

Committee Rooms 1/2, 5th Floor, Fife House, Glenrothes –
Blended Meeting (in person attendance to be agreed by Group
Leaders)

Thursday, 29th September, 2022 - 10.00 a.m.

AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

In terms of Section 5 of the Code of Conduct, members are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **CIVIC BUSINESS BULLETIN** 3 - 5
4. **MINUTE** – Minute of the meeting of Fife Council of 9th June, 2022. 6 - 48
5. **MINUTES OF COMMITTEES AND SUB-COMMITTEES** Available on intranet and FC website

Minutes of June, July and August, 2022 meetings of the Council's committees and sub-committees, as contained in the volume of minutes uploaded to the intranet and Fife Council website, are submitted for accuracy.
6. **LEADERS REPORT** 49 - 54
7. **QUESTION TIME**

In terms of Standing Orders, copies of these questions will be emailed to members and available on intranet and Fife Council website.
8. **ARRANGEMENTS FOR FUTURE COUNCIL AND COMMITTEE MEETINGS** 55 - 60
– Report by the Head of Legal and Democratic Services.
9. **APPOINTMENTS TO COSLA BOARDS AND SCOTTISH JOINT COUNCIL** 61 - 62
– Report by the Head of Legal and Democratic Services.
10. **APPOINTMENT OF RELIGIOUS REPRESENTATIVES** – Report by the Head of Legal and Democratic Services 63 - 65
11. **APPOINTMENT TO LICENSING BOARD** – Report by the Head of Legal and Democratic Services 66 - 67
12. **NOTICE OF MOTIONS** – Report by the Head of Legal and Democratic Services. 68 - 69
13. **BUSINESS BROUGHT FORWARD BY THE PROVOST AS A MATTER OF URGENCY**

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Lindsay Thomson
Head of Legal and Democratic Services
Finance and Corporate Services

Fife House
North Street
Glenrothes
Fife, KY7 5LT

22 September, 2022

If telephoning, please ask for:
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Agendas and papers for all Committee meetings can be accessed on
www.fife.gov.uk/committees

Fife Council
29 September 2022

Civic Business Bulletin

Queen's Birthday Honours List

Dame Commander of the Order of the British Empire has been awarded to Professor Sally Mapstone, Principal and Vice-Chancellor, University of St Andrews for services to Higher Education.

A Knighthood has been awarded to Mr Iain Thomas Livingstone QPM, Chief Constable, Police Service of Scotland for services to policing and the public in the UK.

Officer of the Order of the British Empire has been awarded to Professor Jean Scott Ker, lately Associate Postgraduate Dean, NHS Education for Scotland for services to Medical Education.

Member of the Order of the British Empire has been awarded to Professor Harry Campbell, Professor of Genetic Epidemiology and Public Health, University of Edinburgh for services to International Child Health and Global Public Health.

Member of the Order of the British Empire has been awarded to Dr Isobel Falconer, Reader of Mathematics, School of Mathematics and Statistics, University of St Andrews for services to Mathematics.

Member of the Order of the British Empire has been awarded to Mr. Stephen Stewart, Director of Sport and Exercise, University of St Andrews for services to Participation in Sport.

Employers Defence Recognition Scheme

Fife Council was awarded the Ministry of Defence's Employer Recognition Scheme Gold Award in July 2022. Gold is the highest level of award for employers who can show their support for the armed forces community and this was achieved by strengthening and advocating their commitment to veterans, reservists, adult cadet volunteers and military families.

The successful submission highlighted the support provided by the Council during the development of the Veterans First Point, Rosewell Centre in Lochore, a dedicated centre providing veterans with practical and emotional support during their transition from military to civilian life.

As an employer, the Council has extended special leave provisions to include cadet force adult volunteers and spouses and partners of serving military personnel. Fife Council recognises the value of the armed forces community and, as well as making sure HR policies support them, they encourage other organisations to sign the Armed Forces Covenant and engage in the Employers Recognition Scheme.

GTC Scotland Excellence in Professional Learning Award

The Waid Academy (Anstruther) has become the first secondary school in Fife to achieve this award which celebrates and recognises schools that promote and support professional learning amongst its staff that has an impact on children and young people.

The school was recognised for the development of a culture that supports professional learning at all levels within the school where ongoing dialogue about how best to support learning is welcomed and encouraged. The school has worked hard to move beyond sharing of practice to building a shared understanding that learning together is a key driver of improvement and are committed to developing approaches to learning and teaching.

Staff have undertaken formal and informal professional learning from school led learning to further study at university. This has resulted in some staff gaining professional recognition from the GTCS for their efforts.

British Council International School Award 2021

Fife Pupil Support Service, in partnership with Cebbela Preparatory School in Tunisia under the leadership of teachers Fritha Gilbert (Scotland) and Kaouther Amri (Tunisia) has been awarded the British Council's prestigious International School Award in recognition of its work to bring the world into the classroom.

The International School Award celebrates the achievements of schools that do exceptional work in international education. Fostering an international dimension in the curriculum is at the heart of the British Council's work with schools, so that young people gain the cultural understanding and skills they need for life work in today's world.

Fife Pupil Support Service has focused on 'Learning for Sustainability' and the UN Sustainable Development Goals. The projects chosen, helped to develop a sense of responsibility for caring for and improving the local environment, allowing our young people to learn to make better decisions and become responsible citizens.

We posed questions about sustainability (whose responsibility is it? / what can we do about it?). We were able to link local issues to regional ones, and through collaboration with our partner school in Tunisia, connect our learning to global issues.

A range of projects have been undertaken, some of which are ongoing and include: An ideas exchange about our national poets; the physical exchange of Culture in a Box; litter-picking challenges; Mindfulness; a virtual trek to Tunisia; photography projects; farm to fork growing, harvesting and cooking; tree planting with parental assistance and the regular practice of commensality – eating together.

The staff and pupils at the Pupil Support Service have greatly enjoyed the opportunity to take part in this project and even though we are celebrating the success of it now, we have agreed that this is only just the beginning for us. We look forward to sharing our learning between Tunisia and Scotland into the future.

Scott McDonald, Chief Executive of the British Council, said:

'The school has earned this prestigious award through its inspirational international work and links with schools abroad.'

Investing in Volunteers

Following a comprehensive external assessment, the Communities and Neighbourhoods Service (C&N) has been awarded the prestigious Investors in Volunteers (iV) accreditation.

Attaining the iV award, which is the United Kingdom quality standard for volunteer management, was the result of a 12-month review of C&N volunteering provision. The review looked at a number of key areas including, planning for volunteering; volunteer recruitment; volunteer inclusion; valuing and developing volunteers; and supporting volunteers. Achieving iV status highlights the high-quality volunteering experience provided by C&N across service activities, while also demonstrating the enormous contribution made by volunteers throughout Fife.

THE FIFE COUNCIL - FIFE COUNCIL – REMOTE MEETING

9th June, 2022

10.00 a.m – 2.40 p.m.

PRESENT: Councillors Jim Leishman (Convener), Tom Adams, David Alexander, Blair Allan, Naz Anis-Miah, Lesley Backhouse, Alistair Bain, Lynn Ballantyne-Wardlaw, David Barratt, Auxi Barrera, John Beare, Aude Boubaker-Calder, Patrick Browne, John Caffrey, James Calder, Ken Caldwell, Alistair Cameron, Ian Cameron, Alex Campbell, Rod Cavanagh, Al Clark, Eugene Clarke, Fiona Corps, Altany Craik, Colin Davidson, Dave Dempsey, Sean Dillon, Graeme Downie, Gavin Ellis, Linda Erskine, Julie Ford, Derek Glen, Brian Goodall, David Graham, Peter Gulline, Jean Hall Muir, Judy Hamilton, Alycia Hayes, Cara Hilton, Stefan Hoggan-Radu, Gary Holt, Andy Jackson, Margaret Kennedy, Louise Kennedy-Dalby, Allan Knox, Robin Lawson, James Leslie, Kathleen Leslie, Rosemary Liewald, Carol Lindsay, Jane Ann Liston, Mary Lockhart, David MacDiarmid, Julie MacDougall, Lea McLelland, Lynn Mowatt, Sarah Neal, Derek Noble, John O'Brien, Nicola Patrick, Gordon Pryde, Bailey-Lee Robb, David Ross, Sam Steele, Alistair Suttie, Jonny Tepp, Ann Verner, Andrew Verrecchia, Ross Vettraino, Craig Walker, Darren Watt, Daniel Wilson, Jan Wincott and Conner Young.

APOLOGY FOR ABSENCE: Councillor Donald Lothian.

12. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order 7(1).

13. CIVIC BUSINESS BULLETIN

Decision

The Council noted the Civic Business Bulletin.

14. MINUTE

The Provost, seconded by Councillor Dempsey, moved that the minute of 19th May, 2022 be approved.

Decision

The Council approved the minute.

15. MINUTES OF COMMITTEES AND SUB-COMMITTEES

Minutes of the undernoted Committees and Sub-Committees, as contained in the volume of minutes, were submitted for accuracy:-

- (1) Central and West Planning Committee of 16th March and 13th April, 2022.
- (2) North East Planning Committee of 9th March and 6th April, 2022.
- (3) Fife Planning Review Body of 28th March, 2022.
- (4)

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- (4) Regulation and Licensing Committee of 15th February, 15th March and 12th April, 2022.
- (5) Policy and Coordination Committee of 3rd March and 14th April, 2022.
- (6) Common Good and Trust Investment Sub-Committee of 29th March, 2022.
- (7) Standards and Audit Committee of 19th April, 2022.
- (8) Superannuation Fund and Pensions Committee of 29th March, 2022.
- (9) Glenrothes Area Committee of 30th March and 26th May, 2022.
- (10) Levenmouth Area Committee of 23rd March and 26th May, 2022.
- (11) City of Dunfermline Area Committee of 22nd March and 31st May, 2022.
- (12) Kirkcaldy Area Committee of 22nd March and 31st May, 2022.
- (13) South and West Fife Area Committee of 23rd March and 27th May, 2022.
- (14) Cowdenbeath Area Committee of 30th March and 31st May, 2022.
- (15) North East Fife Area Committee of 16th March and 30th May, 2022.
- (16) Fife Health and Social Care Integration Joint Board of 22nd October and 26th November, 2021 and 28th January and 25th March, 2022.

Decision

The Council noted the minutes.

16. LEADER'S REPORT

The Council considered a report by the Leader of the Council on a number of strategic issues. The Leader provided updates on a number of issues in response to questions from members.

Decision

The Council noted the report.

17. QUESTION TIME

In terms of Standing Order 1.7, the questions put by members to the meeting, the written answers and supplementary questions, are contained in Appendix 1 to the minute.

The meeting adjourned at 11.25 a.m. and reconvened at 11.55 a.m.

18. GOVERNANCE ARRANGEMENTS - LIST OF COMMITTEE POWERS

The Council considered a report by the Executive Director, Finance and Corporate Services which invited members to approve the List of Committee Powers following changes made to the governance arrangements at the Fife Council meeting on 19th May, 2022.

The Head of Legal and Democratic Services advised members of some minor points which would be amended if delegated authority was agreed.

Motion

Councillor Ross, seconded by Councillor Erskine, moved that the report be approved as per officer recommendation.

Amendment/

Amendment

Councillor Beare, seconded by Councillor Walker, moved as follows:-

“Amendment to the recommendations below in the Committee papers on page 25 to that further below:

It is recommended that the Council:-

- (1) approves the List of Committee Powers (described as the Scheme of Administration in the Council decision of 19 May 2022) set out in Appendix 1;
- (2) delegates any consequential and non-substantive changes to the Head of Legal and Democratic Services, subject to any changes agreed by the Council;
- (3) notes that the existing List of Officer Powers, Financial Regulations and other key documents will be reviewed and brought before the Council in due course to be then incorporated in the overall Governance Scheme; and

To:

- (1) notes the List of Committee Powers (described as the Scheme of Administration in the Council decision of 19 May 2022) set out in Appendix 1 is approved as a working draft with any consequential changes required by points 5 below, except where required by statute, and that a Working Group of elected 6 members (proportional to Group membership) be convened to consider how the Governance Scheme including the List of Committee powers are best made to fit the structure adopted by the Council on May 19th;
- (2) notes that the existing List of Officer Powers, Financial Regulations and other key documents will be reviewed (as 1 above) and brought before the Council at its September meeting to be then incorporated in the overall Governance Scheme and be reviewed by the Full Council after one year or operation; and
- (3) thereafter delegates any consequential and non-substantive changes to the Head of Legal and Democratic Services, subject to any changes agreed by the Council;
- (4) notes the proposed committee schedule at appendix 2 setting out the frequency of meetings in a calendar format and agrees to delegates authority for changes to dates to the appropriate Committee Convener after consultation with the Proper Officer.
- (5) add the following as 4.2.7 on page 9 of 32 of the Draft Committee Powers - Members serving on the Cabinet Committee or appointed as a Spokesperson of the Administration shall not serve as a permanent or substitute member of the 4 Scrutiny Committees and amend Appendix 1 (2) page 25 of 32 accordingly.
- (6) the Central and West Planning Committee, the Planning Review Body and the Rates Appeal Committee, will elect their own Conveners and Depute Conveners.
- (7)/

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- (7) add the following on Page 44 to 8.5 Annual Accounts: Consider the Council's draft Annual Accounts for submission to External Audit."

Roll Call

For the Motion- 39 votes

Councillors Tom Adams, Aude Boubaker-Calder, Patrick Browne, John Caffrey, James Calder, Alistair Cameron, Ian Cameron, Alex Campbell, Al Clark, Eugene Clarke, Fiona Corps, Altany Craik, Colin Davidson, Dave Dempsey, Sean Dillon, Graeme Downie, Gavin Ellis, Linda Erskine, David Graham, Peter Gulline, Judy Hamilton, Cara Hilton, Gary Holt, Margaret Kennedy, Allan Knox, Robin Lawson, Jim Leishman, James Leslie, Kathleen Leslie, Jane Ann Liston, Julie MacDougall, Derek Noble, Gordon Pryde, David Ross, Jonny Tepp, Andrew Verrecchia, Darren Watt, Jan Wincott and Conner Young.

For the Amendment – 34 votes

Councillors David Alexander, Blair Allan, Naz Anis-Miah, Lesley Backhouse, Alistair Bain, Lynn Ballantyne-Wardlaw, David Barratt, Auxi Barrera, John Beare, Ken Caldwell, Rod Cavanagh, Julie Ford, Derek Glen, Brian Goodall, Jean Hall Muir, Alycia Hayes, Stefan Hoggan-Radu, Andy Jackson, Louise Kennedy-Dalby, Rosemary Liewald, Carol Lindsay, David MacDiarmid, Lea McLelland, Lynn Mowatt, Sarah Neal, John O'Brien, Nicola Patrick, Bailey-Lee Robb, Sam Steele, Alistair Suttie, Ann Verner, Ross Vettraino, Craig Walker and Daniel Wilson.

The motion was accordingly carried.

Decision

The Council:-

- (1) approved the List of Committee Powers (described as the Scheme of Administration in the Council decision of 19th May, 2022) set out in Appendix 1 to the report;
- (2) delegated any consequential and non-substantive changes to the Head of Legal and Democratic Services, subject to any changes agreed by the Council;
- (3) noted that the existing List of Officer Powers, Financial Regulations and other key documents would be reviewed and brought before the Council in due course to be incorporated into the overall Governance Scheme; and
- (4) noted the proposed committee schedule which set out the frequency of meetings and agreed to delegate authority to the Executive Director, Finance and Corporate Services to make changes to dates as required.

19. FIFE COUNCIL APPOINTMENTS UPDATE

The Council considered a report by the Head of Legal and Democratic Services which asked members to note the nominations confirmed by Fife Council at its meeting on 19th May, 2022; appoint members to the remaining committees, together/

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together with appointment of Committee Conveners and Depute Conveners where relevant; appoint Conveners and/or Depute Conveners to those Area Committees where no majority decision could be reached; and appoint an Armed Forces Champion.

Motion

Councillor Ross, seconded by Councillor Erskine, moved as follows:-

Add the following to the end of recommendation 3

“and agree that the post of Convener of the Standards, Audit and Risk Committee will be assigned a Special Responsibility Allowance of £26,911.”

The motion was agreed unanimously.

Decision

The Council:-

- (1) noted the appointments made by Fife Council at its meeting on 19th May, 2022, as detailed in Appendix 1 of the report;
- (2) agreed to seek nominations for membership of the remaining committees as detailed in Appendix 2 of the report to be advised to the Proper Officer from all political groups;
- (3) agreed to appoint the Convener and Depute Convener for the Standards, Audit and Risk Committee and the Pensions Committee and that the Convener of the Standards, Audit and Risk Committee be assigned a Special Responsibility Allowance of £26,911;
- (4) agreed to appoint the Convener and/or Depute Convener as required for Cowdenbeath, Levenmouth and South West Area Committees as detailed in the report; and
- (5) agreed to appoint an Armed Forces Champion.

NOMINATIONS FOR THE CONVENER OF STANDARDS, AUDIT AND RISK COMMITTEE

Councillor Kathleen Leslie, seconded by Councillor James Leslie, proposed that Councillor Dempsey be appointed as Convener of the Standards, Audit and Risk Committee.

Councillor Alexander, seconded by Councillor Walker, proposed that Councillor Beare be appointed as Convener of the Standards, Audit and Risk Committee.

Roll Call

For Councillor Dempsey – 40 votes

Councillors Tom Adams, Mary Bain-Lockhart, Aude Boubaker-Calder, Patrick Browne, John Caffrey, James Calder, Alistair Cameron, Ian Cameron, Alex/

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Alex Campbell, Al Clark, Eugene Clarke, Fiona Corps, Altany Craik, Colin Davidson, Dave Dempsey, Sean Dillon, Graeme Downie, Gavin Ellis, Linda Erskine, David Graham, Peter Gulline, Judy Hamilton, Cara Hilton, Gary Holt, Margaret Kennedy, Allan Knox, Robin Lawson, Jim Leishman, James Leslie, Kathleen Leslie, Jane Ann Liston, Julie MacDougall, Derek Noble, Gordon Pryde, David Ross, Jonny Tepp, Andrew Verrecchia, Darren Watt, Jan Wincott and Conner Young.

For Councillor Beare – 34 votes

Councillors David Alexander, Blair Allan, Naz Anis-Miah, Lesley Backhouse, Alistair Bain, Lynn Ballantyne-Wardlaw, David Barratt, Auxi Barrera, John Beare, Ken Caldwell, Rod Cavanagh, Julie Ford, Derek Glen, Brian Goodall, Jean Hall Muir, Alycia Hayes, Stefan Hoggan-Radu, Andy Jackson, Louise Kennedy-Dalby, Rosemary Liewald, Carol Lindsay, David MacDiarmid, Lea McLelland, Lynn Mowatt, Sarah Neal, John O'Brien, Nicola Patrick, Bailey-Lee Robb, Sam Steele, Alistair Suttie, Ann Verner, Ross Vettraino, Craig Walker and Daniel Wilson.

Decision

The Council agreed to appoint Councillor Dempsey as Convener of the Standards, Audit and Risk Committee.

NOMINATIONS FOR APPOINTMENT OF DEPUTE CONVENER OF STANDARDS, AUDIT AND RISK COMMITTEE

Councillor Beare, seconded by Councillor Alexander, proposed that Councillor Backhouse be appointed as Depute Convener of the Standards, Audit and Risk Committee.

Decision

The Council agreed unanimously that Councillor Backhouse be appointed as Depute Convener of the Standards, Audit and Risk Committee.

NOMINATIONS FOR CONVENER OF PENSIONS COMMITTEE

Councillor Kathleen Leslie, seconded by Councillor James Leslie, proposed that Councillor Dempsey be appointed as Convener of the Pensions Committee.

Councillor Alexander, seconded by Councillor Robb, proposed that Councillor Allan be appointed as Convener of the Pensions Committee.

Roll Call

For Councillor Dempsey – 39 votes

Councillors Tom Adams, Aude Boubaker-Calder, Patrick Browne, John Caffrey, James Calder, Alistair Cameron, Ian Cameron, Alex Campbell, Al Clark, Eugene Clarke, Fiona Corps, Altany Craik, Colin Davidson, Dave Dempsey, Sean/

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Sean Dillon, Graeme Downie, Gavin Ellis, Linda Erskine, David Graham, Peter Gulline, Judy Hamilton, Cara Hilton, Gary Holt, Margaret Kennedy, Allan Knox, Robin Lawson, Jim Leishman, James Leslie, Kathleen Leslie, Jane Ann Liston, Julie MacDougall, Derek Noble, Gordon Pryde, David Ross, Jonny Tepp, Andrew Verrecchia, Darren Watt, Jan Wincott and Conner Young.

For Councillor Allan – 34 votes

Councillors David Alexander, Blair Allan, Naz Anis-Miah, Lesley Backhouse, Alistair Bain, Lynn Ballantyne-Wardlaw, David Barratt, Auxi Barrera, John Beare, Ken Caldwell, Rod Cavanagh, Julie Ford, Derek Glen, Brian Goodall, Jean Hall Muir, Alycia Hayes, Stefan Hoggan-Radu, Andy Jackson, Louise Kennedy-Dalby, Rosemary Liewald, Carol Lindsay, David MacDiarmid, Lea McLelland, Lynn Mowatt, Sarah Neal, John O'Brien, Nicola Patrick, Bailey-Lee Robb, Sam Steele, Alistair Suttie, Ann Verner, Ross Vettraino, Craig Walker and Daniel Wilson.

Decision

The Council agreed to appoint Councillor Dempsey as Convener of the Pensions Committee.

NOMINATIONS FOR DEPUTE CONVENER OF PENSIONS COMMITTEE

Councillor Ross, seconded by Councillor Erskine, proposed that Councillor Pryde be appointed as Depute Convener of the Pensions Committee

Decision

The Council agreed unanimously to appoint Councillor Pryde as Depute Convener of the Pensions Committee.

NOMINATIONS FOR CONVENER OF COWDENBEATH AREA COMMITTEE

Councillor Robb, seconded by Councillor Liewald, proposed that Councillor Bain be appointed as Convener of Cowdenbeath Area Committee.

Councillor Ross, seconded by Councillor Erskine, proposed that Councillor Campbell be appointed as Convener of Cowdenbeath Area Committee.

Roll Call

For Councillor Bain – 34 votes

Councillors David Alexander, Blair Allan, Naz Anis-Miah, Lesley Backhouse, Alistair Bain, Lynn Ballantyne-Wardlaw, David Barratt, Auxi Barrera, John Beare, Ken Caldwell, Rod Cavanagh, Julie Ford, Derek Glen, Brian Goodall, Jean Hall Muir, Alycia Hayes, Stefan Hoggan-Radu, Andy Jackson, Louise Kennedy-Dalby, Rosemary Liewald, Carol Lindsay, David MacDiarmid, Lea McLelland, Lynn Mowatt, Sarah Neal, John O'Brien, Nicola Patrick, Bailey/

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Bailey-Lee Robb, Sam Steele, Alistair Suttie, Ann Verner, Ross Vettrano, Craig Walker and Daniel Wilson.

For Councillor Campbell – 39 votes

Councillors Tom Adams, Mary Bain-Lockhart, Aude Boubaker-Calder, Patrick Browne, John Caffrey, James Calder, Alistair Cameron, Ian Cameron, Alex Campbell, Al Clark, Eugene Clarke, Fiona Corps, Altany Craik, Colin Davidson, Dave Dempsey, Sean Dillon, Graeme Downie, Gavin Ellis, Linda Erskine, David Graham, Peter Gulline, Judy Hamilton, Cara Hilton, Gary Holt, Margaret Kennedy, Allan Knox, Robin Lawson, Jim Leishman, James Leslie, Kathleen Leslie, Julie MacDougall, Derek Noble, Gordon Pryde, David Ross, Jonny Tepp, Andrew Verrecchia, Darren Watt, Jan Wincott and Conner Young.

Decision

The Council agreed that Councillor Campbell be appointed as Convener of Cowdenbeath Area Committee.

NOMINATIONS FOR DEPUTE CONVENER OF COWDENBEATH AREA COMMITTEE

Councillor Ross, seconded by Councillor Hamilton, proposed that Councillor Erskine be appointed as Depute Convener of Cowdenbeath Area Committee.

Councillor Beare, seconded by Councillor Bain, proposed that Councillor Liewald be appointed as Depute Convener of Cowdenbeath Area Committee.

Roll Call

For Councillor Erskine – 39 votes

Councillors Tom Adams, Mary Bain-Lockhart, Aude Boubaker-Calder, Patrick Browne, John Caffrey, James Calder, Alistair Cameron, Ian Cameron, Alex Campbell, Al Clark, Eugene Clarke, Fiona Corps, Altany Craik, Colin Davidson, Dave Dempsey, Sean Dillon, Graeme Downie, Gavin Ellis, Linda Erskine, David Graham, Peter Gulline, Judy Hamilton, Cara Hilton, Gary Holt, Margaret Kennedy, Allan Knox, Robin Lawson, Jim Leishman, James Leslie, Kathleen Leslie, Julie MacDougall, Derek Noble, Gordon Pryde, David Ross, Jonny Tepp, Andrew Verrecchia, Darren Watt, Jan Wincott and Conner Young.

For Councillor Liewald – 34 votes

Councillors David Alexander, Blair Allan, Naz Anis-Miah, Lesley Backhouse, Alistair Bain, Lynn Ballantyne-Wardlaw, David Barratt, Auxi Barrera, John Beare, Ken Caldwell, Rod Cavanagh, Julie Ford, Derek Glen, Brian Goodall, Jean Hall Muir, Alycia Hayes, Stefan Hoggan-Radu, Andy Jackson, Louise Kennedy-Dalby, Rosemary Liewald, Carol Lindsay, David MacDiarmid, Lea McLelland, Lynn Mowatt, Sarah Neal, John O'Brien, Nicola Patrick, Bailey/

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Bailey-Lee Robb, Sam Steele, Alistair Suttie, Ann Verner, Ross Vettraino, Craig Walker and Daniel Wilson.

Decision

The Council agreed that Councillor Erskine be appointed as Depute Convener of Cowdenbeath Area Committee.

NOMINATIONS FOR CONVENER OF LEVENMOUTH AREA COMMITTEE

Councillor Ross, seconded by Councillor Erskine, proposed that Councillor Davidson be appointed as Convener of Levenmouth Area Committee.

Councillor Alexander, seconded by Councillor Beare, proposed that Councillor Caldwell be appointed as Convener of Levenmouth Area Committee.

Roll Call

For Councillor Davidson – 39 votes

Councillors Tom Adams, Mary Bain-Lockhart, Aude Boubaker-Calder, Patrick Browne, John Caffrey, James Calder, Alistair Cameron, Ian Cameron, Alex Campbell, Al Clark, Eugene Clarke, Fiona Corps, Altany Craik, Colin Davidson, Dave Dempsey, Sean Dillon, Graeme Downie, Gavin Ellis, Linda Erskine, David Graham, Peter Gulline, Judy Hamilton, Cara Hilton, Gary Holt, Margaret Kennedy, Allan Knox, Robin Lawson, Jim Leishman, James Leslie, Kathleen Leslie, Julie MacDougall, Derek Noble, Gordon Pryde, David Ross, Jonny Tepp, Andrew Verrecchia, Darren Watt, Jan Wincott and Conner Young.

For Councillor Caldwell – 34 votes

Councillors David Alexander, Blair Allan, Naz Anis-Miah, Lesley Backhouse, Alistair Bain, Lynn Ballantyne-Wardlaw, David Barratt, Auxi Barrera, John Beare, Ken Caldwell, Rod Cavanagh, Julie Ford, Derek Glen, Brian Goodall, Jean Hall Muir, Alycia Hayes, Stefan Hoggan-Radu, Andy Jackson, Louise Kennedy-Dalby, Rosemary Liewald, Carol Lindsay, David MacDiarmid, Lea McLelland, Lynn Mowatt, Sarah Neal, John O'Brien, Nicola Patrick, Bailey-Lee Robb, Sam Steele, Alistair Suttie, Ann Verner, Ross Vettraino, Craig Walker and Daniel Wilson.

Decision

The Council agreed that Councillor Davidson be appointed as Convener of Levenmouth Area Committee.

NOMINATIONS FOR DEPUTE CONVENER OF LEVENMOUTH AREA COMMITTEE

Councillor/

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Councillor Tepp, seconded by Councillor Holt, proposed that Councillor Eugene Clarke be appointed as Depute Convener of Levenmouth Area Committee.

Councillor Alexander, seconded by Councillor Beare, proposed that Councillor Suttie be appointed as Depute Convener of Levenmouth Area Committee.

Roll Call

For Councillor Clarke – 38 votes

Councillors Tom Adams, Mary Bain-Lockhart, Aude Boubaker-Calder, Patrick Browne, John Caffrey, James Calder, Alistair Cameron, Ian Cameron, Alex Campbell, Al Clark, Eugene Clarke, Fiona Corps, Altany Craik, Colin Davidson, Dave Dempsey, Sean Dillon, Graeme Downie, Gavin Ellis, Linda Erskine, David Graham, Peter Gulline, Judy Hamilton, Cara Hilton, Gary Holt, Allan Knox, Robin Lawson, Jim Leishman, James Leslie, Kathleen Leslie, Julie MacDougall, Derek Noble, Gordon Pryde, David Ross, Jonny Tepp, Andrew Verrecchia, Darren Watt, Jan Wincott and Conner Young.

For Councillor Suttie – 34 votes

Councillors David Alexander, Blair Allan, Naz Anis-Miah, Lesley Backhouse, Alistair Bain, Lynn Ballantyne-Wardlaw, David Barratt, Auxil Barrera, John Beare, Ken Caldwell, Rod Cavanagh, Julie Ford, Derek Glen, Brian Goodall, Jean Hall Muir, Alycia Hayes, Stefan Hoggan-Radu, Andy Jackson, Louise Kennedy-Dalby, Rosemary Liewald, Carol Lindsay, David MacDiarmid, Lea McLelland, Lynn Mowatt, Sarah Neal, John O'Brien, Nicola Patrick, Bailey-Lee Robb, Sam Steele, Alistair Suttie, Ann Verner, Ross Vettraino, Craig Walker and Daniel Wilson.

Decision

The Council agreed that Councillor Clarke be appointed as Depute Convener of Levenmouth Area Committee.

NOMINATIONS FOR DEPUTE CONVENER OF SOUTH WEST FIFE AREA COMMITTEE

Councillor Ross, seconded by Councillor Erskine, proposed that Councillor Downie be appointed as Depute Convener of South West Fife Area Committee.

Councillor Barratt, seconded by Councillor Jackson, proposed that Councillor Steele be appointed as Depute Convener of South West Fife Area Committee.

Roll Call

For Councillor Downie – 39 votes

Councillors/

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Councillors Tom Adams, Mary Bain-Lockhart, Aude Boubaker-Calder, Patrick Browne, John Caffrey, James Calder, Alistair Cameron, Ian Cameron, Alex Campbell, Al Clark, Eugene Clarke, Fiona Corps, Altany Craik, Colin Davidson, Dave Dempsey, Sean Dillon, Graeme Downie, Gavin Ellis, Linda Erskine, David Graham, Peter Gulline, Judy Hamilton, Cara Hilton, Gary Holt, Allan Knox, Robin Lawson, Jim Leishman, James Leslie, Kathleen Leslie, Jane Ann Liston, Julie MacDougall, Derek Noble, Gordon Pryde, David Ross, Jonny Tepp, Andrew Verrecchia, Darren Watt, Jan Wincott and Conner Young.

For Councillor Steele – 34 votes

Councillors David Alexander, Blair Allan, Naz Anis-Miah, Lesley Backhouse, Alistair Bain, Lynn Ballantyne-Wardlaw, David Barratt, Auxi Barrera, John Beare, Ken Caldwell, Rod Cavanagh, Julie Ford, Derek Glen, Brian Goodall, Jean Hall Muir, Alycia Hayes, Stefan Hoggan-Radu, Andy Jackson, Louise Kennedy-Dalby, Rosemary Liewald, Carol Lindsay, David MacDiarmid, Lea McLelland, Lynn Mowatt, Sarah Neal, John O'Brien, Nicola Patrick, Bailey-Lee Robb, Sam Steele, Alistair Suttie, Ann Verner, Ross Vettraino, Craig Walker and Daniel Wilson.

Decision

The Council agreed that Councillor Downie be appointed as Depute Convener of South West Fife Area Committee.

NOMINATIONS FOR ARMED FORCES CHAMPION

Councillor Backhouse, seconded by Councillor Patrick, proposed that Councillor Cavanagh be appointed as Armed Forces Champion.

Councillor Ross, seconded by Councillor Erskine, proposed that Councillor Noble be appointed as Armed Forces Champion.

Roll Call

For Councillor Cavanagh – 34 votes

Councillors David Alexander, Blair Allan, Naz Anis-Miah, Lesley Backhouse, Alistair Bain, Lynn Ballantyne-Wardlaw, David Barratt, Auxi Barrera, John Beare, Ken Caldwell, Rod Cavanagh, Julie Ford, Derek Glen, Brian Goodall, Jean Hall Muir, Alycia Hayes, Stefan Hoggan-Radu, Andy Jackson, Louise Kennedy-Dalby, Rosemary Liewald, Carol Lindsay, David MacDiarmid, Lea McLelland, Lynn Mowatt, Sarah Neal, John O'Brien, Nicola Patrick, Bailey-Lee Robb, Sam Steele, Alistair Suttie, Ann Verner, Ross Vettraino, Craig Walker and Daniel Wilson.

For Councillor Noble – 39 votes

Councillors Tom Adams, Mary Bain-Lockhart, Aude Boubaker-Calder, Patrick Browne, John Caffrey, James Calder, Alistair Cameron, Ian Cameron, Alex/

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Alex Campbell, Al Clark, Eugene Clarke, Fiona Corps, Altany Craik, Colin Davidson, Dave Dempsey, Sean Dillon, Graeme Downie, Gavin Ellis, Linda Erskine, David Graham, Peter Gulline, Judy Hamilton, Cara Hilton, Gary Holt, Allan Knox, Robin Lawson, Jim Leishman, James Leslie, Kathleen Leslie, Jane Ann Liston, Julie MacDougall, Derek Noble, Gordon Pryde, David Ross, Jonny Tepp, Andrew Verrecchia, Darren Watt, Jan Wincott and Conner Young.

Decision

The Council agreed that Councillor Noble be appointed as Armed Forces Champion.

The meeting adjourned at 1.40 p.m. and reconvened at 2.05 p.m.

20. APPOINTMENT TO EXTERNAL ORGANISATIONS

The Council considered a report by the Head of Legal and Democratic Services which detailed the outcome of the review and sought approval to continue and agree member representation on those external organisations detailed in Appendices 1 and 2 of the report and discontinue member appointments to those organisations detailed in Appendix 3.

Motion

Councillor Ross, seconded by Councillor Erskine, moved as follows:-

“Agree

- a. the lists of organisations in Appendix one, two and three; with the following amendments:

| Partner Organisation | No. of Reps 2022-2027 | Proposed Appointment | Change from original paper |
|--|-----------------------|----------------------------------|--------------------------------------|
| ADD Mossmorran and Braefoot Bay Community & Safety Committee | 3 | AREA – 1 CAC, 1 KAC and 1 S&WFAC | Omitted in error from original paper |
| Tay Road Bridge Joint Board | 5 (and 5 subs) | | |

- b. the recommended number of appointments with the following amendment and,

| | | | |
|---|---|-----------------------------|--------------------------|
| Kirkcaldy and Central Fife Sports Council | 3 | Area – 1 KAC, 1 GAC & 1 LAC | From 4 appointments to 3 |
| | | | |

c./

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- c. for appendix two, the delegation of power to the Cabinet Committee or relevant Area Committee, with the following amendment, to make the agreed appointments

| | | | |
|---|---|----------------------------|--|
| Brag Enterprises Ltd Management Committee/Board | 2 | Area - 1 CAC + 1 LAC | From 2 members from CAC to 1 LAC and 1 CAC |
| Carnegie Dunfermline & Hero Fund Trusts | 4 | Area – 2 SWFAC and 2 CODAC | From 4 SWFAC |

2. Note that the Council has already made appointments to :-
- Cosla, IJB, NHS Board, and Sestrans and
 - that St Andrews Links Trust and St Andrews Links Trust Management Committee appear separately on this agenda
3. Agree for this appointment process only, that Council appoint to the following organisations to allow business to continue over the summer, remitting any changes to these appointments in future to the Cabinet Committee:
- Fife Alcohol and Drug Partnership,
 - Housing Partnership
 - Fife Resource Solutions
 - Fife Coast and Countryside Trust
 - Fife Golf Trust
 - Fife Cultural Trust
 - Fife Sports and Leisure Trust (6 members instead of 5 with extra member appointed from the Labour Group)
 - Fife Violence Against Women Partnership
 - Scottish Schools Education Research Centre Ltd
4. Agree that Council seeks nominations for the posts today.”

Amendment

Councillor Beare, seconded by Councillor Walker, moved as follows:-

“Amend the recommendations in the Council Papers below to those further below:

The Council is asked to:

- (1) note the review carried out by Democratic Services on member representation to external organisations;
- (2) agree to nominate members as appropriate to the organisations as detailed in Appendix 1, where Council representation is required;
- (3) agree to delegate appointments to those external organisations detailed in Appendix 2 to the Cabinet Committee or relevant Area Committee; and
- (4)/

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- (4) agree that members no longer be appointed to those organisations detailed in Appendix 3; noting the exceptional contribution made by these organisations to the Fife community.

To:

The Council notes that the Council is comprised 75 elected members across 4 political groups is asked to:

- (1) note the review carried out by Democratic Services on member representation to external organisations;
- (2) agree to nominate members as appropriate to the organisations as detailed in Appendix 1, where Council representation is required and that where Councillors are to be appointed to these organisations the overall number of appointments is made on the basis of the political balance of the Council;
- (3) agree for this appointment process only, that Council appoint to the following organisations to allow business to continue over the summer, remitting any changes to these appointments in future to the Cabinet Committee:
 - a. *Fife Alcohol and Drug Partnership,*
 - b. *Housing Partnership*
 - c. *Fife Resource Solutions*
 - d. *Fife Coast and Countryside Trust*
 - e. *Fife Golf Trust*
 - f. *Fife Cultural Trust*
 - g. *Fife Sports and Leisure Trust*
 - h. *Fife Violence Against Women Partnership*
 - i. *Scottish Schools Education Research Centre Ltd*
- (4) agree to delegate appointments to those external organisations detailed in Appendix 2 (excluding those noted above) to the Cabinet Committee or relevant Area Committee *and that where Councillors are to be appointed to these organisations by the Cabinet Committee the overall number of appointments is made on the basis of the political balance of the Council and where that are to be appointed by an Area Committee, the overall number of appointments will be made on the basis of the political balance of the Area Committee;* and
- (5) add the following external appointments to Appendix 2

Moss Moran and Braefoot Bay Community & Safety Committee –
3 representatives one each from SWFAC CAC and KAC.
- (6) Amend appointments to the following organisations in Appendix 2:
 - Brag Enterprises Ltd Management Committee/Board - 2 members to be appointed one each from CAC + LAC - amended from 2 members from CAC to 1 LAC and 1 CAC
 - Carnegie Dunfermline & Hero Fund Trusts - 4 members to be appointed 2 each from SWFAC and 2 CoDAC – amended from 4 SWFAC
 - Kirkcaldy/

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Kirkcaldy and Central Fife Sports Council - 3 members to be appointed one each from KAC, GAC & LAC – amended from 4 appointments to 3

- (7) Note that the Council has already made appointments to
- a. Cosla, IJB, NHS Board, and SESTRANS and
 - b. that St Andrews Links Trust and St Andrews Links Trust Management Committee appear separately on this agenda
- (8) Agree that 76 appointments to the external appointments listed below be made on the basis of political balance (SNP 34, Labour 19, Liberal Democrats 12 and Conservatives 7) as follows with groups providing their nominees to the proper officer:

| | |
|--|--|
| APSE | 1 – SNP |
| Fife Area Support Team (Children's Panel) | 1 – SNP |
| Conference of the Peripheral Maritime Regions of Europe (CPMR) | 1 – SNP |
| COSLA (appointments already made) | 6 – (3/1/1/1) |
| Edinburgh Airport Consultative Committee | 1 – Conservative |
| Edinburgh and SE Scotland City Region Deal Joint Committee | 1 – Labour |
| Fife Environment Trust Ltd | 1 – SNP |
| Fife Partnership Board IJB (8 + 8 subs) - appointments already made 8 | 8 – (4/2/1/1) |
| JNCF | 4 – 2 SNP / 2 Labour |
| NHS Fife Board | 1 – Labour |
| Scotland Excel Joint Committee | 2 – 1 SNP / 1 Labour |
| Regional Transport Partnership (3 + 3 subs) (appointment already made) | 3 – (1/1/1) |
| St Andrews Links Trust - Management Committee (2 + 2 non elected) | 1 – 1 Liberal |
| St Andrews Links Trust (2 + 2 non elected) | 1 – 1 Liberal |
| St. Andrews University Court | 1 – 1 SNP |
| Tay Road Bridge Joint Board - appoint 2 members at full Council (1 Lab/1 SNP & 3 members at NEFAC – 2 LD/1SNP) | 5 - |
| Fife Alcohol and Drug Partnership | 1 – SNP |
| Housing Partnership | 2 – 1 SNP / 1 Labour |
| Fife Resource Solutions | 3 – 1 SNP / 1 Labour / 1 LD |
| Fife Coast and Countryside Trust | 4 – 1 SNP / 1 Labour / 1 LD / 1 Cons |
| Fife Golf Trust | 4 – 1 SNP / 1 Labour / 1 LD / 1 Cons |
| Fife Cultural Trust | 4 – 2 SNP / 1 Labour / 1 LD |

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| | |
|--|--|
| Fife Sports and Leisure Trust | 5 – 2 SNP / 1 Labour / 1 LD / 1 Cons |
| Fife Violence Against Women Partnership | 2 – 1 SNP / 1 Labour |
| Scottish Schools Education Research Centre Ltd | 1 – 1 SNP |

- (9) agree that members no longer be appointed to those organisations detailed in Appendix 3; noting the exceptional contribution made by these organisations to the Fife community.”

Roll Call

For the Motion – 38 votes

Councillors Tom Adams, Aude Boubaker-Calder, Patrick Browne, John Caffrey, James Calder, Alistair Cameron, Ian Cameron, Alex Campbell, Al Clark, Eugene Clarke, Fiona Corps, Altany Craik, Colin Davidson, Dave Dempsey, Sean Dillon, Graeme Downie, Gavin Ellis, Linda Erskine, David Graham, Peter Gulline, Judy Hamilton, Cara Hilton, Gary Holt, Margaret Kennedy, Allan Knox, Robin Lawson, Jim Leishman, James Leslie, Kathleen Leslie, Julie MacDougall, Derek Noble, Gordon Pryde, David Ross, Jonny Tepp, Andrew Verrecchia, Darren Watt, Jan Wincott and Conner Young.

For the Amendment – 33 votes

Councillors David Alexander, Naz Anis-Miah, Lesley Backhouse, Alistair Bain, Lynn Ballantyne-Wardlaw, David Barratt, Auxi Barrera, John Beare, Ken Caldwell, Rod Cavanagh, Julie Ford, Derek Glen, Brian Goodall, Jean Hall Muir, Alycia Hayes, Stefan Hoggan-Radu, Andy Jackson, Louise Kennedy-Dalby, Rosemary Liewald, Carol Lindsay, David MacDiarmid, Lea McLelland, Lynn Mowatt, Sarah Neal, John O'Brien, Nicola Patrick, Bailey-Lee Robb, Sam Steele, Alistair Suttie, Ann Verner, Ross Vettraino, Craig Walker and Daniel Wilson.

Accordingly, the Motion was carried.

Motion

Councillor Ian Cameron, seconded by Councillor Downie, moved as follows:-

“That consequential to approval of Motion 1, Council agrees to appoint the following:

| Partner Organisation | No. of Reps 2022-2027 | Proposed Appointment |
|--|----------------------------------|--|
| Association for Public Service Excellence (APSE) | 1 | Spokesperson for Housing and Building Services |
| Children's Panel (Fife Area Support Team) | 1 | One representative from the SNP political group to be notified to the proper officer |
| Conference of Peripheral Maritime Regions of Europe (CPMR) | 1 | Spokesperson Finance, Economy and Strategic Planning |
| Edinburgh Airport Consultative Committee | 1 | Cllr Dave Dempsey |

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| | | |
|--|----------------|---|
| Edinburgh and South East Scotland City Region Deal (Joint Committee) | 1 | Leader of the Council |
| Fife Environment Trust Ltd. | 1 | One representative from the SNP political group to be notified to the proper officer |
| Fife Partnership Board | 3 | Leader of the Council Leader of the Opposition Spokesperson for Communities and Leisure Services |
| JNCF (Joint Negotiating Consultation Forum) | 4 | One representative from each political group to be notified to the proper officer |
| Scotland Excel | 2 (and 2 subs) | One representative and one substitute from each of Labour and SNP political groups to be notified to the proper officer |
| St Andrews University Court | 1 | Cllr Robin Lawson |

| Partner Organisation | No. of Reps 2022-2027 | Proposed Appointment |
|-----------------------------------|------------------------------|---|
| Tay Road Bridge Joint Board | 5 (and 5 subs) | Spokesperson for Finance, Economy and Strategic Planning + 3 LibDem and 1 SNP members of NEFife Area Committee to be notified to the proper officer |
| Tay Cities Deal (Joint Committee) | 3 | Leader of the Council + 1 representative from each of LibDem and SNP members of NEFife Area Committee to be notified to the proper officer |
| Fife Housing Partnership | 2 | Spokesperson for Housing and Building Services + 1 representative of the SNP political group to be notified to the proper officer |
| Fife Resource Solutions | 3 | Appoint from political Groups 1 Labour, 1 SNP, 1 Liberal Democrat to be notified to the proper officer |
| Fife Alcohol and Drug Partnership | 1 | Spokesperson for Health and Social Care |
| Fife Coast and Countryside Trust | 4 | One representative from each political group to be notified to the proper officer |
| Fife Cultural Trust | 4 | One representative from each political group to be notified to the proper officer |
| Fife Golf Trust | 4 | One representative from each political group to be notified to the proper officer |
| Fife Sports and Leisure Trust | 5 | Two SNP and one representative from each of the other political |

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| | | |
|--|---|---|
| | | groups to be notified to the proper officer |
| Fife Violence Against Women Partnership | 2 | One Labour and 1 SNP representatives to be notified to the proper officer |
| Scottish Schools Education Research Centre Ltd | 1 | Cllr Kathleen Leslie |

Councillor Beare asked this his dissent to the above motion be recorded. Thereafter, the remaining members of the SNP Group asked that their dissent also be noted.

Decision

The Council:-

- (1) noted the review carried out by Democratic Services on member representation to external organisations;
- (2) agreed to nominate members as appropriate to the organisations as detailed in Appendix 1 of the report, where Council representation is required;
- (3) agreed to delegate appointments to those external organisations detailed in Appendix 2 of the report to the Cabinet Committee or relevant Area Committee;
- (4) agreed that members no longer be appointed to those organisations detailed in Appendix 3 of the report, noting the exceptional contribution made by these organisations to the Fife community; and
- (5) agreed the appointments listed in Motion 2

21. APPOINTMENTS TO ST ANDREWS LINKS TRUST AND ST ANDREWS LINKS MANAGEMENT COMMITTEE

The Council considered a report by the Head of Legal and Democratic Services which asked members to reappoint the Provost as an elected member representative to the St Andrews Links Trust and to appoint an elected member representative to the St Andrews Links Management Committee.

Decision

The Council agreed that:-

- (1) the Provost be appointed to the St Andrews Links Trust for a period of 3 years to 31st December, 2024; and
- (2) Councillor Knox be appointed to the St Andrews Links Management Committee for a period of 4 years to 31st December, 2025.

22. EDUCATION MATTERS - APPOINTMENT OF RELIGIOUS INTEREST REPRESENTATIVES

The Council considered a report by the Executive Director, Finance and Corporate/

2022 FC 35

Corporate Services in terms of Section 124 of the Local Government (Scotland) Act 1973 (as amended), which requires the Council to consider appointment of three religious representatives to serve on the required committees of the Council when they meet to discharge education functions.

Decision

The Council agreed to:-

- (1) appoint both Mr George Haggerty of the Roman Catholic Church and Mr Brian Blanchflower of the Church of Scotland as persons interested in the promotion of religious education; and
- (2) defer the appointment of a third person interested in the promotion of religious education to allow further information to be sought and consultation with religious groups in Fife.

23. SCHEME OF COUNCILLORS REMUNERATION AND EXPENSES

The Council considered a report by the Executive Director, Finance and Corporate Services which outlined the Scheme for Councillors' Remuneration and Expenses.

Decision

The Council:-

- (1) noted the report; and
- (2) approved the Scheme of Councillors' Remuneration and Expenses subject to an amendment to include inspections as an approved duty for the purpose of travelling and subsistence expenses.

24. NOTICE OF MOTIONS

The Council considered a report by the Head of Legal and Democratic Services which required the Council to consider motions submitted in terms of Standing Order 8.1.

Motion 1

Councillor Barratt, seconded by Councillor Liewald, moved as follows:-

"Over 800 Fifers have tragically lost their lives over the course of the Covid Pandemic. The unveiling of the National Covid Memorial in Glasgow is a welcome step in recognising this loss and Council notes the steps being taken by others in formally recognising, at a local level, the loss of life as well as the contribution of key workers, volunteers and local communities throughout the last two years.

Council agrees to set up a working group to explore all aspects of the provision of a Fife Covid memorial, including seeking views from families and communities."

Amendment

Councillor/

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Councillor Hamilton, seconded by Councillor Erskine, moved as follows:-

"Over 800 Fifers have tragically lost their lives over the course of the Covid Pandemic. The unveiling of the National Covid Memorial in Glasgow is a welcome step in recognising this loss and Council notes the steps being taken by others in formally recognising, at a local level, the loss of life as well as the contribution of key workers, volunteers and local communities throughout the last two years.

In recognising that the pandemic is an experience that has pulled communities together in grief as well as in appreciation; and the situation of families and communities in Fife must not be forgotten. Council notes the 'Remembering Together' National programme. Council recognises the ongoing work of an advisory group, which has met since Nov 2021, in partnership with Greenspace Scotland, and partners: OnFife, Fife Contemporary, Fife Interfaith Group and NHS Fife to commission an artist, to work with local groups, families and communities to co-create a memorial that is reflective of Fife's communities; and further notes that anticipated that the memorial project should be complete by Autumn 2023."

With the agreement of the Provost, the mover of the motion agreed to accept the amendment.

Decision

The Council agreed the amendment unanimously.

25. BUSINESS BROUGHT FORWARD BY THE PROVOST AS A MATTER OF URGENCY

It was noted that there was no business to be brought forward under this item.

Fife Council

9th June, 2022

Question Time

QUESTION 1 FROM COUNCILLOR BOUBAKER-CALDER

What is the current formula used to calculate the number of school pupil places that will be required from new build houses in the Dunfermline Area?

Answer

In terms of average pupils from new housing – the average across Fife is 0.354 per new house for primary and 0.207 per new house for secondary. This may differ from one settlement in Fife to another e.g. St Andrews town may differ from the Dunfermline area, but in terms of projecting pupil population across Fife, this average is used.

Supplementary

Are there any plans to review the current formula?

Answer

Formulas being used now have been amended following historic issues in Dunfermline

Fife Council

9th June, 2022

Question Time

QUESTION 2 FROM COUNCILLOR BOUBAKER-CALDER

What support is currently been provided by Fife Council to help businesses after the impact of both the COVID-19 and now the Cost of Living Crisis?

Answer

Following the provision of business grant and relief measures to firms across Fife during the pandemic, Fife Council continues to support companies experiencing trading difficulties in the recovery from the pandemic and the effects of wider economic challenges, including the rising cost of energy, inflationary pressures and a shortage of labour. Some areas of intervention are noted below.

The Council and its partners continue to deliver actions set out in the Leading Economic Recovery Action Plan, adopted by the Fife Partnership, which was designed as a short term approach to support recovery. Officers are developing a Local Investment Plan for the UK Shared Prosperity Fund including under the Supporting Local Business investment priority, to deliver interventions to replace European funding for Business Gateway Fife and Economic Development activity. A revised Fife's Economic Strategy, aligned to UK and Scottish Government strategies, and the Plan 4 Fife, will be developed later this year.

The Council is utilising Scottish Government Local Authority Coronavirus Economic Recovery (LACER) funding for specific interventions including:

- Business grants to support product/process improvement. These will be £3,000 grants for 400 businesses for product/process improvements that lead to net zero transition interventions. This will lead to outcomes including increased turnover for businesses and/or reduced energy costs for businesses to enable businesses to grow and increase economic activity within Fife.

- Rates Hardship Relief – an investment for rate hardship relief. An investment of £240,000 will provide £800,000 in rates hardship relief. The outcome will give financial headroom for struggling businesses affected by the pandemic/increased energy costs.
- Development fund for town centre businesses who are classed within the SME sector to promote staff training and upskilling, digital infrastructure, diversification and provide 88 energy audits/retro fit measures to make premises more energy efficient. The funding will provide small grants of up to £5,000 for projects designed to transform or diversify business operations and/or include environmental sustainability/energy measures. The outcome will be increased Small and Medium Enterprise (SME) business diversity with a reduction in carbon and an increase in sustainability measures. There will also be upskilled staff and the increased use of digital business solutions, including ecommerce packages and digital technology.

In addition to these measures, a Building Improvement Grant to support adaptation of business premises, funded by the Scottish Government Place Based Investment Fund, is in place.

Fife Council has developed new industrial premises through the Fife Industrial Innovation Investment programme (Fi3P), with new more energy efficient units completed at Queenway (Glenrothes) and Dunnikier (Kirkcaldy) business parks, with work underway for further units at Westway, Dalgety Bay.

Officers continue to engage with businesses to monitor the impacts of economic conditions, and support the growth and retention of companies.

Supplementary

Will the Administration devolve more powers to the Area Committees?

Answer

Ongoing review of powers devolved to Area Committees with an increased focus on making a difference locally.

Fife Council

9th June, 2022

Question Time

QUESTION 3 FROM COUNCILLOR JAMES CALDER

After recently well-publicised missed bin collections, can the Council confirm how many bins have been both been completed missed or delayed until the following week since the start of 2022?

Answer

Week ending 07/01/2022 – Disruption in West Fife affecting 4000 properties on compost. Bins were caught up by end of the week. 10 Covid cases on one shift.

Week ending 14/01/2022 – No Disruption

Week ending 21/01/22 – No Disruption

Week ending 28/01/2022 – No Disruption

Week ending 09/02/2022 – No Disruption

Week ending 11/02/2022 – No Disruption

Week ending 18/02/2022 – Disruption affecting 1000 properties in East. This was caught by Wednesday.

Week ending 25/02/22 – Approximately 5-600 properties disrupted in East. Bins were serviced on Saturday morning

Week ending 04/03/2022 – No disruption

Week ending 11/03/2022 – Disruption to 1500 properties in East and 2000 in West. All bins serviced on Saturday morning.

Week ending 18/03/2022 – Disruption to 1000 bins East serviced on Saturday morning. Covid spike in East

Week ending 25/03/2022 – Disruption to 1000 properties East, 1000 properties West and 500 Central. All work complete on Saturday.

Week ending 01/04/2022 – disruption to approximately 500 compost bins in East. Serviced on Saturday morning.

Week ending 08/04/2022 – 22,000 compost bins in West not collected. 500 bins in East collected
Saturday morning

Week ending 15/04/2022 – No disruption

Week ending 22/04/22 – Approximately 500 narrow access properties not serviced. 2000 compost bins in West serviced on Saturday. 4000 compost bins in Central disrupted and caught back through week.

Week ending 29/04/2022 – disruption to 2000 bins in East and 1000 in West all were serviced on Saturday morning.

Week ending 06/05/2022 – Disruption to 2000 compost bins in West serviced on Saturday.

Week ending 13/05/2022 – 5000 plastic bins in West not collected. No volunteers for overtime

Week ending 20/05/2022 – 400 bins in West and 400 bins in Central serviced on Saturday morning.

Over this 20 week period we will have serviced approximately 5 million bins with the disruption shown above.

Supplementary

Re uncollected bins, what work is being done to reduce times between cycles if bins have been missed?

Answer

Priority is given to collect landfill bins however would hope to resolve this in the near future.

Fife Council

9th June, 2022

Question Time

QUESTION 4 FROM COUNCILLOR DAVE DEMPSEY

What steps are being taken in the immediate short term to deal with the high and increasing numbers of missed domestic bin uplifts?

Answer

Background Since the beginning of the Covid pandemic, domestic waste collection routes and cycles have been disrupted by significant staff absence levels. Covid sickness and isolation is no longer an issue, but the disruption remains and is increasing in areas. Staff sickness levels have not improved and new unmanageable variables are compromising the recovery of performance.

Vehicle Breakdowns

With an aging fleet, breakdowns are becoming more frequent. Replacement hire vehicles are taking weeks to source and the supply of new vehicles will take 6 to 9 months from order. Demonstrator vehicles from suppliers are being used to supplement the fleet.

National Supply Chain Issues – Vehicle Parts

Despite procurement arrangements with national supply chains, vehicle parts are becoming harder to source. This is an industry wide problem affecting all waste collection providers.

HGV Driver Shortage

The national HGV driver shortage is making it harder to retain and recruit staff. When RCV drivers are absent, temporary cover through seasonal or agency recruitment is no longer possible. This effectively takes vehicles off the road, regardless of waste collector availability.

Sickness Absence

High sickness levels (post covid) of 20% to 30% and the day-to-day volatility of this unplanned absence is crippling the service because cover cannot be arranged at short notice.

Mitigating Actions

The only action that can be taken by the service is to recruit more waste collectors. The other causes of failure are uncontrollable and without remedy in the short to medium term.

Additional staff will come from job agencies, increasing the in-house Waste Academy training intake and attracting recruits through social media platforms. Human Resources are working with the recruitment team on a fast-track process to reduce lead-in times.

Sustainable Solution

Increasing fleet maintenance, parts supply issues and the national shortage of HGV drivers will mean more service failure in the short to medium term. The recruitment of additional temporary waste collectors will help minimise impacts, as will overtime working, but a sustainable solution is not currently achievable.

Supplementary

What else can be done in the short term to improve the service?

Answer

Recruiting more operators, improving recruitment process, overtime offered. The Council is taking all steps it can to mitigate the situation.

Fife Council

9th June, 2022

Question Time

QUESTION 5 FROM COUNCILLOR GORDON PRYDE

With the latest figures showing that less than 1 in 3 young people in Fife have been able to get their free bus pass, what action is being taken to ensure as many young people in Fife have their free bus pass before the start of the new school term in August? Can Fife Council learn from the support offered to young people in Inverclyde Council where the take up rate exceeds 80%?

Answer

The U 22 free bus pass scheme is operated by Improvement Services on behalf of Transport Scotland. It was unfortunate timing that due to Covid there was only a soft launch (low key) which didn't help to promote the scheme initially. In addition, there were issues, such as address matching, with the application process which complicated matters and contributed to delays and a slower take up nationally.

Fife Council has worked hard to promote this scheme, including work through Education to help promote to pupils and parents. We also developed an offline/paper application process to help those struggling to use the national portal.

Currently in Fife, 28,582 cards have been issued and whilst initially there were problems with applications via the national system, we do not believe there are any significant issues now. It should be remembered that not all those eligible to apply for the scheme will apply, issues such as parent/guardian approval (all U16 require this), access to a vehicle, lack of awareness of the scheme or suitable local bus services etc.

On the issue of School transport in Fife, please be reassured that the Council is continuing to issue travel passes to the 10,800 pupils in Fife who are legally 'entitled' to school transport based on the distance criteria. These passes will arrive in pupils' homes towards the end of July as per normal. Those who aren't in receipt of a Council issued travel pass can still use their U22 pass (or pay a fare) on school buses if capacity exists. It should be noted though that the U22' scheme is not specifically designed for school transport and there isn't the capacity on some of our school buses to accommodate all of those pupils who may now wish to travel on a school bus when they didn't before. The Scottish Government did not provide any new funding for additional buses.'

Supplementary

Inverclyde had an 80% take up rate, can we learn from them?

Answer

Yes we will be speaking to them to discuss best practice.

Fife Council

9th June, 2022

Question Time

QUESTION 6 FROM COUNCILLOR KATHLEEN LESLIE

A commemorative book for Her Majesty's Platinum Jubilee has been produced and is available to all primary school pupils across the UK.

Can the Administration confirm if this book will be available to pupils in Fife schools?

Answer

Information regarding the availability of the free commemorative Queen Elizabeth - A Platinum Jubilee Celebration book for children was issued to all schools. Schools placed orders directly with the Scottish Government for delivery in late September. We do not hold information on the number of schools who submitted orders for these books.

Supplementary

Do we know why we don't know how many schools have ordered the book?

Answer

Scottish Government decision was to issue to the school not to individual children. Parents can also purchase the book themselves

Fife Council

9th June, 2022

Question Time

QUESTION 7 FROM COUNCILLOR KATHLEEN LESLIE

The second round of bids to the UK Government's Levelling Up Fund must be submitted by July 6th. Can the Administration confirm if Fife Council is on target to do so?

Answer

Officers have been working to develop UK Government Levelling Up Fund submissions for the four UK Parliamentary constituencies and a Fife-wide transportation programme in line with the proposed programme themes and process set out in the report to the Council's Policy & Co-ordination Committee in November 2021. All applications will be submitted within this Round 2 of the Levelling Up Fund, and these submissions are being finalised ahead of the deadline for submission on 6th July. Fife's MPs have been consulted on the approach ahead of finalising their support for the proposals. It is anticipated that Fife Council will receive notification of successful applications in the Autumn.

Supplementary

Will elected members have sight of the proposals before they are submitted?

Answer

The process is evolving. Officers are trying their best to keep members and the public appraised. Will ensure better consultation for future bids.

Fife Council

9th June, 2022

Question Time

QUESTION 8 FROM COUNCILLOR DAVE DEMPSEY

How effectively does the weedkiller used by the Council kill weeds?

Answer

The Grounds Maintenance Service use several weedkillers, they are 100% effective because they are glyphosate based. The issue is that we have significantly reduced our use of glyphosate because it is carcinogenic and can enter waterways or poison animals.

As yet there is no safe or workable alternative for the volume of weeds we are trying to control across Fife's geography. This is a problem for Councils all over the UK.

Supplementary

Public impression is that the Council is not maintaining streets, If weedkiller works what is the problem?

Answer

Climate change has had an impact. Don't accept that all streets have these issues. Please advise Spokesperson of particular issues.

Fife Council

9th June, 2022

Question Time

QUESTION 9 FROM COUNCILLOR JONNY TEPP

What KPIs are officers currently tracking for pothole reporting? What are the latest KPIs and where are these available to elected members and the public?

Answer

The KPIs for pothole repairs are presented annually within the Enterprise and Environment Directorate Section/Service Performance Report. They were last presented to the Economy, Tourism, Strategic Planning & Transportation Subcommittee on 9 September 2021 which is available to members and the public.

The KPIs presented are for P1 and P2 Road Safety Defect Repairs which relate to the % repaired within 24 hours and 5 working days, respectively.

The latest figures for the P1 + P2 repairs which relate to the Quarter 4 of 2021 / 22 are shown below:

| No. of P1 Repairs | No. Completed on Time (24 hours) | % On Time (Target 99%) |
|-------------------|----------------------------------|------------------------|
| 90 | 72 | 80 |

| No. of P2 Repairs | No. Completed on Time (5 Working Days) | % On Time (Target 95%) |
|-------------------|--|------------------------|
| 2421 | 2058 | 85 |

Note this level of performance is typical coming out of the winter period.

Supplementary

Do you agree it is important to make this type of information public? Not enough to have this information buried in reports to committees. Can we explore this?

Answer

On doorstops and across social media, potholes is a big issue. Can provide further scrutiny at the relevant scrutiny committee. Additional funding provided for potholes.

Fife Council

9th June, 2022

Question Time

QUESTION 10 FROM COUNCILLOR JONNY TEPP

Building-based day care for older people is still not available in some locations.

- How many services existed before March 2020 in North East Fife Area (before Covid hitting)
- How many have reopened at this point
- What plans do we have to restart this service

Answer

- **How many services existed before March 2020 in North East Fife Area (before Covid hitting)**

The following day services for older people were in place pre-March 2020

| | |
|------------------------------------|----------------------------|
| St David's Day Service | 50 places per week |
| Ladywalk Day Service | 50 places per week |
| Leng Day Service | 75 places per week |
| Northeden Day Service | 50 places per week |
| Age Concern Cupar | 175 places per week |
| Tayport Day Centre for the Elderly | 10 (up to) places per week |
| East Neuk Frail Elderly Project | 95 places per week |

In addition to building based day support services, weekly lunch clubs take place in Auchtermuchty, Falkland and Strathmiglo.

- **How many have reopened at this point**

| | |
|------------------------------------|----------------------------|
| Age Concern Cupar | 150 places per week |
| Tayport Day Centre for the Elderly | 10 (up to) places per week |

The weekly lunch clubs in Auchtermuchty, Falkland and Strathmiglo have all resumed

- **What plans do we have to restart this service?**

East Neuk Frail Elderly Project restarted but closed on 1st April 2022, following the retirement of the Manager. Discussion taking place with Royal Volunteer Society to take over the provision of this service with the same level of service offering, with planned date for restarting in July 2022

- Inhouse day care provision has paused over the pandemic although day service staff have been maintaining regular contact with Service Users by telephone, however, at the present time there are 102 Service Users remaining.
- We will be consulting with our remaining existing Service Users during June/July about the remobilisation of services.
- The findings of the consultation will be reported to the IJB with recommendations for a decision on the future of Day Services

Supplementary

Reassurance that all is being done to restart day care services?

Answer

Fife Council committed to restarting these services and progressing with IJB.

Fife Council

9th June, 2022

Question Time

QUESTION 11 FROM COUNCILLOR JONNY TEPP

Fife Council is responsible for 45,500 road signs, and 24,000 street name plates. What are the current arrangements for planned maintenance/cleaning of road signs? If a road sign has fallen, or is in a poor state of repair, how long should Fifers expect to wait before it is replaced?

Answer

Road sign defects are assessed in line with the Council's risk-based policy. If the issue is high risk, a temporary sign is erected whilst a permanent one is ordered. In terms of volume, most signing defects fall within the 'medium risk' category, and these have a target repair response time of up to 3 months. It should be noted that the staff resources used to undertake sign repairs are the same resource used to undertake other emergency/high priority works such as road defects, winter maintenance, and flooding/weather related issues. So, target response times can, at times, be impacted. Hence, at present there is an element of backlog of signage repairs which Roads & Transportation is looking to address.

The cleaning of signs can be undertaken very quickly.

Fife Council

9th June, 2022

Question Time

QUESTION 12 FROM COUNCILLOR GRAEME DOWNIE

What action can be taken to improve GP services in Ward 1 after data shows only one Doctor in place at Valleyfield Surgery and less than 15% of phone calls answered?

Answer

See elected member briefing and press statement provided by Nicky Connor.

Supplementary

Can you work with NHS to resolve issues with a particular issue in North East Fife?

Answer

Please advise Spokesperson of specific issues offline.

Fife Council

9th June, 2022

Question Time

QUESTION 13 FROM COUNCILLOR GRAEME DOWNIE

What action can be taken to develop a strategy for the use of the site of the former Longannet Generating Station after it was confirmed Scottish Enterprise's option on the land which would have allowed High Speed trains to be built on the site has expired?

Answer

This site is owned by Scottish Power but Fife Council and SDI continue to liaise with Scottish Power to consider options ahead. Meantime, SDI and InvestFife continue to promote the site as a key strategic inward investment site for Scotland and Fife.

Supplementary

Poor communication with local residents. Can you consider ways to improve this?

Answer

Yes will take this up with officers to improve.

Fife Council

9th June, 2022

Question Time

QUESTION 14 FROM COUNCILLOR ANDREW VERRECCHIA

Since 2014 there has been the prospect of a Lidl store opening in Rosyth.

This has been complicated by the need to re-home Rosyth Football Club, originally at the Rosyth Fleet Grounds, but the decision to choose the Fleet Grounds as the preferred site of the replacement for Inverkeithing High School has further complicated this.

Rosyth FC is in desperate need of a new home & to their credit has found a solution to their situation which is dependent on the Lidl store coming to fruition.

There are currently discussions going on between Fife Council & the property developer (McTaggart & Meikel) regarding the Lidl site but very little information is coming back.

Can my constituents be reassured that the Lidl store that they absolutely need is going to be forthcoming soon, to allow their local football team to be able to continue to thrive?

Answer

We understand that discussions are continuing between Lidl and MacTaggart and Mickel on the terms and conditions relating to the proposed retail development and we understand that there is broad consensus between the parties.

In addition to reaching agreement on the land transaction, before development can commence there is a need to satisfy conditions attached to the retail planning consent. The existing planning approval for the store (17/01554/FULL) includes a condition which requires the provision of a replacement pitch; however it is possible that a variation may be applied for.

Finally with respect to Rosyth FC though there is no statutory or legal obligation to rehome the club, recognising the local support, various council officers continue to work with the club representatives to assist them and to identify a new base. Recently a potentially suitable long-term solution has been identified and it is hoped the club will be able to agree terms with the 3rd party provider in the near future.

Fife Council

9th June, 2022

Question Time

QUESTION 15 FROM COUNCILLOR ALLAN KNOX

Following the Cabinet Secretary for Finance and Economy's recent spending review; the situation for future finance of local government looks bleak and unfortunately outside of the control of Fife Council.

Will the Administration be working with other local authorities through Cosla and other means to put pressure on the SNP/ Green Scottish Government to give a proper level of support to local services, that are so necessary for all our local communities, especially the most vulnerable?

Answer

Referred to Leaders report on the agenda for update.

Council Leader's Report

September 2022

The Passing of HRH Queen Elizabeth II

1. The Council took appropriate steps to mark its respect for the passing of HRH Queen Elizabeth II. Councillors lined the roadside in Dundee to show respect as the Queen's coffin passed on its way from Balmoral to Edinburgh. Councillors then attended the proclamation ceremony in Cupar to mark the accession of HRH King Charles III.
2. Flags were flown at half mast for the period of mourning, books of condolence were available at Council buildings and online, and a minutes silence was observed at the start of meetings during this period.

Cost of Living Crisis

3. The substantial increase in the cost of living is resulting in an increase in the number of people requiring additional support to manage and avoid crisis.
4. Food banks in Fife are reporting an increase in the number of people using them and their donations from the public are down as more people in our communities struggle financially.
5. Citizen's Advice and Rights Fife (CARF) are dealing with an increased number of clients with debt who, after a financial assessment has been completed and their income has been maximised, can't meet their ongoing liabilities. They have a negative budget.
6. Latest Scottish Welfare Fund Crisis Grant spend shows that they have spent 38% of their annual budget. This budget has been topped up in Fife with £1 million from Local Authority Covid Economic Recovery (LACER) funding and without this they would have spent 53% of their total budget.
7. The Fife Hardship Fund is seeing an increasing number of applications from people in work, and who were managing financially, but are now without any financial resilience if they have unexpected expenses such as replacing white goods.
8. The Council has been taking action over the summer period to try and mitigate the impacts of this crisis and address the wider and more persistent impacts of poverty in Fife. A report on further action as part of an Autumn/Winter programme will be considered by the Cabinet Committee on 22nd September. Actions implemented and developed include the following.
 - **Café Inc** - figures for Summer 2022 show 105 969 meals provided over the 6 weeks school summer holiday averaging at just over 17 500 meals per week and 2 500 per Area. This supplemented free school meal payments over the holiday period.

- **Benefit checks – benefit campaigns** - a Benefit Maximisation Taskforce has been formed to address the underclaiming of various benefits people across Fife are entitled to. CARF have been provided with additional funding. The first campaign launching at the beginning of September, there will be a rolling timetable of mini campaigns around specific benefits.
- **Help our tenants with rising fuel costs** - £0.5 million Fife Council funding from the housing revenue account for tenants in fuel poverty.
- **Support for private tenants and homeowners** - funding to Cosy Kingdom to support people who are suffering from fuel poverty £0.5. Additionally Cosy Kingdom has utilised the Community Heating fund to spend £13,623.45 (boilers and repairs) and £25,000 on their Handy Service (help with insulation and lowering fuel bills typically curtains and low energy lightbulbs).
- **Scottish Welfare Fund funding** - demands on the Welfare Fund have increased dramatically in recent years particularly around Crisis Grants. In 2018/19, there were 19,549 applications with £1.5m spend. In 2021/22 there will have been 29,000 applications with a spend of £2.5m.
- **Hardship Fund** - provision of hardship support for those who are not eligible for the Scottish Welfare Fund and need basic needs covered such as fuel top ups, weekly shopping, and other emergencies. £0.48m Already the average monthly spend is significantly higher than budgeted for.
- **Small Grants Scheme** - support for community food providers £ 250 000 scheme to help food banks and other community food providers with the cost of buying food (donations of food are down across all providers) and items such as fridges and freezers.
- **School clothing grant** - for 21/22 we paid £1,775,940.00 in clothing grant payments (13k children).
- **Child Bridging payments** - quarterly payments of the Scottish Child Payment Bridging Payments of £130 were made at Easter, Summer, October and Christmas.
- **Cost of Living payment** - the Cost of Living payment for 2022/23 was £150. It was awarded to everyone liable to pay council tax and living in properties in Bands A-D.
- **Free Access to Leisure** - extended hours and activities over the summer to help families with provision for children and young people.
- **Household Goods** - supporting the Big Hoose project with financial support, advice and logistics support. As well as the original funding of £150k we have recently helped with case management and referral routes (using FORT system), established 3 local hubs as distribution points and supplied funding for transport.

Community Recovery Fund

9. At its meeting in August the Cabinet Committee approved in principle the establishment of a £10m community recovery fund to be devolved to local areas to support recovery from the pandemic and to assist in addressing the cost of living crisis at a local community level.

10. A full report on criteria, operation and distribution of the fund is being considered by the Cabinet Committee at its meeting on 22nd September.

11. This fund will also assist in developing the Council's commitment to decentralisation, linking into other approaches such as People and Place, the Putting People First test of change in Kirkcaldy Area and continuing consideration of further devolution to Areas.

Roads

12. In terms of repairs, RTS have completed 3679 repairs since 1 April 2022. This includes approximately 1000 defects which were outstanding from financial year 2021/22, however these have all now been addressed.

13. In acknowledgement of the increasing demand within this area of priority, RTS have afforded additional staff resources to ensure that demands for repairs to road defects are managed expediently. In addition, the service is in the process of introducing a digital approach to the management and maintenance of road defects through a new IT system to replace the historical COMIS system with a view to improving efficiency and response times for customers.

14. So, there has been an improvement in the level of road defect repairs in 2022, which has been brought about through continued investment which this year totals some £6.2m in terms of reactive and planned road defect repairs budget.

15. Going forward, whilst the winter months bring particular challenges through weather and the deterioration that can bring to the road network suitable provision is being made to help address identified defects as quickly as possible, given competing pressures on staff resources.

Waste Collection and Recycling

16. The bin disruptions seen in the first half of the year have not continued, and our staff are to be congratulated on the efforts made in the face of the shortage of vehicle availability and staff absences.

17. Delivery of the additional vehicles are expected over the next few months. 13 Refuse Collection Vehicles were ordered at the start of the year and we expect delivery of 3 Mercedes Econics in November, 3 in February, and 3 in March. The 4 Dennis Eagles should be ready for delivery in January, but that is still to be confirmed by the supplier.

18. Considerable progress has been made over the recess period on two key areas, planning for the removal of the charge for bulky uplifts, and considering the possibility of moving from a double shift to a single shift domestic waste collection pattern.

19. These matters will be considered by the Cabinet Committee at its meeting on the 22nd of September. It is proposed that the bulky uplift charge will be removed from the 1st April, giving time for the delivery of the new vehicles to ensure capacity. It is also proposed to give officers authority to start consultation with staff and unions on

moving to a single shift work pattern for domestic waste collection. The move to a single shift would enable our staff to achieve a better work life balance with the shift patten aligned to more family friendly hours.

20. FRS/Cireco, the Council's arms length commercial waste and recycling operator, continues to face significant challenges in recruiting staff and drivers in order to open the Household Waste Recycling Centres for more hours. There is continuing engagement and support being offered to FRS/Cireco on this with the aim of returning to pre-pandemic opening hours as soon as practical.

Ukrainian Displaced Persons

21. The Council is continuing to provide support for Ukrainians displaced by the ongoing war in that country. This continues to put pressure on our support services. A more detailed briefing has been circulated to all Elected Members.

22. The Scottish Government has currently suspended its Scottish Super Sponsor Scheme but displaced Ukrainians are still being identified through other routes. A rapid review has been undertaken by the Scottish Government that will inform future action on this issue. There is a marked fall off in the number of hosts able to offer places to Ukrainians. Further pressure is expected due to the separate Asylum Dispersal programme instituted by the UK Government.

Green Freeport Submission

23. A submission for a Forth Green Ports Freeport designation has been made by Forth Ports with in principle support from Fife Council with a full report to be considered by the Cabinet Committee on 22nd September. It is expected that there will be two applications approved for Scotland and these will be announced in the Autumn.

24. Green Freeport designation is an initiative by UK and Scottish Governments with four main objectives to:

- a. promote regeneration and high-quality job creation – lead policy objective
- b. promote decarbonisation and a just transition to a net zero economy
- c. establish hubs for global trade and investment
- d. foster an innovative environment

25. If successful the Green Freeport designation would include Rosyth and Burntisland as well as Grangemouth, Leith and Edinburgh Airport. Although not formally within the boundary of the Green Freeport, the Council would seek to ensure benefits for other coastal locations including Methil and Kirkcaldy.

Methil Care Village

26. Work has continued to progress well on site this year despite the continued difficulties with nationwide material shortages and supply chain disruption. The exterior of the building is now looking very good and the internal work being

undertaken within the care home such as painting and decoration is moving along very quickly.

27. Consultation has been carried out with residents about some of the furniture and the fabrics and colour schemes they wanted to see in the new home. Regular briefing sessions will be held for residents and their families and staff ahead of the move to the new home.

28. Next steps for Methil Staff will be working with residents to help them prepare for moving to the new home. We are hoping that the new care home will be ready for opening, along with the nursery and associated housing, in Spring 2023.

Dunfermline City Status and Membership of the Scottish Cities Alliance

29. Following the formal award of city status to Dunfermline in May, Fife Council has been invited and has agreed to join the Scottish Cities Alliance, which acts as a representative and support body for Scotland's eight cities.

28. The Alliance provides a resource across four workstreams –

- investment,
- policy,
- hydrogen
- and Smart Cities.

30. The Scottish Cities Alliance was established in December 2011 following the publication of the Agenda for Cities "Scotland's Cities: delivering for Scotland" which sets out a vision for the Scottish Government and the Scottish cities to build further on the strengths and opportunities that exist within cities and their regions to attract investment, create growth and support Scotland's cities to compete internationally. As a member of the Alliance, Fife Council will be able to engage in the four workstreams.

Trusts

31. The Council's four arms length trusts are continuing to recover from the impact of the pandemic – although the Golf Trust saw an increase in uptake and there was more pressure on the activities of the Coast and Countryside Trust during this period.

32. Both the Sports and Leisure Trust and the Cultural Trust continue to be impacted by the pandemic and are still to return to pre-pandemic levels of usage. Some areas of activity have also seen recruitment pressures. Active dialogue is underway with the Sports and Leisure Trust with a view to increasing opening hours where these have been reduced and planning for a return to pre-pandemic levels of activity.

33. Officers have continued to engage with the trusts to consider both continuing support for recovery and the longer term sustainability of their operation. The regular annual meetings with the Administration have been arranged in October/November, prior to the budget, with a view to considering the future service level agreements that are now due for renewal. Further consideration is being given to the

organisation and governance of the trusts and a report will come forward to the Cabinet Committee in due course.

Pay Claims

34. Members will be aware of the protracted negotiations on the pay claims submitted by the SJC trade unions representing local authority single status staff. Following some intense discussions including joint and separate meetings involving the Scottish Government, additional funding from the Scottish Government was confirmed allowing a revised pay offer to be made on 2nd September.

35. Following submission of this revised offer, the trade unions agreed to suspend the planned industrial action and ballot their members on the offer with a recommendation to accept. These ballots are underway at time of writing.

36. A separate pay offer of 5% was made to the teaching trade unions. The EIS balloted their members on this offer with a recommendation to reject. This rejection was confirmed by the ballot with trade union members indicating their willingness to take industrial action in support of their pay claim.

Recruitment and Retention

37. The Council continues to face recruitment and retention challenges in areas of the workforce including HGV drivers, social care, crafts and environmental health. This is putting pressure on areas of service provision. Services are working with Human Resources to address these challenges as best they can.

38. In parallel with this, the Council is introducing and developing its workforce strategy and ways of working in consultation with our trade unions as we emerge from the pandemic. A full report on workforce strategy and planning, including recruitment and retention, will be presented to the Cabinet Committee in due course.

Cllr David Ross

**Leader of Fife Council
Fife House
Glenrothes KY7 5LT**

29th September, 2022
Agenda Item No. 8

Arrangements for Future Council and Committee Meetings

Report by: Executive Director (Finance and Corporate Services)

Wards Affected: All

Purpose

The purpose of the report is to seek agreement on the governance approach for facilitating Council and Committee meetings.

Recommendation(s)

It is recommended that Council: -

- (1) notes the progress with work to facilitate the blended meetings in Council Chambers, Fife House committee rooms and in Area Committee meeting rooms.
- (2) agrees that blended meetings of Council and Committees become the default approach, subject to the successful completion of testing the functionality of the technology
- (3) notes that the Licensing Board and Regulation & Licensing Committee have both continued to meet in person over the pandemic and this is anticipated to continue
- (4) notes that where the Committee requests that a meeting be held fully remotely or fully in person, it be remitted to the Proper Officer to consider the format of the meeting in consultation with the Convenor (or Vice Convenor in the absence of the Convenor), of the Committee and the Lead Officer
- (5) notes that following Council's decision, detailed procedural notes will be finalised to support several operational issues that will arise and
- (6) delegates authority to the Head of Legal & Democratic Services to make any consequential administrative amendments to the Governance Scheme necessary to implement the decisions under the recommendations above.

Resource Implications

The costs to move to a blended committee solution have been met from existing budgets and within the existing staffing complement. The technology employed will support other meetings in addition to committee meetings as the Council adapts to new ways of working.

Legal & Risk Implications

There are several legislative provisions that apply to how meetings are held. It is competent to hold remote or blended meetings in terms of section 43 of the Local Government in Scotland Act 2003. There are several specific provisions that apply to certain meetings including the Planning Review Body – which is required to be held in public and which requirement we meet by using the livestream. In addition, on 1 October 2022 there will be a new provision inserted into the Civic Government

(Scotland) Act 1982 at schedule 1 para 18(b). This requires the Regulation & Licensing Committee to determine how to hold a hearing – including by way of remote or blended meetings and then to take account of any views given on that issue by any person intending to participate in the hearing. This does not mean that the Committee will have to move away from in-person meetings, but it may be required to consider other approaches to facilitate attendance.

Impact Assessment

An EqlA is not required as this report does not propose a change or revision to existing policies and practices. However, Members will note that Standing Order 7.2 specifically addresses the issue of ensuring that meetings are conducted in such a way that equalities issues are addressed, and reasonable adjustments made to ensure full participation in meetings.

Consultation

The Leaders have been regularly updated with the progress of this project and the Cross Party Leaders Group has discussed the progress to date.

1.0 Background

- 1.1 Prior to March 2020 all participants and public attended Council and committee meetings in person. Following the national lockdown, the approach to meetings was reviewed and at its meeting on 6th August 2020, the Council agreed to hold fully remote meetings using Microsoft Teams. As this became a longer-term arrangement, the Council considered matters again at its meeting on 11th March 2021 and agreed to piloting blended arrangements. On 23rd September 2021 the Council was provided with a further update on progress. At its meeting on 2nd December 2021, the pilot was further extended to resolve technical and supply chain issues before agreeing an approach to future governance arrangements.
- 1.2 In order to support this approach Standing Orders have been amended to allow for blended meetings. It is recognised that many members have welcomed the opportunity to engage with remote or blended meetings whereas others have expressed a preference for in-person meetings. This paper gives a summary of the work carried out to date to facilitate blended meetings and then proposes that this approach becomes the default for most meetings.

2.0 Current Position

- 2.1 Works have been progressing to install kit to facilitate blended meetings as follows: -

Fife House

Committee Rooms

Fife House Committee meeting rooms (Conference Rooms 1 and 2 and Committee Room 1/2) have been equipped to facilitate blended meetings and are ready for use.

Council Chambers

Officers have worked to identify and implement the necessary technology to hold blended meetings, but due to global shortages of IT equipment, this technology is only now in the process of being installed in the Council Chambers. Testing will commence on 21st September so that the Chambers are ready to facilitate the option to hold a blended meeting of the Council meeting on the 29th of September 2022. The location of the Council meeting will be confirmed as soon as possible.

Area Meeting Rooms

Work is progressing to install the technology to facilitate 6 Area Committees (Cowdenbeath, Dunfermline, Levenmouth, North East, Kirkcaldy and South & West Fife) and Glenrothes Area Committee will be facilitated within Fife House. This is subject to the supply issues with microphones being resolved and testing of the solution to ensure it is fully operational. There will be space in all meeting rooms to accommodate a small area for public attendance and all rooms are wheelchair accessible. It is anticipated that Area Committee Rooms will be ready for testing in September, with meetings being scheduled once Council has considered the matter, subject to the technology being fully installed and tested.

3.0 Issues and Options

- 3.1 As the technology has been sufficiently developed, it is now considered to be the right time to seek a permanent decision on the default approach for holding Council and Committee meetings. There are three options:

i) In-person meetings

In person meeting enable members and officers to be physically present and participate at the meeting. This was the format of council and committee meetings pre pandemic.

Advantages

- Increased opportunity for members to meet physically and interact together
- No risk of technology failing
- Allows participants to focus on business without distraction of poor connectivity, etc

Disadvantages

- Time spent on travel
- Increased travel cost and emissions
- Lacks flexibility to allow members to join from other locations or to attend other commitments before or after meetings

ii) Remote meetings

This option would provide for remote attendance only at meetings facilitated by Microsoft Teams. This could be either from home or from an office area in Fife Council.

Advantages

- Reduction in Members travel cost and time
- More reliable for members joining from a council office where their home network connectivity is poor
- Reduction in carbon emissions

Disadvantages

- Reduced opportunity for members to physically meet and interact together
- Public cannot attend council or committee meetings in person although there will be live streaming options
- Disruption of members' network connectivity or device failure may impact their ability to contribute to meeting proceedings

iii) Blended Meetings

Blended meetings provide members with the choice to either participate in meetings either by being physically present together in a meeting room or by taking part in the meeting online through remote MS Teams. If a blended meeting is held it will be in a room which will accommodate every member of the Council or Committee so that full in person attendance would be possible. At a minimum, the Convener, Lead Officer, and Committee Officer should be physically in attendance at the meeting to manage the flow of the meeting and contribution of participants. Where Elected Members are

present in the meeting, the public and press will also be allowed into the room to view the meeting.

Advantages

- Makes the best use of the technology currently available and will allow for any future changing COVID or other restrictions.
- The equipment is already in place to deliver this solution in Fife House Committee Rooms and will soon be available in Council Chambers and to accommodate Area committees in their respective areas.
- Promotes flexibility for Members
- members of the public submitting public questions and delegations have the option to attend in-person or remotely
- Helps alleviate avoidable vehicle journeys to and from meetings and possibility of reducing carbon emissions.

Disadvantages

- Any configuration issues or device failure with the meeting room equipment would impact all attendees in that room. However as there are now several rooms available its likely that an alternative room could be sourced to allow the meeting to continue.
- Members who join remotely could experience connection issues during a meeting which could result in them not being able to fully participate

4.0 Other Considerations

- 4.1** Council has been asked to determine a more permanent approach to meetings and it is recommended that the blended meeting approach be adopted. Depending on the outcome of the decision there is likely to be further work required to finalise the guidance and protocols for the meetings. This will include officer attendance, approaches for motions and amendments, using the chat function and approaches to be adopted if there is technical failure.
- 4.2** Members will also be aware that we continue to develop our approach to supporting members to access papers electronically. In a recent survey around a third of members positively expressed a preference for papers and therefore paper copies will be provided to these members. However, there are several new developments to support members to use electronic papers, including the ability to annotate and mark papers. The blended meeting solution will also be developed to ensure that use of technology within the blended meeting room is enabled, including opportunities for charging devices.
- 4.3** Changing the method of holding meetings should not change the fundamental requirements for good meeting etiquette. There have been some instances in Fife and in other Councils where members conduct on screens has caused some reputational damage, so members should be mindful of how they are perceived when they join meetings either remotely or in person. There are risks associated with the quasi-judicial meetings where any perception of distraction within the

meeting could result in challenges to decision making. Further guidance can be provided by the Monitoring Officer.

5.0 Conclusions

- 5.1 The Council can now consider an approach to the format of Council and Committee meetings, using the MS Teams technology available.

List of Appendices

No background papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

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29th September, 2022

Agenda Item No. 9

Scottish Joint Council for Local Government Employees (SJC) and COSLA Board Appointments

Report by: Head of Legal & Democratic Services

Wards Affected: All wards

Purpose

To confirm the appointment of the Leader of the Council as the elected member representative to the Scottish Joint Council for Local Government Employees (SJC), to appoint Cllr Craik as a substitute member to that body and to appoint elected member representatives to COSLA Boards.

Recommendation(s)

The Council is asked to:-

- (1) confirm the appointment of the Leader of the Council as the elected member representative to the Scottish Joint Council for Local Government Employees (SJC) and appoint Cllr Altany Craik as the substitute for that body, as detailed in paragraph 1.2 of the report; and
- (2) Nominate elected member representatives to the COSLA Boards as detailed in section 1 of the report.

Resource Implications

There are no direct resource implications arising from this report.

Legal & Risk Implications

External organisations have their own governance structures and members should seek advice from the Head of Legal and Democratic Services on any concerns they have on membership of the organisations.

List of Appendices

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

The Chief Executive has been consulted.

1.0 Background

Scottish Joint Council for Local Government Employees (SJC)

1.1 The SJC appointment normally falls to the Leader of Fife Council. The guidance on appointment from the SJC suggest that councils appoint the Leader of Council or a Spokesperson with a remit for resources as appropriate. Where the nominated elected member is unable to attend a meeting, the Constitution allows another member to deputise, should the need arise.

COSLA Boards

1.2 COSLA is seeking nominations for the following COSLA Boards and the nominees are not required to be COSLA delegates:-

- Health and Social Care
- Children and Young People
- Environment and Economy
- Community Wellbeing

2.0 Conclusion

2.1 Members are asked to make nominations as detailed in Section 1 of the report.

List of Appendices

None

Report Contact

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29th September, 2022

Agenda Item No. 10

Education Matters - Appointment of Third Religious Representative

Report by: Executive Director Finance and Corporate Services

Wards Affected: All

Purpose

To appoint a third person interested in the promotion of religious education from the nominations detailed in paragraph 2.4 of the report, from either the Episcopal or Baptist churches in Fife.

Recommendation

It is recommended that the Council:-

- (1) appoint a third person interested in the promotion of religious education from the nominations detailed in paragraph 2.4 of the report, from either the Episcopal or Baptist churches in Fife;
- (2) note the resignation of George Haggarty and the subsequent nomination of Mary Caldwell as the Roman Catholic Religious Representative and
- (3) agree the appointment of Mary Caldwell.

Resource Implications

Not applicable.

Legal & Risk Implications

The Council must have three religious representatives to attend Council or Committees when operating as the Education Authority in accordance with the legislative requirements.

Impact Assessment

An EqIA is not required as there are no equalities issues which apply.

Consultation

The Church of Scotland, Roman Catholic Church and all churches and denominational bodies having places of worship in Fife have been contacted seeking nominations.

1.0 Background

- 1.1 At the meeting of Fife Council on 9th June 2022, the Council agreed to (i) appoint Mr George Haggerty of the Roman Catholic Church and Mr Brian Blanchflower of the Church of Scotland, as nominees from their respective religious organisations and as persons interested in the promotion of religious education; and (2) defer the appointment of a third person interested in the promotion of religious education to allow further information to be sought and consultation with religious groups in Fife.

2.0 Religious Representatives

- 2.1 Fife Council is required to appoint three persons interested in the promotion of religious education, one nominated by the Church of Scotland, one nominated by the Roman Catholic Church and one person representing religious interests having regard to the comparative strength within the areas of all the churches and denominational bodies having places of worship in Fife.
- 2.2 Nominations for the appointment of the third representative were sought by way of local on-line advertisement, with a copy of the advert being sent to any church or denominational body having a duly constituted charge or other regularly appointed place of worship in Fife, together with ethnic minority religious interest groups in Fife. Following the meeting of Fife Council, further religious groups or organisations were consulted including Arnot Gospel Hall, Church of Christ Fife Interfaith Group, Fife Muslim Educational & Culture Centre and The Redeemed Christian Church of God.
- 2.3 Nominations were received from The Redeemed Christian Church of God and Glenraig Christian Church, but, in light of the other Christian nominees that have come forward from larger churches, these nominees do not meet the criteria for representation.
- 2.4 Two nominations have been received from the undernoted bodies and resumes have been submitted on behalf of the two nominees. Both are deemed suitably qualified to undertake the role. In reaching a decision on who to appoint, Council must take into account the comparative strength of the denomination nominated. The most recent census data indicates that "other Christian" was the next most identified with religion in Fife (after Church of Scotland and Roman Catholic). It appears that Episcopal church has 14 churches in Fife and the Baptist church has 11 churches, but no further information is available to make an assessment of the cumulative strength of the congregations of those churches. On this basis Council should consider appointing either the Baptist or the Episcopal nominee in order to comply with the legislative provisions.

| <u>Nominee</u> | <u>Nominated by</u> |
|------------------------|---|
| Alastair Crockett | Cupar Baptist Church |
| Gerrard Francis Dillon | St. Luke The Evangelist Scottish Episcopal Church |

- 2.5 Ms Mary Caldwell has been nominated to replace Mr George Haggarty representing the Roman Catholic Church. The Head of Legal and Democratic Services has offered Fife Council's thanks for the contribution of Mr Haggarty.

3.0 Conclusion

- 3.1 The Council's requirement to involve persons interested in the promotion of religious education when dealing with education matters can be met by appointing a third person to be determined by the Council, from the two nominations received.

List of Appendices

1. None

Report Contact

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29th September, 2022

Agenda Item No. 11

Licensing Board Appointments

Report by: Head of Legal & Democratic Services

Wards Affected: All wards

Purpose

This report is to inviting Council to make appointments to the Licensing Board.

Recommendation(s)

Council is asked to appoint Councillors Gary Holt and Lea McLelland to the Licensing Board.

Resource Implications

There are no direct resource implications arising from this report.

Legal & Risk Implications

In terms of Paragraph 11, Schedule 1 of the Licensing (Scotland) Act 2005, each member of a Licensing Board must comply with the requirements relating to the training of board members within three months of election to the Licensing Board. For various reasons two members who were nominated for appointment in May 2022 have been unable to comply with these requirements and therefore new appointments must be made.

The recommendation for appointments is in line with the agreed political balance considerations.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

Group Leaders for the relevant members have been consulted.

1.0 Background

- 1.1 In terms of Paragraph 11, Schedule 1 of the Licensing (Scotland) Act 2005, each member of a Licensing Board must comply with the requirements relating to the training of board members within three months of election to the Licensing Board. If members fail to comply with the requirements, they cease to hold office as members of the Licensing Board.
- 1.2 Unfortunately, due to difficulties with technology and personal circumstances, two members elected to the Board, Councillors Caffrey and McLelland have undertaken the training, but not been able to complete and pass the mandatory assessment required. As both Councillors have now ceased to hold office as a member of the Licensing Board, vacancies have arisen and therefore the Council must, at their first meeting after the vacancy arises, should seek a nomination to fill the vacancy.

2.0 Conclusion

- 2.1 Members are asked to make the appointment or nominations as detailed in Section 1 of the report.

List of Appendices

None

Report Contact

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29th September, 2022

Agenda Item No. 12

NOTICE OF MOTIONS

Report by: Head of Legal and Democratic Services

Wards Affected: All

Purpose

In terms of Standing Order 8.1, the attached notice of motions have been submitted.

Recommendation(s)

Council is asked to consider the motions.

Resource Implications

Not applicable.

Legal & Risk Implications

Not applicable.

Impact Assessment

Not applicable.

Consultation

Not applicable.

Lindsay Thomson
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Motion 1

“Fracking - Following the Conservative Leadership Husting events where the candidates made several references to interfering in Scotland’s powers, Fife Council re-iterates it’s opposition to all forms of fracking and any unconventional gas extraction (UGE) in the region.

Fracking is inconsistent with environmental policies and contrary to the wishes of the people of Scotland.”

Proposed - Cllr David Alexander

Seconded – Cllr Craig Walker