

South and West Fife Area Committee

Civic Centre, Inverkeithing / Blended Meeting

Wednesday, 26th April, 2023 - 9.30 a.m.



AGENDA

	<u>Page Nos.</u>
1. APOLOGIES FOR ABSENCE	
2. DECLARATIONS OF INTEREST – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.	
3. MINUTE – Minute of meeting of the South and West Fife Area Committee of 1st March, 2023.	4 - 8
4. RADIATION MONITORING AT DALGETY BAY – Verbal updates from Dr. Paul Dale/Mr. Mark Toner, Scottish Environment Protection Agency (SEPA) and Mr. Stephen Ritchie, Ministry of Defence (Defence Infrastructure Organisation).	
5. HEALTH AND SOCIAL CARE LOCALITY PLANNING – SOUTH WEST FIFE – Report by the Chief Finance Officer (Senior Leadership Team Lead for South West Fife H&SC Locality Planning Group).	9 - 24
6. A907 CARNOCK – PROPOSED 20MPH SPEED LIMIT – Report by the Head of Roads and Transportation Services.	25 - 28
7. OBJECTION TO RAISED TABLE – A921 MAIN STREET, ABERDOUR – Report by the Head of Roads and Transportation Services.	29 – 32
8. REPORT ON EDUCATIONAL OUTCOMES 2021/22 – Report by the Executive Director (Education and Children's Services).	33 – 52
9. LOCAL COMMUNITY PLANNING BUDGET REQUEST – WAGGON ROAD, INVERKEITHING - FENCING – Report by the Head of Communities and Neighbourhoods Service.	53 – 54
10. FORWARD WEST FIFE – PARTICIPATORY BUDGETING 2022-23 – Report by the Head of Communities and Neighbourhoods Service.	55 – 64
11. PROPERTY TRANSACTIONS – Report by the Senior Manager, Property Services.	65 – 66
12. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2023 – Report by the Executive Director (Finance and Corporate Services).	67 - 73
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Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

13. NOTICE OF MOTION – BUS MOBILITY HUB: A985 COWDENBEATH TO KINCARDINE – In terms of Standing Order No. 8.1(1), the following Notice of Motion has been submitted:-

"Request that (1) the Committee endorse the work undertaken by officers to include a bus mobility hub on the Cowdenbeath to Kincardine bus corridor on the A985 next to High Valleyfield in the Council's submission to Transport Scotland for further funding from the Scottish Government's, Bus Partnership Fund, to allow an outline business case to be prepared and (2) that it be remitted to officers to provide an update to ward members once the outcome of the submission is known".

Proposed by Councillor Conner Young
Seconded by Councillor Dave Dempsey

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services
Fife House
North Street
Glenrothes
Fife, KY7 5LT

19th April, 2023.

If telephoning, please ask for:

Michelle McDermott, Committee Officer, Fife House, North Street, Glenrothes
Telephone: 03451 555555, ext. 442238; email: Michelle.McDermott@fife.gov.uk

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BLENDED MEETING NOTICE

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to mute microphones and switch cameras off when not speaking. This includes during any scheduled breaks or adjournments.

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THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE – INVERKEITHING - BLENDED MEETING

Meeting Room 6, Civic Centre, Inverkeithing

1st March, 2023.

9.30 a.m. – 12.20 p.m.

PRESENT: Councillors David Barratt (Convener), Patrick Browne, Dave Dempsey, Graeme Downie, Brian Goodall, Andy Jackson, Sarah Neal, Sam Steele, Andrew Verrecchia and Conner Young.

ATTENDING: Michael Anderson, Service Manager, Neil Watson, Lead Consultant (Roads and Lighting Asset Management) and Lesley Craig, Lead Consultant (Traffic Management North), Roads and Transportation Services; Andrew Gallacher, Community Manager (City of Dunfermline), Sarah Johnston, Access Officer and Stephen Adamson, Project Manager (Anti-Poverty and Community Wealth Building), Communities and Neighbourhoods Service; Peter Corbett, Lead Officer (Economy), Business and Employability Services; Claire Mackinlay, Area Housing Manager (South and West Fife), Housing Services; Joan Gallo, Lead Officer, Education and Children's Services; Scott Clelland, Service Manager, Stephen Duffy, Team Manager and Sandy Anderson, Service Manager (Domestic Waste and Street Cleansing), Environment and Building Services; Eleanor Hodgson, Accountant and Michelle McDermott, Committee Officer, Legal and Democratic Service, Finance and Corporate Services.

47. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

48. MINUTE

The Committee considered the minute of the South and West Fife Area Committee meeting of 25th January, 2023.

Arising from the minute, in relation to paragraph 46 – South and West Fife Area Committee Forward Work Programme 2023 – it was noted that decisions had been agreed on various reports coming to Committee and requested that an update be provided on these including Maintenance of Private Land by Private Landowners and a workshop on flooding issues in the South and West Fife Area.

Decision

The Committee agreed:-

- (1) to approve the minute noting the above; and
- (2) that a report be submitted back to the next Committee on the Urgent Motion agreed at the 23rd November, 2022 meeting regarding a 20mph speed limit on Main Street, Carnock.

49./

49. AREA ROADS PROGRAMME 2023-24

The Committee considered a report by the Head of Roads and Transportation Services which identified projects proposed for inclusion in the 2023-2024 Area Roads Programme for the South and West Fife area.

Michael Anderson, Service Manager, Roads and Transportation Services gave a brief update on the Aberdour Footbridge advising that tenders had been issued on 20th February, 2023 with tenders to be returned by 14th March. It was hoped that works would begin on site early April, 2023 with the programme due to be completed by August, 2023. Michael advised that it was proposed to maintain the existing design of the bridge but noting that a timber bridge would be used rather than the current Fiber Reinforced Polymer (FRP) bridge following discussions with the Planning Team.

Decision

The Committee:-

- (1) agreed that, within Appendix 1 – Proposed Carriageway Scheme List – St. Bridgets Brae be moved from the Category 1 scheme to Category 2 and that C89 Moray Way be moved from the Category 2 scheme to Category 1;
- (2) agreed that if Sustran funding was not forthcoming for the Goth Regeneration Project, that funding towards the project be considered within the ARP for future years;
- (3) requested that officers consult Ward members on the possible widening of the pavement at Church Street, Inverkeithing;
- (4) approved the report and Appendices 1-3;
- (5) delegated authority to the Head of Roads and Transportation to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Area Convener and Depute Convener;
- (6) noted Appendices 4 and 5; and
- (7) thanked Michael Anderson for his update on the Aberdour Footbridge.

Councillor Sarah Neal joined the meeting during consideration of the above item.

50. STOPPING UP OF ROAD USING SECTION 207 OF THE TOWN AND COUNTRYSIDE PLANNING (SCOTLAND) ACT 1997

The Committee considered a report by the Head of Communities and Neighbourhoods Service requesting approval for the stopping-up of a path at the south west corner of Forthview and Walker Street, Kincardine.

Decision

The Committee approved the proposed stopping-up of the path to allow for planning applications 20/03227/ARC and 20/03230/FULL to be processed using section 207 of the Town and Countryside Planning (Scotland) Act 1997, delegating its confirmation to officers if no objections were received and otherwise submission to the Scottish Government for confirmation.

51. LOCAL AREA ECONOMIC PROFILES (DECEMBER 2022)

The Committee considered a report by the Head of Business and Employability Services providing members with an annual overview of the performance of the local economy and labour market in South and West Fife.

Decision

The Committee:-

- (1) considered and commented on the issues raised from the analysis detailed in the report; and
- (2) recognised the ongoing economic challenges and uncertainty.

52. AREA HOUSING UPDATE

The Committee considered a report by the Head of Housing Services providing an update on the progress of the areas identified in the Local Issues Action Plan (appended to the report) as well as performance information for the financial year 2021/22 where figures were available at an area level.

Decision

The Committee:-

- (1) noted the work progress against the Local Issues Action Plan outlined in Appendix 1 to the report;
- (2) noted the performance information for 2021/22 outlined in Appendix 2 to the report; and
- (3) agreed to invite a representative from Housing Services to a meeting of the Committee to provide an update on the allocations process undertaken in relation to new builds.

The meeting adjourned at 11.05 a.m. and reconvened at 11.15 a.m.

53. JUSTICE SOCIAL WORK SERVICE - COMMUNITY PAYBACK: UNPAID WORK SCHEME

The Committee considered a report by the Head of Education and Children's Services updating members on developments within Fife Council Justice Social Work Service in relation to the work of the Community Payback Unpaid Work Team in the South and West Fife Area from April, 2021 to March, 2022.

Decision

The Committee:-

- (1) noted the content of the report; and
- (2) agreed that further reports on the Unpaid Work Scheme by the Justice Social Work Service would be brought to this Committee on an annual basis.

54./

54. GROUNDS MAINTENANCE SERVICE, DOMESTIC WASTE AND STREET CLEANSING SERVICE ANNUAL REVIEW 2022

The Committee considered a report by the Head of Environment and Building Services updating members of the performance of the Grounds Maintenance and Domestic Waste and Street Cleansing Services in 2022.

Decision

The Committee noted:-

- (1) the improvement in grounds maintenance, domestic waste collection and street cleansing services in 2022; and
- (2) the plans to deliver local priorities and help communities shape their environment.

55. AREA CAPITAL UPDATE REPORT 2022-2023

The Committee considered a report by the Executive Director (Education and Children's Services) advising members of the current status of the additional capital investment awarded to South and West Fife Area in the 2017-20 budget and the subsequent 2021-31 Capital Investment Plan.

Decision

The Committee:-

- (1) noted the information contained in the report and the relevant Appendices for the capital funding allocations; and
- (2) noted their disappointment at the lack of progress in relation to the car parking project at The Cairns, Charlestown and agreed to write to the Transportation Service seeking an update on the position as a matter of urgency.

56. SOUTH AND WEST FIFE AREA LOCAL COMMUNITY PLAN - PLAN4SOUTH AND WEST FIFE

The Committee considered a report by the Head of Communities and Neighbourhoods Service updating members on progress and changes made to the Local Community Plan (LCP) to align with the current Reform and Recovery Priorities which built on recovery planning, with a particular focus on tackling poverty, addressing the climate emergency community wealth building. The three year plan set out the improvements required in the area and provided a platform for the partnership to collaboratively affect change.

Decision

The Committee:-

- (1) noted the efforts to actively develop projects under the identified Associated Actions in response to locally identified priorities;
- (2)/

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- (2) continued to support the South and West Fife Area Local Community Plan as it adapted and changed to focus on Recovery and Reform;
- (3) considered and commented on the Local Community Plan; and
- (4) agreed to consider existing and emerging Neighbourhood Plans at Ward meetings.

57. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Property Services which advised members of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the contents of the report.

58. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2023

The Committee considered a report by the Executive Director (Finance and Corporate Services)

Decision

The Committee:-

- (1) reviewed and noted the South and West Fife Area Forward Work Programme 2023-2024;
- (2) agreed that a report be submitted back to the next Committee meeting on the 20mph speed limit reduction at Main Street, Carnock;
- (3) agreed that an update be sought from Assets, Transportation and Environment on when a report would be submitted to Committee on the Maintenance of Private Land by Private Landowners;
- (4) agreed that the workshop in relation to the Flooding Issues in the South and West Fife Area be added to the Unallocated section of the Forward Work Programme and that a date be scheduled for this; and
- (5) agreed that an update on Trauma Informed Practice be allocated to a Committee date.

59. NOTICE OF MOTION – BLENDED MEETINGS EQUIPMENT

Decision

Following an update provided to the Committee from the Head of Legal and Democratic Services on the blended meetings equipment, the motion, as detailed on the agenda, was withdrawn.

26th April, 2023.
Agenda Item No. 5

Health & Social Care Locality Planning – South West Fife

Report by: Audrey Valente, Chief Finance Officer (Senior Leadership Team Lead for South West Fife H&SC Locality Planning Group)

Wards Affected: Wards 1,5 & 6

Purpose

The purpose of this report is to provide the Area Committee with an overview of the Health & Social Care (H&SC) Locality Planning for South West Fife. The aim of localities is for relevant service providers across different sectors, at all levels, to come together with people and communities who use services to improve health and wellbeing outcomes.

Recommendation

Members are asked to agree that the Health and Social Care Partnership will provide six monthly reports to the Committee with updates on locality planning and joint areas of interest between H&SCP and community planning partners.

Resource Implications

- The overall population in South West Fife locality is estimated to decrease from just over 48,900 in 2018 to around 45,500 by 2030, a decrease of around 7%. Older people (aged 65 and over) will continue to see the largest increases of all the age groups, with numbers rising again by around 2,750 (28%) in the 12-year period, with those in their late 60s to early 70s, and early to mid-80s, showing the largest increases.
- The Public Bodies (Joint Working) (Scotland) Act 2014 (the Act) puts in place the legislative framework to integrate health and social care services in Scotland. Section 29(3)(a) of the Act requires integration authorities to work within localities and, in Fife, we have established seven Locality Groups which are aligned to the Fife Council local Area Committees. Health & Social Care Local Action Plans are currently based on improved joined up working across local teams by the staff who have the insight and knowledge regarding delivery of health and social care services in the local community. The Locality Groups are focussing more on changing the way we work to improve health and wellbeing outcomes. There is an expectation that locality planning processes will address issues raised through the annual stakeholder events, local intelligence, Public Health Scotland and SPIRE (Scotland primary intelligence resource) data (South West Fife H&SC Locality Guidance Appendix 1).

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An Equality Impact Assessment and summary form has been completed. The summary form is attached to the report. (Appendix 2).

Consultation

There has been extensive consultation in the production of the [Health & Social Care Strategic Plan 2023-2026](#) (Appendix 3).

Quarterly H&SC Locality Meetings will be facilitated throughout the year. The wider stakeholder event took place in November 2022 which informs priorities for 2023.

1.0 Background

- 1.1 Fife Integration Joint Board (IJB) was established on 1st April, 2016 and is responsible for the planning and delivery of integration arrangements and delegated functions in Fife. The Integrated Joint Board (IJB) includes representatives from Fife Council and NHS Fife, it also has several professional advisors and other specialists. The IJB is commonly referred to as Fife Health and Social Care Partnership. This is the public facing aspect of Fife Integration Joint Board and is essentially the employees from both organisations working in partnership to deliver health and social care services. Fife Health & Social Care Partnership has established seven H&SC Locality Planning Core Groups which mirror the existing GP Clusters, Area Committees and the Local Community Planning areas of Fife.
- 1.2 Critical to the Integration Joint Board's Strategic Plan, each of the seven local areas that make up the Fife Health and Social Care Partnership develop a Locality Plan with partners, including patients/service users, community planning, carers and the third and independent sectors. Working closely with the GP cluster leads, the Locality Plans are updated on an annual basis to show how the plan is being implemented locally to ensure services respond to local priorities, needs and issues of communities.
- 1.3 The purpose of locality planning is for relevant service providers across different sectors, at all levels (clinical and non-clinical), to come together with people and communities who use services to improve health and wellbeing outcomes.
- 1.4 Locality guidance is in line with Scottish Government policy, working together with the Integrated Health and Social Care Partnership. Localities seek to deliver positive health and wellbeing outcomes for the people of Fife. The overarching goals of localities are to:
 - promote healthy lifestyle choices and self-management of long-term conditions
 - support people to live healthy well independent lives while living in their own home for as long as possible
 - reducing the number of avoidable emergency admissions to hospital and minimise the time people are delayed in hospital
 - efficiently and effectively manage resources available to deliver Best Value
 - support staff to continuously improve information and support and care that they deliver
 - support unpaid carers, to reduce the impact of their caring role on their own health and wellbeing
- 1.5 Locality Groups were paused in 2021 and remobilised in May 2022.

- 1.6 To achieve the aspirations of the Fife H&SC Strategic Plan, there is a collaborative approach for a cross Service approach and a commitment from all partners to work together.
- 1.7 There is also a requirement to shift the focus to delivering locally and using evidence to question and challenge whether the right things are being done to achieve the ambitions of the H&SC Strategic Plan 2023-2026.
- 1.8 Locality Groups will work with Community Planning in Fife Council and NHS Fife to ensure there is connection to the Plan4Fife and NHS Fife Population Health & Wellbeing Strategy.

2.0 Issues and Options

- 2.1 The locality core groups were remobilised in May 2022. To ensure the quality of localities, they must function with the direct involvement and leadership of H&SC senior leadership team, H&SC professionals, housing sector, representatives of the third and independent sector and community planning partners. The groups met in May, September and a wider stakeholder event took place in November 2022. The purpose of the wider stakeholder event is to review and discuss the area Profiles (both national and local data and statistics) and engage with stakeholders to understand their experience and knowledge of people who use services and staff working in the local area.
- 2.2 South West Fife Locality Group have identified three thematic priorities:
 - **Ways to Improve Mental Health and Wellbeing**
 - **Supporting Unpaid Carers**
 - **Community Engagement/Community Led Support**
- 2.3 An action plan has been developed to support the priorities and will be reviewed and updated every quarter. The South West Fife locality priorities will align and support the area community plan.
- 2.4 **Supporting Positive Mental Wellbeing:** In 2020/21, 20% of people living in South West Fife were prescribed medication for anxiety, depression and psychosis. This has increased gradually over the last 10 years by 5%. The services/resources outlined in paras. 2.6–2.6.12 are examples of the **community led support** that support positive mental wellbeing available to people living in South West Fife.
- 2.5 Link Life Fife (LLF) - Link Life Fife is a community led support service (non-clinical) provided by Fife Health and Social Care Partnership for anyone aged 18 and over in Fife who is reaching out to their GP or other health professional within Primary Care for support to manage stress, anxiety or feelings of being overwhelmed that are affecting their mental health or general wellbeing. All GP practices and primary care teams in South West Fife can refer to this service.

The majority of referrals (66%) in 2022 were from Primary Care Mental Health Nurses within the 55 GP Practices in Fife.

Fife wide data January to December 2022:

- Total referrals: 877
- Overall engagement rate: 70%
- Gender split: 65% female, 32% male, 3% not know/not disclosed.
- Age range: majority of referrals aged 25-64

- The majority of support provided by a combination of telephone and face to face contact.
- Support given by Link Workers include referring/signposting/connecting people to self-directed support; mental health support; social community groups; befriending, foodbanks; welfare support; family groups; and support groups for specific things (i.e., parents looking for a group to support autism).
- Common services people are referred to include Access Therapies (website); Sam's Café; Better than Well (link Living); counselling support; and Fife Carers Centre.

South West Fife data January to December 2022:

- SW Fife total referrals for 2022: 116 (13% of overall referrals)
- Engagement rate: 62%
- The top 3 concerns reported in SW Fife are: emotional health; social isolation and loneliness; and family relationships (including parenting)
- The main areas of community support that Link Workers have supported people in SW Fife to access are mental health support; social and community groups/activities; and benefits advice and support

Link Life Fife are working with GPs, Practice Managers and Primary Care Teams to raise the profile of Link Life Fife in the South West Fife locality to increase the number of referrals to the service and the engagement rate.

- 2.6 The Well is a place for local people to find out information, receive general advice and support them to stay well and independent within their community.
- 2.6.1 The Well is available at Oakley Community Centre, High Valleyfield Community Centre and soon opening in Rosyth (EATS). In addition to the “drop in”, people can also contact the well by phone, email and Near Me (video consulting service).
- 2.6.2 During 2022, The Well has seen 1130 individuals and has completed 309 Follow up conversations. 8% of those have been from the South West Fife locality. This is a low representation for this part of Fife, however, there have been a few reasons for that and measures have been put in place in order to increase the engagement of the people in this area such as opening more physical locations to support people who are unable to travel to the existing Wells. The Well is also engaging with existing groups such as SWFGAP (previously known as WRAP).
- 2.6.3 The top three enquiries for The Well in SWF have been “Community Support” – 35%, “Mental Health” – 18% and “Financial Support” - 17%.
- 2.6.4 The majority of the outcomes from engaging with The Well has been in relation to providing the right information. The Well has completed 25 referrals to other community support services and 8 referrals to other services such as Short-Term Housing Support, Link Life Fife, Welfare Support and others.
- 2.6.5 Improving the Cancer Journey (ICJ) provides a one stop shop for all people affected by cancer support needs. Cancer doesn't just affect your physical wellbeing; it can impact on every aspect of your life and the lives of those around you. Knowing where to turn for support isn't always easy. Health & Social Care Partnership and Macmillan Cancer Support work in partnership to provide this service to people affected by cancer throughout Fife.
- 2.6.6 In 2022, ICJ received 1149 referrals, 521 (45%) of these completed a Holistic needs assessment (HNA).
- South West Fife had a total of 199 referrals (17.5%)

- 2.6.7 The top three cancer types presenting the highest figures in South West Fife were Upper/Lower Gastrointestinal at 30.5%, Lung at 17% and Breast at 14%.
- 2.6.8 Main source of referrals came from NHS Fife Secondary Care Teams 68%.
- 2.6.9 Access Therapies Fife (website) provides information to help you to deal with mental health problems and to access a range of local services. Access Therapies Fife is part of Fife's Psychology Service. This online platform provides local people and staff with access to local support, self-help resources and physical activity resources.
- 2.7 **Supporting Unpaid Carers:** A priority for the locality group will be to deliver the Community Chest fund (community funding to support carers living in South West Fife area) which provides opportunities for carers to develop and deliver a community project which will benefit carers.
- 2.8 Collaborating with organisations in the South West Fife locality will ensure that carers are aware of the fund and supported during and after the application process.
- 2.9 **Community Engagement plays a vital role in locality planning:** The H&SC Partnership acknowledge the importance of community groups' involvement throughout the development, planning and decision-making process for service change. Involving representatives of communities to the engagement planning team at the earliest possible stage informs an effective approach. ([Fife H&SCP Participation and Engagement Strategy 2022-25](#), Appendix 4).
- 2.9.1 During August to November 2022, the Partnership's Participation and Engagement (P&E) team completed a wide range of engagement activities with different stakeholder groups.
- This included:
- Face-to-face discussions
 - Public events
 - Surveys and feedback forms
 - Online consultation, including an easy-read version
- 2.9.2 Overall, 683 people participated in the engagement process to develop the new Strategic Plan 2023 to 2026, this included 182 responses to the online consultation.
- 2.9.3 People overwhelmingly agreed with the strategic priorities. Many individuals also provided additional suggestions on how the priorities should be implemented or included comments on things Fife Health and Social Care Partnership should consider moving forward.
- The key themes identified in the feedback were:
- Hospital admissions and discharges
 - Increased recruitment and retention of staff, particularly Home Carers
 - The importance of early intervention and preventative care
 - Funding and resources to deliver the planned service improvements
 - Additional support for unpaid carers
- 2.10 **Carers' consultation** - Our approach to reviewing and refreshing the carers' strategy included an extensive participation and engagement exercise. We held 11 in person events with at least one in every locality, plus two online discussions; 32 carers attended at least one of the conversation events. In addition, a questionnaire was available online and in hard copy; 51 responses were received. Concurrently, a consultation with young carers was undertaken with 81 contributing through an online questionnaire and

approximately 20 participating through focus groups. Young carers from across Fife were represented. The key themes emerging from the consultation cover three main themes – awareness and information, coordinated support and breaks from caring. Other themes were also noted including workforce development and earlier intervention and prevention. These themes will be used to inform the strategy and a more detailed action plan for improvement and investment. There were no particular themes relating to any one locality with the same views and priorities being expressed as important throughout Fife.

- 2.11 **Mental Health redesign** – H&SCP is undertaking steps to plan and strengthen mental health and wellbeing services in communities across Fife as part of the Scottish Government’s Coronavirus (COVID-19) Mental Health Transition and Recovery Plan. The Partnership will work with stakeholders and, crucially, people with lived experience to further understand these issues and to develop implementation plans where these are needed, through a process known as co-production. A co-production approach ensures that services are based around the issues that matter to people in communities and the voices of those who have lived experience of mental health difficulties.

3.0 Conclusions

- 3.1 The Locality Action Plan was presented at the South West Fife Locality Group meeting on 5th April for discussion and approval. The next step will be for the group members to take ownership in supporting the delivery of the action plan.
- 3.2 Service Managers/Team Managers from H&SCP and local community planning partners will work collaboratively with the South West Fife Locality Planning Group to review existing work and update current action plans, where necessary, to reflect any new areas of focus. Locality Planning Team will ensure H&SCP are represented at “People and Place” leadership meetings to identify and maximise opportunities for partnership working.
- 3.3 The Localities Team is now moving to ensure that all partners and services are fully engaged in the delivery of the plan. This is not the final plan; this plan will develop and evolve over the course of the year. The support of elected members will be vital to ensuring partners actively contribute to the H&SCP locality plan.

List of Appendices

1. South West Fife Locality Guidance
2. Equality Impact Assessment
3. [Fife Health and Social Care Partnership, Strategic Plan for Fife 2023-2026](#)
4. [Participation and Engagement Strategy for Fife 2022-2025](#)

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

[Fife Health and Social Care Partnership, Strategic Plan for Fife 2023-2026](#)
[Participation and Engagement Strategy for Fife 2022-2025](#)

Report Contact

Jacquie Stringer
Locality Planning Co-ordinator
Email: Jacquie.Stringer-fc@fife.gov.uk



A Guide to South West Fife Health & Social Care Locality Planning 2023



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A Guide to South West Fife Area Health & Social Care Locality Planning

Fife Health and Social Care Partnership

Vision: *To enable the people of Fife to live independent and healthier lives*

Health & Social Care Partnerships are required to produce and deliver strategic plans every three years, therefore we are continuously in a cycle of planning, implementing and reviewing our work. Locality planning within Fife will inform this ongoing cycle to reflect and respond to local need. Locality Planning will support the H&SC Strategic Plan and the partnerships local strategies.

Fife Health & Social Care Strategic Plan 2023-2026 – Strategic Priorities

Local	A Fife where we will enable people and communities to thrive
Sustainable	A Fife where we will ensure services are inclusive and viable
Wellbeing	A Fife where we will support early intervention and prevention
Outcomes	A Fife where we will promote dignity, equality, and independence
Integration	A Fife where we will strengthen collaboration and encourage continuous improvement

Fife Health and Social Care Integration

April 2016 triggered one of the biggest transformations of health and social care services in Scotland – to have health and social care services delivered jointly, locally and as effectively as possible.

In Fife, this meant a vast range of services from NHS Fife and Fife Council's Social Work Services transferred over to Fife's Health and Social Care Partnership to meet this aim and to support people to live healthy, independent lives.

Services within Fife Health and Social Care Partnership

Services include:

- all adult and older people Social Work Services
- community health services, for example district nursing, physiotherapy, and mental health services
- children's community health services, such as health visiting
- housing services which provide support services to vulnerable adults, and disability adaptations; and
- the planning of some services provided in hospital, for example medical care of the elderly.

What are Localities?

The Public Bodies (Joint Working) (Scotland) Act 2014 (the Act) puts in place the legislative framework to integrate health and social care services in Scotland. Section 29(3)(a) of the Act requires each Integration Authority to establish at least two localities within its area.

Localities aims to achieve the aspirations we share for health and social care integration, with partners across the health and social care landscape, and their stakeholders, focussing together on our joint responsibility to improve outcomes for people.

Localities provide one route, under integration, for communities and professionals (including GPs, acute clinicians, social workers, nurses, Allied Health Professionals, pharmacists, community planning and others) to take an active role in, and provide leadership for, local planning of health and social care service provision.

Implementation of the Localities within Fife

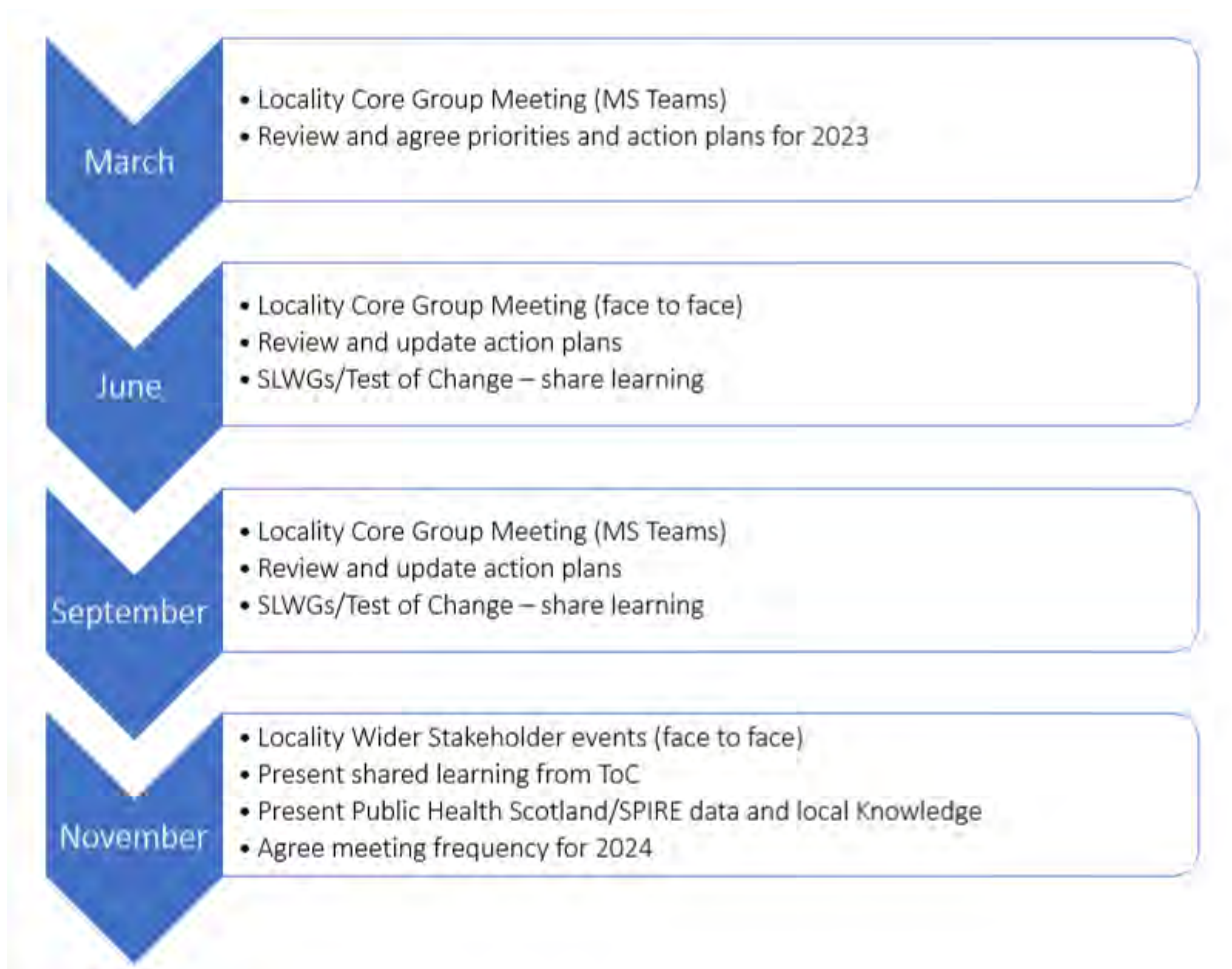
In 2017, seven Health and Social Care Locality Areas were implemented across Fife. Those seven locality areas are illustrated on the map below:



Localities aims to

- a) Support the principles that underpin collaborative working to ensure a strong vision for service delivery is achieved. Robust communication and engagement methods will be required to assure the effectiveness of locality arrangements.
- b) Support GPs to play a central role in providing and co-ordination of care to local communities, and, by working more closely with a range of others – including the wider primary care team, secondary care and social care colleagues, and third sector providers – to help improve outcomes for local people.
- c) Support a proactive approach to capacity building in communities, by forging the connections necessary for participation, and help to foster better integrated working between primary and secondary care.

Localities in South West Fife Area Where we are now and what is next for 2023



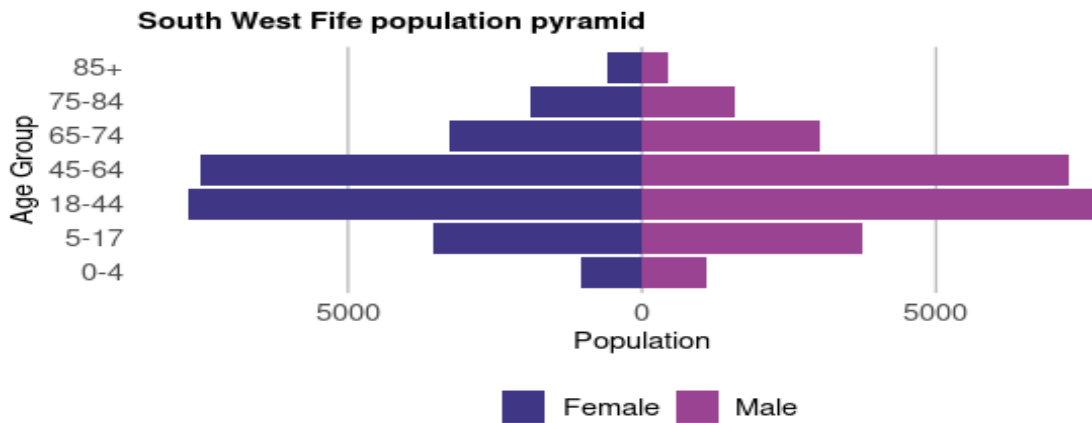
DR

Understanding the South West Fife Area Locality

The Public Health Scotland and SPIRE data below informed the South West Fife locality planning priorities for 2023.

Demographics

In 2021, the total population of South West Fife locality was 50,510. The graph below shows the population distribution of the locality. Overall, **49.4%** of the population are male, and **50.6%** are female.



The population in South West Fife is estimated to decrease by 0.1% from 2021 to 2026.

Of the 2021 population in South West Fife, **7.6%** live in the most deprived Quintile (SIMD 1), and **20.8%** live in the least deprived Quintile (SIMD 5).



General Health

Life Expectancy

South West Fife Locality had an average life expectancy of **75.5 years for males** and **79.9 years for females**.

Sex	South West Fife	Fife	NHS Fife	Scotland
Female	79.9	81.4	81.4	81.0
Male	75.5	77.2	77.2	76.8

Long-Term physical health conditions



Hypertension

Hypertension (high blood pressure) has been consistent over the last 5 years with **16.2%** of the population in South West Fife having the condition. This is a slightly higher than the Fife average of **15.2%**



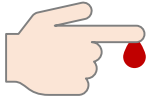
Depression

Rates of depression are increasing year on year in line with what is seen in Fife overall and are slightly higher in South West Fife. The current rate is **12.2%** in South West Fife.



Asthma

Rates of asthma are decreasing since 2019/20 and are broadly the same in South West Fife and in Fife overall. The rates for South West Fife 2021/22 are **7.7%**



Diabetes

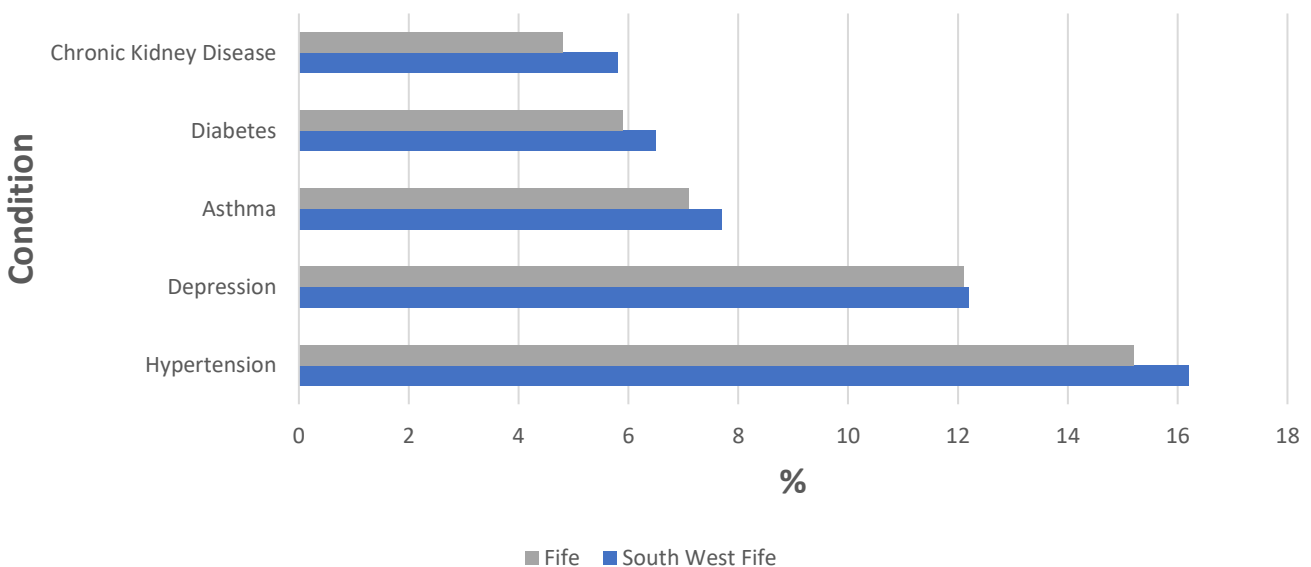
The rate of diabetes in South West Fife is **6.5%** which is higher than the Fife average of **5.9%**. Over the last 5 years the percentage of people with diabetes has gradually increased in Fife.



Chronic Kidney Disease

Chronic Kidney disease is on the decrease in South West Fife and in Fife. The rate for 2021/22 in South West Fife is **5.8%**, this is higher than the Fife average of **4.8%**

Top 5 long-term conditions



Lifestyle and Risk Factors

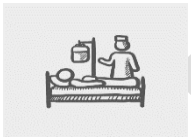
every mind matters

Anxiety, Depression and Psychosis Prescriptions

In 2020/21, **20%** of people were prescribed medication for anxiety, depression, or psychosis in South West Fife Locality. This is a **45.5% increase** from the rate 10 years prior in 2010/11.

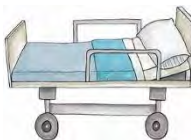


Hospital and community care



Emergency hospital admissions

In 2021 there were **5,412** emergency hospital admissions.



Unscheduled acute bed days

In 2021 there were **29,555** unplanned hospital bed days.



Delayed Discharge

In 2021 **24,244 hospital bed days** due to delays in discharging patients over 65 years old.

South West Fife H&SC Locality Plan 2023

Our priorities moving forward are:



Improving mental health
and wellbeing



Supporting Carers



Community
engagement/
Community led support

A live action plan will be created and updated regularly to track the progress of the actions under each priority. To view the action plan please email the Local Development Officer emma-c.smith@fife.gov.uk who can share the action plan.

DRAFT

Equality Impact Assessment Summary Report

Which Committee report does this IA relate to (specify meeting date)?

South and West Fife Area Committee

What are the main impacts on equality?

The report outlines work that aims to address health and wellbeing outcomes

What are the main recommendations to enhance or mitigate the impacts identified?

3.1 to 3.3

If there are no equality impacts on any of the protected characteristics, please explain.

Further information is available from: Name / position / contact details:

Jacque Stringer, Locality Planning Co-ordinator, Jacquie.Stringer-fc@fife.gov.uk

26th April, 2023.

Agenda Item No. 6

A907 Carnock – Proposed 20mph Speed Limit

Report by: John Mitchell, Head of Roads & Transportation Services

Wards Affected: Ward 1 – West Fife & Coastal Villages

Purpose

The purpose of this report is to allow the South and West Fife Area Committee to consider a proposal to introduce a 20mph speed limit on the A907 Main Street, Carnock.

Recommendation(s)

It is recommended, in the interests of road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce a 20mph speed limit as detailed in drawing TRO/23/23 (Appendix 1) with all ancillary procedures; and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £6,000 which covers Roads and Transportation Services' and Legal Services' staff costs and advertising and delivery of the new infrastructure. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors and Police Scotland have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available at www.fife.gov.uk.

1.0 Background

- 1.1 A Members' Briefing was issued to all Council Members in October 2022 detailing the assessment work being carried out by Roads and Transportation Services for the Scottish Government. This was a technical assessment of Fife's road network to provide Transport Scotland with data to assist them with a potential National Strategy for 20mph speed limit legislation. This assessment is now being considered by Transport Scotland. A potential National Strategy is not expected before 2024.
- 1.2 A Members' Briefing was issued to the South and West Fife Area Committee on 24th February in response to a motion raised on 17th November, 2022 (2022.SWFAC.18 item 39 refers), asking officers to explore options to introduce a 20mph on Main Street Carnock as part of the improvement works planned for the location.

2.0 Issues and Options

- 2.1 Carnock was assessed against the Scottish Government's "place criteria" to help identify the 30mph roads which could be considered appropriate for potential reduction to 20mph.
- 2.2 The middle section of A907 Main Street, Carnock meets the criterion of being within a 100m walk of any educational setting (e.g. primary, secondary, further and higher education). It is, therefore, proposed to introduce a 20mph speed limit in Carnock.
- 2.3 Technical guidance for setting speed limits recommends that the minimum length of a speed limit be at least 600 metres. Given the 20mph proposal and the residual length of 30mph at the east and west ends of the village, it is proposed to extend the 20mph to these existing 40mph gateways.
- 2.4 It is proposed to lower the speed limit to 20mph on Bonhard Road for a distance of 60m from Main Street to afford a buffer zone to the junction. The full proposed 20mph speed limit length is shown in Appendix 2.
- 2.5 The cost to implement this 20mph speed limit includes the removal of all existing 20mph Zone gateway signage within the village.

3.0 Conclusions

- 3.1 It is considered, in the interests of road safety, that this Traffic Regulation Order be promoted.

List of Appendices

1. Plan TRO/23/23A – Existing Speed Limits in Carnock
2. Plan TRO/23/23B – Proposed Speed Limits in Carnock

Background Papers

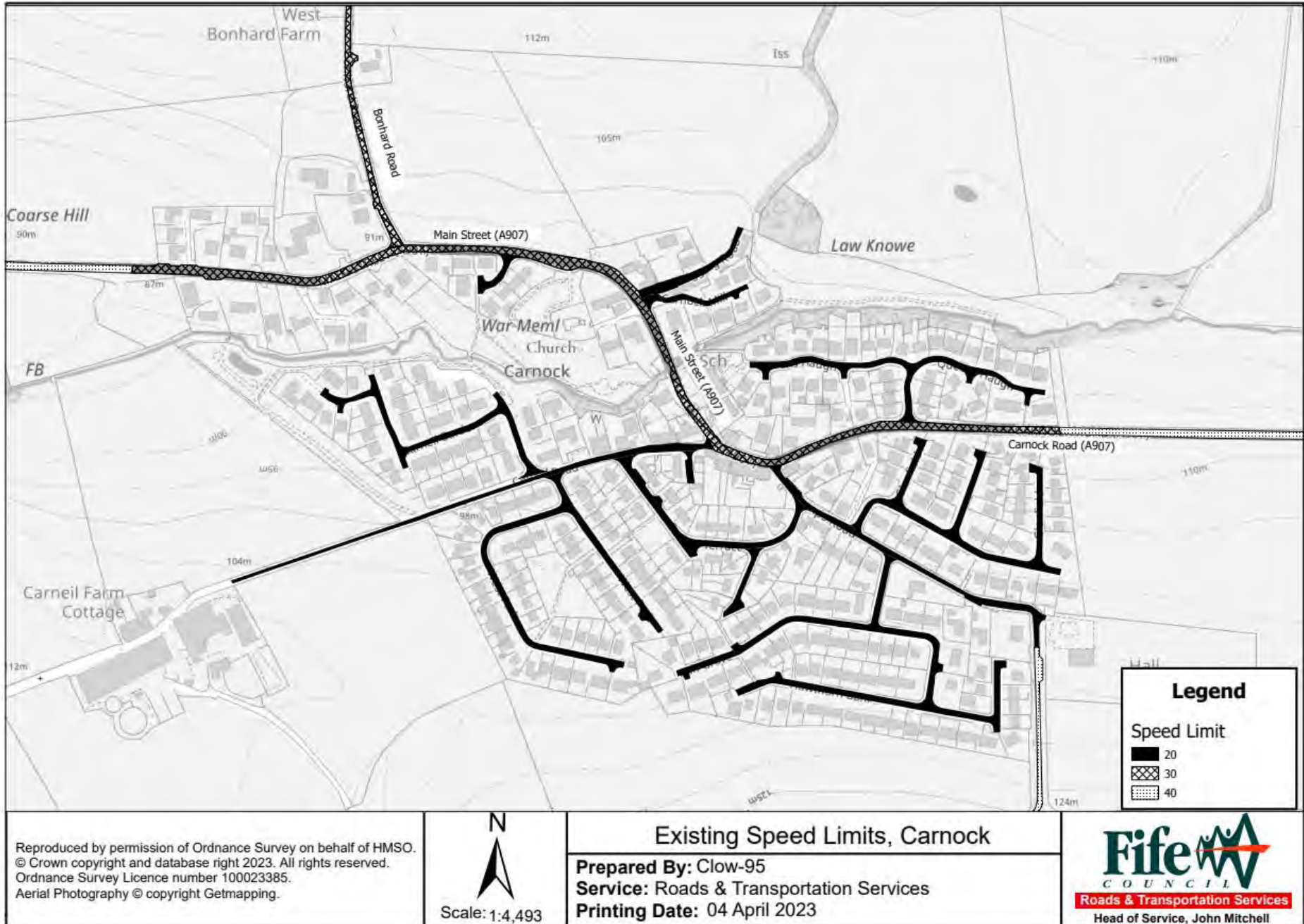
The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

1. EqIA Summary Report
2. Members' Briefing issued October 2022
3. Members' Briefing issued 24th February 2023

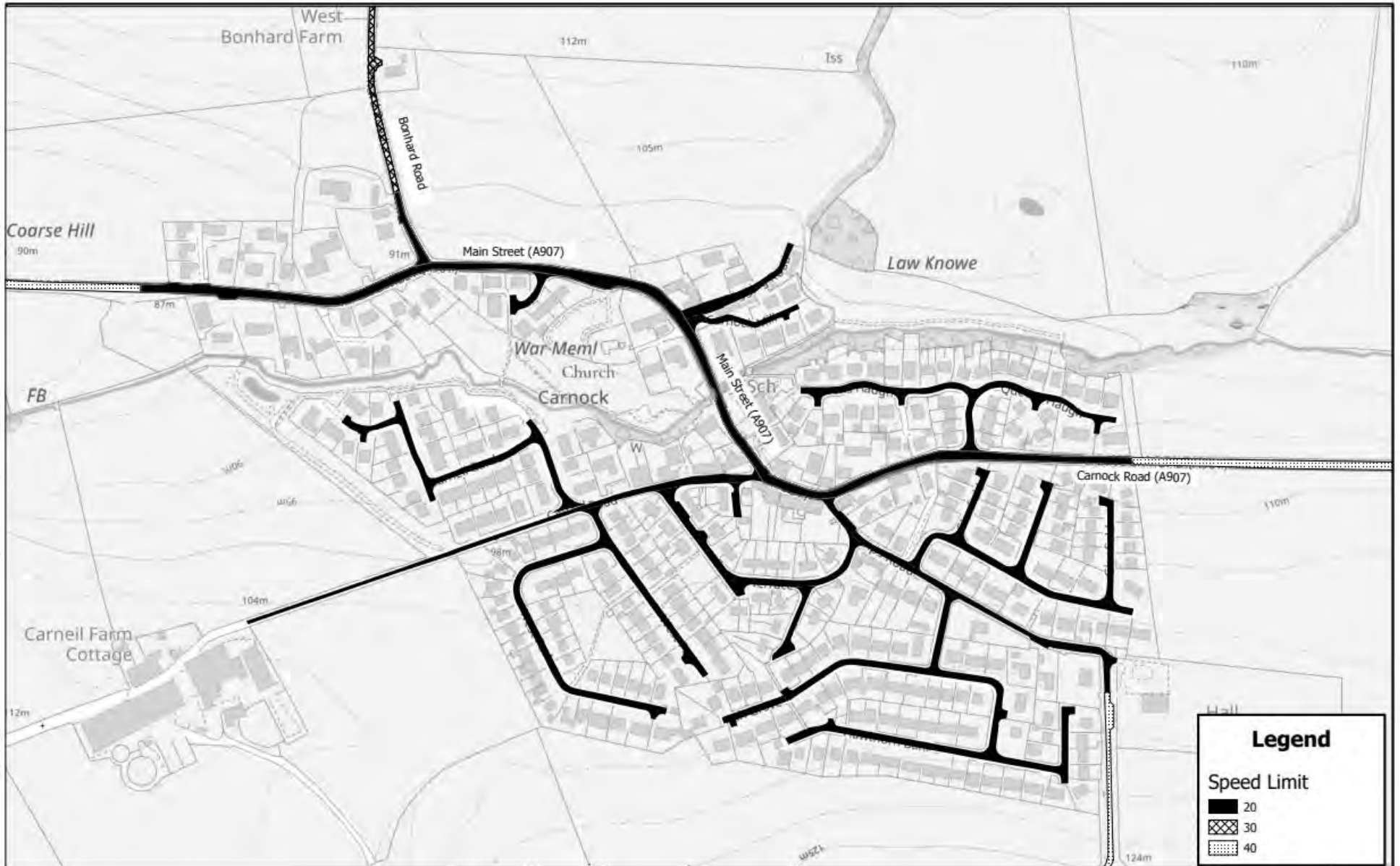
Report Contact

Lesley Craig,
Lead Consultant, Traffic Management
Roads and Transportation Services
03451 55 55 55 Ext No 480082 - email: lesley.craig@fife.gov.uk

Appendix 1



Appendix 2



Legend

Speed Limit

- 20
- 30
- 40

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Scale: 1:4,493

Proposed 20mph Speed Limit, Carnock

Prepared By: Clow-95
Service: Roads & Transportation Services
Printing Date: 04 April 2023

Fife
COUNCIL

Roads & Transportation Services

Head of Service, John Mitchell

26th April, 2023.

Agenda Item No. 7

Objection to Raised Table – A921 Main Street, Aberdour

Report by: John Mitchell, Head of Roads and Transportation Services

Wards Affected: Ward No. 6 – Inverkeithing and Dalgety Bay

Purpose

The purpose of this report is to allow the Area Committee to consider an objection to a proposed raised table on A921 Main Street, Aberdour.

Recommendation(s)

It is recommended that Committee agrees to set aside the objection allowing the developer to proceed with the construction of the traffic calming measure as shown in Drawing no. TRO22_08/2 (Appendix 1).

Resource Implications

Construction of the proposed raised table will be met by the developer for the new housing development south of A921 Main Street, Aberdour.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors and Police Scotland have been advised.

Formal consultation required by the Roads (Scotland) Act 1984 for the Road Hump Order (RHO) was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details for the proposed RHO were made available on Fife Council's website.

During the formal consultation period, one objection was received.

1.0 Background

- 1.1 Approval was given by the South and West Fife Area Committee on 28th September, 2022 to promote a Traffic Regulation Order for the Aberdour 20 mph zone to be extended at the east end of Aberdour and for promotion of a Road Hump Order for a raised table on A921 Main Street, Aberdour [2022.SWFAC.5 minute item 17 refers].
- 1.2 A Humps Notice was published on 9th February, 2023 providing details of the proposed raised table and allowed 28 days for public objection. One objection to the proposed raised table was received. There were no objections received to the extension to the 20 mph zone.
- 1.3 Provision of this raised table is a requirement of the developer as part of the Road Construction Consent (20/03060/RCC).

2.0 Issues and Options

- 2.1 The objection and response from Roads and Transportation Services have been included as a background paper. A summary of the concerns raised within the objection are provided below, along with Service comments.

- 2.1.1 **Objector:** The proposed table will be at the foot of the Mains Brae. This could interfere with vehicles travelling uphill in particular large vehicles. A speed table will slow their momentum and make it more difficult for vehicles to climb the Mains Brae, particularly in winter conditions.

Service: The Road Haulage Association are notified of any proposed humps and have not expressed any concerns over this proposal. The placement of the proposed raised table will not prevent large vehicles from travelling up Mains Brae. A921 is a primary route for winter maintenance and categorised as a snow route meaning this road is of the highest priority for treatment in winter maintenance.

- 2.1.2 **Objector:** The speed table is unnecessary and a waste of taxpayers' money. Main Street is lined with parked cars which means most vehicle movement in this area is pretty much restricted to 20 mph anyway.

Service: Provision of a raised table at this location is a requirement imposed on the developer as part of their Road Construction Consent and the cost for construction of the raised table will be met by the developer. This raised table will address the numerous concerns raised by residents and Councillors regarding traffic speeds at this location.

- 2.1.3 **Objector:** Speed tables lead to damage to vehicles.

Service: There is no evidence that road humps cause damage to vehicles.

- 2.1.4 **Objector:** Speed tables cause discomfort and pain due to age related health conditions.

Service: Road humps by their design provide an element of discomfort to encourage drivers to adjust their speed to an appropriate level. Drivers with existing health conditions can adjust their speed accordingly to navigate these features in an appropriate way.

2.1.5 **Objector:** The speed table will cause more noise and vibrations and particularly to houses close by to where it will be located.

Service: The proposed raised table will be constructed using an acceptable gradient where noise and vibration levels are acceptable in the built environment. The location of the raised table and its design meet all approved dimensions and national guidance.

3.0 Conclusions

3.1 It is considered, in the interests of road safety, that the objection should be set aside allowing the developer to proceed with construction of the raised table.

List of Appendices

1. Drawing no. TRO22_08/2

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

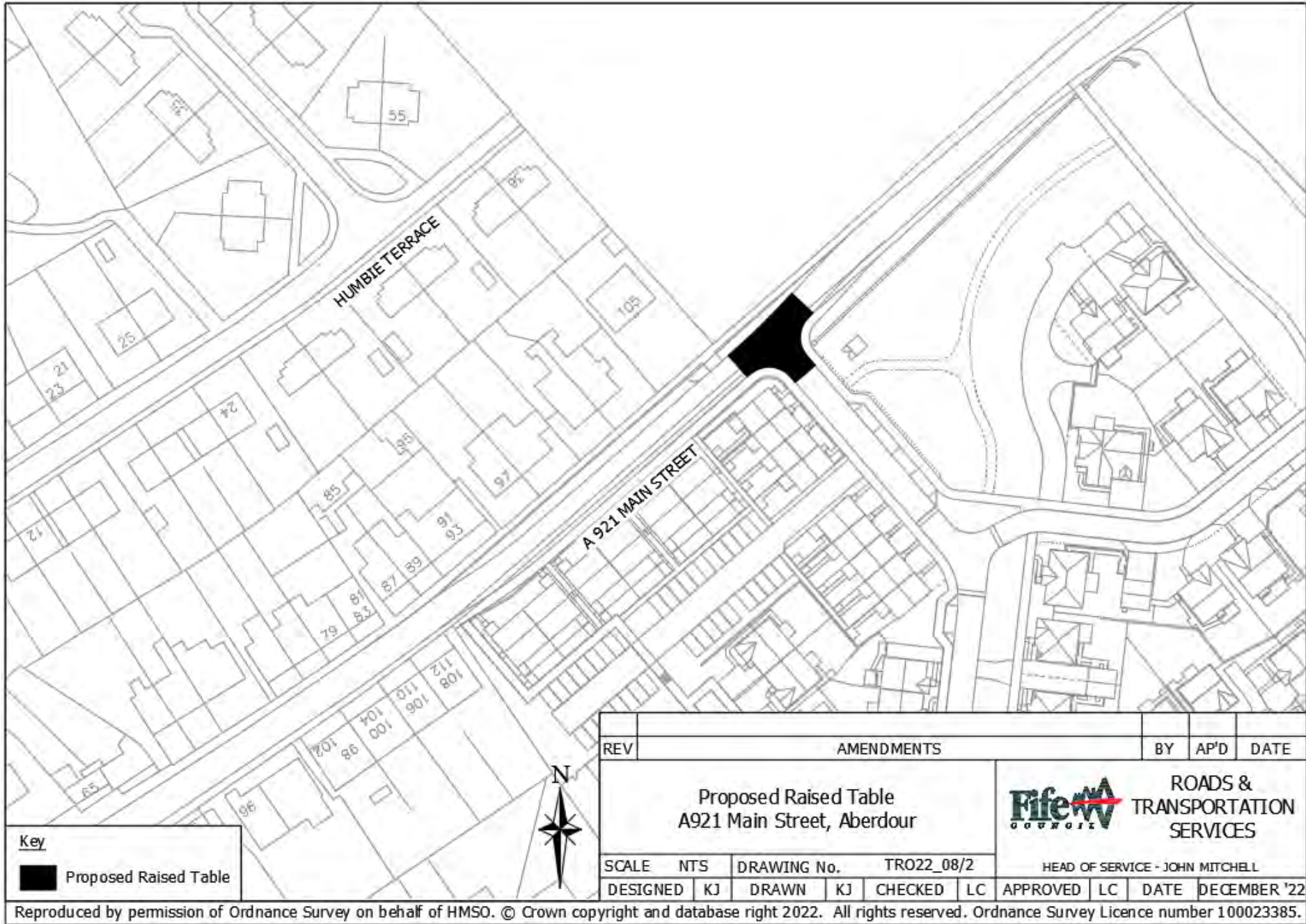
- Redacted correspondence with objector

Report Contact

Lesley Craig
Lead Consultant, Traffic Management
Roads & Transportation Services
Bankhead Central, Glenrothes
Telephone: 03451 55 55 55 + VOIP Number 480082
Email: lesley.craig@fife.gov.uk

Keith Johnston
Technician Engineer, Traffic Management
Roads & Transportation Services
Bankhead Central, Glenrothes
Telephone: 03451 55 55 55 + VOIP Number 442935
Email: keith.johnston@fife.gov.uk

Appendix 1: Drawing no. TRO22_08/2



26th April, 2023.

Agenda Item No. 8

Report on Educational Outcomes - 2021/22

Report by: Carrie Lindsay, Executive Director (Education and Children's Services)

Wards Affected: 1,2,3,4,5,6

Purpose

The purpose of this report is to provide South and West Fife Area Committee with details of the attainment outcomes achieved by pupils within the area's schools during the school year 2021/22. This report also provides an overview of the range of strategies being developed to support our key priority to raise attainment.

Recommendation(s)

The Committee is asked to:

1. note the overall progress in raising levels of attainment in 2021/22; and
2. note the strategies being implemented to raise attainment.

Resource Implications

There are no resource implications arising from this report.

Legal & Risk Implications

There are no direct legal implications arising from this report. However, there is the need to continue to raise the awareness of school leaders, local authority officers and elected members to maximise the potential of data, new systems and approaches to inform future actions to support school improvement.

Impact Assessment

An EqIA has not been completed and is not necessary as no change or revision to existing policy is proposed.

1.0 Background

- 1.1 Our ambition is to improve attainment and to provide an appropriate curriculum for all learners. This report specifically relates to those pupils in the senior phase of their learning, i.e. S4-S6 and what they have attained. In addition, it reports on how they have performed in securing a positive destination.
- 1.2 The senior phase of the curriculum also provides us with the opportunity to:
 - improve employability skills
 - increase levels of sustained positive destinations
 - contribute to a prosperous Fife economy and improve life chances for all
- 1.3 Attainment information in Scotland is focused on the use of the senior phase benchmarking tool known as Insight. This national attainment database has two key release dates. An initial release in September provides information on all qualifications sat by young people within the Scottish Credit and Qualifications framework for the previous session. This Local Benchmarking data provides details on the performance of year groups S4, S5 and S6. The National Benchmarking data is updated in February with details of the destinations of all young people who left school in the previous session. The February data allows analysis of how young people have performed by the time they leave school.
- 1.4 In terms of analysis of attainment and achievement performance, the Education Service now publishes two statistical reports to schools. The first of these, the School Attainment Report, is sent to schools in early October, after the formal September Insight release, and discussion centres on the school's local benchmark data which shows how well each stage cohort S4 to S6 has performed across the range and level of qualifications. Discussions at individual school meetings feed into school planning and target setting.
- 1.5 At the end of March a second report, the School Outcome Report, goes to schools and focuses on the National Benchmarks which show how well the school's leavers have performed. The discussions with schools at this point focus on areas such as literacy and numeracy to see how well-equipped leavers are to go onto sustained and positive destinations, as well as considering overall levels of attainment and the types of destinations young people are achieving. This report also looks at attainment in literacy and numeracy.
- 1.6 This report considers the data for 2021/22. The measures used include the tariff points (a measure of the quantity and quality of awards) associated with the awards achieved by young people and the levels of literacy and numeracy achieved by young people by the time they leave school. The post school destinations of young people are also provided.
- 1.7 As per national guidance, we take an 'outcomes'-based approach to attainment with the focus on all our young people at the point of exit rather than individual 'year on year' attainment.
- 1.8 The increased emphasis on 'outcomes' means we are more focussed on the 'destination', 'employability' and range of appropriate qualifications achieved by the time our young people leave school rather than the overall attainment of any year group.
- 1.9 However, in terms of breadth and depth of attainment, the key measures in the attainment report (Appendix 1) include the percentage of young people achieving five or more qualifications at Levels 4 and 5 (National 5) in S4. The percentage of young people achieving 1, 3 and 5 or more qualifications at Level 6 by the end of S5 and the percentage of young people achieving 3 or 5 or more qualifications at Level 6 (Higher) and 1 or more at Level 7 (Advanced Higher) by the end of S6.

1.10 We continue to improve our data sharing with schools through the Power BI platform.

2.0 Our Vision

2.1 Our shared vision across Fife, which also takes account of the key recommendations in the 15 to 24 Learner Journey Report, is to improve the opportunities for all learners by improving attainment.

2.2 This vision is being realised through jointly delivering on the following:

- a greater depth in work towards understanding and interrogating data
- ensuring sharing of practice at Headteacher events and across local authorities including visits to other schools outwith Fife
- the review of subject choices and offers at school level
- development of curricular pathways
- more collaborative approaches across our secondary schools and the college to provide a relevant, coherent and appropriate curriculum for all learners, informed by local context and need
- allowing all young people across Fife access to more curricular options and opportunities including all levels of apprenticeships based on a policy of equity and equality
- collaborative working with subject specialists to ensure greater understanding of subject areas

2.3 As a result of the above, during the current school session, the Directorate has a focus on improving the following outcomes:

Attendance - Improving attendance is a key factor in raising attainment. Lower levels of attendance are a significant barrier to learning for many disadvantaged groups of pupils (e.g. those living in poverty, those with particular support needs – like young carers). Improving attendance will be a key factor in closing the attainment gap.

Attainment - with a particular focus on literacy and numeracy. Literacy and numeracy are educational outcomes for which performance was relatively strong in the period leading up to the Covid pandemic. Many elements of Fife's approach (e.g. our use of the Model for Improvement, Workshop for Literacy, Conceptual Understanding of Numeracy) continue to be held in high regard nationally. Re-establishing these approaches and ensuring that they are used rigorously across Fife's school system will be a key element in supporting further improvement in literacy and numeracy. This will be a key enabler for further improving wider attainment.

Positive Destinations - by ensuring that the curriculum design of schools supports the needs and aspirations of all learners, and by identifying and supporting appropriate pathways into post school opportunities.

3.0 The context of the local area

3.1 Schools covered by this local area report are those in the South and West Fife and Dunfermline areas: Dunfermline HS, Inverkeithing HS, Queen Anne HS, St Columba's RCHS and Woodmill HS.

3.2 School context is known to have a significant influence on educational outcomes. Two factors have a particular influence on outcomes at a cohort level:

- Socio-economic factors, including household poverty (measured by registration rates for free school meals) and area deprivation (most commonly measured by SIMD, the Scottish Index of Multiple Deprivation).
- The Additional Support Needs (ASN) of pupils, including: learning, physical and communication support needs (these can usually be addressed through support for learning within the classroom), and family, emotional and mental health needs (these are related to socio-economic factors in many cases, and often require a partnership approach to support).

3.3 Appendices 1A and 1B provide an overview of key data relating to these factors. As may be noted, schools in South and West Fife / Dunfermline:

- have a lower level of Free School Meal registration than Fife and Scotland;
- have a pupil population that is skewed towards less deprived areas (with the highest concentrations of pupils being in SIMD deciles 8 and 10, the lowest concentration in SIMD decile 1);
- have pupils with additional support needs that broadly resemble those in other parts of Fife.

4.0 Attainment

4.1 Attainment in literacy by the end of stage S4

- 4.1.1 Literacy is a key skill for employability and a foundational skill for wider learning and attainment. Improving the development of literacy throughout the 3-18 curriculum is a key priority to help improve overall attainment and to close the attainment gap. Appendix 1C provides an overview of attainment in literacy by the end of stage S4 for Fife and the local area.
- 4.1.2 Levels of attainment for literacy at SCQF level 4 have seen a general improvement across Fife in recent years, with some evidence of a closing of the attainment gap.
- 4.1.3 Overall attainment at SCQF level 4 in South and West Fife / Dunfermline has generally been higher than the Fife average. There is also evidence of a closing in the attainment gap since 2018/19.
- 4.1.4 Generally, levels of attainment for literacy at SCQF level 5 have shown no sustained improvement across Fife in recent years. However, outcomes for pupils living in SIMD Quintile 1 saw an improvement in 2021/22.
- 4.1.5 Trends in attainment at SCQF level 5 in South and West Fife / Dunfermline broadly match those seen at Fife level.

4.2 Attainment in numeracy by the end of stage S4

- 4.2.1 Numeracy is a key skill for employability and a foundational skill for wider learning and attainment. Improving the development of numeracy throughout the 3-18 curriculum is a key priority to help improve overall attainment and to close the attainment gap. Appendix 1D provides an overview of attainment in numeracy by the end of stage S4 for Fife and the local area.
- 4.2.2 Levels of attainment for numeracy at SCQF level 4 have been broadly constant across Fife in recent years, although there has been a slight fall in attainment since 2019/20, both for overall attainment and for learners in SIMD Quintile 1.

- 4.2.3 Attainment at SCQF level 4 in South and West Fife / Dunfermline has been more consistently steady over the same period. Outcomes – both for overall attainment and for learners in SIMD Quintile 1 – have improved slightly relative to the Fife average since 2019/20.
- 4.2.4 Generally, levels of attainment for numeracy at SCQF level 5 have been broadly constant across Fife in recent years. However, outcomes for pupils living in SIMD Quintile 1 saw an improvement in 2021/22.
- 4.2.5 Overall levels of attainment at SCQF level 5 in South & West Fife / Dunfermline are similar to those seen in other parts of Fife.

4.3 Wider attainment by the end of stage S4

- 4.3.1 Wider attainment by the end of stage S4 provides a foundation for leaving school, or for further study and achievement in stages S5 and S6.
- 4.3.2 Appendix 1E provides an overview of attainment at SCQF level 4 by the end of stage S4. Outcomes at SCQF level 4 have shown some improvement since 2018/19 at Fife level. Outcomes for the virtual comparator for the local area have been broadly constant over time. Outcomes in South and West Fife / Dunfermline have generally mirrored – but been above – the trends seen for Fife overall; they have also generally been above the outcomes seen for the virtual comparator.
- 4.3.3 Appendix 1F provides an overview of attainment at SCQF level 5 by the end of stage S4. Outcomes at SCQF level 5 have been broadly constant for South and West Fife / Dunfermline, for Fife overall, and for the area's virtual comparator. Outcomes for the local area have generally been above those seen across Fife as a whole, but below those seen for the virtual comparator.
- 4.3.4 Appendix 1G provides an overview of attainment at SCQF level 6 by the end of stage S5. Outcomes at SCQF level 6 have shown similar trends for South and West Fife / Dunfermline, for Fife overall, and for the area's virtual comparator. There has been some improvement since 2017/18 in each case. Outcomes for the local area have generally been above those seen across Fife as a whole, but below those seen for the virtual comparator.

4.4 Overall attainment of school leavers

- 4.4.1 Overall attainment of school leavers can be measured by two different scales of tariff points:
- Total tariff points reflect the total achievement across the course of the senior phase. They reflect: the number of awards achieved in different subjects, the grades achieved in each award, and the SCQF level of the awards in question.
 - Complementary tariff points reflect the key qualification set of each school leaver. They are based on the tariff points of a core set of qualifications most likely to influence their post school life chances.
- 4.4.2 Appendix 1H provides an overview of the complementary tariff awards for Fife and the local area. Appendix 1I provides an overview of the total tariff awards for Fife and the local area. In each case, tariff points are shown for three groups of pupils:
- The bottom 20% - those pupils whose outcomes are furthest from attainment.
 - The top 20% - those pupils with the greatest overall attainment outcomes.
 - The middle 60% - the remaining pupils, representing the majority of the cohort.

It should be noted that these groupings are relative to the schools' own rolls, rather than any wider population of school leavers. Hence, the social context of pupils in each grouping will vary with local area.

- 4.4.3 As measured by both tariffs, the attainment of South and West Fife / Dunfermline school leavers has been similar to – but slightly higher than – those in other Fife schools, for each group of learners.
- 4.4.4 The difference in outcomes between South and West Fife / Dunfermline and the Fife average may be accounted for by staying on rates in the local area. Staying on rates for stage S6 have tended to be slightly above the Fife average. This can be seen from the data in Appendix 1J.

5.0 Destinations of School Leavers

- 5.1 Skills Development Scotland (SDS) track the post school destinations of pupils who leave school each year. In conjunction with the Scottish Government, they publish data on the initial destinations of school leavers, as well as information relating to the sustained destinations of school leavers, 6 months later.
- 5.2 Appendix 1J provides an overview of the initial positive destinations of school leavers for Fife and the local area. This includes destinations by stage of leaving, as well as destinations of key groups of pupils (those living in SIMD Quintile 1, those with Additional Support Needs).
- 5.3 More school leavers from South and West Fife / Dunfermline enter a positive destination from school than is the case generally across Fife. The rate has fluctuated over recent years but is slightly below that seen in 2018/19.
- 5.4 The initial post school destinations of school leavers from SIMD quintile 1 with additional support needs are similar to those seen in 2018/19.
- 5.5 Appendix 1K shows destinations of school leavers, by category of destination.
- 5.6 The range of positive destinations which South and West Fife / Dunfermline school leavers entered in 2021/22 demonstrates the main destinations are continuing education (with 69.6% entering either higher or further education) and employment (with 22.0% entering employment directly from school). Destinations for school leavers in South and West Fife / Dunfermline more closely resemble national rates for progress to Higher Education, than for the rest of Fife. Progression to Further education is slightly above the national average, with progression to employment slightly below the national average.

6.0 Action Planned to Further Raise Attainment

- 6.1 **What will bring about further improvement and more consistency across all schools?**
 - 6.1.1 Effective self-evaluation is at the heart of continuous improvement and 'How good is our school? 4 (HGIOS4) provides a basis for schools to reflect and undertake self-evaluation. The framework underpinning self-evaluation in HGIOS4 supports the Directorate and school leaders to work together and challenge teachers to:
 - Ensure educational outcomes for all learners are improving
 - Address the impact of inequity on well-being, learning and achievement
 - Consistently deliver high quality learning experiences
 - Embed progression in schools for learning, life and work from 3-18

- 6.1.2 We have reflected on the way we engage with schools and agreed to increase our level of scrutiny through a focus on attainment in October. These focused Secondary Headteacher meetings on specific areas of attainment build capacity for improvement via sharing of good practice from within and outwith the local authority.
- To continue to provide all secondary schools with an opportunity to engage in collective scrutiny with Education Managers and Heads of Service
 - Support schools to improve attainment continuously over time and/or maintain consistently ambitious standards of attainment for all learners through Insight training
 - Support schools in closing the attainment gap in our joint work with Education Scotland Attainment Adviser.
- 6.1.3 In schools, this is undertaken through a rigorous process of review of attainment in SQA exams involving curriculum leaders and class teachers. Each school's attainment report and action plan are discussed with Heads of Service and Education Managers and forms the basis for the School Improvement Plan. Evaluation of progress with the plan is carried out in April time.
- 6.1.4 Headteachers will attend Area Committee workshops to share information with elected members in their wards.
- 6.1.5 Schools are also expected to take part in Learning Partnerships. These involve working with and learning from other schools to inform school improvement.
- 6.1.6 A round of scrutiny will take place in April following the publication of the updated Insight outcomes as noted in this report.

6.2 **A strengthened performance framework supporting improvement**

- 6.2.1 The Directorate has undertaken a review of support arrangements for performance management and its use of data to support improvement. Work is being undertaken through collaborative working with school leaders via engagement with key groups of primary headteachers and a new Collaborative Network with a focus on performance and improvement in the secondary sector. Key elements in this approach are:
- A revised approach to benchmarking performance. This is being used to refresh the Directorate's approach to setting stretch targets, ensuring that the Directorate and schools have improvement goals that are ambitious but achievable.
 - New modelling approaches, to help better understand the impact of multiple barriers to learning on the equity gap. This will enable better targeting of support for learners and a basis for more systematic monitoring of the impact of improvement activity. It will also ensure that the Directorate has a more systematic approach to addressing the challenges of poverty and disadvantage in closing the attainment gap.
 - Updated performance reports for schools. Power BI is being used to update a range of performance reports, improving the support that data can provide for tracking the progress of pupil learning. New reports are also being developed to better identify the value-added in closing the attainment gap throughout the 3-18 curriculum.

7.0 **Conclusions**

- 7.1 The evidence in Appendix 1, summarised in sections 3-5, shows that:
- Pupils in South and West Fife / Dunfermline are less likely to live in household poverty or areas of deprivation than pupils in the rest of Fife.

- Attainment outcomes are generally better than for other parts of Fife, as would be expected given the social context of the local area. Trends in attainment have also tended to mirror those seen in other parts of Fife.
- Wider attainment at SCQF levels 5 and 6 are below those seen in comparable areas of Scotland (as measured by the virtual comparator)
- Positive destinations are generally higher than for other parts of Fife. However, levels of positive destinations remain lower than the area average for key groups, including: school leavers in SIMD Quintile 1, leavers with ASN and stage S4 leavers.

7.2 There is some evidence of a closing in the attainment gap for literacy at SCQF level 4, by the end of stage S4. However, there is no evidence of a sustained closing of the attainment gap for other measures. Outcomes remain low for key disadvantaged groups.

7.3 There remains clear scope for further improvement, particularly for wider attainment at SCQF levels 5 and 6. Work to ensure that further improvement is achieved will be supported by increased scrutiny of attainment and the further development of collaborative approaches, including improving the curriculum offer with partnership support.

List of Appendices

1. Area Level School Attainment Report
 - A. School Context Information
 - B. SIMD Profile of the Area Pupils
 - C. Attainment of Literacy by the End of Stage S4
 - D. Attainment of Numeracy by the End of Stage S4
 - E. Attainment at SCQF Level 4 by the End of Stage S4
 - F. Attainment at SCQF Level 5 by the End of Stage S4
 - G. Attainment at SCQF Level 6 by the End of Stage S5
 - H. Overall Attainment of School Leavers (Complementary Tariff)
 - I. Overall Attainment of School Leavers (Total Tariff)
 - J. Staying On Rates and Overall Positive Destination Rates
 - K. Initial Leaver Destinations by Category
2. Glossary of key terms

Background Papers

The following paper was relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Education and Children's Services Directorate Plan 2021-23

Sources of evidence

The information provided in this report is based on analysis of data from several sources, including Scottish Government Statistics and the Insight benchmarking tool, as updated in February 2023.

Report Contacts

Shelagh McLean
 Head of Service
 Education and Children's Services
 Fife House, North Street, Glenrothes
 Email: shelagh.mclean@fife.gov.uk

Stuart Booker
 Improvement Officer
 Education and Children's Services
 Fife House, North Street, Glenrothes
 email: stuart.booker@fife.gov.uk

Appendix 1A – School Context Information

South West Fife / Dunfermline

Secondary Schools Context

Area School Rolls - from the September census.

School Roll			
Year SchoolName	2021/22		
	Female	Male	Total
Dunfermline High School	816	784	1600
Inverkeithing High School	737	737	1474
Queen Anne High School	904	924	1828
St Columba's R C High School	408	457	865
Woodmill High School	678	678	1356
Total	3543	3580	7123

Percentage of pupils with FMR

The table below displays the proportion of pupils on the school roll who are registered for free school meals (FMR).

Data is taken from the annual Healthy Living Survey and the annual pupil census.

	Percentage of Pupils with FMR			
	2018/19	2019/20	2020/21	2021/22
Area	12.4%	12.7%	13.4%	15.1%
Fife	16.4%	17.1%	17.9%	19.3%
National	14.0%	15.0%	17.0%	18.6%

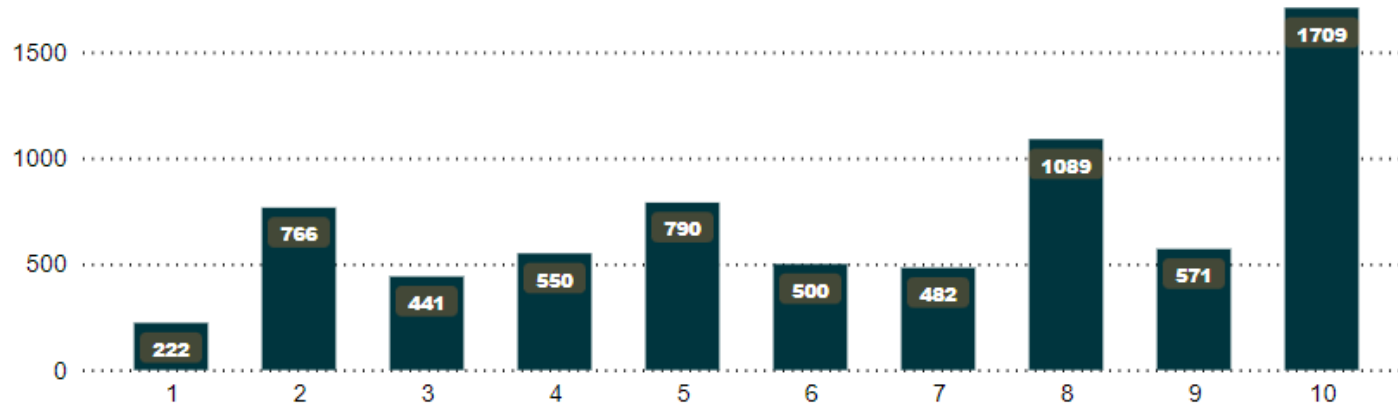
The following information is taken from the September Pupil Census return. The table shows any additional support needs recorded for all pupils on the school roll. A pupil may have more than one need. Figures shaded indicate significantly higher need rates for the area compared to all of Fife.

Support Need	Year NeedType	2021/22	
		Area	Fife
	Students with at least one need	34.9%	39.2%
Learning	Autistic Spectrun disorder	2.4%	3.1%
	Dyslexia	10.2%	9.7%
	Learning Disability	2.8%	3.3%
	Other Specific Learning Difficulty (eg numeric)	2.3%	3.6%
	Other Moderate Learning Difficulty	2.5%	3.7%
	More Able Pupil	0.3%	0.6%
Physical	Physical or Motor Impairment	2.3%	1.9%
	Physical Health Problem	3.7%	3.6%
Family/Emotional/Mental Health	Social, Emotional and Behavioural Difficulty	8.6%	10.4%
	Mental Health Problem	1.3%	3.0%
	Young Carer	1.2%	1.6%
	Berevement	1.0%	0.9%
	Substance Misuse	0.1%	0.2%
	Family Issues	2.0%	2.9%
Communication	Looked After	1.3%	1.9%
	Communication Support Needs	0.4%	0.4%
	Language or Speech Disorder	1.7%	1.6%
	Hearing Impairment	0.8%	0.8%
	Visual Impairment	0.8%	0.7%
	Deafblind	0.0%	0.0%
Absence	English as an Additional Language	3.5%	4.1%
	Risk of Exclusion	0.1%	0.5%
	Interrupted Learning	2.8%	3.7%
Other	Other	1.7%	1.5%

Appendix 1B – SIMD Profile of the Area Pupils (pupils in stages S1-S6)

South West Fife / Dunfermline

SIMD Number of Pupils per SIMD Decile (2021/22)



SIMD

Year	1	2	3	4	5	6	7	8	9	10	Total
2021/22											
Roll	222	766	441	550	790	500	482	1089	571	1709	7120
% of Roll	3.1%	10.8%	6.2%	7.7%	11.1%	7.0%	6.8%	15.3%	8.0%	24.0%	100.0%
% of Fife	9.6%	12.3%	11.1%	10.1%	11.2%	7.7%	7.0%	11.7%	8.6%	10.7%	100.0%

Appendix 1C – Attainment of Literacy by the End of Stage S4

SQA Attainment - S4 Literacy

Subject Choice

- Literacy
- Numeracy
- Literacy and Numeracy

Stage

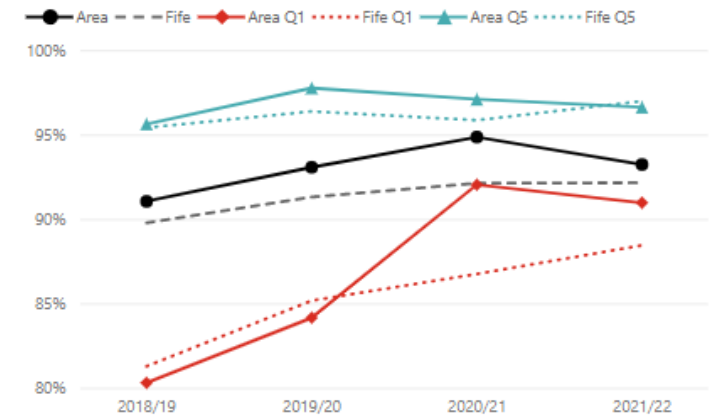
- S4
- S5
- S6

Measure	Literacy Level 4+							
	2018/19		2019/20		2020/21		2021/22	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	80.3%	81.3%	84.1%	85.2%	92.0%	86.7%	91.0%	88.4%
2	87.4%	88.1%	89.2%	89.0%	93.2%	91.9%	90.3%	89.7%
3	90.0%	91.2%	93.5%	92.1%	94.0%	92.5%	89.3%	91.1%
4	92.5%	94.2%	93.5%	95.1%	95.3%	94.5%	94.7%	95.2%
5	95.6%	95.4%	97.8%	96.4%	97.1%	95.8%	96.6%	97.0%
Total	91.0%	89.8%	93.1%	91.3%	94.9%	92.1%	93.2%	92.1%

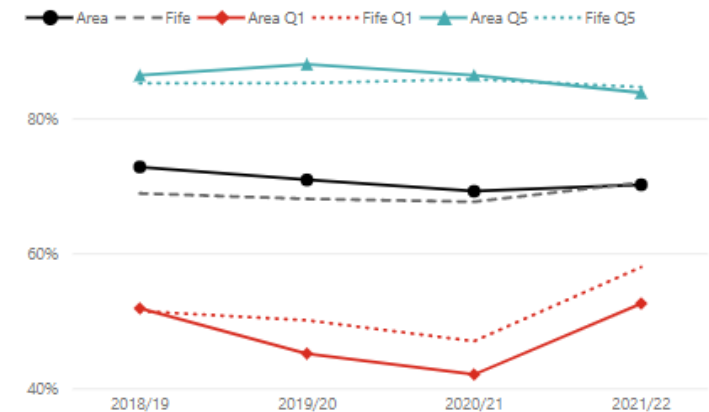
Measure	Literacy Level 5+							
	2018/19		2019/20		2020/21		2021/22	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	51.8%	51.4%	45.1%	50.1%	42.0%	47.0%	52.5%	57.9%
2	60.3%	63.6%	59.9%	60.5%	56.8%	60.6%	52.7%	62.5%
3	64.3%	66.9%	67.3%	71.0%	67.7%	71.4%	69.8%	72.8%
4	77.0%	80.1%	71.4%	76.7%	71.9%	77.4%	74.1%	77.2%
5	86.4%	85.2%	88.0%	85.2%	86.4%	85.8%	83.8%	84.6%
Total	72.8%	68.9%	70.9%	68.0%	69.2%	67.6%	70.1%	70.5%

South West Fife / Dunfermline

% of Pupils with Level 4+



% of Pupils with Level 5+



Appendix 1D – Attainment of Numeracy by the End of Stage S4

SQA Attainment - S4 Numeracy

Subject Choice

- Literacy
- Numeracy
- Literacy and Numeracy

Stage

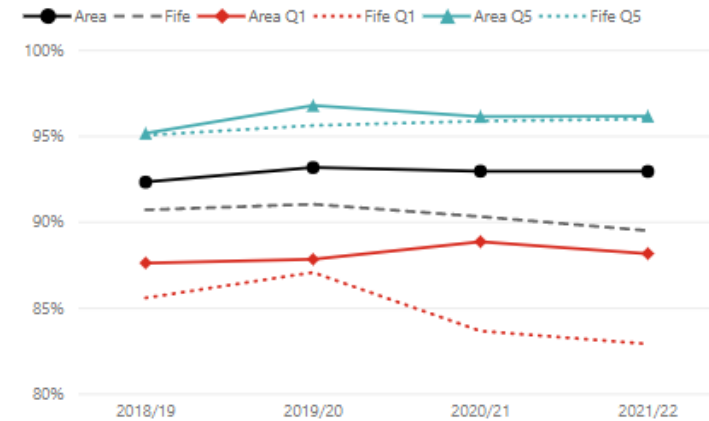
- S4
- S5
- S6

Measure Year Quintile	Numeracy Level 4+							
	2018/19		2019/20		2020/21		2021/22	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	87.6%	85.6%	87.8%	87.0%	88.8%	83.6%	88.1%	82.9%
2	90.7%	89.8%	90.4%	88.8%	90.6%	88.7%	89.9%	86.5%
3	90.9%	90.5%	93.2%	91.6%	90.5%	90.6%	90.2%	89.8%
4	92.5%	93.2%	92.7%	92.8%	94.6%	93.9%	95.3%	93.5%
5	95.1%	95.0%	96.8%	95.6%	96.1%	95.8%	96.1%	96.0%
Total	92.3%	90.7%	93.1%	91.0%	92.9%	90.3%	92.9%	89.5%

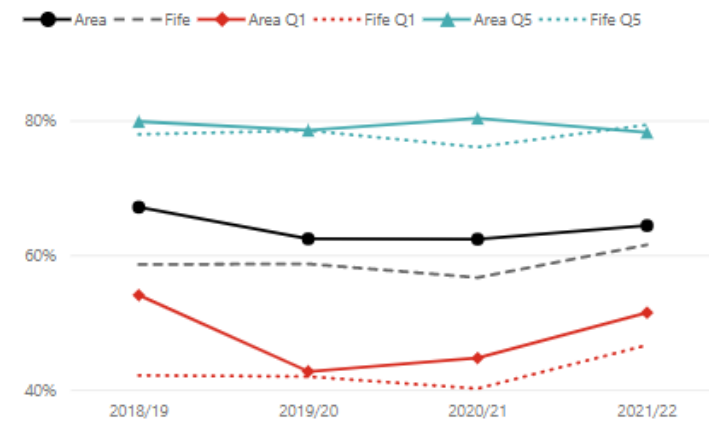
Measure Year Quintile	Numeracy Level 5+							
	2018/19		2019/20		2020/21		2021/22	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	54.0%	42.1%	42.7%	41.9%	44.7%	40.1%	51.4%	46.6%
2	50.3%	49.0%	52.1%	50.7%	50.0%	47.5%	47.3%	50.1%
3	58.3%	55.8%	54.4%	58.4%	56.0%	57.6%	61.4%	64.2%
4	71.3%	71.1%	64.9%	66.9%	61.5%	65.6%	66.8%	70.6%
5	79.8%	77.9%	78.5%	78.5%	80.3%	76.0%	78.2%	79.3%
Total	67.1%	58.6%	62.4%	58.7%	62.3%	56.6%	64.4%	61.5%

South West Fife / Dunfermline

% of Pupils with Level 4+



% of Pupils with Level 5+



Appendix 1E – Attainment at SCQF Level 4 by the End of Stage S4

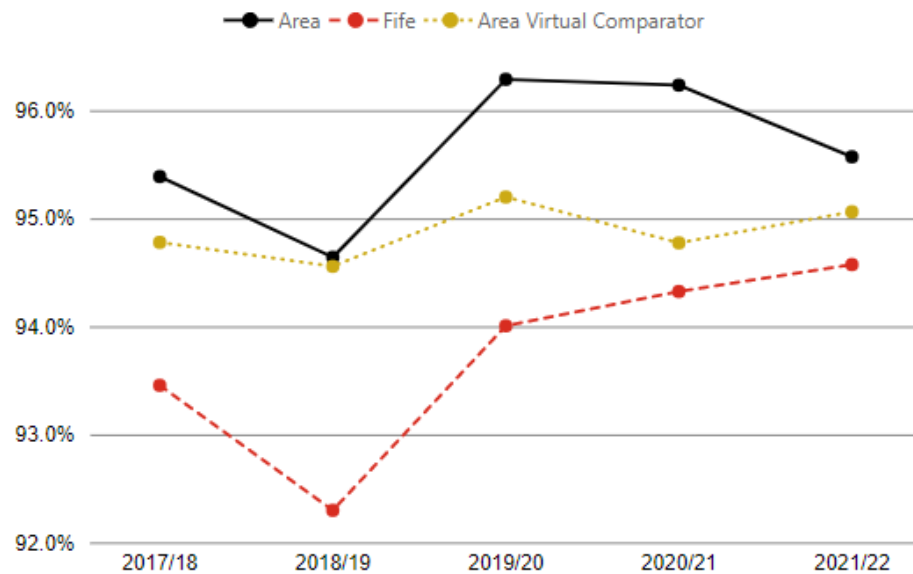
Breadth and Depth of Attainment

South West Fife / Dunfermline

Stage and Level

S4 Level 4	S5 Level 5	S6 Level 5	S6 Level 7
S4 Level 5	S5 Level 6	S6 Level 6	

Five year trend for 1 or more passes at National 4 for the school in S4 as a percentage of the S4 cohort.



Stage and Level	S4 Level 4										
	Year	2017/18		2018/19		2019/20		2020/21		2021/22	
	Awards	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1 or more		95.4%	93.5%	94.6%	92.3%	96.3%	94.0%	96.2%	94.3%	95.6%	94.6%
2 or more		92.8%	89.5%	92.2%	89.4%	93.8%	90.5%	93.9%	91.7%	93.0%	91.8%
3 or more		90.4%	86.5%	90.1%	86.3%	91.9%	87.5%	91.6%	88.7%	90.6%	88.9%
4 or more		87.7%	82.3%	85.1%	81.7%	89.3%	84.3%	88.2%	85.5%	87.7%	85.3%
5 or more		79.8%	74.7%	77.5%	74.1%	86.3%	79.9%	82.6%	81.2%	83.0%	80.2%

Appendix 1F – Attainment at SCQF Level 5 by the End of Stage S4

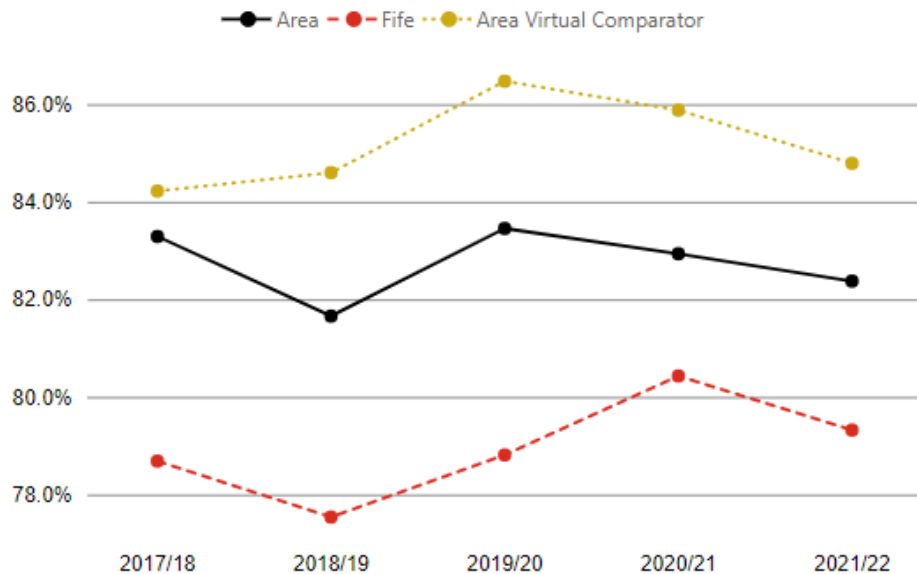
Breadth and Depth of Attainment

South West Fife / Dunfermline

Stage and Level

S4 Level 4	S5 Level 5	S6 Level 5	S6 Level 7
S4 Level 5	S5 Level 6	S6 Level 6	

Five year trend for 1 or more passes at National 5 for the school in S4 as a percentage of the S4 cohort.



Stage and Level	S4 Level 5									
	2017/18		2018/19		2019/20		2020/21		2021/22	
Awards	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1 or more	83.3%	78.7%	81.7%	77.5%	83.5%	78.8%	82.9%	80.4%	82.4%	79.3%
2 or more	74.3%	69.4%	74.6%	68.5%	75.8%	70.4%	72.8%	71.3%	76.1%	69.3%
3 or more	66.1%	59.9%	67.8%	60.8%	69.7%	63.1%	66.5%	63.9%	70.8%	60.9%
4 or more	59.6%	51.6%	59.3%	52.7%	61.7%	56.3%	59.8%	56.6%	63.1%	53.4%
5 or more	51.1%	43.0%	50.5%	43.9%	54.2%	48.8%	52.0%	48.4%	56.3%	46.4%

Appendix 1G – Attainment at SCQF Level 6 by the End of Stage S5

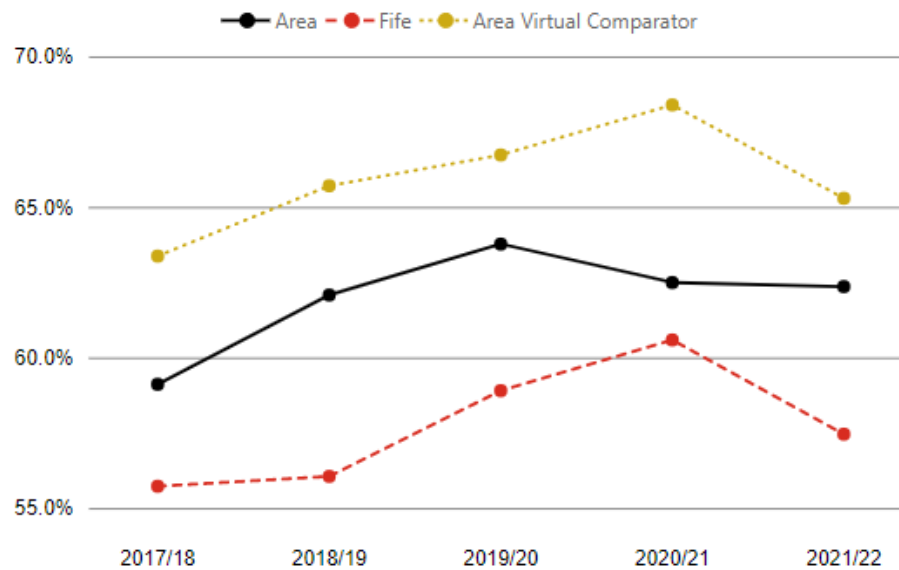
Breadth and Depth of Attainment

South West Fife / Dunfermline

Stage and Level

S4 Level 4	S5 Level 5	S6 Level 5	S6 Level 7
S4 Level 5	S5 Level 6	S6 Level 6	

Five year trend for 1 or more passes at National 6 for the school in S5 as a percentage of the S4 cohort.



Stage and Level	S5 Level 6										
	Year	2017/18		2018/19		2019/20		2020/21		2021/22	
		Awards	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area
1 or more		59.1%	55.7%	62.1%	56.1%	63.8%	58.9%	62.5%	60.6%	62.4%	57.5%
2 or more		48.7%	44.7%	50.9%	44.3%	55.7%	48.7%	53.8%	50.8%	54.6%	46.4%
3 or more		41.1%	35.8%	40.9%	35.7%	46.5%	40.3%	44.9%	41.9%	46.1%	37.6%
4 or more		31.4%	26.4%	31.3%	27.1%	33.9%	30.2%	33.9%	31.8%	37.2%	28.3%
5 or more		20.2%	16.5%	20.4%	17.0%	22.1%	19.6%	21.1%	19.7%	24.1%	17.9%
6 or more		0.8%	1.1%	0.5%	0.9%	1.7%	2.7%	1.1%	2.5%	4.0%	3.8%

Appendix 1H – Overall Attainment of School Leavers (Complementary Tariff)

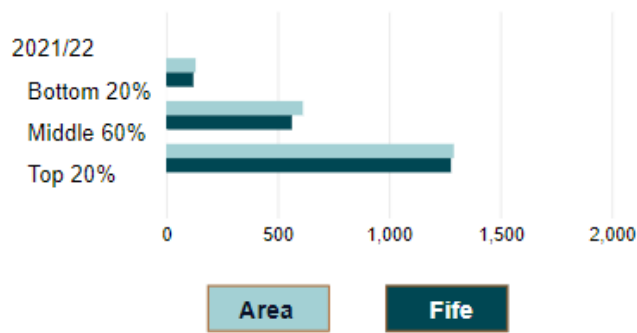
Average Tariff Points for Leavers

South West Fife / Dunfermline ✓

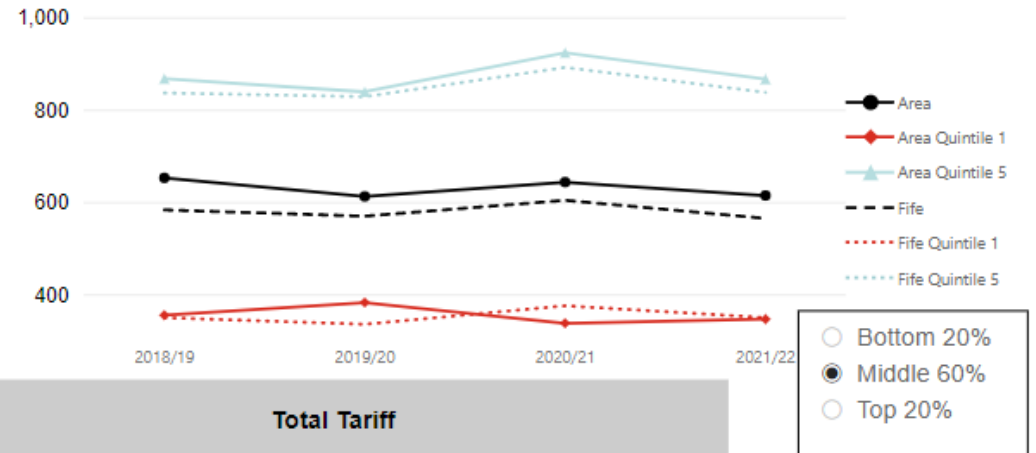
Average Complementary Tariff for Leavers, split into Top 20%, Middle 60% and Bottom 20% of pupils by Tariff

Average Tariff for Leavers	2018/19	2019/20	2020/21	2021/22
Complementary Tariff				
Bottom20	158	124	131	132
Middle60	652	612	643	614
Top20	1,283	1,271	1,302	1,291

Average Tariff for Area Leavers by SIMD Quintile	Quintile		2018/19	2019/20	2020/21	2021/22
Complementary Tariff	1	Bottom20	91	68	100	89
		Middle60	355	382	337	346
		Top20	939	1,031	985	1,004
	5	Bottom20	281	245	253	218
		Middle60	867	839	923	866
		Top20	1,386	1,387	1,415	1,411



Average Leavers Complementary Tariff for Middle 60%



Complementary Tariff

Total Tariff

Appendix 1I – Overall Attainment of School Leavers (Total Tariff)

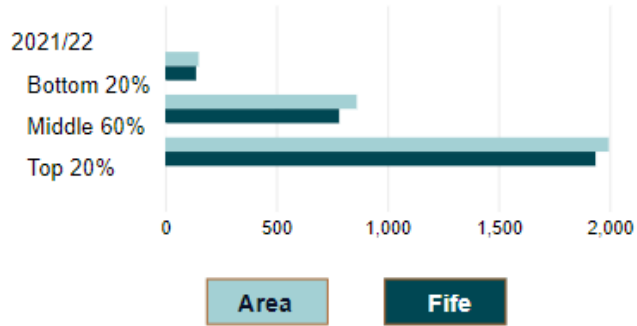
Average Tariff Points for Leavers

South West Fife / Dunfermline
▼

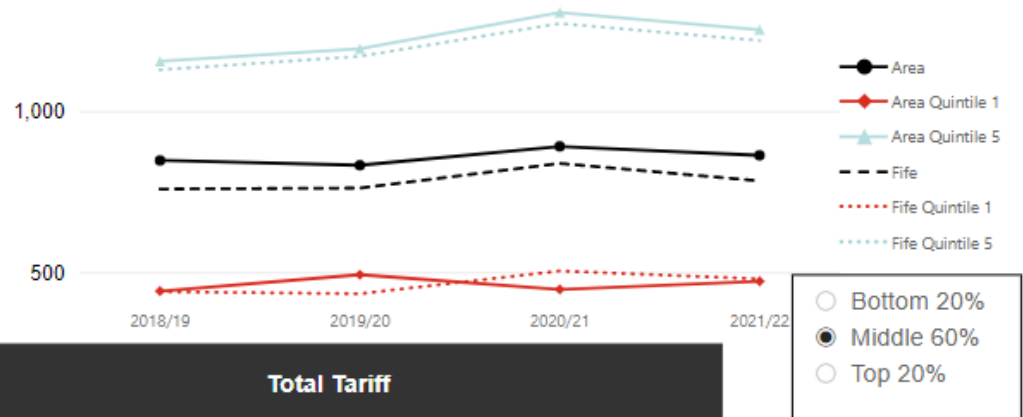
Average Total Tariff for Leavers, split into Top 20%, Middle 60% and Bottom 20% of pupils by Tariff

Average Tariff for Leavers	2018/19	2019/20	2020/21	2021/22
Total Tariff				
Bottom20	180	142	145	150
Middle60	846	831	890	862
Top20	1,805	1,906	1,966	1,996

Average Tariff for Area Leavers by SIMD Quintile	Quintile		2018/19	2019/20	2020/21	2021/22
Total Tariff	1	Bottom20	95	68	103	95
		Middle60	441	492	446	471
		Top20	1,250	1,525	1,416	1,560
	5	Bottom20	349	294	320	264
		Middle60	1,153	1,193	1,305	1,252
		Top20	1,928	2,084	2,124	2,172



Average Leavers Total Tariff for Middle 60%



Complementary Tariff

Total Tariff

Appendix 1J – Staying on Rates and Overall Positive Destination Rates

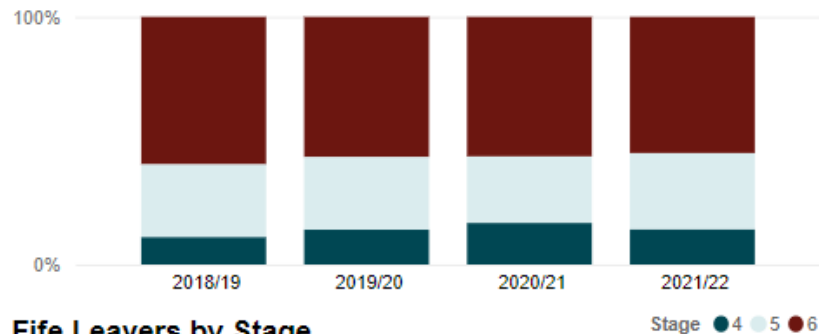
South West Fife / Dunfermline

Staying on Rates

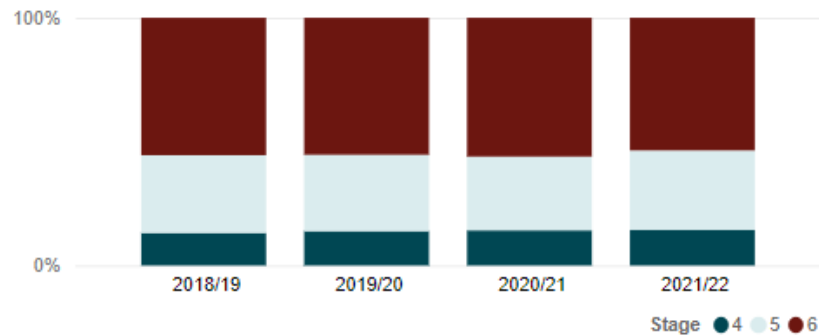
	2018/19	2019/20	2020/21	2021/22
Area S5	83%	86%	84%	81%
Fife S5	83%	85%	84%	84%
Area S6	70%	69%	69%	72%
Fife S6	66%	65%	67%	69%

S5 staying on rates represent the proportion of the prior year's S4 roll who were on the S5 roll in September.
 S6 staying on rates represent the proportion of the prior year's S5 roll who were on the S6 roll in September.

Area Leavers by Stage



Fife Leavers by Stage



Initial Positive Destination Rates

Pupil Stage	S4		S5		S6		All Leavers	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
2018/19	91.5%	86.4%	94.2%	92.4%	98.1%	97.5%	96.2%	94.4%
2019/20	91.0%	87.7%	88.9%	87.6%	96.5%	95.3%	93.5%	91.9%
2020/21	89.0%	90.2%	89.9%	90.5%	98.3%	96.6%	94.5%	93.9%
2021/22	92.1%	91.0%	94.3%	93.8%	96.7%	96.5%	95.3%	94.8%

Year	Looked After		Most Deprived Quintile		Additional Support Needs		All Leavers	
	Area LAC	Fife LAC	Area SIMD Q1	Fife SIMD Q1	Area ASN	Fife ASN	Area All	Fife All
2018/19	53.8%	78.5%	92.3%	90.9%	93.7%	91.1%	96.2%	94.4%
2019/20	76.0%	86.9%	89.3%	86.6%	89.9%	87.6%	93.5%	91.9%
2020/21	87.0%	85.3%	91.1%	90.7%	91.4%	91.0%	94.5%	93.9%
2021/22	90.9%	86.2%	92.7%	93.4%	93.3%	92.8%	95.3%	94.8%

Appendix 1K – Initial Leaver Destinations by Category

Initial Leaver Destinations

South West Fife / Dunfermline 

No. of Leavers 2019/20 2020/21 2021/22
 1101 1250 1324

2019/20 2020/21 2021/22
 3404 3751 4088

2019/20 2020/21 2021/22
 47435 50719 55211

South West Fife / Dunfermline				Fife				National %			
Year	2019/20	2020/21	2021/22	Year	2019/20	2020/21	2021/22	Year	2019/20	2020/21	2021/22
Destination	Area	Area	Area	Destination	Fife	Fife	Fife	Positive	National	National	National
Positive	93.5%	94.5%	95.3%	Positive	91.9%	93.9%	94.8%	Positive	93.2%	95.5%	95.6%
Higher Education	42.1%	43.0%	40.3%	Higher Education	37.7%	39.4%	35.8%	Higher Education	44.2%	45.1%	41.3%
Further Education	32.8%	28.2%	29.3%	Further Education	35.7%	29.9%	32.0%	Further Education	28.1%	23.3%	25.5%
Training	4.1%	3.5%	3.1%	Training	3.9%	4.1%	3.0%	Training	3.7%	3.7%	2.9%
Employment	14.0%	19.0%	22.0%	Employment	13.7%	19.9%	23.4%	Employment	16.2%	22.6%	25.1%
Personal Skills Development	0.2%	0.3%	0.3%	Personal Skills Development	0.4%	0.2%	0.3%	Personal Skills Development	0.7%	0.5%	0.4%
Voluntary	0.3%	0.4%	0.4%	Voluntary	0.5%	0.4%	0.4%	Voluntary	0.5%	0.4%	0.5%
Not Positive	6.5%	5.5%	4.7%	Not Positive	8.1%	6.1%	5.2%	Not Positive	6.8%	4.5%	4.4%
Unemployed Seeking	3.7%	3.1%	2.3%	Unemployed Seeking	4.8%	3.4%	2.4%	Unemployed Seeking	4.1%	2.5%	2.3%
Unemployed Not Seeking	1.8%	1.9%	2.0%	Unemployed Not Seeking	2.0%	2.2%	2.2%	Unemployed Not Seeking	1.8%	1.7%	1.5%
Unknown	1.0%	0.5%	0.4%	Unknown	1.3%	0.6%	0.6%	Unknown	0.8%	0.3%	0.5%
Total	100.0%	100.0%	100.0%	Total	100.0%	100.0%	100.0%	Total	100.0%	100.0%	100.0%

Appendix 2 – Glossary

This appendix defines some of the key terms referred to in the paper.

Insight is a benchmarking tool designed to help bring about improvements for learners in the senior phase (S4 to S6). The system is updated twice annually, around September for attainment results, and February for school leavers' data. It is particularly valuable to inform improvement planning and provides schools with a range of information to help support school improvement.

Insight uses **Tariff Points** to measure the overall attainment of school leavers. The overall attainment of each school leaver is assigned a number of tariff points that depends on: the number of awards achieved, the SCQF level of each award achieved, the grade of each award (if graded), and the number of credit points assigned to the award (which reflects the number of hours typically needed to complete that particular award). Two summary measures are reported at school level:

- **Total tariff points** – which provide a measure of the total attainment achieved by school leavers during the senior phase.
- **Complementary tariff points** – which reflect the key qualification set achieved each school leaver – the core set of qualifications most likely to influence their post school opportunities and life chances.

The **virtual comparator** is a sample-based benchmark that reflects pupils with similar characteristics to those of a given school. This allows for the influence of a range of factors on school attainment, including: social context (SIMD), levels of recorded additional support needs (ASN), and stage of leaving.

SCQF levels indicate the general level of difficulty of an award, enabling broad comparisons to be made between the skills and learning required to achieve a range of different qualifications.

Areas in **SIMD quintile 1** are the most disadvantaged 20% of geographical areas in Scotland, as measured by the Scottish Index of Multiple Deprivation (SIMD).

Areas in **SIMD decile 1** are the most disadvantaged 10% of geographical areas, with **SIMD decile 2** being the 10% next most deprived. SIMD deciles 1 and 2 combined make up SIMD Quintile 1.

26th April, 2023.

Agenda Item No. 9

Supporting the Local Community Plan – Local Community Planning Budget Request – Waggon Road, Inverkeithing - Fencing

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Ward 6

Purpose

To seek agreement from the Area Committee for a contribution from the Local Community Planning Budget for repairs to fencing and installation of gates to improve access for maintenance at Waggon Road and Keithing burn embankment, Inverkeithing.

Recommendation

The Committee is asked to agree an allocation of £11,559 from the Local Community Planning Budget 2023/24.

Resource Implications

There is sufficient funding available in the Ward 6 allocation should the contribution be agreed.

Legal & Risk Implications

There are no legal or risk implications based on this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Ward 6 Councillors have been consulted on the project and all are supportive. A Local Community Planning budget application has been completed for this project.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Budget (LCP) requires approval from the Area Committee for amounts over £5,000.
- 1.2 This report is to seek agreement from the Area Committee for a contribution from the Local Community Planning budget from the Ward 6 allocation.

2.0 Project Information

- 2.1 The funding request is to replace 106 metres of fencing between Waggon Road, Inverkeithing and the Keithing burn embankment. Some sections are palisade fencing and this will be replaced like for like, hence the associated cost of this work.
- 2.2 This matter was first raised in October 2018 by a local Councillor following concerns raised by Inverkeithing Community Council. These concerns included access to the burn, the drop at the corner of King St, Waggon Road, young people climbing over the damaged fence to access this area, dumping of rubbish, shopping trolleys, etc. and associated maintenance issues along the burn embankments. Both the Community Council and Ward 6 Councillors at the time felt that the fence needed to be repaired, reinstated to avoid some of the above and the Waggon Road area adjacent to the burn tidied up.
- 2.3 As part of the preparatory work for this project, responsibility for the land had to be established and whether or not it was adopted by Fife Council. The area is adopted and this was confirmed in September 2019. A site meeting was held in October 2019 with Parks, Street Open Spaces (Grounds Maintenance Service) staff. Grounds Maintenance Service (GMS) staff agreed to maintain the area cutting back vegetation growth, shrubs and removal of litter. It was agreed that costs to repair the fence would be provided by GMS to the Community Manager and Ward 6 Councillors. Unfortunately, due to the pandemic and periods of lockdown, indicative costs could only be provided. Therefore, the project could not progress further at that time.
- 2.4 In March 2023, final costs were received for the fence repair and installation of gates, £11,559. The project has been discussed on numerous occasions over the years with Ward Councillors and, more recently, at the Ward 6 meeting of 3rd April, 2023. All Councillors agreed to proceed with the work and seek Area Committee approval to fund it from the Local Community Planning budget.

3.0 Conclusion

- 3.1 This is an opportunity to improve the Waggon Road, Keithing burn area whilst addressing community safety concerns that have been raised. The project supports the Plan for Fife themes and South and West Fife Area Local Community Plan theme 'Work with partners to improve the quality of life and wellbeing of residents.'

Report Contact:

Alastair Mutch
Community Manager (South and West Fife)
Inverkeithing Civic Centre, Inverkeithing, KY11 1PA
Tel. 03451 55 55 55 ext. 473005 - Email: Alastair.mutch@fife.gov.uk

26th April, 2023.
Agenda Item No. 10

Forward West Fife – Participatory Budgeting 2022-23

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: Wards 1,5 and 6

Purpose

To update members on the outcomes of the recent participatory budgeting exercise which was led by the Forward West Fife Steering Group to distribute Scottish Power and South and West Fife Local Community Planning budget funding, with support from both Fife Council officers and Ward 1 elected members.

Recommendation(s)

Members are asked to:

- (i) note the efforts of the Forward West Fife (FWF) steering group and Fife Council officers to successfully deliver a large-scale participatory budgeting (PB) exercise; and
- (ii) continue to support the work of the funded projects, recognising the differences they will bring to communities.

Resource Implications

There are no significant resource implications for this. The funding for the exercise was provided by a combination of Scottish Power and Local Community Planning Budget.

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An Equality Impact Assessment is not required for this report.

Consultation

The five affected Community Councils were consulted in the planning and preparation for the gathering of the steering group. Public consultation took place throughout the application/idea generation stages of the process. Ongoing consultation about the shaping of the process took place with the steering group.

1.0 Background

- 1.1 One of the many consequences of the closure of the Longannet Power Station in 2016 was the creation of a 'Legacy Fund' totalling £100k to be distributed to the local area. This funding was issued on the premise that a PB exercise also be carried out where assessment on projects' ability to meet one of the following Scottish Power principles:
 - the protection of the environment and reduction of climate change impact
 - the development of knowledge, skills and education
 - the development of "good neighbour" practices and community development
 - the development of heritage, culture, and creativity within the local community
 - the support of the most disadvantaged or needy with a focus on poverty prevention
- 1.2 Between 11th April and 5th May, 2017, there were emissions of dust from the Valleyfield Ash Lagoons, which are operated by Scottish Power Generation (Assets). The incident led to significant temporary impacts on the local community.
- 1.3 Scottish Power provided funds (an 'Amenity Benefit Contribution') to Fife Council to administer and distribute for the purpose of providing funding or grants to projects which support at least one of the following causes: environmental improvements, renewable energy or energy efficiency in areas temporarily affected by the above incident.
- 1.4 Due to the success of the Participatory Budgeting events in 2017/18 and resultant formation of the Steering Group, now known as Forward West Fife, it was agreed by the Area Committee in November 2018 that PB should be used as a means of distributing the Legacy Fund mentioned in section 1.1. This fund totalled £100k over two years. It was also agreed in the Impact Agreement between Scottish Power Generation (Assets) and Fife Council of March 2022, which relates to the Ash Lagoons Incident in section 1.2 should see the distribution of the Amenity Benefit Contribution take place via a PB event.
- 1.5 In late 2021, after some unforeseen delays with the Legacy Fund (namely the pandemic), the PB event attached to this fund still hadn't commenced. Once face-to-face activities were fully permitted again, the decision was made that the PB exercise could take place after the reforming of the Steering Group, Forward West Fife. At this stage, it was decided that £20k from the Local Community Planning Budget would be added to the overall pot, meaning that £170k was available to fund successful projects.
- 1.6 This wasn't the first PB exercise carried out in the West Fife villages – as mentioned in section 1.4, Forward West Fife was founded in 2017 and successfully ran a smaller PB exercise. It was anticipated that much of the learning from that would be beneficial to running a larger scale event this time around and, fortunately, some officers and Steering Group members from 2017 would still be involved.

2.0 Process

- 2.1 In June 2022 a letter was sent to the five affected Community Councils (Kincardine, High Valleyfield, Low Valleyfield, Culross and Newmills & Torryburn) inviting two representatives from each CC to form the Forward West Fife Steering Group. Also invited was a representative from the Valleyfield Ash Lagoons Liaison Committee.

- 2.2 The initial meeting of the steering group for the purpose of this exercise took place on 23rd June, 2022 at High Valleyfield Community Centre. Fife Council officers provided background and context to the funding before agreeing a meeting schedule and a process for planning the PB exercise.
- 2.3 Steering Group meetings took place approximately every three weeks from then which allowed the Steering Group to discuss and debate the different approaches to participatory budgeting. Fife Council officers attended each Steering Group meeting to provide support and guidance in framing such an exercise.
- 2.4 The learning from the previous PB event in 2017, coupled with the input of a member of the Council's Research team, allowed the Steering Group to fully consider all available options ahead of deciding how this exercise should run. This is the second largest PB exercise to take place in Fife so the governance of both the group and the process was crucial. A contract (titled an Impact Agreement) between Scottish Power and Fife Council provided the legal framework in which the Steering Group should make their decisions in the planning of the event.
- 2.5 The Steering Group considered a variety of approaches after input by Council officers. It was decided that the idea generation stage of the PB exercise could take place online via a platform called CONSUL. This acted essentially as a discussion board, where anyone resident in the qualifying communities could submit an idea about how they'd like to see the fund improve their local area. This platform was monitored by both Council officers and the Steering Group. Where ideas were generated by individuals, the Steering Group would assist in pairing that person up with a local constituted group to further develop their idea.
- 2.6 It was decided by the Steering Group that the application stage should be approx. six weeks long and run over the Christmas break of 2022/23, with the application deadline set for early January 2023. PB exercises always culminate in a public voting event, although the format of the voting event can take many forms. Online voting is an option when running a PB exercise but was declined as an idea on this occasion, with the Steering Group electing to hold an person voting event, open to anyone living in the affected communities. The date for this event was set for Saturday, 25th February, 2023.
- 2.7 The Steering Group conducted an exercise where a 'sift' of the submitted applications was carried out. This exercise allowed the Steering Group to assess each application and whether it met the application criteria (attached in Appendix TBC). This was a compliance exercise and did not involve any decisions about applications. At this stage, several applications were deemed to be in need of some additional information before they could be put forward to the public voting event. For those applications, Fife Council officers would follow-up and ascertain the additional information required.
- 2.8 Of the 30 applications received, only two were deemed to not meet the criteria. The Project Manager in Communities and Neighbourhoods provided this feedback to the two groups and alerted them to alternative funding opportunities that they may wish to consider (namely the Local Community Planning Budget and the Poverty Action Budget). Once clarification was received on the few that required some additional information, it was clear that there were 28 project ideas that would be eligible for the public vote on Saturday, 25th February, 2023.

3.0 The Voting Event

- 3.1 The event was promoted heavily in the lead up on Fife Council social media channels, by the five Community Councils and also gathered local press coverage in the Dunfermline Press.
- 3.2 The Steering Group heavily promoted the event through their respective Community Councils and their own local networks. The more people attending the event, the more likely applicants would be successful.
- 3.3 The event itself attracted 200+ attendees and 28 exhibitors displaying information about their project applications. The format of the event allowed attendees to browse the hall and discuss projects with all stallholders (exhibitors). Attendees were given approx. 90 minutes for this part of the event. Attendees were also given a voting form and the process for voting was explained when they signed in for the event. Some basic demographic information was captured at sign-in.
- 3.4 After attendees had chatted to stallholders about their project ideas, they were asked to cast 10 votes across the two funding categories (five for their favourite projects in the Climate and Energy Fund and five for their favourite project ideas in the Longannet Legacy Fund). The voting closed with approx. 30 minutes of the event remaining to allow for counting. More votes than initially anticipated were cast due to the high turnout, so this part overran slightly.
- 3.5 Announcements were made for the three projects which received most votes in each category (Climate/Energy and Legacy Funds) and photo presentations were made by Scottish Power and elected members for Ward 1. There were also some whole group photos taken and used on both social media and local press. A summary of the votes cast is available in Appendix **TBC**
- 3.6 As the total sum of the applications exceeded the £170k allocation by only c. £900, it was agreed that Fife Council meet this overspend from the LCPB, which meant that every project was able to receive the funding they asked for. While it could be argued that the voting event wasn't necessary, there was a legal requirement for any project ideas to be publicly scrutinised and that the contract in place between Scottish Power and Fife Council stipulated that a participatory budgeting exercise had to take place. Holding the voting event also meant that had a project not received any votes, then it would not have been awarded the grant they had applied for, as per PB guidelines.

4.0 Evaluation

- 4.1 Evaluations were sent to the Steering Group in the aftermath of the event. Uptake has been low but some quotes from Steering Group members have been included below. Overall, the feedback has been positive but there are some areas for improvement in future, especially around wider communication of the timings of the event and the remit of the Steering Group.

On the voting event:

"It was a great day - think the voting closing at 11.30 was missed by some of those intending to come along but otherwise it was a great day!"

On how good the approach to PB was:

“I thought too many people were involved in the running process.”

“Communication was excellent and discussions well managed and fair. Perhaps too much time spent deliberating over minutiae...”

On how good the methods used in delivering a PB exercise:

“Relied on participants feeding back to their communities and sharing the process. The voting day was an excellent example of face-to-face engagement, a really good day and great community & collaborative vibe.”

- 4.2 A full evaluation report will be published once more feedback has been gathered from Steering Group members and elected members.

5.0 Conclusions

- 5.1 The overall feeling within the Communities and Neighbourhoods Service is that the process went well but that some valuable lessons were learned along the way. It's clearly very positive that 28 projects have been given the funding to go ahead and vary in nature and scale. Work will be carried out over the coming months to showcase some of these and report back to Area Committee as appropriate.
- 5.2 Due to several factors mentioned previously, this process has been a long time in the making, so there's undoubtedly a sense of relief in Scottish Power, Fife Council and the affected communities that this exercise has been completed and that so many local people are going to benefit either directly or indirectly as a result of this funding.
- 5.3 The process of forming the initial Steering Group through to event completion took approximately nine months and was largely positive with some challenging moments along the way. The Steering Group members were rightly very passionate about how this money was spent and of course wanted to see as great an impact as possible in their area, so bringing together a diverse group like this to deliver something benefits residents in every area was always going to be a delicate balancing act. The Steering Group did their communities proud in delivering such a high profile PB exercise which see communities in the area reap the rewards for many years to come.

List of Appendices (to follow)

1. Funding criteria for Legacy Fund
2. Funding criteria for Energy/Climate Fund
3. List of projects successfully funded through FWF
4. Voting summary from PB event 25 February 2023

Report Author

Stephen Adamson
Project Manager – Anti-poverty and Community Wealth Building
Inverkeithing
Email: stephen.adamson@fife.gov.uk



Forward West Fife

Funding pot - £120k Scottish Power Legacy Fund (including £20k contribution from Fife Council)

Eligible towns/villages: Five closest villages to Longannet Power Station site – Kincardine, Culross, Newmills and Torryburn, Low Valleyfield, High Valleyfield

Applications that include any of the following themes will be considered:

- Protection of environment and reduction of climate change impact
- Development of knowledge, skills and education
- Development of “good neighbours” practices and community development
- Development of heritage, culture and creativity within the local community
- Support of the most disadvantaged or needy with a focus on poverty prevention

Applications which meet the goals of the 4 key strands of the Plan 4 Fife will also be considered:

Opportunities for All

Opportunities for All is about ensuring that no-one is left behind. We aim to ensure that everyone can access opportunities in education, training, jobs and wider society, and have equal access to the support and advice they might need to support a fulfilling and decent life.

Thriving Places

Thriving Places are safe, well designed and maintained places that promote wellbeing, where people are proud to be, and where they have access to the services and facilities they need at different stages of their lives.

Inclusive Growth and Jobs

Growth in the local economy should benefit everyone and should not pass people and places by. We will therefore focus on improving investment, growth and participation by businesses, people and communities. We aim to support businesses to grow and to make sure that communities benefit from new business investment.

Community Led Services

Community Led Services means putting communities and service users at the heart of how we design services, and building on the strengths and assets we have in our workforce and in our communities in order to deliver valued services.



Forward West Fife Energy & Climate Fund

Funding pot - £50k Scottish Power Funding (as a result of ash lagoons incident in 2017)

Eligible towns/villages: Kincardine, Culross, Newmills and Torryburn, Low Valleyfield, High Valleyfield

Applications that include either of the following two themes will be considered:

- Environmental improvements
- Renewable energy or energy efficiency

Some possible examples of projects which include the above themes could be:

- Renewable energy – solar / wind power sources for local projects
- Transportation – cycling schemes and other low carbon choices
- Initiative to get people walking rather than using the car
- Growing your own food and improving local facilities to do so
- Training / Education of environmental and wildlife issues
- Anything that promotes re-use, re-cycling or sustainability
- Protection of flora and fauna

Please note this is not an exhaustive list. Any applications which meet either of the 2 themes listed above will be considered.



FORWARD WEST FIFE – VOTING FORM

Scottish Power and Fife Council have created two pots of funding to help regenerate the area following the closure of Longannet Power Station and as a result of the ash lagoon incident in 2017. The allocation of the funding is being overseen by the Forward West Fife Steering Group (made up of representation from the five community councils and the West Fife Villages Forum).

Eligible towns / villages: Kincardine, Culross, Newmills and Torryburn, Low Valleyfield, High Valleyfield.

Fund 1 - £50k Scottish Power Energy and Climate Fund

This fund is for Environmental improvements, renewable energy or energy efficiency

You can vote for a maximum of five projects in this category.

Vote	PROJECT	Amount Requested
	Battery Storage Organisation: The Stables	£6,000.00
	Community Garden Hub Power Organisation: Torryburn & Newmills CC	£5,500.00
	Community Garden Shed Power Organisation: Torryburn & Newmills CC	£3,000.00
	Don't Drive, Cycle Organisation: West Fife Community Trading Group	£7,000.00
	Kincardine Garden Compost Toilet Organisation: Simply Local Kincardine	£6,750.00
	Kincardine Wild Life Mural Organisation: Kincardine Community Council	£4,200.00
	New Eco Floodlighting System Organisation: Valleyfield Community Sports Hub	£10,000.00
	Remembrance Garden of High Valleyfield Low Valleyfield Torryburn Newmills Organisation: The Remembrance Society of High Valleyfield, Low Valleyfield, Torryburn & Newmills	£10,000.00
	Solar Lighting in the Allotments Organisation: Valleyfield Community Club	£4,911.86
	Sustainable Garden Kitchen Organisation: Grow West Fife	£10,000.00

Fund 2 - £120k Scottish Power Legacy Fund (including £20k contribution from Fife Council)

This fund is for providing a lasting legacy for the villages.

You can vote for a maximum of five projects in this category.

Vote	PROJECT	Amount Requested
	Culross Pier Restoration Organisation: Culross Community Council	£2,800.00
	Defibrillator Low Valleyfield Organisation: Low Valleyfield CC	£2,248.00
	Eco Toilet at the Ness Organisation: Torryburn & Newmills CC	£10,000.00
	Fishing Club Equipment and permits Organisation: Valleyfield Fishing Club	£3,000.00
	Improving Access for Disabled People to the Woodland Area and Walled Garden Organisation: West Fife Woodlands Group	£10,000.00
	Kincardine Cinema Organisation: Kincardine Community Association	£7,760.00
	Kincardine Events Kit Organisation: Kincardine Community Council	£1,790.00
	Kincardine Fair Days Organisation: Kincardine Community Council	£2,100.00
	Local History Signs and Mural Organisation: Torryburn & Newmills CC	£8,000.00
	Mighty Oaks from Little Acorns Grow Organisation: Valleyfield Bowling Club	£10,000.00
	New Containers for Community Space Organisation: Valleyfield Community Sports Hub	£10,000.00
	Picnic Benches and Seats Organisation: Torryburn & Newmills CC	£8,950.00
	Replacing Tools Organisation: West Fife Woodlands	£6,000.00
	The Stables Courtyard and Bakery Organisation: The Stables	£10,000.00
	The Witches Garden Organisation: Valleyfield Community Club	£6,700.00
	Tin School Culross Organisation: Culross Old School Yard Community Council	£1,300.00
	Valleyfield Benches Organisation: High Valleyfield Community Council	£1,068.00
	Valleyfield Stitchers Organisation: High Valleyfield Community Council	£1,840.00

PROJECT	Number of Votes	Amount requested	Fund 1	Fund 2	Allocated Pot 1	Allocated Pot 2	£ 50,000	£ 120,000	£ 170,000
1G - New Eco Floodlighting System	148	£ 10,000	£ 10,000		£ 10,000	£ -	£ 40,000	£ 120,000	£ 160,000
1A - Battery Storage	128	£ 6,000	£ 6,000		£ 6,000	£ -	£ 34,000	£ 120,000	£ 154,000
1J - Sustainable Garden Kitchen	125	£ 10,000	£ 10,000		£ 10,000	£ -	£ 24,000	£ 120,000	£ 144,000
1I - Solar Lighting in the Allotments	105	£ 4,912	£ 4,912		£ 4,912	£ -	£ 19,088	£ 120,000	£ 139,088
1H - Remembrance Garden	104	£ 10,000	£ 10,000		£ 10,000	£ -	£ 9,088	£ 120,000	£ 129,088
2B - Defibrillator Low Valleyfield	99	£ 2,248		£ 2,248	£ -	£ 2,248	£ 9,088	£ 117,752	£ 126,840
2K - New Containers for Community Space	96	£ 10,000		£ 10,000	£ -	£ 10,000	£ 9,088	£ 107,752	£ 116,840
2N - The Stables Courtyard and Bakery	80	£ 10,000		£ 10,000	£ -	£ 10,000	£ 9,088	£ 97,752	£ 106,840
1B - Community Garden Hub	71	£ 5,500	£ 5,500		£ 5,500	£ -	£ 3,588	£ 97,752	£ 101,340
2E - Improving Access for Disabled	71	£ 10,000		£ 10,000	£ -	£ 10,000	£ 3,588	£ 87,752	£ 91,340
2Q - Valleyfield Benches	66	£ 1,068		£ 1,068	£ -	£ 1,068	£ 3,588	£ 86,684	£ 90,272
1C - Community Garden Shed Power	61	£ 3,000	£ 3,000		£ 3,000	£ -	£ 588	£ 86,684	£ 87,272
2M - Replacing Tools	58	£ 6,000		£ 6,000	£ -	£ 6,000	£ 588	£ 80,684	£ 81,272
2R - Valleyfield Stitchers	56	£ 1,840		£ 1,840	£ -	£ 1,840	£ 588	£ 78,844	£ 79,432
2C - Eco Toilet at the Ness	54	£ 10,000		£ 10,000	£ -	£ 10,000	£ 588	£ 68,844	£ 69,432
2D - Fishing Club Equipment and permits	52	£ 3,000		£ 3,000	£ -	£ 3,000	£ 588	£ 65,844	£ 66,432
1D - Don't Drive, Cycle	51	£ 7,000	£ 7,000		£ 7,000	£ -	-£ 6,412	£ 65,844	£ 59,432
2A - Culross Pier Restoration	51	£ 2,800		£ 2,800	£ -	£ 2,800	-£ 6,412	£ 63,044	£ 56,632
2P - Tin School Culross	47	£ 1,300		£ 1,300	£ -	£ 1,300	-£ 6,412	£ 61,744	£ 55,332
2J - Mighty Oaks from Little Acorns Grow	46	£ 10,000		£ 10,000	£ -	£ 10,000	-£ 6,412	£ 51,744	£ 45,332
1E - Kincardine Garden Compost Toilet	39	£ 6,750	£ 6,750		£ 6,750	£ -	-£ 13,162	£ 51,744	£ 38,582
1F - Kincardine Wildlife Mural	38	£ 4,200	£ 4,200		£ 4,200	£ -	-£ 17,362	£ 51,744	£ 34,382
2L - Picnic Benches and Seats	34	£ 8,950		£ 8,950	£ -	£ 8,950	-£ 17,362	£ 42,794	£ 25,432
2F - Kincardine Cinema	31	£ 7,760		£ 7,760	£ -	£ 7,760	-£ 17,362	£ 35,034	£ 17,672
2O - The Witches Garden	28	£ 6,700		£ 6,700	£ -	£ 6,700	-£ 17,362	£ 28,334	£ 10,972
2I - Local History Signs and Mural	25	£ 8,000		£ 8,000	£ -	£ 8,000	-£ 17,362	£ 20,334	£ 2,972
2H - Kincardine Fair Days	18	£ 2,100		£ 2,100	£ -	£ 2,100	-£ 17,362	£ 18,234	£ 872
2G - Kincardine Events Kit	11	£ 1,790		£ 1,790	£ -	£ 1,790	-£ 17,362	£ 16,444	-£ 918

26th April, 2023.

Agenda Item No. 11

Property Transactions

Report by: Alan Paul, Senior Manager – Property Services

Wards Affected: 1, 5 and 6

Purpose

The purpose of this report is to advise members of action taken using the List of Officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1 In dealing with the day-to-day business of the Council, there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Disposals

2.1.1 Grant of water servitude and pedestrian access at Torryburn Churchyard, Torryburn Church, Main Street, Torryburn

Date of Sale: 29 August 2022
Price: £4,500
Purchaser: Alexander & Deborah Gracie

2.2 Acquisitions

2.2.1 60 Hudson Road, Rosyth

Date of Acquisition: 15 December 2022
Price: £138,500
Seller: Danielle Elizabeth Cameron

2.2.2 6 Couston Road, Dalgety Bay

Date of Acquisition: 15 March 2023
Price: £169,000
Seller: Dev Kapadia and Susan Kapadia

3.0 Conclusions

- 3.1 These transactions are reported back in accordance with the List of Officers Powers.

Report Contact

Michael I McArdle
Lead Professional
Property Services – Estates
Bankhead Central
Bankhead Park
Glenrothes, KY7 6GH

Telephone: 03451 555555 Ext No 440268

Email: Michael.mcardle@fife.gov.uk

26th April, 2023.
Agenda Item No. 12

South and West Fife Area Committee Work Programme

Report by: Eileen Rowand, Executive Director (Finance and Corporate Services)

Wards Affected: All

Purpose

This report supports the Committee's consideration of the work programme for future meetings of the Committee.

Recommendation(s)

It is recommended that the Committee review the work programme and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implication for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the work programme by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the Committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each Area Committee operates a work programme which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the work programme agenda item will afford members the opportunity to shape, as a Committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current work programme is included as Appendix 1 and should be reviewed by the Committee to help inform scrutiny activity.

List of Appendices

1. South and West Fife Area Committee Forward Work Programme

Report Contact

Helena Couperwhite
Committee Services Manager
Telephone: 03451 555555 Ext. No. 441096
Email- helena.couperwhite@fife.gov.uk

South and West Fife Area Committee

21st June, 2023			
Title	Service(s)	Contact(s)	Comments
Safer Communities Team Update Report	Communities and Neighbourhoods Service	Liz Watson	Annual report – last update 28th September, 2022
Operational Briefing on Policing Activities within South and West Fife Area	Police Scotland	Inspector Tony Rogers / PS Scott Maxwell	Annual report – last update 28th September, 2022
Scottish Fire and Rescue Service Annual Performance Report 2022/23	Scottish Fire and Rescue Service	Station Commander Craig Robertson	Annual report – last update 28th September, 2022
OnFife Update Report	Fife Cultural Trust	Michelle Sweeney	
South and West Fife Community Learning Development Partnership Update	Communities and Neighbourhoods	Alastair Mutch / Mandy McEwan	Annual report

6th September, 2023			
Title	Service(s)	Contact(s)	Comments
Area Housing Plan Update	Housing Service	Claire MacKinlay	Six monthly update – last update 1st March, 2023
Complaints Update	Customer Services Improvement	David Thomson	Annual report – last update 28th September, 2022
Area Roads Programme 2022-23 – Final Report	Roads and Transportation	Neil Watson	Annual report – last update 28th September, 2022
Common Good Fund Update	Finance	Eleanor Hodgson	If required

South and West Fife Area Committee

1st November, 2023			
Title	Service(s)	Contact(s)	Comments
Radiation Monitoring at Dalgety Bay	SEPA / MoD	Paul Dale/Nina Patton / Stephen Ritchie	Six monthly update – last update 26th April, 2023
Annual Report on Outcomes of Care Inspectorate Inspection and Grading Process	Health and Social Care	Alan Adamson / Fiona McKay	Annual report – last update 23rd November, 2022
Health and Social Care Partnership Locality Planning – South West Fife	Health and Social Care	Audrey Valente / Jacquie Stringer	Six monthly update – last update 26th April, 2023
Common Good and Settlement Trust Funds Annual Report 2022-2023	Finance and Corporate Services	Eleanor Hodgson	
Summer Provision Activities	Communities and Neighbourhoods Service	Mandy MacEwan	Annual report – last update 23rd November, 2022
Common Good Fund Update	Finance	Eleanor Hodgson	If required

13th December, 2023			
Title	Service(s)	Contact(s)	Comments
Common Good Fund Update	Finance	Eleanor Hodgson	If required

14th February, 2024			
Title	Service(s)	Contact(s)	Comments
Local Area Economic Profile	Business and Employability	Peter Corbett	Annual update – last update 1st March, 2023
Grounds Maintenance Service / Domestic Waste and Street Cleansing Service Annual Review	Environment and Building Services	John Rodigan / Scott Clelland	Annual report – last update 1st March, 2023

South and West Fife Area Committee

14th February, 2024			
Title	Service(s)	Contact(s)	Comments
Criminal Justice Social Work Service – Community Payback Unpaid Work Scheme	Children and Families	Joan Gallo	Annual report – last update 1st March, 2023
Area Housing Update	Housing Service	Claire MacKinlay	Six monthly update – last update 6th September, 2023
Area Capital Update Report 2023/24	Finance and Corporate Services	Eleanor Hodgson	Annual report – last update 1st March, 2023
South and West Fife Area Local Community Plan – Plan4South and West Fife	Communities and Neighbourhoods	Stephen Adamson	Annual report – last update 1st March, 2023
Common Good Fund Update	Finance	Eleanor Hodgson	If required

17th April, 2024			
Title	Service(s)	Contact(s)	Comments
Report on Educational Outcomes 2022/23	Education and Children’s Services	Sarah Else	Annual report – last update 26th April, 2023
Common Good Fund Update	Finance	Eleanor Hodgson	If required

12th June, 2024			
Title	Service(s)	Contact(s)	Comments
Radiation Monitoring at Dalgety Bay	SEPA / MoD	Paul Dale/Nina Patton / Stephen Ritchie	Six monthly update – last update 1st November, 2023
South and West Fife Community Learning Development Partnership Update	Communities and Neighbourhoods	Alastair Mutch / Mandy McEwan	Annual report – last update 21st June, 2023

South and West Fife Area Committee

12th June, 2024			
Title	Service(s)	Contact(s)	Comments
Safer Communities Team Update Report	Communities and Neighbourhoods Service	Liz Watson	Annual report – last update 21st June, 2023
Operational Briefing on Policing Activities within South and West Fife Area	Police Scotland	Inspector Tony Rogers / PS Scott Maxwell	Annual report – last update 21st June, 2023
Scottish Fire and Rescue Service Annual Performance Report 2022/23	Scottish Fire and Rescue Service	Station Commander Craig Robertson	Annual report – last update 21st June, 2023
Health and Social Care Partnership Locality Planning – South West Fife	Health and Social Care	Audrey Valente / Jacquie Stringer	Six monthly update – last update 1st November, 2023

Unallocated			
Title	Service(s)	Contact(s)	Comments
Housing Service – Allocations Process Update	Housing Services	TBC	To be invited to a meeting of the Committee to provide an update on the allocations process undertaken in relation to new builds as agreed at 1st March, 2023 meeting
Water Environment Fund (WEF) Project Update	SEPA	TBC	As agreed at 23rd November, 2022 Committee (para. 30 of 2022.SWFAC.16 refers)
Trauma Informed Practice		TBC	Report request from Councillor Neale at 10th August, 2022 Committee
Bike Park Strategy	Communities and Neighbourhoods	Kevin O’Kane	Report request from Councillor Goodall at 10th August, 2022 Committee
Additional Nursery Hours Update	Education and Children’s Services	Shelagh McLean	As agreed at 4th March, 2020 meeting
Maintenance of Private Land by Private Landowners	Environment and Building Services	John Rodigan	Motion as agreed at January 2021 meeting.

South and West Fife Area Committee

Unallocated			
Title	Service(s)	Contact(s)	Comments
Flooding Issues in South and West Fife Area	Roads and Transportation	Rick Haynes	Workshop to be arranged
Report of the Pupilwise and Parentwise Surveys	Education and Children's Services	Deborah Davidson	Annual report
<i>Children's Services Report</i>	<i>Education and Children's Services</i>	<i>Deborah Davidson</i>	
<i>Early Learning and Childcare</i>	<i>Education and Children's Services</i>	<i>Jacqueline Price</i>	<i>Last update 2nd October, 2019.</i>
<i>WORKSHOP – Educational Outcomes</i>	<i>Education and Children's Services</i>	<i>Shelagh McLean</i>	<i>Date to be confirmed</i>
<i>WORKSHOP – Pupil Equity Fund (PEF)</i>	<i>Education and Children's Services</i>	<i>Zoe Thomson</i>	<i>Date to be confirmed</i>
<i>WORKSHOP – Community Recovery Fund</i>	<i>Communities and Neighbourhoods Service</i>	<i>Alastair Mutch</i>	<i>Date to be confirmed</i>