

Due to Scottish Government guidance relating to Covid-19, this meeting will be held remotely.

Thursday, 10th March, 2022 - 10.00 a.m.

AGENDA

Page Nos.

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**

In terms of Section 5 of the Code of Conduct, members are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **CIVIC BUSINESS BULLETIN** 3 - 4
4. **MINUTES** – Minutes of the meetings of Fife Council of 2nd December, 2021 and 24th February, 2022. 5 - 36
5. **MINUTES OF COMMITTEES AND SUB COMMITTEES** Available on Fife Council website

Minutes of November, December 2021 and January, February, 2022 meetings of the Council's committees and sub-committees, as contained in the volume of minutes uploaded to FISH and Fife Council website, are submitted for accuracy.
6. **CO-LEADERS' REPORT** 37 - 59
7. **QUESTION TIME**

In terms of Standing Orders, copies of these questions will be emailed to members and available on intranet and Fife Council website.
8. **REVIEW OF EXTERNAL ORGANISATIONS** – Report by the Head of Legal and Democratic Services. 60 -70
9. **COMMITTEE RECOMMENDATIONS** – Report by the Head of Legal and Democratic Services. 71 - 72
10. **NOTICE OF MOTIONS** – Report by the Executive Director - Finance & Corporate Services. 73 - 75
11. **BUSINESS BROUGHT FORWARD BY THE PROVOST AS A MATTER OF URGENCY**

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

Head of Legal and Democratic Services
Finance and Corporate Services

Fife House
North Street
Glenrothes
Fife, KY7 5LT

3 March, 2022

If telephoning, please ask for:
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Agendas and papers for all Committee meetings can be accessed on
www.fife.gov.uk/committees

FIFE COUNCIL

10th March, 2022

Agenda Item No. 3

Civic Business Bulletin

Awards for Fife Order of the British Empire

Commanders of the Order of the British Empire

Miss Linda BROWN (Kirkcaldy), Executive Officer, Criminal Injuries Compensation Authority - For services to Justice and the Victims of Crime (Fife)

Professor Anne Elizabeth MAGURRAN FRSE (St. Andrews), Professor of Ecology and Evolution, Centre for Biological Diversity and the Scottish Oceans Institute, University of St Andrews - For services to Biodiversity (Fife)

Officers of the Order of the British Empire

Mrs Valerie COCKERELL (Dunfermline), Lately, Chief Officer, Official Seed Testing Station for Scotland, Science and Advice for Scottish Agriculture - For services to Scottish Agriculture (Fife)

Professor Ailsa Jane HALL (St Andrews), Director of the Sea Mammal Research Unit, and Professor of Biology, University of St Andrews - For services to Environmental Protection and Epidemiology (Fife)

Members of the Order of the British Empire

Mr Matthew John CLARK (Ladybank), Lately Chief of Staff, Scottish Liberal Democrats, Scottish Parliament - For services to Politics (Fife)

Mr Owen MILLER (Dumfermline) - For services to Athletics (Fife)

Mr Angus Walter Graeme NICOLL (Kennoway), Lately Managing Director, Peter Greig & Co Ltd. For services to the Textile Industry (Fife)

Defence Employer Recognition Scheme (ERS) Award

Fife Council was successful in revalidating its Defence Employer Recognition Scheme (ERS) silver award in August 2022. On Wednesday, 23rd February 2022 the award was accepted by Cllr Rod Cavanagh on behalf of Fife Council.

Considerable work has been undertaken over the last 18 months to improve and reinforce our commitment to members of our armed forces community who want to settle and work in Fife or are already part of Fife's armed forces community.

Work is currently being undertaken to prepare a submission for the ERS Gold Award. Applications close on the 16th of March 2022 and confirmation of the outcome will be advised in August 2022.

THE FIFE COUNCIL - FIFE COUNCIL – REMOTE MEETING

2nd December, 2021

10.00 a.m. – 11.50 a.m.

PRESENT: Councillors Jim Leishman (Convener), David Alexander, Lesley Backhouse, Alistair Bain, David Barratt, John Beare, Tim Brett, James Calder, Ken Caldwell, Alistair Cameron, Alex Campbell, Rod Cavanagh, Bobby Clelland, Dave Coleman, Bill Connor, Altany Craik, Neil Crooks, Colin Davidson, Dave Dempsey, John Docherty, Linda Erskine, Ian Ferguson, Derek Glen, David Graham, Mick Green, Sharon Green-Wilson, Gary Guichan, Garry Haldane, Jean Hall Muir, Judy Hamilton, Andy Heer, Zoe Hisbent, Margaret Kennedy, Gordon Langlands, Helen Law, Kathleen Leslie, Rosemary Liewald, Carol Lindsay, Jane Ann Liston, Mary Lockhart, Donald Lothian, David MacDiarmid, Mino Manekshaw, Karen Marjoram, Alice McGarry, Lea McLelland, Tony Miklinski, Derek Noble, John O'Brien, Tony Orton, Ross Paterson, Bill Porteous, Graham Ritchie, David Ross, Fay Sinclair, Kate Stewart, Alistair Suttie, Jonny Tepp, Brian Thomson, Ann Verner, Ross Vettraino, Craig Walker, Darren Watt, Richard Watt and Jan Wincott.

APOLOGIES FOR ABSENCE: Councillors Ian Cameron, Julie Ford, Linda Holt, David J Ross and Andrew Verrecchia.

258. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order 7.1.

259. CIVIC BUSINESS BULLETIN

The Council considered the Civic Business Bulletin, a copy of which is appended as Appendix 1 to the minute.

The Provost highlighted that Bryan Beveridge Butchers had recently received a Scotland's High Street Hero Award. This prestigious award was for Bryan's immense efforts to keep the supply lines open for the communities of Dunfermline and outlying areas during the Covid-19 lockdowns.

Members were provided with a verbal update on the impact of the recent storm in Fife and the current Covid situation with a reminder to all on Covid safety.

Decision

The Council noted the Civic Business Bulletin and the updates provided.

260. MINUTE

The/

2021 FC 295

The Provost, seconded by Councillor Beare, moved that the minute of the meeting of Fife Council of 23rd September, 2021 be approved.

Decision

The Council approved the minute.

261. MINUTES OF COMMITTEES AND SUB COMMITTEES

Minutes of the undernoted Committees and Sub-Committees, as contained in the volume of minutes, were submitted for accuracy:- alignment needs fixed

- (1) Central and West Planning Committee of 29th September and 27th October, 2021.
- (2) North East Planning Committee of 22nd September and 20th October, 2021.
- (3) Fife Planning Review Body of 27th September, 2021.
- (4) Regulation and Licensing Committee of 17th August and 21st September, 2021.
- (5) Policy and Coordination Committee of 16th September and 4th November, 2021.
- (6) Environment, Finance and Communities Scrutiny Committee of 2nd November, 2021.
- (7) Education and Children's Services, Health and Social Care Scrutiny Committee of 14th September, 2021.
- (8) Standards and Audit Committee of 7th October, 2021.
- (9) Superannuation Fund and Pensions Committee of 28th September, 2021.
- (10) Glenrothes Area Committee of 6th October, 2021.
- (11) Levenmouth Area Committee of 22nd September, 2021.
- (12) City of Dunfermline Area Committee of 5th October, 2021.
- (13) Kirkcaldy Area Committee of 5th October, 2021.
- (14) South and West Fife Area Committee of 6th October, 2021.
- (15) Cowdenbeath Area Committee of 6th October, 2021.
- (16) North East Fife Area Committee of 29th September, 2021.

Decision

The Council noted the minutes.

262. CO-LEADERS' REPORT

The Council considered a report by the Co-Leaders on a number of strategic issues. The Co-Leaders provided updates on a number of issues in response to questions from members.

Decision

The Council noted the report.

263. QUESTION TIME

In terms of Standing Order 1.7, the questions put by members to the meeting, the written/

written answers and supplementary questions, are contained in Appendix 2 to the minute.

264. APPOINTMENT TO PARTNER ORGANISATION - ST ANDREWS LINKS TRUST MANAGEMENT COMMITTEE

The Council considered a report by the Head of Legal and Democratic Services which asked members to appoint a non-elected member representative to the St Andrews Links Trust Management Committee for a period of 4 years and to re-appoint the Provost to the St Andrews Links Trust up to the Local Government elections in May, 2022.

Decision

The Council agreed:-

- (1) to appoint Jim Lindsay for a second term as a non-elected member representative on the St Andrews Links Trust Management Committee; and
- (2) to re-appoint the Provost on the St Andrews Links Trust up to the Local Government elections in May, 2022.

265. REVIEW OF GOVERNANCE ARRANGEMENTS

The Council considered a report by the Head of Legal and Democratic Services which provided members with an update on the work that had been carried out to pilot hybrid Committee meetings and details of the viewing figures of livestreamed Committee meetings.

Decision

The Council:-

- (1) noted the content of the report including the viewing figures for the livestreamed meetings set out in Appendix 1 of the report;
- (2) agreed that the piloting process for hybrid meetings continue; and
- (3) agreed to continue the delegation agreed in September, 2021 to the Chief Executive and Group Leaders to review and, if necessary, alter the format of hybrid Council and Committee meetings to reflect changes to public health considerations and to accommodate members of the public attending meetings; and to the Head of Legal and Democratic Services to make any consequential administrative amendments to the Governance Scheme necessary to implement the decisions taken in accordance with this paragraph.

266. NOTICE OF MOTIONS

The Council considered a report by the Head of Legal and Democratic Services which required the Council to consider motions submitted in terms of Standing Order 8.1.

The/

2021 FC 297

The Provost advised members that the mover of Motion 2 had withdrawn their motion and this would not be considered.

The Provost also advised that in terms of Standing Order 8.1(2) he had agreed to allow an urgent motion in relation to the Scottish Government's Health and Wellbeing Census.

Motion 1

Councillor Calder, seconded by Councillor Brett, moved as follows:-

H Bar Markings on Roads

“Council notes that H Bar markings (white lines) are used to indicate areas where people should not park or block with their cars.

Council also notes that in recent years there has been a lower use of these lines and also at times the lines that do exist have not necessarily been repainted, leading to concerns from some residents.

Council believes that Fife residents should have a clear policy on these lines that they can both view and refer to.

Council calls for Transportation to bring a paper to the Economy, Tourism, Strategic Planning and Transportation Sub Committee detailing what work is currently done on H Bars and also giving councillors options for a formal policy to be made to determine the use of H Bars.”

Amendment

Councillor Craik, seconded by Councillor Beare, moved as follows:-

“Council notes that H bar markings are sometimes used to advise road users of safety issues on our roads and junctions.

H bar markings are currently an advisory measure and may form part of the Transport Act provisions going forward.

Council calls for Transportation Services to bring a report to the Economy, Tourism, Strategic Planning and Transportation Sub-Committee on the pavement parking provisions in the Transport Act and the impacts on lining policy that this may bring.”

Roll Call

For the Motion – 17 votes

Councillors Tim Brett, James Calder, Dave Coleman, Dave Dempsey, Andy Heer, Margaret Kennedy, Kathleen Leslie, Jane Ann Liston, Donald Lothian, Mino Manekshaw, Tony Miklinski, Tony Orton, Bill Porteous, Graham Ritchie, Jonny Tepp, Darren Watt and Richard Watt.

For/

For the Amendment – 47 votes

Councillors David Alexander, Lesley Backhouse, Alistair Bain, David Barratt, John Beare, Ken Caldwell, Alistair Cameron, Alex Campbell, Rod Cavanagh, Bobby Clelland, Altany Craik, Neil Crooks, Colin Davidson, John Docherty, Linda Erskine, Ian Ferguson, Derek Glen, David Graham, Mick Green, Sharon Green-Wilson, Gary Guichan, Garry Haldane, Jean Hall Muir, Judy Hamilton, Zoe Hisbent, Gordon Langlands, Helen Law, Jim Leishman, Rosemary Liewald, Carol Lindsay, Mary Lockhart, David MacDiarmid, Karen Marjoram, Lea McLelland, Alice McGarry, Derek Noble, John O'Brien, Ross Paterson, David Ross, Fay Sinclair, Kate Stewart, Alistair Suttie, Brian Thomson, Ann Verner, Ross Vettraino, Craig Walker and Jan Wincott.

Decision

The amendment was accordingly carried.

Motion 2

Withdrawn by mover with the agreement of the Provost.

Motion 3

Councillor Calder, seconded by Councillor Liston, moved as follows:-

Seasonal Workers Pilot Scheme (SWP)

“Council supports the call from the National Farmers Union Scotland for an urgent review of the Seasonal Workers Scheme and that the Home Office should be asked to expand the scheme from 30,000 visas a year to 60,000 next year to avoid a labour crisis on farms in 2022.

This would address an ongoing worker shortage on fruit and vegetable farms in Fife.

Council asks the Co leaders to write to the Home Secretary Priti Patel to request her to urgently review the situation and consider the above proposal as planting decisions are being made now for next season.”

Amendment

Councillor Heer, seconded by Councillor Ritchie, moved as follows:-

Seasonal Workers Pilot Scheme (SWP):

Append - “Council also asks the co-leaders to write to Mairi Gougeon MSP, Cabinet Secretary for Rural Affairs and Islands, to ask what steps are being taken to reduce the precarious dependence of Scottish agriculture on an unsustainable and unreliable source of cheap labour from outside the United Kingdom”.

Roll Call

For/

For the Motion – 52 votes

Councillors David Alexander, Lesley Backhouse, Alistair Bain, David Barratt, John Beare, Tim Brett, James Calder, Ken Caldwell, Alistair Cameron, Alex Campbell, Rod Cavanagh, Bobby Clelland, Altany Craik, Neil Crooks, Colin Davidson, John Docherty, Linda Erskine, Ian Ferguson, Derek Glen, David Graham, Sharon Green-Wilson, Gary Guichan, Garry Haldane, Jean Hall Muir, Judy Hamilton, Zoe Hisbent, Gordon Langlands, Helen Law, Jim Leishman, Rosemary Liewald, Carol Lindsay, Jane Ann Liston, Mary Lockhart, Donald Lothian, David MacDiarmid, Karen Marjoram, Lea McLelland, Alice McGarry, Derek Noble, John O'Brien, Ross Paterson, Bill Porteous, David Ross, Fay Sinclair, Kate Stewart, Alistair Suttie, Jonny Tepp, Brian Thomson, Ann Verner, Ross Vettraino, Craig Walker and Jan Wincott.

For the Amendment – 10 votes

Councillors Dave Coleman, Dave Dempsey, Mick Green, Andy Heer, Kathleen Leslie, Mino Manekshaw, Tony Miklinski, Tony Orton, Graham Ritchie and Darren Watt.

Decision

The motion was accordingly carried.

Councillor Kennedy left the meeting during the above item.

Motion 4

Councillor Dempsey, seconded by Councillor Heer, moved as follows:-

“Council notes that Environmental Health officers have been given new powers of inspection and entry in relation to the enforcement of the vaccine passport policy and related criminal offences for non-compliance. Council agrees that this additional workload is stretching an under resourced team even further. This additional work is also likely to impact on the team’s ability to carry out other compliance work, including food safety and other functions. The Environment, Finance and Communities Scrutiny Committee received a report in August on this issue including a commitment to review staffing. Council notes that the Committee will receive an update on the staffing review at its next meeting in February and agrees that the report to the Committee in February should also include an analysis of the impact of these new powers on the team’s ability to deliver its other statutory responsibilities.”

Decision

The motion was agreed unanimously.

Urgent Motion

Councillor Leslie, seconded by Councillor Dempsey, moved as follows:-

“Council:-

- a) notes the proposed Scottish Government Health & Wellbeing Survey
- b)/

2021 FC 300

- b) notes the controversial and inappropriate nature of some of the questions therein
- c) notes that at least one other council has declined to use this survey on the grounds that other pre-existing surveys render it unnecessary
- d) agrees to postpone Fife Council's participation in the survey until the Education and Children Services Sub-Committee can consider a report on the survey covering the following matters:-
 - 1) why this survey is necessary in Fife
 - 2) what questions will be asked of which year groups in schools
 - 3) who will see any data collected
 - 4) what use will be made of that data
 - 5) what data protection measures will be in place"

Decision

The Council agreed the motion unanimously.

267. BUSINESS BROUGHT FORWARD BY THE PROVOST AS A MATTER OF URGENCY

It was noted that there was no business to be brought forward under this item.

FIFE COUNCIL

2nd December, 2021

Agenda Item No. 3

Civic Business Bulletin

UNICEF Rights Respecting School Awards

Silver: Rights Aware: Glenrothes High School

Gold: Rights Respecting: Kinghorn Primary School and Parkhill Primary School, Leven.

Death of former Councillor and Convener Tom Dair

Tom, who was from Cowdenbeath, was a former mining engineer with 33yrs service who served as a Labour Councillor for 35yrs (between 1972 and 2007). He was also Convener of Fife Council from 2001 to 2003.

MEETING OF FIFE COUNCIL

Thursday 2 December 2021

QUESTION 1 FROM COUNCILLOR JONNY TEPP

Given the impact of Covid on Children's education will the administration reconsider its position on P1 deferrals and support the 'give them time' campaign call for the full funding of automatic deferral in 2022 ahead of the P1 automatic deferrals planned for 2023.

Answer

In October 2020 the Scottish Government committed to introducing legislation to ensure that all children who are not yet five on the first day of school are able to receive funded Early Learning and Childcare (ELC) if parents choose to defer entry into Primary 1. This legislation is planned to be implemented for academic session 2023-24 and a funding package associated with this change has still to be agreed.

In May, the E&CS Sub Committee agreed, from August 2022, that funding should be allocated to allow the Education Service to approve a discretionary deferral, where it was agreed this was in the best interests of the child, funded with a partner provider, where requested.

Subsequently, Scottish Government wrote to Directors of Education, in September, inviting volunteer Local Authorities for the Second

Year ELC Deferral Pilots, 2022-23. Fife Council noted interest in piloting the ELC Deferral process. The outcome of this submission was received on 22 October 2021, inviting Fife Council to become a funded pilot authority for 2022-23.

The E&CS Sub Committee of 9 November noted the action taken in response to the Scottish Government invite for notes of interest in the P1 Deferral Pilot and agreed that officers progress with the work required to deliver the pilot.

Therefore, it has been confirmed that Fife Council is able to offer an additional year of Funded ELC to all children eligible, whose parent(s)/carer(s) apply to defer entry to Primary School (from 17th August 2022).

MEETING OF FIFE COUNCIL

Thursday 2 December 2021

QUESTION 2 FROM COUNCILLOR JAMES CALDER

What lessons can the Council education service learn from Estonia which according to the OECD's PISA scale has the best education system in Europe?

Answer

Our strategic approach to improving curriculum, learning, teaching and assessment approaches in Fife continues to be informed by UK and international research and practice, as well as our own learning and evidence-base of what works for our children and young people in Fife. There are many aspects of the approaches taken in Estonia that reflect our key priorities in Fife, e.g. strong focus on learning through play in the Early Years, supporting and encouraging teacher agency and creativity to ensure that children and young people are engaging in meaningful and relevant learning experiences, ongoing plans to reduce the cost of the school day - removing any barriers to learning children and young people may have as a result of poverty, and a strong focus on continuing to enhance digital skills and confidence to support learning at school and at home.

MEETING OF FIFE COUNCIL
Thursday 2 December 2021

QUESTION 3 FROM COUNCILLOR MARGARET KENNEDY

Audit Scotland's Community Empowerment COVID-19 Update places an expectation on Councils to reflect on the impact of COVID and reshape ways of working. The emphasis being on building more local decision-making structures with active local participation and shared power to allow decisions to be taken that matter locally.

What measures has Fife Council put in place to achieve this?

Answer

Fife Council has well developed local decision making structures through Area Committees. The council has been at the forefront of decentralisation and engagement with local communities. The council also supports many local community groups in delivering services for their local communities. The council is anticipating that the Scottish Government will be restarting the Local Governance Review and the council expects to engage with that process as it has done in the past and look to further options for local decision making.

Supplementary

It would be helpful to understand how this has happened at local area level.

Answer

An evaluation has still to be undertaken but will ask officers to report to committee when complete.

MEETING OF FIFE COUNCIL
Thursday 2 December 2021

QUESTION 4 FROM COUNCILLOR ANDY HEER

The residents of Gateside have asked for a speed camera to be installed on the A91 in an attempt to stop vehicles speeding through their village but have been told by Transportation officers that fixed speed cameras are "against policy".

When was this policy introduced and by whom?

Answer

The location of safety cameras isn't a decision for the Council; rather the Scottish Safety Camera Programme, which operates under the umbrella of Police Scotland. While we are advised, the Council doesn't decide on enforcement locations nor the type of camera used.

The placing of safety cameras is generally driven by a history of injury collisions and the speed profile at a location. Although there was a serious accident within Gateside this year, it's the only injury crash recorded there over the last 5 years and speed was not noted as a causation factor.

Roads & Transportation Services is currently considering further traffic calming options for Gateside, which will be discussed during the next round of ARP Member consultations.

MEETING OF FIFE COUNCIL
Thursday 2 December 2021

QUESTION 5 FROM COUNCILLOR DAVE DEMPSEY

Internal Audit Report 51 records that the Business Case in relation to Scotland Excel agreed by the Policy & Co-ordination Committee in March 2018 was altered on December 17th 2019. Which officer authorised that change and who, officers and members, was informed/aware of the change at the time or immediately afterwards?

Answer

The business case was updated by the programme manager in consultation with the Head of Revenues and Commercial Services and ratified by the SRO for the programme. The changes were then subsequently agreed by the Commercialisation Board which is normal practice when dealing with a multi-faceted project such as this. From the date of change all committee reports to both Standards and Audit Committee and Scrutiny Committee reflected the change to the business case. Officers have agreed per the internal audit report 51 to take this recommendation as a lesson learned, however, it should be noted that the programme delivered and exceeded the financial benefits target as detailed in the original business case and the enhanced benefits will continue to be realised for years to come.

Supplementary

Were elected members only made aware of this when it was reported to committee?

Answer

That appears to be the case, yes.

MEETING OF FIFE COUNCIL
Thursday 2 December 2021

QUESTION 6 FROM COUNCILLOR DAVE DEMPSEY

At its September meeting, Council was advised that a review of arrangements covering the relationship between the Council and its Arms-Length External Organisations was not required because such a review was already underway. When and where is that review expected to report its findings?

Answer

Just to clarify what I actually said for Councillor Dempsey was, that a review had been carried out and the one I was talking about was undertaken by ECOS some years ago and it is the implementation of that which is still underway and the most obvious element of that was the proposed merger between FSLT and The Golf Trust which is still underway but also we feel probably needs to be looked at again.

We also said we are still in the Covid emergency and that is having an impact on the trusts and we are working with the trust to get them through the next year where we expect their income and usage to continue to be reduced but after that when we see the long term impacts of covid that is the point we would look at undertaking another review, after next May.

MEETING OF FIFE COUNCIL

Thursday 2 December 2021

QUESTION 7 FROM COUNCILLOR TONY MIKLINSKI

What are the

1. current opening hours per day,
2. current number of days per week and
3. current total weekly opening hours of the

Cupar Recycling Centre

and

4. are the current total weekly opening hours (from question c above) different from what they were in December 2019?

Answer

Currently, the Cupar Recycling Centre is open from 9.00 am until 12 noon and from 12.45 pm until 5.00 pm each day. It is open two days each week. It is open for a total of 14 hours and 30 minutes each week and, yes, the total number of hours that it is open each week is different from that in December 2019.

Supplementary

Why did Councillor Vettraino mislead the Council in his response to a similar question at the last meeting of Fife Council?

Answer

Different answer as a different question was asked.

MEETING OF FIFE COUNCIL
Thursday 2 December 2021

QUESTION 8 FROM COUNCILLOR JAMES CALDER

Is there a plan for indoor inter-school sports events to return and if so what conditions will allow this to take place?

Answer

We have indicated that inter-school competitions should not take place **indoors** as yet, as the school risk assessment protocols for our school buildings must be adhered to and, at this time, we are still required to minimise movement between schools during the school day. Such competitions can take place outdoors and schools can hold competitive sporting events indoors for their own pupils.

The reason for inter-school competitions not taking place at this time is that the unique features of the school environment have been carefully considered. These include the fact that, in line with current JCVI advice, the vaccination of children and young people only began in August. This means that large numbers of unvaccinated children and young people come together in a way that is unlikely to happen in other parts of society. Therefore, we are not bringing together extended groups of young people who would not routinely be together within a school building.

When the guidance changes, we will review the risk assessment accordingly.

Supplementary

Can I have a copy of the guidance referred to?

Answer

Yes

MEETING OF FIFE COUNCIL

Thursday 2 December 2021

QUESTION 10 FROM COUNCILLOR DAVE DEMPSEY

The answer to Question 9 at the last Council meeting said “A few areas or localities have used the Place Standard tool as an aid to discussion around community strengths and priorities”. Which areas or localities are those?

Answer

The Place Standard has been used in the following:

Templehall Neighbourhood Plan Kirkcaldy
Town Centre
Anstruther – Active Travel & Sustainable Transport
Linktown and Inveriel
North Queensferry Local Action Plan Rosyth
Glenrothes Town Centre
Glenwood Cowdenbeath
Buckhaven South Neighbourhood Plan Consultation Leven
Promenade consultation,
Buckhaven Action Plan and Spatial Plan Leven
Charrette
Guardbridge
Area Strategic Assessments

THE FIFE COUNCIL - FIFE COUNCIL – REMOTE MEETING

24th February, 2022

10.00 a.m. – 12.05 p.m.

PRESENT: Councillors Jim Leishman (Convener), David Alexander, Lesley Backhouse, Alistair Bain, David Barratt, John Beare, Tim Brett, James Calder, Ken Caldwell, Alistair Cameron, Ian Cameron, Alex Campbell, Rod Cavanagh, Bobby Clelland, Dave Coleman, Altany Craik, Neil Crooks, Colin Davidson, Dave Dempsey, John Docherty, Gavin Ellis, Linda Erskine, Ian Ferguson, Derek Glen, David Graham, Fiona Grant, Mick Green, Sharon Green-Wilson, Gary Guichan, Jean Hall Muir, Judy Hamilton, Andy Heer, Zoe Hisbent, Linda Holt, Margaret Kennedy, Helen Law, Kathleen Leslie, Rosemary Liewald, Carol Lindsay, Jane Ann Liston, Mary Lockhart, Donald Lothian, David MacDiarmid, Karen Marjoram, Alice McGarry, Lea McLelland, Tony Miklinski, Derek Noble, John O'Brien, Tony Orton, Ross Paterson, Bill Porteous, Graham Ritchie, David Ross, David J Ross, Fay Sinclair, Ryan Smart, Kate Stewart, Alistair Suttie, Jonny Tepp, Brian Thomson, Ann Verner, Andrew Verrecchia, Ross Vettraino, Craig Walker, Darren Watt, Richard Watt and Jan Wincott.

APOLOGIES FOR ABSENCE: Councillors Garry Haldane, Gordon Langlands and Mino Manekshaw.

The Provost, on behalf of the Council sent a message of goodwill and support to the people of the Ukraine in light of the invasion of Ukraine by Russia, in particular to the town of Zolotorevo in western Ukraine which is twinned with Newport-on-Tay.

268. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

269. HOUSING REVENUE ACCOUNT (HRA) BUDGET 2022-23 (INCLUDING OPTIONS FOR THE HRA & GENERAL FUND HOUSING ACCOUNT (GFHA) RENTS AND CHARGES)

The Council considered a joint report by the Head of Housing Services and Head of Finance which brought forward budget proposals for the Housing Revenue Account with a view to determining rent levels and other charges which would apply during 2022/23.

Decision

The Council:-

- (1) noted the Housing Revenue Account (HRA) Budget 2022-23 joint report by the Head of Housing and the Head of Finance;
- (2)/

2022 FC 302

- (2) approved a rental increase of 2.5% for HRA rents and charges for 2022-23; and
- (3) approved a rental increase of 2.5% on Homelessness Temporary Accommodation to keep rental increases on the General Fund Housing Account in line with increases on HRA rents and charges for 2022-23.

270. HOUSING REVENUE ACCOUNT: CAPITAL INVESTMENT PLAN 2022-25

The Council considered a joint report by the Head of Housing Services and Head of Finance which proposed a Housing Revenue Account (HRA) Capital Investment Programme for 2022-25 aligned to Council priorities for investment in component replacements, wider works and new affordable housing.

Decision

The Council:-

- (1) noted the Housing Revenue Account Investment Plan 2022-25 joint report by the Head of Housing and the Head of Finance;
- (2) approved the HRA Capital Investment Plan of £312.286m over the three years 2022-25 across the component replacement, wider works and affordable housing programmes;
- (3) approved additional new borrowing of £45m for the Transitional Affordable Housing Programme (TAHP) in 2022-24;
- (4) committed to a review of the longer term (10 year) capital plan as part of the 2022 Business Plan; and
- (5) approved the apportionment of funding as set out in Appendix 1 of the report.

271. GENERAL FUND REVENUE BUDGET 2022-2025

In connection with the consideration of the General Fund Revenue Budget 2022-25, the Council considered the following papers:-

- (a) report by the Executive Director (Finance and Corporate Services) advising of the terms of section 112 of the Local Government Finance Act 1992 which restricted the voting rights of elected members who were in arrears in respect of the payment of Community Charge or Council Tax. The report referred also to the provisions of the Councillors' Code of Conduct which enabled members to participate, discuss and vote on matters relating to the setting of the Council Tax without the need to declare a financial interest, notwithstanding that members might have an interest in any item of expenditure;
- (b)/

2022 FC 303

- (b) Local Government Finance Circular No. 09/2021 providing details of the provisional total funding allocations for each Council for the financial year 2022/23;
- (c) report by the Executive Director (Finance and Corporate Services) which provided members with sufficient information to enable the Council to approve a budget for 2022-25 as required by statute; and
- (d) Administration's motion and Revenue Budget Proposals 2022-25.

Motion

Councillor David Ross, seconded by Councillor David Alexander, moved as follows:-

“That the Council:-

1. Approves the report by the Executive Director (Finance & Corporate Services) and the resolution for the levying and collection of council tax and rates for the year 2022-23 as detailed below and specifically:-
 - a. notes the details of the provisional settlement announced by the Scottish Government as outlined in Finance Circular 9/2021, and the terms of the settlement as outlined in the letter from Cabinet Minister for Finance and Economy, dated 9th December, 2021;
 - b. in line with the medium term financial strategy, agree a rise of 3% council tax to be levied for the financial year 2022-23 at Band D equivalent and the revenue budget which can be sustained by this level of income;
 - c. note the indicative levels of expenditure, subject to further detailed analysis in respect of the financial years 2023-24 and 2024-25;
 - d. approve the prudential indicators;
 - e. note the continued application of capital receipts to fund service transformation projects;
 - f. approve the commitment from balances of £10m to support necessary transformational change, and £18m to support increased demographic, pay and pension costs;
 - g. authorise the section 95 Officer to consider the most appropriate use of fiscal flexibilities relative to the Council's financial position in year ;
 - h. agrees that the Council set for 2022-23 the Council Tax at £1,319.22 for valuation Band D properties and proportionately for other Bands; and
 - i. approve the terms of the Administration's Budget Statement (set out in Appendix 1 to the minute).

2./

2022 FC 304

2. Agrees that early work commences in relation to the development of options for the preparation of the 2023-24 and 2024-25 revenue budgets.

RESOLUTION FOR THE LEVYING AND COLLECTION OF COUNCIL TAX AND RATES FOR THE YEAR 2022-23

Fife Council resolves for the financial year from 1st April, 2022 to 31st March, 2023 as follows:-

- (i) in terms of Section 93 of the Local Government Finance Act 1992 and of all other powers enabling them in that behalf to set the amount of council tax to be paid in their area in respect of a chargeable dwelling listed in valuation Band D at £1,319.22 and to determine the amounts for all the valuation bands as follows:-

Valuation Band	Council Tax
A	£879.48
B	£1,026.06
C	£1,172.64
D	£1,319.22
E	£1,733.31
F	£2,143.73
G	£2,583.48
H	£3,232.09

- (ii) in terms of sections 7 and 7B of the Local Government (Scotland) Act 1975, to levy within their area the non-domestic rate as prescribed by the Scottish Ministers and in accordance with the relevant Non-Domestic Rates (Levying) (Scotland) Regulations.”

Amendment

Councillor Jonny Tepp, seconded by Councillor Tim Brett, moved the budget commentary for 2022-2025, as detailed in Appendix 2 to the minute.

Roll Call

For the Motion – 48 votes

Councillors David Alexander, Lesley Backhouse, Alistair Bain, David Barratt, John Beare, Ken Caldwell, Alistair Cameron, Ian Cameron, Alex Campbell, Rod Cavanagh, Bobby Clelland, Altany Craik, Neil Crooks, Colin Davidson, John Docherty, Linda Erskine, Ian Ferguson, Derek Glen, David Graham, Fiona Grant, Sharon Green-Wilson, Gary Guichan, Jean Hall Muir, Judy Hamilton, Zoe Hisbent, Helen Law, Jim Leishman, Rosemary Liewald, Carol Lindsay, Mary Lockhart, David MacDiarmid, Karen Marjoram, Lea McLelland, Alice McGarry, Derek Noble, John O'Brien, Ross Paterson, David Ross, Fay Sinclair, Ryan Smart, Kate Stewart, Alistair Suttie, Brian Thomson, Ann Verner, Andrew Verrecchia, Ross Vettrano, Craig Walker and Jan Wincott.

For/

2022 FC 305

For the Amendment – 8 votes

Councillors Tim Brett, James Calder, Linda Holt, Margaret Kennedy, Jane Ann Liston, Donald Lothian, Bill Porteous and Jonny Tepp.

Abstained – 12 votes

Councillors Dave Coleman, Dave Dempsey, Gavin Ellis, Mick Green, Andy Heer, Kathleen Leslie, Tony Miklinski, Tony Orton, Graham Ritchie, David J Ross, Darren Watt and Richard Watt.

Decision

As there was a clear majority, the Motion was accordingly carried.

272. BUSINESS BROUGHT FORWARD BY THE PROVOST AS A MATTER OF URGENCY

It was noted that there was no business to be brought forward under this item.



FIFE COUNCIL MEETING

THURSDAY, 24 FEBRUARY 2022

AGENDA ITEM NO. 5(d) - GENERAL FUND REVENUE BUDGET 2022-25

MOTION ON BEHALF OF THE ADMINISTRATION

“That the Council:-

1. Approves the report by the Executive Director (Finance & Corporate Services) and the resolution for the levying and collection of council tax and rates for the year 2022-23 as detailed below and specifically:-
 - (a) notes the details of the provisional settlement announced by the Scottish Government as outlined in Finance Circular 9/2021, and the terms of the settlement as outlined in the letter from Cabinet Minister for Finance and Economy, dated 9th December, 2021;
 - (b) in line with the medium term financial strategy, agree a rise of 3% council tax to be levied for the financial year 2022-23 at Band D equivalent and the revenue budget which can be sustained by this level of income;
 - (c) note the indicative levels of expenditure, subject to further detailed analysis in respect of the financial years 2023-24 and 2024-25;
 - (d) approve the prudential indicators;
 - (e) note the continued application of capital receipts to fund service transformation projects;
 - (f) approve the commitment from balances of £10m to support necessary transformational change, and £18m to support increased demographic, pay and pension costs
 - (g) authorise the section 95 Officer to consider the most appropriate use of fiscal flexibilities relative to the Council’s financial position in year
 - (h) agrees that the Council set for 2022-23 the Council Tax at £1,319.22 for valuation Band D properties and proportionately for other Bands; and
 - (i) approve the terms of the Administration’s Budget Statement.

2. Agrees that early work commences in relation to the development of options for the preparation of the 2023-24 and 2024-25 revenue budgets.

RESOLUTION FOR THE LEVYING AND COLLECTION OF COUNCIL TAX AND RATES FOR THE YEAR 2022-23

Fife Council resolves for the financial year from 1st April, 2022 to 31st March, 2023 as follows:-

- (i) in terms of Section 93 of the Local Government Finance Act 1992 and of all other powers enabling them in that behalf to set the amount of council tax to be paid in their area in respect of a chargeable dwelling listed in valuation Band D at £1,319.22 and to determine the amounts for all the valuation bands as follows:-

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E	£1,733.31
F	£2,143.73
G	£2,583.48
H	£3,232.09

- (ii) in terms of sections 7 and 7B of the Local Government (Scotland) Act 1975, to levy within their area the non-domestic rate as prescribed by the Scottish Ministers and in accordance with the relevant Non-Domestic Rates (Levy) (Scotland) Regulations.

Proposed by Councillor David Ross

Seconded by Councillor David Alexander



Revenue Budget 2022-25

Proposed by Joint Administration

Contents

Page	Description
1-2	Joint Administration Statement and Budget Proposal
3	Revenue Budget Gap 2022-25
Appendix	
4	Appendix 1 – One-Off Investment proposed by Joint Administration

Introduction

Once again, the Council faces the fortunate position of avoiding making any cuts to services in the coming year, thanks to one off funding and good financial management, but the prospects for the following years are challenging with a projected budget gap of £16.9m in 2023/24 rising to £29.3m in 2024/25 assuming a 3% increase in council tax each year.

Without this council tax increase of 3% for the coming year, we would face the need to make over £5m cuts to services. The Scottish Government has recently allocated a further £120m one-off funding from consequential to Scottish local government for the coming year, of which Fife's share is around £8.1m. However this will only cover increases in the cost of National Insurance, the Council Tax Reduction Scheme and additional costs of early learning and childcare.

The Council will receive nothing extra to cover the costs of inflation, pay settlements or demographic growth and will have to fund these increases from its core grant. However, over and above core grant, an additional £39 million of additional funding has been provided for health and social care and over £10 million for additional teachers and support staff.

The Council will be paying the £150 cost of living allowance to those in council tax bands A to D and those on the council tax reduction scheme on behalf of the Scottish Government and this money will go directly to households

Investment Proposals

The Joint Administration recognises the importance of making investment to aid the recovery from the pandemic and as set out in the report by the Executive Director of Finance and Corporate Services, £3.691m is available in the coming year for one-off investment. This is in addition to the £2.777 million recurring investments made last year.

Given the uncertainty of finance in future years and the local government elections in May, the Joint Administration proposes to allocate this funding on a non-recurring basis for one year only. We recommend that the new Council reviews these investments early in its term to consider whether some of these should be committed as recurring expenditure in future years, in particular where these might entail the recruitment of staff.

The Joint Administration therefore proposes to fund the following investments for 2022-23 only:

Parks, Streets and Open Spaces – Street Cleaning - £0.750m

We recognise the importance of maintaining our local environment and that this deteriorated over the period of pandemic restrictions. Investment was made in tackling the backlog of environmental maintenance last year and this further investment will help to maintain and improve standards. It will enable the recruitment of the equivalent of 20 full time staff for the coming year and enable the service to obtain new equipment.

Road Maintenance - £1.325m

We recognise the level of public concern about the condition of Fife's roads and propose to add to the significant additional investment in roads maintenance that was made last year. This new investment will assist in our aim to reach a steady state of roads maintenance. It will be for the new Council to review the capital programme in parallel with next year's budget and determine the level of future investment required and available for improvement of Fife's roads in future years.

Area Budgets - £0.700m

Additional investment of £100k for each Area Committee to assist with local recovery and to re-emphasize our commitment to decentralisation.

Café Inc - £0.150m

Investment to boost our innovative and inclusive provision of food and activities over the school holidays for children and families. This will continue to assist many families who are struggling with increases in the cost of living.

Community Growing Initiatives - £0.250m

Support for a range of community food and growing initiatives including the expansion of allotments, to assist communities and individuals to produce local sources of healthy food.

Community Recovery Initiatives - £0.300m

We recognise the impact the pandemic has had on all of us but in particular our children and young people have missed opportunities for experiences they would have enjoyed but for the pandemic. Similarly many older people suffered from the closure of day care and other social activities.

This investment will go towards enhancing the summer programme for children, young people and families across Fife, and for activities for older people, to go, in some small way, towards making up for these lost opportunities.

Tourism and Environmental Management - £0.216m

The past two years has seen a renewed and increasing interest in the outdoors and countryside activities. Whilst some of this has been driven by pandemic restrictions on other activities, all the evidence points to increasing interest and pressures on Fife's coast and countryside. This investment in additional staffing for Fife Coast and Countryside Trust will assist in managing these pressures and enhancing Fife's tourism and environmental management offering,

Conclusion

In conclusion this budget aims to support the recovery and maintain the high standard of local services in Fife. It recognises the financial pressures faced by the Council and uses the small amount available for investment this year in a prudent manner designed to support some of those most affected by the pandemic. It sustains services for the coming year and provides a foundation for the new Council to set out its medium and longer term priorities following the local government elections in May.

FIFE COUNCIL
GENERAL FUND REVENUE BUDGET 2022-25

	2022-23	2023-24	2024-25
	£m	£m	£m
Estimated Budget Surplus/(Reduction) as per report by Executive Director Finance & Corporate Services	3.691	(16.919)	(29.301)
Proposed Additional Investment by Administration			
Investment (Appendix 1)	3.691	0.000	0.000
Revised Budget Gap	0.000	(16.919)	(29.301)

FIFE COUNCIL
GENERAL FUND REVENUE BUDGET 2022-25
TEMPORARY BUDGET INVESTMENT

	2022-23
	£m
<u>Enterprise & Environment</u>	
Assets, Transportation & Environment	
Environment & Building Services	
PSOS - Street Cleaning	0.750
Roads & Transportation Service	
Roads Maintenance	1.325
Catering	
Café Inc	0.150
Total Enterprise & Environment	2.225
<u>Communities</u>	
Communities & Neighbourhoods	
Community Growing Initiaives	0.250
Community Recovery Initiatives	0.300
Local Community Areas	
Area Budgets	0.700
FCCT	
Enhanced Tourism and Environment Management	0.216
Total Communities	1.466
Total Temporary Budget Investment	
	3.691

Fife Council – 24th February 2022

Liberal Democrats amendment to the 2022-23 General Revenue Budget

Liberal Democrats budget proposal

The Liberal Democrats propose the following amendment in terms of the Council's 2022-23 General Fund Revenue Budget:

This has been another exceptional and extraordinary year for the Council and the people of Fife. We welcome the additional investment proposed and would comment on each as follows:

Parks Streets and Open Spaces £0.750m for 20 FTE staff and extra equipment for the coming year

We welcome this additional investment and recognise that this will aid recovery from COVID backlogs in the coming year.

Roads Maintenance £1.325m Plus additional £0.175m

We welcome the additional investment of £1.325m, although it is not enough and leaves a legacy problem of underfunding for a future administration to contend with. We propose adding a further £0.175m to road repairs and maintenance to be added to the Area Roads Programme.

Café Inc £0.150m investment to boost this provision and support families who are struggling with the increased cost of living

We welcome this additional investment and the support that this provision supplies to families who are struggling.

Area Budgets £0.700m

We welcome allocations to area budgets and believe that these funds should be allocated in proportion to the existing formula for allocating between areas which takes into account both population and key area characteristics.

Enhanced Tourism and Environmental Management - £0.216m

We welcome this additional investment which recognises the pressures of the pandemic on FCCT and the need for additional staffing to manage these pressures

Community Growing Initiatives - £0.250m - reject Community Recovery Initiatives - £0.300m - reject

Whilst very supportive of community growing and recovery initiatives, we reject the administration proposals provided which are very light on detail and favour supporting the established 'social pre-scribing' programmes offered by Fife Sports & Leisure Trust

(see below), and additional funding to support Fifers contending with private unadopted roads that are poorly maintained through no fault of their own.

Fife Sport & Leisure Trust – social prescribing £0.375m

A budget of £0.375m would fully fund the cost of delivering existing proven programme offerings so that they can be provided free at the point of delivery, and enable significant enhancements to be made. These programmes reach 6,000 Fifers currently, and these could be expanded and developed further using existing FSLT staff and facilities, to ensure they are accessible to all Fifers who could benefit from them.

Proposer: Cllr Jonny Tepp

Seconder: Cllr Tim Brett

FIFE COUNCIL
GENERAL FUND REVENUE BUDGET 2022-25
LIBERAL DEMOCRAT GROUP AMENDMENT

	2022-23 £m	2023-24 £m	2024-25 £m
Estimated Budget Surplus/(Reduction) as per report by Executive Director Finance & Corporate Services	3.691	(16.919)	(29.301)
 Proposed Temporary Investment by Administration accepted by Liberal Democrat Group			
PSOS - Street Cleaning	0.750		
Roads Maintenance	1.325		
Café Inc	0.150		
Area Budgets	0.700		
Enhanced Tourism and Environment Management	0.216		
	3.141	0.000	0.000
 Proposed Temporary Investment by Liberal Democrat Group			
Further Investment in Roads Maintenance	0.175		
Fife Sports and Leisure Trust - Social Prescribing	0.375		
	0.550	0.000	0.000
 Revised Budget Gap	0.000	(16.919)	(29.301)

Fife Council - Co-Leaders Report - 10th March 2022.

Covid

Fife's positive cases are still stubbornly high with an average of 350 per day. This has not resulted in an increase in ICU bed occupancy (less than 5) but there are 60 people in hospital on an average day.

Whilst restrictions are being lifted the advice is still to take reasonable precautions.

The briefing on the 28th February gave notice of a precautionary Spring/Autumn booster programme for vulnerable people as the evidence from the previous booster programme gave evidence of high protection from severe disease.

Vaccinations are still being offered to as many people as possible with targeting aimed at 18-59 y/olds yet to receive a booster.

Planning is still ongoing for the upcoming delivery of vaccinations to everyone aged between 5-11 years old, as well as booster vaccination for all 16–17-year-olds, and boosters for 12–15-year-olds considered at greater risk.

We expect further relaxation of restrictions from 21st March.

Revised Code of Conduct

There were 3 very well attended sessions on the revised code of conduct. 45 councillors attended with some excellent discussions according to officers. There has also been follow up questions from the sessions on code matters.

Councillors have not formally surveyed for feedback on this Code training but there is a member survey out currently if anyone would like to comment on the content.

Future Provision of cemeteries

All area committees have now been consulted on the potential options for cemetery provision in Fife. The consultation will be extended to the public and minorities who have specific requirements. There are a numbers of options to be considered in terms of extensions, green burials, and potential new locations. There is also the possibility of increasing revenue through genealogy, and history tourism. The new administration will be required to take decisions and implement them on this very sensitive topic.

Dunfermline Campus

The sod-cutting ceremony took place on the 9th February with a large number of partners present and pupils from the two secondary schools. A work-shop on the funding model of the project took place on the 14th February that was well attended.

Greenports/Freeports

The 2 governments have reached agreement on the possibility of 2 such ports being located in Scotland. This will be a bidding process. It will commence in March and selection will take place over the Summer. Fife will almost certainly be part of the Firth of Forth bid that has amalgamated Grangemouth/Rosyth/Leith and Edinburgh Airport but provides a potential wider coverage central belt proposition. It's

important the governance arrangements are scrutinised as this process goes forward.

Community Wealth Building and participatory budgeting in Fife

The Co-leaders and senior officers met with Tom Arthur MSP on Tuesday 1st March to discuss our approach to Community wealth building and participatory budgeting in Fife. Also discussed were the CWB collaboration opportunities that exist to expand economic recovery linked to the Programme for Government.

Programme for Administration

A summary assessment of progress towards achievement of the Joint Administration's Programme for Administration as agreed in June 2017, is attached.

Clearly progress on some of these issues has been affected by the pandemic but the summary shows that of 91 commitments 35 have been completed with significant progress made on a further 35. 15 are assessed as 'on-going' due to the nature of the commitment. Only 3 commitments are assessed as unachievable.

Councillors David Alexander and David Ross
Co-Leaders of Fife Council
Fife House, North Street, Glenrothes
2nd March 2022

Programme for Administration - Achievements

We are approaching the end of the Council's 5-year term. The following table sets out the Programme for Administration agreed by the Council in June 2017 with an assessment of progress made.

Commitment	Progress	Description
Economy		
1. Create at least 1,000 apprenticeships or quality training places	Complete	1,805 quality training places and apprenticeships have been created.
2. Expand opportunities for employment or training for 18-24-year-olds, the over 50s and Armed Forces Veterans. Play a full & constructive role in the Modern Apprenticeship & Foundation Apprenticeship programmes giving young people equal chances & choices to succeed in life	Complete	<p>A range of new training and re-skilling opportunities have been created via the Edinburgh & SE Scotland City Region's Integrated Regional Skills and Employability (IRES) Programme.</p> <p>An updated No One Left Behind (NOLB) Commissioning Framework was published in Nov 2021.</p>
3. Continue to develop and support business/innovation hubs, partnering Fife's business community, Fife College and St Andrews University and advance the use of incubator business facilities to foster opportunity in communities	In progress	<p>Having opened in 2016, Enterprise Hub Fife in Glenrothes has continued to flourish with all offices occupied, despite the recent impact of the Covid-19 pandemic.</p> <p>The Kincardine Training & Enterprise Hub, jointly funded by the Coalfields Regeneration Trust, Fife Council and the Scottish Government opened in February 2019.</p> <p>The conversion of the former tourist information centre and temporary library in Dunfermline town centre into The Maygate Exchange Enterprise and Cultural Hub opened for use in February 2022.</p> <p>The Head of Terms for the Enterprise Hub facility at the new Eden Campus facility at Guardbridge have been agreed. Completion of this project, led by the University of St Andrews and funded via the Tay Cities Deal, is scheduled for 2023/24.</p> <p>Enterprise hub developments are being considered for Cowdenbeath/Lochgelly, Kirkcaldy and Leven, with their scope and specification is being reviewed due to the impact of the Covid-19 pandemic on businesses' needs and requirements.</p>
4. Invest a further £5m in our Town Centres and continue the regeneration of our industrial areas	Complete	19 town centre projects were supported by £4.335m allocated to Fife Council from the Scottish Government's Town Centre Fund in 2019/20 and an additional £1.56m allocation in

		September 2020. Further investment was made through the Council's capital programme.
5. Continue to campaign for the reform of Business Rates and pilot local subsidy schemes. Lobby the Scottish Government to empower Local Authorities to adjust NDR rates up and down to ease financial pressures on town centres. Develop a strategy for using non-domestic rates incentives to stimulate new investment, with bespoke schemes in areas of economic priority	In progress	Following the submission of evidence to the Barclay Review of Non-Domestic Rates in 2016/17, the Scottish Government introduced revised measures to Non-Domestic rates legislation in 2020. These included the amendment of the revaluation cycle from five to three years. A pilot scheme for rates relief for larger properties was developed in 2017/18 with limited take up, Fresh Start is available to all businesses occupying previously empty properties with a rateable value of less than £95,000 as of April 2021. Local authorities have limited discretion for flexible approaches to NDR
6. Continue to press for the delivery of City Deals for Edinburgh and South East Scotland and for the Tay Cities area including N.E. Fife	Complete	Edinburgh and SE Scotland City Region Deal (ESES CRD), for £1.3bn investment, signed-off by UK and Scottish governments and city deal partners in August 2018. Tay Cities Region Deal, valued at £700m, signed-off by UK and Scottish Government and city deal partners in December 2020.
7. We will work with public, voluntary and private sector partners to ensure that Fife is in the best possible position to face the uncertainties and challenges of Brexit	In progress	A Brexit Business Advisory Board convened by Fife Council in run-up to UK exit from the European Union at end of Dec 2020 sought inputs from key business and academic stakeholders to advise on likely impacts. Some impacts will be ongoing and not fully emerged. Appropriate advice and guidance on new post-EU Exit business requirements signposted via Business Gateway Fife. UK Government White Paper on Levelling Up published Feb 2022, accompanied by pre-launch guidance on the proposed UK Shared Prosperity Fund (SPF). Fife currently preparing 5 bids for Round 2 Levelling Up Fund applications for Spring 2022
8. Build on the high performing tourism sector in Fife ensuring that all parts of Fife benefit including V&A opportunities. Set up a Council Tourism group to explore with Visit Scotland and other partners a Tourism marketing strategy for Fife. Create a tourism asset register through 7 Area Committees within the first 6 months of the Council.	In progress	Tay Cities Regional Tourism Strategy (2019-2024) was approved by the Tay Cities Region Joint Committee in June 2019. The Fife Tourism & Events Strategy was launched in 2019. The aims and ambitions of this strategy continue to inform 'Welcome to Fife' marketing plans. Hospitality & Tourism one of the sectors most impacted by Covid-19 pandemic, and a 3-year

		<p>Covid Recovery Strategy and Action Plan is also being implemented.</p> <p>The Tourism Asset Register project is currently being revisited and will be completed during 2022.</p> <p>150th Open Golf Championship due to take place at St Andrews in Aug 2022.</p>
9. Establish a Fife Business Charter increasing FC spend with local businesses & promoting good employment practice via procurement	Complete	<p>Fife Council's Business Charter approved by ETSP&T Subcommittee on 15 November 2018 and promoted to businesses online via the business pages on Fife Direct and on the websites of the Fife Economy Partnership, Fife Chamber of Commerce, Federation of Small Businesses and Business Gateway Fife.</p> <p>Following the adoption of the Centre for Local Economic Strategies (CLES) action plan for Community Wealth Building in 2021, a new Anchor Institutions Charter has been developed with anchor partners and a delivery plan will be in place by April 2022.</p>
10. Increase access to childcare and pre/after school provision to assist parents in employment	Complete	<p>Employability provision for parents is being delivered via the regional Intensive Family Support Service and No One Left Behind Fife, delivered by Fife Gingerbread and BRAG across Fife's geographies. This provision is funded by Parental Employment Support Fund and works with families with multiple barriers to employment.</p>
11. Support the roll out of the next phase of superfast broadband and press for this to include connection to premises not just exchange boxes & for inclusion of better services to remote communities in this programme	In progress	<p>The Digital Scotland Superfast Programme was completed in 2019. The R100 Programme is in delivery in Fife, due to complete by March 2023. Private Sector investment continues across Fife. Funding has been secured for an Infralink Exchange project to help encourage mobile network investment.</p>
Health and Social Care		
1. Build 3 more care homes with care villages.	In progress	<p>The three care homes in Fife are either in construction or have plans approved and working toward commencement date.</p>
2. Resist any attempt to impose care charges	Complete	<p>Fife does not charge for care at home services.</p>
3. Work with NHS Fife to develop a more decentralised and local approach to the provision of health care in our communities	In progress	<p>The Wells have been rolled out across Fife which allows anyone in the local community to access information, advice and support on any health and social care matters or access support as a carer.</p>

		Work is underway to embed a home first approach in Fife. This requires significant transformation with local communities being at the heart of the vision. Wide scale stakeholder events in planning stage.
4. Work with NHS Fife to improve and expand mental health services in Fife and implement our newly agreed strategy to provide mental health support and counselling to young people through schools and work to secure Fife's share of the £35m Scottish Government funding to support the employment of additional mental health workers in hospitals, GP surgeries and police stations over the next five years	In progress	A significant range of initiatives and service developments have been put in place to improve MH services to both Children and Adults.
5. Improve assessment time for care packages and aids and adaptations	In progress	The service continues to monitor assessment times for care and ensure that people are supported at home. The Council continues to raise the need for more resources and the need for more staff to be available with Scottish Government.
6. Maintain the council's in-house home care service and resist attempts to privatise our homes or care services	Complete	The inhouse services continues to expand with investment in care at home to ensure as the provider of last resort there is capacity to support service delivery.
7. Pilot approaches to the development of dementia friendly communities and develop community capacity across the generations to provide mentorship to young people and tackle loneliness in senior citizens	In progress	The dementia friendly project continues to support local people, work is underway to engage family and people with dementia to enjoy community café events. We continue to support people who are experiencing loneliness with a range of voluntary sector provision including befriending and one to one support
8. Continue our commitment to the Unison Ethical Care Charter	Complete	The health and social care partnership are committed to the Unison Ethical Care Charter and support the private sector to embrace this concept.
9. Continue support for the proven residential care and rehabilitation provision for substance misuse and develop preventative and early intervention approaches to tackle the problem of substance misuse	Complete	The alcohol and drug partnership (ADP) have continued to support residential rehabilitation working in partnership with voluntary sector programmes across Fife.
Education and Children's Services		

<p>1. Invest an additional £10m in education to continue raising attainment and closing the attainment gap with a view to maintaining smaller class sizes in the 20% most deprived data zone schools and examine in detail the proposed budget solutions for teacher shortages including recruitment and retention processes.</p>	<p>Unachievable</p>	<p>This was not progressed due to introduction of PEF and SAC funding being made available to schools.</p>
<p>2. Recruit as many teachers as possible for our schools despite the national shortage of teachers and put a permanent teacher into every class and work to support protection and re-profiling front line resources while maintaining the teacher-pupil ratio</p>	<p>Ongoing</p>	<p>We continue recruitment of teachers and support staff as far as resources allow.</p>
<p>3. Build on the success of our Early Years and Family Nurture work and extend school engagement with families throughout primary schools with a Family Learning Programme. Ensure maximisation of Scottish Government funding for expansion of childcare and early years education towards delivering free provision to 30 hours a week by 2020.</p>	<p>In progress</p>	<p>48 Early Learning and Childcare (1140 hours) facilities were delivered as planned by August 2021. Temp arrangements are in place a 4 other locations to include an inter-generational care home and nursery at Methil which is a first of its kind in Scotland.</p>
<p>4. Ensure every school leaver has the opportunity of going into employment, quality training or FE/HE</p>	<p>In progress</p>	<p>A Youth Employability Delivery Group has been established to address this area. This creates strategic actions to develop a targeted approach for our schools and ensure a full partnership approach to support the preparation for school leavers and post leaving support. This group includes a range of council staff, college links and businesses offering support. This group reports directly to the Opportunities Fife Partnership.</p> <p>In addition, a PD Network with all 18 schools meets monthly, to ensure a common understanding of working towards this, with increased focus and we are strengthening partnership approaches and plugging gaps.</p> <p>Although the opportunity of going into employment, quality training or FE/HE is open to every pupil, positive destinations is showing a very slight decline and remains below the national average. It is still our aspiration to improve this.</p>

<p>5. Continue the move towards all schools meeting A or B standard for condition and suitability and seek to secure additional funding from the Scottish Government to add to the £50m we have committed to replace or renew Inverkeithing, St Columba's, Woodmill, Glenrothes & Glenwood high schools and work to deliver a new Madras College for St Andrews at Fife Council's preferred Langlands site.</p>	<p>In progress</p>	<p>Replacement of Madras College, St Andrews completed Aug 2021. Work to create Dunfermline Learning Campus began Sept 2021. The campus is planned to open summer 2024 and is a joint initiative with Scottish Government and Fife College and will replace St. Columba's RC HS, Woodmill HS and Fife College's Dunfermline campus. Funding has also been secured to replace Inverkeithing HS. Work is ongoing to secure funding for the replacement of Glenrothes and Glenwood High Schools.</p>
<p>6. STEAM subjects are key to Fife's future. We will renew all STEAM equipment in our high schools and introduce measures to encourage pupils to take up STEAM subjects and work to address the gender imbalance in STEAM (Science, Technology, Engineering, Arts & Maths) subjects.</p>	<p>Complete</p>	<p>£0.326m to date has been invested in the renewal of STEM equipment in secondary schools. A STEM for all in Fife Framework has been created.</p>
<p>7. Invest in supporting teachers to reduce workloads and support their professional development, continuing to improve the quality of teaching and learning in Fife and ensure that Pupil Equity Funds (PEF) are fully utilised to address issues of poverty and inequality within the Education and Childrens services directorate.</p>	<p>Complete</p>	<p>There continues to be a robust professional learning offer available for all of our aspiring and current school leaders.</p>
<p>8. Tackle the digital divide by providing a tablet or similar device for every P6 and P7 pupils who needs one and support Fife's Scottish Attainment Challenge schools to improve literacy. Implement a mental and emotional wellbeing framework to integrate support for young people and ensure early intervention with the appropriate range of support</p>	<p>Complete</p>	<p>Digital Learning Culture and Device Equity strategy - Scottish Government grant funding enabled the distribution of 12 000 Chromebook devices and connectivity solutions to any children or young people in Fife who had no or limited access to a device or the internet to support their learning whilst at home.</p>
<p>9. Review the status and support for foster carers and kinship carers to improve their terms to provide a stable home environment or more of the children in our care</p>	<p>n/a</p>	<p>n/a</p>
<p>Housing</p>		
<p>1. Build at least 3,500 new affordable homes and increase capacity for in-house services to do more housing construction work.</p>	<p>On track to complete by May 2022</p>	<p>Affordable Housing Board has agreed that the Phase 3 AHP will deliver 3,500 new affordable homes, comprising house completions, developments in progress and contracts committed.</p>

<p>2. Build council housing for bigger families – for elderly and disabled – for young people in rural areas and ensure that homes of the right size, and type and are built where they are needed most. Provide an urgent repairs services and complete the transition to a ‘by appointment’ approach for repairs. Need to improve existing gypsy traveller accommodation across Fife. Develop specific housing strategies to meet the needs of young people and single people</p>	<p>Partially Completed and Ongoing</p>	<p>Phase 3 AHP has delivered proportionately more larger family and specific needs homes that the previous Phase 2 AHP. Developments have been aligned to the LHS and the SHIP with a greater number than ever being built in Glenrothes and NE Fife than in Phase 2 AHP.</p> <p>Successfully delivered an urgent repairs service and repairs by appointment, although response times have been affected during 2020-22 due to the pandemic.</p> <p>Gypsy Traveller site improvements have begun at Tarvit Mill in Cupar.</p> <p>A young Person Housing Approach development proposal has been agreed to by the Affordable Housing Board and will be reported back to Committee late 2022.</p>
<p>3. Redouble our efforts to tackle fuel poverty through insulation and housing improvements, including expansion of the external wall insulation</p>	<p>Ongoing</p>	<p>Significant progress made through the HEEPS/ABS programme to externally insulate Wimpey No Fines council houses. This work is ongoing to effectively tackle other non-traditional council housing types.</p>
<p>4. Ensure resources are available for advice and support for those in fuel poverty</p>	<p>Ongoing</p>	<p>Over £300k of direct support to Cosy Kingdom has been provided every year for the past 3 years. Additional financial resources of £500k has been agreed in 2022/23 HRA budget to provide a basket of support measures for tenants affected by increasing costs of living and fuel costs.</p>
<p>5. Address energy costs through participation in the ‘Our Power’ energy supply company</p>	<p>Unachievable</p>	<p>Our Power' ceased operation due to funding difficulties. Alternative suppliers were found for Council tenants with 'Our Power' and an alternative approach will be investigated.</p>
<p>6. Promotion of switching initiatives</p>	<p>Complete</p>	<p>Effective partnership working with Cosy Kingdom to assist council tenants and residents to switch to other cheaper energy providers.</p>
<p>7. Stop using B&B accommodation for the homeless and reduce the number of people experiencing homelessness and will seek to eradicate rough sleeping in Fife completely</p>	<p>Ongoing</p>	<p>Prior to the start of the pandemic in March 2022, Fife had eradicated the use of B&B for homeless people. Due to the increasing demand for more temporary accommodation during the pandemic, the use of B&B has increased again to 30 people per night. The RRTP will enable the Council to move to place people in other forms of temporary accommodation over the next 12 months.</p>
<p>8. Invest £176m in improving existing council housing over the next 3 years</p>	<p>Complete</p>	<p>Phase 3 AHP is full funded with HRA investment surpassing the £176m.</p>
<p>9. Continue to address the issue of problem private landlords</p>	<p>Ongoing</p>	<p>The private Sector Housing Team continue to take action against private landlords in relation</p>

		to rent suspension notices and deregistration of landlords.
10. Take steps to address the problem of holiday homes reducing housing opportunities for local people and threatening the viability of communities	Unachievable	Currently no restriction exists through Housing legislation in Scotland to restrict the sale of properties as second or holiday homes in Fife. The Council continues to raise the issue with Government.
Transport		
1. Continue to campaign for vital improvements to the A92, in particular at the Cadham and Balfarg junctions and in Freuchie	Complete	<p>Following the submission of the A92 Action Plan to Transport Scotland and with continued community discussion, the following actions have been implemented to date by BEAR on behalf of Transport Scotland:</p> <ul style="list-style-type: none"> • Cadham Junction – right turn from A92 banned (southbound) to stop queuing vehicles blocking main road (A92). • New development at Tullis Russell will improve Cadham junction and provide an alternative access into Glenrothes town centre and to Tullis Russell Roundabout. • New pedestrian crossing installed (with associated footways) between Cadham and Balfarg junctions, linking Blairadam Court to Balibirnie Burns. • Balfarg Junction and Tofthill junctions – new signalised junction installed including pedestrian crossings and associated footway links. • New lining at all junctions (with bollards renewed) between Ladybank and New Inn Roundabout. • Cross Keys junction, Freuchie – wall height reduced to help visibility and access from Freuchie village onto A92 • Two junctions at Freuchie still being investigated by BEAR & Transport Scotland. • New footway link provided to bus stop on A92 at Freuchie. • Speed consolidation order implemented for 40mph on A92 (from north of Balfarg Junction to just south of Tullis Russell Roundabout).
2. Continue to campaign for the reopening of the Levenmouth Rail Link and refer STAG to local Area committee for review.	Complete	Announcement by Scottish Government in August 2019 that Levenmouth Rail Link would go ahead at an estimated cost of £70m, with completion within 5 years.

		<p>In June 2021, Scottish Government announced that the reinstated line would be double-tracked and electrified and confirmed locations for the two new stations at Leven and Cameron Bridge.</p> <p>Preparation works are underway, with main construction due to start early 2022.</p>
<p>3. Support the development of other strategic transport projects including the Dunfermline/Alloa rail link, Rosyth Park and Ride, Newburgh rail halt, Halbeath rail halt and the development potential at the Port of Rosyth</p>	<p>In progress</p>	<p>Dunfermline/Alloa rail link – designs have been developed for location of stations. Transport Scotland in discussions with Talgo for station locations.</p> <p>Rosyth Park & Ride – being progressed through STAG as part of the Fife Bus Partnership Fund.</p> <p>Newburgh Rail Halt – being progressed through STAG as part of the Newburgh Transport Study by Newburgh Train Station Group supported by SEStran & Fife Council</p> <p>Port of Rosyth – part of the consideration for the Strategic Transport Projects Review 2 and part of the developing SEStran Freight Strategy.</p>
<p>4. Work with transport operators to secure free or subsidised transport for young carers, looked after children and those seeking employment or relying on foodbanks and continue to support older people and disabled people to maintain their independence by ensuring they have free public transport through concessionary travel schemes</p>	<p>In progress</p>	<p>The council continues to support older and disabled people to maintain their independence by participating in the over 60's concessions for bus travel. We continue to fund the Fife Rail Concession Scheme and have committed to review and develop it further to ensure that it delivers more equitably for Fife residents, taking account of changes to the rail service in Fife, including the new rail extension to Leven. In addition, the Council has agreed to expand its existing Fifebus Service from April 2022 to offer a better Fife wide service. This much praised Council service delivers a free door to door demand responsive service for those users unable to access conventional public transport through some form of disability.</p> <p>In relation to young people generally, the launch of the new free bus travel scheme for those aged under 22 will help provide a fundamental change to the way young people can access employment, social and leisure activities.</p> <p>Work has been ongoing with bus operators to explore subsidised/free travel for young carers, looked after children and the unemployed however this was hampered by the pandemic. This helped to identify existing schemes by the DDWP/NHS/Stagecoach that would help some individuals in these groups. We will look to recommence these discussions and explore</p>

		<p>options going forward with operators and other Council Services.</p> <p>With regards to those relying on foodbanks, Fife Council Local Offices have a poverty budget and are utilising this to fund travel vouchers for use on local buses.</p>
<p>5. Implement Area Committee assessments on car parking and transport needs with a view to devolving car parking to Area Committees. Consider Area reports strategically in relation to general car parking charging including Sunday parking and Non-Domestic Rates, to be concluded in first 6 months of the Administration</p>	<p>In progress</p>	<p>A trial of devolved parking was undertaken in the Kirkcaldy Area. The outcome of the trial was considered at the ETSPT Sub-Committee in April 2021, where it was agreed that devolved parking would not be further developed. The Placemaking approach is to develop Town Centre Strategies as part of its next steps. Area Committees will contribute as stakeholders in the development of the Local Transport Strategy. This will allow local input and engagement with parking issues going forward.</p> <p>Sunday parking charges continue in line with TROs and Committee approval.</p> <p>A budget is available to trial local area parking initiatives in each of the Committees Areas. This is managed in partnership with Area Managers.</p>
<p>6. Campaign for re-regulation of bus operators and against bus route cuts and investigate alternative transport solutions for the growing evening and week-end service gaps, specifically Cooperative Bus Services which protect socially necessary routes. Demand Responsive Transport outcomes to be defined.</p>	<p>In progress</p>	<p>The pandemic has significantly delayed progress in this area however as part of the Councils Reform and Recovery programme, Passenger Transport Services underwent a significant member led reform and recovery review which reported to P&C committee in April 2021 with a list of actions.</p>
<p>7. Continue to lobby for a fair deal for Fifers on rail fares and better services</p>	<p>In progress</p>	<p>Fife Council continues to lobby the Scottish Government for reduced rail fares in Fife, to bring them in line with similar journeys elsewhere across Scotland. Fife Council has highlighted the need for a review of rail fares during all consultations with Transport Scotland on the National Transport Strategy, Strategic Transport Projects Review and the Regional and Local Transport Strategies.</p> <p>Co-Leaders and Council officers have continued to meet with ScotRail to highlight the issue of higher rail fares in Fife; overcrowding on commuter trains; and the need for all stations to be fully accessible.</p> <p>Fife Council has committed to maintain the Fife Rail Concession Scheme and review and develop it further to ensure that it delivers more equitably for Fife residents, taking account of</p>

		<p>changes to the rail service in Fife, including the new rail extension to Leven.</p> <p>In response to the proposed new ScotRail May 2022 timetable, Fife Council co-leaders held meetings with ScotRail and wrote to the transport minister regarding the unacceptable level of proposed future service provision in Fife. In response, the timetable has now been adjusted to better serve Fife, but we continue push where possible for enhanced services.</p>
<p>8. Continue to develop cycling and walking routes across Fife and support the “We Walk We Cycle We Vote” initiative.</p>	<p>Complete</p>	<p>Predominantly funded by external grants from Transport Scotland and Sustrans, the provision of active travel routes across Fife continues to grow. Projects have included routes to trip generators such as workplaces, schools, parks and leisure facilities, etc. as well as joining urban and rural communities.</p> <p>Details of current projects can be found by visiting: www.fife.gov.uk/activetravel.</p> <p>In response to the Scottish Government’s social distancing requirements during Covid-19, Fife Council embraced Transport Scotland and Sustrans’ Spaces for People initiative between April 2020 and March 2022. Numerous temporary interventions were implemented to give pedestrians and cyclists more space and some of these interventions have been made permanent, leaving an active travel legacy.</p> <p>The above activity is well aligned with the “We Walk We Cycle We Vote” initiative, a campaign which focused on three areas that deliver lasting, positive change for active travel in Scotland: Investment, Infrastructure and Safety.</p>
<p>Tackling Poverty and Promoting Equality</p>		
<p>1. Pledge to make significant progress in implementing the 15 year vision of the Fairness Matters report to effectively eradicate poverty in Fife</p>	<p>In progress</p>	<p>The pandemic has had a significant impact on many families in Fife, including those who were managing well before the pandemic crisis. The recent cost of living crisis with increases in energy bills has made it harder to eradicate poverty.</p> <p>The Council has taken significant steps to support those facing poverty and hardship with welfare and hardship funds of over £11m available in the coming year, in addition to one-off Covid funding.</p> <p>The recent Plan for Fife review and update gives a priority to tackling poverty with the establishment of a new Tackling Poverty &</p>

		Preventing Crisis Board that has been tasked with driving forward action on supporting vulnerable individuals and families in Fife. This builds on what was initially set out in the Fairness Matters report.
2. Work with LGBTI groups to develop appropriate policies and practices in schools and across council services to address discrimination and provide multi-year funding for a Fife Pride event. Work to ensure that Fife is a place where people from all backgrounds and abilities can live and raise their families in peace and where people of all faiths and ethnic backgrounds can follow their religion or belief and achieve their potential. Support children in our care by setting them up in the world with a passport and provisional driving licence and with access to a credit union account	In progress	Fife Council has provided multi-year funding for Fife Pride. The pandemic meant the event couldn't take place in the same way it had in previous years; however, Fife Council is working with the event organisers to get back to a full-scale normal event in 2022. Work has been done to ensure families from refugee integration schemes are welcome and supported in Fife. Fife Council is currently delivering wraparound support services to those affected by the Afghanistan evacuation and has supported Syrian refugees. Fife Council offers to pay and support young people with passports and provisional driving licences.
3. Review the status and support for foster carers and kinship carers to improve their terms to provide a stable home environment or more of the children in our care	n/a	n/a
4. Expand breakfast clubs and holiday provision to ensure that all children in Fife get a good start in the day and address the inequality of access to sports facilities experienced by children and families located in rural Fife through an analysis of current Area provision.	In progress	A review of the referring criteria for holiday provision is being undertaken and is progressing well. The aim is open-up provision to more families across all of Fife's Committee Areas. Fife Council's holiday food provision, Café Inc, has been in operation since 2019 serving lunches to children in families from various venues across Fife including schools and community centres. Despite changes to service delivery during the pandemic, the service adapted to a new way of working and was able to continue to provide food to families in Easter, Summer, October and Christmas school holidays.
5. Establish Fife as a living wage region.	Complete	Glenrothes officially became the UK's first Living Wage Town on 28th August 2019. This pilot project ran for six months until March 2020. The initiative doubled the number of accredited employers in the Glenrothes area from 9 to 18 and saw the total number of accredited employers in Fife increase to 74. Despite the economic impact of the Covid-19 pandemic, most Living Wage employers in Fife have maintained their accreditation and the Council and its partners are now looking at how

		the real Living Wages places approach can be taken forward as part of wider Community Wealth Building ambitions.
6. Enable public access Wi-Fi in all council buildings. Encourage internet access across Fife.	Complete	This work was completed, with the exception of some small offices.
7 & 8 Deleted due to duplication in original document		
9. Review council support for Fife's foodbanks to ensure they are sustainable and able to provide the support needed by those who rely on them	In progress	Support for foodbanks was a key element of Fife Council's action during the COVID-19 pandemic. Additional support was given to food banks and other community food projects to enable support during the pandemic. Provision has been extended for vulnerable families to provide low-cost food including community larders. Support from Fife Council has also included a small grants scheme (in its second round of funding), which has supported projects to make them more sustainable.
10. Provide support to strengthen and develop Fife's Credit Unions and encourage employers across Fife to adopt direct payroll deduction credit union schemes	In progress	Work has been carried out to support and strengthen Credit Unions in Fife. This has included a grant scheme for Credit Unions. Fife Council has worked with Kingdom Community Bank on the payroll deduction schemes. Support for Credit Unions will now be covered through the Community Wealth Building action plan.
11. Establish the Community Development Finance Initiative developed in partnership with Falkirk and West Lothian Councils to provide an alternative to pay-day lenders and access to financial support and advice	Complete	A Community Development Finance Initiative, Conduit Scotland, was established in Fife and the two other council areas.
12. Work with partner agencies to establish pilot Universal Basic Income Scheme in Fife	Complete	Fife Council was one of four participating local authorities in the feasibility study for a basic income pilot for Scotland. The final report was published and submitted to Scottish Government in August 2020.
13. Continue to work with UK and Scottish Governments to support refugee resettlement programmes	Ongoing commitment	Fife has continued to support refugee resettlement programmes. The Vulnerable Persons Resettlement Scheme operated for a period of 5 years, with Fife committing to resettle 140 individuals. This commitment was met by December 2019, prior to scheme

		<p>closure. During 2017 - 2020, 74 individuals were resettled under the VPRS.</p> <p>The new UK Resettlement Scheme launched in April 2021, delayed due to Covid-19. Fife re-confirmed its commitment, with the intention to resettle 8 households/32 individuals through UKRS. To date, 2 families (7 individuals) have been resettled. The operation of this scheme has been significantly impacted by the Afghanistan crisis.</p> <p>Fife committed to assisting up to 10 households through the Afghanistan Relocations and Assistance Policy. Following the introduction of the Afghanistan Citizens Resettlement Scheme in January 2022, a revised commitment towards both schemes is now being considered. To date, no households have been resettled, however the scheme is affected by operational barriers out with our control.</p> <p>Fife Council is currently delivering wraparound support services to those affected by the Afghanistan evacuation, through a local Bridging Hotel, and with key partners such as Fife Voluntary Action.</p>
Culture, Sport and Physical Activity		
1. Invest £10m in local sports/play and active leisure facilities to be decided on by Area committees in partnership with local communities and ensure that Fife makes early bids to secure funds from the Scottish Government's sporting equality fund	Complete	Most of the investment has been made but an element of the overall budget was de-committed and reallocated to other priorities in a subsequent review of the capital programme.
2. Ensure that every child in Fife should be able to swim and ride a bike safely by the time they leave primary school	Ongoing	Fife has one of the largest learn to swim programmes in Scotland. Fully booked swimming lessons and opportunities at new cycle loop but overall monitoring of outcome not in place.
3. Retain and expand the Quid-a-Kid and free summer swim schemes	Complete	Free summer swims and Quid-a-Kid retained. More provision has been rolled out in terms of supporting young people during holiday periods, not only during summer holidays.
4. Work with Sports Scotland and other agencies to develop top class sports facilities in Fife. Increase the number of sports hubs and use of state-of-the-art sports surfaces across Fife	Complete	The council has proactively reviewed opportunities to enhance existing or create new sports facilities directly managed and operated by Fife Council or in partnership with our arm's length external organisations (ALEOS) and communities. Capital investment into assets has a direct impact on the physical and mental well-

		<p>being of local people by providing “state of the art” sport, leisure and community facilities. The capital investment programme to maintain the sporting assets is very much reliant on securing external match funding. Continued commitment from Sport Scotland and national government bodies to invest in our assets is required. Circa £10 m worth of investment into our sporting infrastructure includes projects such as:</p> <ul style="list-style-type: none"> • Levenmouth Sports Centre & Swimming Pool-£1.4 m refurbishment and gym extension and studio project. • Dalgety Bay Sports & Leisure Centre- 350K upgrade & enhancement of the gym & studio • MWSLC- £2.5 m investment into a new Indoor Football Centre • Refurbishment works at Carnegie LC with smaller projects at Bowhill SP, Cowdenbeath LC and Cupar SC including upgrade of sports hall floors to a value of nearly £1.5 m • Completion of Fife Cycle Park- £2.5 m new dedicated road track cycle park • Smaller partnership projects with communities such as Gilvenbank in Glenrothes. • Enhancement of synthetic Turf Pitches completed and currently in progress to a value of circa £1.5 m at various sites across Fife at Michael Woods SLC, Rosyth, Bowhill, North Queensferry, Crossford, Dunfermline. With Cairneyhill currently on site with projects commencing at Kirkcaldy HS and Dalgety Bay this year
<p>5. Explore further Council’s school estate for community use and complete pilots within first 6 months of Administration on schools raising and retaining funds raised through lets and controlling prices to suit local demand with a view to removing current school letting policy.</p>	<p>Ongoing</p>	<p>Pilots were trialled at Windmill Campus and Burntisland PS.</p> <p>The pandemic has had a significant impact on the use of sports, leisure and community use facilities. Work is on-going to support the recovery of these facilities which is estimated could take 3-4 years to reach pre-pandemic levels.</p> <p>Further work is underway to achieve closer integration between Council in-house and Trust managed services.</p>
<p>6. Work with Fife’s sports clubs, further develop local football academy facilities and improve facilities for grass roots participation in sport</p>	<p>Ongoing</p>	<p>Fife Council’s Sports Development team – Active Communities – continues to work with sports clubs in Fife to provide activity for everyone, no matter age, ability, gender or race.</p>

		Active Communities has been working with Active Schools, Fife Sport & Leisure Trust and sports councils to develop the Physical Activity & Sports Strategy for Fife.
7. Develop specific sporting programmes to facilitate access and opportunities which increases participation of women and girls in sport and physical activity and support bids to the Sporting Equality Fund	Ongoing	Active communities and FSLT are working on equalities issues on sports in Fife.
8. Improve access to green recreation and play space, especially in our vulnerable communities, to maximise health, education and biodiversity benefits	Complete	From 2017-2022, a number of play park, skate parks and Multi-Use Games Areas (MUGAs) projects and green initiatives have been delivered in partnership with communities. 29 play park projects, 6 skateparks, and 3 MUGAs across Fife have been delivered to an approx. total value of £3.3m many of which secured external match funding. A range of small and large green initiative projects have been developed including the construction and improvement of 15 allotment sites to a value of £430,000, community-based biodiversity projects including planting 65,000 trees at Minto Woods (Cardenden) with match funding from Scottish Forestry to a value of £210,000. The Dunfermline LyneBurn River Restoration project was managed by Fife council with match funding of approx. £2m.
9. Ensure future library provision in Abbeyview and Glenwood are secured through budgeted neighbourhood investment and engagement plans	In progress	Designs for a new Abbeyview Hub are being finalised. The redevelopment of the Glenwood shopping area is currently going through the CPO process.
10. Address the inequality of access to sporting facilities experienced by children and families located in rural Fife	n/a	n/a
Environment		
1. Improve recycling rates to 60%,	In progress	Recycling rate 44%, diversion from landfill 53% (2020). Changes to international market restricted recycling improvements. As did the impact of the pandemic. Additional processing now in place to improve quality
2. Review bin collection/recycling with a view to introducing more locally appropriate arrangements not one-size fits all and rule out 4-weekly blue bin collection as a pan-Fife option.	Complete	4-Weekly not implemented. Wider review of services to be undertaken once Deposit and Return Scheme is implemented.

3. Retain all current recycling centres and develop proposals for a deposit and return scheme for high quality materials.	Complete	All recycling centres retain, albeit with reduced opening hours. Deposit and return scheme awaiting announcements on national scheme.
4. Meet the government's recycling targets and work to ensure that food and other biodegradable waste is processed effectively	In progress	See point 1 above. Food and other biodegradable waste is processed through Anaerobic Digestion plant.
5. Meet our obligations for carbon reduction.	In progress	Met 2020 target for carbon emissions reduction for Fife Council estate. On track to meet Fife-wide target for 2025
6. Further invest in maintenance of parks streets and open spaces providing cleaner streets and improving pavements	In progress	Additional investment in staff and equipment for PSOS in the current year and the budget for next year. Decisions to protect funding for social care and education mean savings have made it increasingly difficult to maintain funding for this service.
7. Make sure our cemeteries are safe, well looked after and provide fitting places for remembrance and contemplation	In progress	Headstone maintenance programme ongoing as is a programme of cemetery improvements. Consultation has begun on a new cemeteries strategy.
8. Expand the introduction of electric vehicle charging points across Fife and increasing Council use of low carbon vehicles	In progress	The Fife Council Fleet and public EV charging facilities across Fife have been expanded where funding allowed. Additional units from 2017 are shown below. Please note that all units are able to charge 2 vehicles simultaneously: <ul style="list-style-type: none"> • eFife Public network 9 x 7kW, 12 x 22kW & 6 x 50kW • Property Services Public network 8 x 7kW • Economic Development Public Network 1 x 7kW & 2 x 22kW • Fleet Services 15 x 7kW & 10 x 22kW
9. Continue to support the development of green technologies for heating and transport and investigate and pursue all revenue raising opportunities through waste processing.	In progress	Green technology projects supported include: <ul style="list-style-type: none"> • Leven H100 • Dunfermline Learning Campus • Increased revenue from waste generated from arms-length company Cireco • Active and sustainable transport projects have been ongoing to encourage citizens to travel using 'green' modes of transport and also in a manner that will have a positive effect on their personal health.

<p>10. Complete flood prevention studies of “at risk” areas across Fife and make submissions for funding to Scottish Government to implement flood prevention schemes identified</p>	<p>In progress</p>	<p>Fife Council has supported, and will continue to do so, the creation and activities of a number of community-led ‘Flood Action Groups’ around Fife. Including Falkland, Freuchie, Cardenden, Culross, Kinglassie, Kettle and Cupar.</p> <p>Also underway at present is a Funding Review between Scottish Government and CoSLA. In scope is the consideration of funding coverage for existing Flood Protection Schemes from Cycle 1 (2016-22) and also for the activities of Cycle 2 (2022-28). This Review was due to conclude in the new year of 2022, but as yet remains in progress.</p> <p>Studies Complete/Ongoing since 2016- 2022 of first cycle of Flood Risk Management (Scotland) Act 2009:</p> <ul style="list-style-type: none"> • 16 Flood Studies – 8 complete, 7 progressing, 1 yet to be tendered; • 2 Integrated Catchment Studies 2 completed • 9 Surface Water Management Plans – 9 at tender stage • 3 Natural Flood Management Studies – 3 yet to be tendered • 1 Flood Protection Scheme – 1 to be issued for detailed design after Flood Study completed.
<p>11. Establish a tree management strategy for Fife in particular removing and replacing trees in urban settings which are considered a health and wellbeing risk to local residents</p>	<p>In progress</p>	<p>Trees are a developing theme for Fife Council. Trees present a very complex area of business due to the number of people across the Council who have an associated role with removal, planting and maintenance. There is an overarching woodland management strategy, but it doesn't cover the removal of trees in urban settings which present a health and wellbeing risk to residents.</p> <p>Trees on Council land which present a safety risk are routinely removed by the Grounds Maintenance Service as part of their core duties, it's a statutory requirement rather than a strategic action.</p> <p>An inter-service Tree Working Group has been established, the remit includes developing a proactive strategic approach to tree planting and management recognising the positive impact this has on implementation of Climate Fife, Fife's Sustainable Energy and Climate Action Plan.</p>

12. Explore the introduction of environmental 'hit squads' to address problems of fly tipping, dog fouling and littering	Complete	Operating across Fife on a phased programme.
Local Communities and Decentralisation		
1. Further develop local community planning and community participation in the council's budget setting process through a wider participatory budgeting approach	In progress	<p>Local community plans have been delivered across Fife's seven areas. These plans are now being refreshed with a clearer focus on the delivery of shared outcomes through the development of local performance frameworks. Local people and Place Leadership groups have been established in each area to further promote the multi-disciplinary approaches that were developed as part of Fife's local response to the Covid-19 pandemic.</p> <p>Between 2010 and 2021, Fife has allocated more than £1m through more than 35 grants based PB processes in local communities across different areas of Fife.</p> <p>Since 2019 Fife has been leading the way in Scotland in moving beyond transactional small grants to transformational mainstream models of participatory budgeting. The main test of this has been in relation to the £22m Passenger Transport Budget, and what Fife Council can do in the short, medium and long term to get to the ideal passenger transport system for the area.</p>
2. Move to sustainable 3-year funding agreements with voluntary groups providing vital services in our local communities and protect and invest in the voluntary sector where there are shared community planning outcomes	Complete	<p>Within the Communities Directorate 3-year SLAs are the norm, with 85% of supported organisations currently having a 3-year SLA in place. The remaining 15% have one year transition arrangements in place due to agreed reviews processed being underway, including the transition arrangements for the Homelessness PSP. In other Directorates 3-year SLAs are in place, with funding confirmed on an annual basis due to a number of on-going service reviews.</p>
3. Devolve further decision making and budgets to Area Committees	In progress	<p>Work to further decentralise decision making and budgets has focused on the development of Local People and Place Leadership approaches across Fife seven local committee areas. This involves local services and partners coming together to jointly plan and deliver local services. The next phase of this work will involve a move to joint planning and commissioning of service.</p>

4. Campaign for a Community Right of Appeal against planning decisions	Complete but unsuccessful	Not accepted in current Planning Bill
5. Support the development of co-operative enterprises and community initiatives based on co-operative principles in our local communities	Ongoing	A lot of work done with the community food providers etc to develop community initiatives (based on the local priorities coming to the fore throughout the pandemic and wider food insecurity work). The CLES action plan, adopted in 2021, sets out a continued need for the development of alternative models of ownership. These aims will be incorporated into the Fife Partnership Community Wealth Building delivery plan for April 2022. The Council is in discussion with Community Enterprise in Scotland on support for Fife test of change projects to support community ownership models. There have been 11 Community Asset Transfers completed in Fife with an estimated £1.1m investment in communities versus perceived capital receipt loss.
6. Develop further area regeneration initiatives through Area Committees and develop a charrette series for Fife	Not fully achieved but Ongoing	The impact of the pandemic has prevented further development of these initiatives although work arising from existing projects have been progressed.
7. Continue our commitment to the Armed Forces Covenant	Complete	Fife Council continues to demonstrate an ongoing commitment to the Armed Forces Covenant and has recently contributed to the development of statutory guidance on the Armed Forces Covenant Duty for public bodies in the UK and research commissioned by the Forces in Mind Trust on the impact of the Armed Forces Covenant
Local Government and Resources		
1. Review Fife Council Scheme of Delegation and Scheme of Administration.	Complete	
2. Reduce Service Planning resilience and improve outcome focus and scrutiny of thematic workstreams identified in the new committee structure.	Ongoing	Through Scrutiny Committees and Sub-Committees scrutiny activity and linked to development of the Plan4Fife.
3. Produce Area templates to support local Area management and councillors	Complete	Local Area Economic Profiles produced on an annual basis to support and inform planning, decision-making and scrutiny at area committee level.

4. Review Halls and Centres budget strategy	Ongoing	Work continues to review the provision of halls and centres. Again this is an area of work impacted by the pandemic.
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Review of Membership of External Organisations

Report by: Executive Director, Finance & Corporate Services

Wards Affected: All

Purpose

The purpose of this report is to seek the Council's approval to begin a review of the number of Council made appointments to external organisations to ensure that it remains beneficial for the organisations and for the Council. These organisations include trusts, companies, charities, school governing bodies, industrial and provident societies and community associations. Members may be involved as a director, trustee, or member (with or without voting powers).

Recommendation(s)

It is recommended that the Council:

- (1) Notes the current list of external organisations appointments, as set out at Appendix 1;
- (2) Notes the exceptional contribution that local organisations make to the community in Fife
- (3) Provides comment on the benefits of reducing the number of Council made appointments to external organisations and the principles that could be applied to this process, as set out in section 2 of the report;
- (4) Agrees that it be delegated to the Head of Legal & Democratic Services to begin the review process by contacting the respective organisations to advise that the Council is seeking to reduce the number of external appointments, and to establish if, in the organisation's view, the Council appointment is/not required. Then to report back to the next meeting of the Fife Council with a proposed list of organisations for Council appointment; and
- (5) Agree that the set of criteria detailed in paragraph 2.6 be applied to ensure consistency when making new appointments.

Resource Implications

There are no direct resource implications arising from this report. A reduction in the number of external organisations appointments could generate a small saving by way of a reduction in travelling expenses for members and resource in managing the administration of the appointments.

Legal & Risk Implications

External organisations have their own governance structures and members should seek advice from the Head of Legal & Democratic Services on any concerns they

have on membership of the organisations. Elected members may be subject to legislation such as the Companies Acts (directors' responsibilities) and charity law.

Failure to make such appointments may mean the external organisation cannot function effectively or secure a quorum. This is considered extremely unlikely and there will be other options open to the external organisation in terms of membership.

Impact Assessment

An EqlA is not required as this report does not propose a change or revision to existing policies and practices.

Consultation

There was internal consultation in order to inform the recommendations and external organisations have yet to be consulted. It is a usual part of the new Council planning process that the Committee contact all Council appointed bodies and this will take place after the Council meeting, if a review with a focus on reduction is agreed.

1.0 Background

- 1.1 Following local government elections, the Council will be invited to make appointments to external organisations. These appointments are considered by Fife Council or the appropriate committee including the Policy & Co-ordination Committee, its Sub-Committees and Area Committees for approval. The appointed Councillor represents the Council, rather than acting in a personal capacity. This means that the elected member must always consider Council policies and procedures and act in accordance with the Councillors Code of Conduct.
- 1.2 The Council's list of external organisation appointments has developed over time and now includes a wide range of organisations. Some of the appointments fulfil a community role, particularly those made to local charities, while some are historic and the rationale or purpose behind them is now rather obscure. There are currently 159 organisations (and totalling almost individual member 330 appointments) to which elected members are currently appointed and these include:-
 - (i) Joint Boards and statutory appointments;
 - (ii) National appointments;
 - (iii) Fife-wide/policy and strategic appointments;
 - (iv) Local appointments; and
 - (v) Trust appointments.

Many of these appointments will continue in the new Council but there is an opportunity to bring increased focus to who the Council chooses to appoint members to and how many appointments it supports.

2.0 Issues and Principles

- 2.1 A great deal of effective joint working and close links are developed between the Council and local partner and external organisations. By working closely with local external organisations, the Council can support and help to make the best use of

resources to deliver the best outcomes for communities and ensure effective engagement with these partner organisations. However this close working does not always require Council appointed membership of those organisations.

- 2.2 The increasing emphasis on partnership working can on occasion result in conflicts of interest for elected members, particularly where an organisation is seeking or receiving funding from the Council or is making regulatory applications such as for licences or planning. It may lead to these bodies sometimes misunderstanding the role of an elected member on the Board or Committee terms of, for example, accessing and influencing the distribution of Council resources. It may also make the important role of community leadership more difficult for an elected member if they are perceived to be too closely aligned with a particular group or organisation through the Council appointment.
- 2.3 External organisation membership also brings increased duties and responsibilities for members, particularly if one member has multiple appointments. Their additional roles, responsibilities and potential liabilities will depend upon the legal nature of the organisation and the capacity in which they have been appointed. Failure to act in a proper manner may give rise to personal liability or, in a very unlikely set of circumstances, liability for the Council.
- 2.4 Section 4 of the Councillors Code of Conduct requires elected members to register any allowances for appointments or unremunerated directorships and any other connection such as these appointments. Members of Area Committees are trustees for the charitable trusts on which they sit and are bound by relevant legislation and regulations.
- 2.5 Undertaking a review of member representation on external organisations helps ensure that the Council focuses its resources and capacity in the most appropriate areas, whilst also reducing the risk to the elected member and that the Council should a conflict of interest arise.
- 2.6 To ensure consistency, it is proposed that the following set of criteria be adopted to assist with appointments to external organisations and that elected member Council appointed representation is only considered where:
 - the Council has a statutory duty to be involved;
 - the organisation supports work of the Council and delivery of its service areas;
 - elected members are required to attend because of their specific role in the authority; and
 - the organisation or Council would derive a significant benefit from the appointment.
- 2.7 Members are reminded that it would still be open to them to continue to sit on any external body or group of their own choosing. This paper only concerns the Council appointment process.
- 2.8 Finally, a number of other Councils are undertaking a similar review of external organisation appointments.

3.0 Conclusions

- 3.1 Members are asked to consider reviewing the representation on the Council's list of external organisations.

List of Appendices

1. Current list of external organisations and representation

Background Papers

No background papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

Report Author

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APPENDIX 1

CURRENT LIST OF EXTERNAL ORGANISATIONS WITH A COUNCIL APPOINTED MEMBER

Organisation	No. of Reps
Age Concern, Cupar	1
Association for Public Service Excellence (APSE)	1
Auchtermuchty Community Centre Management Committee	2
Auchtertool Village Hall Management Committee	3
Balmullo Village Hall Organisation (Burnside Hall)	1
Benarty Community Centre Management Committee	3
Blairhall Community Centre Management Committee	1
Bowhill Centre Management Committee	3
Brag Enterprises Limited Management Committee/Board	2
Broad Street Community Centre	3
Bruce Charitable Trust	1
Business Gateway Services (Fife)	1
Cadham Neighbourhood Centre Management Committee	1
Carnegie Dunfermline & Hero Fund Trusts	4
Carnegie UK Trust	1
Castle Furniture Project Management Committee	1
Chapel Neighbourhood Centre	3
Children's Panel (Fife Area Support Team)	1
CLEAR Buckhaven (& Methil)	1
Clued Up Drug Awareness Project	2
Coaltown of Wemyss Village Institute	1
Colton Opencast Trust	1

Organisation	No. of Reps
Comrie Colliery Environmental Trust and Liaison Committee	3
Conference of Peripheral Maritime Regions of Europe (CPMR)	1
Convention of Scottish Local Authorities (Convention Delegates)	6
Cosmos Centre Management Committee	2
Cupar & North Fife Local Tourist Association	1
Cupar YMCA/YWCA Management Committee	1
Dolphin Youth and Community Centre, Tayport	1
Dr Sloan's Trust	1
Duffus Park Community Sports Hub	1
Dunfermline & West Fife Sports Council	4
Dunfermline and West Fife Local Tourist Association	2
Dunnikier Community Centre	3
East Fife Sports Council	1
East Neuk Centre Trust	1
East Neuk Local Tourist Association	1
East of Scotland European Commission	1
Eden Estuary Local Nature Reserve Advisory Group	3
Edinburgh Airport Consultative Committee	1
Edinburgh and South East Scotland City Deal (Joint Committee)	1
Exit Community Centre	2
Fife Access Forum	2
Fife Alcohol and Drug Partnership (ADP)	1
Fife Biodiversity Partnership	2
Fife Coast & Countryside Trust	4
Fife Corporate Parent Board	3

Organisation	No. of Reps
Fife Cultural Trust	4
Fife Economy Partnership	2
Fife Employment Access Trust	1
Fife Environment Trust Ltd.	1
Fife Environmental Partnership	2
Fife Golf Trust	4
Fife Health & Wellbeing Alliance	3
Fife Historic Buildings Trust	3
Fife Housing Partnership	3
Fife Museums Forum	3
Fife Partnership	3
Fife Resource Solutions LLP / Sustainability Fife Ltd. (ALEO) / Resource Efficient Solutions LLP	3
Fife Shopmobility Limited	1
Fife Society for the Blind	1
Fife Sports and Leisure Trust	5
Fife Tourism Partnership	1
Fife Violence Against Women Partnership	2
Fisheries Development Group	4
Forth Fisheries Local Action Group (FLAG)	1
Fleming bequest	1
Gibson Mortification	3
Glenrothes Football & Recreation Club Management Committee	1
Go Glenrothes'	2
Greig Institute Management Committee	4
Hayfield Community Centre	3

Organisation	No. of Reps
Heartlands of Fife Local Tourist Association	4
Industrial Communities Alliance	2
JNCF (Joint Negotiating Consultation Forum)	3
Kincardine Community Association	1
Kinghorn Community Centre	3
Kirkcaldy 4 All	2
Kirkcaldy and Central Fife Sports Council	4
Kirkcaldy and Dysart Queen Victoria Benevolent Trust	2
Kirkcaldy Ingolstadt Association	2
Kirkcaldy YMCA	2 (+ 2 substitutes)
Ladybank Youth Club	1
Leven Centre Management Committee	4
Levenmouth Local Tourist Association	1
Levenmouth Together Steering Group	2
Levenmouth Twinning Association	1
Linktown Community Action Centre, Kirkcaldy	4
Linton Lane Youth Centre	3
Lomond Quarry Liaison Committee	4
Longannet Power Station & Valleyfield Ash Lagoons Liaison Committee	3
Madras College Endowment Trust	3
Markinch Town Hall Management Committee	2
Mars Training Ship Fund	1
Memorial Park Neighbourhood Centre	2
Methil Community Centre Management Committee	4

Organisation	No. of Reps
Methilhill OAP & Community Centre (formerly Methilhill Senior Citizens Centre)	4
Milton of Balgonie Hall Management Committee	2
Mossmorran and Braefoot Bay Community Safety Committee	3
Mossmorran and Braefoot Bay Independent Air Quality Monitoring Group	3
Muirdean Environmental Trust and Community Liaison Committee	2
Murray Library Trust	3
NHS Fife Board	1
North Queensferry Community Complex (formerly North Queensferry Community Centre)	1
North Queensferry Community Trust	1
North Sea Commission	1
Nuclear Free Local Authorities Scotland	1
Oakley Centre Management Committee and Youth Club Committee	1
Opportunities Fife Partnership	1
Overton Community Centre	3
Paton Trust	1
Pittenweem New Town Hall Organisation	1
Poppyview Family Centre (formerly Levenmouth Child Care Steering Group)	2
Provost Tulloch 1973 Trust	1
Raeburn Community Centre	3
Respite Fife	1
Rio Community Centre Management Committee	1
River Leven Trust	3
Rosyth Local Liaison Committee	3
Sandy Brae Community Centre Management Committee	4

Partner Organisation	No. of Reps
SCORRS (Scottish Council's Committee on Radioactive Substances)	1
Scotland Excel Joint Committee	2
Scottish Chamber Orchestra	1
Scottish Fisheries Museum	1
Scottish Schools Education Research Centre Ltd.	1
SESTRAN (Regional Transport Partnership)	3
Shadow Joint Committee for ELBF Road Services (Edinburgh, Lothians, Borders, Fife)	1 (& 1 substitute)
South East Scotland Strategic Planning Authority (SESPlan)	2
St. Andrews BID Management Board	2
St Andrews Botanic Garden Trust	2
St. Andrews Community Trust	2 (1 on Trust & 1 on Nominations Cttee)
St Andrews Harbour Trust	1
St. Andrews Housing Group	1
St. Andrews Links Trust Management Committee	2 elected + 2 non-elected
St Andrews Links Trust	2 elected + 1 non-elected
St. Andrews Local Tourism Association (Tourism St. Andrews)	1
St Andrews Partnership	2
St Andrews Pilgrim Foundation	1
St Andrews University Court	1
St Andrews Welfare Trust	2
St. Monans Community Trust.	1

Partner Organisation	No. of Reps
St. Ninian's Trust	3
Stenton Jubilee Centre	1
Tay and Earn Trust	1
Tay Road Bridge Joint Board	5
Tay Cities Region (Joint Committee)	3
TAYPlan	3
Tayside Institute Management Committee	1
Templehall Community Centre	3
The Skene Trust	1
Toll Centre, Burntisland	3
Tryst Centre Management Committee	4
Valleyfield Community Centre Management Committee	1
Victoria Hall Management Committee, Coaltown of Balgonie	2
Walker Trust	2
West Fife Enterprise Limited Board	3
Woodland Trust Liaison Group	1 (& 1 substitute)
YMCA Glenrothes	2
Youth 1 st	2

10th March 2022

Agenda Item No. 9

Committee Recommendations:

- (1) Public Attendance at Area Committee Meetings**
- (2) Community Asset Transfer Process**

Report by: Head of Legal and Democratic Services

Wards Affected: All

Purpose

This report seeks Council approval of recommendations made by (1) the North East Fife Area Committee on 26th January 2022 and (2) the Environment, Finance & Communities Scrutiny Committees on 1st February 2022.

Recommendation(s)

It is recommended that Council:

- (1) notes the recommendation from the North East Fife Area Committee and agrees to consider the Council's approach to the attendance of members of the public at Area Committees in the next review of Standing Orders; and
- (2) notes the recommendation from the Environment, Finance & Communities Scrutiny committee and agrees that the matter be remitted to the Assets & Corporate Services Sub-Committee or its successor.

Resource Implications

There are no direct resource implications from this paper.

Legal & Risk Implications

There are no legal considerations

Impact Assessment

This report does not require any new impact assessment at this time. The necessity for an impact assessment will be considered as part of the subsequent Council or Committee paper.

Consultation

There has been no formal consultation carried out in relation to this paper.

1.0 Background

North East Fife Area Committee

1.1 At the meeting of the North East Fife Area Committee on 26th January 2022, the following motion was submitted:-

“Committee notes that current Standing Orders do not permit members of the public to attend remote meetings to ask their question. On that basis it has not been possible for the member of the public who submitted the question raising concerns about the restricted opening hours of North East Fife area leisure centres to the last meeting to attend today’s meeting for further discussion. Committee invites Council to consider reviewing Standing Orders to allow members of the public to attend remote meetings to ask their questions.

The Committee notes community concern about this matter, notes and supports the work of the East Fife Sports Council and notes that Councillors intend to attend a meeting with the group and Ms Logan to which the Chief Executive of the Fife Sports and Leisure Trust will be invited.”

- 1.2 It was agreed by the Committee that Fife Council be asked to consider reviewing Standing Orders to allow members of the public to attend remote meetings to ask their questions.
- 1.3 The List of Committee Powers sets out at Section 3 that changes to Standing Orders are reserved to Fife Council.

Environment, Finance & Communities Scrutiny Committee

- 1.4 At the meeting of the Environment, Finance & Communities Scrutiny Committee on 1st February 2022 the Committee considered a report by the Head of Communities and Neighbourhoods presenting the outcome of a short life working group set up to consider the community asset transfer process and agreed that the recommendations set out in section 5 of the report be submitted to Fife Council for approval. A copy of the report is available here [EM - EFC Scrutiny Public Agenda Pack 2022-02-01.pdf \(fife.gov.uk\)](#).
- 1.5 The List of Committee Powers sets out that Scrutiny Committees have the power to submit comments and recommendations to the Council.
- 1.6 The Council is recommended to note the recommendation from the Environment, Finance & Communities Scrutiny committee and agree that the matter should be considered by the Assets & Corporate Services Sub-Committee or its successor.

2.0 Conclusions

The Council is invited to consider the recommendations.

List of Appendices

None

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

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10th March, 2022

Agenda Item No. 10

NOTICE OF MOTIONS

Report by: Head of Legal and Democratic Services

Wards Affected: All

Purpose

In terms of Standing Order 8.1, the attached notice of motions have been submitted.

Recommendation(s)

Council is asked to consider the motions.

Resource Implications

Not applicable.

Legal & Risk Implications

Not applicable.

Impact Assessment

Not applicable.

Consultation

Not applicable.

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Fife Council – 2nd December, 2021 – Motions Update

Motion	Update
Motion 1 (amendment agreed)	Report scheduled for Economy, Tourism, Strategic Planning and Transportation Sub-Committee of 17 th March, 2022.
Motion 2 (withdrawn)	N/A
Motion 3 (motion agreed)	Letter sent to Priti Patel, Home Secretary and response received.
Motion 4 (agreed unanimously)	Report submitted to Environment, Finance and Communities Scrutiny Committee on 1 st February, 2022.
Urgent Motion (agreed unanimously)	Report submitted to Education & Children’s Services Sub-Committee on 28 th January, 2022.

Motion 1

“Council reaffirms its position that the Workplace Parking Levy should not be introduced in Fife.”

Proposed by Councillor Dave Dempsey
Seconded by Councillor Tony Miklinski

Motion 2

“Council welcomes the introduction of the new Fife Sports Strategy which encourages everyone to become more active and take part in sports activities.

Council notes the significant challenges faced by the Sports and leisure trust over the last 2 years in being able to reopen facilities and increase users to return to facilities.

Council supports the call of the East Fife Sports Council that the Trust should look at the opening hours of all its facilities particularly in NE Fife so that there is equitable access to sports and leisure facilities across Fife.”

Proposed by Councillor Margaret Kennedy
Seconded by Councillor Jane Ann Liston

Motion 3

“Fife Council is appalled at the ongoing invasion of Ukraine by Russia.

Noting that the waging of aggressive war is a criminal act under international law, in particular Article 2(4) of the [UN Charter](#).

The council joins with the civilised world in condemning the actions of President Putin in initiating the war which is taking an increasing toll of military personnel and non-combatant civilians alike.

The council supports the Scottish and UK Governments, other nations and allies in deploying measures aimed at ending the illegal Russian invasion and supporting the government and people of Ukraine in the defence of their country and the lives and liberties of their people.

The council stands ready to assist in all appropriate ways offering humanitarian support and refuge to the people of Ukraine in this ordeal, as it has recently done for Syrian refugees and those evacuated from Afghanistan.

The invasion of Ukraine and the ongoing occupation of the [Crimean peninsula](#) and parts of the [Donetsk](#) and [Luhansk oblasts](#), is a reminder that peace, stability and democracy cannot be taken for granted, even in Europe, and stresses the value and importance of international institutions including the United Nations, the European Union, the OSCE, the Council of Europe and NATO in continuing to safeguard and advance democracy, mutual security and economic prosperity in Europe and beyond.

Fife Council stands with Ukraine and it's people in these terrible times. And, with those Russians who are not responsible for this war, many of whom bravely speak out against it - thousands of whom have been arrested by the Russian State for taking part in peaceful protests.

The council instructs the Chief Executive and the Co-leaders to write to Audrey Yakovlev, Consul General of the Russian Federation in Scotland, conveying the council's condemnation of the actions of his Government.

Council notes that an initial review of the pension fund investments has taken place and it appears that there are no direct investments in Russian equity. Fund managers will be asked about the impact of sanctions on the wider financial markets and the SF&PC will be asked the review the position if necessary."

Proposed by Councillor John Beare
Seconded by Councillor David Alexander

Motion 4

"Council notes that the matter of the Waid Cluster leadership was discussed following a motion to the Education and Children Services Sub-committee on 1 March 2022. The Sub-committee agreed to request a full report on future options and the proposed consultation process should be provided to the Sub Committee or its successor prior to this consultation being carried out.

Council agrees that when the options report is considered by the Sub-committee, the Sub-committee should be invited to exclude the "Super Head" proposal (Head of Waid Academy and all 8 Primary Schools) given the significant parental and community concern."

Proposed by Councillor James Calder
Seconded by Councillor Bill Porteous