

## South and West Fife Area Committee

Meeting Room 6, Civic Centre, Inverkeithing / Blended Meeting

Wednesday, 25th January, 2023 - 9.30 a.m.

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### AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of meeting of the South and West Fife Area Committee of 23rd November, 2022. 3 – 10
4. **UPDATE ON FLOODING ISSUES IN DALGETY BAY** – Verbal update by the Head of Roads and Transportation Services.
5. **AREA COMMITTEE WORKSHOP** – Report by the Head of Communities and Neighbourhoods Service. 11 – 15
6. **COMMUNITY RECOVERY FUND** – Report by the Head of Communities and Neighbourhoods Service. 16 – 24
7. **LOCAL COMMUNITY PLANNING BUDGET REQUEST - OAKLEY UNITED - LIGHTING** – Report by the Head of Communities and Neighbourhoods Service. 25 – 26
8. **SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2023** 27 - 28

**Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.**

Lindsay Thomson  
Head of Legal and Democratic Services  
Finance and Corporate Services  
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18th January, 2023.

If telephoning, please ask for:

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## **BLENDED MEETING NOTICE**

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to mute microphones and switch cameras off when not speaking. This includes during any scheduled breaks or adjournments.

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### THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE – REMOTE MEETING

23rd November, 2022.

9.30 a.m. – 1.05 p.m.

**PRESENT:** Councillors David Barratt (Convener), Patrick Browne, Dave Dempsey, Graeme Downie, Brian Goodall, Andy Jackson, Sarah Neal, Sam Steele and Conner Young.

**ATTENDING:** Alastair Mutch, Community Manager (South and West Fife Area), Sharon Douglas, Community Investment Manager, Mark McLeod, Lead Officer (Community Use), Scott Meikle, Community Education Worker, Leanne Bower, Community Education Worker and Lisa Hemphill, Local Development Officer, Communities and Neighbourhoods Service; Keith Johnston, Technician Engineer, Neil McLeary, Technician Engineer, Michael Anderson, Consultant Engineer (Bridges and Structures) and Rick Haynes, Lead Consultant (Flooding, Shoreline and Harbours), Roads and Transportation Services; Audrey Valente, Chief Finance Officer, Health and Social Care; Deborah Stevens, Lead Officer (Housing Condition and Supply), Housing Services; Lindsay Thomson, Head of Legal and Democratic Services, Helena Couperwhite, Manager (Committee Services), Michelle McDermott, Committee Officer, Legal and Democratic Services and Eleanor Hodgson, Accountant, Finance and Corporate Services.

**APOLOGY FOR ABSENCE:** Councillor Andrew Verrecchia.

**ALSO ATTENDING:** Ms. Christine Bruce, Rosyth Submarine Dismantling Project, Ministry of Defence, Mr. Gordon McAughey, Babcock International and Mr. David Stone, Scottish Environment Protection Agency (SEPA) (for para. 25 only); and Mr. Graeme Paget, Transport Scotland and Mr. Tommy Deans, BEAR Scotland (for para. 26 only).

In terms of Standing Order No. 8.1(2), the Convener agreed to accept an Urgent Motion in relation to a speed limit reduction at Main Street, Carnock which would be considered after item 17 on the agenda.

#### **23. DECLARATIONS OF INTEREST**

No declarations of interest were submitted in terms of Standing Order No. 7.1.

#### **24. MINUTE**

The Committee considered the minute of the South and West Fife Area Committee meeting of 28th September, 2022.

#### **Decision**

The Committee agreed to approve the minute.

**25./**

**25. SUBMARINE DISMANTLING PROJECT, ROSYTH - UPDATE**

Ms. Christine Bruce, Assistant Head (Nuclear Liabilities), Ministry of Defence and Gordon McAughey, Head of Internal Assurance, Babcock International gave detailed presentations on the Submarine Dismantling Project (SDP) taking place at Rosyth. The presentations provided information on:-

- the reasons submarines were being dismantled in Rosyth advising that government policy was to progress nuclear decommissioning as soon as was reasonably practicable;
- the aim of the SDP which was to deliver a safe, environmentally responsible, secure and cost effective solution for dismantling UK's de-fuelled, nuclear-powered submarines;
- the current UK Strategy of submarine disposals and what the future programme entailed; and
- progress which had taken place with the project since 2016 and future timelines for disposal works.

Various questions from members were then put to and answered by Ms. Bruce and Mr. McAughey.

**Decision**

The Committee thanked Ms. Bruce and Mr. McAughey for their detailed and informative presentations.

*Councillor Sarah Neal joined the meeting during consideration of the above item.*

**26. TRANSPORT SCOTLAND UPDATE**

Mr. Tommy Deans, BEAR Scotland advised that Amey were now responsible for the roads on the M90 north of junction 3/Halbeath (A92) and that BEAR Scotland were responsible for roads from the south of junction 3 and also the A985 and the Bridges. It was noted that planned maintenance work had taken place on the Forth Road Bridge (FRB) over the summer which was now completed and that the contraflow on the FRB had now been removed. The FRB was now available as a weather diversion should this be required from the Queensferry Crossing.

With regard to the Queensferry Crossing, Mr. Deans advised that automated cable cleaning had taken place earlier in the year which was due to be completed soon and which was hoped would reduce the potential for ice secretion. It was noted that if ice secretion did form on the Crossing this winter, the current plan would be to put initial diversions in place to Kincardine Bridge and, depending on timescales, diversions to the FRB would be opened as soon as practicable thereafter. It was noted that trials had been undertaken this year on different ways of utilising the FRB to have at least one lane open in each direction if queues formed on the Queensferry Crossing. The future plan was to install automated barriers on each side of the FRB that would hopefully allow the bridge to be used as a diversion within a shorter timescale than currently. The intention was to have these installed and operational by winter 2023.

It was also noted that major works would be taking place on the Kincardine Bridge next year to build a new south viaduct which would be undertaken within 18-24 months. A temporary viaduct would be built during construction of the new viaduct to allow two-way traffic.

Various/

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Various questions from members were then put to and answered by Mr. Deans and Mr. Paget, Transport Scotland.

### **Decision**

The Committee thanked Mr. Deans and Mr. Paget for their detailed updates.

#### **27. PROPOSED TRAFFIC AMENDMENTS - HIGH STREET AREA, KINCARDINE**

The Committee considered a report by the Head of Roads and Transportation Services detailing proposals to alter the road layout at High Street, Kincardine and associated works. This included traffic orders to change the direction of the one-way, introduction of a contra-flow cycle lane, a raised table and various parking restriction amendments.

### **Decision**

The Committee, in the interests of roads safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to revoke the existing TROs and introduce a one-way (with exemptions) and contra-flow cycle lane as detailed in Drawing No. TRO22\_61/1;
- (2) agreed to the promotion of a Road Hump Order (RHO) to introduce a raised table as detailed in Drawing No. TRO22\_61/2;
- (3) agreed to the promotion of a TRO to amend the on-street parking restrictions as detailed in Drawing Nos. TRO22/61/5 and TRO22\_61/6; and
- (4) authorised officers to confirm the TROs and RHO and for the raised table, parking restrictions and associated works to be constructed within a reasonable period unless there were objections.

#### **28. PROPOSED TRAFFIC AMENDMENTS - QUEENSFERRY ROAD/PARK ROAD/ ABERLOUR STREET, ROSYTH**

The Committee considered a report by the Head of Roads and Transportation Services detailing proposals to alter the road layout at the Queensferry Road / Park Road / Aberlour Street junction. This included Traffic Orders to stop up Aberlour Street, alter the car park extents, introduce raised tables and crossings and amend the parking restrictions including the taxi rank.

### **Decision**

The Committee, in the interests of road safety:-

- (1) noted that funding for the project was still to be secured;
- (2) agreed to the promotion of a Stopping Up Order to stop up Aberlour Street at its junction with Queensferry Road as detailed in Drawing No. TRO22\_60/1;
- (3) agreed to the promotion of a Road Hump Order (RHO) and Pedestrian Crossing Notice to introduce raised tables, a raised parallel (zebra) crossing and raised puffin crossing as detailed in Drawing No. TRO22\_60/2;
- (4)/

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- (4) agreed to the promotion of a Traffic Regulation Order (TRO) to amend the off-street car park extents, introduce a taxi rank and amend the on-street parking restrictions as detailed in Drawing Nos. TRO22\_60/1 and TRO22\_60/3; and
- (5) authorised officers to confirm the Stopping Up Order, TRO, RHO and Pedestrian Crossing Notice and for the raised tables, crossings, parking restrictions and associated works to be constructed within a reasonable period unless there were objections.

### 29. **ABERDOUR FOOTBRIDGE - UPDATE**

The Committee considered a report by the Head of Roads and Transportation Services updating members on the progress of a new footbridge over the Dour Burn, Aberdour.

#### **Decision**

The Committee:-

- (1) noted the initial emergency nature and complexity of the project;
- (2) noted the extent of work carried out to date in compliance with all statutory processes;
- (3) noted the further options considered in light of tender return and budgetary constraints; and
- (4) agreed that the Council be asked to pursue the allocation of funding in advance of the capital review in February to allow this project to be taken forward as soon as practicable.

*The meeting adjourned at 11.05 a.m. and reconvened at 11.15 a.m.*

### 30. **UPDATE ON FLOODING ISSUES IN ROSYTH**

The Committee considered a report by the Head of Roads and Transportation Services updating members on the status of flood mitigation work being considered for the Rosyth area.

#### **Decision**

The Committee:-

- (1) noted that Scottish Water were progressing with an internal project to consider flow transfer in the Dunfermline and Iron Mills Bay sewer catchments;
- (2) noted that SEPA had proposed a Water Environment Fund (WEF) re-naturalisation project for the Brankholme Burn near Park Road and asked SEPA to give consideration to the impact on the lower Brankholme, its confluence with the Keithing and opportunities for flood alleviation there;
- (3) noted that Fife Council would commission a Surface Water Management Plan for Rosyth to inform potential surface water flood mitigation actions; and
- (4)/

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- (4) requested that Fife Council explore all possible ways to accelerate delivery of flood mitigations measures concurrently with Scottish Water and SEPA to bring about solutions as rapidly as possible;
- (5) requested that a report on all flooding impacting South and West Fife be submitted to a future meeting of the Committee as early as practicable detailing flood events, associated actions and emergency response plans;
- (6) thanked all those involved in the recent flood response; and
- (7) agreed to invite representatives from SEPA to a future meeting of the Committee to update members on the Water Environment Fund (WEF) project.

### 31. ANNUAL REPORT ON OUTCOMES OF CARE INSPECTORATE INSPECTION AND GRADING PROCESS

The Committee considered a report by the Director of Health and Social Care advising members of the range of inspections that had been undertaken by the Care Inspectorate and highlighting the inspection grades awarded for care services within the South and West Fife Area. During the pandemic, the Care Inspectorate suspended their routine care home inspection activity. Whilst inspection activity was not in place, the Care Inspector for each service was in regular contact, in most cases weekly, with all services to monitor care providers but also to offer regulatory support and guidance. Due to the suspension of inspections, it was noted that several care services had not been inspected recently and since the last report to this Committee.

#### **Decision**

The Committee noted the outcomes of the inspection process and grades awarded to care services in the South and West Fife Area.

### 32. SOUTH EAST INVERKEITHING REGENERATION - PROGRESS REPORT

The Committee considered a joint report by the Head of Housing Services and the Head of Communities and Neighbourhoods Service advising members of progress with the regeneration of South East (SE) Inverkeithing and informed members that this would be the final report for the South East Inverkeithing Regeneration (SEIR) Project. Any future updates would be undertaken at a Ward level.

#### **Decision**

The Committee:-

- (1) noted the work undertaken so far with the regeneration of South East Inverkeithing; and
- (2) agreed to cease an Area Committee report and to receive future updates at Ward level.

### 33. COMMON GOOD POLICY STATEMENT

The Committee considered a report by the Head of Communities and Neighbourhoods Service presenting a draft Common Good Policy Statement which would form the basis of a public consultation exercise.

#### **Decision/**

**Decision**

The Committee noted the contents of the report.

**34. COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2021-2022**

The Committee considered a report by the Executive Director (Finance and Corporate Services) advising members of the current status of the Common Good and Trust funds in the area and relevant fund activities over the financial year 2021/22.

**Decision**

The Committee:-

- (1) noted the information contained in the relevant Appendices to the various Common Good Funds and Trust Funds;
- (2) noted the contents of the report; and
- (3) continued to support the disbursement of Trust funds to suitable projects which also included the amalgamation of individual trusts and, where appropriate, the dissolution of individual trusts including transferring the funds to suitable third party organisations who were providing similar support to local priorities.

**35. SUMMER PROVISION ACTIVITIES**

The Committee considered a report by the Head of Communities and Neighbourhoods Service updating members on the holiday programme/provision provided to young people, children and families over the school summer holiday 2022 developed and delivered by the Community Development Team and partners.

**Decision**

The Committee noted the contents of the report.

**36. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2023**

The Committee considered the South and West Fife Area Forward Work Programme 2022-23.

**Decision**

The Committee:-

- (1) noted the South and West Fife Area Forward Work Programme;
- (2) noted that an additional meeting of the Committee had been arranged for 25th January, 2023 to consider the Community Recovery Fund and the Local Community Plan;
- (3)/



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- (3) agreed that a report detailing all flooding that had impacted the South and West Fife Area be submitted to a future meeting of the Committee (as detailed at para. 30 above); and
- (4) agreed that representatives from SEPA be invited to a future meeting of the Committee to update members on the Water Environment Fund (WEF) project (as detailed at para. 30 above).

### 37. UPDATE ON AREA COMMITTEE WORKING GROUP

The Convener advised that an Area Committee Working Group had been set up, as agreed by this Committee at its meeting on the 10th August, 2022, to explore better ways of working as a Committee. It was noted that the Working Group had now met and, from that meeting, outcomes had been produced and circulated to members.

#### **Decision**

The Committee, following procedural advice from the Head of Legal and Democratic Services, agreed that a report be submitted to the next meeting of the Area Committee putting forward recommendations to the Council on the Area Committee Working Group's findings on better ways of working as a Committee.

### 38. NOTICE OF MOTION – FLOODING ISSUES AT DALGETY BAY

In terms of Standing Order No. 8.1(1), the following Notice of Motion was submitted:-

Councillor Dave Dempsey, seconded by Councillor Conner Young, moved that:-

"Committee:-

- Notes that planning and design work to alleviate flooding at Longhill Park/Lade Braes in Dalgety Bay has been in progress for several years
- Is concerned that no progress has been made in over a year on account of a disagreement between Fife Council and Scottish Water regarding aspects of Fife Council's proposed solution
- Requests that officials from both organisations attend the next meeting of this Committee to explain to members how this impasse will be resolved".

#### **Decision**

The motion was unanimously agreed.

*Councillor Sarah Neal left the meeting during consideration of the above item.*

The Convener agreed to take the following additional item as urgent business which was relevant, competent and urgent due to road safety issues which had occurred at Main Street, Carnock over the past six weeks and moved its consideration, in terms of Standing Order No. 8.1(2), to allow officers to explore introducing speed reductions in the area. This was unanimously agreed.

39./

**39. URGENT MOTION – SAFETY CONCERNS AT MAIN STREET, CARNOCK**

Councillor Sam Steele, seconded by Councillor Graeme Downie, moved that:-

"Notes the work currently being undertaken on the plan and design of Carnock Bridge Traffic Signals upgrade, including a new pedestrian crossing and bus stop relocations.

Notes that Fife Council are assessing all 30mph roads across the Kingdom in light of the potential national strategy for 20mph on all appropriate roads in built-up areas by 2025.

Is concerned that two near misses have now occurred when a child was nearly knocked down by a vehicle on Main Street Carnock in the last six weeks, most recently 17th November 2022.

Requests that the relevant officers explore options to introduce a speed limit reduction from 30mph to 20mph on Main Street Carnock as part of the planned improvement works".

**Decision**

The motion was unanimously agreed.

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25th January, 2023.  
Agenda Item No. 5

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## Area Committee Workshop

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**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods Service

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**Wards Affected:** 1,5 & 6

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### Purpose

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This report responds to the motion detailed in Section 1 of this report and agreed by South and West Fife Area Committee on 10th August, 2022.

### Recommendation(s)

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Committee is asked to agree the following points for further engagement on the future of decentralisation and People and Place leadership:

- (1) Amend powers detailed under Section 7.2.2 to require service representation at both Area Committee and separate meetings as required i.e. Estate walkabouts and People and Place Leadership meetings.
- (2) Amend Section 7.1.7 under the Terms of Reference to read “Providing local input as required prior to and following Council decisions....”
- (3) Consideration to delegate greater powers to Area Committees to create more area commissioning budgets, including areas such as Cafe Inc.
- (4) Undertake a rationalisation process for Area budgets to ensure an equitable split of resources, accounting for population, deprivation and rurality.
- (5) Revisit the role of the Area Services Manager, with the Community Manager having greater authority or remit over other services.

### Resource Implications

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Resource implications cannot be defined at this time as the recommendations propose changes that will have to be considered by another Committee.

### Legal & Risk Implications

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There are no legal or risk implications based on this report.

### Impact Assessment

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An EqIA is required as the report proposes a change and revision to the Terms of Reference for Area Committees.

### Consultation

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A workshop was arranged by the South and West Fife Area Convener and held on 5th October 2022. All South and West Fife Councillors and the Community Manager were invited.

## 1.0 Background

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- 1.1 A motion was submitted to the South and West Fife Area committee on 10th August, 2022, proposed by Councillor David Barratt and seconded by Councillor Sam Steele. The motion proposed the following:-

*“Committee notes the extensive remit of Area Committees and the extent of interaction with different parts of The Council.*

*Committee further notes that factors currently out with the control of the Committee and Community Manager, including total staffing resource, powers in relation other directorates and overall budgets have a significant impact on the ability to deliver for the communities we represent.*

*Committee agrees to establish a working group to explore better ways of working as a Committee”.*

The motion was unanimously agreed.

- 1.2 A workshop was arranged for 5th October, 2022 and the Area Convener circulated points for discussion in advance. This included Area Committee powers; Forward Work Programme – meeting format and frequency; Committee/Area Resources.
- 1.3 Following the workshop, a meeting note summarising discussions was circulated to Councillors. This included several recommendations. Councillors were asked to add to or amend the meeting note where necessary. No changes were made.
- 1.4 At the South and West Area Committee meeting of 23rd November, 2022, an update on the Area Committee Working Group was provided by the Convener. (Para. 37 of 2022.SWFAC.17 refers as detailed below.)

*The Convener advised that an Area Committee Working Group had been set up, as agreed by this Committee at its meeting on the 10th August, 2022, to explore better ways of working as a Committee. It was noted that the Working Group had now met, and from that meeting, outcomes had been produced and circulated to members.*

### **Decision**

*The Committee, following procedural advice from the Head of Legal and Democratic Services, agreed that a report be submitted to the next meeting of the Area Committee putting forward recommendations to the Council on the Area Committee Working Group’s findings on a better ways of working as a Committee.*

- 1.5 The Executive Director (Communities) is meeting with Area Committee Conveners and Depute Conveners in January 2023 to discuss decentralisation with a view to submitting a report to Cabinet on this subject. The South and West Fife Convener and Depute Convener will highlight the points raised by the South and West Fife Area Working Group and reflect these in discussions.

## 2.0 Issues and Options

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### **Committee Powers**

- 2.1 Reference was made to the existing List of Committee Powers and Terms of Reference, which include the power to invite officers, Spokes-people, other Councillors and individuals from any organisation to speak to Committee, give evidence or advise on

relevant matters. Councillors agreed that the power to invite could be strengthened to require a Council service to be represented when asked. Also, that this power should be extended to work out with the Committee, for example, attendance at estate walkabouts and the People and Place Leadership Groups.

2.2 Under the Area Committee Terms of Reference section 7.1.7 states:-

*'providing local input as required prior to Council decisions including;*

- *considering the potential impact of strategic policy proposals and making recommendations to the relevant other Committee; and*
- *working with communities to establish priorities and scrutinising the effectiveness of local delivery.*

2.3 It was noted that input from Area Committees is often not sought prior to decisions. However, Councillors felt that the role of Committee, in scrutinising the effectiveness of local delivery, should not be limited or restricted because of decisions taking place elsewhere within the Council.

2.4 The Terms of Reference requires the Area Committee to take decisions on matters remitted by Council or other Committees including the allocation of budgets on delegated matters. Areas where this occurs, to some extent already, include the Area Roads Programme, the Play Park Strategy but could be extended to other areas, for example, delivery of Café Inc., car charging points, the delivery of public/grit bins.

2.5 It was also noted that the Committee could do more with existing powers and be more proactive in inviting reports on areas of interest or matters requiring local scrutiny.

#### **Area Committee Meeting Format**

2.6 The Forward Work Programme was discussed. It was agreed that at the end of each Area Committee, Councillors would review and reflect on the agenda items and comment on whether they would be better as a briefing, report or delivered as a workshop. It was agreed that the frequency of meetings was about right but that a meeting in January needed to be reinstated.

#### **Resources**

2.7 Communities and Neighbourhoods Service budgets were discussed. It was not entirely clear how budgets translated in real terms, however, Councillors felt that South and West Fife had a far more limited budget for youth work and for Community Use in comparison to other areas. Budgets were split across Fife partly on the basis of population and levels of deprivation, but that historic budget decisions also had an impact. It was agreed that further work was required to understand the full extent of budgets and to undertake a rationalisation process.

2.8 Communities and Neighbourhoods Service staffing structures and levels were reviewed. It was noted that the Community Manager post was previously referred to as the Area Service Manager with a greater remit across other services. It was suggested that this should be revisited.

## **3.0 Conclusions**

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3.1 This report reflects the discussions and conclusions as agreed by Councillors at the Working Group held on 10th August, 2022. Councillors agreed that the Working Group would be reconvened as and when necessary.

- 3.2 In conclusion, South and West Fife Councillors agreed to make better use of existing powers, inviting Services to Committee on specific issues in order to scrutinise local service delivery and to reflect on the format of agenda items at the end of each Committee meeting.

### **Report Contact**

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# Appendix 1 – Area Committee Workshop

## Equality Impact Assessment Summary Report

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(to be attached as an Appendix to the committee report)

**Which Committee report does this IA relate to (specify meeting date)?**

South and West Fife Area Committee – 25<sup>th</sup> January 2023

**What are the main impacts on equality?**

There is no evidence that there will be an impact on equality with the proposed changes.

**What are the main recommendations to enhance or mitigate the impacts identified?**

Not applicable

**If there are no equality impacts on any of the protected characteristics, please explain.**

The reports' recommendations are proposing that Fife Council consider a change to the Terms of Reference for Area Committees. This may impact on policy when considered by Fife Council. The proposed changes do not affect the protected characteristics per se.

**Further information is available from: Name / position / contact details:**

Alastair Mutch, Community Manager South and West Fife

Inverkeithing Civic Centre

Telephone: 03451 55 55 55 ext. 4730005

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## Community Recovery Fund

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**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods Service

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**Wards Affected:** 1, 5 & 6

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### Purpose

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To provide members with the necessary information to allocate funding for various projects from the Community Recovery Fund, South and West Fife.

### Recommendation(s)

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The Committee is asked to

- (1) Approve £30,000 to the Dalgety Bay Community Hub.
- (2) Agree to further developing the proposals for indicative funding allocations of:-
  - (a) Financial Development & Education Project - £41,000.
  - (b) Community Education - Cost of Living - £108,000.
  - (c) Welfare Support - Cost of Living - £176,000.

### Resource Implications

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Sufficient funds are available in the Community Recovery Fund to support the submitted proposals.

### Legal & Risk Implications

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There are no legal or risk implications based on this report.

### Impact Assessment

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An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

### Consultation

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Workshops to discuss Community Recovery fund proposals were held with elected members on 5th and 26th October, 2022. Further discussions took place at Ward meetings and Councillors were asked to populate a proforma detailing their proposals in November and again in December.

On 7th October, 2022, all elected members received a briefing on the Community Recovery Fund which provided detail on the operating and decision-making arrangements for the Fund.



## 1.0 Background

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- 1.1 On 25th August, 2022, the Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of £9m across the seven Area Committees. South and West Fife has received an allocation of £1.23m as part of this allocation.
- 1.2 The specific criteria for the fund is as follows;
  - Projects should link to Local Community Plan priorities
  - Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
  - Projects should provide assessment of benefit to ensure no unintended consequences.
- 1.3 Through workshops and discussions at Ward meetings, all South and West Fife Councillors have had an opportunity to identify proposals and projects. Examples of the types of projects were provided to Councillors.
  - Piloting new approaches to address the cost of living crisis
  - Support for local community food growing initiatives
  - Commissioning design work for large scale projects to ensure readiness for future funding opportunities that arise
  - Medium scale investment in area or town centre regeneration activities
  - Development of a network of community shops across Fife
  - Investment in active travel routes to reduce car journeys in towns and villages
- 1.4 The South and West Fife People and Place Leadership and Welfare Reform Anti-Poverty Groups have also been informed of the funding and asked to identify project proposals.
- 1.5 The Community Recovery Fund is available over a two year period, therefore, it does not need to be fully committed immediately. Many of the proposals identified to date, see Appendix 1, continue to be developed and these will be submitted to Area Committee in due course seeking approval for funding.

## 2.0 Project Information

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- 2.1 Officers have categorised the projects under the 'Plan for Fife' Recovery and Renewal priorities of leading economic recovery; tackling poverty and preventing crisis; addressing the climate emergency all underpinned through a community wealth building approach. For the purpose of clearly linking projects with community wealth building, the following categories have also been created; inclusive local economies; sustainable environments; healthy connected communities; empowered local communities.
- 2.2 Appendix 1 details the proposals and projects identified to date. Some require further development prior to allocating an agreed amount of financial support. Various Services will contribute to this process which will provide Councillors with the necessary detail to award Community Recovery funding.

## Dalgety Bay Community Hub

- 2.3 Dalgety Community Trust wish to secure the services of an Architect to assist them in delivering a modern, imaginative and stand out community building. The proposed new facility will be built, owned and operated on behalf of the community by the Trust and will replace the existing Fife Council community centre.
- 2.3.1 The vision of the Trust is to go beyond what might be seen as a traditional community centre and deliver a new facility that truly meets the needs of the community, is welcoming and inclusive, somewhere that can provide a wide range of intergenerational facilities and services for decades to come. The Trust intend to deliver a new, approximately 1000 sqm facility arranged over two floors (Ground Floor Approximately 800 sqm with a partial upper floor of approximately 200 sqm).
- 2.3.2 The Trust want to develop a place with real purpose for the community. To create the opportunity for alternative approaches to service delivery underpinned by strong meaningful community involvement and partnership. It will provide a place for community cohesion where partners and varied groups can come together to address local issues and support local people – above all it will be community focussed.
- 2.3.3 The Trust's ambition is to deliver a building comprising **'four hubs in one'**:
- **A Social hub** – *to connect people and allow them to use the spaces for enjoyment. A community café will be the heart of this*
  - **An Interest hub** – *bringing people together around specific, shared issues or interests*
  - **A Services hub** - *where people can connect with and access a range of local services*
  - **An Enterprise hub** – *where people can access working, meeting or trading spaces.*

Built around the idea of **'one door many spaces'**:

- Multi use rooms of different sizes for meeting spaces
  - A community café
  - Offices/working type spaces and facilities
  - IT support facilities
  - Multi use sports and performing arts hall
  - The potential to host activities that span the generations, babies to older members of our community
  - Dalgety Bay Heritage Centre that offers a space to celebrate the town's history through interactive technology
  - Outdoor spaces that can be used and enjoyed by the community
- 2.3.4 This initial phase of the project will include:
- Understanding and interpreting the community's requirements in the context of a new community hub
  - Developing a project brief including considering the project budget.
  - Helping to refine the initial business case for the new community hub
  - Producing initial architectural concepts
  - Undertaking and participating in community engagement around the architectural concepts with the local community and with other key stakeholders

2.3.5 Ward 6 Councillors are recommending an allocation of £30,000 from the Community Recovery Fund to support the Dalgety Community Trust with this initial phase of the project's development.

### **Cost of Living Recovery**

2.4 To support individuals, families and communities with managing the cost of living crisis additional support has been identified for information, advice, signposting to food, fuel and financial assistance as well as the ongoing development of, and enhanced wrap around support within the community assistance hubs and warm spaces. The areas identified are part of the wider Tackling Poverty and Preventing Crisis work across the council. The additional support as identified includes support for Financial Development and Education, Community Education and Welfare Support.

2.4.1 **Financial Development and Education** – The project will have the following aims:

- To increase the number of credit union members in South and West Fife
- To embed a culture of financial literacy and education across the area
- To leave a legacy of improved budgeting, saving and financial resilience in the area, where credit union membership is promoted widely by all services and partners.

2.4.2 The project will be a collaboration between Communities and Neighbourhoods' staff, partners and key stakeholders to embed financial resilience, education and budgeting into new and existing learning programmes including working with community food providers to promote credit union membership to customers and the wider communities. They will work with schools to promote lifelong saving and budgeting to help achieve a long-term legacy of financial literacy across the area and also engage local employers to promote credit union membership with their staff, either individually or via payroll deduction schemes. This model of community wealth building has proven to be popular in other areas of the country and can reduce in-work poverty levels.

2.4.3 This project will cost £82,000 for two years and it is proposed to be jointly funded through the Welfare Reform Anti-Poverty Budget. An allocation of £41,000 is requested from the Community Recovery Fund. Ongoing dialogue with the Tackling Poverty and preventing Crisis Board will be undertaken to ensure a close fit with the overall approach being taken on poverty.

### **Community Education - Cost of Living Support**

2.5 This project will seek to try new and innovative approaches to assisting individuals, families and communities respond to the cost of living crisis.

2.5.1 The outcome of the project will be improved skills in communities to deliver community led services and better engaged learners with skills to manage the challenges from the cost of living crisis. The project will work across community planning partners, council services and communities.

2.5.2 An allocation of £108,000 is requested from the Community Recovery Fund for the project with further development of the project and engagement with the Tackling Poverty and Preventing Crisis Board on promoting this change through Fife.

### **Welfare Support Advice**

2.6 Additional information, advice and support to those accessing services in the four community assistance hubs and community job clubs across the area is required. This project will work to improve outreach across community venues to develop cost of living support services in response to local need and support a No Wrong Door approach to referring clients to a range of partner agencies and services who can give additional support to those coping with multiple and complex issues.

- 2.6.1 This project will work alongside the existing Welfare Support in the area including support to individuals in accessing benefits advice, on-line job-search, learning and employability resources.
- 2.6.2 An allocation of £176,000 is requested from the Community Recovery Fund for this project.

### **3.0 Conclusions**

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- 3.1 These proposals meet the broad criteria for the Community Recovery funding. In particular; 'Commissioning design work for large scale projects to ensure readiness for future funding opportunities that arise' and 'Piloting new approaches to address the cost of living crisis'. They also contribute to the 'Plan 4 Fife 2021-2024' and 'South and West Fife Area Local Community Plan' themes.
- 3.2 Approving these proposals will leave an allocation of £875,000 in the Community Recovery Fund to support other projects.
- 3.3 Appendix 1 notes the proposals identified to date by elected members at workshops and ward meetings. In some instances, funding has been allocated from other sources, i.e. Local Community Planning and Welfare Reform and Anti-Poverty budgets. Further discussion is required at Ward level to develop these proposals, identify project leads and agree financial support prior to approval at area committee.

#### **List of Appendices**

1. Community Recovery Fund Proposals

#### **Background Papers**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- 'Help with Cost of Living : Extending Community Support'. Fife Council Cabinet Committee, 22nd September, 2022.

#### **Report Contact**

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## Appendix 1 - Community Recovery Fund

| Reform & Recovery Priorities  | Project Title             | Project Description   | Lead Organisation  | Cost            |
|---|---------------------------|---|--|-----------------|
| Community Wealth Building – empowered local communities, sustainable environments | Inverkeithing Harbour     | Identify, work with a community organisation to take over the responsibility, ownership of the harbour and develop a regeneration plan for the immediate harbour area.  | Structural Services and Communities & Neighbourhoods Service | To be confirmed |
| Community Wealth Building – empowered local communities,                          | Dalgety Bay Community Hub | <p>To build a new multi-use Community Hub in Dalgety Bay. This proposed new facility will be built, owned and operated on behalf of the community by Dalgety Community Trust.</p> <p>Funding will be used to engage an architect to;</p> <ul style="list-style-type: none"> <li>• Understand and interpret the community’s requirements in the context of a new community hub</li> <li>• Developing a project brief including considering the project budget.</li> <li>• Helping to refine the initial business case for the new community hub</li> <li>• Producing initial architectural concepts</li> <li>• Undertaking and participating in community engagement around the architectural concepts with the local community and with other key stakeholders</li> </ul> | Dalgety Community Trust                                      | £30,000         |

| <b>Reform &amp; Recovery Priorities</b>   | <b>Project Title</b>   | <b>Project Description</b>   | <b>Lead Organisation</b>                                   | <b>Cost</b>  |
|---|--|--|--|--|
| Addressing Climate Emergency.<br>Community Wealth Building – sustainable environments | E-Bikes  | Identify an organisation or company to provide and maintain a fleet of e-bikes servicing key tourist points throughout S&WF.   | To be confirmed. Initial discussions being held with FCCT. | To be confirmed.   |
| Tackling Poverty & Crisis Prevention  | Laundry Facilities in schools and nurseries                    | Audit of existing schools and new community hubs/spaces to see if 1. They have facilities, and 2. If there would be demand.<br><br>Potentially then work with the Big Hoose project or similar to supply equipment and/or develop a fund to purchase items and fund running costs and consumables. | Children’s Services  | To be confirmed  |
| Leading economic recovery. CWB<br>Healthy Connected Communities                       | Transport Interchange A985 & Transport solutions W.F. Villages | Create a public transport interchange in West Fife on the A985 supported by a Shuttle Bus Service between all the Ward 1 villages and from the villages to Dunfermline.  | Transportation Services & Bus Operators.                   | To be confirmed.   |
| Tackling Poverty & Crisis Prevention  | Community Food Provision                                       | Allocate an amount of CRF for community growing initiatives and food provision across S&WF.  | Third Sector and Communities & Neighbourhoods Service      | £20,000 for Year I and review at year end.   |
| CWB - sustainable environments  | MUGA (Multi-use games areas) & Playparks                       | Allocate a percentage of CRF to support the playpark strategy, provision of MUGA’s and Skateparks within S&WF.   | Communities and Neighbourhoods Service                     | Future report to Cabinet to see if funding could be met from Fife wide CRF allocation. |

| Reform & Recovery Priorities                               | Project Title                       | Project Description  | Lead Organisation  | Cost   |
|--|-------------------------------------|--|--|--|
| CWB – empowered local communities                          | Community Engagement & Consultation | Develop and support communities in the production of local action plans, neighbourhood plans and consider connections with local place plans if required.  | Communities and Neighbourhoods Service                           | To be confirmed  |
| CWB – inclusive local economies & sustainable environments | Motorhomes – Campervan Aires        | To support a more rapid roll out of motorhome facilities in tourist destinations in the Area. FCCT are currently preparing an options appraisal for Silver Sands and are trialling other locations in Fife. We would hope we can build on this to develop a consistent approach for facilities that the Council can support or allow others to lift and implement. | Fife Coast & Countryside Trust.                                  | To be confirmed.   |
| CWB – healthy connected communities                        | Men’s shed – venue                  | Support the Men’s shed group to identify suitable land and or facility to meet their requirements for an appropriate venue.  | Various Services.  | To be confirmed  |
| Tackling poverty & preventing crisis.                      | Cost of Living Recovery             | Develop responses to cost of living tackling poverty and preventing crisis and enhancing community recovery whilst complementing the work of existing work and coordination with the Tackling Poverty and Preventing Crisis Approach:<br><br>Financial Inclusion<br><br>Community Education<br><br>Welfare Support   | Kingdom Credit Union<br><br>Communities & Neighbourhoods Service | £41,000 CR Fund & £41,000 Welfare Reform Anti-Poverty Budget.<br>Total £82,000<br><br>Total:£108,000<br><br>Total £176,000 |

| Reform & Recovery Priorities  | Project Title                       | Project Description   | Lead Organisation  | Cost   |
|---|-------------------------------------|---|--|--|
| Tackling poverty & preventing crisis.<br>CWB – healthy connected communities      | CAHs & Warm Spaces                  | Purchase of Hot drinks Vending Machines x 4 Facilities.<br><br>Provide public Wi-Fi in up to 4 community assistance hubs  | Communities & Neighbourhoods Service & Business Technology Solutions.          | £13,718<br>To be met from area WRAP budget<br><br>Indicative costs to provide Council supported Wi-Fi is £10,000 per venue.<br>£40,000 |
|   | Oakley United Lighting              | Improved lighting to allow additional youth teams, walking football, fitness groups, particularly in winter months.<br><br>Access to additional organised physical activity accessible to local people in an area with poor public transport                                      | Oakley United FC   | £7000<br>To be met from Ward 1 LCP budget allocation.  |
| CWB - sustainable environments  | Kincardine - Public Toilet          | Commission design work to ensure readiness for future funding opportunities that arise.   | Facilities & Property Services.  | To be confirmed.   |
| Community Wealth Building – empowered local communities, sustainable environments | North Queensferry Local Action Plan | Commission design work to ensure readiness for future funding opportunities that arise. North Queensferry Community Trust might be interested in locating it at the harbour.<br><br>Allocate a further amount to support the delivery of the North Queensferry Local Action Plan. | Economy, Planning & Employability.<br><br>Communities & Neighbourhoods Service | To be confirmed.   |



25th January, 2023.

Agenda Item No. 7

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## **Supporting the Local Community Plan – Local Community Planning Budget Request – Oakley United - Lighting**

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**Report by:** Paul Vaughan, Head of Communities and Neighbourhoods Service

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**Wards Affected:** Ward 1

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### **Purpose**

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To seek agreement from the Area Committee for a contribution from the Local Community Planning Budget for lighting at Oakley United Football Club Grounds.

### **Recommendation**

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The Committee is asked to agree an allocation of £7,000 from the Local Community Planning Budget 2022/23.

### **Resource Implications**

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There is sufficient funding available in the Ward 1 allocation should the contribution be agreed.

### **Legal & Risk Implications**

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There are no legal or risk implications based on this report.

### **Impact Assessment**

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An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

### **Consultation**

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Ward 1 Councillors have been consulted on the project and are supportive. A Local Community Planning budget application has been completed for this project.

## 1.0 Background

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- 1.1 The criteria for spend from the Local Community Planning Budget (LCP) requires approval from the Area Committee for amounts over £5,000.
- 1.2 This report is to seek agreement from the Area Committee for a contribution from the Local Community Planning budget from the Ward 1 allocation.

## 2.0 Project Information

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- 2.1 The application from Oakley United Football Club is to enable them to improve and enhance flood lighting at their grounds. This has been a long-standing aspiration for the club. During the winter months, evening activity is restricted due to the lack of appropriate illumination.
- 2.2 Improved lighting will allow additional youth teams, fitness and walking football groups to use the facility particularly over the winter months. This enhanced provision would be welcomed in an area that suffers from poor public transport links which further restricts the opportunities that young people and families can gain access to.
- 2.3 As a community club, they want to play an active role not only in football but in tackling social isolation and the need for improved health, wellbeing and fitness in Oakley and the surrounding areas. The club currently provides free or heavily subsidised football for a range of age groups. The opportunity to take part in additional physical activity brings significant health benefits to those taking part.
- 2.4 The total cost for the required work is £22,000. The organisation is putting £15,000 of their own funds towards the installation of the lights.

## 3.0 Conclusions

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- 3.1 This is an opportunity to enhance a locally owned asset within Oakley which will enable the football club to increase activities and usage at their grounds. The project supports the Plan for Fife and South and West Fife Area Local Community Plan themes.

### List of Appendices

None

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| <b>1st March, 2023</b>   |                                   |   |   |
|--|-----------------------------------|---|---|
| <b>Title</b>   | <b>Service(s)</b>                 | <b>Contact(s)</b>                       | <b>Comments</b>   |
| Radiation Monitoring at Dalgety Bay  | SEPA / MoD                        | Paul Dale/Nina Patton / Stephen Ritchie | <b>Six monthly update</b>   |
| Local Area Economic Profile  | Business and Employability        | Peter Corbett                           | <b>Annual update</b>  |
| Grounds Maintenance Service / Domestic Waste and Street Cleansing Service Annual Review        | Environment and Building Services | John Rodigan                            | <b>Annual report</b>  |
| Area Housing Plan Update   | Housing Service                   | Claire MacKinlay                        | <b>Six monthly update</b>   |
| Area Roads Programme 2023/24   | Roads and Transportation          | Neil Watson                             |   |
| Health and Social Care Partnership Locality Update   | Health and Social Care            | Fiona McKay / Jacquie Stringer          |   |
| Criminal Justice Social Work Service – Community Payback Unpaid Work Scheme                    | Education and Children’s Services | Joan Gallo                              | <b>Annual report</b>  |
| Flooding Update for South and West Fife Area   | Roads and Transportation          | Rick Haynes                             | As agreed at 23rd November, 2022 Committee (para. 30 of 22.SWFAC.14 refers) |
| Area Capital Update Report 2021/22   | Finance and Corporate Services    | Eleanor Hodgson                         | <b>Annual report</b>  |
| Local Community Plan and South and West Fife Community Learning Development Partnership Update | Communities and Neighbourhoods    | Alastair Mutch / Mandy McEwan           | <b>Annual report – last update 2nd February, 2022</b>                       |

| 26th April, 2023                         |                                   |                  |               |
|--|-----------------------------------|------------------|---------------|
| Title                                    | Service(s)                        | Contact(s)       | Comments      |
| School Attainment and Achievement Report | Education and Children's Services | Deborah Davidson | Annual report |

| 21st June, 2023  |                                |                 |          |
|--|--------------------------------|-----------------|----------|
| Title  | Service(s)                     | Contact(s)      | Comments |
| Common Good and Settlement Trust Funds Annual Report 2022-2023 | Finance and Corporate Services | Eleanor Hodgson |          |

| Unallocated                                       |  |                         |   |
|---|--|-------------------------|---|
| Title   | Service(s)                               | Contact(s)              | Comments  |
| Water Environment Fund (WEF) Project Update       | SEPA                                     | tbc                     | As agreed at 23rd November, 2022 Committee (para. 30 of 2022.SWFAC.16 refers) |
| Trauma Informed Services                          |  |                         | Report request from Councillor Neale at 10th August, 2022 Committee           |
| Bike Park Strategy                                | Communities and Neighbourhoods           | Kevin O'Kane            | Report request from Cllr Goodall at 10th August, 2022 Committee               |
| Additional Nursery Hours Update                   | Education and Children's Services        | Shelagh McLean          | As agreed at 4th March, 2020 meeting  |
| Maintenance of Private Land by Private Landowners | Assets, Transportation and Environment   | John Rodigan            | Motion as agreed at January 2021 meeting.                                     |
| Report of the Pupilwise and Parentwise Surveys    | Education and Children's Services        | Deborah Davidson        |   |
| Children's Services Report                        | Education and Children's Services        | Deborah Davidson        |   |
| <i>Early Learning and Childcare</i>               | <i>Education and Children's Services</i> | <i>Jacqueline Price</i> |   |