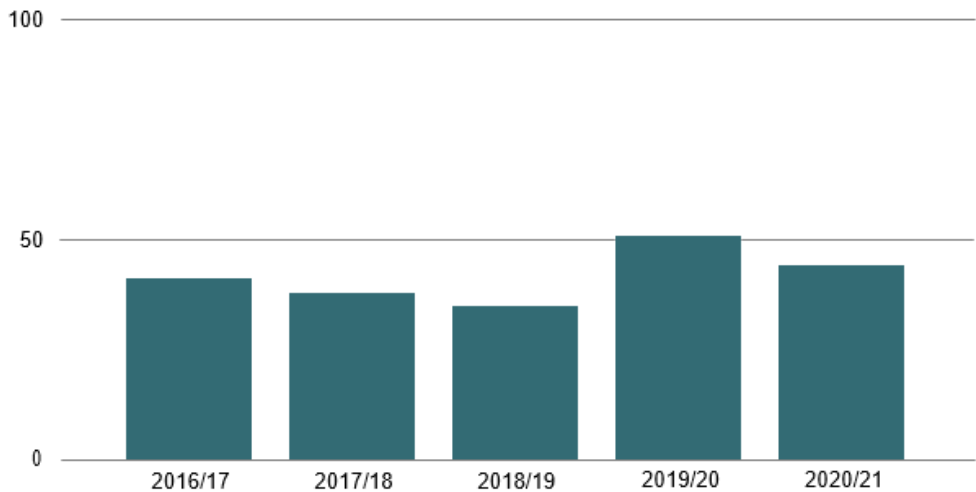
School

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### Attainment for the S5 cohort

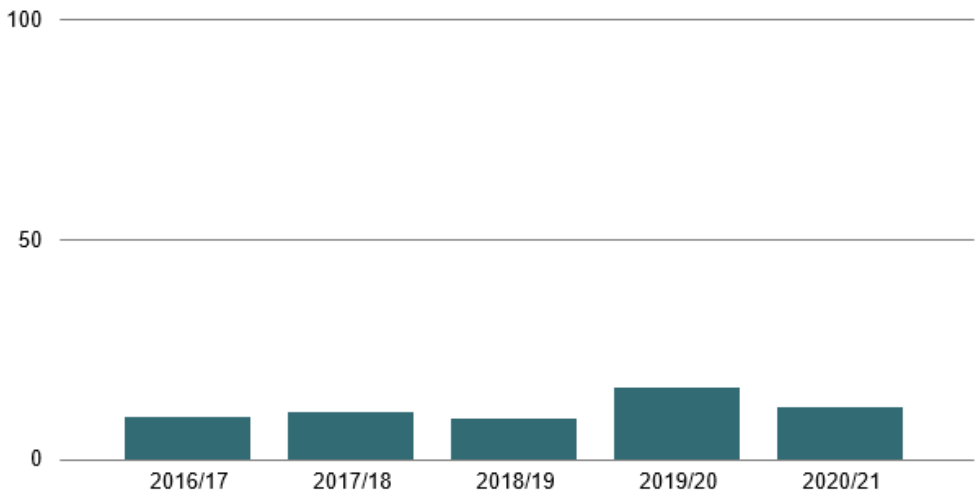
Five year trend for 1 or more and 4 or more passes at level 6 for the school in S5 as a percentage of the S4 cohort.

**S5 - 1 or more at National 6 (%)**



Year	1 or more
2016/17	41.26
2017/18	37.79
2018/19	34.81
2019/20	50.65
2020/21	44.17

**S5 - 4 or more at National 6 (%)**



Year	4 or more
2016/17	9.74
2017/18	10.75
2018/19	9.26
2019/20	16.56
2020/21	11.96

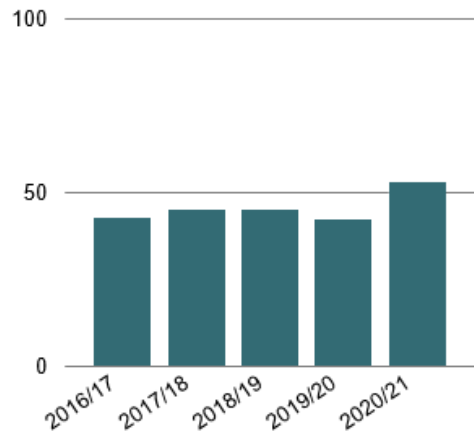
School

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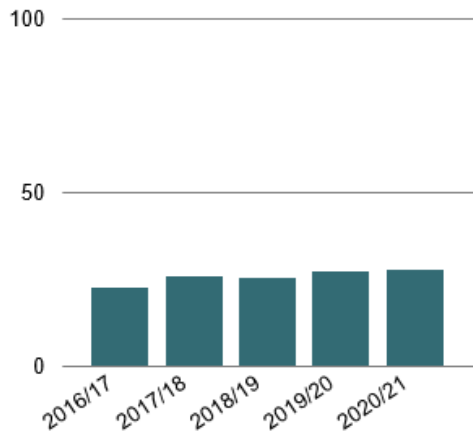
## Attainment for the S6 cohort

Five year trend for 1, 3, 4 and 5 or more passes at level 6 for the school in S6 as a percentage of the S4 cohort.

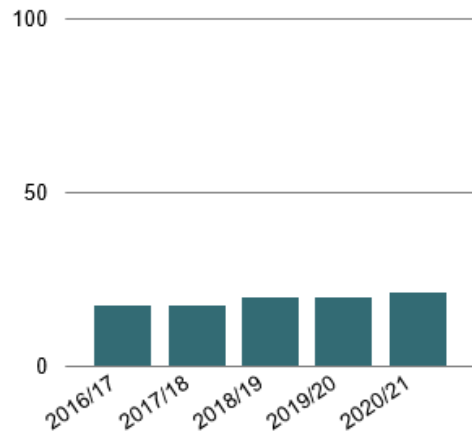
**S6 - 1 or more at National 6 (%)**



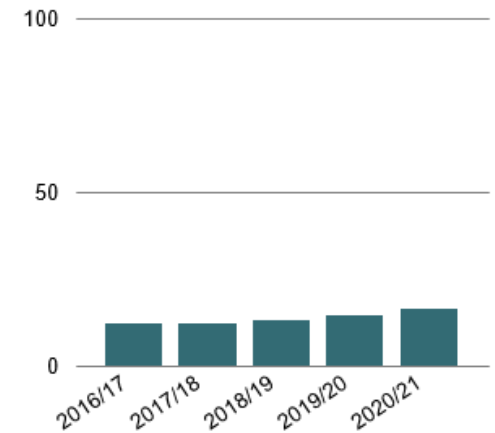
**S6 - 3 or more at National 6 (%)**



**S6 - 4 or more at National 6 (%)**



**S6 - 5 or more at National 6 (%)**



Year	1 or more
2016/17	42.86
2017/18	44.77
2018/19	45.10
2019/20	42.16
2020/21	52.94

Year	3 or more
2016/17	22.67
2017/18	25.87
2018/19	25.49
2019/20	27.24
2020/21	27.45

Year	4 or more
2016/17	17.39
2017/18	17.44
2018/19	19.93
2019/20	19.78
2020/21	20.92

Year	5 or more
2016/17	12.11
2017/18	12.21
2018/19	13.40
2019/20	14.55
2020/21	16.34

## Appendix 7 – Levenmouth Academy Cluster Report



### Broad General Education - Cluster Report for Academic Year 20/21

Choose Cluster [Here](#) :

Levenmouth 

Use the drop-down menu at the top of the screen to choose a cluster.

#### **Description of Tables and Charts**

**Table 1** - displays roll and SIMD data for the cluster (with FMR % and LAC %), broken down by the individual Primary schools in the cluster.

**Table 2** - shows attainment data for the Literacy organisers, split by three SIMD bands and broken down by the individual Primary schools.

**Table 3** - shows attainment data for the Numeracy organisers, split by three SIMD bands and broken down by the individual Primary schools.

**Tables 4 & 5** - display attainment data in the cluster for pupils marked as being Free school Meal Registered (FMR) and Looked After Children (LAC).

**Table 6** - shows figures for attendance and exclusions for the cluster.

**Charts 1 & 2** - compare FMR and LAC data for the cluster with the same FMR and LAC data for Fife, alongside the total data for the whole of Fife.

**School Rolls, FMR Percentage and SIMD Roll Breakdown**

Table 1. displays the following information for the cluster schools:

- The total school roll
- The total percentage of pupils registered in the school as receiving free meals
- The total percentage of pupils in the school marked as Looked After
- The average SIMD decile for the whole school
- The number of key-stage pupils (P1, P4 and P7) in each SIMD band.

School Name	Total Roll	Total FMR %	Total LAC %	Total Average SIMD	SIMD Band Roll for Key Stages				
					1 & 2	3 to 8	9 & 10	None	All
<u>Aberhill PS</u>	274	55.5%	5.8%	1.5	101	3	0	0	104
<u>Balcurvie PS</u>	147	11.6%	1.4%	5.8	8	42	1	0	51
<u>Buckhaven PS</u>	241	46.1%	5.4%	1.8	101	8	0	0	109
<u>Coaltown of Wemyss PS</u>	64	17.2%	1.6%	4.2	4	24	0	1	28
<u>Denbeath PS</u>	190	39.5%	3.2%	1.9	74	8	0	1	82
<u>East Wemyss PS</u>	148	31.8%	4.7%	3.1	30	37	0	1	67
<u>Kennoway PS</u>	420	41.7%	4.0%	2.7	90	93	0	3	183
<u>Methilhill PS</u>	398	51.5%	3.8%	1.7	152	25	0	5	177
<u>Moun leurie PS</u>	328	31.1%	0.9%	4.4	19	119	0	0	138
<u>Parkhill PS</u>	283	21.6%	2.5%	3.6	60	67	1	1	128
<b>Total</b>	<b>2493</b>	<b>38.3%</b>	<b>3.5%</b>	<b>2.9</b>	<b>639</b>	<b>426</b>	<b>2</b>	<b>12</b>	<b>1067</b>

**Achieved Percentages by SIMD Band, for Literacy organisers**

Table 2. displays the percentage of key-stage pupils (P1, P4 and P7) who have achieved the appropriate level (or above) for their stage. This is for the three Literacy organisers and is broken down by the SIMD decile band indicated.

School Name	Reading				Writing				Listening & Talking			
	1 & 2	3 to 8	9 & 10	All	1 & 2	3 to 8	9 & 10	All	1 & 2	3 to 8	9 & 10	All
Aberhill PS	51.5%	100.0%	0.0%	52.9%	49.5%	100.0%	0.0%	51.0%	69.3%	100.0%	0.0%	70.2%
Balcurvie PS	50.0%	57.1%	100.0%	56.9%	50.0%	54.8%	100.0%	54.9%	75.0%	71.4%	100.0%	72.5%
Buckhaven PS	42.6%	62.5%	0.0%	44.0%	34.7%	50.0%	0.0%	35.8%	49.5%	50.0%	0.0%	49.5%
Coaltown of Wemyss PS	75.0%	83.3%	0.0%	82.1%	50.0%	75.0%	0.0%	71.4%	100.0%	95.8%	0.0%	96.4%
Denbeath PS	52.7%	62.5%	0.0%	53.7%	47.3%	50.0%	0.0%	47.6%	63.5%	75.0%	0.0%	64.6%
East Wemyss PS	46.7%	70.3%	0.0%	59.7%	40.0%	59.5%	0.0%	50.7%	60.0%	75.7%	0.0%	68.7%
Kennoway PS	73.3%	75.3%	0.0%	74.3%	64.4%	71.0%	0.0%	67.8%	83.3%	83.9%	0.0%	83.6%
Methilhill PS	49.3%	60.0%	0.0%	50.8%	48.7%	56.0%	0.0%	49.7%	59.2%	68.0%	0.0%	60.5%
Mountfleurie PS	78.9%	68.9%	0.0%	70.3%	73.7%	63.9%	0.0%	65.2%	84.2%	81.5%	0.0%	81.9%
Parkhill PS	65.0%	85.1%	100.0%	75.8%	61.7%	77.6%	100.0%	70.3%	66.7%	85.1%	100.0%	76.6%
<b>Total</b>	<b>54.8%</b>	<b>72.1%</b>	<b>100.0%</b>	<b>61.8%</b>	<b>50.2%</b>	<b>66.2%</b>	<b>100.0%</b>	<b>56.7%</b>	<b>65.1%</b>	<b>80.5%</b>	<b>100.0%</b>	<b>71.3%</b>

## Achieved Percentages by SIMD Band, for Numeracy organisers

Table 3. displays the percentage of key-stage pupils (P1, P4 and P7) who have achieved the appropriate level (or above) for their stage. This is for the three Numeracy organisers and is broken down by the SIMD decile band indicated.

School Name	<u>Number, Money &amp; Measurement</u>				<u>Shape, Position &amp; Movement</u>				<u>Information Handling</u>			
	1 & 2	3 to 8	9 & 10	All	1 & 2	3 to 8	9 & 10	All	1 & 2	3 to 8	9 & 10	All
<u>Aberhill PS</u>	62.4%	100.0%	0.0%	63.5%	57.4%	100.0%	0.0%	58.7%	54.5%	100.0%	0.0%	55.8%
<u>Balcurvie PS</u>	62.5%	57.1%	100....	58.8%	62.5%	57.1%	100.0%	58.8%	62.5%	57.1%	100.0%	58.8%
<u>Buckhaven PS</u>	34.7%	50.0%	0.0%	35.8%	36.6%	50.0%	0.0%	37.6%	36.6%	50.0%	0.0%	37.6%
<u>Coaltown of Wemyss PS</u>	75.0%	87.5%	0.0%	85.7%	75.0%	87.5%	0.0%	85.7%	75.0%	87.5%	0.0%	85.7%
<u>Denbeath PS</u>	67.6%	75.0%	0.0%	68.3%	77.0%	75.0%	0.0%	76.8%	67.6%	75.0%	0.0%	68.3%
<u>East Wemyss PS</u>	40.0%	64.9%	0.0%	53.7%	43.3%	64.9%	0.0%	55.2%	40.0%	64.9%	0.0%	53.7%
<u>Kennoway PS</u>	67.8%	73.1%	0.0%	70.5%	72.2%	76.3%	0.0%	74.3%	72.2%	75.3%	0.0%	73.8%
<u>Methilhill PS</u>	55.3%	68.0%	0.0%	57.1%	55.3%	68.0%	0.0%	57.1%	55.3%	68.0%	0.0%	57.1%
<u>Mountfleurie PS</u>	89.5%	72.3%	0.0%	74.6%	89.5%	73.1%	0.0%	75.4%	89.5%	72.3%	0.0%	74.6%
<u>Parkhill PS</u>	60.0%	73.1%	0.0%	66.4%	63.3%	77.6%	0.0%	70.3%	63.3%	77.6%	0.0%	70.3%
<b>Total</b>	<b>57.3%</b>	<b>70.9%</b>	<b>50.0%</b>	<b>62.7%</b>	<b>59.0%</b>	<b>72.5%</b>	<b>50.0%</b>	<b>64.4%</b>	<b>57.3%</b>	<b>72.1%</b>	<b>50.0%</b>	<b>63.2%</b>

**Free School Meal Registered**

Table 4. Displays the percentage of pupils marked as FMR who have achieved the appropriate level (or above) for their stage. For key stages P4 and P7 only since all P1 pupils receive Free School Meals.

<u>Cluster :</u>	Reading	Writing	Listening & Talking	Number, Money & Measurement	Shape, Position & Movement	Information Handling	No. of FMR
	44.0%	36.6%	54.2%	40.7%	45.4%	43.6%	273

<u>Fife :</u>	Reading	Writing	Listening & Talking	Number, Money & Measurement	Shape, Position & Movement	Information Handling	No. of FMR
	52.6%	44.9%	62.4%	48.0%	49.3%	49.4%	2017

**Looked After Children**

Table 5. Displays the percentage of pupils marked as LAC who have achieved the appropriate level (or above) for their stage. For key stages P1, P4 and P7.

<u>Cluster :</u>	Reading	Writing	Listening & Talking	Number, Money & Measurement	Shape, Position & Movement	Information Handling	No. of LAC
	27.3%	30.3%	42.4%	33.3%	36.4%	36.4%	33

<u>Fife :</u>	Reading	Writing	Listening & Talking	Number, Money & Measurement	Shape, Position & Movement	Information Handling	No. of LAC
	42.1%	36.4%	56.3%	40.6%	42.9%	43.3%	261

**Table 6. Attendance and Exclusion Figures**

**Attendance Percentage**

Cluster %: 91.3

Fife %: 93.7

**Number of Days of Exclusion**

Cluster: 82

Fife: 409

**Exclusion Percentage**

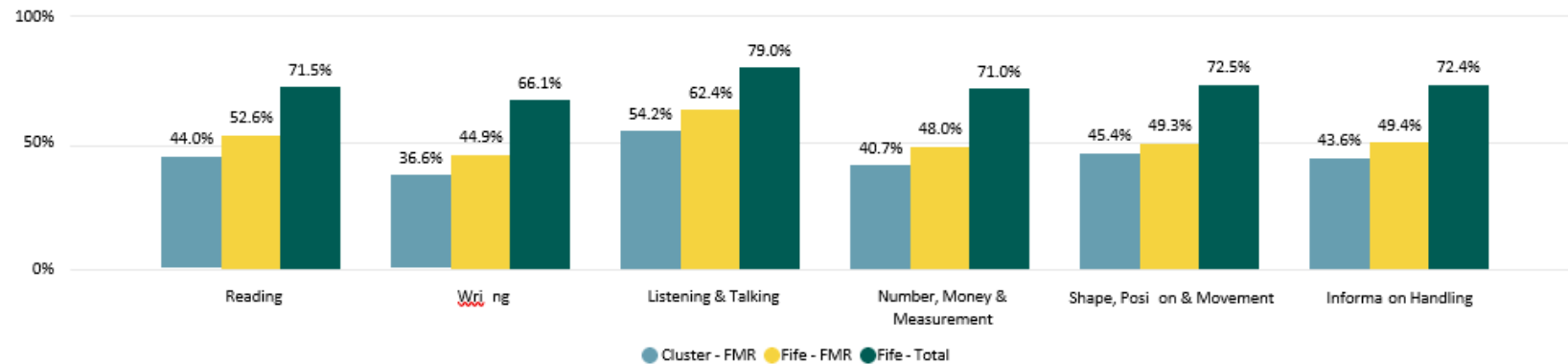
Cluster %: 0.02

Fife %: 0.01 |



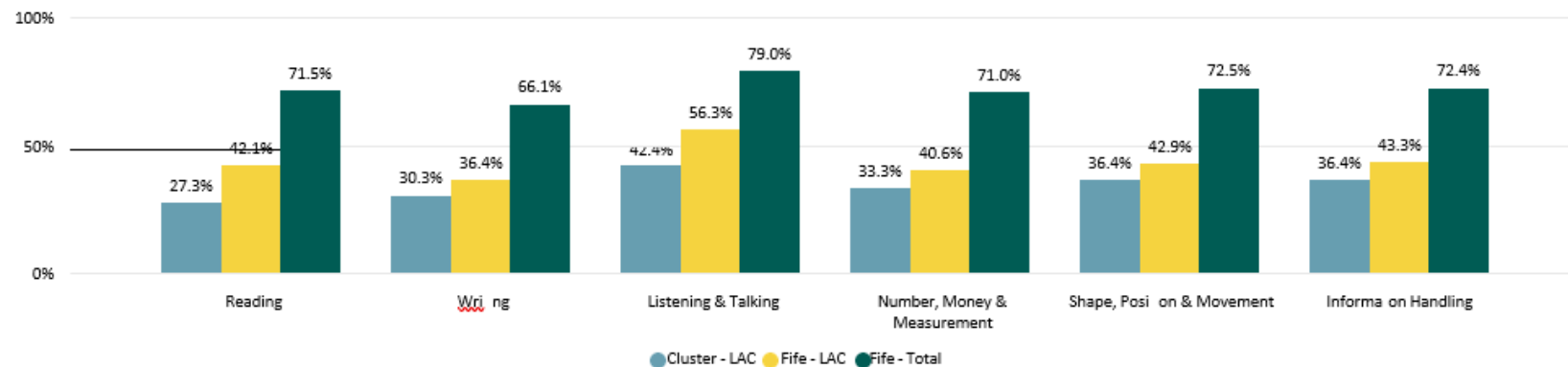
**Attainment comparison for P4 and P7 pupils, with pupils who are Free Meal Registered**

Chart 1. compares the percentage of pupils who have achieved the appropriate level (or above) for their stage. The first bar shows the FMR pupils in the cluster, the second shows the FMR pupils across Fife and the third shows the percentage for all Fife pupils. There are 6 graphs for each subject, across key stages P4 and P7 only (all P1 pupils are automatically registered).



**Attainment comparison for P1, P4 and P7 pupils, with pupils who are Looked After**

Chart 2. compares the percentage of pupils who have achieved the appropriate level (or above) for their stage. The first bar shows the LAC pupils in the cluster, the second shows the LAC pupils across Fife and the third shows the percentage for all Fife pupils. There are six individual graphs for each subject, across key stages P1, P4 and P7.



14<sup>th</sup> September 2022  
Agenda Item No. 06

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## Area Roads Programme 2021-2022 – Final Report

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**Report by:** Ken Gourlay, Head of Assets, Transport & Environment

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**Wards Affected:** 21 & 22

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### Purpose

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The purpose of this report is to advise the committee on the delivery of the 2021-22 Area Roads Programme (ARP).

### Recommendation(s)

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Committee is asked to note the contents of the report and appendices.

### Resource Implications

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The 2021-22 ARP was funded from capital and revenue and some ring-fenced budgets. Programmes of work were adjusted, if required, to ensure that expenditure remained within the Service budget.

### Legal & Risk Implications

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There are no known legal or risk implications arising from this report.

### Impact Assessment

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An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

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Members were consulted on the list of projects forming the 2021-22 ARP.

## **1.0 Background**

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- 1.1 Committee agreed the list of projects forming the 2021-22 ARP on 24 March 2021 (2021 LAC 106 para. 244 refers).

## **2.0 Issues and Options**

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- 2.1 Attached are Appendices 1-5 which detail the final position on the progress of individual projects in the programme.
- 2.2 To improve information on how the programme is progressing throughout the year, an on-line system is in place and continues to be developed.

## **3.0 Conclusions**

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- 3.1 The attached Appendices show the Levenmouth Area Roads Programme for 2021-22. The type of works, work location and expenditure are provided for each project. Any underspend or overspend is carried through to the following year's allocation for the committee area.

### **List of Appendices**

1. Carriageway Schemes
2. Footway Schemes
3. Road Safety & Traffic Management Schemes
4. Lighting Schemes
5. Structures Schemes

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## Area Roads Programme 2021-22

## Carriageway Schemes Outturn

Ward	Town	Street	Location/Description	Original Estimate	Design Estimate	Outturn Cost	Progress at 31st March 2022	Comments
22	Rural Road	B930 Percival Road Ph1		£ 100,440	£ 102,500	£ 113,331	Completed	
21	Rural Road	A915	Lower Largo 40s to Upper Largo 30s	£ 137,340		£ 3,998	Postponed	Site supervision fees only, delayed due to Contractor availability, programmed start Sept 2022
22	Methilhill	B932 Main Street	A915 to Sea Road	£ 224,460	£ 149,766	£ 140,477	Completed	
21	Lower Largo	Drummochy Road		£ 69,741	£ 109,648	£ 95,293	Completed	scheme extended due to network deterioration.
21	Lundin Links	A915 Leven Road Ph1 &2		£ 95,106	£ 76,000	£ 68,507	Completed	carryover from 2020/21 (delayed due to shortened year)
21	Leven	C1 Kennoway Road		£ 157,978	£ 281,569	£ 10,190	Postponed	Design fees only, delayed due to Contractor availability. Design estimate includes disposal of coal tar. Programmed for November 2022
<b>TOTAL</b>				<b>£ 627,087</b>	<b>£ 437,914</b>	<b>£ 421,606</b>		

## Area Roads Programme 2021-22

## Footway Schemes Outturn

Ward	Town	Street	Location/Description	Original Estimate	Design Estimate	Outturn Cost	Progress at 31st March 2022	Comments
21	Leven	Beech Park Ph 1 of 3		£ 44,105	£ 44,337	£ 49,168	Completed	
21	Kennoway	Castle Terrace		£ 46,862	£ 50,667	£ 48,613	Completed	
21	Lundin Links	Emsdorf Street		£ 45,534	£ 42,773	£ 46,172	Completed	
<b>TOTAL</b>				<b>£ 136,501</b>	<b>£ 137,777</b>	<b>£ 143,953</b>		

## Area Roads Programme 2021-22

## Road Safety &amp; Traffic Management Schemes Outturn

Ward	Town	Street	Location/Description	Original Estimate	Design Estimate	Outturn Cost	Progress at 31st March 2022	Comments
21	Kennoway	A916 Sandybrae	Speed Reduction Measures	£ 20,000		£ -	Postponed	Utility programme delays
22	Methil	Methil Brae	Traffic Calming Measures	£ 18,000	£ 16,500	£ 14,538	Completed	
22	Methil	Laburnum Road	Traffic Calming Measures	£ 18,000	£ 10,000	£ 8,324	Completed	
21	Lundin Links	A915 Leven Road	Reduce Speed Limit	£ 30,000	£ 24,145	£ 24,036	Completed	
21	Leven	A915 Largo Road	Speed Reduction Adjacent to Golf Course	£ 12,000	£ 15,501	£ 15,816	Completed	
<b>TOTAL</b>				<b>£ 78,000</b>	<b>£ 66,146</b>	<b>£ 62,714</b>		

## Area Roads Programme 2021-22

## Lighting Schemes Outturn

Ward	Town	Street	Location	Original Estimate	Design Estimate	Outturn Cost	Progress at 31st March 2022	Comments
22	Methil	Methilhaven Road Access Roads		£ 16,000	£ 16,000	£ 13,609	Completed	Carry over from 2020-21 (due to shortened year)
21	Kennoway	Castle Terrace Ph1 & Ph2		£ 52,500	£ -	£ -	Completed	works completed in 2020/21
21	Kennoway	Myreside Avenue/ Kenmount Place Area		£ 157,500	£ 200,000	£ 196,583	Completed	
<b>TOTAL</b>				<b>£ 226,000</b>	<b>£ 216,000</b>	<b>£ 210,192</b>		

Area Roads Programme 2021-22

Structures Schemes Outturn

Ward	Town	Street	Location	Description	Outturn Cost	Progress at 31st March 2022	Comments
21	Leven	A955	Railway Bridge / Bawbee Bridge	Bridge Deck Replacement	£ 230,426	Delayed	Legal Agreement with Network Rail progressing with expected conclusion in Sept 2022. Network Rail Contractor appointed, awaiting works programme.
21	Lower Largo	Harbour Wynd		Retaining Wall Rebuild and Parapet Raising	£ 3,692	Delayed	Design only, programmed delivery 2023/24
<b>TOTAL</b>					<b>£ 234,118</b>		



14<sup>th</sup> September 2022

Agenda Item No. 07

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## H100 Fife – update

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**Report by:** Pam Ewen, Head of Planning Services

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**Wards Affected:** Ward No. 22

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### Purpose

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To update Elected members on the work progressing in the area and anticipated communications from SGN (the gas distribution network operator) and Fife Council.

### Recommendation(s)

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We ask the Committee to note the contents of the report.

### Resource Implications

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Fife Council has committed resources to support H100 Fife deployment from existing staff resources across Planning (CCZW), Housing, Building Services, Communities (corporate communications and Levenmouth community office), Procurement and Legal. SGN has secured resources for the delivery of the network and all associated works.

### Legal & Risk Implications

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Decarbonisation of domestic heat is a huge challenge in climate change mitigation and covered by the Public Sector Bodies Duties in the Climate Change (Scotland) Act 2009 and contributing to carbon emissions targets in Climate Change (Emissions Reduction) (Scotland) Act 2019. H100 Fife is a world first trial of hydrogen for domestic use, but is based on years of testing and trials, decades of gas management experience and is being monitored by HSE throughout.

### Impact Assessment

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An EqIA is not required because the report does not propose a change or revision to existing policies and practices. The project will reduce carbon emissions from the participating householders, and lessons will inform the UK Government's heat policy from 2026 which will aim to decarbonise heat. Data protection officers have advised, and a data share agreement is being developed.

### Consultation

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The Head of Planning and Head of Housing have been consulted on this report, as have Legal Services and Finance.

# 1.0 Background

1.1 H100 Fife is a project developed and being delivered by SGN, the gas distribution company which manages the network that provides natural and green gas to 5.9 million homes and businesses across Scotland and the south of England.

## What is H100 Fife?

1.1.1 H100 Fife will be a world-first demonstration bringing 100% green hydrogen gas to customers for the first time, providing evidence for future low-carbon policy decisions and a clear path towards net zero heating for Scotland and the UK. The project will install a 100% hydrogen network alongside the existing gas network, to deliver green hydrogen to 300 homes. H100 Fife will also develop an electrolyser to generate hydrogen from the ORE Catapult wind turbine, storage tanks, and a demonstration centre within Energy Park Fife.

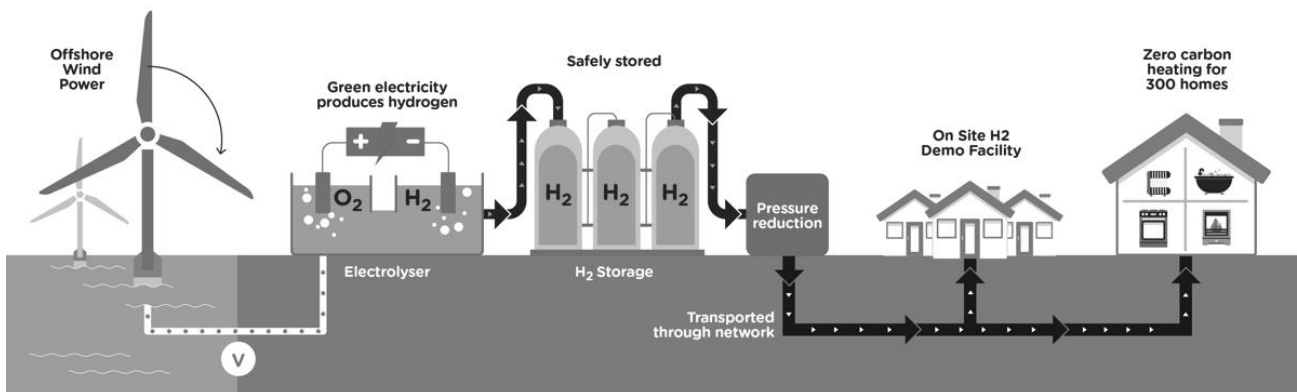


Fig1: SGN's System diagram for H100 Fife. Courtesy of SGN

1.2 In 2020 Fife Council agreed a series of tasks with SGN to establish how Council officers will support progress of the H100 Fife including communications and engagement, sharing data and information, appliance installation and maintenance. Periodic Senior Stakeholders meetings between Fife Council and SGN representatives provides a forum for discussion of progress. A H100 Fife Officers Group provides a forum for detailed discussion to troubleshoot any barriers to progress that involves Fife Council.

1.3 All Council statutory functions (Planning and Transportation) are managed out with the H100 Officers Group, however communication between the relevant officers is maintained to ensure full understanding of opportunities and any challenges.

1.4 To date Council staff and Elected Members have worked with SGN to cover:

- All householders in the network area, including Council tenants, will be given an opportunity to opt in to become a hydrogen customer. There is no requirement on any household to participate.
- The unit price of hydrogen will be matched to the unit cost of gas. SGN will also offer a package of incentives to households that choose to become hydrogen customers. This includes a personal financial incentive, replacing existing natural gas appliances/meters with free hydrogen gas appliances/meters, and free maintenance and servicing of the hydrogen appliances.

- SGN’s promotion of H100 Fife to date has been informed and supported by Council officers and Elected Members. The launch of H100 Fife and recruitment of 300 households to participate in the trial up to 2027 will also be informed and supported by Fife Council.

## 2.0 Issues and Options

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2.1 The main areas of progress and upcoming activity are detailed below.

### Timeline

2.2 SGN’s overall timeline is detailed below:

	<b>Activity</b>	<b>Timescale</b>
Stage 1	Project Development	Q1 2020 – Q1 2021
Stage 2	Pre-construction	Q2 2021 – Q3 2022
Stage 3	Construction	Q1 2023 – Q2 2024
Stage 4	Operation	Q1 2024 – March 2027
Stage 5	Project Exit / Enduring Strategy	

2.2.1 The project is currently in Stage 2 pre-construction, but in January 2023 is expected to move into the construction phase.

### Communication and engagement

2.3 SGN currently plan to launch the H100 Fife project formally from Buckhaven Community Centre and on social media on 15<sup>th</sup> & 16<sup>th</sup> September (3-6pm each day). This paper is intended to brief local Elected Members in advance of the launch. SGN will also be communicating directly with local Councillors from August 2022 so members will have copies of SGN’s promotional materials as they are released. Council Officers also plan to brief front line officers to ensure there is local staff understanding of H100 Fife.

2.3.1 SGNs local communications will include direct lettering to householders and businesses in the area and sponsoring local events. 2.3.2 Roadworks are being managed through SGN’s role as a statutory undertaking for utilities, liaising with the Roads Authority to deliver the duty to coordinate utilities works, and to record details in the Scottish Roadworks register. Council Officers are also working with SGN to mitigate impacts of roadworks on priority services; direct communications with SGN are being established through early engagement with some teams delivering priority services such as waste collection, health and social care services, Meals on Wheels. Roadworks are now expected to start in January 2023.

### Signing up households to the H100 Fife project

2.4 SGN have a target to recruit 300 households to register their interest to participate in H100 Fife by end of October 2022, therefore there will be ongoing engagement activities to attract the interest of local people. Fife Council have agreed that SGN may offer Council tenants the opportunity to participate, but it will not be mandatory.

2.4.1 SGN have compiled an ‘offer pack’ of incentives to encourage people in the network area to agree to having a hydrogen connection. SGN will make this offer through their customer engagement work and will inform Elected Members once it is finalised.

- 2.4.2 SGN have recruited 2 sales and marketing team members who will support their customer proposition for people to join the trial and throughout it. Once the Demonstration Centre has been constructed customers can book an appointment to visit the facility with a H100 representative. The H100 Fife team will provide dedicated support for customers and will be available to answer any queries throughout.
- 2.4.3 SGN have mapped and planned for the end-to-end customer experience, from the start of their journey and throughout participation in the project. This has included input from Fife Council's Housing Officers and Tenant Liaison specialists, as well as input from potential customers.
- 2.4.4 To achieve SGN's target to recruit 300 households by the end of October 2022, SGN have planned a range of communications with local householders. SGN will hold a series of events in the local area in addition to the launch events including Individual Tenure Group Events (Local Authority & Housing Association) and a series of drop –in sessions for the community. Details of these will be finalised based on discussions at the launch event on 15<sup>th</sup> and 16<sup>th</sup> September.
- 2.4.5 SGN will also roll out a series of social media promotions. Fife Council are working with SGN on the timetable for these so the Council's social media channels can share SGN's content, extending the reach.

### **Installations, including to Council tenancies**

- 2.5 SGN's contractors will install hydrogen appliances and boilers free of charge for all households who join the project. In-home surveys are planned to be undertaken by SGN sub-contractors from October 2022 throughout 2023. In-home works and hydrogen connections will then be installed throughout 2024.
- 2.5.1 SGN's contractors will also maintain the hydrogen appliances and boilers free of charge throughout the trial (to March 2027). Discussions are ongoing between SGN and Fife Council officers to clarify what training and support SGN will give the 4 gas engineers in Building Services who currently service that area. The intention is to minimise the council's costs should hydrogen be retained after 2027 and the Council regain responsibility for council tenants who have joined the hydrogen network.

### **Exit Strategy**

- 2.6 Energy generation policy is reserved by the UK Government, and H100 Fife will contribute to the evidence on which policy will be based to decarbonise UK heat. It is anticipated that UK Government will publish their Heat Policy in 2026. UK heat policy will then inform SGN's exit strategy for H100 Fife, that is, whether the network is expanded to additional households, businesses and to support potential transport uses, or whether the trial will end with households being returned to natural gas at no cost.
- 2.6.1 Should SGN's exit strategy be to continue the expansion of the hydrogen for heat network and the customers connected to it, Fife Council would then discuss whether to support Council tenants to continue as hydrogen customers, taking back associated maintenance and repair responsibilities from SGN contractors.
- 2.6.2 The cost of hydrogen will be matched to the unit cost of gas until March 2027, but there is no detail yet on what the cost of hydrogen may be beyond March 2027. As H100 Fife progresses, SGN and Fife Council hope to understand more about the Hydrogen Gas market beyond 2027, which will help inform Council decisions at that time.

## What will not be delivered

- 2.7 H100 Fife was designed to trial green hydrogen as a heating fuel. The following will not be delivered by H100 Fife:
- Tackle fuel poverty. SGN will be supplying hydrogen at a financial loss for this trial project, and although SGN have now created a customer incentive offer, this is designed to motivate and maintain household involvement in the trial project, no reductions in energy cost are planned for this project.
  - Energy efficiency improvements. Efforts to reduce energy consumption are not part of the H100 trial.

## 3.0 Conclusions

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- 3.1 Participation in H100 Fife will provide a number of benefits to Fife:
- Fife is at the forefront of the sector by being part a world's first trial of green hydrogen to homes for use in heating, hot water and cooking. This is an opportunity for Fife to be at the forefront of decarbonisation of domestic energy, tackling climate change and engaging local communities in climate action.
  - Fife Council is enabling evidence compilation to inform UK heat policy. Fife Council declared a Climate Emergency in 2019 and delivery against that is ongoing. H100 Fife is an opportunity for international learning and evidence collection in Fife, putting Fife at the forefront of tackling climate change that will inform progress nationally and internationally.
  - Create opportunities for skills as well as tackling climate change. Moving from natural gas to hydrogen to reduce carbon emissions and tackle climate change will rely on the upskilling and reskilling of people across manufacturing, installation, maintenance and repair services. H100 Fife brings those skills to Fife, creates opportunities for Council staff and local businesses to learn from the experts.
  - Support delivery of Fife Council's ambitions to Address the Climate Emergency, removing the carbon emissions from an essential utility service that the vast majority of Fife households use daily.
- 3.2 Participation in H100 Fife is being managed through 2 main arrangements:
- Strategic overview for Elected Members and Senior Managers through the Senior Stakeholder Group which convenes quarterly
  - Officers group uses a project management approach to manage the actions and risks that are sought through SGN operations to enable project task delivery. The Officer Group meets monthly, and occasionally establishes working groups to progress discrete tasks.
- 3.3 Officers have worked with SGN to establish that council tenants' participation is voluntary, at no additional cost to householders or the Council, H100 Fife is an opportunity to realise the benefits outlined, with an option to return to natural gas at any time throughout the trial, or at the end of the trial by March 2027.

## **Background Papers**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:-

- Bulleted list

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14<sup>th</sup> September 2022

Agenda Item No. 08

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## Levenmouth Reconnected Programme Large Grant Fund Update

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**Report by:** Ken Gourlay, Executive Director, Enterprise and Environment

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**Wards Affected:** Ward 21 – Leven, Kennoway and Largo, Ward 22 – Buckhaven, Methil and Wemyss Villages

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### Purpose

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The purpose of this report is to update Committee on the Levenmouth Reconnected Programme (LRP) Large Grant fund and emerging projects that will apply for funding.

### Recommendation(s)

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It is recommended that Committee:

1. Note the current projects that have been assessed by the LRP Working Group grant panel (refer to Appendix 1);
2. Note the key forthcoming strategic projects which intend to seek funding from the LRP fund (refer to Appendix 1); and
3. Agree to defer any large grant awards until all strategic projects and their funding requirements are known to allow this Committee to consider best use of the grant funding in the round.

### Resource Implications

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The current commitment of the LRP Grant fund is £2,679,334. This consists of £1,638,402 for large grant awards (approved by the Levenmouth Area Committee at the meeting of 23<sup>rd</sup> March 2022 (2022 LAC 132 para 312 refers) and shown in Appendix 2), £100,000 for small grants (details shown in Appendix 3), £30,920 for accelerated grant awards and £910,012 for Programme Management costs. Therefore, the remaining funding available from the Levenmouth Reconnected Programme £10m Fund is £7,320,666. Future bids to the fund for the projects detailed within Appendix 1 are anticipated to be approximately £10.2m.

## Legal & Risk Implications

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Legal Services has reviewed and agreed the Grant terms and conditions for the Levenmouth Reconnected Programme. Individual projects have identified risks which they will manage through the life of their projects.

## Impact Assessment

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An EqlA Checklist is not required because the report does not propose a change or revision to existing policies and practices. Individual projects will carry out their own Impact Assessments. A Fife Environmental Assessment Tool (FEAT) is not required because the report does not propose a change or revision to existing policies or practices.

## Consultation

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Fife Council Finance, Communications and Legal Services have been consulted in preparing this report.

The LRP Large Grant Assessment Panel reviews the large grant submissions using the agreed criteria and scoring mechanism approved by Levenmouth Area Committee on the 23<sup>rd</sup> June 2021 (2021 LAC 116 para 268 refers). The panel comprises of representation from Transport Scotland, Visit Scotland, Fife Council Roads & Transportation, Finance, and Economic Development.

## 1.0 Background

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- 1.1 The Levenmouth Reconnected Programme (LRP) was established to maximise the social and economic benefits of the re-opened Leven Rail Line for Levenmouth. A fund of £10million was made available to the programme that would be disbursed in grants to projects meeting the themes and criteria of the LRP - maximising the social and economic opportunities of the new rail link by integrating bus and active travel with the new rail services and opening up the communities of Levenmouth as places to live, work, visit, learn, play and grow.
- 1.2 The second round of grant funding was launched at the end of February 2022 with Expressions of Interest (EOI's) invited by 31<sup>st</sup> of March. The EOIs enabled projects to be screened and feedback given to applicants should there be any shortfalls, with help provided with applications to speed up the grant assessment process.
- 1.4 EOI's were received for 15 projects. Feedback was provided to all EOI applicants and full applications were invited with a closing date of 30<sup>th</sup> May 2022.
- 1.5 In terms of small grant applications (maximum £5000 per award), fourteen grant awards have been made to date with a combined value of £59,836 (shown in Appendix 3).



## 2.0 Issues and Options

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2.1 On 30 May 2022, seven projects submitted bids to the Large Grant Fund. In line with the approved assessment process, applications were subject to a Technical Check by the LRP Programme Manager and then assessed by the LRP Working Group Large Grant Assessment Panel. Of these, two projects were deemed to have met the grant assessment criteria, four were recommended for further development work ahead of any reapplication and one was rejected. Appendix 1 summarises the applications.

### 2.2 Key Strategic Projects

2.2.1 Improved Bus Connectivity – The need for bus network enhancements linking rail stations to the communities of Levenmouth was identified in the 2019 Levenmouth Sustainable Transport Study which led to the Scottish Government approving the re-opening of the Levenmouth Rail Link. A large grant application was received for the bus network improvement project and assessed by the Panel with a recommendation that further development work be undertaken. This project has now been allocated funding from the UK Government Shared Prosperity Fund to undertake a feasibility study for the bus service requirements to better connect local communities and the new rail stations. This work will enable a more refined bid, including consultation, to be submitted for LRP large grant funding.

2.2.2 Active Travel Network – The Levenmouth Sustainable Transport Study also recommended provision of an exemplar active travel network, linking Levenmouth Communities to the rail stations. Following delays in funding from Sustrans for the detailed design of the network, this element of work is now progressing (details of which are presented within a separate report to this committee) and it is anticipated that a bid will be submitted to the large grant fund in November for the capital delivery of the Active Travel Network.

2.2.3 River Leven River Routes – SEPA have confirmed that they have agreed design funding from Sustrans and are progressing to procuring a design consultant. Design work on the River Leven Routes will follow and a bid to the LRP for capital funding is expected in November.

2.3 In addition to the key strategic projects, EOIs were received from a number of local projects that are looking to apply for funding at a later date. There is a local aspiration for comprehensive improvements to Leven Promenade, including active travel provision, landscaping improvements, provision of a new skate park, and improvements to parking areas. Development work is ongoing for this project and an application to the LRP fund is anticipated when design and programme implications, and cost estimates have been fully established.

2.4 It is, therefore, advisable that Committee consider all strategic projects at the same time to ensure that the limited available funding is allocated appropriately bearing in mind the objectives of the Levenmouth Reconnected Programme and Community aspirations.

## 3.0 Conclusions

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- 3.1 The LRP Large Grant Funding process has identified two projects which meet the grant assessment criteria. However, it is projected that the grant fund will be oversubscribed. Therefore, the Committee should defer any grant awards until all projects can be considered and grant funding allocated appropriately.

### List of Appendices

1. Summary of projects seeking large grant awards
2. Summary of projects already approved for a large grant award
3. Small Grant Project Summary

### Background Papers

None

### Report Contacts

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## Appendix 1 – Summary of projects seeking large grant awards

Project	Organisation	Amount Requested	Total Project cost	Panel Recommendation	Current Status
Levenmouth E-Trials park and E-mtb trails	Kingdom Offroad Motorcycle Club	£250,000.00	£628,197	Recommend approval for conditional grant award	Awaiting confirmation of award
Mountfleurie Industrial Estate	Fife Council	£683,496.00	£1,088,697	Recommend approval for grant award	Awaiting confirmation of award
Rail Ready Levenmouth	Levenmouth Local Tourism Association	£189,047.00	£252,062	Further development work required and application re-submission	Applying for small grant to carry out further scoping and development work ahead of application re-submission
First Impressions Leven	Joint Leven Links Trust	£100,000.00	£133,000	Further development work required and application re-submission	Working on project detail ahead of application re-submission
Bus links to Stations	Fife Council	£2,250,000.00	£4,200,000	Further development work required and application re-submission	Working on project detail ahead of application re-submission
On Road Active Travel Network	Fife Council	£3,200,000	£10,000,000	EOI submitted not assessed	Design work progressing ahead of full grant application submission
River Leven Connectivity Project	SEPA / Green Action Trust	£2,500,000 (TBC)	TBC	EOI submitted not Assessed	Design work progressing ahead of full grant application submission
Other projects	TBC	£1,000,000	TBC	Not assessed	EOI's received no grant applications as yet
<b>Total Grant Sought</b>		<b>£10,172,543.00</b>	<b>c£20m</b>		

## Appendix 2 Summary of Projects already approved

<b>Project</b>	<b>Applicant</b>	<b>Total cost</b>	<b>LRP Grant Award</b>
Buckhaven Green Network Enhancement	CLEAR Buckhaven and Methill	£287,852	£178,345
Silverburn Park Flax Mill Project	Fife Employment Access Trust	£8,464,088	£500,000
Kennoway Pump Track	Fife Council	£189,401	£43,754
Positive Futures	Community Trade Hub	£269,400	£202,050
Levenmouth Business Park	Fife Council	£2,281,000	£714,253
<b>Total LRP funding</b>			<b>£1,638,402</b>

### Appendix 3 Small Grant award summary

<u>Grants paid</u>			<b>Amount</b>	<b>Date</b>
<u>LRP Ref.</u>	<u>Applicant</u>	<u>Purpose of Grant</u>	<u>Paid</u>	<u>Paid</u>
101008561604	Parkrun UK	Cotlands Junior Parkrun	3,600.00	01.03.22
101008462500	The Wemyss Improvement Group (TWIG)	East Wemyss Greenspace Regeneration	5,000.00	01.03.22
101008437367	Filshill Ltd	Shopfront improvements	5,000.00	01.03.22
101008382395	Fife Council - EPES (Hilary Roberts)	Tourism Audit	4,900.00	13.04.22
101008445105	Leven Environment Group	Shorehead festive lighting	1,920.00	13.04.22
101008740437	Fifers for the Community	Leven Prom masterplan design	5,000.00	10.05.22
101008871255	Leven Environment Group	3 x tiered planters for Leven Town Centre	1,380.00	05.05.22
		<b>Total Small Grants paid as at 16.08.22</b>	<b>£26,800.00</b>	
<b>Grants approved but not paid as at 16.08.22</b>				
101008660835	Methilhill Community Children's Initiative (MCCI)	Garden operative	5,000.00	Offer of Grant sent 22.12.21
101008583844	Families in Trauma	Trauma Informed Support	4,950.00	Offer of Grant sent 22.12.21
101008754147	Largo Communities Together - Pier Subgroup	Consultancy study	4,950.00	Offer of Grant sent 27.01.22
101008935394	Leven Golfing Society	Creation of outdoor dining space and access ramp	4,950.00	Offer of Grant sent 06.05.22
101008987747	Exhale Vapour Lounge	Shop exterior upgrade	3,186.00	Offer of Grant sent 07.06.22
101009032936	Fife Properties Ltd	Mitchell Street property exterior improvements	5,000.00	Offer of Grant sent 16.06.22
101009117202	Parker Housing Ltd	Caledonian House exterior upgrade	5,000.00	Offer of Grant sent 11.08.22
		<b>Total Small Grants approved but not paid as at 16.08.22</b>	<b>£33,036.00</b>	

		<b>Total Small Grants committed as at 16.08.22</b>	<b>£59,836.00</b>	

14<sup>th</sup> September 2022

Agenda Item No. 09

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## Levenmouth Connectivity Project Active Travel Network Update

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**Report by:** Ken Gourlay, Executive Director of Enterprise and Environment

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**Wards Affected:** Ward 21 and Ward 22

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### Purpose

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To update members on progress of the Levenmouth Connectivity Project Active Travel Network, including the recent funding award by Sustrans for detailed design and future consultation.

### Recommendation(s)

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It is recommended that members note:

- (1) The award of £2.6 million by Sustrans to progress the detailed design of the Levenmouth Connectivity Project. Of this, Fife Council has been allocated £1.3 million to develop the Active Travel Network which is located within or directly adjacent to the boundary of the public road;
- (2) The extensive community consultation which is programmed as part of the detailed design phase; and
- (3) A funding application will be made to Sustrans and match funding sources for the construction stage of the programme.

### Resource Implications

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The detailed design phase of the programme is fully funded by Sustrans, hence, there is no financial resource implication for the Council, at this stage.

Once the detailed design phase of the project is complete, Fife Council will submit a funding application to Sustrans for the construction phase with a view to integrate delivery with the opening of the Leven Rail Link currently anticipated for March 2024.

### Legal & Risk Implications

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Fife Council has a long history of joint working and project delivery with Sustrans and is comfortable with the conditions associated with the grant funding offered.

In relation to risks, the need to build on earlier community engagement is fundamental to the success of the project. In order to meet challenging deadlines for the project, a clear

delivery programme has been developed. Further reports will be presented to Committee as the project progresses.

## Impact Assessment

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An Equality Impact Assessment and a Fife Environmental Assessment Tool (FEAT) assessment are not required because the report does not propose a change or revision to existing policies or practices.

An Equality Impact Assessment and whole life carbon and waste assessment are being undertaken as part of the detailed design.

## Consultation

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Community consultations, subject to Covid restrictions, were undertaken during the concept design phase of the project in 2020. Responses were generally in favour of the project.

Extensive consultation with the community, partners and stakeholders is programmed early within the detailed design phase of the project to ensure community support.

## 1.0 Background

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1.0 As part of the Leven Programme, the Levenmouth Connectivity Project aims to reconnect the communities of Levenmouth through an active travel network which is accessible for all. The project is divided into two packages:

- 1) The Riverside Routes are being led by SEPA and Green Action Trust.
- 2) The Active Travel Network is being led by Fife Council.

1.1 In November 2021, officers presented an update report to this Committee on progress of Levenmouth Connectivity Project Active Travel Network (2021 LAC 126 para. 295 refers). At the time of the report, the concept design had been completed and a funding application had been submitted to Sustrans for the detailed design phase of the project. A plan of the proposed Active Travel Network, as developed through the concept design phase, is provided in Appendix 1.

1.2 The concept design phase of the Active Travel Network developed outline cost estimates. These will be further developed and refined during the detailed design stage with consideration given to potential phasing to accommodate key delivery stages, and subject to available funding:

- Capital costs (incl. 44% optimism bias) £20.04m approx.
- Annual winter maintenance costs £70k-£140k pa approx.
- 20-year maintenance costs £5.7m approx.

1.3 Fife Council and the Leven Programme partners are looking at creative ways to help deliver the project, including the financial implications of ongoing maintenance. The detailed design will seek to minimise future maintenance liability.



## 2.0 Current Position

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### Progress since November 2021

- 2.1 In January 2022, Sustrans awarded £2.6 million to the Levenmouth Connectivity Project for detailed design. Fife Council was allocated £1.3 million of the total for the detailed design of the on-road Active Travel Network in June 2022.
- 2.2 Fife Council will work closely in partnership with SEPA and Green Action Trust, with a focus to coordinate the delivery of key routes to access the rail stations with the opening of the Leven Rail Link, currently anticipated in March 2024.
- 2.3 In August 2022, Fife Council appointed Amey Consulting to undertake the Active Travel Network detailed design.

### Programmed activities

- 2.4 Community input and support is crucial to the success of the project. Extensive community consultation is programmed early in the detailed design phase to allow community views to influence the design.
- 2.5 Further funding is required for the construction phase. Fife Council will apply to the Sustrans Places for Everyone Programme for funding and will coordinate match funding through bids to the Levelling Up Fund (submitted in August 2022) and the Levenmouth Reconnected Programme Large Grant Awards (programmed for Autumn 2022).
- 2.6 A high-level programme of upcoming activities is provided in the table below. Funding is currently confirmed for the detailed design and community consultation activities:

Activity	Date
Detailed design	August 2022-March 2024
Community consultation	Commencing November 2022
Funding applications	Autumn 2022
Construction procurement	January-June 2023
Construction (Phase 1)	July 2023-March 2024
Construction (Phases 2-4)	2024-27

- 2.7 Officers will continue to work with partners and stakeholders to maximise integration with other projects in the Levenmouth area, including:
  - Leven Station Placemaking
  - Improving Levenmouth Together active travel link to Silverburn

2.8 Officers will provide a further update to Committee in early 2023.

## 3.0 Conclusions

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3.1 Fife Council are progressing the detailed design of the Levenmouth Connectivity Project Active Travel Network with a focus on the completion of key routes to the rail stations in time for the opening of the Leven Rail Link in March 2024, subject to the successful application for construction funding. Extensive consultation will be held with the community throughout the design process.

### Report Contacts

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- NOTES**
- This drawing is indicative and outlines the proposals at concept design stage.
- KEY**
- Preferred network, including additional routes
  - Additional links to be considered in next phases
  - River routes part of the Concept Masterplan
  - Independent Scheme
  - Approximate proposed rail station location

B	Amendments based on Fife Council and project partner comments	VP	CB	CB	14/06/2021
A	Amendments based on Fife Council and project partner comments	VP	CB	CB	31/05/2021
Rev	Revision details	Drwn	Chkd	Appd	Date
Designed:	VP	Date:	13/05/2021		
Drawn:	AF	Date:	13/05/2021		
Checked:	CB	Date:	13/05/2021		
Approved:	GM	Date:	13/05/2021		



Project Name  
Levenmouth Connectivity Project

Drawing Title  
Next Phase Links to Consider

Original Drawing Size : A1      Scale : NTS  
Dimensions : -

Drawing Status  
**FOR INFORMATION**      Suitability  
S0

Drawing No  
CO25000351/REP/005      Rev  
B



14<sup>th</sup> September 2022  
Agenda Item No. 10

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## Supporting the Levenmouth Local Community Plan – Hope Chest Storage Provision

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**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods

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**Wards Affected:** Ward 21

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### Purpose

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The purpose of this report is to seek agreement from the Area Committee for a contribution from the Local Community Planning Budget (LCPB) of £7900.00.

### Recommendation(s)

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The Committee is asked to agree a contribution of £7900.00 towards the cost providing stand-alone steel storage units for the Hope Chest based at Wellesley Parish Church Methil.

### Resource Implications

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Approval of this funding will reduce the LCPB (Anti-Poverty) element by £7900.00.

### Legal & Risk Implications

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There are no legal implications inherent in this report.

### Impact Assessment

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An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

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There has been no specific consultation carried out for this proposal as it is essentially a support to the Hope Chest project which has been operating in the area over the last 4 months or so. Members will be aware that this is a project which gained funding through the National Lottery and is aimed at providing household items etc for local people.

## 1.0 Background

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- 1.1 The criteria for spend from the LCPB requires authorisation from Area Committee before amounts of over £5,000 can be committed.
- 1.2 This report is to seek agreement from the Area Committee for a contribution from the Local Community Planning Budget, specifically in this case from the anti-poverty component within the Levenmouth allocation.
- 1.3 This funding will provide secure and onsite storage provision for the items collected through charitable donations to the Hope Chest, for onward distribution to individuals who require support.
- 1.4 The Hope Chest had made interim arrangements for the storage of items off site – however this was both awkward in terms of organising access and had only been put in place for the short term.
- 1.5 The arrangement being proposed will make the businesses arrangements and logistics for the Hope Chest more manageable – and will reduce road miles and double handling of items.
- 1.6 Within its first month of operation the Hope Chest had been able to respond to thirty individual referrals, including several calls for whole house assistance, which effectively enabled clients to occupy a fully furnished house from day one of their tenancy starting.
- 1.7 The project runs on a sustainable model which includes the provision of a van and two drivers plus nearly thirty other volunteers who contribute to the uplifting storing and delivery of items, or work in the shop unit. The shop provides an ongoing income stream which will be reinvested into the project itself.
- 1.8 You will recall that after e-mail discussions over July 2022 officers were advised by members that this storage proposal approach was valid, and the agreement to proceed with purchase of the units was given, this report is therefore to formally mandate that previous agreement.

## 2.0 Issues and Options

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- 2.1 The Levenmouth Plan notes that investment is required to mitigate the impacts of poverty and inequality in Levenmouth.
- 2.2 To this end the area has seen a range of developments around the provision of food, notably through the likes of Café Inc the Peoples Pantry and the work of the Foodbank and MyBus, as well as other initiatives around access to digital connectivity, alongside good quality local welfare support and advice through the Welfare Support Team.
- 2.3 The provision of household items which can help individuals make their house a home has normally been supported by reference to the Scottish Welfare Fund and significant support through our colleagues in Fife Furniture Plus and Castle Furniture.
- 2.4 The setting up of the Hope Chest now bolsters that provision locally in that it aims to reprovision a wide range of good quality household items at no or low cost, which can help make household budgets stretch further.

- 2.5 At a time when we are seeing a looming cost of living crisis bearing down on us, this type of local project will be invaluable.
- 2.6 While the main ethos is focused on an anti-poverty approach, this project also perfectly encapsulates the need to look at reusing manufactured items and stemming the amount of waste going to landfill as part of our local contribution to the Net Zero target.

## 3.0 Conclusion

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- 3.1 This project will make an impact in terms of improving the lives of individuals who are vulnerable and as a result will be significantly impacted by the cost-of-living crisis. This project forms a key part of the tools local partners need to support to ensure we can provide a safety net for those who need it.
- 3.2 In addition, this project meets the underpinning aims of the current approved Levenmouth Local Community Plan, notably around the theme of Opportunities for All.

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14<sup>th</sup> September 2022  
Agenda Item No. 11

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## Supporting the Levenmouth Local Community Plan – Leven Town Centre Christmas Lights

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**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods

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**Wards Affected:** Ward 21

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### Purpose

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The purpose of this report is to seek agreement from the Area Committee for a contribution from the Local Community Planning Budget (LCPB) of £7000.00, specifically relating to funding from the Ward 21 budget.

### Recommendation(s)

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The Committee is asked to agree a contribution of £7000.00 towards the cost of the erection and dismantling of the festive decorations for Leven Town centre during November/December 2022.

### Resource Implications

---

Approval of this funding will reduce the LCPB element by £7000.00.

### Legal & Risk Implications

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There are no legal implications inherent in this report. Risk management is at the heart of the process in terms of fitting units securely and safely. A visual inspection will be carried out at the time of fitting and any repairs required to anchor points or to lighting hardware will be carried out before fitting takes place. The team charged with carrying out the work are highly experienced and competent to carry out this work. A high-lift unit will be used to allow the work to take place in a manner that ensures the safety of pedestrians and those carrying out the work. The timing for this work will be scheduled to coincide with quiet periods for the High Street area.

### Impact Assessment

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An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

---

There is no specific consultation process attached to this request. The Christmas lighting regime in Leven is a recurring event and draws positive plaudits from visitors to the town.

## 1.0 Background

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- 1.1 The criteria for spend from the LCPB requires authorisation from Area Committee before amounts of over £5,000 can be committed.
- 1.2 This report is to seek agreement from this Area Committee for a contribution from the Local Community Planning Budget, specifically in this case from the Ward 21 budget.
- 1.3 Leven was always considered a main town centre in Fife and benefitted year on year from funding from the Council to put on a display of Christmas lights. This funding was subsumed several years ago into the local community planning budget for the area, as part of a streamlining exercise for budgetary codes.

## 2.0 Issues and Options

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- 2.1 The Levenmouth Plan notes that economic development and area regeneration is a key focus and the last two years has seen several projects put in place to improve the environment around Leven town centre.
- 2.2 Leven High Street is the main retail area within Levenmouth, offering a selection of national stores along with niche market shops. The street has struggled with both the effects of the long-term economic downturn for real shops caused by the shift to online, further exacerbated by the impact of the pandemic.
- 2.3 Improvements to visual amenity and making the area a welcoming place to be for the shopper will help to retain and hopefully increase the footfall of the area. We will continue to monitor the footfall recording data over the festive period and beyond to better understand how and when the High Street area is being utilised by local people and visitors to the town.
- 2.4 Leven Environment Group (LEG) has led on the Christmas Lights project for many years. The erection and dismantling of the lighting structures, as well as the ongoing maintenance and safe storage of the units, is an involved and complex piece of work.
- 2.5 Along with the installation and dismantling process, the LEG group also lead on the safety of the plug points and retaining bolts, and as noted already they ensure these are checked in accordance with current safety regulations. In the case of the retaining bolts these must be checked regularly by a specialist testing company and are certified as meeting the standards.

## 3.0 Conclusion

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- 3.1 This project will make an impact on civic pride in the area whilst supporting the local economy. The current crisis has badly affected High streets across the country , while this project will not solve the underlying issues that surround the future direction of these retail spaces , it does appreciably add to the amenity of the area over the festive period.



- 3.2 In addition, this project meets the underpinning aims of the current approved Levenmouth Local Community Plan, notably around the theme of Thriving Places, the involvement of a voluntary group in the organisation of this festive offer also supports the ethos of moving towards community led services.

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14<sup>th</sup> September 2022  
Agenda Item No. 12

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## Supporting the Levenmouth Local Community Plan – Toboggan Road Taylor Street Play Spaces Capital Funding Request

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**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods

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**Wards Affected:** Ward 22

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### Purpose

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The purpose of this report is to seek agreement from the Area Committee for a contribution from the Local Community Planning Budget Capital Budget (LCPB) of £20,000.00.

### Recommendation(s)

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The Committee is asked to agree a contribution of £20,000.00 towards the cost of the installation of adult fitness equipment at Taylor Street Park Methil and the removal of the play equipment at the Toboggan Road site.

### Resource Implications

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Approval of this funding will reduce the LCPB (Capital) element by £20,000. 00.

### Legal & Risk Implications

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There are no legal implications inherent in this report.

### Impact Assessment

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An Equalities Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

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There has been an online consultation carried out around the proposal to remove the play area at the Toboggan Road site. While most respondents were supportive of the removal there were some who felt the site should have been better maintained. The Council has explained its rationale in terms of the targeted rationalisation of play spaces as contained in the Play Spaces strategy, which seeks to invest in larger sites

which offer more in terms of play and fitness opportunities. To that end we are also seeking to make a further investment in the nearby Taylor Park site as mitigation to any loss of amenity at Toboggan Road.

## 1.0 Background

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- 1.1 The criteria for spend from the LCPB requires authorisation from Area Committee before amounts of over £5,000 can be committed.
- 1.2 This report is to seek agreement from this Area Committee for a contribution from the Local Community Planning Budget, specifically in this case from the capital budget.
- 1.3 Funding for the removal of the Toboggan Road site has already been allocated and agreed at an earlier area committee meeting.

## 2.0 Issues and Options

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- 2.1 The Levenmouth Plan notes that investment in green spaces and play spaces is a key priority for the area. This is coupled with a desire to provide good quality infrastructure to promote physical activity, to support better physical health locally.
- 2.2 This report is asking members to agree a proposal drawn up by officers in August 2022 and advised to members in e-mail form on 16.8.22.
- 2.3 The proposal is that we remove the play equipment at Toboggan Road - add additional blae covering at the area of removal to match in - leave the bow top fence and cattle grid entrance in situ to reduce removal costs at this stage and reposition the current bin provision closer to the steps for the convenience of pedestrians and dog walkers.
- 2.4 We would then propose to open discussions with Estates Service on the potential to market this site for development. In the meantime, a maintenance regime will remain in place to keep the area tidy and as far as possible weed free.
- 2.5 Further to that, officers suggest that we move into a further consultation with the community about the future use of the kick about area on the other side of Toboggan Road. The preference for its longer-term use would be as a growing space – we have already had some support for this in the earlier consultative approach.
- 2.6 The main request for members in this report is to formalise a contribution from the capital funds held locally of 20K (this will be from the 75K per year allocation), towards the purchase of adult gym equipment to complete the provision at Taylor Street park- this suggestion was part of the proposed approach to allocating additional capital funds, first raised with members in a report to the Area Committee in September 2021.

## 3.0 Conclusion

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- 3.1 This project will make an impact in terms of improving the local amenity of a space that has suffered periodically from issues of anti-social behaviour. The approach aligns well with objectives of Fife Councils Play Spaces strategy.
- 3.2 In addition, this project meets the underpinning aims of the current approved Levenmouth Local Community Plan, notably around the theme of Thriving Places.

### **Report Contact**

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14th September 2022

Agenda Item No.13

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## PROPERTY TRANSACTIONS

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**Report by:** Alan Paul, Senior Manager – Property Services

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**Wards Affected:** 21 and 22

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### Purpose

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The purpose of this report is to advise Members of action taken using the List of Officer Powers in relation to property transactions.

### Recommendation(s)

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The Committee is asked to note the contents of this report.

### Resource Implications

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There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

### Legal & Risk Implications

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There are no legal or risk implications arising from these transactions.

### Impact Assessment

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An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

### Consultation

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All consultations have been carried out in relation to this report.

## 1.0 Background

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- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

## 2.0 Transactions

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### 2.1 Disposals

#### 2.1.1 Sub Station, Park Avenue, Leven

Date of Sale: 1 March 2022  
Price: £1,500  
Purchaser: SP Distribution Plc

#### 2.1.2 Sub Station, Woodlands Crescent Leven

Date of Sale: 1 March 2022  
Price: £1,500  
Purchaser: SP Distribution Plc

#### 2.1.3 Sub Station, Scoonie Drive, Leven

Date of Sale: 1 March 2022  
Price: £1,500  
Purchaser: SP Distribution Plc

### 2.2 Acquisitions

#### 2.2.1 165 Kirkland Walk, Methil

Date of Acquisition: 15 November 2021  
Price: £117,500  
Seller: Isabella Paul

### 2.3 Leases by the Council – Rent Reviews

#### 2.3.1 Office 15 Fife Renewables Innovation Centre (FRIC)

Term: 1 year from 5 November 2011  
Rent: £6,135 pa  
Tenant: Collette Ford

#### 2.3.2 Block 5 Unit 7 Banbeath Industrial Estate

Term: 1 year from 22 October 2021  
Rent: £3,800 pa  
Tenant: Alan Moffat

#### 2.3.3 Office 17 Fife Renewable Innovation Centre (FRIC)

Term: 1 year from 29 October 2021  
Rent: £8,395 pa  
Tenant: Kayleigh's Keepsakes Ltd

#### 2.3.4 Office 20 Fife Renewable Innovation Centre (FRIC), Methil

Term: 1 year from 18 June 2021  
Rent: £2,413 pa  
Tenant: Griffiths Inspection and Training Services Ltd

### 2.3.5 Office 3 Fife Renewable Innovation Centre (FRIC), Methil

Term: 1 year from 18 June 2021  
Rent: £3,067 pa  
Tenant: Families in Trauma Ltd

### 2.3.6 Office 21 Fife Renewable Innovation Centre (FRIC), Methil

Term: 1 year from 25 June 2021  
Rent: £5,650 pa  
Tenant: Independent One 2 One Ltd

### 2.3.7 Unit 13 Burnmill Industrial Estate, Leven

Term: 1 year from 20 April 2021  
Rent: £5,300 pa  
Tenant: Neil Clark

### 2.3.8 Unit 3 Burnmill Industrial Estate, Leven

Term: 1 year from 17 May 2021  
Rent: £5,300 pa  
Tenant: Ian Barrett

## 3.0 Conclusions

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**3.1** These transactions are reported back in accordance with the List of Officers Powers.

### List of Appendices

1. N/A

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

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<b>Levenmouth Area Committee of 9 November 2022</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Area Housing Plan Update 2022	Housing Services	Peter Nicol	
Safer Communities Team Update Report	Communities and Neighbourhoods Service	Liz Watson-SC	
Operational and Community Briefing on Policing Activities within Levenmouth	Police Scotland	Brian Poole	Contacts - Matthew Spencer/Brian Poole
Scottish Fire and Rescue Service Local Plan Annual Performance Report	Scottish Fire & Rescue Service	Roy Spence	
'Fife Heritage Railway' funding request	Enterprise and Environment	Kenneth Imrie, David Paterson	
Glenlyon Play Park Leven- 20K Investment	Communities and Neighbourhoods Service	David Paterson	
Annual Complaints Update	Customer Services Improvement Service	David Thomson-CRM	
Common Good and Settlement Trust Update	Finance and Corporate Services	Eleanor Hodgson, David Paterson	

<b>Levenmouth Area Committee of 8 February 2023</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Area Roads Programme Report 2023-2024	Assets, Transportation and Environment	Neil Watson, Vicki Connor	
Pupil Equity Fund	Education and Children's Services	Zoe Thomson	



<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Events Funding - Proposed Levenmouth Framework		David Paterson	
Play Park Upgrade Proposals Capital Budget Support		David Paterson	
Health & Social Care Partnership Report - Local Priorities	Health and Social Care	Tracey Harley-Sc	
Sport Scotland Targeted Approach- Levenmouth- Anti Poverty Funding to Remove Barriers to Individual Access	Communities and Neighbourhoods Service	David Paterson	
Grounds Maintenance Service Domestic Waste and Street Cleansing Service Annual Review 2022	Environment & Building Operations (AT&E)	John Rodigan	