

## North East Fife Area Committee

JP Court Room, County Buildings, Cupar

Wednesday, 19 June 2024 - 9.30 a.m.

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### AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE** – Minute of meeting of the North East Fife Area Committee of 24 April 2024. 3 – 8
4. **SAFER COMMUNITIES TEAM UPDATE REPORT** – Report by the Head of Housing Services. 9 – 35
5. **OPERATIONAL BRIEFING ON POLICING ACTIVITIES WITHIN NORTH EAST FIFE APRIL 2023 - MARCH 2024** – Report by the Local Area Commander, North East Fife. 36 – 60
6. **SCOTTISH FIRE AND RESCUE SERVICE – LOCAL PLAN ANNUAL PERFORMANCE REPORT** – Report by the Station Commander for North East Fife area. 61 – 85
7. **A917 (ANSTRUTHER ROAD, HIGH STREET AND ST ANDREWS ROAD), CRAIL – 20MPH TRAFFIC REGULATION ORDER (TRO)** – Report by the Head of Roads and Transportation Services. 86 – 92
8. **PROPOSED WAITING PROHIBITION: WINDMILL ROAD & EAST FORTH STREET, CELLARDYKE** – Report by the Head of Roads and Transportation Services. 93 – 96
9. **PROPOSED PARKING RESTRICTIONS – ST ANDREWS COMMUNITY HOSPITAL** – Report by the Head of Roads and Transportation Services. 97 – 99
10. **OBJECTION TO TRAFFIC CALMING: B936, AUCHTERMUCHTY** – Report by the Head of Roads and Transportation Services. 100 – 103
11. **OBJECTIONS TO ST ANDREWS SPEED LIMIT AMENDMENTS** – Report by the Head of Roads and Transportation Services. 104 – 116
12. **NORTH EAST FIFE AREA LOCAL COMMUNITY AND COMMUNITY LEARNING AND DEVELOPMENT (CLD) PLANS** – Report by the Head of Communities and Neighbourhoods Service. 117 – 140
13. **PROPERTY TRANSACTIONS** – Report by the Head of Property Services. 141 – 142

**Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.**

Lindsay Thomson  
Head of Legal and Democratic Services  
Finance and Corporate Services

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North Street  
Glenrothes  
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12 June 2024

If telephoning, please ask for:  
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### **BLENDED MEETING NOTICE**

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

## 2024 NEFAC 50

### THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE – BLENDED MEETING

JP Court Room, County Buildings, Cupar

24 April 2024

9.30 am – 12.05 pm

**PRESENT:** Councillors Jonny Tepp (Convener), Al Clark, Sean Dillon, Alycia Hayes, Stefan Hoggan, Gary Holt, Margaret Kennedy, Louise Kennedy-Dalby, Allan Knox, Robin Lawson, Jane Ann Liston, David MacDiarmid and Ann Verner.

**ATTENDING:** Paul Vaughan, Head of Communities and Neighbourhoods Service, Zahida Ramzan, Policy Co-ordinator - Equalities, Laiza Lorimer, Policy Officer, Community Development Team (North East Fife) and Vicky Wilson, Area Community Development Team Manager (North East Fife), Communities and Neighbourhoods Service; Joan Gallo, Lead Officer, Children, Families and Justice Services; Carlene Simpson, Project Manager - Strategic Growth City Deals, Economy Tourism & Town Centre, Business and Employability; Rona Weir, Education Manager, Pamela Colburn, Quality Improvement Officer (Health and Wellbeing) and Scott Duncan, Headteacher, Waid Academy, Education Service; Steven Sellars, Lead Consultant, Road Safety and Travel Planning; Lesley Craig, Lead Consultant, Traffic Management and Nigel Hampton, Technician Engineer, Traffic Management, Roads and Transportation Service; Diane Barnet, Committee Officer, Legal and Democratic Services.

**ALSO** Dr Lorna Watson (for para. 143).

**ATTENDING:**

**APOLOGIES FOR** Councillors Fiona Corps and Donald Lothian.

**ABSENCE:**

#### 128. DECLARATIONS OF INTEREST

Councillor Hoggan, for transparency reasons, stated in relation to para. 132 – ‘Proposed Waiting Prohibition: Short Lane, Cupar’ – that he resided across the road from the location of the proposed traffic regulation order, however, he did not consider that this amounted to an interest.

Councillor Dillon declared an interest in para. 137 - Application for Funding from Pittenweem Common Good Fund – Pittenweem Playpark Project – as he was involved in convening the group making the application for funding.

#### 129. MINUTE

The committee considered the minute of the meeting of the North East Fife Area Committee of 28 February 2024.

#### Decision

The committee agreed to approve the minute.

**130. APPOINTMENT TO EXTERNAL ORGANISATION - ST ANDREWS PILGRIM FOUNDATION**

The committee considered a report by the Head of Legal and Democratic Services seeking nominations from the North East Fife Area Committee – from Ward 18 - to the St Andrews Pilgrim Foundation, being a fixed term appointment due to expire in June 2024.

**Decision**

The committee agreed to re-appoint Councillor Liston.

**131. OBJECTIONS TO PROPOSED NO WAITING RESTRICTION: SHANWELL ROAD SOUTH, TAYPORT**

The committee considered a report by the Head of Roads and Transportation Services outlining objections to the proposed no waiting restrictions at Shanwell Road South, Tayport.

Councillor Kennedy-Dalby, seconded by Councillor Tepp, proposed an amendment in favour of proceeding with the Traffic Regulation Order (TRO), including more readily visible signage indicating nearby alternative car parking.

**Decision**

There being no opposing view, the committee agreed to not uphold the objections and to proceed with the restrictions detailed in drawing no. TRO23\_38 to deliver the associated traffic management works, including enhanced signage to alternative car parking.

**132. PROPOSED WAITING PROHIBITION: SHORT LANE, CUPAR**

The committee considered a report by the Head of Roads and Transportation Services outlining proposals to introduce further 'No Waiting At Any Time' restrictions in Short Lane, Cupar.

**Decision**

In the interests of traffic management and road safety, the committee:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO24\_11 (Appendix 1) with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

**133. PROPOSED LOADING BAY: CASTLE STREET, TAYPORT**

The committee considered a report by the Head of Roads and Transportation Services outlining proposals for the introduction of a loading bay in Castle Street, Tayport.

**Decision**

In the interests of road safety, the committee:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to amend the restrictions as detailed in drawing no. TRO24\_06 (Appendix 1), with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

**134. TRAFFIC REGULATION ORDER AMENDMENT - ST ANDREWS 20MPH SPEED LIMIT – B939 STRATHKINNESS LOW ROAD**

The committee considered a report by the Head of Roads and Transportation Services relating to an amendment to the proposed 20mph and 40mph Traffic Regulation Orders (TRO) on B939 Strathkinness Low Road, previously approved at this committee on 6 December 2023, as a result of conditions contained in Planning Permission 22/00691/FULL. This amendment was made to the proposed TRO prior to publishing, under delegated authority by the Council Leadership Team and with the agreement of this committee's Convener and Depute Convener.

**Decision**

The committee noted the amendment extending the 20mph zone beyond the new development south of B939 Strathkinness Low Road, as shown in Appendix 1 of the report.

**135. COMMUNITY ASSET TRANSFER APPLICATION BY CRAIL COMMUNITY PARTNERSHIP**

The committee considered a joint report by the Head of Property Services and the Head of Communities and Neighbourhoods Service seeking approval for a Community Asset Transfer application from Crail Community Partnership under Part 5 of the Community Empowerment (Scotland) Act 2015, to purchase Denburn Wood in Crail.

**Decision**

The committee approved the asset transfer request at less than market value at the price of £1 and all otherwise on terms and conditions to the satisfaction of the Head of Property Services and the Head of Legal and Democratic Services.

**136. APPLICATION FOR FUNDING FROM CRAIL COMMON GOOD FUND - CRAIL PLAY PARK RENOVATION**

The committee considered a report by the Head of Communities and Neighbourhoods Service relating to an application from Crail Community Council for an increase in grant funding for a further £19,514.53 from the Crail Common Good Fund, towards the costs of renovating Crail Play Park.

**Decision**

The committee approved an increase in grant funding of a further £19,514.53 from the Crail Common Good Fund, towards the costs of renovating Crail Play Park.

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*Prior to consideration of the following item, having declared an interest, Councillor Dillon left the meeting at this point.*

### **137. APPLICATION FOR FUNDING FROM PITTENWEEM COMMON GOOD FUND – PITTENWEEM PLAYPARK PROJECT**

The committee considered a report by the Head of Communities and Neighbourhoods Service relating to an application from Pittenweem Playpark Project requesting an allocation of £43,895 grant funding from Pittenweem Common Good Fund towards the Pittenweem Playpark Project.

#### **Decision**

The committee:-

- (1) noted that £30,000 had also been awarded from the Fife Environment Trust, as indicated in Appendix 2; and
- (2) agreed to an allocation of £43,895 grant funding from Pittenweem Common Good Fund towards the Pittenweem Playpark Project.

*Councillor Dillon re-joined the meeting following consideration of the above item.*

### **138. NON-SETTLEMENT TRUST - GRAVES DRESSINGS - CRAIL CEMETERY - MURAL MONUMENTS XIX & XVI**

The committee considered a report by the Head of Communities and Neighbourhoods Service seeking agreement for a grant award of £13,133 from the Graves Dressing fund to Crail Preservation Trust as a contribution to the Mural Monuments XIX and XVI Conservation project.

#### **Decision**

The committee approved a total of £13,133 from the Graves Dressing fund to Crail Preservation Trust as a contribution to the Mural Monuments XIX and XVI Conservation project.

### **139. NORTH EAST FIFE – ANTI-POVERTY REPORT 2023/24**

The committee considered a report by the Head of Communities and Neighbourhoods Service providing an update on the activity and outcomes of the anti-poverty work undertaken in the North East Fife area to address rural poverty, in alignment with the key priorities for the area in the 2023-2026 North East Fife Local Community Plan.

#### **Decision**

The committee noted the progress and the recommended allocated spend for 2024/25.

*Councillor Hoggan left the meeting during consideration of the following item.*

**140. TAY CITIES DEAL ANNUAL REPORT AND BENEFITS REALISATION PLAN**

The committee considered a report by the Head of Business and Employability Services presenting the third annual report on progress by the Tay Cities Region Deal from 1 October 2022 to 30 September 2023.

**Decision**

The committee noted the annual report by Tay Cities Region Deal and the progress on activity in North East Fife.

*Councillor Kennedy left the meeting prior to consideration of the following item.*

**141. JUSTICE SOCIAL WORK SERVICE – COMMUNITY PAYBACK: UNPAID WORK SCHEME**

The committee considered a report by the Head of Children, Families and Justice Services providing an update on developments within Fife Council Justice Social Work Service in relation to the work of the Community Payback Unpaid Work Team in the Area Committee wards from April 2022 to March 2023.

**Decision**

The committee:-

- (1) noted the content of the report; and
- (2) agreed that further reports relating to the Unpaid Work Scheme by the Justice Social Work Service would be brought to committee on an annual basis.

**142. REPORT ON EDUCATIONAL OUTCOMES - 2022/23**

The committee considered a report by the Head of Education Services detailing the attainment outcomes achieved by pupils within the area's schools during the school year 2022/23; and the range of strategies being developed to support key priorities to raise attainment.

**Decision**

The committee noted:-

- (1) the overall progress in raising levels of attainment in 2022/23; and
- (2) the strategies being implemented to raise attainment.

*The committee adjourned at 11.30 am and reconvened at 11.40 am.*

**143. PUBLIC HEALTH REPORT & YOUNG PEOPLE HEALTH & WELLBEING SURVEY RESULTS**

The committee considered a report by the Head of Education Services relating to the Director of Public Health report 'Children and Young people in Fife - the Building Blocks for Health' and providing the results of the Fife Young People's Health and Wellbeing Survey, carried out in March 2023.

**Decision**

The committee:-

- (1) noted the survey results, as provided through the Fife Young People's Health and Wellbeing Survey; and
- (2) agreed to endorse the next steps outlined in response to the Survey results.

**144. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PLAN**

The committee considered a report by the Executive Director, Finance and Corporate Services relating to the workplan for future meetings of the North East Fife Area Committee.

**Decision**

The committee:-

- (1) noted the workplan and agreed to advise the Convener, Lead Officer and Committee Officer of any suggestions for specific areas they would like to see covered in any future report;
- (2) in relation to para. 139 – 'North East Fife – Anti-poverty Report 2023/24' – requested a report for its consideration at a future meeting relating to 'access' to services, including availability of transport in rural communities;
- (3) in relation to para. 140 – 'Tay Cities Deal Annual Report and Benefits Realisation Plan' – noted that the next annual update report would be due in April 2025;
- (4) as outlined at para. 141 – 'Justice Social Work Service – Community Payback: Unpaid Work Scheme' – agreed that an annual update report be submitted for its consideration in April 2025;
- (5) in relation to para. 142 – 'Report on Educational Outcomes - 2022/23' – noted that the next annual update report for 2023/24 would be due in April 2025.



19 June 2024

Agenda Item No. 4

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## Safer Communities Team Update Report

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**Report by:** John Mills, Head of Housing Services

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**Wards Affected:** Wards 16, 17, 18, 19 & 20

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### Purpose

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The purpose of this report is to provide elected members with an update on the operational activity of the Safer Communities Team within the North East Fife committee area during the 12 month period 1 April 2023 to 31 March 2024.

### Recommendation(s)

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The Committee is asked to note and comment on the activity to date.

### Resource Implications

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None.

### Legal & Risk Implications

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None.

### Impact Assessment

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An Equality Impact Assessment (EqIA) is not required as this report presents an update on the activity of the Safer Communities Team. No policy or funding changes are being proposed that are likely to have an impact on equality groups.

### Consultation

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Consultation has taken place with community safety partner agencies.

## 1.0 Background

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- 1.1. The purpose of this report is to update elected members on the activity of the Safer Communities Team (SCT) within this committee area during the financial year 2023-24.

- 1.2. This report sits alongside individual updates from Police Scotland and Scottish Fire and Rescue Service (SFRS). It should be noted that the three core agencies (Police Scotland, SFRS and Fife Council's SCT) may comment on work carried out *in partnership* with each other and other agencies but cannot comment specifically on work carried out independently by other services.
- 1.3. Some information may be included on Fife-wide activity to raise awareness of the range of activities which may be of interest to members and their constituents.
- 1.4. Each activity is categorised as either People or Place focussed.

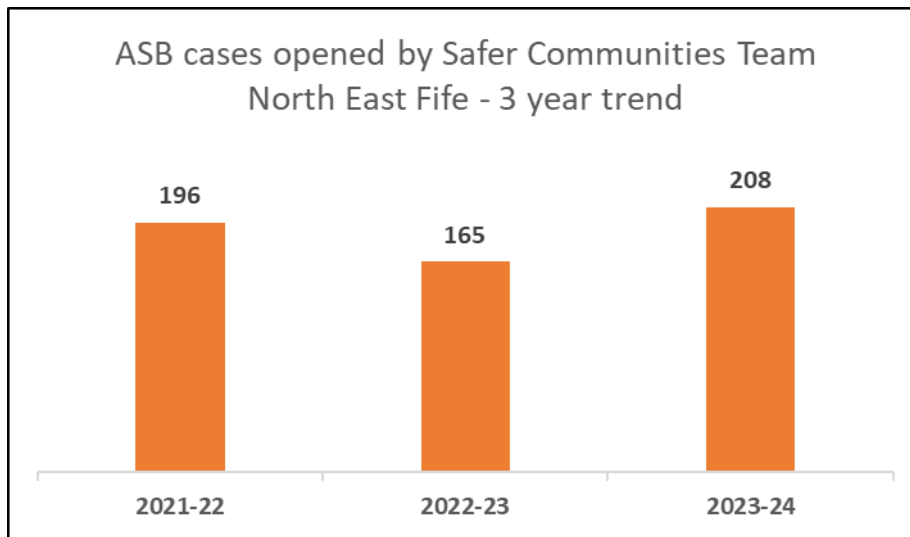
## 2.0 People Focussed Activity

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- 2.1 Our Fife Cares service received 28 referrals in relation to **home safety advice**, a decrease on the number received in the previous year (35 referrals).
- 2.2 All clients were contacted, and all but one opted to receive a home visit.
- 2.3 Work has been ongoing by officers to promote the service and to raise awareness of the benefits it can deliver to vulnerable households.
- 2.4 The majority of home safety referrals (26) related to requests for tailored home safety advice specifically for families with children under five years of age, with the remainder received for home safety advice for vulnerable adults.
- 2.5 Health Visitors were the main source of home safety referrals for child safety, whilst the remainder came from a variety of other sources, such as Housing Officers, Social Work teams and other NHS Services.
- 2.6 Home safety referrals in relation to vulnerable adults were received from Housing colleagues.
- 2.7 The Fife Cares service also provides **home security advice** under the Safe, Secure and Supported at Home initiative. The number of referrals (58) showed a slight increase on the previous year (51).
- 2.8 Safe Secure and Supported at Home referrals were mainly received from Police Scotland but also from other sources such as Fife Women's Aid, Victim Support, Social Work teams and Housing colleagues.
- 2.9 Fife Cares staff were invited to provide seven separate inputs to groups or community events in this area, which reached a total of 156 individuals, and covered various aspects of the Fife Cares remit.
- 2.10 **Fife Community Safety Support Service (FCSSS)** is funded by the Safer Communities Team to provide support and/or mediation to those experiencing, or involved in, antisocial behaviour in a private space setting. The service received 27 referrals, an increase on the previous year (19 referrals).
- 2.11 Awareness raising has taken place with members of the Community Safety Partnership with a view to increasing referrals to this service, which promotes

prevention, early intervention and support to victims of private space antisocial behaviour.

- 2.12 Of the referrals received by FCSSS, 18 involved some form of mediation between the parties involved, although all were provided emotional and/or practical support. Appendix 1 provides examples of feedback received by FCSSS plus some additional information on the service.
- 2.13 The Safer Communities Team is Fife Council’s single point of contact for all cases of **private space antisocial behaviour (ASB)**.
- 2.14 The team opened 208 ASB cases in this area during 2023-24, an increase compared to the previous year (165 cases). The following graph shows the number of private space ASB cases opened by the Team in this committee area over the past three years:



- 2.15 Of the 208 cases opened in 2023-24, 191 were resolved before 31 March 2024, with 87% of these being resolved within locally agreed timescales. Please see table 1 below for timescales involved and appendix 2 for the Scottish Housing Regulator’s definition of a resolved case.

Table1: Locally Agreed Timescales for Antisocial Behaviour Cases

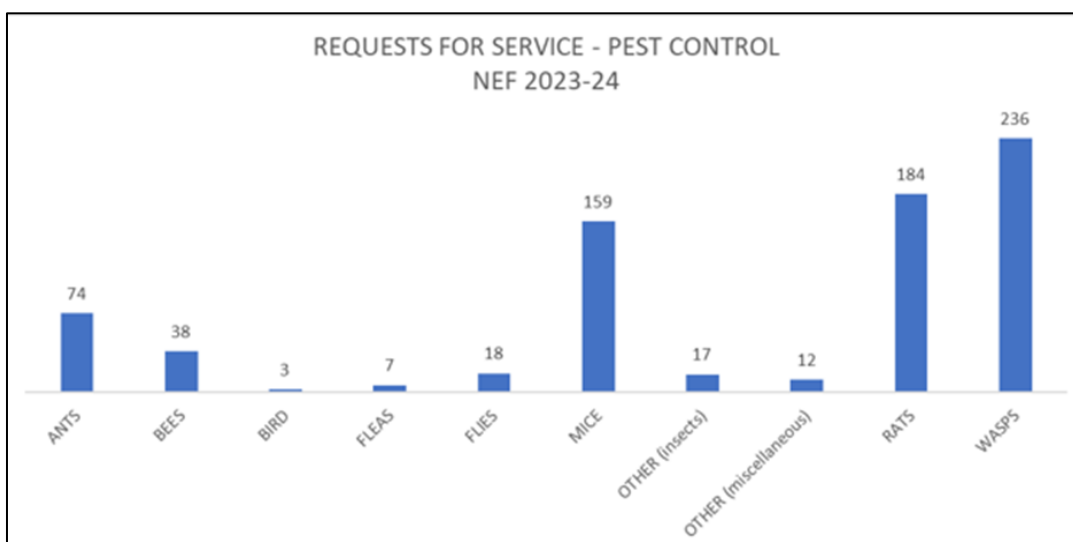
Category	Target timescale: Initial contact - complainer	Target timescale: Resolution
Extreme	1 working day	12 months
Serious	3 working days	6 months
General	5 working days	2 months

- 2.16 Of the 191 cases opened and subsequently resolved during 2023-24, resolution was achieved by the following methods:
  - 138 cases - appropriate advice provided\*;

- 24 warnings issued;
- 24 cases were investigated, relevant action taken and subsequently referred to another service (such as FCSSS) for further suitable action;
- 4 cases closed following either the complainer or the perpetrator moving away;
- 1 Interim ASBO secured.

**\*Advice provided** means that an investigation was carried out into the complaint received and, while there was insufficient evidence to proceed with formal action, the complainer was provided with appropriate advice on how/when to report any further incidents and provided with a point of contact within the Safer Communities Team. In addition, and where appropriate, advice was also provided to the person responsible for the behaviour being complained about, in order to prevent further incidents occurring.

2.17 Our **Pest Control** officers responded to 748 requests for service in this area, compared to 565 in the previous year. The number and type of pests dealt with are depicted in the following chart:



2.18 A slight decrease in the number of reports about **stray dogs** received by the Safer Communities Dog Wardens was noted on the previous year (nine in 2023-24 compared with seven in 2022-23). Eight of the dogs were microchipped, but only three reflected the correct details of their owner. Seven of the dogs were subsequently claimed/returned to their owner and the remainder were passed to an animal charity for assessment prior to being rehomed. Officers continue to raise awareness of the importance of microchipping and the legislation in force.

2.19 Safer Communities Project Officers have continued their **Dog Watch** initiative, a project aimed at commercial dog walkers across Fife, which began in 2019 albeit with a break during the pandemic. This project aims to encourage commercial dog walkers who use Fife's parks and greenspaces to sign up to a voluntary scheme and register their details with the Council. By complying with the criteria within the scheme, commercial dog walkers can:

- reduce their impact on local parks and other users.
  - set a good example to other dog walkers.
  - deliver a safe and quality service for their customers.
- 2.20 The wider public benefit of Dog Watch is in knowing that those dog walkers who have signed up to the scheme have been individually inspected and are demonstrating a willingness to respond to guidelines. In 2023-24, a total of 17 dog walkers have joined the scheme, although none from this area.
- 2.21 During 2022-23, in response to an increased number of reports of dog attacks on sheep, a partnership response was co-ordinated by SCT to engage with members of the public and to provide awareness of the importance of keeping dogs on the lead and under control, particularly during lambing season. Due to the level of interest and positive feedback, SCT co-ordinated further events during 2023-24 at which a wide variety of partners were involved including Fife Coast and Countryside Trust, Forestry Commission, National Sheep Association, SSPCA (Scottish Society Prevention of Cruelty to Animals), PARC (Partnership against Rural Crime), Police Scotland. The events were organised to raise awareness at a crucial time in the lambing season with the aim of helping to prevent further attacks on livestock and wildlife across Fife.
- 2.22 The Fife Community Safety Partnership has recently reinvigorated the Road Casualty Reduction Group, in which officers from Safer Communities Team are involved. Our Project Officers provided a number of **Road Safety** initiatives which covered the whole life spectrum from birth onwards (see appendix 3 for road safety activities focussed on each life stage).
- 2.23 Whilst some events were delivered to a Fife-wide audience, the following were delivered or attended in this area:
- In Car Safety Clinics
  - Junior Road Safety Officers Initiative: 3 schools – 13 pupils
  - Safe Drive Stay Alive: 4 schools – 470 pupils
  - Pass Plus: 3 new drivers
  - Older Drivers: 1 talk – 13 participants
  - Older Drivers - Drivewise 65+: 8 drivers.
- 2.24 Appendix 4 provides additional information about the range of road safety initiatives involving the Safer Communities Team in 2023-24.
- 2.25 Our **Youth Justice Officers** received 18 referrals about young people in this area from the Youth Offender Management Group (YOMG) during 2023-24, a significant decrease on the previous year (34).
- 2.26 In response to an incident where a young Romanian pupil was injured, our Youth Justice Officer worked with local Cupar Officers PC Shand and PC Smith to deliver an input about changing perceptions, focusing on bullying which was quite an impactful input, allowing young people to better understand the consequences of their words.
- 2.27 As well as attending Madras College for partners meetings, our Youth Justice Officer also delivers 1:1 inputs to young people in schools, including Bell Baxter, and has also helped deliver “Jessica’s Story”, which is an input

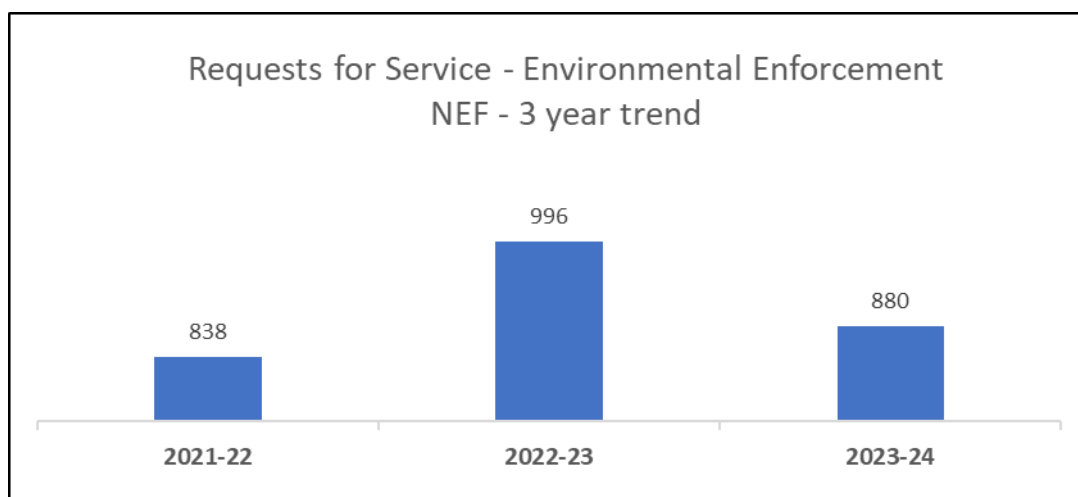
focused on bullying and consequences, as well as general ASB inputs to Waid Academy.

- 2.28 The Youth Justice Officer has also co-facilitated the delivery of Ask/Tell Suicide Prevention MVP capacity building sessions and Under Pressure sessions to adults who work with young people in the North East Fife area such as NHS and Active Schools colleagues.
- 2.29 Our Youth Justice Officer, along with Safer Communities Officers, also regularly support Clued Up and Cupar Youth Cafe with “Oot and about” and detached youth work sessions. This helps provide positive engagement with young people to promote harm reduction and positive behaviour in the community.
- 2.30 Appendix 5 provides more information about our youth justice activities during 2023-24.

### 3.0 Place Focussed Activity

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- 3.1 In terms of **environmental enforcement** issues, 880 requests for service were received for this area during 2023-24. The following graph shows comparative figures for the past three years:



- 3.2 Appendix 6 provides data showing the number of reports per type of Environmental Enforcement over the past three years.
- 3.3 Our Safer Communities Officers (SCOs) carried out 1283 patrols in this area over the reporting period, which is a similar number to the previous year (1389). The patrols have covered a variety of community issues, including public space antisocial behaviour, dog fouling, youth issues, noise, vandalism, littering, fly tipping, fly tipping, drugs misuse and partnership working. Support referrals, intelligence and requests have come from a number of sources including but not limited to public reporting, police colleagues, fire colleagues elected members, Housing, social work, education and partnership meetings. Appendix 8 highlights some of the work carried out by Officers in North East Fife.
- 3.4 The Safer Communities Team link in with other partners on a monthly basis at our private and public space hub meetings. The public space meeting has

representatives including Police, Fire, Clued-Up, Includem, Community Learning and Development and Education. At this meeting all partners share intelligence and discuss any issues that may be arising and arrange a joint plan of action if necessary. The private space meeting involves Housing, Police and Safer Communities and we discuss all private space ASB issues to ensure an effective partnership approach.

- 3.5 Joint patrols with partners are conducted regularly to assist in any ongoing issues in this area as necessary. Safer Communities Officers work very closely and proactively with Police colleagues and share intelligence information and where necessary, arrange joint working to tackle and combat the issues presented in the North East Fife area. Alongside this, we also work and link in with other colleagues and partners such as Fire, Clued-Up, The Cupar Youth Café and Community Learning Development.
- 3.6 Safer Communities Officer have attended many events over the last year including Tenants and Residents meetings, Community Councils, galas and community events as well as support residents with litter picking equipment for either individual or group events.
- 3.7 Safer Communities help coordinate the abandoned bike removal process within the St Andrews Area. A recent process review involving Police, Transportation and Safer Communities developed an improved process for Fife. Safer Communities lead on the organisation of removal of any abandoned bikes along with support from Clean and Green in the St Andrews area. Any bikes removed are then stored locally at the St Andrews Police station before being donated to various charities for refurbishment or stripped for usable parts.
- 3.8 Safer Communities Officers have become regular attendees at the Cupar Community Café supporting the Community in Cupar group. The Officers have built strong links with the attendees and look forward to engaging with members of the community in this forum, hoping to provide advice, guidance and support wherever possible.
- 3.9 Officers have also linked in with local primary schools to educate the children on dog fouling and littering. An input on dog fouling was delivered in November to St Monans Primary School, and the pupils were asked to design a poster to help spread the message of the negative effects of not picking up dog fouling. The winning entrants were made into signs and proudly displayed in the local community, which can be seen in Appendix 9.

## 4.0 Campaigns and Events

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- 4.1. Team members are normally involved in a variety of **events** throughout each year. Due to its success during the pandemic and in subsequent years, we continued to utilise our **social media** platforms to convey the community safety message to the residents of Fife. We provided information, advice, and assistance on a number of different campaigns. We attracted over 10,780 followers on Facebook during 2023-24 and, overall, we reached an audience of over 1,112,209 people across Fife. See appendix 7 for further information.

- 4.2. In order to keep up to date with forthcoming events and activities co-ordinated by the Safer Communities Team or shared by the Team on behalf of partner agencies, members are invited to 'like' our Facebook page **Safer Communities Fife** or follow us on Twitter **@safeinfife**.

## 5.0 Conclusions

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- 5.1 This report provides members with information on the wide range of safer communities' activity being undertaken in this committee area, in line with local priorities and emerging issues, and in partnership with other community safety organisations.

### List of Appendices

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1. FCSSS – further information on Fifewide services (2023-24)
2. Scottish Housing Regulator Guidance – ASB (issued March 2023)
3. Road Safety timeline
4. Road Safety initiatives
5. Youth Justice activity
6. Environmental Enforcement – three year trend data by type
7. Safer Communities Team Facebook page information

### Report Contact

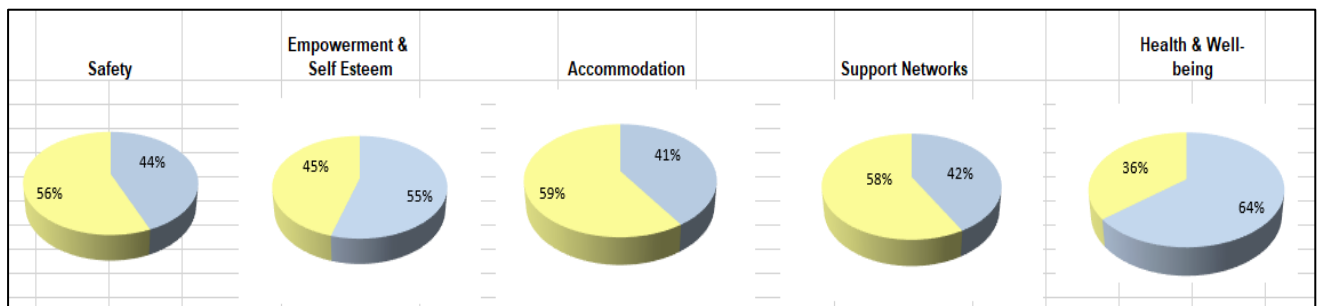
Sara Gray  
Safer Communities Lead Officer  
Bankhead Depot  
Telephone: 03451 55 55 55 + VOIP 446143  
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## Appendix 1

### FCSSS - Further information on Fifewide services (2023-24)

- The majority of referrals were responded to within 2 working days (99%).
- The majority of referrals were received from the Safer Communities Team (75%).
- Complaints about noise were most common (43%), followed by issues to do with clashes of lifestyle (16%).
- A total of 499 households were involved with FCSSS during 2023-24.
- Outcomes in relation to support cases are measured using the Empowerment Star assessment tool, where clients feedback on how their involvement with FCSSS has affected five different areas of their lives. The following diagram shows that improvements were made in all areas, but specifically Empowerment and Self Esteem and also Health and Wellbeing:



### Examples of customer feedback:

#### Do you think there have been positive changes to your life since taking part in the Service?

- *"It's been amazing, 100% positive changes".*
- *"You've been a great help and please don't under estimate the support and comfort I felt from the telephone calls I received on a regular basis. The advise and guidance was very much appreciated and it was good even just having someone to talk too"*
- *"I have been able to cope with ongoing issues and feel like I know what I need to do to change my life for the better. I just need energy to do it now".*

#### What did FCSSS do well?

- *"Made me feel comfortable, didn't feel discriminated against, helped me immensely kept me calm, I felt believed. Kept to your word. Also kept in touch on a regular basis which felt immensely needed during emotional trauma that*

*I went through. Also exceptionally helpful. Without the help, I don't think I would have got where I am. I don't think I would have made it."*

- *"I felt respected and Mary called when she said she would and kept appointments unlike other organisations".*
- *"Listened to my neighbour and personal issues and helped me to put things into perspective".*
- *"I was well supported through a difficult time with my neighbour and having health issues at the time and the regular contact with Sean was a great comfort knowing someone was helping".*
- *During the process a local councillor took an interest and was happy with Sean's support to Party A, who stated to the councillor she was appreciative for the help. Party A informed Sean that she has now had support/visits from the council with the rubbish issue.*
- *Feedback from Referrer -"Tam, this is fantastic work, what a great suggestion (come and meet the dog). Thank you for the update and the continued support of which you provide, it is very beneficial to us and to the Service Users".*

#### **What could FCSSS do better?**

- *"Nothing"*
- *No further comments re this question received.*

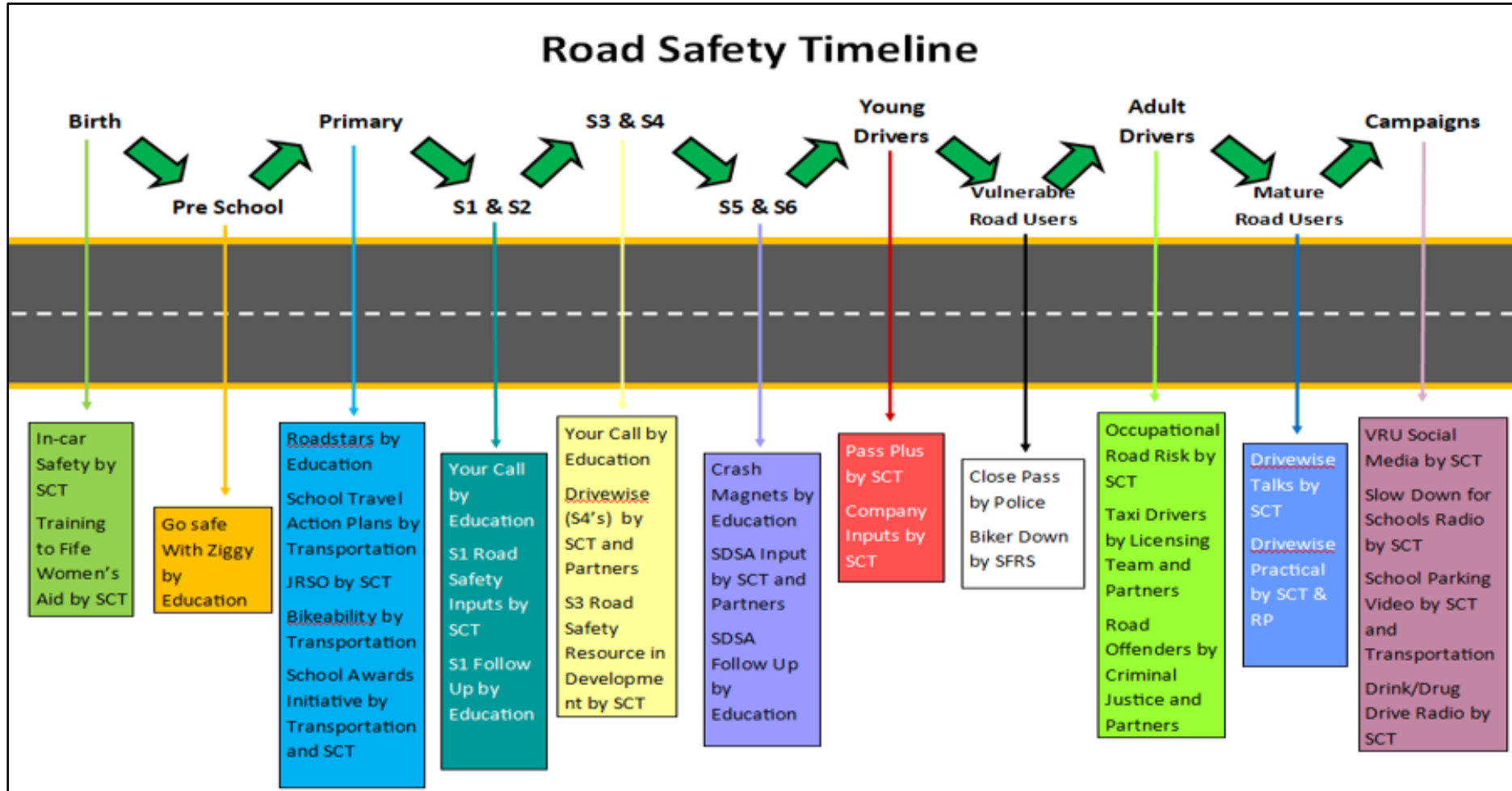
## Appendix 2

### Scottish Housing Regulator Guidance for Landlords (March 2023)

#### Antisocial Behaviour

<b>Indicator</b>  <b>15</b>  <b>(Updated)</b>	<b><i>Percentage of anti-social behaviour cases reported in the last year which were resolved.</i></b>  (i) Number of cases of anti-social behaviour reported in the last year. Of those at (i): (ii) Number of cases resolved in the last year.
<b>Definition</b>	<b>Resolved</b> <ul style="list-style-type: none"><li>• where the landlord has taken appropriate measures, as set out in its ASB policies and procedures, to address the cause of the anti-social behaviour complaint and has advised the complainant of the outcome; or</li><li>• where the landlord does not have the authority or powers to resolve, and it has provided a full explanation of the landlord's position to the complainant.</li></ul> <b>A Case</b> <ul style="list-style-type: none"><li>• A case is opened when a tenant or service user reports an incident of ASB to their landlord.</li><li>• A case can be made up of a single report/complaint of ASB; or</li><li>• Multiple reports/complaints about the same party, made whilst a case is still ongoing. Such further reports/complaints would not be counted as a further new case.</li><li>• Once a case is resolved and a further report/complaint of ASB is received, this should be treated as a new case.</li></ul>

Appendix 3



## Appendix 4

### Road Safety Initiatives

#### In Car Safety

**Clinics** – We continue to hold child car seat clinics during the warmer months and during 2023-24 we tried some different venues. Some have worked and some were not so successful.



**Pull Overs** – With Road Police we held a pull over clinic at Kirkcaldy Prom. These are always very successful and busy with 28 cars being stopped and checked. More have been planned for 2024/25.

**Individual Checks** – These are carried out on an ad hoc basis for individuals who contact us.

**Partnerships** – This year we have worked more with SFRS service, who have also had full training, to deliver clinics. In 2024/25 we will be holding clinics at each of the main Fire Stations. We will continue to work with Road Police on the pull over clinics.



**Training** – Staff in SCT have attended a nationally funded 2 day course to ensure that they are up to date with training. We have also been able to share our knowledge with Fife Women's Aid to help them with feeling confident with carrying children in their vehicles.

#### Primary

**JRSO Initiative** – Our team continue to support the Junior Road Safety Officer (JRSO) initiative across all Fife Schools. During this financial year we have visited 28 primary schools to help establish JRSO's within their schools. The area breakdown for these schools is as follows (other schools are continuing to run the programme but have not needed our assistance to set up this year).

**JRSO Conference** – In May Safer Communities teamed up with Transportations Active Travel Team to run a JRSO conference. We invited all schools who had both JRSO's and and Active Travel Plan along to Rothes Halls for a fun but educational event all based around road safety and active travel. The day proved a great success with 100 pupils attending.



**Individual School Inputs** – Our team is unable to deliver individual inputs to all schools, but we will react if there is a specific issue at a school. In this instance Falkland Primary had a road traffic incident involving a pupil and along with Police Scotland we attended to deliver assembly inputs to P1-P3 and P4-P7

## **Secondary**

**S1 Talks** – Our project officers have continued to carry out S1 talks within the Kirkcaldy area, as we cannot provide this input to all schools we looked to where our resources are needed most, and this area has the highest number of statistical evidence for need for inputs. In 23/24 we carried out 10 class talks to 225 S1 Pupils at Kirkcaldy HS. The school guidance staff are also left an additional resource that we encourage they use as a follow up session to generate more discussion.

**S3 Project with Kirkcaldy HS** – We were approached by the Guidance team in Kirkcaldy HS to help them create a suitable road safety resource that will engage their S3 pupils. We worked with them on this, and they are currently trialling it with their pupils.

**Fife Pupil Support** – SCT were invited back in to Fife Pupil Support Service to deliver a road safety input based around passenger behaviour to this challenging group of pupils. Discussion is also in place to deliver an input to their younger S1/S2 pupils.

## **Safe Drive Stay Alive**

**Inputs and follow Up Resource** – We have now fully moved the SDSA programme away from Rothes Halls and are taking the input directly to each school. This is still a partnership project but is led and co-ordinated by Safer Communities. All 18 high schools were offered the SDSA input and again this year we also delivered to St Leonard's Private School in St Andrews. A total of 2480 pupils received the input.

We have also produced a follow up resource for the guidance staff to use within following PSE classes. This enables the teachers to gain discussion with the pupils.

## **College**

**Princes Trust** – Fife College in Dunfermline are now requesting us in to deliver a road safety input to their Prince's Trust Course. During this financial year we have delivered 3 inputs to 3 separate groups covering 33 students. Dunfermline have also recommended us to the Glenrothes campus who run a similar course.

## **New Drivers**

**Pass Plus** - We continue to support and fund new drivers to gain additional driving knowledge and experience. This financial year we have held 5 online courses with a total of 16 new drivers attending. This project continues to have support from a Fife Road Policing officer. Numbers are not high in this project as funding is limited.

## **Road Traffic Offenders**

**Course** – This 5 week course is run by Criminal Justice, but we are invited to present an input during week 1 and then present SDSA in week 5. This financial year two courses have taken place with 26 participants from across Fife.

**New Project** – Criminal Justice contacted us about developing a new resource for Fife residents who they need to work with but are not in the system long enough to attend one of the above courses. We developed an input that their staff could deliver on a 1:1 basis and delivered this training to 12 Criminal Justice staff.

## **Driving For Work**

**Taxi Drivers** - The Taxi Driver course had not run since early 2020 due to covid but started up again in April 2023. The course is organised by Fife Council Licensing Team, and we are an invited speaker. Safer Communities presents a generic road safety input and so far in this financial year we have attended 21 courses and delivered to 872 taxi drivers. The numbers for this are high due to the course not being run for a couple of years and then once started they ran weekly. They are now up to date and being run once a month as previously done.

**Kingdom Housing** – SCT were invited in by Kingdom Housing to deliver a road safety occupational road risk input to their new Grounds Maintenance staff. These are inputs that are carried out every so often when they have an influx of new staff.

**DM Crombie Event** – We hosted a stall/workstation at this event to chat to staff about all issues regarding road safety.

**Fife NHS** – We were recommended by Road Safety Scotland to the Fife Health and Social Care Partnership. We are currently in talks about a project for staff who need to drive for work. We hope to have something in place during 2024-25.

## Older Drivers

**Talks** – We currently offer talks to older groups about how to stay driving safely for longer. This financial year we have given 5 talks to around 141 individuals from across Fife.

**Practical Days** – In 2022 we introduced the new Drivewise 65+ days. This is a practical session for older drivers who attend a venue and go on a drive observed by a Road Policing officer. They are then given hints and tips to help keep them safe and driving for longer. We held three events during the 2023-24 financial year, with 28 individuals from across Fife attending. The following links provide an explanation of the events:

Drivewise 65+ Events in Kirkcaldy - [https://youtu.be/\\_ygiz\\_n8gOQ](https://youtu.be/_ygiz_n8gOQ)

Drivewise 65+ Event in Cupar - <https://youtu.be/Njp8OvPMfyA>

**Older Driver Events** – In partnership with Road Police and SFRS we attended at three venues across Fife to speak to Older Drivers about driving safer for longer and to carry out quick eye sight checks. Across the three events we spoke to around 140 people. More events are being planned for later this year.



## Events

**Family Fun Day @ Lochore Meadows** – In partnership with Transportations Bikeability Officer, we held a family fun day event at Lochore Meadows in July. Along with partners from Police Scotland and Scottish Fire and Rescue Service we put on a number of fun events including various bikes to trial and orienteering. Despite the weather we had a good turn out from local people.





## **Radio Campaigns**

We formed a partnership with Fife Ford in Dec 2022 and as part of this they are funding our radio campaigns for Slow Down for Schools, Winter Driving and some other subjects outside of road safety.

**Slow Down for Schools** – We produced this radio campaign to encourage drivers to think about their speed when they are driving near to schools when the pupils are starting and finishing. The messages were recorded by safer Communities staff and Police Scotland and the campaign ran when the schools started back in August.

Slow Down for Schools Video - <https://youtu.be/0XULfslmkxs>

**Drunk and Drug Driving** – This radio campaign was aired during the summer months and to coincide with the national police drink/drug driving campaign. Again, messages were written and recorded by Safer Communities staff and road policing officers. A video was also created to promote these messages.

Drink/Drug Driving Video - <https://youtu.be/Wm539rRIKg4>

**Winter Driving** - This radio campaign was produced and run in December to coincide with the national police Scotland winter driving campaign. Again, messages were written and recorded by Safer Communities staff and road policing officers. A video was also created to promote these messages.

Winter Driving Video - <https://youtu.be/uIPoGDTT1mQ>

## Appendix 5

### Youth Justice activities

This year we've been involved in supporting/delivering/facilitating the following:

- Developed a **bullying input** with Police which has been delivered at Kirkcaldy HS x2, Viewforth and Wade.
- **Anti-Social Behaviour inputs** at Balwearie HS, Wade, Inverkeithing HS, Queen Anne HS, Pebbles Academy, Lumphinnans PS, Pitreavie PS, St Leonards PS, Easy P at the Maxwell Centre,
- **High School transition** event for Inverkeithing Primary School as well Levenmouth Academy cluster groupwork with Clued Up.
- **Diversifire** at Kirkcaldy and Methil.
- **Punch Beyond** diversion at Lochgelly High School.
- Leading with the **F24** program at Auchmuty High – resulted in two groups now and Glenrothes HS as well as a Goblin kit car at Warout PS.
- Leading a **Park Gowf** diversion in Kirkcaldy in partnership with Fife Golf Trust and Dunnikeir Golf Club.
- Supporting Clued Up's '**Healthy Body Healthy Mind**' group.
- Supporting Barnardo's and Clued Up with **summer groupwork** sessions.
- Involved in response to **youth ASB** in Cupar, Dunfermline, Rosyth, Inverkeithing and Glenrothes (supporting Clued Up, Cupar Youth Café and CLD partners).
- Co facilitating **Ask/Tell Suicide Prevention** training with Fife Health and Social Care Partnership and **Under Pressure Training** with VAWP.
- Become trained trainers for the **Mentors in Violence Prevention** training, supported sessions at Levenmouth Academy, Glenwood HS, Kirkcaldy High as well as facilitated capacity building sessions for staff.

We have also supported identified young people individually and in groups at the following schools:

- Inverkeithing HS
- Woodmill HS
- St Columba's
- Auchmuty HS,
- Madras College
- Lochgelly HS
- Glenwood HS
- Glenrothes HS
- Levenmouth Academy
- Bell Baxter
- Beath HS
- Queen Anne HS
- Kirkcaldy HS.

YJOs are part of the following initiatives:

- Fife Suicide Prevention Network
- Violence Against Woman Partnership,
- Secondary Support Multiagency/SLG,
- YAP Group.

## **YJOs on the Spot**

Questions asked and answered:

### ***Why did you get involved in an event/project?***

We attend regular meetings such as YOMG, youth work meetings, strategy groups, MVP strategy group amongst others, as a result of attending these meetings it identifies opportunities to offer support.

### ***Who asked for your help?***

Partners such as Education, Police Scotland and SFRS. Other third sector partners we have approached directly, for support with their expertise, such as BRAG with their F24 experience or Barnardo's to support summer programs with inputs.

### ***What partnership working took place?***

In partnership with the Young Auchmuty Project (YAP) and the School Nursing Service we worked on a 'Bloomin Marvellous' project with Warout PS and Police, where the young people helped out with creating an enjoyable 'wellbeing' space for Police in Glenrothes. Each week, Sgt McCabe also arranged for the young people to learn about the Police dogs, and meeting officers as well as the vehicles used in incidents. The project culminated in the young people inviting family members to the Police HQ for a presentation and celebration in the gardens.

### ***What was the outcome?***

It's difficult to measure an outcome for preventative work however, we aim to provide an opportunity for young people to be educated and supported in a way that allows them to gain insight and understanding about the impact of anti-social behaviour in their local community, as well as knowledge about supportive agencies.

The following photos are from some of the various projects mentioned above:

**'Bloomin Marvellous' project at Police HQ in Glenrothes:**



Fireskills 2023-24



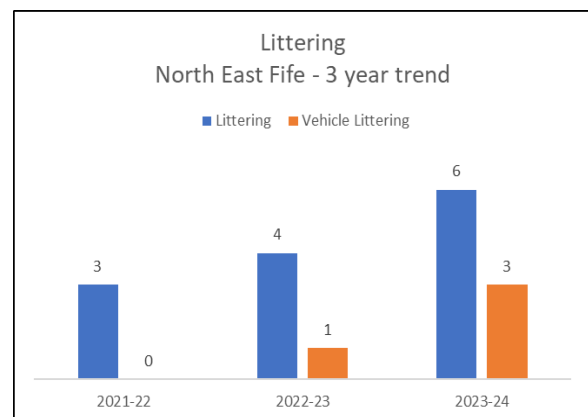
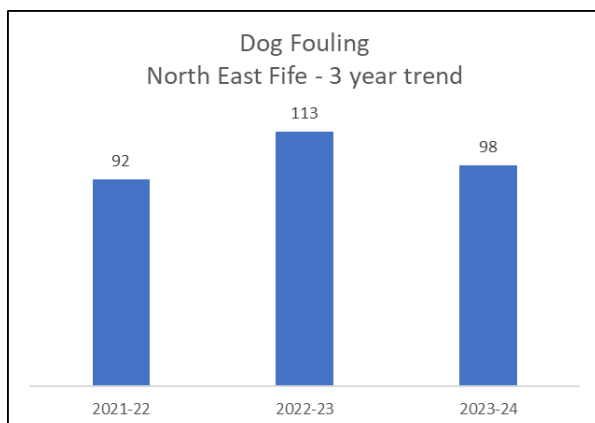
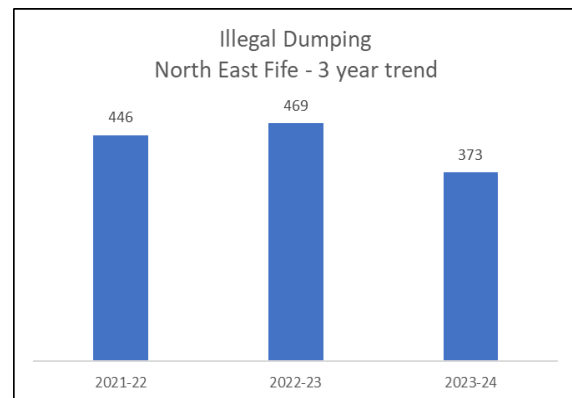
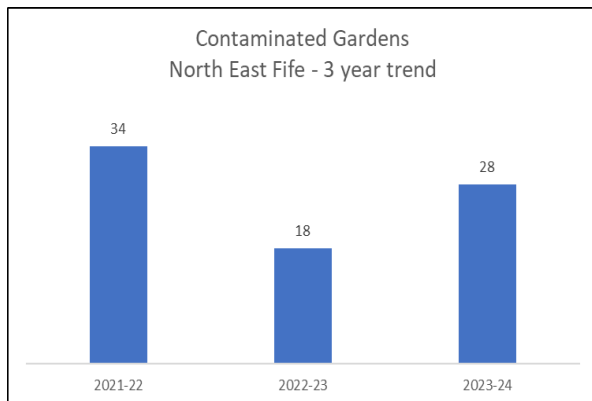
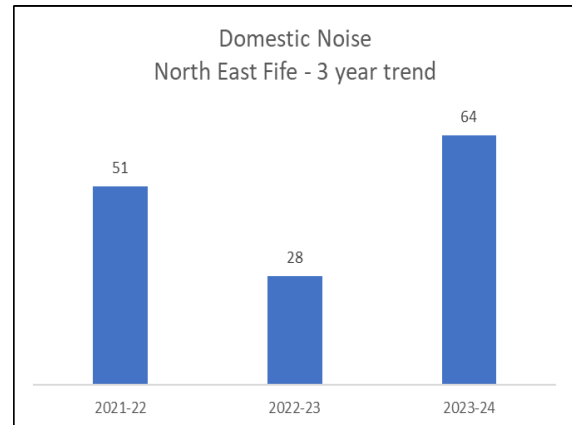
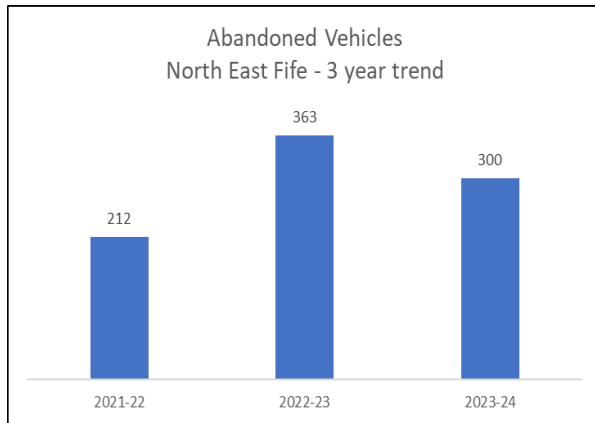
F24



## Appendix 6

### Environmental Enforcement Reports received by Safer Communities Team by Type and Year

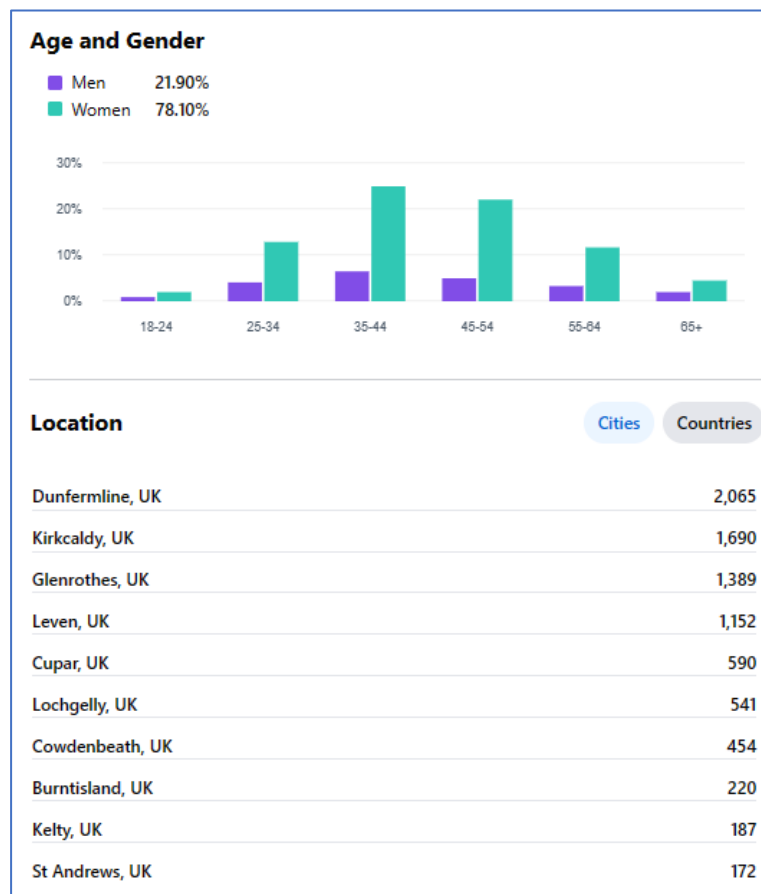
(North East Fife Committee Area 2021-24)



## Appendix 7

### Safer Communities on Facebook

- We currently have 10,780 Facebook followers.
- During 2023-2024, our Facebook audience was comprised mainly of women aged between 35-54 with 78% Female and 22% male.
- The top 5 towns our followers reside in are Dunfermline, Kirkcaldy, Glenrothes, Leven and Cupar. Although we also have followers in the US, Canada, Australia, Cyprus, and Ireland, amongst others:

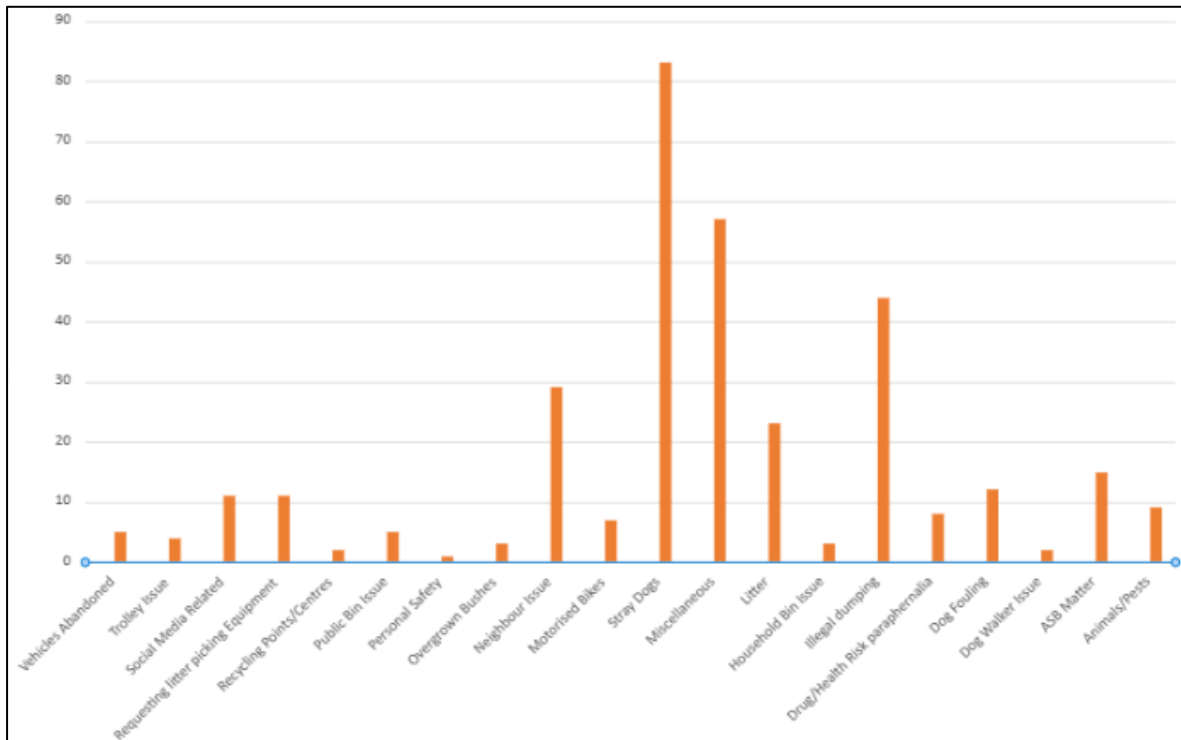


- Our highest reaching post for the year was in January 2024, where a post reached over 200,000 people with regards to road safety and clearing snow from your windscreen. 400 people reacted to the post, with 82 shares and 117 comments.
- Our second highest reaching post, also in January 24, reached over 45,000 in connection to a good deed that one of Officers carried out clearing a road of debris.
- Our posts for the year have reached over 1,112,209 people, over 4,000 shares, 8,000 reactions (likes, loves) and 2,000 comments.
- We have received 341 messages (as of 14th March 2024) from the community seeking advice, help or information.



- Of the 341 messages, 30 lines were raised, and 154 resulted in us seeking help from a colleague or another service. The rest were provided with advice or information.

The following graph shows the number of messages we received by topic:



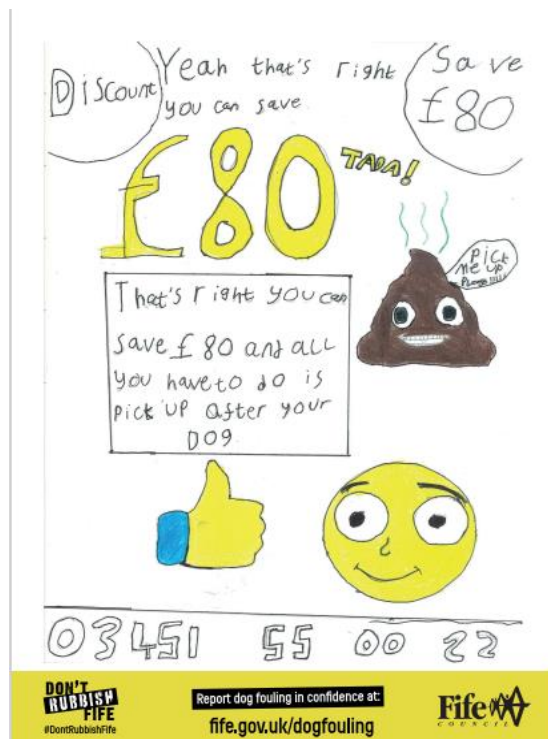
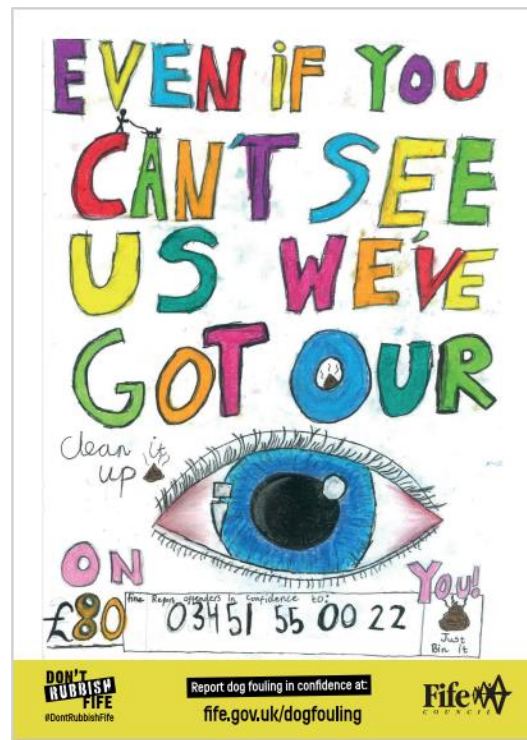
## Appendix 8

The below selection of images captures our Safer Communities Officers out and about within the North East Fife area. These include supporting Community Events, Take the Lead campaign, routine patrols for dog fouling and supporting the removal of abandoned bikes in the St Andrews area.



## Appendix 9

A selection of the work of St Monans Primary School pupils dog fouling poster competition, which were proudly displayed in the local community.



19 June 2024

Agenda Item No. 5

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## Operational Briefing on Policing Activities within North East Fife April 2023 - March 2024

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**Report by:** Chief Inspector Chris Dow, Local Area Commander, North East Fife

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### Wards Affected:

Ward 16 - Howe of Fife and Tay Coast

Ward 17 - Tay Bridgehead

Ward 18 - St Andrews and Strathkinness

Ward 19 - East Neuk and Landward

Ward 20 – Cupar

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### Purpose

This report provides Elected Members with information on matters impacting or involving Police Scotland, which have relevance to community safety in the North East Fife area.

### Recommendation(s)

The Committee is asked to consider the content of the report and comment as appropriate.

### Resource Implications

There are no additional resource implications arising from the activity outlined below.

### Legal & Risk Implications

There are no identified legal or current risk implications.

### Impact Assessment

An EqIA has not been completed and is not necessary because the report does not propose a change or revision to existing policies and practices.

### Consultation

Consultation is an ongoing process with Elected Members from Wards 16 – 20, local communities through Community meetings and partner agencies through established meeting processes.

## 1.0 Background

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- 1.1 This report provides members with an update on the activity in respect of local priorities, campaigns and initiatives undertaken by North East Fife (NEF) Officers from April 2023 to March 2024. All police activity was undertaken alongside local and national objectives and in support of other organisational priorities within the NEF policing area.

## 2.0 North East Fife Local Area policing update

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- 2.1 The Local Police Plan 2023-2026 demonstrates the commitment of local policing to ensuring the safety and wellbeing of the people and communities of Fife. The Plan identifies Divisional priorities as;
- Protecting vulnerable people
  - Tackling crime in the digital age
  - Working with communities
  - Support for operational policing
- 2.2 Through community engagement and partnership discussion, combined with local policing knowledge and intelligence, the following objectives were identified as bespoke issues for NEF to focus on during 2023/24 and on which this report is primarily based.
- Assault and violent crime
  - Road safety and road crime
  - Crimes of theft and dishonesty
  - Antisocial behaviour
  - Misuse of drugs / alcohol abuse

## 3.0 Ward 16 Howe of Fife and Tay Coast

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- 3.1 Road safety remains a priority in Howe of Fife, particularly due to the rural setting and demographic. Officers respond to any issues raised and endeavour to be proactive in their approach to road policing matters. PC's Haddow and Lowe continue to attend local primary schools and monitor parking and speeding concerns. They also deploy "Pop up Bob" in places notified as areas of concerns. The officers, along with their colleagues in response have deployed the Unipar device (speed gun) in the ward area.



PC Lowe deploying the Unipar device



Speed checks in the Howe of Fife

Through targeted deployments officers have stopped several vehicles providing education and enforcement. Officers will continue to be as proactive as possible in their approach and offer the necessary advice to drivers.

Officers have been working in partnership with local community councils to develop proactive measures in relation to speeding. Giffordtown have presented the concept of Autospeedwatch and consultations are underway to progress this in partnership. Autospeedwatch is a proactive measure to deter speeding in more rural locations where persistent offenders will be issued warnings. The community team remain passionate about creating safer travel for our residents.

- 3.2 In partnership with Fife Coast and Countryside Trust, PC's Haddow and Lowe carried out joint patrols in local hotspots areas, including Birnie and Faddon Loch known for wild camping and illegal poaching. The purpose of this visit was to inform and educate persons found to be carrying out such activities and educate with regards to anti-social behaviour, littering and wildfires. The team work closely with the Divisional Wildlife Crime Liaison Officer where they share information in respect of emerging trends and issues.

PC's Lowe and Haddow regularly patrol both in vehicles and on foot throughout the ward area. This provides officers a greater understanding of local concerns regarding anti-social behaviour. Community officers continue to have open dialogue with our young people, and this has been well received and further enhances relations between Police and local youths reinforcing their safety and tackling any minor ASB issues.

In January 2024, targeted patrols over weekends were introduced in the Howe of Fife, providing a visible presence to deter anti-social behaviour. Since the implementation of the patrol matrix there has been an improvement in ASB related issues. These will continue into the summer months, particularly throughout school summer holidays, targeting any hotspot areas ASB is known to occur.

Recently PC's Lowe and Haddow visited Falkland House School where they provided an input to the pupils regarding Hate Crime and ASB. Officers were informed by staff that the presentation was very well received and there will be plans to do further talks in the future.

- 3.3 Officers understand the significant impact acquisitive crime can have on our local communities. As such they regularly advise residents of ways to avoid becoming a victim of a fraudulent crime or scam. Officers have provided signs/stickers advising unwanted cold calling at their property, particularly where the occupant is vulnerable, to deter any criminality.



Coffee with cops set up displaying safety guidance and information.

Additionally, the team also coordinate “Coffee With Cops” events all over the area in Café’s, Community Centres and other venues. These events are designed for Police to meet informally with members of the public to listen to their concerns, provide information on property security and frauds and any other relevant issues to develop relationships within the Community. PC’s Haddow and Lowe regularly encourage discussion with the community to better understand their concerns and how they can best collaborate to support them.

- 3.4 Throughout the summer, officers were involved in several events including the 49<sup>th</sup> Walker Cup in St Andrews, Alfred Dunhill Links Championship, which was over Carnoustie, Kingsbarns and The Old Course, St Andrews, and other local events.

The Strathmiglo Summer Fun Day was a well-attended event and afforded officers the opportunity to meet and engage with the local community. Following the event PC’s Haddow and Lowe featured on the cover of the Strath Newsletter.



Strathmiglo fun day



PS Gillespie and PC Fisher in Falkland

Falkland Festival was another very well attended event and attracted members of the public. Alongside Dog Shows, Bouncy Castles, Duck Race and numerous other events the Community Police Vehicle was a resounding success with a number of the local youth keen to investigate the custody cage. This proved to be another excellent opportunity for engagement, assisting in helping the officers to understand any local concerns.

PS Gillespie and PC Fisher recently attended Falkland Estate where they provided some valuable assistance with a launch called “Take the Lead”.

Take the Lead is a partnership campaign between Fife Council and Police Scotland to engage and encourage dog walkers to keep dogs under control around livestock and wildlife to reduce attacks.

## 4.0 Ward 17 – Tay Bridgehead

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4.1 Through community engagement road safety continues to be a priority and focus in the Taybridgehead area. Through these communications PC’s Kinloch and Strandberg have identified hotspot areas and areas identified as causing concern to local residents. PC’s Kinloch and Strandberg share these hotspot areas with other local Policing resources and national resources including Road Policing colleagues. Officers regularly carry out high visibility patrols, speed checks and “Pop up Bob” deployments covering all villages within the Taybridgehead area.

Furthermore, Community Officers promoted the Community Speedwatch initiative through their monthly community council reports, and “Coffee with Cops” sessions which has seen an increase in volunteers to the scheme. This has resulted in a group of volunteers deploying in the Taybridgehead area offering their time to carrying out speed checks. The details of which are passed to Officers who then send out letters to offending vehicles. This increase in visibility assists with educating and enforcement in relation to driver behaviour and promotes road safety.



Members of Community Speedwatch



PC Kinloch speed site in Wormit

Throughout the year PC’s Kinloch and Strandberg have visited a number of local primary schools and other educational settings providing talks and sessions on road safety to pupils including during their bikeability training. Officers assisted in checking the condition of pupil’s bikes to ensure they were road worthy and safe, as well as providing cycle safety advice to the children.



In direct response to complaints regarding dangerous parking and parking on zig zags in Newport, PC Kinloch and Strandberg increased patrols at highlighted times of the day, initially providing advice and raising awareness of the concerns raised. However, additional patrols highlighted a failure to comply and the need for enforcement. As a result, a number of motorists were issued with fixed penalty tickets.



PC Strandberg checking a pupils bike



PC Strandberg enforcing road traffic legislation

4.2 Recognising that crimes of dishonesties including theft, housebreakings, fraud and scams are committed in the local area; PC's Strandberg and Kinloch have been instrumental in delivering key messages in efforts to educate and prevent, as well as carrying out pro-active work whilst working with partner agencies to deter and prevent such offences from being committed. Officers teamed up with local pharmacies who assisted in distributing crime prevention leaflets by delivering them within prescription bags to local residents, assisting in these key messages reaching a wider audience.



PC Strandberg and Kinloch delivering crime prevention leaflets



PC's Strandberg and Kinloch have increased the venues for their "Coffee With Cops" initiative where they regularly attend a number of venues in the Taybridgehead area to deliver key messages including information and advice on crimes of dishonesties. This includes scams and frauds both in person and online. Officers have shared key messages in relation to theft of motor vehicles, informing residents of how various measures can assist in preventing them from being victim to such crime.



PC Kinloch at a Coffee with Cop session

4.3 Throughout the summer months, and in particular July and August where there are long hours of daylight, PC's Kinloch and Strandberg carried out joint patrols with Rangers from Fife Coast and Countryside Trust to patrol beauty spots and areas associated with higher levels of anti-social behaviour. These patrols covered areas including Balmerino beach and Wormit Bay, as well as Tentsmuir and Kinshaldy Beach. Officers also carried out joint patrols with Safer Communities Officers in more residential settings including Guardbridge and Leuchars. These patrols provided high visibility re-assurance as well as engagement and education with members of the public.



PC Kinloch with FCCT Ranger



PC Strandberg patrolling

To assist with tackling Anti-Social Behaviour PC's Strandberg and Kinloch have engaged with a number of Primary schools within the Taybridgehead area providing group sessions with pupils to discuss different types of behaviour which contribute to anti-social behaviour and discussed related offences. Officers regularly work with Education to deliver key messages around responsible behaviour and making good choices with young persons.



Officers speaking with young persons in educational settings

## 5.0 Ward 18 – St Andrews and Strathkinness

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- 5.1 Road safety continues to remain a priority in Ward 18 and your local Community Officers work closely with P Division Road Policing Officers in joint local and national initiatives as part of our prevention and enforcement strategy. Operation Close Pass continues to deliver key safety messages to drivers in providing adequate space to people riding bikes. A number of Operation Close Pass deployments throughout the year have assisted in education and enforcement. Drivers identified as having not provided adequate space are stopped and brought back for a “chat on the mat” for education. In addition to this, their vehicle is checked for road worthiness and documentation checks carried out. During these deployments, a number of offences have been identified and reported.



PS Peddie and PC Lowe with RP colleague during Operation Close Pass

The area continues to be popular with cyclists. Abandoned, lost and stolen bikes are regularly reported to Police in St. Andrews with Officers working with a number of partner agencies to prevent individuals from being the victim of a crime, and from abandoning their property. In conjunction with Fife Council, any lost/found and abandoned bikes are uplifted and then stored by Police Scotland for 3 months in the event they are claimed. Any bikes that go unclaimed are repurposed and recycled by specialist charity groups. Community Officers continue to work with Transition, University of St. Andrews to educate students and members of the public on safe cycling and various cycling requirements, as well as securing their bike. Officers have held a number of stalls within the Student Union encouraging cyclists to consider their own safety first and ensure they have appropriate lighting on their bikes. In addition, Officers have promoted the Bike Register Scheme where persons can register their bike which assists in found, stolen or recovered bikes being returned. Officers continue to carry out patrols, stopping, educating and enforcing legislation in relation to lighting requirements in the hours of darkness.



PC Brown at the Student Union promoting cycle safety

Concerns around speeding throughout the Ward area are regularly highlighted by residents. This has led to an increase in speed sites requiring attention. Community Officers have shared these locations with Road Policing Colleagues, as well as local response colleagues and the Safety Camera Partnership. Speeding is highlighted as one of the “fatal five.” The fatal five are the five most common causes of fatal collisions, along with careless driving, drink and drug driving, not wearing a seat belt and distracted driving including mobile phone use. Officers regularly patrol and carry out stop points leading to Fixed penalty tickets being issued or reports sent to the Procurator Fiscal in relation to a number of road traffic violations or poor driver behaviour. Community Officers on pro-active patrols have identified a number of road traffic offences including those over the drink drive limit.



Speed site in Strathkinness

Community Officers received concerns relating to excessive speed of traffic through Main Road, Strathkinness, and in particular near to the Little Beehive Nursery. PC's Doherty and Brown delivered some little Police characters holding “Watch Your Speed” signs so that staff could place these outside the nursery during their opening times. This assisted in a visible deterrent to speeding, along with other measures already in place, reminding motorists of their speed and that they were driving past an area where children attend.



Police Characters in Strathkinness

5.2 Police Scotland Youth Volunteers continue to support local Communities through their work at events and assisting Officers to deliver key messages. In November 2023 members of PSYV Levenmouth attended St. Andrews Police Station where, alongside Community Officers, they delivered leaflet packs around the town and to residents in relation to crime prevention. These packs contained numerous leaflets and booklets including information on trust-a-trader, home security advice and information on help with finance and avoiding scams for persons at risk and those who care and support them. In addition, an Hourglass leaflet was included which relates to concerns of abuse for elderly persons. Over 170 packs were delivered in St. Andrews.



Levenmouth PSYV members with Community Officers

PC's Doherty and Brown continue to deliver inputs and host "Coffee With Cops" sessions giving opportunity for members of the public to meet formally, yet informally, with Officers to discuss matters. Officers promote key safety messages and have delivered inputs and provide information on various types of dishonesties including property security, scams and frauds.



PC Doherty at a Coffee with a Cop meeting

5.3 Communities continue to provide invaluable information surrounding substance misuse which allows us to continue to detect, disrupt and deter. This has led to a number of pro-active work carried out by Community Officers, assisted by the local Community Investigation Team including executing a number of Warrants in North East Fife. A quantity of drugs were recovered from a property in St. Andrews with a number of individuals taken into Police Custody and a report submitted to the Procurator Fiscal.

Furthermore, as part of pro-active patrols by Community Officers, we have recovered drugs from our streets. As part of a routine stop vehicle check in St. Andrews, Officers had reason to carry out a search of individuals and the vehicle which resulted in seven different types of drugs being recovered valuing over £2,000. These individuals were arrested and warrants obtained and executed at a number of addresses. We remain committed to tackling drug misuse in our communities and the impact this can have on individuals and our communities.



Officers preparing for executing a drug warrant

5.4 Tackling anti-social behaviour within our communities continues to be a priority for local Officers. Community Officers work alongside partner agencies carrying out preventative work as well as being reactive to incidents within the Community.

PC Doherty regularly attends Madras College to support the school in delivering key messages around anti-social behaviour, responsible behaviour and making good choices. During numerous sessions, PC Doherty informed the children of the type of behaviours which can be anti-social, as well as educating them on the youth justice and restorative justice processes.

Officers attended end of year assembles in June 2023 to deliver inputs to all children and in partnership with Madras, delivered letters to parents/guardians highlighting the requirement for their support in preventing their child from becoming involved in anti-social behaviour within group settings.

The month of July 2023 saw an increase in vandalism within St. Andrews town centre where a number of bus shelters, street furniture and bins were damaged. Community Officers were instrumental in carrying out enquiries which led to eight youths being charged with these crimes.

Officers continue to carry out pro-active high visibility patrols where they regularly patrol alongside partner agencies including Safer Communities Officers and youth workers. Officers engage with young persons during these patrols, in efforts to keep them safe and prevent them from behaving in an irresponsible manner. Officers, where appropriate, remove youths from the town, return them home, and have conversations with them in the presence of their parents/guardians.

Officers also highlight concerns and offending behaviour to social work and assist them with their processes where intervention is required. Officers will continue to identify those responsible for anti-social behaviour and crimes associated as well as working towards preventing this behaviour from occurring.

St. Andrews continues to have a busy night-time economy. In December 2023, Officers teamed up with Fife Street Pastors (Dunfermline) who attended St. Andrews for an evening. Fife Street pastors are volunteers who attend the streets across Fife to assist in keeping people safe, listening, caring and helping those out socialising.



Officers in St. Andrews with Fife Street Pastor Volunteers

## **6.0 Ward 19 – East Neuk and Landward**

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- 6.1 Road Safety and Road Crime remains a priority throughout all Ward areas where Community Officers work closely with P Division Road Policing Officers to deliver on the prevention and enforcement strategy to aid road safety. Community Officers fully support local and national initiatives to reduce road crime and road casualties. Education remains at the heart of our prevention strategy.

Over the festive period and throughout December 2023 Community Officers teamed up with Road Policing colleagues and carried out Stop Points throughout North East Fife in support of the national Festive Drink Drive Campaign. This resulted in hundreds of motorists stopped, breathalysed, and their vehicle and documentation checked. Various

offences were detected including those over the drink drive limit, tickets issued for vehicle defects or other documentation and over weight loads.



PC Doherty with Road Policing Colleagues and Community Engagement

Speeding remains a priority throughout all villages within the East Neuk & Landward. Community Officers review information and intelligence on a daily basis to ensure targeted speed site deployments, supplemented by the use of 'Pop up Bob' deployments as well as support from other Policing resources including Response Officers, Road Policing colleagues and the Safety Camera Partnership.

During these deployments, PC's Cook and Wallace have detected a number of Road Traffic Offences including speeding and those driving without a valid certificate of insurance, leading to a number of vehicles being seized.



local Councillor



PC Wallace carrying out speed site

PC Wallace and Cook with

6.2 Anti-social behaviour remains a local priority where our focus is on prevention. PC's Cook and Wallace identified hotspot areas and areas of concern highlighted by residents.

Officers shared information with partner agencies which included Safer Community Officers and local youth workers which resulted in additional high visibility patrols in areas of concern as well as engagement with young persons in the area.

Following reports of wilful fire raisings of bins in Anstruther, PC's Cook and Wallace, along with partners, increased patrols resulting in a reduction in this type of behaviour. During these patrols PC's Wallace and Cook identified offenders for other type of anti-social behaviour leading to charges libelled and intervention from the youth justice process for those involved.



Underage drinking is synonymous with anti-social behaviour. Officers attended local shops within the East Neuk area who have licences to sell alcohol. Officers spoke with licensees of their responsibilities regarding alcohol sales and provided staff with “It’ll Cost You” information leaflets and posters. “It’ll Cost You” is an initiative relating to proxy sales of alcohol, where any breaches of age-related sales will be reported to the licensing department.



PC’s Cook and Wallace anti-social behaviour patrols in the East Neuk

6.3 Throughout the year Community Officers have attended the local nurseries, Primary schools, and Waid Academy to interact with children and young people to deliver key messages around our priorities. This includes delivering sessions on anti-social behaviour and the importance of making good choices.

Over a period of three months, PC’s Wallace and Cook, along with our Community Safety and Crime Reduction Officer PC Fisher, held Internet Safety sessions at Waid Academy covering every year group during parent teacher evenings. These sessions were aimed at providing information, advice, hints and tips on a selection of topics including image sharing, scams and privacy settings.

Information was also provided on how to prevent and report any internet related crime including sign posting to CEOP. The stall setting allowed both parents/carers and students to ask any question and gain information on apps and games their child may be using.



PC Cook and Wallace at Waid Academy

6.4 North East Fife has, unfortunately, experienced a rise in high value vehicle crime during the reporting period, which is also a national reflection.

Vehicle criminality is an evolving focus with organised criminals having access to software where they can clone the keys by connecting the keys using a laptop and stealing the signal keys which allows access to and the ability to start the vehicle. They are then able to drive off without the physical key.

This is in addition to housebreakings, where the keys to high value vehicles are located and thereafter the vehicle is stolen.

Community Officers work closely with our partners, both internally and externally, including CID and local Policing in order to tackle this evolving trend. This work, coupled with extensive enquiries, has led to five nominals from the Levenmouth area arrested and sentenced to significant prison sentences. In addition over £600,000 of stolen vehicles have been recovered.

Community Officers have highlighted proactive steps members of the public can take to reduce the chances of being victim to this type of offending. PC's Wallace and Cook have interacted with members of the community in relation to educating and assisting in prevention at various community settings including their "Coffee With Cops" initiative.



PC Wallace and Cook hosting a Coffee With Cops session

In relation to other types of dishonesties such as scams and bogus callers, PC's Wallace and Cook have worked alongside a number of pharmacies in the East Neuk who have assisted in distributing crime prevention leaflets with their day-to-day deliveries.

Twelve pharmacies through the East of Fife have taken part to spread crime prevention, community safety and trading standards literature. This ensures we can reach as many vulnerable people as possible, including those who may not use social media or leave the house often or at all.



PC's Wallace and Cook distributing crime prevention packages to local pharmacies

## 7.0 Ward 20 - Cupar

7.1 Our commitment to Road Safety remains a priority. PC's Shand and Smith continue to respond to vehicle related issues highlighted by providing a visible presence both in marked vehicles and on foot. Throughout the year officers have been notified of speeding and parking concerns and continue to work alongside our partner agencies to provide a resolution.

Officers continue to deter speeding and other road traffic offences by utilising "Pop up Bob" and deploying the Unipar speed device. As such they successfully issue fixed penalty offers to drivers, as well as providing the necessary guidance and support. The community team will continue to monitor all reported concerns to provide a positive response.



PC Shand using Unipar to determine traffic speed

"Pop up bairns" reminding road users of their speed at schools

During the festive period, PC's Shand and Smith assisted their colleagues from Road Traffic with the Drink/Drug Driving Campaign. This included regular stop points, speed sites and general road safety advice. Officers attended at local licenced premises providing information flyers to further raise awareness. They have continued with foot patrols in the ward area and have found this to be advantageous as they have been approached by members of the public, providing information, and highlighting areas of note.

Throughout the year there have been several issues raised regarding parking within restricted zones located outside local primary schools. PC's Shand and Smith have visited all schools in the area, listening to concerns and have worked collaboratively with parents and the Parking Management Team to alleviate issues. Community officers attended at regular junctures and were a visible presence during school collection times, where they provided advice regarding safe parking and restrictions.

Community officers continue to advertise Community Speedwatch as a positive way to empower residents to become involved in providing an effective response to their own community issue. We welcome volunteers who will undertake the necessary guidance and training prior to deployment.

7.2 As a community team we tailor our response to resolve issues which most affect our local communities. In December 2023 we were aware there was a rise of anti-social behaviour where wheelie bins were being set alight, therefore developed a patrol matrix for Cupar and the Howe of Fife, focusing on hot spot areas.

Since this was established there has been a marked difference in instances of reported anti-social behaviour activity. These dedicated patrols will continue, particularly into the warmer months where there is a potential for a rise in ASB offences. We continue to build strong partnership links with local schools reinforcing community safety messaging.

The ongoing partnership working with community-based projects, continues to benefit the community teams understanding of any concerns as well as providing a safe space for our younger members to access, these include the Community Hub and CIC.

PC's Smith and Shand continue to have open dialogue with our young persons, and this has been well received and further demonstrates the importance of building those relationships with our youth to keep them safe. All ASB will be treated seriously and dealt with in the same manner.

Officers regularly engage with local primary schools and nurseries, providing information and inputs regarding the role of the Community Police. The pupils are also encouraged to ask questions, have a look at the police vehicles and learn about the officer's personal protective equipment.



Bell Baxter HS Presentations



Officers presentation to PS



Inputs with nursery children

The team also robustly tackle the issue of substance misuse by participating in planned drug searches to disrupt and deter drug related offences. Officers recently obtained a warrant and following execution successfully seized a quantity of drugs and libelled charges against those responsible.



Community Officers being deployed for a drugs search



Tesco "Coffee with Cops" event

The community team are very keen to engage regularly and be a known presence within our local communities and will host events, such as "Coffee With Cops". These interactions are invaluable to gain an insight into any emerging trends and issues, which may be affecting specific areas or individuals.

7.3 PC's Shand and Smith continue to advise the public on fraudulent crime and how to report any suspicious activity. Recent trends have included opportunistic theft of property and scams committed over the phone and e-mail as well as personal callers/bogus workers. Our focus as a community team is to educate and engage with our communities, particular the most vulnerable and hard to reach to share information as to how they can keep themselves and their assets safe.

Officers have attended local residential care establishments where they have discussed financial scams and offered advice on how to keep their property safe and conceal their valuable possessions, particularly when out in their community. This provides an excellent opportunity for police to gain an insight into concerns experienced by this community, informing them on how they can best provide support through practical information.



PC's Shand and Smith in residential establishment

Local businesses were consulted in relation to acquisitive crime reinforcing their requirement to be vigilant, particularly over the festive period.

The local crime prevention officer PC Fisher visited Cupar and provided information and prevention advice to local shop owners. Guidance was shared with members of the public on personal safety delivering key messages around using bank/credit cards. This preventative approach further assisted in respect of banking fraud.

Our commitment to the local schools continues and PC Smith along with Graeme Donaldson from Safer Communities delivered an input to the P7 pupils of Castlehill Primary School. The team shared information relating to safety, ASB and being a positive role model introducing the concept of the 'Hate Monster'.

This was very positively received by educational staff and participating pupils who were engaging and interacted throughout the presentation. Considering this, plans are in place to replicate this in local primary school to mirror the success of the initial pilot.

PC's Smith and Shand attended Bell Baxter High School for the end of the year presentations and parents evening. This provided officers with an opportunity to answer any questions and provide advice to parents and carers.



Officers with children at Castlehill Primary school

## 8.0 Working in Partnership

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8.1 The University of St Andrews was founded in the early 15<sup>th</sup> century and is Scotland's first University and the third oldest in the English speaking world. St. Andrews University has been awarded the top University in the UK, for the second year running, by The Guardian University Guide 2024.

St. Andrews University is an international University with more than 130 countries represented amongst its students, making St Andrews undoubtedly the most diverse community within Fife. Throughout the academic year over 10,000 students attend with teaching staff and other support staff bringing the University population closer to 15,000 individuals.

In August 2022 a dedicated University Community Officer, PC Fox, was introduced on a Pilot Project initially for a 16 week period, which was extended to June 2023 for a full academic year to allow a review of the role and its effectiveness for all stakeholders.

After the success of the pilot, it was agreed to implement the role on a rolling basis from August 2023 for 12 months. PC Fox remained within the role and has continued to develop on the working partnership with the various University departments, personnels and student bodies.

PC Fox carries out a number of duties and functions whilst providing a visible presence on the University campus working collaboratively to deliver focussed safety inputs to staff and students in order to address emerging and current issues.

PC Fox's work has assisted in improving confidence in Policing and crime reporting measures where she provides relevant support and advice. PC Fox remains the point of contact for university related events, assisting in the safety of all involved.

The University Community Officer role and the work undertaken by PC Fox continues to allow Community Officers for Ward 18 to focus on other community matters in the area whilst also working alongside PC Fox where required, delivering on preventative measures linked to our priorities as well as responding to incidents of note.



PC Fox and Doherty delivering safety advice



PC Cook at St. Andrews University Freshers Fayre

8.2 The 49<sup>th</sup> Walker Cup took place on the Old Course St. Andrews between the 1 and 3 September 2023, for the first time since 1975.

The Walker Cup is a biennial amateur golf tournament contested by teams from Great Britain and Ireland against the United States of America.

Initially the Walker Cup had little involvement from Police Scotland; however, after several other high profile sporting events were interrupted by protest, organisers reached out for assistance to ensure a safe and secure weekend of golf.

Due to the relatively short planning window, a rapid analysis of intelligence and resourcing was required to put in place a proportionate Policing presence. This required the additional support of Officers from out with the North East Fife area to assist in delivering this service along with NEF Community Officers and PS Peddie.

An opening ceremony on the Friday evening saw the teams introduced to several thousand spectators, the raising of the national flags and accompanying anthems, with the event finishing to a spectacular flypast from a Royal Air Force Typhoon jet.

Saturday and Sunday saw some fantastic golf being played on the historic course, which was bathed in glorious sunshine. At the end of the weekend the United States team were triumphant, lifting the coveted trophy before a crowd of several thousand at the Royal & Ancient.

The event concluded without any criminality or disruption and organisers were quick to highlight the professionalism of the Officers who were deployed at the event. Their efforts ensured that another high-profile event in North East Fife took place to the enjoyment of the organisers, participants and public, building on the partnership relationships.



Officers patrolling the Old Course during the Walker Cup

- 8.3 The Alfred Dunhill Links Championship is a golf competition which takes place annually and incorporates two separate competitions; an individual professional tournament for 168 of the world's leading golfers and a Team Championship in which each professional is paired with one of 168 amateur golfers. This includes several well-known celebrities amongst the amateur players. The play is over three courses, in rotation over the first three days, The Old Course, St. Andrews, The Championship Course, Carnoustie Links and Kingsbarns Links. The final round being played over The Old Course, St. Andrews. The Championship was scheduled to take place from Thursday 5<sup>th</sup> October to Sunday 8<sup>th</sup> October 2023 and required a significant Policing response, over all three venues. Unfortunately, due to poor weather, the event was unable to be played over both the Saturday and Sunday, along with the spectacular fireworks display which was due to take place on the Saturday night also falling victim to the weather. The play was able to be resumed on Monday 9<sup>th</sup> October with Matt Fitzpatrick winning the event. The hard work undertaken by our Community Officers and local Response Officers, supporting the event organisers and other partners, meant that another high-profile sporting event in North East Fife was successful and concluded without criminality.



PC Doherty patrolling The Old Course, St. Andrews, during the Event

- 8.4 The Deputy Chief Constable Partnership fund gives us the opportunity to make donations to organisations and we are delighted that we were able to provide donations to three charities in North East Fife.

The Cupar Youth Café were presented with their cheque by PC's Shand and Smith where the money donated will go a long way to assisting the organisation in providing essential support for young people and their families through encouraging young people to gain life skills, assist with transition from school, activity days and both peer and family support.

Our next donation was to the North East Fife Community Hub in St. Andrews whose primary objective is to create a sustainable community facility, hosting a wide variety of activities designed to reduce loneliness, enhance mental and physical well-being, and to promote social inclusion. Community Officers host a regular "Coffee With Cops" session within the hub as well as supporting other activities. Their cheque was presented by PC Doherty where the donation will support them continue with their good work.

Our final donation was for ENERGI in St. Monans. ENERGI provide support and services to individuals who suffer from mental health and substance misuse within the local



community where their support extends to family members of these individuals. They also provide support to others identified with vulnerabilities in the community. PC Wallace was delighted to provide them with their cheque which will assist them in supporting and keeping individuals safe within our community.

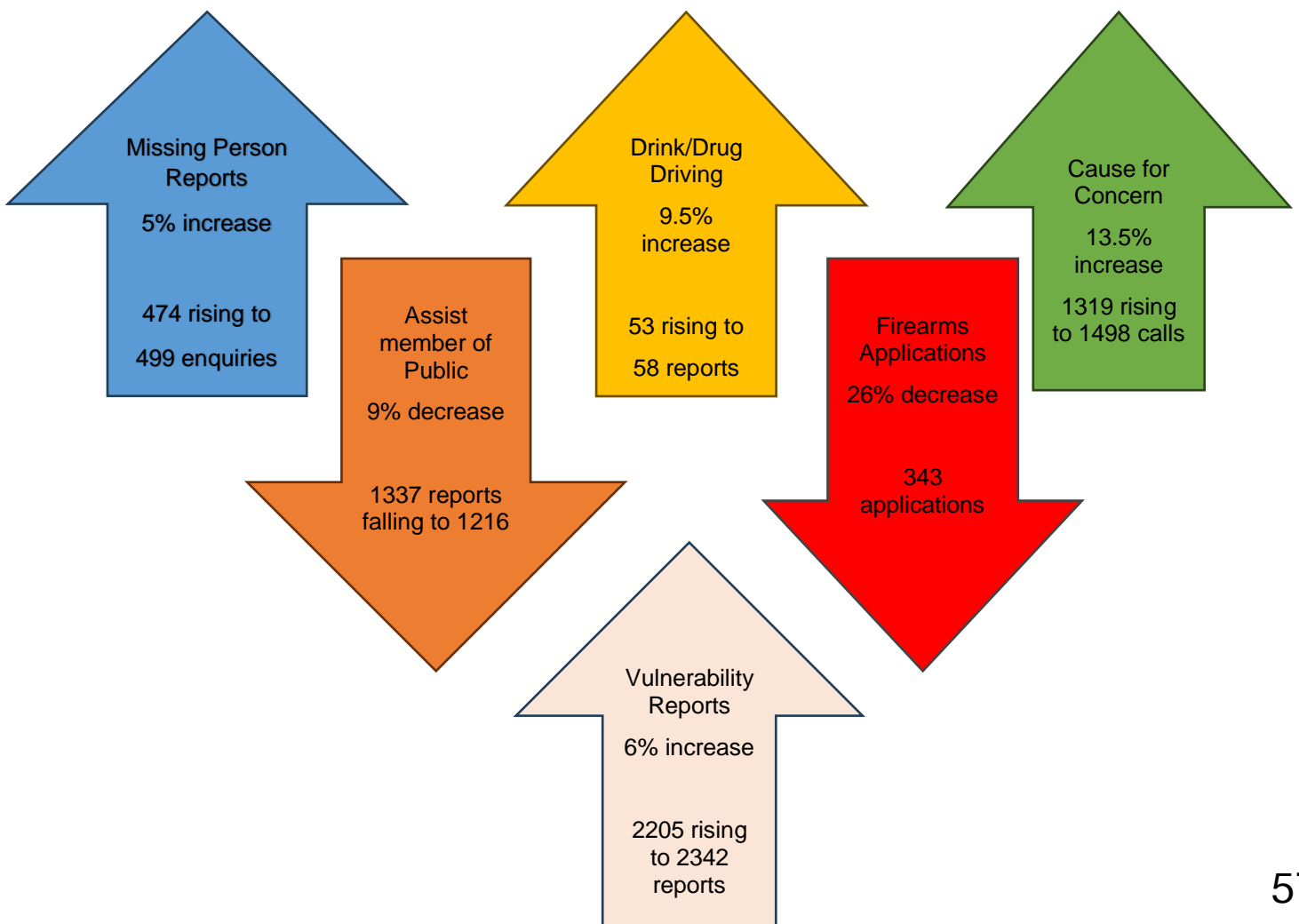


Officers presented all 3 organisations with their DCC Partnership funding cheques

## 9.0 Protecting People From Risk of Harm

9.1 Dealing with the most vulnerable members of our society and protecting those at risk of harm remains a primary focus for modern day policing. The decision making process which determines the type of policing response received revolves primarily around the assessment of Threat, Risk and Harm.

As a result, policing focusses largely on responding to those most in need through their own vulnerability, or vulnerability through the position they have found themselves in. In this recording year, not only did your local policing deal with the priorities outlined in this document with significant success, they further responded to:



All of these enquiries require meaningful officer involvement, engagement and diversion from what could be traditionally reviewed as policing duties (namely dealing with reported crime). But the reader should continue to acknowledge that traditional policing continues to trend in a different projection.

9.2 Road Safety and driver behaviour continues to be a key priority raised by the North East Fife community. We continue to support public safety through high visibility deployments in the area. The information below is directly derived from recorded actions by your local response and community ward teams and does not include the visibility profile provided by Roads Policing Division or other Policing resources. During this recording year we conducted;

- 487 Stop Point deployments on a mixture of routes for high visibility, engagement, education, and deterrent purposes.
- 203 Speed Gun deployments, many in areas directly influenced by resident engagement with community policing.
- 58 Pop-Up-Bob deployments in key villages and near schools, again heavily influenced by resident contact, or by community council engagement with local policing.

Whilst the figure shows a decrease in Pop-Up-Bob deployments, the figures recorded show a significant increase in speed gun deployments showing our commitment to educating and enforcing motorists in relation to not adhering to speed restrictions throughout NEF. Our stop point deployments are comparable with the previous review period and represent our commitment to improving driver behaviour whilst also addressing other priorities, such as dishonesties in the area.

The figures are reflective of the position with commitments to hidden demand and the staffing profile in the area.

## 10.0 Licensed premises

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10.1 Licensed premises are subject to a Red, Amber and Green (RAG) grading system, which highlights specific premises that have come to the notice of the police. The definition of the three RAG categories is as outlined below:

- **Red** - Problematic Premises (highest grading)
- **Amber** - Premises subject to formal intervention (subject to some form of monitoring & intervention where appropriate), and
- **Green** - Monitored Premises – (all reported incidents)

10.2 There is only one licence premises within North East Fife requiring intervention at this time. Officers continue to scrutinise and monitor the venue by working closely with Divisional Licensing to disrupt and report any illegal activity.

- 10.3 Local policing engaged with the Licensing Sergeant for the Division and Licensing Support Officers from Fife Council. The review period saw a decrease in incidents at License premises which is a positive reflection of the preventative work carried out by Officers. The review period also saw a decrease in overall inspections at licence premises however it should be noted there was an increase in inspections in the 2022 – 2023 review period due to The Open Championship. Whilst the overall figure is a decrease, there is an increase in inspections in all Ward areas apart from St. Andrews.

This year also saw a continued focus and drive on our Friday/Saturday high visibility foot patrols in St Andrews Town Centre, Fifes busiest nighttime economy. This continues to be widely welcomed by licensed premises staff, tourists and those enjoying what the town has to offer.

Given the success of this model it has also been rolled out to Cupar town centre in order provide the residents and visitors to the town that extra reassurance.

- 10.4 A number of licenced premises from North East Fife participated in the Best Bar None Scheme, many achieving Gold. This year the scheme provided training such as Bystander and ACT training to staff, which premises have engaged well with. Premises have shown many great examples of how they prioritise public safety and crime prevention. They have also displayed some commendable work within their local communities.

This year NEF premises won two of the three additional awards presented at the Fife Award Ceremony, with University of St Andrews Student Association receiving the Fife's Diamond Award for a second year in a row with 100% scored on their assessment, and Greyfriars Inn receiving Fife's Best Newcomer. The Diamond award recognises the greatest effort and contribution towards safety and charity work.

## 11.0 Policing in North East Fife

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- 11.1 The policing structure in NEF continues to place a strong focus on dedicated community policing and believes in a collective responsibility to ensure the area is a safe place to stay, work and visit.

Your Community Ward Officers for the forthcoming 2024/25 are;

- ❖ Ward 16 – Constable Kirstie Haddow and Constable Mark Lowe
- ❖ Ward 17 – Constable Daniel Strandberg and Constable Norman Kinloch
- ❖ Ward 18 – Constable John Brown and Constable Dawn Doherty
- ❖ Ward 19 – Constable Robert Cook and Constable Robert Wallace
- ❖ Ward 20 – Constable Lee Smith and Constable Duncan Shand
- ❖ University Community Officer – Constable Larna Fox

Supporting the Ward officers are;

- ❖ Inspector Michael Reilly Community Inspector
- ❖ Sergeant Nicola Gillespie Community Sergeant (Wards 16 and 20)
- ❖ Sergeant Joanna Peddie Community Sergeant (Wards 17, 18 and 19)
- ❖ Constable Emma Fisher, Community Safety & Crime Reduction Officer

**Report Contact**

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19 June 2024

Agenda Item No 6

## **Scottish Fire and Rescue Service Local Plan Annual Performance Report**

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Report by: Niall Miller, Station Commander for the North-East Fife Area.

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Wards Affected: All

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### **Purpose**

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This report provides the Committee with incident information for the period 1 April 2023 – 31 March 2024. The Incident information enables the Committee to have an overview of the Scottish Fire and Rescue Service (SFRS) North East Fife Committee Area incident activity against its key performance indicators (KPIs)

### **Recommendation**

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The committee is asked to consider the progress across a range of KPI's within this report, and comment as appropriate.

### **Resource Implications**

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Not applicable

### **Legal & Risk Implications**

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The Police and Fire Reform (Scotland) Act 2012 provides the statutory basis for fire reform, including the responsibility to:

- Put in place statutory planning and reporting requirements including providing facilities for consultation.
- Make new arrangements for strengthening local engagement and partnership working, including a new statutory role in the LSO and development of local fire and rescue plans linked to community planning, along with clear powers for local authorities in relation to the provision of fire and rescue services in their area.

### **Impact Assessment**

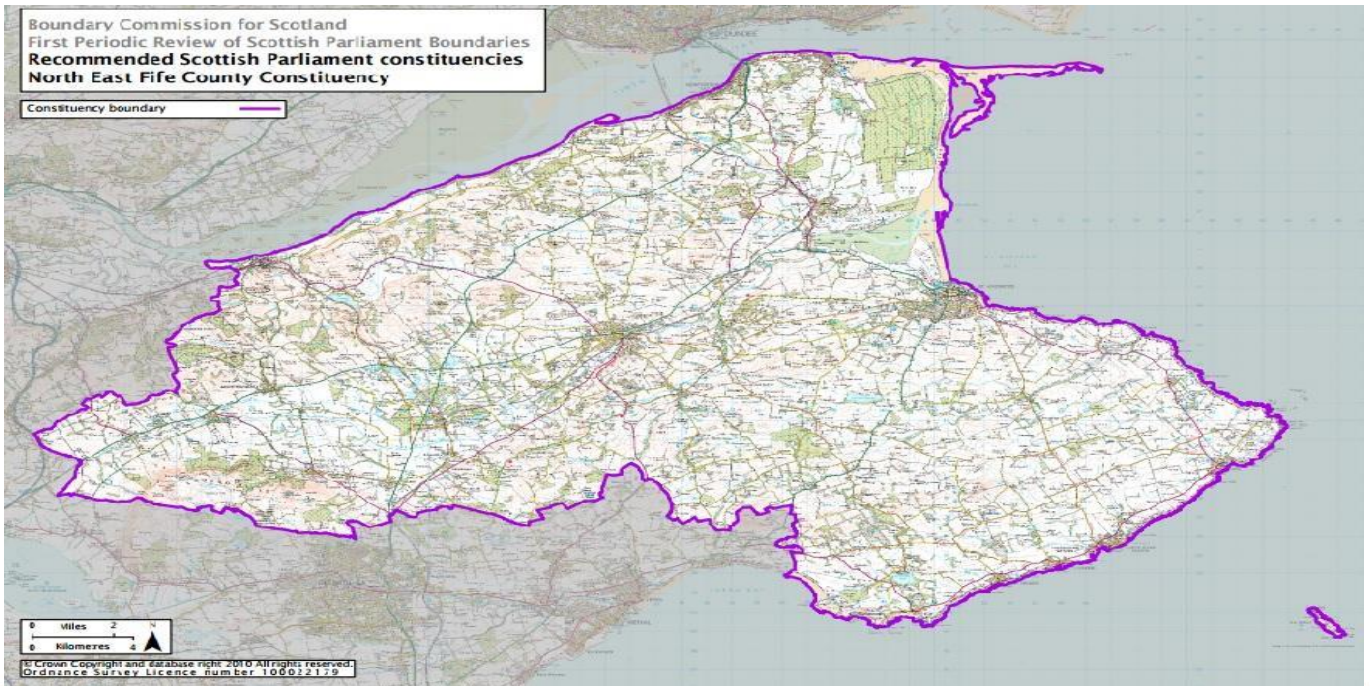
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An Equality Impact Assessment checklist is not required as this report does not have any immediate implications for service delivery and policy.

## Consultation

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This document is circulated amongst SFRS Clackmannanshire Fife Stirling LSO managers and appropriate partners to enable areas of high incidence to be scrutinised for reduction strategies.



# ANNUAL PERFORMANCE REPORT

April 2023 – March 2024

*Covering the activities and performance in support of the North-East Fife Local Area Fire Plan.*

## ABOUT THE STATISTICS IN THIS REPORT

The activity totals and other statistics quoted in this report are provisional in nature and subject to change because of ongoing quality assurance and review.



**SCOTTISH**  
**FIRE AND RESCUE SERVICE**  
Working together for a safer Scotland

**Working together  
for a safer Scotland**

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## **DEFINITIONS**

### **Accidental Dwelling Fire**

Building occupied by households, excluding hotels, hostels, and residential institutions. In 2000, the definition of a dwelling was widened to include any non-permanent structure used solely as a dwelling, such as caravans, houseboats etc. Caravans, boats etc. not used as a permanent dwelling are shown according to the type of property. Accidental includes fires where the cause was not known or unspecified.

### **Fire Fatality**

A person whose death is attributed to a fire is counted as a fatality even if the death occurred weeks or months later.

### **Fire Casualty**

Non-fatal casualties consist of persons requiring medical treatment including first aid given at the scene of the fire, but not those sent to hospital or advised to see a doctor for a check-up or observation (whether or not they actually do). People sent to hospital or advised to see a doctor as a precaution, having no obvious injury are recorded as precautionary 'check-ups'.

### **Deliberate Fire**

Includes fires where deliberate ignition is merely suspected and recorded by the FRS as "doubtful".

### **Non-Domestic Fires**

These are fires identified as deliberate other building fires or accidental other building fires.

### **False Alarms**

Where the FRS attends a location believing there to be a fire incident, but on arrival discovers that no such incident exists, or existed.

### **Unwanted Fire Alarm Signal**

Where the FRS attends a non-domestic location believing there to be a fire incident, but on arrival discovers that no such incident exists, or existed. (UFAS).

### **Primary Fires:**

- Buildings (including mobile homes) fit for occupation (i.e. not wholly derelict) and those under construction.
- Caravans, trailers etc.
- Vehicles and other methods of transport (not derelict unless associated with business e.g. scrap metal).
- Outdoor storage (including materials for recycling), plant and machinery.
- Agricultural and forestry premises and property.

- Other outdoor structures including post-boxes, tunnels, bridges, etc.

### **Secondary Fires**

- Single derelict buildings.
- Grassland etc., including heath, hedges, railway embankments and single trees.
- Intentional straw or stubble burning.
- Outdoor structures, including lampposts, traffic signs and other road furniture, private outdoor furniture, playground furniture, scaffolding, signs and hoarding etc.
- Refuse and refuse containers.
- Derelict vehicles (a vehicle without a registered keeper).

## 1.0 INTRODUCTION

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1.1 This annual performance report for the period April 1<sup>st</sup>, 2023, to March 31<sup>st</sup>, 2024, inclusive and provides comparative data across the previous 3 years for the same period. The KPI's detailed below support the delivery of the North-East Fife Area Fire plan in support of the SFRS Fife Local Fire and Rescue Plan priorities and are shown in bold text.

- **Domestic Fire Safety**

Continuously monitor the number of accidental dwelling fires  
Continuously monitor the severity and cause of accidental dwelling fires  
Continuously monitor the number and severity of fire related injuries

- **Deliberate Fire Setting**

Monitor the number, type and cause of deliberate fire setting incidents in Fife.

- **Built Environment**

Monitor the number and severity of fire related incidents in our relevant premises.

- **Unwanted Fire Alarm Signals**

Monitor and challenge each Unwanted Fire Alarm Signal (UFAS) incident across Fife.

- **Transport and Environment**

Monitor the amount of water related incidents.













Monitor the frequency of attendances at Road Traffic Collisions (RTCs), as well as the number and severity of injuries. These will be monitored alongside Police Scotland RTC incidence information.

## 2.0 PERFORMANCE SUMMARY

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2.1 The table below provides a summary of annual activity 2023 - 2024 and a comparison of the previous year's activity.

It aims to provide at a glance our direction of travel based on the previous year's figures.

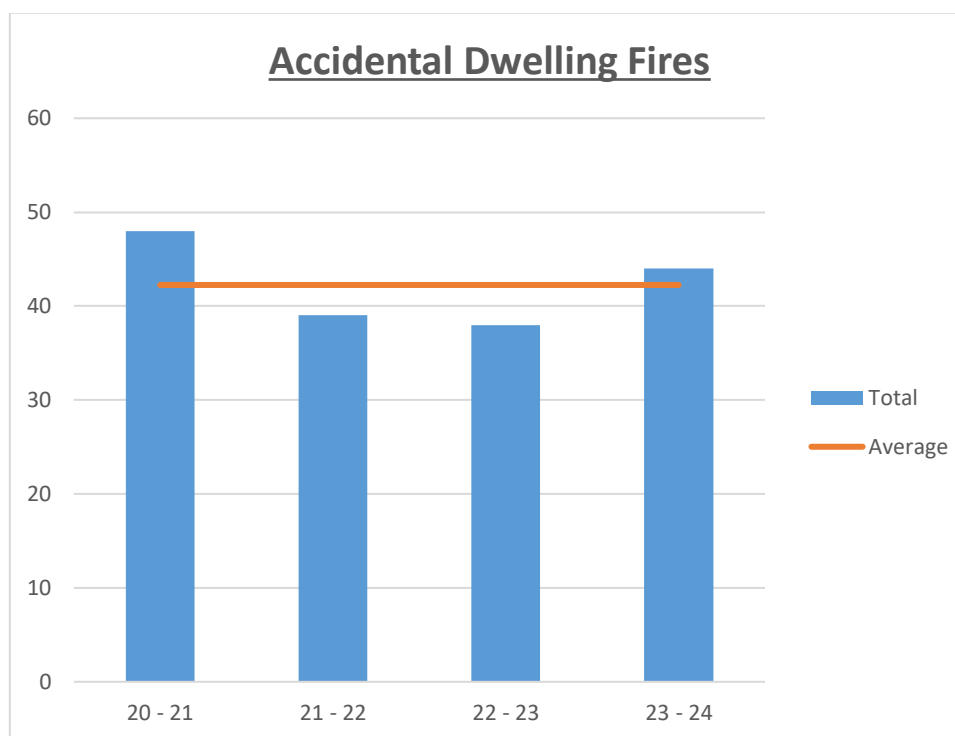
<p><b>Accident Dwelling Fires</b></p>  <p>2024 = 44 2023 = 38</p>	<p><b>ADF Fatal Casualties</b></p>  <p>2024 = 0 2023 = 0</p>	<p><b>ADF Non-Fatal Casualties</b></p>  <p>2024 = 3 2023 = 4</p>
<p><b>Deliberate Primary Fires</b></p>  <p>2024 = 19 2023 = 11</p>	<p><b>Deliberate Secondary Fires</b></p>  <p>2024 = 29 2023 = 43</p>	<p><b>Non-domestic Building Fires</b></p>  <p>2024 = 21 2023 = 25</p>
<p><b>Fatal Casualties in Non-Domestic Building Fires</b></p>  <p>2024 = 0 2023 = 0</p>	<p><b>Non-Fatal Casualties in Non-Domestic Building Fires</b></p>  <p>2024 = 0 2023 = 0</p>	<p><b>Unwanted Fire Alarm Signals</b></p>  <p>2024 = 299 2023 = 489</p>
<p><b>Road Traffic Collision (RTC) Incidents</b></p>  <p>2024 = 33 2023 = 35</p>	<p><b>Fatal RTC Casualties</b></p>  <p>2024 = 1 2023 = 3</p>	<p><b>Non-Fatal RTC Casualties</b></p>  <p>2024 = 16 2023 = 22</p>

## PERFORMANCE SUMMARY

The following performance indicators should be noted for the annual period April 1<sup>st</sup>, 2023, to March 31<sup>st</sup>, 2024, inclusive comparing data across previous years for the same period.

- **Accidental Dwelling Fires** - There were 44 recorded during this period which is an increase of 6 on last year's figure of 38, which is above the 4-year average.
- **Accidental Dwelling Fire Fatal Casualty** - There was no fire fatalities during this recording period. This is the same as last year.
- **Accidental Dwelling Fires Non-Fatal Casualties** - There were 3 fire casualties during this recording period. This is a decrease of 1 on the previous year.
- **Deliberate Primary Fires** - There were 19 recorded during this period. This is an increase of 8 on last year and above the 4-year average.
- **Deliberate Secondary Fires** – There were 29 recorded during this period. This is a decrease of 14 on last year.
- **Non-Domestic Building Fires** - There were 21 recorded during this period. This is a decrease of 4 from last year.
- **Unwanted Fire Alarm Signals (UFAS) caused by automatic fire alarms (AFAs) in non-domestic buildings** - There were 299 recorded during period. This is a decrease of 190 and 93 below the 4-year average.
- **Road Traffic Collisions** – There were 33 recorded during this period. This is a decrease of 2 on last year.
- **Fatal RTC Casualties** – There was 1 RTC fatality recorded during this period which a decrease of 2 from last year.
- **Non-Fatal RTC Casualties** – There were 16 recorded during this period. This is a decrease of 6 compared to last year and below the 4-year average.

### 3.0 Domestic Fire Safety



**Graph 1 Accidental Dwelling Fires – April 2020 – March 2024**

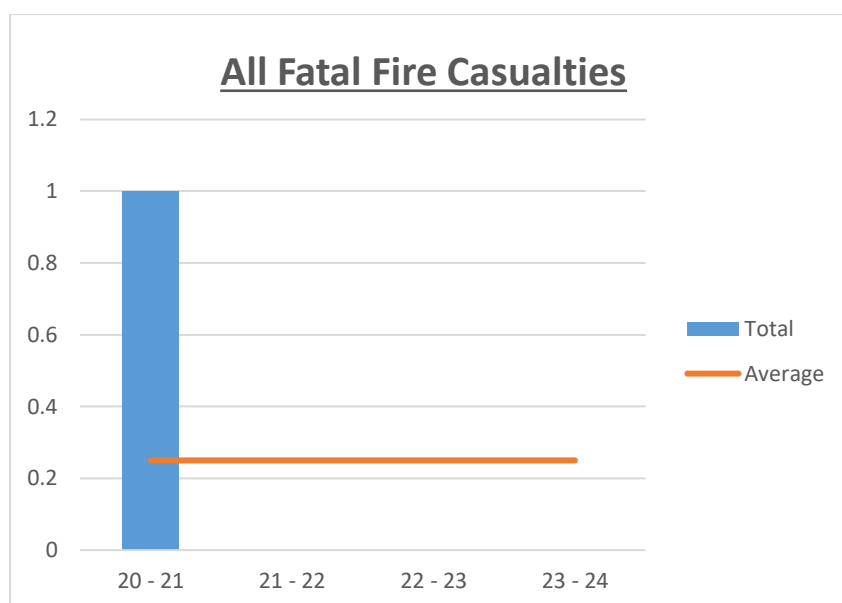
Ward	20 - 21	21 - 22	22 - 23	23 - 24
Cupar	10	6	9	5
East Neuk & Landward	9	11	5	7
Howe of Fife & Tay Coast	5	10	11	12
St. Andrews	12	8	12	13
Tay Bridgehead	12	4	1	7
<b>Total</b>	<b>48</b>	<b>39</b>	<b>38</b>	<b>44</b>

**Table 1 Accidental Dwelling Fires April 2020 – March 2024**

- 3.1 Accidental Dwelling Fires have increased compared to the previous year’s figures.
- 3.2 This reporting period has seen an increase in Accidental Dwelling Fires up by 6 incidents from last year’s figure. This is marginally above the 4-year average.
- 3.3 26 of the recorded 44 Accidental Dwelling Fires for this reporting period were caused within the kitchen area with 12 of these due to cooking. 14 of these incidents resulted in no fire damage, with a further 20 incidents were limited to damage to the item first ignited and 6 limited to the room of the fires origin. Only 2 of the 44 incidents resulted in fire development to serious damage involving the other areas on the floor of origin. One incident resulted in fire damage to 2 floors and one incident resulted in the whole building being damaged by fire.

- 3.4 It is pleasing to note that 30 out of these 44 addresses, a detection system was fitted and that on 23 occasions they operated and raised the alarm (on four occasions insufficient products of combustion were present to activate the alarm and the fire was discovered and alarm raised by a person.). Three times an alarm operated and didn't raise the alarm due to other reasons.
- 3.5 30 of these incidents were resolved either without Scottish Fire and Rescue Service intervention, or by very limited action on arrival i.e. removal from heat source / disconnection of the fuel supply. 11 of these incidents required the application of water from a Fire Appliance hose reel or main jet to extinguish.
- 3.6 The information above describes a continuing trend of reduction in severity. This can be attributed to the high number of detection systems being tested and where necessary fitted by SFRS and partners, which give an early warning of fire.
- 3.7 The confirmed absence of smoke detection equipment at 12 of incidents, evidences the need for SFRS and partners to continue the free HFSV and smoke alarm campaign across NEF with communities and partners to ensure all dwellings are covered appropriately.

### 3.8 Accidental Dwelling Fires - Fire Fatalities



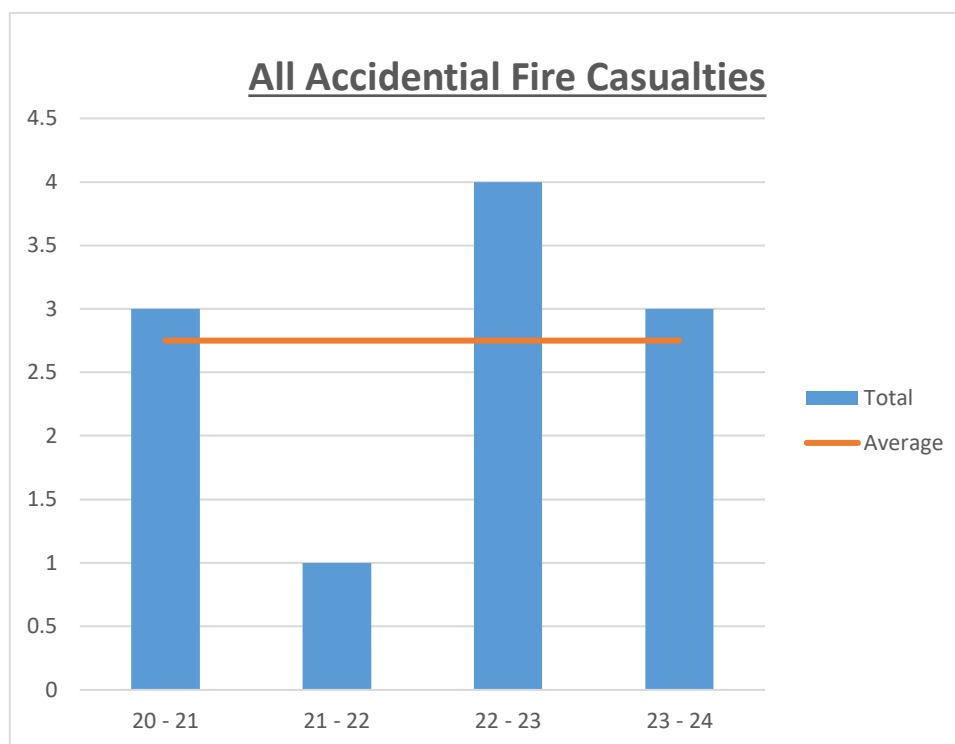
Graph 2 Accidental Dwelling Fire Fatal Casualties – April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Cupar	0	0	0	0
East Neuk & Landward	1	0	0	0
Howe of Fife & Tay Coast	0	0	0	0
St. Andrews	0	0	0	0
Tay Bridgehead	0	0	0	0
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 2 Accidental Dwelling Fire Fatal Casualties April 2020 – March 2024

3.9 No fire fatalities have occurred within the North-East Fife Area for the reporting period 2023 - 2024.

**3.10 Fire Casualties – Accidental Dwelling Fires (not including precautionary checks)**



**Graph 3 Accidental Dwelling Fire Casualties April 2020 – March 2024**

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Cupar	2	0	2	0
East Neuk & Landward	0	0	0	0
Howe of Fife & Tay Coast	0	1	1	1
St. Andrews	1	0	1	0
Tay Bridgehead	0	0	0	2
<b>Total</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>3</b>

**Table 3 Accidental Dwelling Fire Casualties April 2020 – March 2024**

3.11 Fire casualties within dwellings have decreased by 1 this recording period compared to last year’s figures.

3.12 Two casualties were transported to hospital with suspected slight injuries. Another individual was given first aid on scene.

**3.13 Domestic Fire Reduction Strategy**

Home Safety Visits (HFSVs) play a vital part in our strategy to reduce the number of Accidental Dwelling Fires. Station personnel recorded 224 completed visits in the reporting period across the North East Fife area. These



visits are used to deliver vital fire safety messages and install detection systems, as well as trip, slip and falls messages and safety equipment for our elderly and very young population.

This year's figure is lower than last year's 306 due to various factors. Main one being the continued low rate of partnership referrals which account for a large proportion of those deemed to be at the highest risk of fire. Our Community Safety Engagement teams continue to work with our local partners to reinvigorate that referral pathway, both at local and strategic level.

SFRS continue to adapt our HFSV approach. The focus continues to be those most at risk and those visit requests from partners and individuals which record the occupier at a high risk of fire but continue visits to all households within the North East Fife area regardless of assessed risk. This approach ensures that all residents within the North East Fife area have access to the advice and services that SFRS can provide while still allowing our teams to focus on those visits to high-risk individuals within their home environment and work with them and partners to reduce the risk posed.

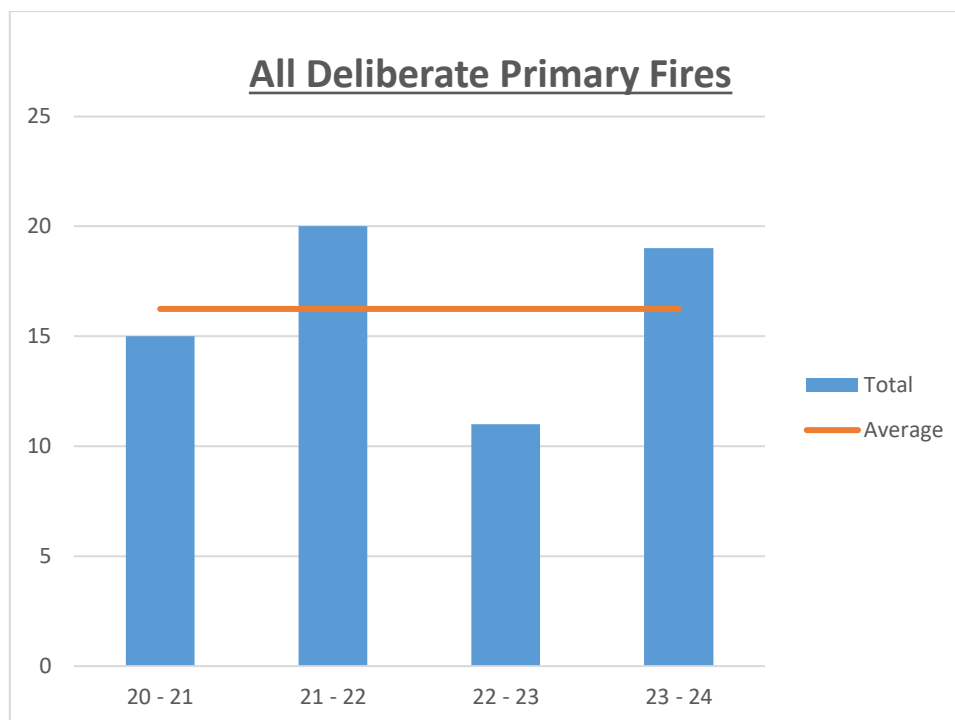
SFRS also places increased emphasis on interaction with households as a result of Post Domestic Incident Responses, where crews attending incidents located at domestic properties will engage with neighbouring residents in the close-down phase of those incidents.

#### SFRS conduct Home Visits

- Householder request.
- Post Incident Response visits carried out after any incident at a house.
- No detection fitted within a house.
- Threat of Fire on the property.
- Partner Referrals.

## 4.0 Deliberate Fire Setting

### 4.1 Deliberate Primary Fires

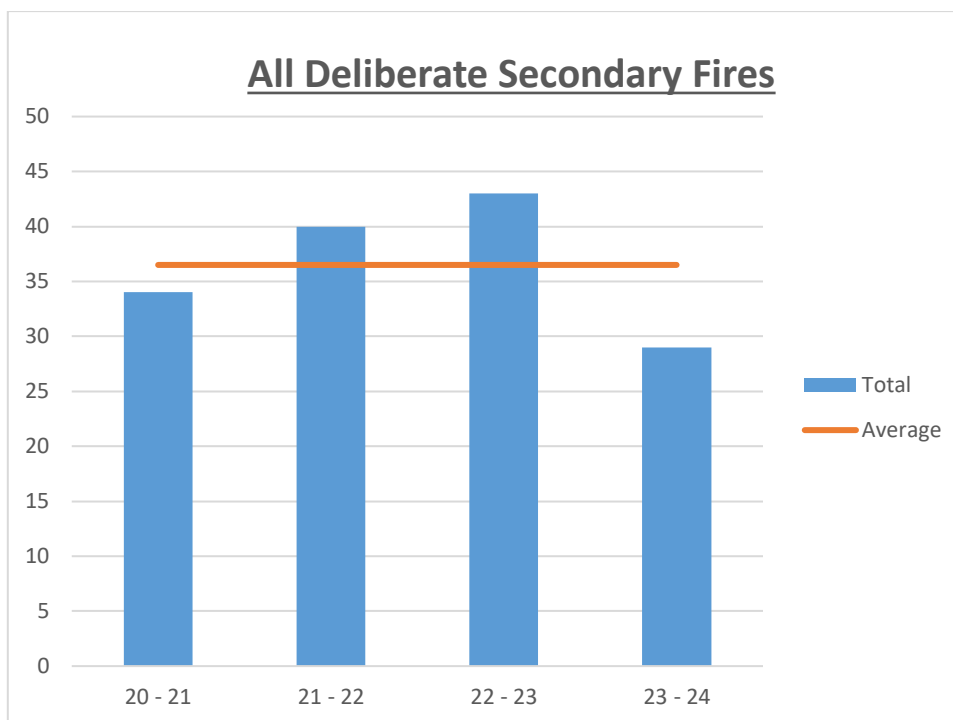


Graph 4 Deliberate Primary Fires April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Cupar	2	3	0	12
East Neuk & Landward	4	4	3	2
Howe of Fife & Tay Coast	3	6	3	3
St. Andrews	2	2	3	1
Tay Bridgehead	4	5	2	1
<b>Total</b>	<b>15</b>	<b>20</b>	<b>11</b>	<b>19</b>

Table 4 Deliberate Primary April 2020 – March 2024

## 4.2 Deliberate Secondary Fires



Graph 5 Deliberate Secondary Fires April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Cupar	3	8	11	6
East Neuk & Landward	11	9	12	7
Howe of Fife & Tay Coast	4	6	4	11
St. Andrews	5	8	11	2
Tay Bridgehead	11	9	5	3
<b>Total</b>	<b>34</b>	<b>40</b>	<b>43</b>	<b>29</b>

Table 5 Deliberate Secondary Fires April 2020 – March 2024

4.3 Deliberate fires can be broken down into two categories, primary and secondary. Primary fires generally involve property and include buildings, sheds, caravans, motor vehicles and plant and machinery. Secondary fires are often minor and include the burning of rubbish, grass, and derelict vehicles.

4.4 The graphs and tables above show that Primary Deliberate fires have increased, and Secondary Deliberate fires have decreased over the reporting period.

### 4.5 Deliberate Fire Reduction Strategy

We continue to target education and prevention activities in high activity areas to deliver education regarding the dangers and consequences of deliberate fire-setting.

We are working closely with our Police and Local Authority partners to ensure that those responsible are identified and dealt with robustly. We also liaise with premises occupiers both domestic and retail to give advice on refuse storage and security, which can be a target of deliberate fire-setters.

Deliberate Fires are discussed and reviewed when required with partner agencies to address and reduce operational demand and anti-social behaviour.

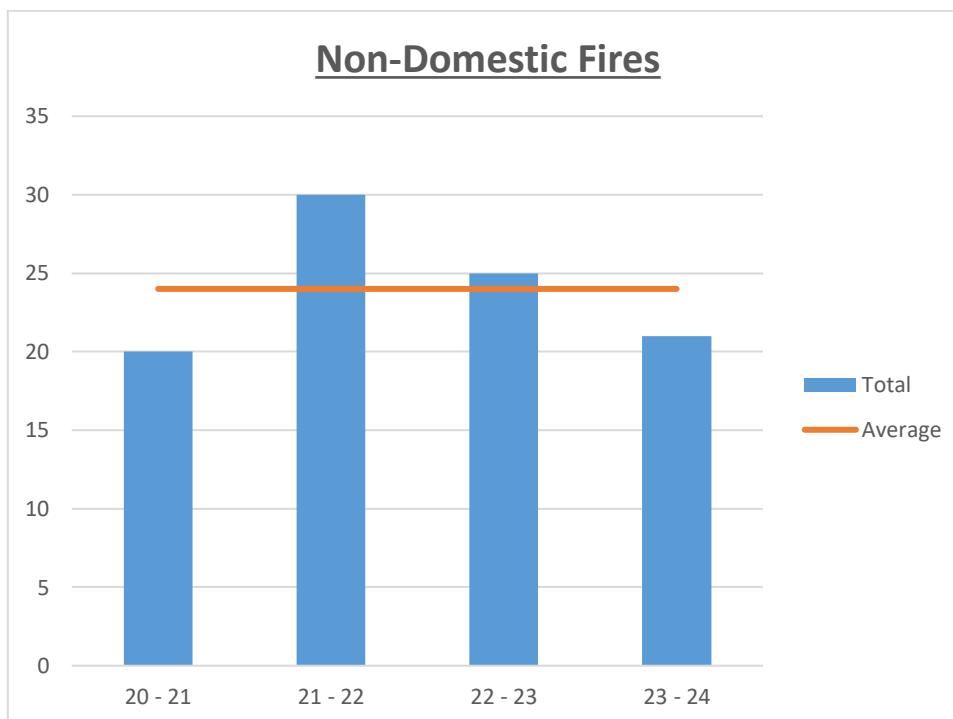
We continue engagement in local primary and secondary schools, driving home key messages relating to Anti-Social Behaviour-related fire-setting and crews are attending local youth groups to reach out to those that might be missed in the school setting.

Fire Skills groups continue to take place, where targeted young people are given the chance to engage and learn new skills with our Community Safety Engagement team and local partners.



## 5.0 Built Environment

### 5.1 Built Environment – Non-Domestic Fires



Graph 6 Built Environment Non - Domestic Fires April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Cupar	4	5	6	9
East Neuk & Landward	8	5	5	6
Howe of Fife & Tay Coast	4	2	3	1
St. Andrews	3	10	9	4
Tay Bridgehead	1	8	2	1
<b>Total</b>	<b>20</b>	<b>30</b>	<b>25</b>	<b>21</b>

**Table 6 Built Environment Non - Domestic Fires April 2020 – March 2024**

5.2 The table above shows that Non-Domestic Fires have decreased by 4 from the previous year. 16 of these were accidental with 1 unknown and 4 deliberate. 6 of these incidents resulted in no fire damage. 5 of these fires were limited to the item first ignited, 4 were limited to the room of origin.

5.3 There were no casualties resulting from these incidents within Built Environment

Non-Domestic Fires for this period with 6 incidents involving the whole building.

#### 5.4 Built Environment Fire Reduction Strategy

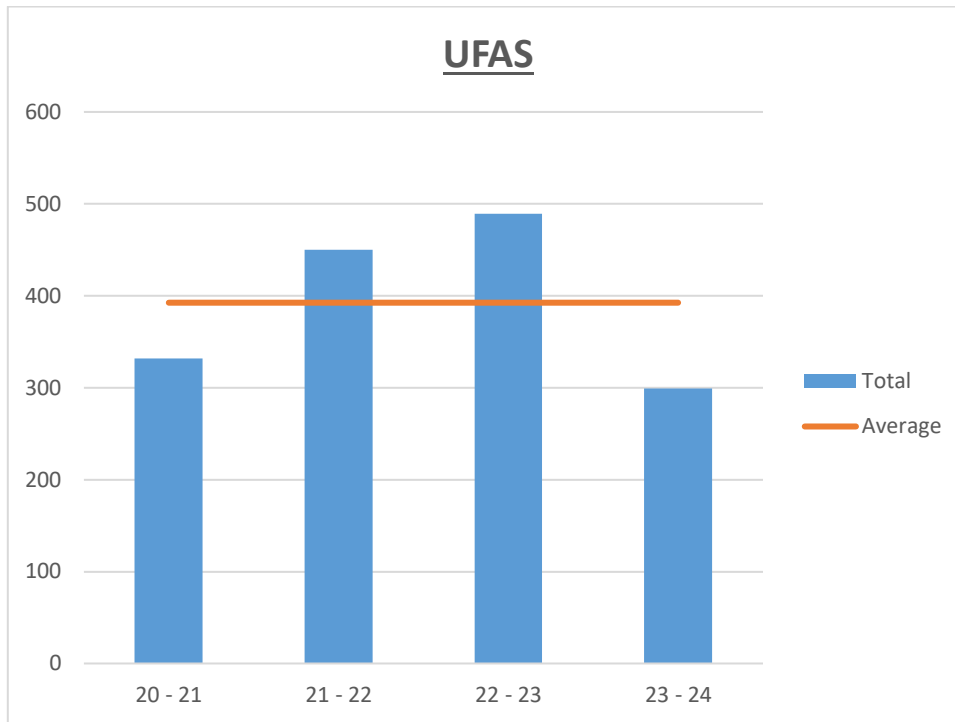
We continue to deliver a programme of fire safety audits in relevant premises - as detailed within section 78 of the Fire (Scotland) Act 2005 - identified as high risk on an ongoing basis. We also complete thematic audit programmes where patterns emerge of incidents in a risk group.

As well as the audit programmes described above, we also deliver 'post fire audits' which take place as soon as possible after a fire has occurred in premises. The purpose of these audits is to deliver further fire safety advice to the premises occupier, and to identify any issues which could be used to inform other similar premises types to prevent further incidents of a similar nature.

## 6.0 Unwanted Fire Alarm Signals (UFAS)

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6.1 An Unwanted Fire Alarm Signal (UFAS) can be defined as 'any alarm activation which is not the result of a fire or a test'. UFAS incidents have fluctuated over the four-year period at an average of 392. The table and graph below detail the incident numbers over four years.



**Graph 7 Unwanted Fire Alarm Signals April 2020 – March 2024**

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Cupar	63	78	94	71
East Neuk & Landward	40	52	41	27
Howe of Fife & Tay Coast	47	56	73	47
St. Andrews	144	223	253	134
Tay Bridgehead	38	41	28	20
<b>Total</b>	<b>332</b>	<b>450</b>	<b>489</b>	<b>299</b>

**Table 7 Unwanted Fire Alarm Signals April 2020 – March 2024**

6.2 This period has seen a decrease of 90 UFAS incidents with a decrease in all 5 ward areas. This is the lowest figure within the 4-year comparison and below the 4-year average of 392. Various reasons for UFAS include improper procedures being applied during the testing of Fire Detection Systems, and an increase in Fire Detection Systems being fitted within school premises and NHS buildings along with problematic systems within known premises. The table below highlights where our attention is focussed to achieve further reductions. Below are the top 20 premise types we have been called to.

Property Types	UFAS
Other Residential, Student Hall of Residence	73
Residential Home, Nursing/Care	48
Hospitals and medical care, Hospital	27
Other Residential, Hotel/motel	21
Residential Home, Children's	16
Education, College/University	12

Property Types	UFAS
Residential Home, Retirement/Elderly	11
Education, Infant/primary school	9
Other Residential, Sheltered Housing - not self-contained	9
Sporting venues, Golf Clubhouse	8
Other Residential, Boarding School accommodation	7
Industrial Manufacturing, Other	5
Retail, Single shop	4
Public admin, security and safety, young offenders' unit	4
Hospitals and medical care, Day care centre (drop-in centre)	4
Entertainment and culture, Museum	3
Public admin, security and safety, Local Government Office	3
Other Residential, Other holiday residence (cottage, flat, chalet)	3
Public admin, security and safety, Other public buildings	3
Education, Secondary school	3

### 6.3 Reduction in Unwanted Fire Alarm Signals Strategy

Unwanted Fire Alarm Signals (UFAS) Reduction Strategies continue to be managed and monitored by a 'UFAS Champion' who contacts premises occupiers after each UFAS incident, to discuss the activation, as well as strategies to reduce or eliminate. The UFAS Champion will continue to engage robustly with duty holders and occupiers to drive this type of incident down.

From 1 July 2023, SFRS stopped attending automatic fire alarm (AFA) call outs to commercial business and workplace premises, such as factories, offices, shops, and leisure facilities unless a fire has been confirmed.

Our control room operators have been asking anyone who reports a fire alarm to check whether there is an actual fire or signs of fire, before sending the nearest resource. This does not apply to sleeping premises, such as hospitals, care homes, hotels, or domestic dwellings. This change follows the SFRS public consultation in 2021.

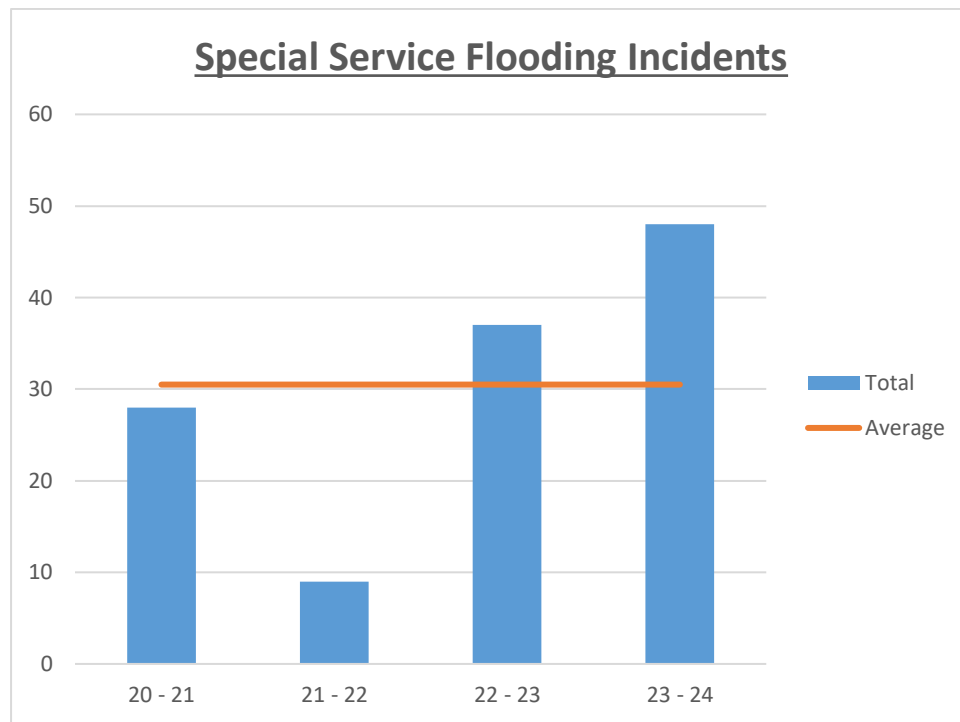
This change has greatly reduced unnecessary call outs which has freed up capacity to increase our operational availability, undertake more community safety prevention work and to upskill our staff. It has also reduced the road risk associated with blue-light journeys.

## 7.0 Transport and Environment

7.1 These will be monitored alongside Police Scotland RTC incidence information.

### 7.2 Water-related Incidents

Water-related incidents have increased from last year. This has increased from 37 to 48 this year. 15 involved SFRS making the incident safe, 15 involved SFRS pumping out water, 4 involved assisting in evacuation from properties and 10 involved us giving advice only.



Graph 8 Special Service, Water-related Incidents April 2020 – March 2024

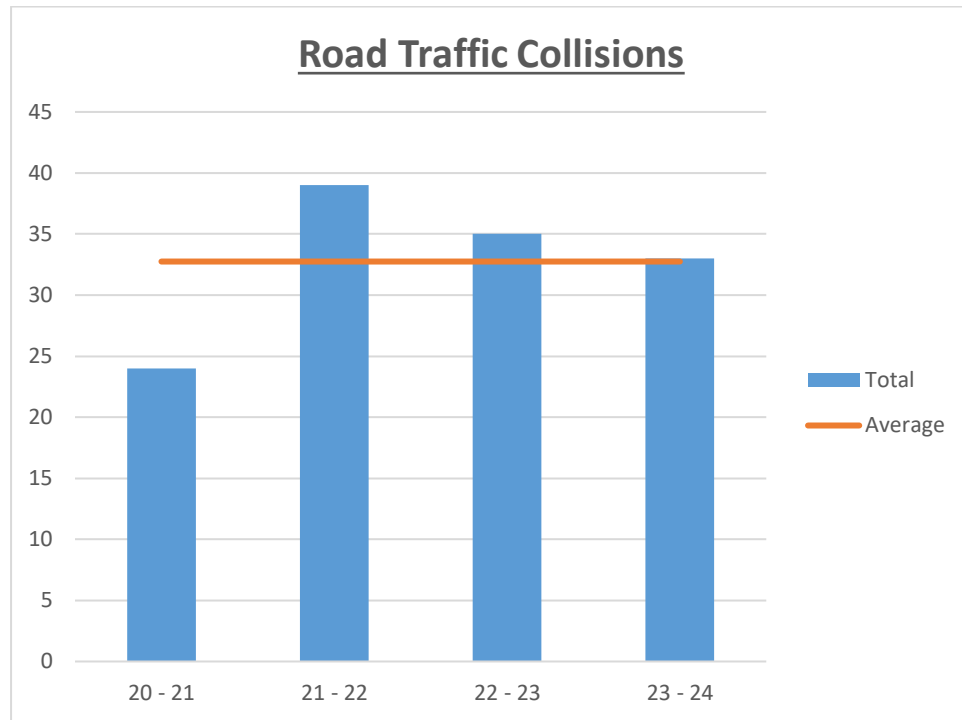
Ward	20 - 21	21 - 22	22 - 23	23 - 24
Cupar	6	2	13	14
East Neuk & Landward	2	2	2	3
Howe of Fife & Tay Coast	16	2	11	10
St. Andrews	4	2	3	15
Tay Bridgehead	0	1	8	6
<b>Total</b>	<b>28</b>	<b>9</b>	<b>37</b>	<b>48</b>

Table 8 Special Service, Water-related Incidents April 2020 – March 2024

### 7.3 Road Traffic Collisions

As SFRS generally only attend RTC's of a serious nature, where persons are trapped, the figures below do not capture every RTC which occurs within North East Fife.





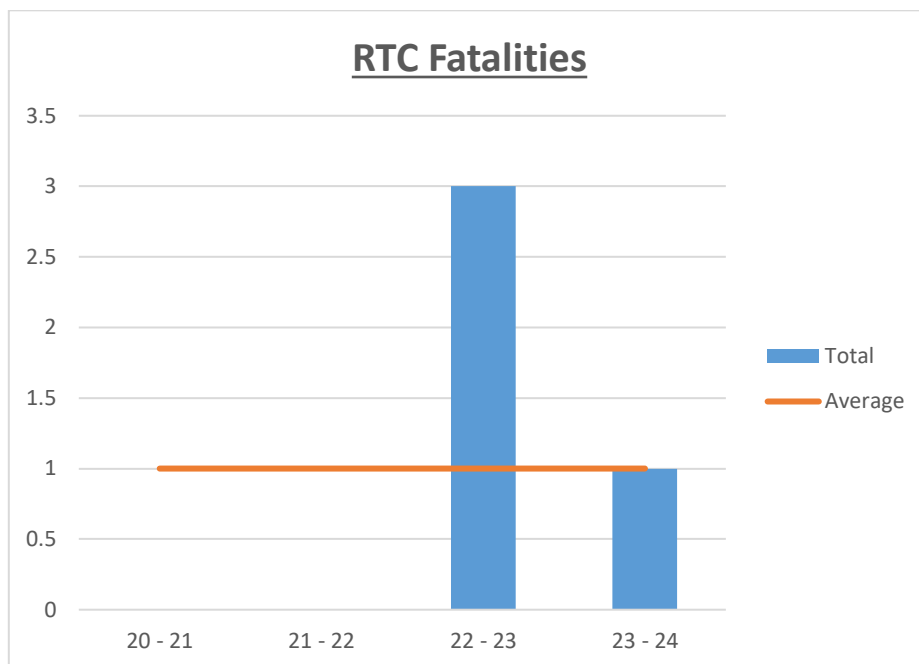
**Graph 9 Road Traffic Collisions April 2020 – March 2024**

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Cupar	4	9	7	8
East Neuk & Landward	4	7	6	6
Howe of Fife & Tay Coast	9	14	12	13
St. Andrews	3	6	2	3
Tay Bridgehead	4	3	8	3
<b>Total</b>	<b>24</b>	<b>39</b>	<b>35</b>	<b>33</b>

**Table 9 Road Traffic Collisions April 2020 – March 2024**

7.4 SFRS have responded to 33 RTCs this recording period which is a decrease of 2 from last year's figures. Scrutiny of these RTCs has shown no major hotspot areas have been identified.

## 7.5 RTC Fatal Casualties



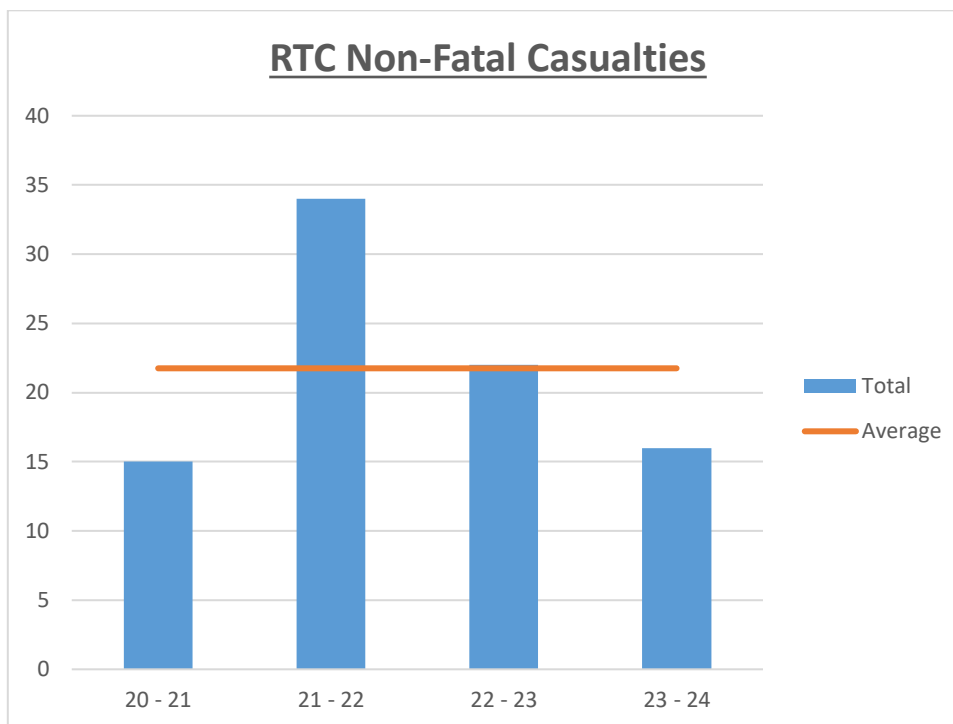
**Graph 10 Road Traffic Collision Fatal Casualties April 2020 – March 2024**

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Cupar	0	0	0	0
East Neuk & Landward	0	0	0	0
Howe of Fife & Tay Coast	0	0	2	1
St. Andrews	0	0	0	0
Tay Bridgehead	0	0	1	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>

**Table 10 Road Traffic Collision Fatal April 2020 – March 2024**

**7.6 RTC Fatalities** – 1 Fatal RTC incident has been attended to by SFRS in this recording period within North East Fife.

## 7.7 RTC Non-Fatal Casualties



Graph 11 Road Traffic Collision, Non-Fatal Casualties April 2020 – March 2024

Ward	20 - 21	21 - 22	22 - 23	23 - 24
Cupar	3	8	1	4
East Neuk & Landward	5	1	5	2
Howe of Fife & Tay Coast	2	15	5	4
St. Andrews	2	4	2	0
Tay Bridgehead	3	6	9	6
<b>Total</b>	<b>15</b>	<b>34</b>	<b>22</b>	<b>16</b>

Table 11 Road Traffic Collision, Non-Fatal Casualties, April 2020 – March 2024

## 7.8 RTC Casualties

There has been a decrease of 6 RTC casualties within this recording period down to 16.

## 7.9 RTC Injury Extent

The table below shows that 3 casualties were deemed to have suffered a serious injury. 10 casualties appeared to sustain slight injuries and 3 received first aid at the scene.

RTC Extent of Harm	
Injury - Victim went to hospital, injuries appear to be Serious	3 (less than last year)
Injury - Victim went to hospital, injuries appear to be Slight	10 (less than last year)
Injury – First aid given at the scene	3 (less than last year)

### 7.10 Transport and Environment Related Incident Reduction Strategy

SFRS contribute as part of the Road Casualty Reduction Group (RCRG), which is a part of the current Fife Community Safety Strategy.

SFRS are key partners in delivering the Biker Down, Safe Drive Stay Alive and Drive Wise Road Safety initiatives.

## 8.0 Conclusions

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- 8.1 There has been a decrease in 7 of our KPIs, accidental dwelling fire non-fatal casualties, deliberate secondary fires, non-domestic building fires, unwanted fire alarm signals (UFAS), RTCs, Fatal RTC Casualties and RTC casualties.
- 8.2 3 KPIs have stayed static at zero, fatalities and casualties within non-domestic building fires and accidental dwelling fire fatalities.
- 8.3 There has been a rise in 2 of our KPIs recording figures. Increases in accidental dwelling fires and deliberate primary fires.
- 8.4 All reductions are because of SFRS and partners continued efforts to improve the safety of all who live work and visit Fife. We will continue to focus on these areas to continue these welcoming trends. We will concentrate our focus on the areas of emerging increase identified in this annual report and strive to seek reductions and improve local outcomes.
- 8.5 SFRS will continue to manage and improve demand reduction strategies linking in with key partner agencies to ensure a thriving and sustainable country for generations to come to create a safer place to live, work and visit.

### Background Papers

SFRS Local Fire and Rescue Plan for Fife Local Authority Area.

Link - <https://www.firescotland.gov.uk/your-area/east/east-local-plans.aspx>

**Report Contact**

Niall Miller

Station Commander

Kirkcaldy / North East Fife Service Delivery Manager

Scottish Fire and Rescue Service

Email – [niall.miller@firescotland.gov.uk](mailto:niall.miller@firescotland.gov.uk)

19 June 2024

Agenda Item No. 7

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## A917 (Anstruther Road, High Street and St Andrews Road), Crail – 20mph Traffic Regulation Order (TRO)

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Report by: John Mitchell, Head of Roads & Transportation

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Wards Affected: Ward 19 - East Neuk and Landward

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### Purpose

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The purpose of this report is to allow members to consider a proposal to make permanent the 20mph Experimental Traffic Regulation Order (ETRO) on the A917 Anstruther Road, High Street and St Andrews Road through Crail.

### Recommendation(s)

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It is recommended, in the interests of road safety, that Committee:

1. agrees to the promotion and confirmation of the Traffic Regulation Order (TRO) to make the current experimental 20mph ETRO permanent on A917 (Anstruther Road, High Street and St Andrews Road), as shown in drawings TRO22/50/Crail/Exist and TRO22/50/Crail/Prop (Appendices 1 and 2) with all ancillary procedures; and
2. authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

### Resource Implications

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The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £25,000 which covers Roads & Transportation Services' and Legal Services' staff costs and advertising and delivery of the new infrastructure. This will be met from approved Service budgets, including the Area Roads Programme for the proposed speed cushions.

### Legal & Risk Implications

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There are no known legal or risk implications.

### Impact Assessment

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The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### Consultation

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The local Ward Councillors and Police Scotland have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available at [www.fife.gov.uk](http://www.fife.gov.uk).

## 1.0 Background

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- 1.1 A Committee report was brought to NEFAC on 7th September 2022 in response to a request from Ward 19 members to have the 30mph speed limit on A917 Anstruther Road, High Street and St Andrews Road, Crail reduced to 20mph. This would be done by means of an Experimental Traffic Regulation Order (ETRO) [2022.NEFAC.7 Item 12 refers]. This ETRO was meant to be a test of a wider aspiration of elected members to introduce 20mph speeds limits on A class roads through the East Neuk Villages.
- 1.2 The NEFAC approved the proposal and the speed reduction was implemented by means of an Experimental Traffic Regulation Order (ETRO). An Experimental Traffic Regulation Order is a temporary traffic regulation order introduced with the aim of assessing its effect and impact on the ground. The Crail ETRO came into operation on 13th March 2023 for a period of 18 months.
- 1.3 This speed reduction through Crail was also in line with the Scottish Government’s “20mph Strategy” which aims to work with local authorities to reduce the speed limit in our towns, cities and villages to 20 mph, by the end of 2025, to help make these roads safer for all road users.
- 1.4 The impact of the ETRO was monitored via speed surveys taken prior to implementation and 6 months after implementation. In addition, an online consultation portal was made available to gauge public views on the scheme.
- 1.5 The ETRO will expire on 13<sup>th</sup> September. If it is not made into a permanent TRO, the roads will revert to the 30mph pre-ETRO speed limit.
- 1.6 North East Fife Area Committee required officers to provide a report providing further recommendations towards the conclusion of the ETRO period. This report satisfies that requirement.

## 2.0 Issues and Options

---

- 2.1 During the operation of the ETRO, its effects have been monitored via speed surveys and an online questionnaire to gather public views.
- 2.2 Speed limit results showed a negligible reduction in speed in St Andrews Road, a slight increase on the High Street and more meaningful reduction in Anstruther Road.

### St Andrews Road

Southbound	Average (mph)	85th percentile (mph)
Aug 2022	26	30
Sep 2023	24	29

Northbound	Average (mph)	85th percentile (mph)
Aug 2022	27	32
Sep 2023	27	32

## High Street

Eastbound	Average (mph)	85th percentile (mph)
Aug 2022	21	26
Sep 2023	22	28

Westbound	Average (mph)	85th percentile (mph)
Aug 2022	21	26
Sep 2023	22	27

## Anstruther Road

Westbound	Average (mph)	85th percentile (mph)
Aug 2022	27	32
Sep 2023	23	27

Eastbound	Average (mph)	85th percentile (mph)
Aug 2022	25	30
Sep 2023	21	25

- 2.3 It was recognised at the initial proposal that the absence of vertical traffic calming measures during the ETRO may result in higher speeds than if the road were traffic calmed. It was proposed at that point that average speeds of around 25/26mph (85<sup>th</sup> percentile speeds of over 27/28mph) may suggest that better compliance could result from the introduction of traffic calming. Based on these results, a scheme was approved in this year's Area Roads Programme (ARP) to introduce traffic calming on A917 throughout Crail.
- 2.4 Regarding the public consultation, 179 people responded through the online portal, 158 of which were residents of Crail. Key points are summarised next.
- 2.5 To the question "Do you agree with the reduction of the speed limit from 30mph to 20mph?" 83 people (46% of respondents) agreed while 96 (54%) responded negatively.



- 2.6 To the question "Would you support the 20mph speed limit made permanent?" 84 people (47% of respondents) responded they would while 95 (53%) responded they wouldn't.



● Yes	84
● No	95



2.7 To the question “Would you support the introduction of traffic calming to reinforce the 20mph speed limit?” 58 people (32% of respondents) agreed while 121 (68%) responded negatively.

● Yes	58
● No	121



2.8 On expiration of the ETRO, three options are possible:

- Option 1: reverting back to the previous 30mph speed limit. This would involve reinstating signage as it was prior to the ETRO. The estimated total cost of this option is £16,000.
- Option 2: consolidating the 20mph speed limit in a permanent TRO. The estimated final cost of this option is £14,000.
- Option 3: As in Option 2, but with the addition of speed cushions. The cost of this option would only be available upon completion of a design if required.

2.9 Option 3 is deemed the most appropriate option in the interests of road safety.

## 3.0 Conclusions

---

3.1 It is recommended the ETRO is promoted as detailed in drawings TRO22/50/Crail/Exist and TRO22/50/Crail/Prop (Appendix 1 and 2) in the interests of road safety.

### List of Appendices

---

1. Plan TRO22/50/Crail/Exis
2. Plan TRO22/50/Crail/Prop

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

1. EqIA Summary Report

**Report Contact**

Lesley Craig

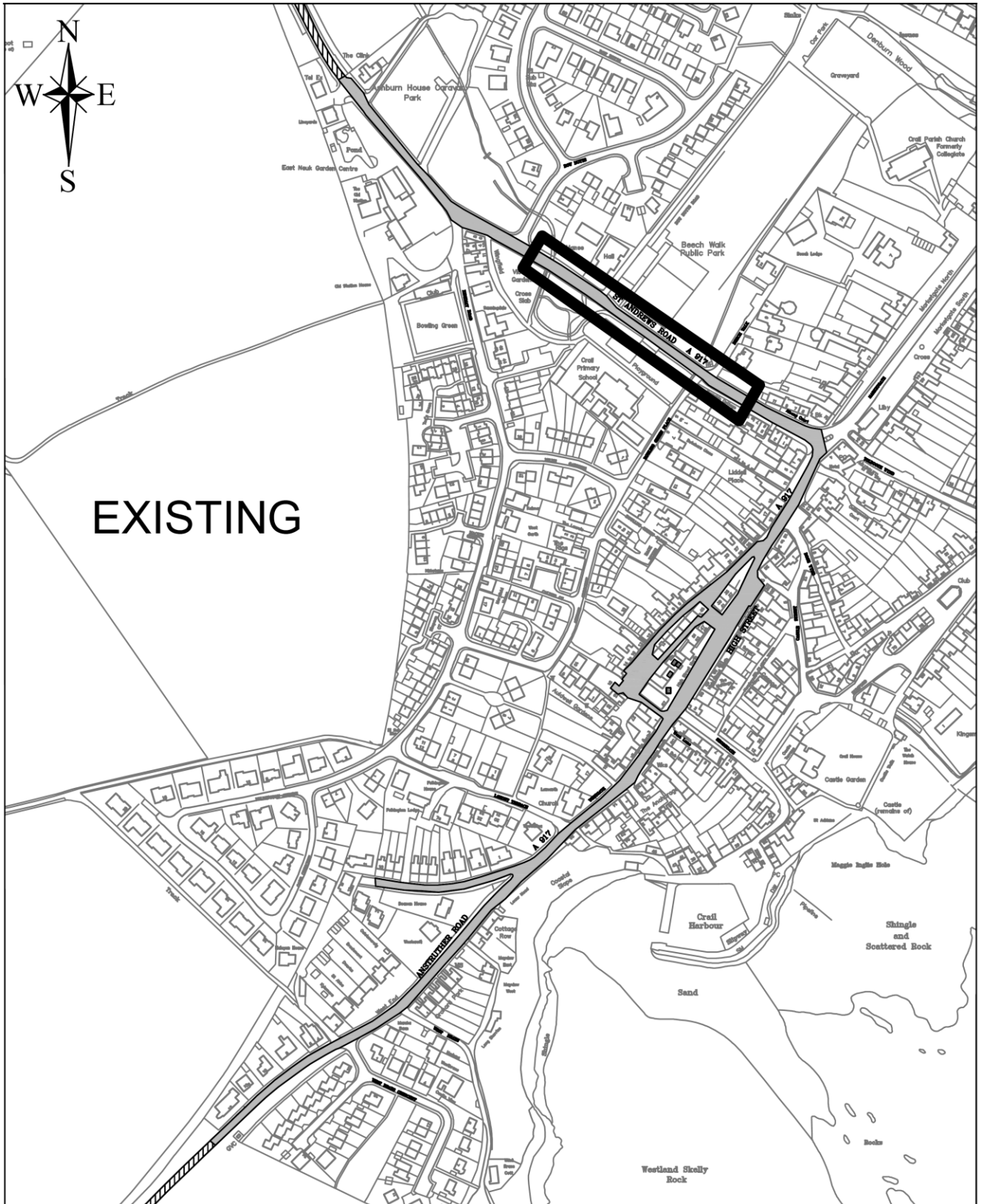
Lead Consultant, Traffic Management

Roads and Transportation Services

Bankhead Central

03451 55 55 55 Ext No 480082

Email: [lesley.craig@fife.gov.uk](mailto:lesley.craig@fife.gov.uk)



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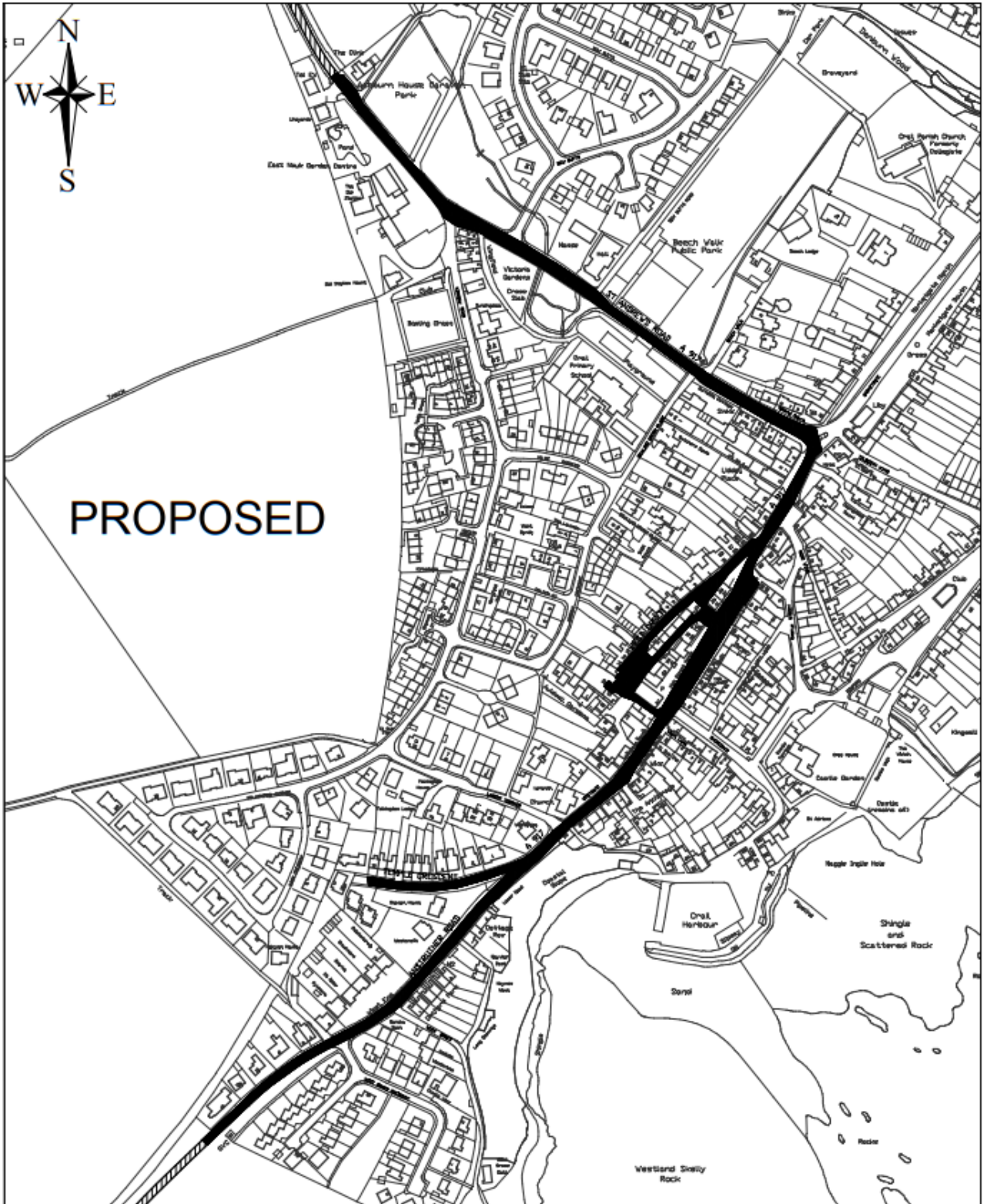
REF	AMENDMENTS						BY	APPV'D	DATE	
KEY:										
		60mph				30mph				P/T 20mph
DESIGNED	EM	DRAWN	EM	CHECKED	LC	APPROVED	LC	DATE	2022	
Executive Director Enterprise and Environment - KEN GOURLAY										





**ASSETS,  
TRANSPORTATION and  
ENVIRONMENT**

**A917 Crail  
Proposed 20mph ETRO**

SCALE NTS DRAWING No. TRO22/50/Crail/Exis



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REF	AMENDMENTS						BY	APPV	DATE
<p>KEY:</p> <p> 60mph       20mph</p>									
DESIGNED	EM	DRAWN	EM	CHECKED	LC	APPROVED	LC	DATE	
								2022	
<p>Executive Director Enterprise and Environment - KEN GOURLAY</p>									



ASSETS,  
TRANSPORTATION and  
ENVIRONMENT

A917 Crail  
Proposed 20mph ETRD

SCALE    NTS    DRAWING No.    TR022\_50Crail/Prop

19 June 2024

Agenda Item No. 8

---

## Proposed Waiting Prohibition: Windmill Road & East Forth Street, Cellardyke

---

**Report by:** John Mitchell – Head of Roads & Transportation Services

---

**Wards Affected:** Ward No. 19 – East Neuk and Landward

---

### Purpose

---

The purpose of this report is to allow the North East Fife Area Committee to consider proposals to introduce 'No Waiting At Any Time' restrictions at the junction of Windmill Road and East Forth Street, Cellardyke.

### Recommendation(s)

---

It is recommended, in the interests of traffic management and road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO24\_27 (Appendix 1) with all ancillary procedures; and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

### Resource Implications

---

The cost to formally promote this TRO will be approximately £2,500, which covers Roads & Transportation Services' and Legal Services' staff costs, advertising, and delivery of the new infrastructure. This will be met from approved Service budgets.

### Legal & Risk Implications

---

There are no known legal or risk implications.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

### Consultation

---

The local Ward Councillors, Anstruther Community Council, Parking Management team and Police Scotland have been consulted.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council's website.

## 1.0 Background

---

- 1.1 The junction of Windmill Road & East Forth Street narrows to the southwest and is an almost 90 degree bend with limited visibility.
- 1.2 This is easily obstructed by vehicles parking on the southeast side of the road around the access to Braehead.

## 2.0 Issues and Options

---

- 2.1 We have received several reports of obstructive parking causing difficulties for traffic travelling from Windmill Road towards the town centre. The location is one access point for the Tidal Pool and other facilities in this area.
- 2.2 The traffic volume will increase in the summer months, making obstructive parking more problematic.
- 2.3 There have been reports of emergency services vehicles encountering difficulties with negotiating parked vehicles at this location.
- 2.4 It is therefore proposed to introduce "No Waiting At Any Time" restrictions as shown in Appendix 1.

## 3.0 Conclusions

---

- 3.1 It is considered, in the interests of traffic management and road safety, that these traffic restrictions be promoted.

### List of Appendices

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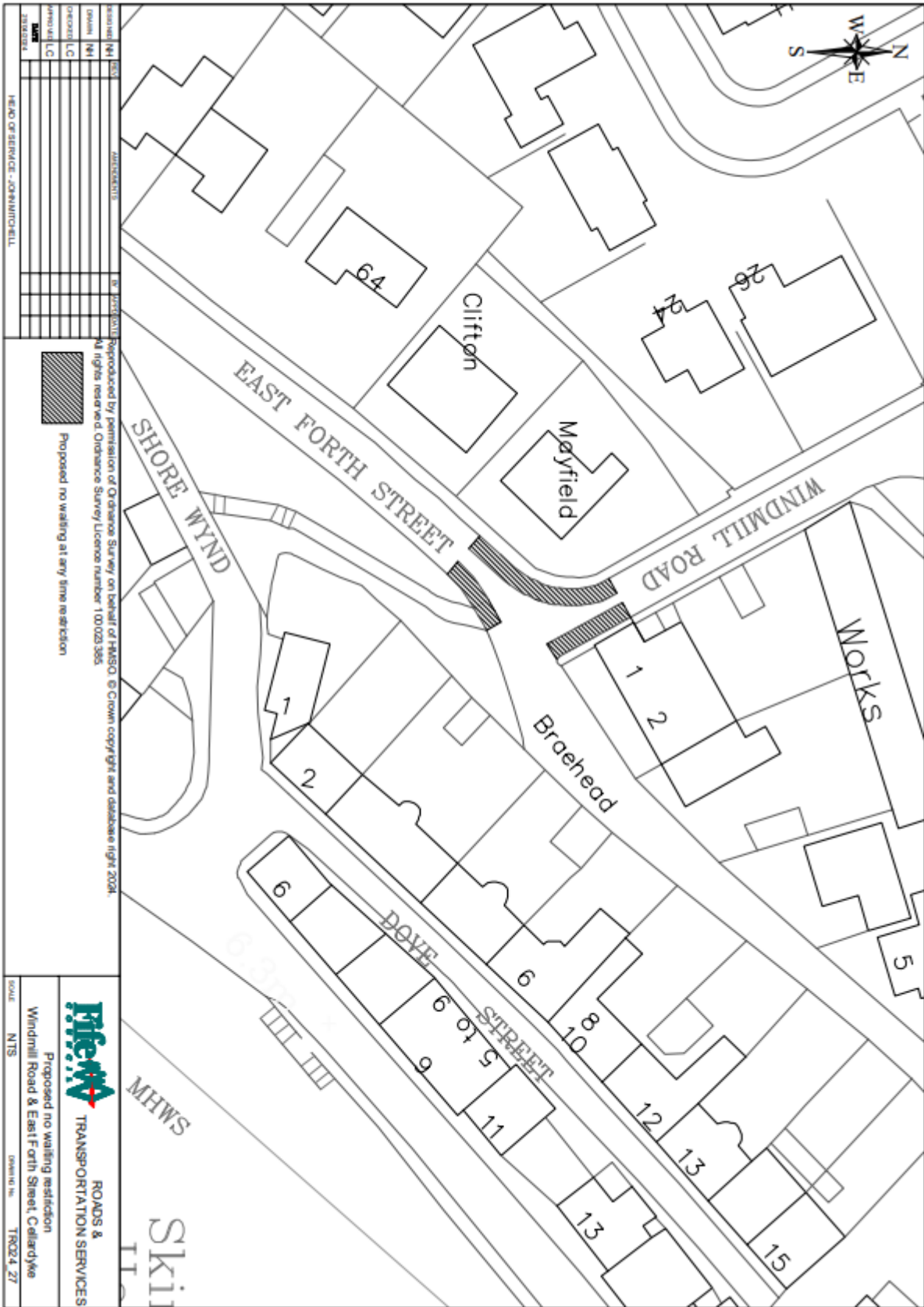
1. Drawing no. TRO24\_27

### Report Contacts

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19 June 2024

Agenda Item No. 9

---

## Proposed Parking Restrictions – St Andrews Community Hospital

---

**Report by:** John Mitchell – Head of Roads & Transportation Services

---

**Wards Affected:** Ward No. 18 – St Andrews

---

### Purpose

---

The purpose of this report is to allow the North East Fife Area Committee to consider proposals to introduce 'No Waiting At Any Time' restrictions, disabled bays and 1 hour short stay parking bays in the grounds of St Andrews Community Hospital.

### Recommendation(s)

---

It is recommended, in the interests of traffic management and road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO23\_60 with all ancillary procedures; and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

### Resource Implications

---

The cost to formally promote this TRO will be approximately £2,500, which covers Roads & Transportation Services' and Legal Services' staff costs, advertising, and delivery of the new infrastructure. This will be met from approved Service budgets.

### Legal & Risk Implications

---

There are no known legal or risk implications.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

### Consultation

---

The local Ward Councillors, St Andrews Community Council, Parking Management team and Police Scotland will be consulted.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council's website.

## 1.0 Background

---

- 1.1 This proposal follows a request from NHS Fife to promote a TRO to allow enforcement of no waiting at any time restrictions, disabled bays and 1 hour short stay parking bays at St Andrews Community Hospital.

## 2.0 Issues and Options

---

- 2.1 Appropriate road markings already exist, this TRO proposal is to establish enforceability only.

## 3.0 Conclusions

---

- 3.1 It is considered, in the interests of traffic management and road safety, that these traffic restrictions be promoted.

### List of Appendices

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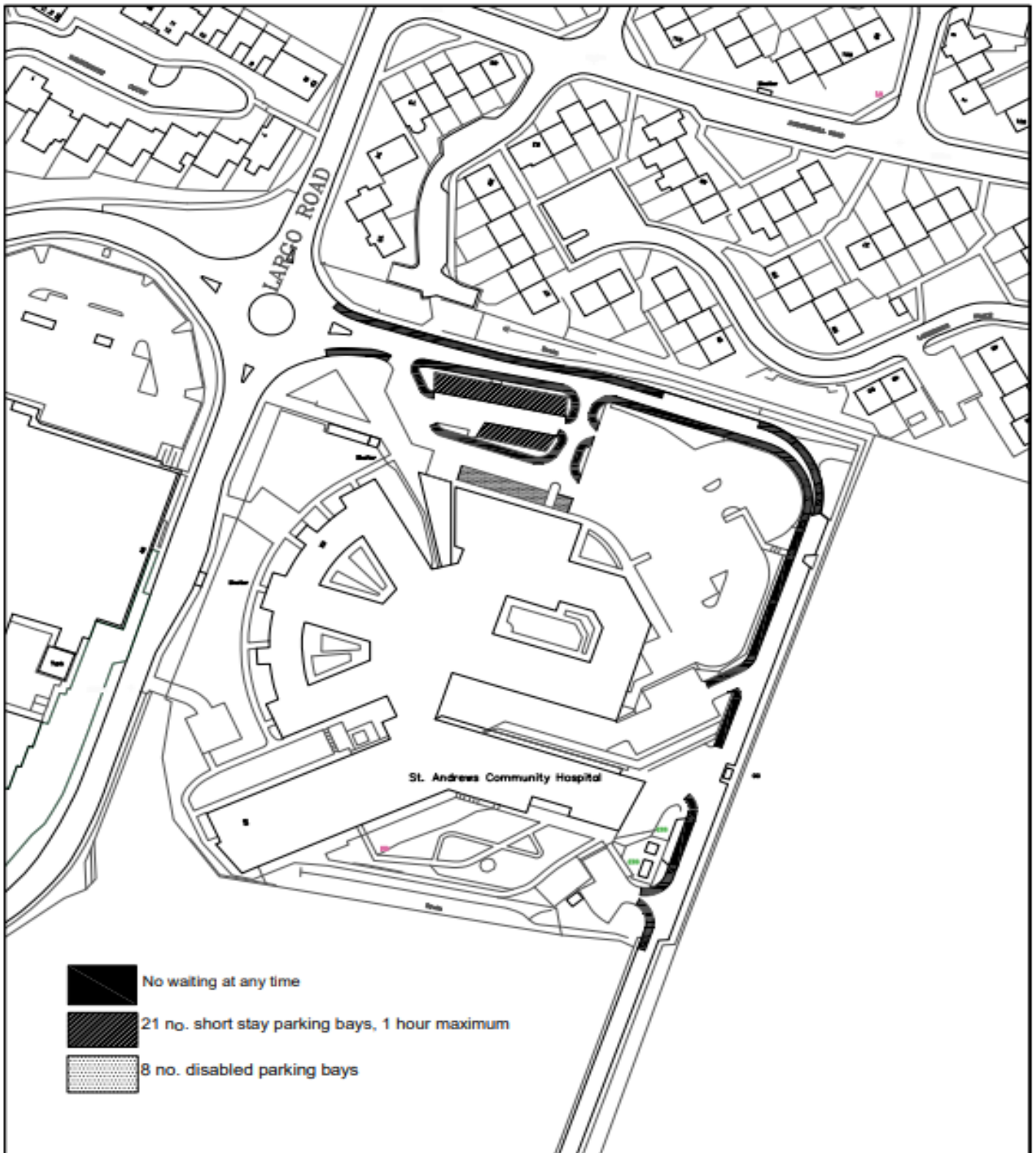
1. Drawing no. TRO23\_60

### Report Contacts

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REF	AMENDMENTS						BY	APPR	DATE
DESIGNED	NH	DRAWN	NH	CHECKED	LC	APPROVED	LC	DATE	
HEAD OF SERVICE - JOHN MITCHELL								11/12/2023	



**ROADS &  
TRANSPORTATION**

**Traffic regulation order for parking  
restrictions  
St Andrew's Community Hospital**

SCALE    NTS    DRAWING No.    TRO23\_60

19 June 2024

Agenda Item No. 10

---

## Objection to Traffic Calming: B936, Auchtermuchty

---

**Report by:** John Mitchell – Head of Roads & Transportation Services

---

**Wards Affected:** 16 - Howe Of Fife And Tay Coast

---

### Purpose

---

The purpose of this report is to allow the Area Committee to consider one objection to the proposal to introduce speed reduction measures in the form of speed cushions on the B936, Auchtermuchty.

### Recommendation(s)

---

It is recommended that Committee agrees to set aside the outstanding objection to allow the scheme to proceed to construction, as shown in drawing (Appendix 1).

### Resource Implications

---

The sum of £20,000 was allocated to a speed reduction scheme for B936, Auchtermuchty as part of the Traffic Management capital budget, set in the Area Roads Programme (ARP) 2023-24.

### Legal & Risk Implications

---

There are no known legal or risk implications.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### Consultation

---

The local ward councillors, Police Scotland and Auchtermuchty Community Council are aware.

Formal consultation required by the Roads Traffic Regulation Act 1984 was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO were made available on Fife Direct.

## 1.0 Background

---

- 1.1 A road humps notice, as required by the Roads (Scotland) Act 1984 was published on 29<sup>th</sup> March 2024, to intimate the council's proposal to install 5 sets of speed cushions, (shown in Appendix 1) to consult on the design of the ARP scheme.
- 1.2 The closing date in the notice for objections was 26<sup>th</sup> April 2024. During the objection period, one objection was received.
- 1.3 After exchanging communications with Traffic Management, the objector has chosen to maintain their objection.

## 2.0 Issues and Options

---

- 2.1 This stretch of the B936 has a recently introduced 20mph speed limit along its length.
- 2.2 A plan has been provided to show the exact locations of all the proposed speed cushions. (Appendix 1)
- 2.3 The objector believes that speed cushions are not effective and dangerous, so the proposed measures are not necessary or best value at a time of restricted budgets.
- 2.4 Speed surveys were carried out on 26<sup>th</sup> of January to 1<sup>st</sup> of February 2023 producing the following results.

### BURNSIDE (L/C 7)

Average speed northbound is 21mph and the 85th percentile is 26mph.  
Average speed southbound is 22mph and the 85th percentile is 27mph.

### BURNSIDE (L/C 13)

Average speed northbound is 21mph and the 85th percentile is 25mph.  
Average speed southbound is 22mph and the 85th percentile is 26mph.

### DISTILLERY STREET (L/C 3)

Average speed northbound is 23mph and the 85th percentile is 27mph.  
Average speed southbound is 22mph and the 85th percentile is 27mph.

### NEWBURGH ROAD (L/C 6)

Average speed northbound is 25.2mph and the 85th percentile is 29mph.  
Average speed southbound is 24mph and the 85th percentile is 27mph.

### NEWBURGH ROAD (L/C 10)

Average speed northbound is 29mph and the 85th percentile is 34mph.  
Average speed southbound is 27mph and the 85th percentile is 33mph.

During this 7-day period most of the highest recorded speeds were recorded between the hours of 7am and 7pm, when pedestrians and cyclists are more likely to be out and about. When the highest recorded speeds are being seen by the public, it gives the perception that speeding is a major issue.

- 2.5 We are working proactively to improve compliance with speed limits where there are concerns raised about speeding vehicles. This is one of these locations, where installing measures is an indication to these faster drivers that they are on a speed restricted road, where vulnerable road users are moving about.

## 3.0 Conclusions

---

- 3.1 It is considered, in the interests of road safety that the speed cushions should be implemented.

### List of Appendices

---

1. Published Plan of Proposed Speed Cushions

#### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- Redacted objection correspondence

Report Contact

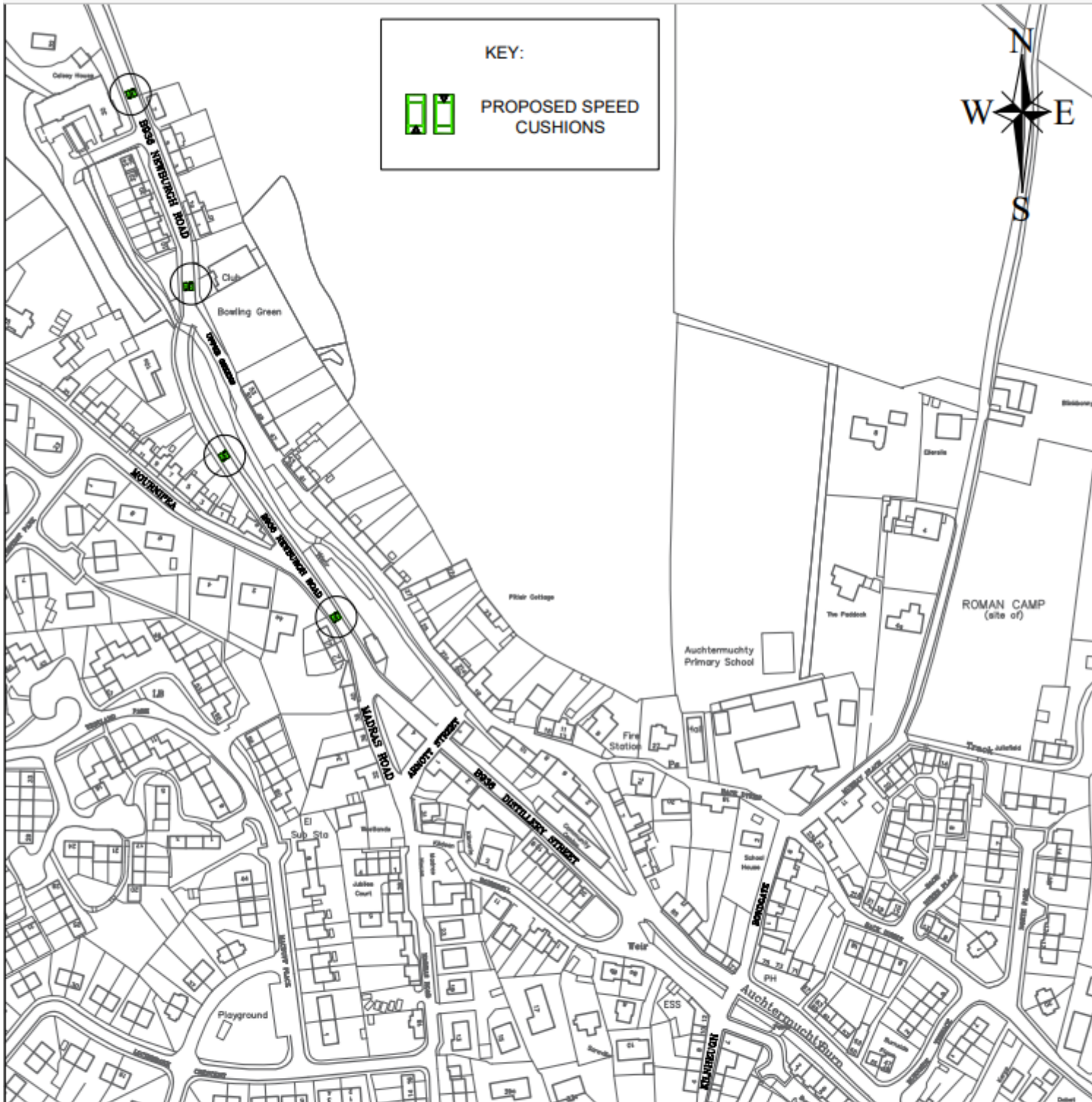
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19 June 2024

Agenda Item No. 11

---

## Objections to St Andrews Speed Limit Amendments

---

**Report by:** John Mitchell, Head of Roads & Transportation Services

---

**Wards Affected:** Ward 18 – St Andrews

---

### Purpose

---

The purpose of this report is to allow Committee to consider objections to the proposed 20mph speed limit order for St Andrews.

### Recommendation(s)

---

It is recommended that the Committee agrees to set aside the objections to the Traffic Regulation Order (TRO) to promote the speed limit order as detailed in appendices 1 to 9.

### Resource Implications

---

The cost to formally promote this Traffic Regulation Order and deliver the associated traffic management works will be approximately £45,000 which covers Roads & Transportation Services' and Legal Services' staff costs, advertising, and delivery of the new infrastructure. This will be met from approved Service budgets.

Delivery of the new infrastructure for new developments is the responsibility of the individual developers.

### Legal & Risk Implications

---

There are no known legal or risk implications.

### Impact Assessment

---

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

### Consultation

---

The local Ward Councillors, Police Scotland and St Andrews Community Council were advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process was carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO were made available at [www.fife.gov.uk](http://www.fife.gov.uk).



## 1.0 Background

---

- 1.1 Roads & Transportation Service has been implementing 20mph speed limits on roads in St Andrews since 2003. At present, 84% of the roads are already 20mph with a few spinal A-class and selected minor distributor roads remaining at 30mph.
- 1.2 Following requests from ward members for 20mph speed limits on all remaining roads within the St Andrews town boundary, £36,000 has been allocated to promote a final TRO within financial year 2023-24. This budget can be rolled forward into 2024/25 to allow the installation of signage after the statutory consultation period.

## 2.0 Issues and Options

---

- 2.1 Two objections have been received, details as in the background paper. The grounds for objections given can be summarised as follow:
  - Further 20mph restricted roads may cause accidents.
  - The funding would be more appropriately spent elsewhere.
  - The proposal may bring the police and Council into disrepute.
  - The traffic speed is already low on the roads in question.

## 3.0 Conclusions

---

- 3.1 It is considered, in the interests of traffic management and road safety, that these objections are set aside.

### List of Appendices

---

1. Drawing No. TRO23\_48/1 – A91 Links Cresc & Old Guardbridge Rd Area
2. Drawing No. TRO23\_48/2 – A915 Bridge St, B939 & Doubledykes Rd Area
3. Drawing No. TRO23\_48/3 – A915 Largo Rd, Canongate & Lamond Dr Area
- 3a. Drawing No. TRO23\_48/3a – B939 Strathkinness Low Rd, Buchanan Gardens Area
4. Drawing No. TRO23\_48/4 – A917 Abbey Walk/St Mary St
5. Drawing No. TRO23\_48/5 – A917 & B9131
6. Drawing No. TRO23\_48/6 – A917, Grange Rd Area
7. Drawing No. TRO23\_48/7 – A915 Area
8. Drawing No. TRO23\_48/8 – Bogward Rd
9. Schedule of roads to be 20 mph & 40 mph
10. Background paper detailing objections.

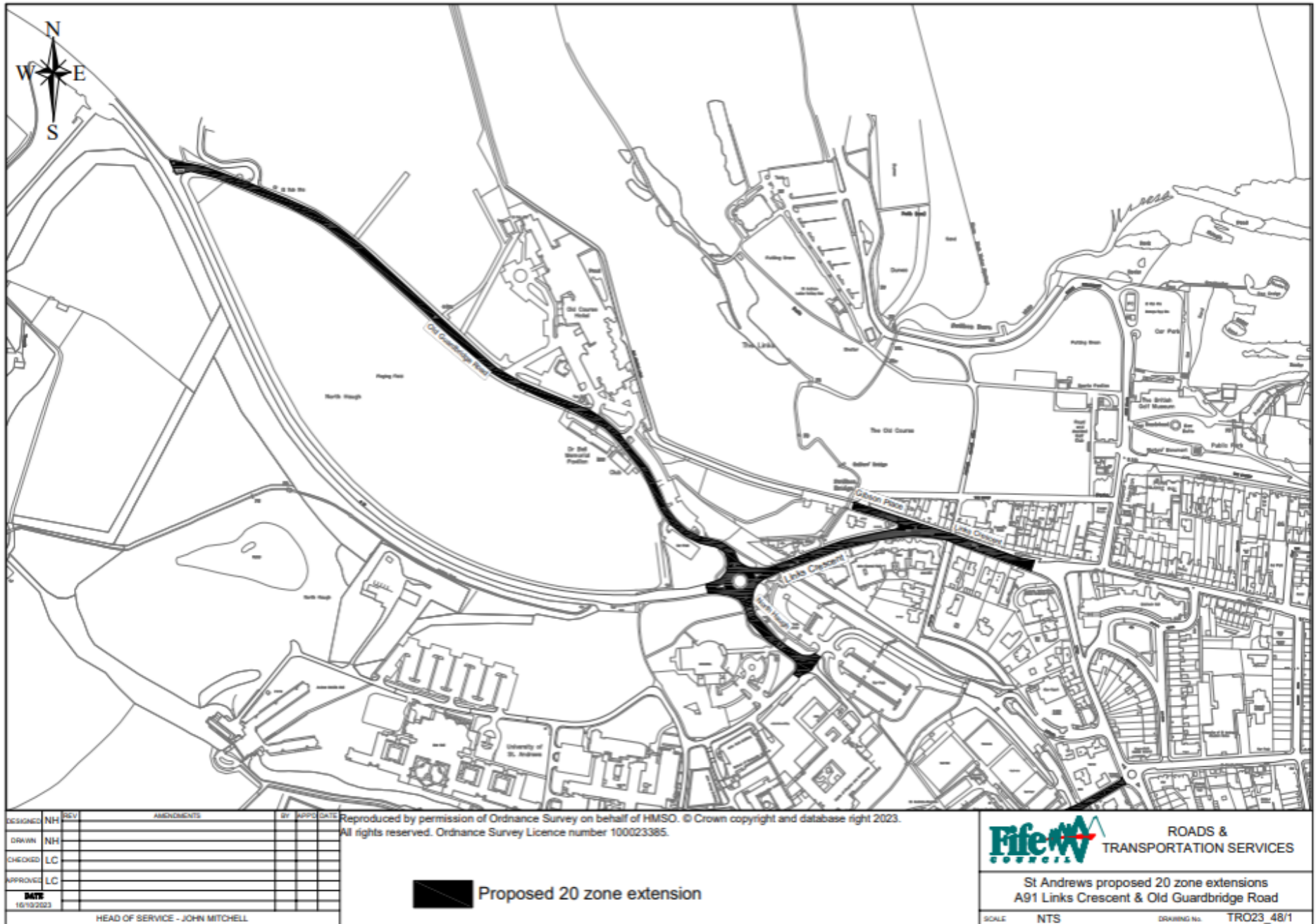
## Report Contacts

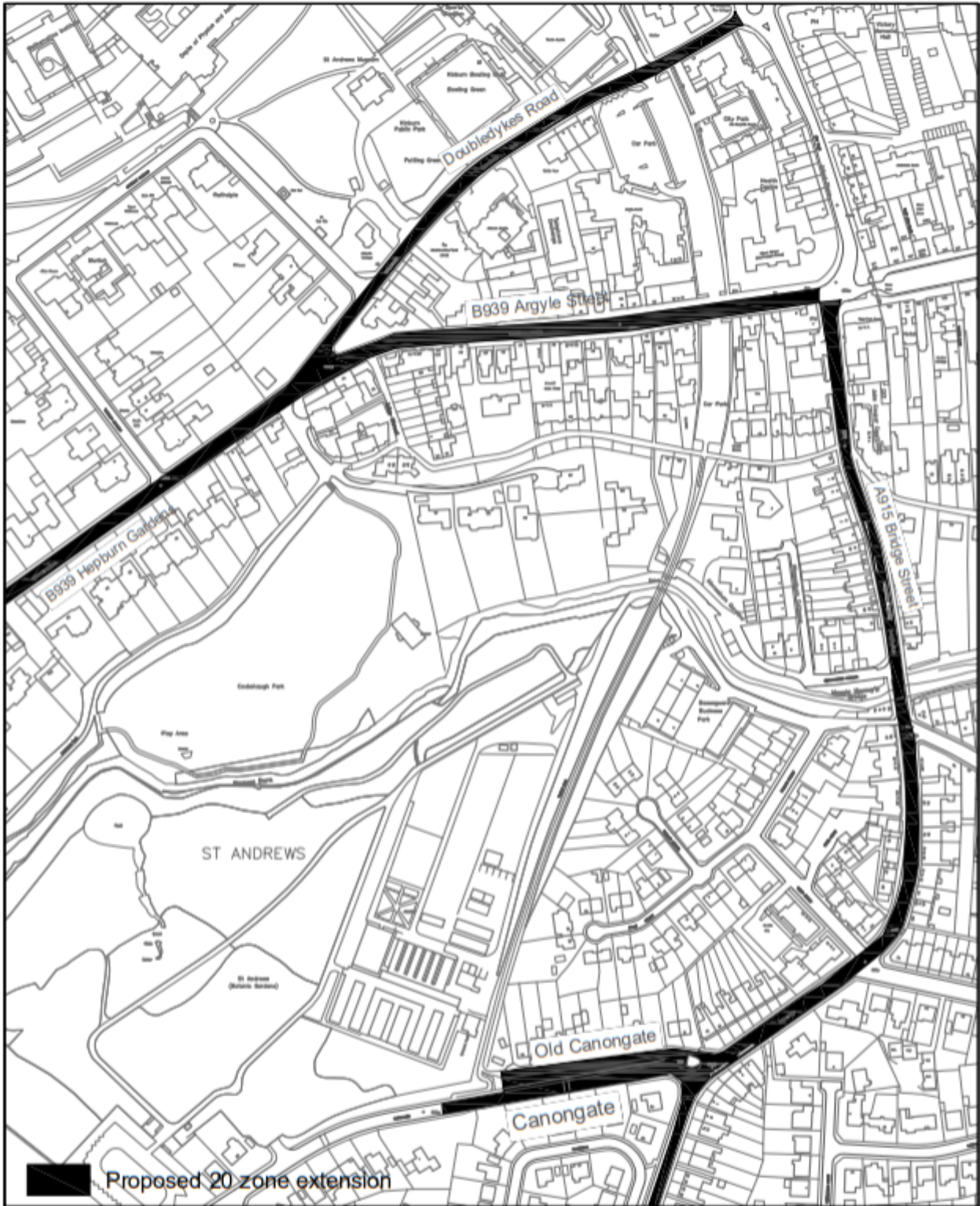
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Appendix 1





**Proposed 20 zone extension**

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REF	AMENDMENTS				BY	APPVTD	DATE
DESIGNED	NH	DRAWN	NH	CHECKED	LC	APPROVED	LC
HEAD OF SERVICE - JOHN MITCHELL							DATE
							16/10/2023

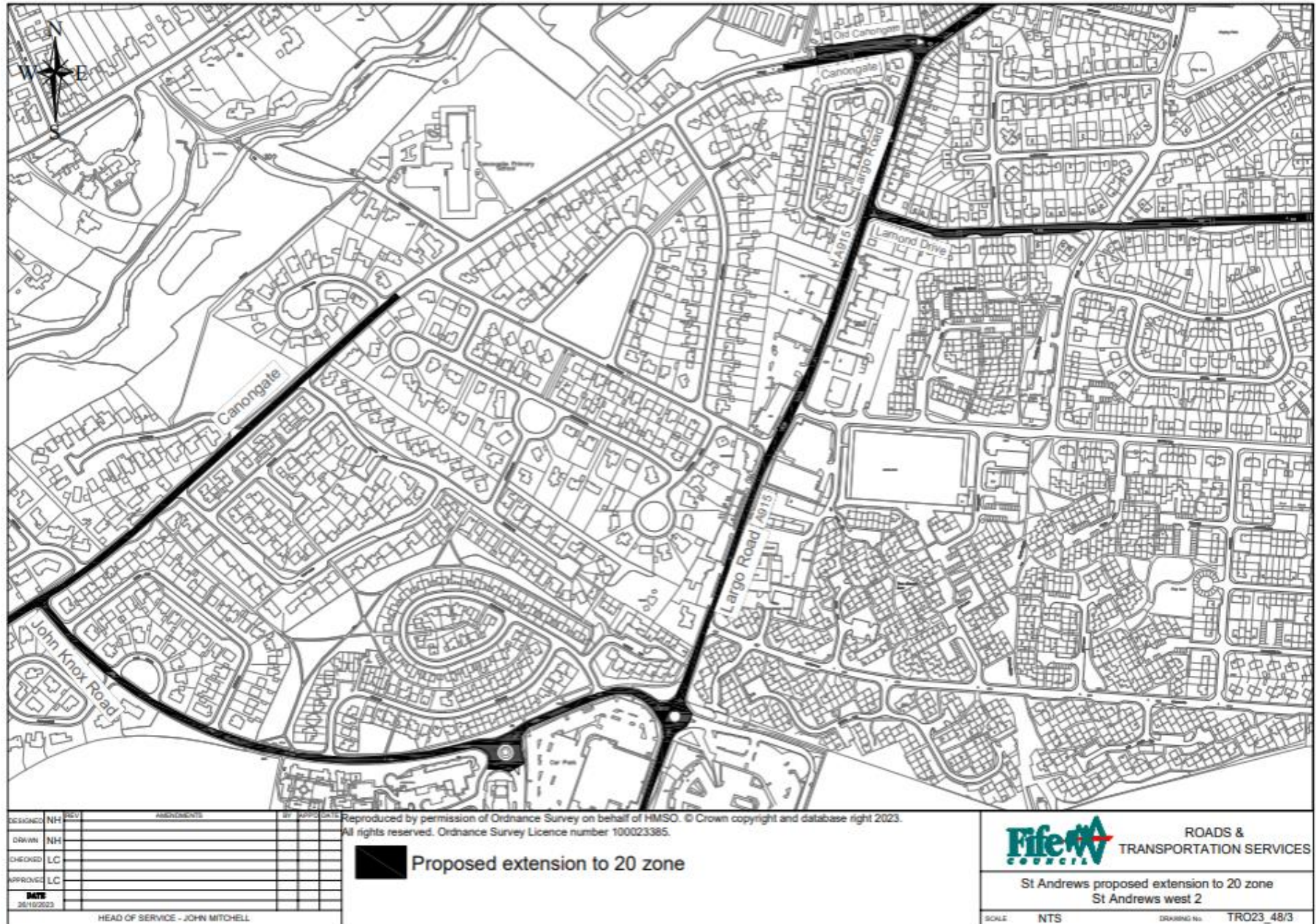


**ROADS & TRANSPORTATION**

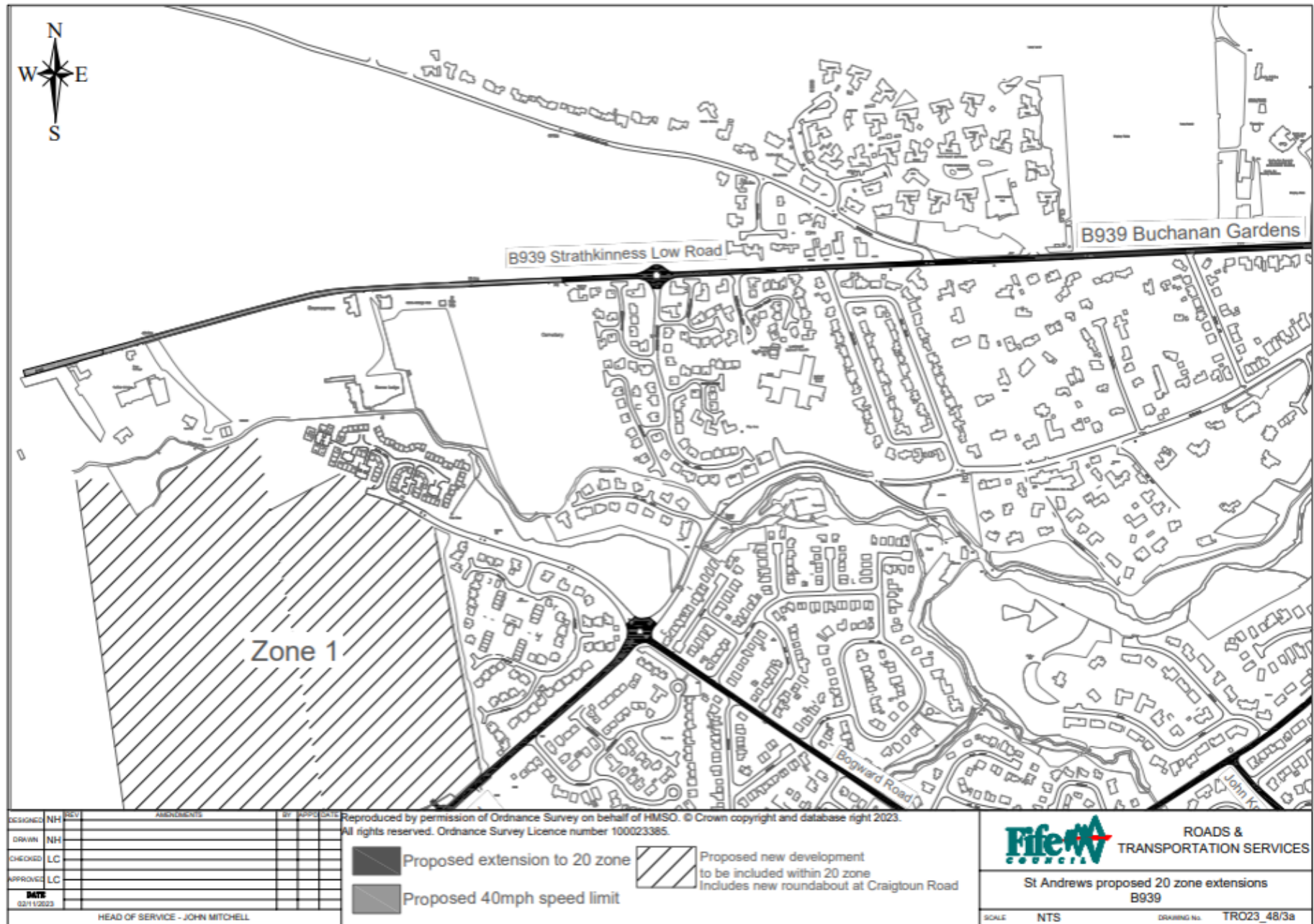
**St Andrews proposed 20 zone extensions  
St Andrews central**

SCALE NTS DRAWING No. TRO23\_48/2

Appendix 3



Appendix 3a



DESIGNED	NH	REV	AMENDMENTS	BY	DATE
DRAWN	NH				
CHECKED	LC				
APPROVED	LC				
DATE	02/11/2023				
HEAD OF SERVICE - JOHN MITCHELL					

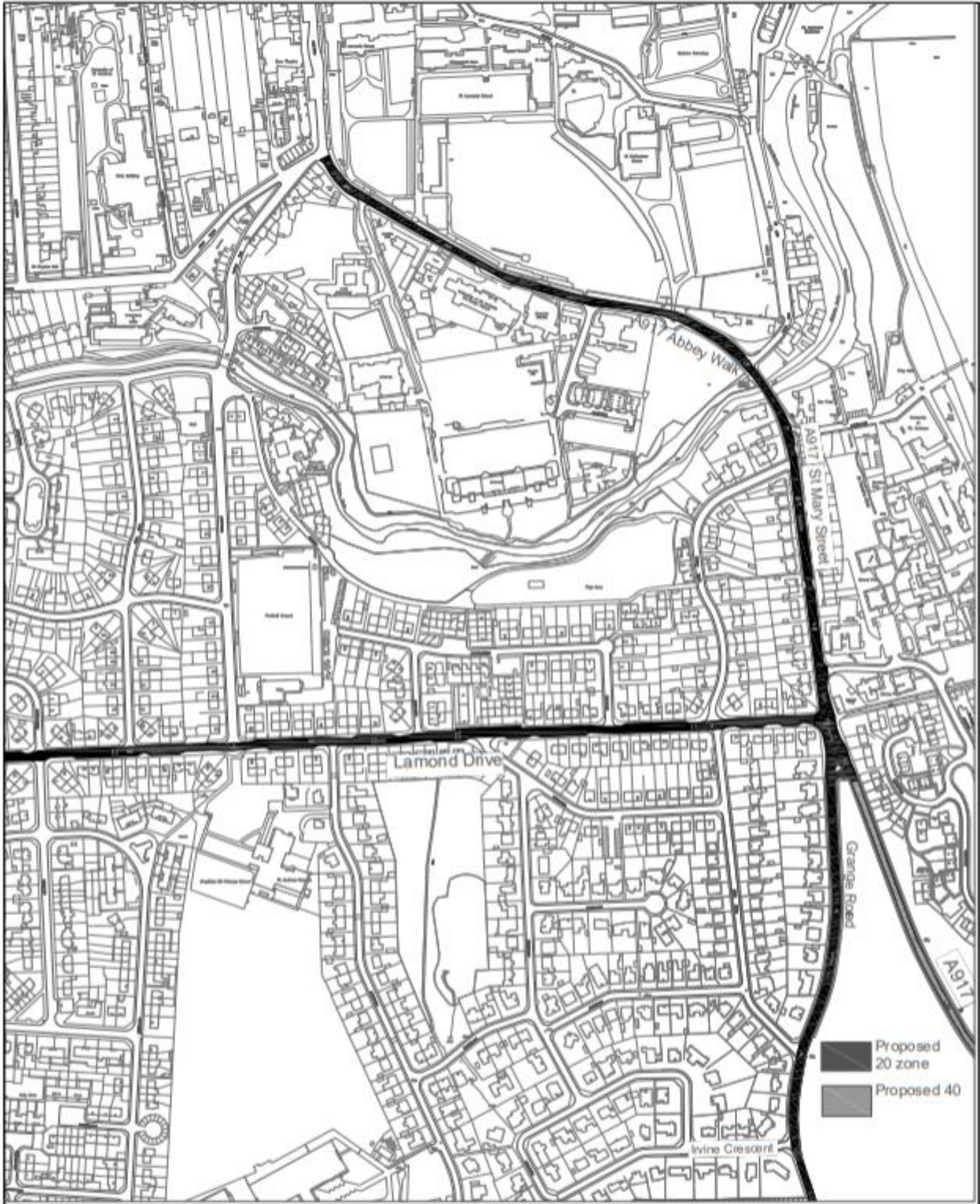
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- Proposed extension to 20 zone
- Proposed new development to be included within 20 zone  
Includes new roundabout at Craigtoun Road
- Proposed 40mph speed limit

**Fife** COUNCIL  
ROADS & TRANSPORTATION SERVICES

St Andrews proposed 20 zone extensions  
B939

SCALE: NTS      DRAWING NO: TRO23\_48/3a



Proposed 20 zone  
 Proposed 40

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REF	AMENDMENTS				BY	APPV	DATE	
DESIGNED	NH	DRAWN	NH	CHECKED	LC	APPROVED	LC	DATE
								26/10/2023
HEAD OF SERVICE - JOHN MITCHELL								

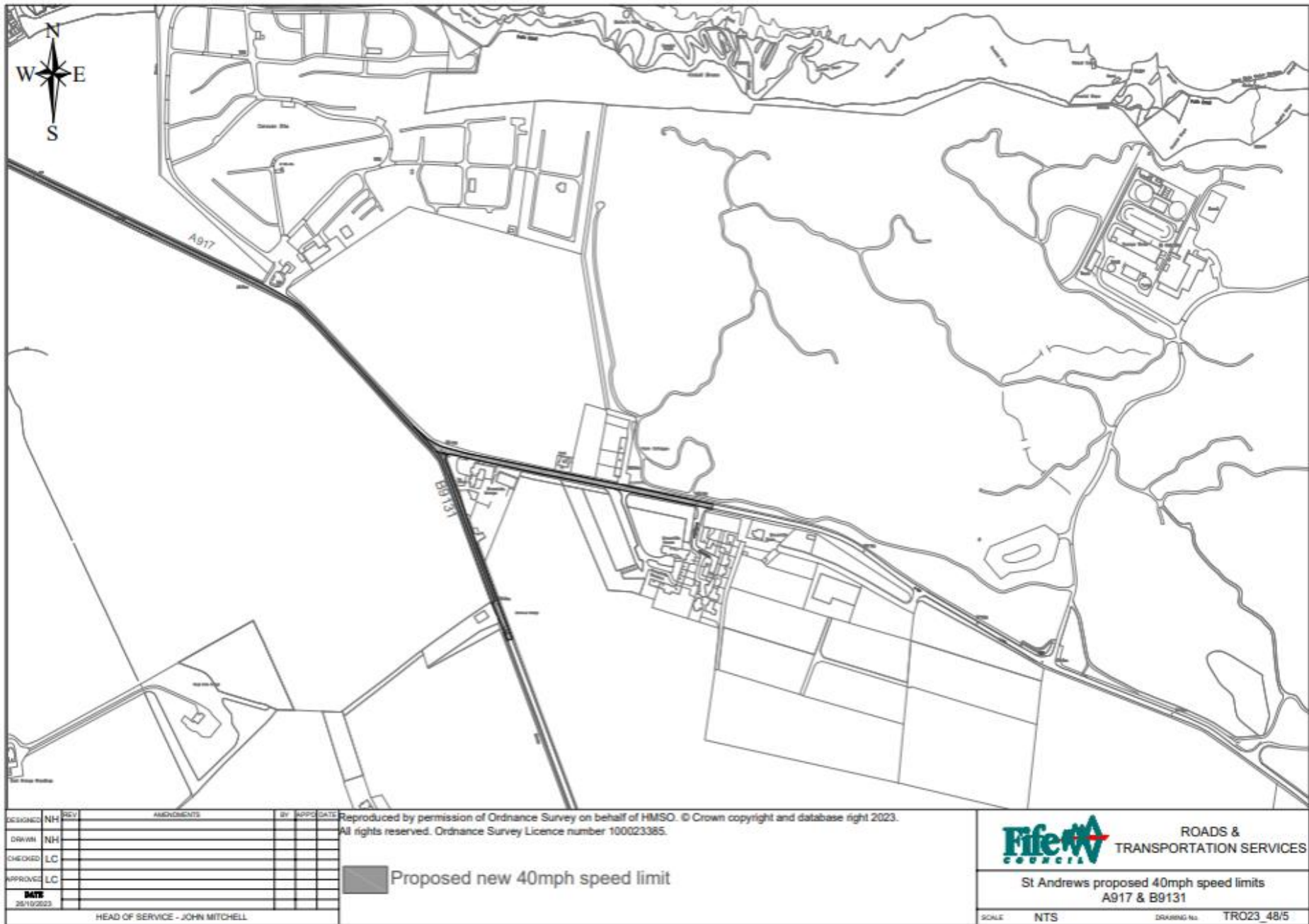


**ROADS & TRANSPORTATION**

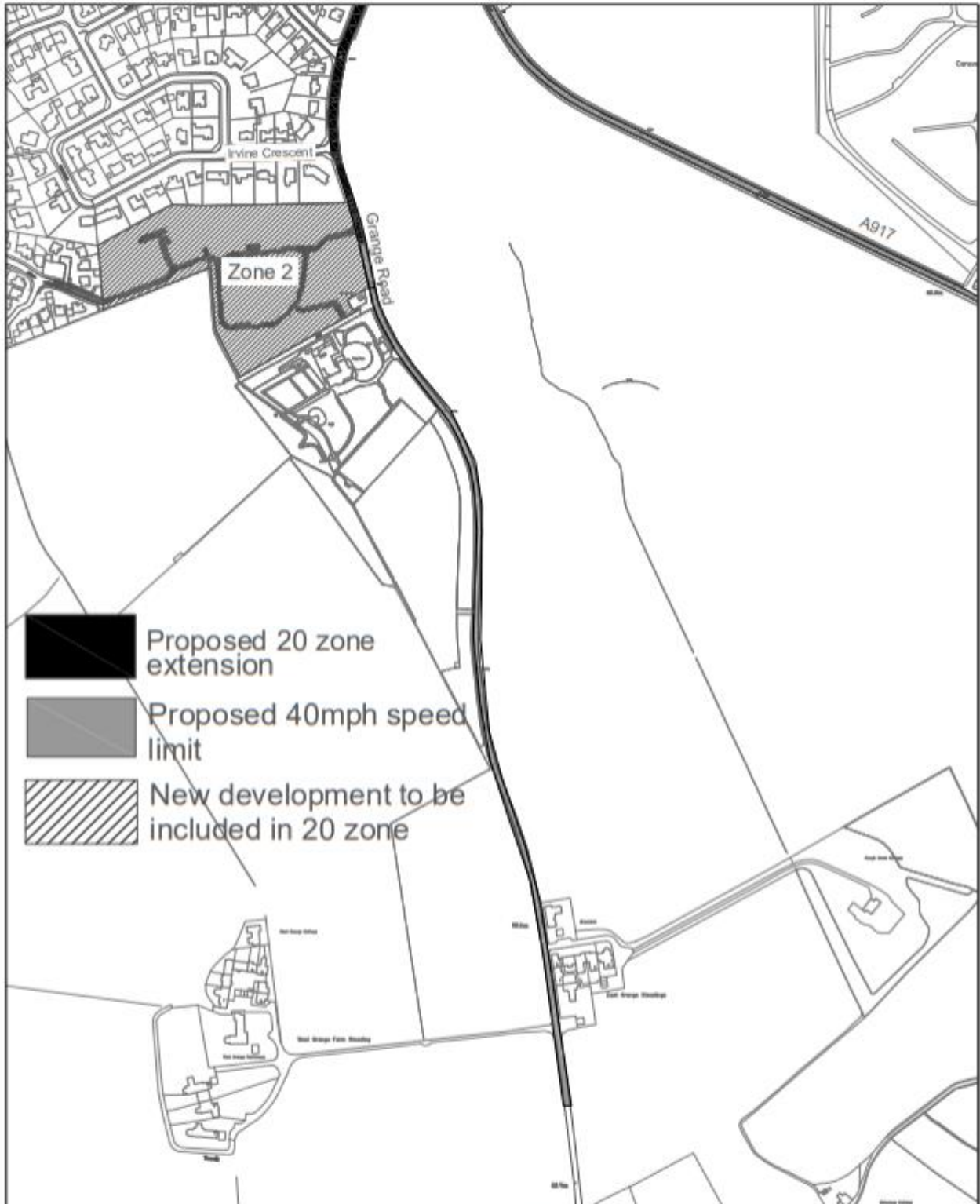
**Proposed 20 zone extensions  
St Andrews east**

SCALE    NTS    DRAWING No.    TRO23\_484

Appendix 5







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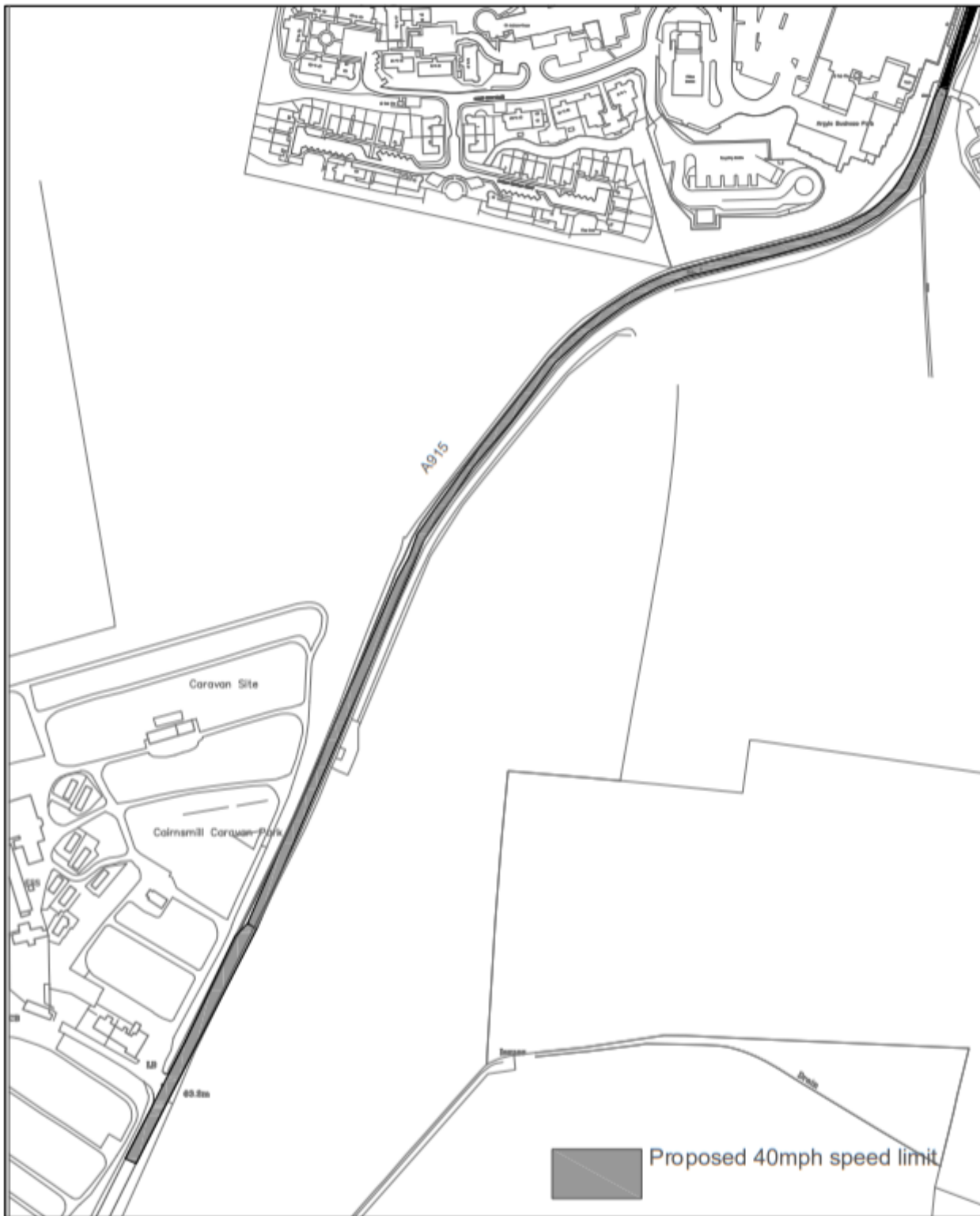
REF	AMENDMENTS				BY	APPROV	DATE
DESIGNED	NH	DRAWN	NH	CHECKED	LC	APPROVED	LC
							DATE
							26/10/2023
HEAD OF SERVICE - JOHN MITCHELL							



**ROADS & TRANSPORTATION**

**St Andrews 20 zone extensions  
Grange Road**

SCALE NTS DRAWING No. TRO23\_48/6



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REF	AMENDMENTS	BY	APPROV	DATE



**ROADS &  
TRANSPORTATION**

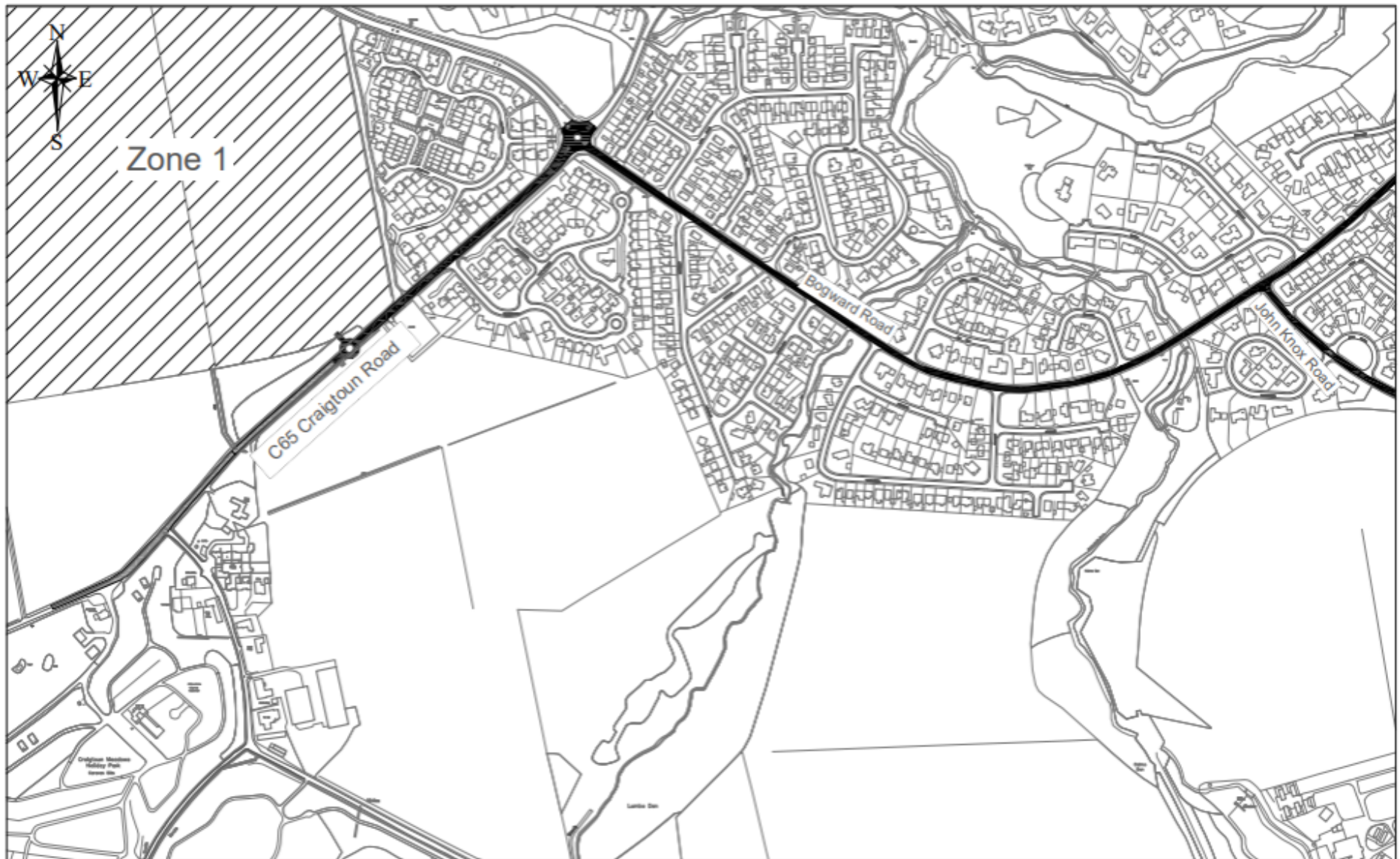
**St Andrews  
A915 proposed 40mph speed limit**

DESIGNED	NH	DRAWN	NH	CHECKED	LC	APPROVED	LC	DATE
								19/10/23

HEAD OF SERVICE - KEN GOURLAY




SCALE NTS DRAWING No. TRO23\_48/7

Appendix 8




DESIGNED	NH	REV	AMENDMENTS	BY	APPROX DATE	Reproduced by permission of Ordnance Survey on behalf of HMSO. © Crown copyright and database right 2023. All rights reserved. Ordnance Survey Licence number 100023385.
DRAWN	NH					
CHECKED	LC					
APPROVED	LC					
DATE	19/10/23					

 Proposed extension to 20 zone	 Proposed new development to be included within 20 zone Includes new roundabout at Craigtoun Road
 Proposed 40mph speed limit	

 ROADS & TRANSPORTATION SERVICES	
St Andrews 20 zone extensions St Andrews southwest	
SCALE	NTS
DRAWING No.	TRO23_48-8

HEAD OF SERVICE - JOHN MITCHELL

## Appendix 9

### TRO23\_48 Proposed extension to St Andrews 20mph Speed Limit and Establishment of 40mph 'buffer zones' on Rural Approach Roads

#### Schedule of proposals

Road/street:	Extent:	Existing speed limit:	Proposed:	Drawing no.	Comments:
A91 Links Crescent	West side of Petheram Roundabout to start of existing 20 zone to the west of City Road Roundabout	30mph	20mph	TRO23_48/1	A91 west of Petheram Roundabout is proposed to remain at 30mph
North Haugh	Petheram Roundabout to extent of adoption	30mph	20mph	TRO23_48/1	
Gibson Place	Junction with Links Crescent to end of adoption	30mph	20mph	TRO23_48/1	
Old Guardbridge Road	Petheram Roundabout to west junction with A91	30mph	20mph	TRO23_48/1	
Doubledykes Road	City Road to Hepburn Gardens	30mph	20mph	TRO23_48/2	
B939 Argyle Street	City Road to Hepburn Gardens	30mph	20mph	TRO23_48/2	
B939 Hepburn Gardens	Argyle Street to Buchanan Gardens	30mph	20mph	TRO23_48/2	
B939 Buchanan Gardens/Strathkinness Low Road	Hepburn Gardens to Cemetery	30mph	20mph	TRO23_48/3a	
A915 Bridge Street/Largo Road	City Road to south side of hospital	30mph	20mph	TRO23_48/2 & 3	
John Knox Road	Largo Road to Canongate	30mph	20mph	TRO23_48/3	
Canongate (including Old Canongate)	Largo Road to west side of botanic gardens	30mph	20mph	TRO23_48/3	
Canongate/Bogward Road	Newmill Gardens to Craigtoun Road	30mph	20mph	TRO23_48/8	
Lamond Drive	Largo Road to A917 St Mary Street	30mph	20mph	TRO23_48/4	Revoke order for part-time 20mph
A917 Abbey Walk/St Mary Street	Greenside Place to south side of roundabout with Grange Road	30mph	20mph	TRO23_48/4	
B939 Strathkinness Low Road	Cemetery to west side of access to Rufflets Hotel	Derestricted	40mph	TRO23_48/3a	
C65 Craigtoun Road	Bogward Road to southwest side of proposed new roundabout	30mph/derestricted	20mph	TRO23_48/8	Allows for planned new development on the northwest side of C65/Craigtoun Road (Zone 1)
C65 Craigtoun Road	Southwest side of proposed new roundabout to a point 440m southwest of U046 junction	Derestricted	20mph	TRO23_48/8	
Grange Road	South side of St Mary Street/Lamond Drive roundabout to a point 100m south of junction with Irvine Crescent	30mph/derestricted	20mph	TRO23_48/6	Allows for The Grange new development (Zone 2)
Grange Road	100m south of junction with Irvine Crescent to 90m south of East/West Grange	Derestricted	40mph	TRO23_48/6	
A915	South side of hospital to south side of access to Cairnsmill Caravan Park	Derestricted	40mph	TRO23_48/7	
A917	South side of roundabout at Grange Road to Brownhills Steadings	Derestricted	40mph	TRO23_48/5	
B9131	Brownhills junction to Birchwood Cottage	Derestricted	40mph	TRO23_48/5	

19 June 2024

Agenda Item No. 12

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## North East Fife Area Local Community and Community Learning and Development (CLD) Plans

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Report by: Paul Vaughan

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Wards Affected: \* 16, 17, 18,19 & 20

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### Purpose

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To provide an annual update to members on the progress of the North East Fife Local Community Plan and the Community Learning and Development Plan

### Recommendation(s)

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The committee is asked to

- (1) Note the local area progress in both plans to deliver outcomes to meet the identified priorities
- (2) Consider work to date and assist officers in identifying any gaps in the delivery on community-based need

### Resource Implications

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Local Community Planning (LCP) activities are funded through various sources, including the Local Community Planning Budget, Service and Partner budgets, and external funding. Partners also contribute to the delivery of the LCP by developing targeted projects and initiatives. Spending from the Community Renewal Fund has been aligned to support the Local Community Plan priorities.

### Legal & Risk Implications

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There are no legal or risk implications arising from this report.

### Impact Assessment

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An equality impact assessment is not required for this report

### Consultation

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Regular People and Place Leadership Group meetings have been facilitated throughout the year to support the review of the Local Community Plan. Ongoing partner and community consultation and engagement have been facilitated throughout the project developments, to support the ambitions, outcomes, and local actions.

The Community Learning and Development plan has continuous review with partners through NEF youth and adult partnership groups and engagement with local communities through ongoing work.

## 1.0 Background

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- 1.1 At North East Area Committee on 23 February 2023 the Local Community Plan (appendix 1) was presented and approved. The revised plan for 2023 to 2026 is in line with the Council's recovery and renewal priorities, with a focus on identifying the improvements and shifts in approach that are needed in the area. The plan contains eight key areas of focus, each with details from the 2022 strategic assessment, outcomes, and actions attached to them.
- 1.2 The Community Learning and Development action plan (appendix 2) details the actions against the Plan 4 Fife themes and ambitions and provides a progress update. This area action plan is part of the wider Community Learning and Development CLD Plan 2021-2024. The Fife CLD Plan outcomes are reported to the Communities and Wellbeing Partnership for scrutiny. This was last undertaken in March 2024. The CLD plans will be reviewed with the requirement to publish a Fife Community Learning and Development Plan for the next 3 years (2024-2027) by September 2024
- 1.3 This report provides annual progress against both plans. Through regular reporting at ward meetings, Councillors are provided with ongoing details and discussion of progress.

## 2.0 Progress

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### Local Community Plan

#### Area Recovery Priority Theme 1 – Anti-poverty

- 2.1 The North East Fife Anti-Poverty plan was presented to the committee on 24 April 2024 – this report contained detailed information on the areas of focus in food insecurity, family support, cost of living/crisis support, access to services, income maximisation, climate crisis, social isolation and mental health, and lived experience. Ongoing updates of progress will continue through local ward meetings, and the People and Place Leadership groups.
  - 2.1.1 Local investment from the Community Recovery Fund has enabled the recruitment of project assistants with direct experience who are focused on community engagement in local ward areas to promote and support the anti-poverty work in North East Fife. The focus is providing support to council officers to ensure we are reaching those who are most in need and engaging locally to provide the correct models of wraparound support in North East Fife.
  - 2.1.2 Support and development of the community food network (pantries/fridges/larders) and expansion to incorporate local food growers for longer-term sustainable food supply has included investment from the Community Recovery Fund to offer growing grants to local community groups. This has successfully supported ten projects locally.

## **Area Recovery Theme 2 – Mental Health and Social Isolation**

- 2.2 Local investment from the Community Recovery Fund has supported local voluntary organisations to increase staffing and volunteer support for befriending.
- 2.2.1 The NEF Health and Social Care Partnership Locality Action Plan aligns with the NEF Local Community Plan. Following the review of the Community Plan, the Locality Development Officer, (LDO), Health Promotion, and Community NEF Area Policy Officer worked in partnership to:
- Analyse the Hardship Fund applications from NEF that support people attending medical appointments.
  - Analyse the locality health data.
  - Evaluate the data from the 2022/23 bus pass allocation to reduce social isolation.
- 2.2.2 In collaboration further work will be undertaken to support Mental Health and Wellbeing priority, in particular reviewing “How Services Work Together”, using the insights and developed opportunities from the Mental Health and Wellbeing in Primary Care and Community Settings (MHWPCCS) Co-production Group engagement report.

## **Area Recovery Theme 3 – Digital Inclusion**

- 2.3 Local investment from the Community Recovery Fund and the local community planning budget allowed Cupar Now to extend its Wi-Fi network to deliver improved connectivity for the community, doubling the area of network coverage. An additional four community venues were supported to install Wi-Fi connection in St Monans Town Hall, Blyth Hall Newport, Corn Exchange Cupar, and Gregory Hall Tayport.

## **Area Recovery Theme 4 – Affordable Housing**

- 2.4 New developments at Seggie Farm, Guardbridge and Soffetti Way in Ladybank and Robert Duncan Milne in Cupar have mostly now been handed over to Fife Council and allocated. Two new sites in Springfield due in 2024/25, one site in Strathkinness due end 2024/25. Fife Council Housing service in NEF continues to work closely with partners at the People and Place leadership groups to ensure tenants receive tenancy assistance and are signposted/referred to support services where required. Councillors are kept up to date on housing progress at local ward meetings.

## **Area Recovery Theme 5 – Climate Change**

- 2.5 Improving local green space/grassland and changing how we manage our greenspaces to meet community needs and climate change. Areas identified across NEF sown with Perennial wildflower seed April 2024. Sites will increase through 2024/25. 20k of standard trees planted across NEF in last two years by Grounds Maintenance in conjunction with community groups planting whips. Continued communication with groups and tree officer to identify other areas 2024/25
- 2.5.1 Engaging local communities in local solutions to reduce waste has included work with community gardens as well as food providers and increased climate-friendly approaches.

## **Area Recovery Theme 6 – Transport and Access to Services**

- 2.6 Following the review of the local concessionary travel scheme in NEF, Moffat and Williamson tickets are now included and more agencies have become involved this year expanding the reach of the scheme in the area to ensure those most in need can access

free transport. The development of the work with the local health and social care partnership has resulted in increased promotion of the patient transport scheme.

- 2.6.1 The Fife Active Travel Strategy and Action Plan have developed a Fife wide aspirational map showing where urban and rural strategic and local routes are desired for cycle and walking. This covers the whole of North East Fife. The public consultation has finished, and the plan is being finalised.
- 2.6.2 In addition to online travel information tools, timetable and journey planning information is available at over 2,000 bus stops which display the times of buses from individual stops Five bus stations with stance information, electronic departure screens, timetable leaflets and other travel publications - all bus stations have staffed Stagecoach Travel Shops 19 railway stations (11 staffed), providing timetable information St Andrews Tourist Information Centre holds timetable leaflets and other travel publications. Local Council Offices and Libraries hold timetable leaflets and other travel publications Victoria, St Andrews and Queen Margaret Hospitals, which hold timetable leaflets and other travel publications. More information is available on the Travel Fife website
- 2.6.3 Supporting the St Andrews rail link is being promoted by the StARLink campaign. They have been developing the Strategic Transport Plan and are at the Detailed Options Appraisal stage. This has included community engagement and consultation through a storymap set up by their consultants Stantec <https://storymaps.arcgis.com/stories/f525899a9a99471d8488e2a1e897a0c5> This was promoted through local Fife Council media platforms and community links.

### **Area Recovery Theme 7 – Economy and Employability**

- 2.7 Areas of activity have included Employer Recruitment Incentives, Fife Job Contract working with private, public and third sector employers in North East Fife to create additional job opportunities for unemployed local residents to achieve a positive employment destination. We continue to monitor skills gaps for example Tourism and engineering and continue to work in collaboration with the Tourism & Skills group.
- 2.7.1 Working in collaboration with Business and Employability colleagues across the Service such as Supported Employment Service to support clients in NE Fife with disabilities, health conditions or mental health issues. Working in partnership with colleagues from Invest in Fife to support and attract business, making NE Fife a better place to work. DYW, Modern and Foundation Apprenticeships along with Entry Level Academy programmes is available to our young people.

### **Area Recovery Theme 8 – Community Participation**

- 2.8 A Volunteer event was held in June 2023 in Cupar Corn Exchange with various organisations to develop new ways of recruiting and supporting volunteers from a variety of backgrounds and age groups in local communities. Local organisations successfully recruited new volunteers, and all reported the benefit of networking with other voluntary organisations at the event. A total of 11 volunteers in CLD settings contributed 218 hours between October and December 2023.
- 2.8.1 A detailed training programme ran from January 2023 until January 2024 led by Planning Aid Scotland (PAS) to support communities with the development of local place plans. A learning cohort group remains running to support groups as they continue to work on their plans in the lead-up to the end of June 2024 deadline.



- 2.8.2 A total of four groups including St Andrews, Crail, Auchtermuchty and Cupar have been supported with funding from the local community planning budget to support community engagement with local place plans. Fife Council Communities and Neighbourhoods staff have supported the engagement of young people's voices in the Auchtermuchty and Strathmiglo Place Plan and the Cupar Place Plan.

### **3.0 Community Learning and Development (CLD) Plan**

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- 3.1 The Fife CLD Plan and area action plans were part of a national progress regime undertaken by HMI to gather insight into the progress being made across Scotland by CLP Partnerships in delivering their statutory obligations.
- 3.2 The Fife visit took place during December 2023. The published report can be found here: <https://education.gov.scot/media/2pobetrk/cld-fife-council-pv-130224.pdf>
- 3.3 The North East CLD Action Plan and progress (appendix 2) details all progress against local CLD Actions
- 1.0 Opportunities for All which details 24 actions
  - 2.0 Thriving Places 10 actions
  - 3.0 Inclusive Growth and Jobs 12 actions
  - 4.0 Community Led Services 10 actions
- 3.4 **Key highlights from Opportunities For All    1.4 Adult Learning**
- 3.4.1 Adult Learning 825 adults were engaged in learning courses provided by the Adult basic education (ABE) team, English for speakers of other languages (ESOL), and community-based adult learning (CBAL). Fifty-six adults gained nationally recognised qualifications in communication, numeracy, IT, first aid and food hygiene.
- 3.4.2 Accredited and Non-accredited learning with adults is funded through the local CBAL budget and a multi-agency adult learning partnership agrees the local priorities, plans and delivers a range of learning that supports health and wellbeing, increases employability opportunities, supports volunteering and connection with local communities.
- 3.4.3 The cost of living crisis continues to affect individuals and families, the benefit checker training has been delivered in NEF to staff, and key community group volunteers across the area so that first contact with agencies and partners can direct people to the correct support required.
- 3.5 **Opportunities For All    1.7 Youth Work**
- EASYP contributes to Fife's Opportunities for All commitment to engage with young people at risk of not achieving a positive outcome and supporting them to progress to further learning, training and employability opportunities.
- 3.5.1 There were 14 young people engaged in 2023/24 on the programme delivered in partnership with the Cupar Youth Café. Nine young people started an employability award with ABE, 3 started accredited work experience with Lucky Ewe which includes college training. Two progressed onto college. There has also been success with volunteering for 2 young people through Fife Voluntary action. Fife Employability Access

Trust (FEAT) provided support to the programme for young people with mental health to ensure a positive approach for their future employment opportunities.

- 3.5.2 Youth Work provision across the five ward areas has engaged 674 young people from age 5-18 years in 24 projects from universal youth clubs, well-being projects, cooking and specific project work with 14 gaining recognised qualifications.

### 3.6 **Thriving Places – CLD Action 2.7 Youth Work**

Cupar Young Gardeners programme in Cupar engages young people in local growing and this very successful project, in partnership with Cupar in Bloom, uses their green fingers to grow flower and veg plants, help maintain the local flower tubs in the Bonnygate.

### 3.7 **Inclusive Growth – CLD Action 3.2 Youth Work**

A Modern Apprentice youth worker was recruited and has been supported through local investment from the youth work budget and is currently in the second year of their apprenticeship.

- 3.7.1 Currently studying towards an SVQ level 3 in youth work and working alongside the local Fife Council youth work team across the area to gain knowledge and understanding of how youth work supports young people locally through a variety of programmes and projects both in school and the local community.

### 3.8 **Community Led Services 4.6 Community Capacity Building**

A funding event was organised by the Communities and Neighbourhoods Policy Officer and Community Planning support officer to provide information and support to community groups and community councils following an increase in the number of groups enquiring about support. Increased costs with the cost of living and ongoing running and project costs for local voluntary run groups have contributed to the demand.

- 3.8.1 Presentations were delivered by the Fife Council Community Investment Team, Fife Voluntary Action and the National Lottery Community Fund.
- 3.8.2 Seventy-five attendees were present at the event held in Madras College and the full details of this event and all presentations can be accessed in the below SWAY

[NE Fife Community Group Funding Event \(cloud.microsoft\)](#)

## 4.0 **Conclusions**

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- 4.1 Positive progress is being made to deliver on the key actions detailed in both plans and Officers will continue to review progress with key partners and communities providing updates to the area committee and at ward meetings.
- 4.2 Delivery in North East Fife will continue to be directed via the People and Place Leadership Groups for the Local Community Plan. The Community Learning and Development Partnerships will continue to be engaged and involved in the delivery of the action plan which is a blend of direct core service delivery of youth work, adult learning, and capacity building alongside valuable partnerships with community organisations, agencies, and other Council Services.

## List of Appendices

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1. North East Fife Local Community Plan 2023-2026
2. North East Fife Community Learning and Development Plan

## Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- North East Fife Area Committee 15 February 2023 Agenda Item 17 North East Fife Community Plan 2023-2026  
[https://www.fife.gov.uk/\\_data/assets/pdf\\_file/0027/447930/Agenda-and-Papers-for-Meeting-of-North-East-Fife-Area-Committee-of-15-February-2023.pdf](https://www.fife.gov.uk/_data/assets/pdf_file/0027/447930/Agenda-and-Papers-for-Meeting-of-North-East-Fife-Area-Committee-of-15-February-2023.pdf)
- Community Learning and Development Plan 2021-24  
[https://www.fife.gov.uk/\\_data/assets/pdf\\_file/0021/532218/CLD-plan-2021-Final-sept-21.pdf](https://www.fife.gov.uk/_data/assets/pdf_file/0021/532218/CLD-plan-2021-Final-sept-21.pdf)
- Update in December 2022 a summary of general progress and includes the seven area action plans  
[https://www.fife.gov.uk/\\_data/assets/pdf\\_file/0025/531835/CLD-Plan-2023-dec-update-local-plan-links.pdf](https://www.fife.gov.uk/_data/assets/pdf_file/0025/531835/CLD-Plan-2023-dec-update-local-plan-links.pdf)

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PLAN  NORTH EAST FIFE  
Local Community Plan 2023 - 2026

<b>Area Recovery Priority Theme</b>	<b>Strategic Assessment 2022</b>	<b>Desired Outcome</b>	<b>Specific Actions 2023-25</b>
Anti-poverty	<p>A study to explore the impact of COVID-19 for residents, including vulnerable and disadvantaged people, found that food and fuel poverty were issues for the Area. Poverty was seen as a strong issue and linked to many of the problems the individuals faced. Focusing on key aspects such as food poverty, isolation and mental health seemed to be key.</p> <p>Rising living costs are adding to the pressures felt by individual households. It is unclear when this situation will stabilise, and how this will impact on widening inequalities within Fife's communities</p>	Slowdown in the rate and severity of people impacted by the effects of the Cost-of-Living Crisis through a co-ordinated collaborative approach of key partners	<p>Development of new 3-year rural action plan-areas of focus food insecurity, family support, cost of living/crisis support, access to services, income maximisation, climate crisis, social isolation &amp; mental health and lived experience.</p> <p>Support and develop the community food network (pantries/fridges/larders) and expand to incorporate local food growers for longer term sustainable food supply</p> <p>Support and develop the local Big Hoose hub with local partners for distributing to families most in need</p> <p>Making communities aware of the anti-poverty support available in local areas</p> <p>Focus on targeting welfare support to young people aged 16 – 25 years</p> <p>Increasing access and availability for financial inclusion initiatives for those most isolated in rural communities</p>
Mental health/social isolation	Social isolation and impact on mental health was highlighted. Strong social connections are seen as a cornerstone of mental health & wellbeing and community resilience	Increase opportunities for social interaction in communities	<p>Work with local voluntary groups to provide inclusive, safe environments for social connections</p> <p>Increase in befriending opportunities for all age groups</p>

Area Recovery Priority Theme	Strategic Assessment 2022	Desired Outcome	Specific Actions 2023-25
		Work with partners to improve the quality of life and wellbeing of residents	<p>Support increased Leisure Centre opening times, to provide greater accessibility to residents</p> <p>Further work with Health and Social Care and third sector partners is required to analyse locality health data, identify areas with greatest health inequalities and target resource accordingly to improve the health and wellbeing of NEF residents.</p>
Digital inclusion	Technology has become a necessity for keeping connected, working remotely and accessing vital information. Personal use of the internet in the Area is higher than Fife. While levels of internet use continue to grow, people can still be digitally excluded because they lack the skills to confidently and safely navigate the digital world	That all communities can access wifi and internet with high-speed connections	<p>Clear pathway to support and increase levels of Digital skills for all ages</p> <p>Continue to support those most excluded to receive digital devices</p> <p>Expand the public Wi-Fi spaces across NEF</p> <p>Support local groups to access the best available options to increase internet access for buildings without current infrastructure</p>
Affordable housing	Access to suitable housing is seen as a main issue for North East Fife Area. North East Fife's population is projected to increase by around 730 people (1%) by 2030, however, not all Wards are predicted to see an increase. The two growth areas in North East Fife are St Andrews Ward, and East Neuk and Landward Ward	Reduced homeless waiting list. Increase accessible social and affordable housing	<p>Work in partnership to increase positive tenancy support across all ward areas</p> <p>Engaging local communities in any new local housing developments - Linking to LDP and LPP</p>

<b>Area Recovery Priority Theme</b>	<b>Strategic Assessment 2022</b>	<b>Desired Outcome</b>	<b>Specific Actions 2023-25</b>
Climate change	There is a need to anticipate and plan for the more pressing implications of climate change and how it will affect peoples' lives	<p>Reduce the impact of climate change of local communities in NEF.</p> <p>All ages are educated and aware of how to contribute to reducing carbon footprint and emissions</p> <p>Local people can access local greener, affordable options in purchasing consumables</p> <p>Reducing the need for travel journeys through improved transport infrastructure</p>	<p>Improving local green space/grassland and making best use of this for local areas</p> <p>Support tree planting in identified areas ensuring sustainable woodlands</p> <p>Engaging communities in local solutions to reducing waste and increase climate friendly approaches</p> <p>Reducing carbon footprint by increasing access to services locally in rural communities</p> <p>Increasing awareness of Flooding &amp; coastal defence</p> <p>Encourage new local developments to include Solar heating as standard</p>
Transport & access to services	In North East Fife Area, natural space and feeling safe continue to be identified positively, getting around remains an area needing improvement	<p>People living in NEF have a fair and accessible options to travel by public transport</p> <p>Reduce the need for car dependency for those living in rural communities</p> <p>People living in NEF have safe cycle and walking routes</p>	<p>Mapping current travel links and identify gaps for those most excluded/isolated in rural communities</p> <p>Increase the use of the local flexi bus journeys across communities with no or reduced bus services</p> <p>Evaluate the impact of the local concessionary travel scheme with key agencies participating</p>

Area Recovery Priority Theme	Strategic Assessment 2022	Desired Outcome	Specific Actions 2023-25
			<p>Promote to young people under the age of 22 in NEF the NEC free bus travel entitlement</p> <p>Develop and promote an affordable and connected travel plan for bus and cycle routes</p> <p>Involving the community in producing local connected travel plans</p> <p>Mapping the current charging network across NEF for electronic vehicles including across our Council run venues and centres</p> <p>Support the St Andrews Rail Scheme</p>
Economy & Employability	While much of the coronavirus pandemic has heavily influenced people's health, and their broader wellbeing, it has also had a major impact on people's jobs, and businesses and industries, with many facing a much less certain future than even a few years ago.	People living in NEF have access to local employment that pays the fair working wage	<p>Coordinated approach to identifying skills audit and gaps specifically targeted at NEF jobs market</p> <p>Increase employability opportunities through partnership approaches for Community Job Club participants and targeted unemployed groups.</p> <p>Increase more locally based training opportunities for young people leave school</p> <p>Tay City deal Development of targeted Pocket of Need parental employment</p>
Community participation	Most local people in North East Fife Area would like more involvement in decisions that the Council makes that affect their local area	Community Councils and Community Development Trusts are addressing identified local needs.	Develop new ways of recruiting and supporting volunteers from a variety of backgrounds and age groups in local communities



<b>Area Recovery Priority Theme</b>	<b>Strategic Assessment 2022</b>	<b>Desired Outcome</b>	<b>Specific Actions 2023-25</b>
	55% report that they provide some kind of unpaid (voluntary) help to a group or organisation.	Local communities have had a say in how local services and developments are planned where they live	<p>Development of local place plans, and provide support across the 5 ward areas to access funding to support local community engagement</p> <p>Increase the voices of those with lived experience and most excluded in our local communities to be involved in decision making</p> <p>Encourage communities to revisit and review existing plans to ensure are in line with community needs now because of recovery and renewal approaches</p>

## Local CLD Action Plan – North East Fife

**INTRODUCTION** - North East Fife is the largest of Fife’s 7 areas and stretches from the River Tay in the North to the Firth of Forth in the southeast. St Andrews is the largest town, followed by other main settlements, including Cupar, Newburgh, Auchtermuchty, Newport and Anstruther. Characterised by rural, agricultural, and fishing industries, together with tourism in the East Neuk and St Andrews.

**LOCALITY PROFILE - The North East Fife area cover 778.1km (56.5% of Fife).** It has the largest population with 75,557 people living in 35,809 households. The Area has a higher proportion of older people (22.8%), but the smallest proportion of children (13.5%). 60% of households are owner-occupied. Levels of private renting (15%) are higher than Fife, but social renting (14.5%) is below Fife. It is the least deprived area in terms of employment (5%) and income deprivation (6.4%), with only one data zone in the most deprived in Fife. North East Fife has the lowest claimant rate (2.2%), and a higher employment rate (72.8%). 93.4% of 16–19-year-olds are participating in education, employment, or training, with 78% still in education.

**OUR LOCAL CLD ACTIONS:** A study to explore the impact of COVID-19 for residents, including vulnerable and disadvantaged people, found that food and fuel poverty were issues for the North East Fife Area. There was a sense that a shared experience (of the pandemic) had brought the community closer together and the future could be more positive. Consultation and engagement with adults and young people have highlighted the need for renewed connectedness, reduce social isolation, more opportunities to learn as a family, improved awareness of what is available locally for all age groups, help with health and welfare concerns. The Local Community Plan is in development and key theme areas that have arisen from partner feedback are tackling poverty, food insecurity, homelessness, transport, climate action and the CLD plan will build on the local relationships with Council, community staff and third sector for ongoing support to those on lowest incomes and rurally isolated. Concentrating on the areas with the poorest outcomes highlighted in the local data assessment focusing on food poverty, wellbeing for all age groups, learning and volunteering opportunities and building local community resilience of local voluntary groups to provide local solutions to local needs.

### *Opportunities for All*

1.0 Local CLD Led Actions	Desired Outcomes	Plan for Fife Ambitions
<p>1.1 The team will play an active role in delivering key actions in the 2022-2025 NEF rural poverty action plan, supporting local community groups providing low cost and free access to local food provision, increase family support through activity programmes during school holidays and a partnership approach to ensuring income maximisation for family households.</p> <p>1.2 Developing a multi-agency approach to Café Inc provision in each of the Ward areas during school holiday periods targeted at families</p> <p>1.3 Job clubs/welfare sessions held in all ward areas, providing advice and support on access to finance, including targeted pop-up sessions on specific communities of interest i.e., Ukrainian refugees, young people aged 18-25 years and targeted income maximisation events to focus on key priority groupings</p> <p>1.4 NEF Adult learning Planning Group providing courses in each of the ward areas, to increase confidence in with low-cost budget recipes and access to cost effective cooking for all age groups. Bitesize learning courses to engage adult learners, targeting isolation, mental health, discussing and identifying key issues in the local communities to improve access to further education and employment.</p>	<ul style="list-style-type: none"> <li>• Fewer children in poverty</li> <li>• Increased household income</li> <li>• Lower rates of income deprivation</li> <li>• More households managing well financially</li> <li>• More households paid above the living wage</li> <li>• Fewer fuel poor households</li> <li>• More people with access to sustainable finance.</li> <li>• Increased household food sustainability.</li> </ul>	<p>Fife has lower levels of poverty in line with national targets</p>

<p>Local learners and volunteers supported to achieve certificates in food hygiene and food related and build a group of food champions in the area to enhance the community led offer in local food provision in the communities.</p> <p>1.5 NE Fife Big Hoose satellite hub set up and working in partnership with Castle Furniture to support families on low income to ensure access to items that support households working with partner services and agencies such as social Work, Family support team, Housing, CLD and third sector partners to ensure equality of access.</p> <p>1.6 Warm spaces initiatives developed and supported in local communities to engage those affected the most by the cost-of-living crisis throughout winter 22/23 and working with communities to identify cost efficient methods.</p>		
<p>1.7 Easy P programme for 16+ school leavers referred through NOLB pathway. Delivered in partnership with Cupar Youth café, providing year long programme in life skills, health and well-being, volunteering, financial resilience, digital skills for up to 15 participants per year. Local NOLB partnership meetings with SDS, SES, CLD, Education x 3 per year to highlight and address gaps in school leavers with no positive destination and work to achieve positive outcomes for young people</p> <p>1.8 Targeted school youth work programmes in partnership with each of the 3 high schools, wellbeing health drop-in with dedicated youth work staff, transition groups with 1<sup>st</sup> year and 4<sup>th</sup> year, lunchtime drop-ins, health, and wellbeing groups, connecting and building on local community provision out with school hours. Increase opportunities for P6/7 – S1 transition projects, based on local data, and partnership working through school partnership groups</p> <p>1.9 Digital skills classes for adults in 5 Ward areas in NEF supporting job search, CV development, accessing internet, benefit checks, increasing digital literacy for those with little or no access to IT.</p> <p>1.10 ABE classes operating in the local ward areas to support accredited qualifications in literacy/numeracy of adults including weekly sessions with 16+ group. ESOL groups supporting those living in NEF to develop English language for refugees as required including targeted support to Ukrainian families in the area. Develop in partnership with other agencies and local voluntary groups employability opportunities and social experiences for identified groups</p> <p>1.11 Welfare support sessions with 16+ age group and skilling up key youth work staff to understand benefit and welfare support in local area. Development of 18-24 years social café to offer extended support to those furthest away from the job market and increasing support to access services</p> <p>1.12 Volunteer recruitment drive annually, including partnership with local high schools to access young people interested in local community projects in youth work, adult learning, and local community projects. Development of key staff for volunteer support locally including training opportunities</p>	<ul style="list-style-type: none"> <li>• Improved educational attainment in all groups</li> <li>• Increased equality of opportunity</li> <li>• Increased staff confidence in using interventions to close the attainment gap</li> <li>• More school leavers with qualifications</li> <li>• More school leavers entering a positive destination</li> <li>• More businesses engaged to maximise school leaver opportunities</li> <li>• Increased participation and engagement of children and young people</li> <li>• Increased access to learning, work, and voluntary opportunities for parents of young children</li> <li>• More children reaching early developmental milestones</li> <li>• Increased wellbeing of children and young people</li> </ul>	<p>Educational attainment continues to improve for all groups</p>

<p>1.13 Volunteers/learners celebration/ young people events held to showcase good practice and celebrate achievements annually</p> <p>1.14 Provision of family learning programmes in 5 ward areas, to develop skills in participation, healthy lifestyles, social inclusion targeting areas of need through local data and partnership groups</p> <p>1.15 Fun family workshops and events held during holiday periods linked to Café Inc incorporating low-cost activities by CLD staff and inputs from other local organisations around Welfare, health, family, and community support</p> <p>1.16 Universal youth work provision across the 5 ward areas aged 10-18 years targets various skill development of young people with opportunities to engage in creative, active, and healthy lifestyles.</p> <p>1.17 Wellbeing and peer led programmes delivered for young people to become young leaders, gaining skills and accreditation for the future.</p>		
<p>1.18 Wellbeing courses delivered in partnership with local partners to support personal development and resilience, and identify gaps in provision for all age groups</p> <p>1.19 Strengthen local mental health and wellbeing groups and develop further in areas identified that have no services, address gaps, and increase partnership working</p> <p>1.20 NEF youth partnership, working together to build CPD of staff locally in health-related issues and run targeted groups in partnership with young people in areas of substance misuse, healthy lifestyles, sexual health awareness and highlighting emerging themes in work with young people.</p> <p>1.21 Social cafes supported across the wards combatting social isolation to include targeted inputs from CLD, local partners in health, the Well and other relevant social care partners to improve well-being of those living in the local communities</p> <p>1.22 Social prescribing model supported in the area supporting adults ring adults referred by local GPS by local GPS with low level mental health and connect with local community provision in the area to improve wellbeing outcomes</p> <p>1.23 Young people and adults have access to groups, support, advice and information around equality and inclusion</p> <p>1.24 All staff working in communities will have completed level 1 trauma awareness training</p>	<ul style="list-style-type: none"> <li>• More integrated and community-based programmes of interventions (particularly for obesity, substance use and smoking)</li> <li>• More targeted support for carers</li> <li>• Reduced levels of preventable ill health   Reduced premature mortality</li> <li>• Fewer alcohol related hospital admissions   Reduced alcohol specific deaths</li> <li>• Fewer drug related hospital admissions   Reduced drug related deaths</li> <li>• Improved air quality to meet prescribed standards to reduce preventable ill-health</li> <li>• Improved achievement of personal outcomes in health and social care services</li> <li>• More people can look after themselves to live in good health longer   Increased number of people reporting positive experiences of using health and social care services</li> <li>• Improved mental health</li> <li>• Improved trauma awareness across services</li> </ul>	<p>Fife has reduced levels of preventable ill health and premature mortality across all communities.</p>
<p><b>Evidence of Change</b></p>		
<p>1. Increased local community food providers supporting local need</p>		

2. Increased numbers of YP moving into positive destinations
3. Better connected local network of services
4. Increased learners achieving accreditation
5. Increase in YP accessing youth work provision on a regular basis
6. Adults and YP reporting an improved measured increase in their wellbeing

## Progress

1.1 RPAG priority subgroups set up taking forward local actions in Climate Crisis, Food Insecurity, Access to Services, Income Maximisation, Lived Experience, Family Support, Social Isolation & Mental Health, Crisis/Cost of Living Support [Rural Poverty Action Group \(office.com\)](https://www.ruralpovertyactiongroup.com)

Support to Community Fridges/food larders in East Neuk, St Andrews, Leuchars, Tayport, Cupar and Howe of Fife. Assistance with governance, sustainability development and volunteer support. Utilising several surplus food streams to provide people with free or low-cost access to good quality food products.

Using the food network to promote relevant training opportunities and identify training needs for volunteers to ensure high quality food provisions.

Provision of free cooked meals by volunteers through cosy café project in Anstruther + donation of meals to Oor Space + Community Fridge. Over 1000 meals have been cooked for community since October 2022. Funding provided to NEF Hub to expand to local food providers

1.2 Local community centres and community groups have assisted in providing new venues and volunteers to give out packed lunches during school holiday periods, this expanded to include Gateside, NEF hub in St Andrews and Crail in 2023.

1.3 Drop-in welfare sessions operating in all 5 ward areas, including pop up support at warm spaces has engaged 282 participants with claim assistance, digital access and food support the key areas of support

1.4 CBAL, ABE and ESOL has engaged 560 participants in learning in courses on health and wellbeing, cooking, accredited learning in First Aid, Food hygiene, and literacy qualifications

1.5 the Cupar Big Hoose hub in partnership with Castle Furniture is now established

Individuals Assisted: 16 referrals submitted supporting 23 individuals.

Families Assisted: 54 referrals submitted supporting 95 families.

Communities Assisted via Hubs: 37 referrals submitted supporting 1,211 individuals/families

The insights gained from our operational experiences have steered towards the development of a marketing plan that includes a new project name, a distinctive logo, and a suite of community engagement strategies.

Future development strategies aim to enhance service delivery model through the introduction of voucher systems, increased visibility for donation drop boxes. Surveys and feedback mechanisms will serve as guide, providing the data necessary to refine approaches and address the needs of referrers and beneficiaries effectively. In conclusion, while The Big Hoose has been integral, the lessons learned compel us to step forward with a renewed focus on independence and adaptability

1.6 Warm Spaces funding was awarded to 9 groups in NE Fife. Many of the groups who did not get the funding did run a warm space through other means. An evaluation will take place of these other unfunded warm spaces of successes and points for learning in NE Fife, to direct funding for this coming winter. A series of visits was organised which included Cost of Living Support, Welfare Support, VoiceAbility, Adult Basic Education, Fife Young Carers, Pre-Employment Program Team, Community Education, The Well and Link Befriending. Training with volunteers took place to signpost including 3 targeted mental first aid training with 18 people successfully completing this.

1.7 No of registrations over 23/24 – 14 (6 from Keywork and 8 from CLD) - Teen star assessments and action plans completed – 14. 9 started employability award with ABE. 3 Started an accredited work experience with Luck Ewe in NEF which has work experience and college training. 2 have progressed to college. 1 gained employment via opening doors. 2 are working with FVA for volunteering progression.

1.8 175 young people have been engaged across the 3 high schools in group work, wellbeing and drop-in sessions with CLD and youth work staff delivering targeted programmes to young people responding to local school partnership priorities

1.9 Digital support at welfare session have engaged 31 participants and work is progressing to produce ILPs

1.10 Sixty participants have engaged directly with ABE/ESOL and this includes targeted support sessions to Ukraine families in NEF and Afghan families in Leuchars. Local community learning information sessions are held in partnership with other agencies for targeted support

1.11 Eight young people have engaged with the 16-25 cafe project and benefit checker training delivered to key youth work staff to understand benefit and welfare support in local area. Partner agencies in ABE, employability, health and other agencies have provided inputs. Work is progressing to design a targeted learning programme for 18-24 year olds in Cupar.

1.12 /3 A volunteer open session was held for all partners in NEF to promote volunteering. 11 adults are registered in volunteering in a CLD setting contributing 218 hours and 2 young people contributing 6 hours. Progress will focus on increasing young people in volunteering, accreditation for volunteers and local celebration events

1.14/5 Provision of family learning programmes in 5 ward areas, 150 participants have engaged in family programmes, holiday roadshows and cafe inc activities

1.16 /1.17 Youth work provision across the 5 ward areas aged 10-18 has engaged 324 young people in 24 projects from universal youth clubs, well-being projects, cooking and specific project work

1.19 Cupar mental health and well-being support network meets regularly and provided a partnership event to promote local services

1.20 NEF youth partnership engaged services and partners to work together to identify priority areas for young people, took part in a HMLe focus group and are progressing their annual action plan

### *Thriving Places*

2.0 Local CLD Actions	Desired Outcomes	Plan fir Fife Ambitions
<p>2.1 Welfare staff, housing staff and local tenant participation group delivering outreach sessions in the ward areas giving information and advice to tenants and social housing</p> <p>2.2 Working with young people in 16+ EASYP to deliver housing information to reduce homelessness, provide relevant information and support to future successful tenancy</p>	<ul style="list-style-type: none"> <li>• Increased access to affordable homes Reduced homelessness</li> <li>• Less sub-standard private sector housing</li> <li>• Shorter waiting time on the Fife Housing Register</li> <li>• Increased public knowledge of housing choices</li> <li>• More homes meet net zero carbon standards</li> </ul>	<p>Everyone has access to affordable housing options</p>
<p>2.3 Support community councils, local action groups with the creation of local actions plans to improve and enhance local areas</p>	<ul style="list-style-type: none"> <li>• Improved perception of town centres as attractive places</li> </ul>	<p>Fife’s main town centres stand out as attractive</p>

	<ul style="list-style-type: none"> <li>• Increased town centre investment More vacant, derelict, and contaminated land in town centres brought into use</li> <li>• Fewer derelict buildings</li> </ul>	places to live, work and visit
<p>2.4 Detached youth work projects in partnership with local partners in community safety, clued up, YMCA, CLD, Police engaging with young people around anti-social behaviour, substance misuse. Connect with young people, support and encouraging positive engagement and citizenship in key targeted community areas</p> <p>2.5 Regular meetings held in partnership with local police, housing, community safety and CLD to identify areas of concern and work together to develop community action solutions</p>	<ul style="list-style-type: none"> <li>• Reduced crime and anti-social behaviour</li> <li>• Reduced levels of harm</li> <li>• Reduced levels of violence and abuse against women and children</li> </ul>	All our communities benefit from low levels of crime and anti-social behaviour
<p>2.6 Partnership with sports development, CLD, local sports clubs, CUS, sports and leisure to engage young people 11- 18 years in increasing physical activity and membership of sports hubs through weekly sessions across NEF and encourage young leadership programmes and volunteering</p> <p>2.7 Young people are engaging in environmental projects in their local communities and raising awareness of the climate emergency and protecting local green spaces</p> <p>2.8 Learning programmes are developed using outdoor spaces and local cultural assets in NEF to encourage healthy lifestyles and local citizenship awareness</p> <p>2.9 Learning programmes provided around local food growing, fitness for fun, Gaelic language and local heritage and culture</p> <p>2.10 Support local action groups who are actively working to enhance and develop local play and leisure amenities in local communities</p>	<ul style="list-style-type: none"> <li>• Greater participation in physical activity by all age groups</li> <li>• Increased footfall across all facilities Increased concessionary attendances Increased membership take-up for leisure schemes</li> <li>• Increased participation in cultural life</li> <li>• Increased participation in outdoor recreation</li> <li>• Increased satisfaction with outdoor, cultural and leisure opportunities</li> </ul>	Every community has access to high quality outdoor, cultural and leisure opportunities
<b>Evidence of Change</b>		

1. Local people are actively involved in improving where they live
2. More young people are involved in active opportunities in their local community
3. Young people are contributing to local environmental and green spaces where they live
4. New outdoor leisure places are created locally

## Progress

2.3 A total of 6 groups in NEF are working towards local development plans and training has been provided in partnership with PASS, CLD have supported engagement with young people in Cupar and Auchtermuchty to include views.

2.4 Detached youth work projects in partnership with local partners in community safety, clued up, YMCA, CLD, Police engaging with young people around anti-social behaviour, substance misuse. Connect with young people, support and encouraging positive engagement and citizenship in key targeted community areas

2.5 Regular meetings have taken place with local projects in development in partnership with local police, housing, community safety and CLD and work together to develop community action solutions

2.6 Active Eats programmes in partnership with Active Fife in St Monans and Leuchars CLD, local sports clubs, to engage young people and families in increasing physical activity and improve health. Partnership activities held in holiday periods at Madras and Waid Community use engaging young people.

2.7 Young Gardners programme in Cupar and outdoor project in strathmiglo connecting young people with local community organisations. Future development in this area is planned for 2024.

2.9 Learning programmes introduction to Gaelic connecting with community building and town centre and local history engaging 17 participants in 207 hours of learning

2.10 Support to Anstruther skate group, Guardbridge Play Park group, Pittenweem play park, Crail Development Trust, Auchtermuchty Development Trust

## *Inclusive Growth & Jobs*

3.0 Plan for Fife Ambitions	Desired Outcomes	Local CLD Led Actions
3.1 Local businesses are involved annually to support and enhance local employability training opportunities for young people attending Cupar 16+ EasyP programmes	<ul style="list-style-type: none"> <li>• Increased economic activity</li> <li>• Higher employment level</li> </ul>	Economic activity and employment in Fife are



<p>3.2 Recruitment of a Modern Apprentice in youth work for 2 years working towards achieving YW (Youth Work) qualification</p> <p>3.3 Recruitment of local youth work staff, adult tutors to deliver local programmes earning real living wage</p> <p>3.4 Service level agreements with network of community centres and voluntary orgs supported by FC recurring grant raising awareness of training and jobs that support local communities, links with local CLD staff to encourage participation by young people and learners locally</p> <p>3.5 Large voluntary organisations receiving substantial recurring grants will be supported to growing the local workforce and working to provide fair working practice</p> <p>3.6 Youth projects developed around STEM agenda of Science, Technology, engineering, and Maths</p> <p>3.7 Adult digital classes delivered across the ward areas to improve digital literacy skills and enhance employability skills</p> <p>3.8 Transport voucher scheme to provide free travel to those in most need and in partnership with local organisations, family services, food providers, pharmacies, travellers site to ensure access to vital services such as benefit appointments, healthcare, food access and job opportunities is available</p> <p>3.9 Providing events to encourage all young people up to the age of 22 support to access the national entitlement free travel bus</p> <p>3.10 Working with Tay City deal project targeting pockets of need agreeing a “Stage Zero” intervention that would not be funded under traditional employability programmes. Focus on a family support approach, targeted at those who do not access employability services to successfully engage.</p>	<ul style="list-style-type: none"> <li>• Higher improvement rates than the rest of Scotland</li> <li>• Increased national and international markets for Fife businesses</li> <li>• Increased investment in the green economy</li> <li>• Increased investment in the STEM (Science, Technology, Engineering and Maths) related businesses</li> <li>• Increased apprenticeships</li> <li>• Reducing health barriers to work Improved business connectivity (especially transport, digital and workforce mobility)</li> </ul>	<p>improving faster than in the rest of Scotland</p>
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	<ul style="list-style-type: none"> <li>• Reduced claimant rates in mid-Fife (Kirkcaldy, Levenmouth, Cowdenbeath and Glenrothes)</li> <li>• Lower poverty in mid-Fife   More businesses in mid-Fife</li> <li>• Improved skills level in mid-Fife Increased number of apprenticeships in mid-Fife</li> </ul>	Economic activity and employment in mid-Fife are catching up with the rest of Fife and Scotland
<p>3.11 Working with Fisheries Museum, Botanic Gardens, through link officer support from FC to support these local community assets to attract tourists and generate interest in local heritage and history.</p> <p>3.12 Create CBAL opportunities related to local tourism and increase local learning of adults of natural, cultural, and local history</p>	<ul style="list-style-type: none"> <li>• Increased investment in tourism Increased use of natural, cultural, and historical assets for tourism</li> <li>• Increased number of tourists Increased spending from tourism Increased tourism-related businesses</li> </ul>	Fife has year on year increases in visitor numbers and tourism spend.
<b>Evidence of Change</b>		
<ol style="list-style-type: none"> <li>1. More young people are supported into employment locally</li> <li>2. Local community organisations are providing employment opportunities paying the living wage</li> <li>3. Those living in rural areas can access transport to attend learning, leisure, and employment</li> <li>4. More learners are digitally literate to participate in community and employment</li> </ol>		
<b>Progress</b>		
<p>3.1 local skill programmes at local cafe and car garage for young people on EASYP programme, further development of this in future programme</p> <p>3.2 MA in youth work in 2<sup>nd</sup> year working towards SVQ level 3 in youth work</p> <p>3.3 Recruitment of local youth work staff held including local induction and training</p> <p>3.4 3 year evaluation programme completed with organisations with SLA and recurring grants. Work with new organisation to add to the recurring grant process. A funding event for community organisations held with xx attending and presentations from FVA, Fife Council and the national lottery.</p> <p>3.7 Reported in adult learning progress</p> <p>3.8 Transport voucher scheme a total of 363 vouchers were provided across NEF with 11 community organisations providing these to local people. Access to services, food support, accessing healthcare and seeking employment are the reasons for travel. Development of further breakdown of access to health services has been built into this year to support partnership work with the Health and social care partnership.</p> <p>3.11 Ongoing support with Fisheries Museum, Botanic Gardens, through link officer support from FC to support these local community assets to attract tourists and generate interest in local heritage and history.</p>		

## Community Led Services

4.0 Local CLD Led Actions	Desired Outcomes	Plan for Fife Ambitions
<p>4.1 Continued link officer roles with community centre networks and local voluntary organisations receiving non-recurring and recurring grants in the area, developing their support to food insecurity, tackling poverty and cost of living crisis. Training and support to management committees to understand key areas of support that local community centres can provide.</p> <p>4.2 Continue to support and build the relationships with successful local Community Asset transfers in North East Fife to improve local services to addressing local needs</p> <p>4.3 Joint working with the health and social care partnership to address local access to services and work to provide local solutions for those living in rural communities</p> <p>4.4 Local community food groups and organisations supported to develop sustainable approaches via joint purchasing, training for volunteers, providing increased provision and reaching those with no access to local food initiatives</p>	<ul style="list-style-type: none"> <li>• People consider services are more joined up</li> <li>• Reduced demand for crisis services</li> <li>• Reduced levels of need evidenced by lower demand for social care services through preventative approaches across all sectors</li> </ul>	<p>Our public services are more joined up and acting ‘one step sooner’</p>
<p>4.5 Support local community groups to revise and develop partnership action plans with a focus in the areas identified by those with the most needs</p> <p>4.6 Support to Community Councils and community groups in developing local community action plans, where there are gaps and increase local skill development in engaging with community members and using place plan approaches. Using local data to determine priority areas 23/24.</p> <p>4.7 Participatory budgeting approaches to be increased in ward areas, involving local people in decisions on community planning areas of development</p>	<ul style="list-style-type: none"> <li>• More people involved in local community planning and locality planning</li> <li>• More people involved in land use planning</li> <li>• Greater numbers of people involved in planning and delivering services</li> <li>• More community-based models of social provision</li> </ul>	<p>Fife’s communities and individuals are more involved in local decision making and in helping to plan and deliver local services</p>

<p>4.8 Support and develop new community groups of interest that have developed as a result of our engagement with them in local community events/programmes</p> <p>4.9 The voices of young people and others least involved in local decision making are encouraged to attend local programmes and events that support local activist approaches to challenging and ensuring all voices are included</p> <p>4.10 Support to local volunteers hosting community action projects that are contributing to increasing social engagement and food projects across ward areas</p>		
<p><b>Evidence of Change</b></p>		
<ol style="list-style-type: none"> <li>1. Community Centres are providing services in local communities to combat cost of living crisis</li> <li>2. Local communities feel engaged in decisions that affect improvements in where they live</li> <li>3. More community groups are actively providing local social opportunities for those in need</li> </ol>		
<p><b>Progress</b></p>		
<p>4,1 Continued link officer roles with community centre networks and local voluntary organisations receiving non-recurring and recurring grants in the area, developing their support to food insecurity, tackling poverty and cost of living crisis. Funding identified for the key management run community centres to access energy efficiency grant support to support with cost of living energy crisis.</p> <p>4.3 Presentation to local stakeholder health and social care partnership to address local access to services and work to provide local solutions for those living in rural communities</p> <p>4.4 Working group established to explore sustainable approaches via joint purchasing, training for volunteers, providing increased provision and reaching those with no access to local food initiatives</p> <p>4.6 Support to Community Councils and community groups in a local event held on access to funding to support priorities, this has identified groups previously not supported and successfully applied for community planning funding support</p> <p>4.9 MSYP elections held in NEF and 2 young people appointed to the positions and supported to attend training and work in the local area. NEF local voice group established to gather views of young people on local priorities. Future development will be to connect with youth partnership and elected members</p>		

19 June 2024

Agenda Item No. 13

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## PROPERTY TRANSACTIONS

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Report by: Alan Paul, Head of Property Services

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Wards Affected: 16, 17, 18, 19 and 20

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### Purpose

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The purpose of this report is to advise Members of action taken using the List of Officer Powers in relation to property transactions.

### Recommendation(s)

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The Committee is asked to note the contents of this report.

### Resource Implications

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There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

### Legal & Risk Implications

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There are no legal or risk implications arising from these transactions.

### Impact Assessment

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An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

### Consultation

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All consultations have been carried out in relation to this report.

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## 1.0 Background

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- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

## 2.0 Transactions

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### 2.1 Disposals

#### 2.1.1 47 sqm. of additional ground at 15 Forgan Place, St Andrews

Date of Sale: 7 May 2024  
Price: £3,800

### 2.2 Acquisitions

#### 2.2.1 5 Whitecraig Road, Newburgh

Date of Acquisition: 5 April 2024  
Price: £105,000

#### 2.2.2 4 Roselea Terrace, Ladybank

Date of Acquisition: 12 April 2024  
Price: £100,000

## 3.0 Conclusions

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**3.1** These transactions are reported back in accordance with the List of Officers Powers.

### List of Appendices

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1. N/A

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

### Report Contact

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19 June 2024

Agenda Item No. 14

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## North East Fife Area Committee Workplan

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**Report by:** Eileen Rowand, Executive Director, Finance & Corporate Services

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**Wards Affected:** 16, 17, 18, 19, 20

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### Purpose

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This report supports the Committee's consideration of the workplan for future meetings of the Committee.

### Recommendation(s)

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It is recommended that the Committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

### Resource Implications

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Committee should consider the resource implication for Council staff of any request for future reports.

### Legal & Risk Implications

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Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

### Impact Assessment

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None required for this paper.

### Consultation

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The purpose of the paper is to support the Committee's discussion and therefore no consultation is necessary.

## 1.0 Background

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- 1.1 Each Area Committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

## 2.0 Conclusions

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- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

### List of Appendices

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1. Workplan

### Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

### Report Contact

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Committee Services Manager  
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<b>North East Fife Area Committee of 28 August 2024</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Petition - Pedestrian Crossing or school safety measures on South Street, opposite St Leonards	Roads & Transportation	Nigel Hampton, Steven Sellars	Deferred from 24.04.24 and 19.06.24 – petitions criteria not met.
Draft Area Housing Plan 2024-2026	Housing Services	Kirstie Freeman	Deferred from 24.04.24 then 19.06.24 at request of Service.
Draft Area Lettings Plan 2024-26	Housing Services	Kirstie Freeman	Deferred from 24.04.24 then 19.06.24 at request of Service.
Area Housing Plan Update	Housing Services	Kirstie Freeman	6-monthly update. Deferred from 19.06.24 at the request of the Head of Service.
Capital Plan Projects in North East Fife	Communities and Neighbourhoods Service		Requested by Convener on 21.06.23. Query relevant author/service.
North East Fife Area Committee Forward Work Plan			

<b>North East Fife Area Committee of 23 October 2024</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Pupilwise and Parentwise Surveys	Education Service	Rona Weir	Previous report 12.09.18.
North East Fife Area Committee Forward Work Plan			

<b>North East Fife Area Committee of 18 December 2024</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Area Housing Plan Update	Housing Services	Kirstie Freeman	Six-monthly update.
North East Fife Area Committee Forward Work Plan			

<b>North East Fife Area Committee of 26 February 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Health & Social Care Locality Planning - North East Fife	Health and Social Care	Jennifer Rezendes	Annual update previously considered 28.02.24 - Para 121 refers.
Common Good and Settlement Trust Funds 2023-24	Finance and Corporate Services	Eleanor Hodgson	Previously considered 28.02.24 - Para 123 refers.
Fife Local Area Economic Profiles 2023-24	Business and Employability	Peter Corbett	Previous annual report 28.02.24 - Min Para Ref 126 refers.
North East Fife Area Committee Forward Work Plan			

<b>North East Fife Area Committee of 23 April 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Tay Cities Deal Annual Report and Benefits Realisation Plan	Business and Employability	Carlene Simpson, Morag Millar	Considered 24.04.24.
Justice Social Work Service - Community Payback: Unpaid Work Scheme		Joan Gallo	Considered 24.04.24 - para 141 of 2024.NEFAC.54 refers.
Report on Education Outcomes - 2023/24	Education	Rona Weir, Stuart Booker	Previous report 24.04.24, para 142 of 2024.NEFAC.54 refers.
North East Fife Area Committee Forward Work Plan			

<b>North East Fife Area Committee of 18 June 2025</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
North East Fife Area Committee Forward Work Plan			

<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
Update Report on Service Provision for North East Fife Holiday Villages and St Andrews	Business and Employability	Carlene Simpson	Motion agreed at meeting 29.09.21
Review of Position following implementation of 50 mph speed limit at Strathkinnes Crossroads	Assets, Transportation and Environment	Steven Sellars	Agreed at meeting 24.11.21 - Para. 387 (3) - review one year after implementation of speed limit.
Pupil Equity Fund	Education	Sarah Else, Zoe Thomson	Last report 26.01.22.
Common Good Funds Update	Finance and Corporate Services	Eleanor Hodgson	As required.
Presentation - Cupar Now Third Annual Report			Cupar Now to advise potential future date.
South Street, St Andrews	Roads & Transportation	Allan Maclean	Previously considered 24.11.23 (para.392 refers); 26.04.23 (para. 67 refers).
Workshop - Grounds Maintenance, Domestic Waste Collection and Street Cleansing Services	Environment & Building Operations (AT&E)	Alexander Anderson-Es, Scott Clelland	For info: meeting 06.12.23, Para. 113 (3) of 2023.NEFAC.42 refers. Workshop took place on Wednesday, 7 February - outcome: Local Greenspace Working Group meeting to be held quarterly.
Director of Public Health Annual Report	Health and Social Care	Dr Lorna Watson	Previously considered 19.06.19.
'Humanutopia' Secondary Schools Project	Police Scotland		Funding agreed at meeting on 28.02.24. Committee agreed to a short presentation/member Workshop.
North East Fife - Anti-poverty 2023/24 - 'Access' to Services	Communities and Neighbourhoods Service	Vicky Wilson, Laiza Lorimer	Requested 24.04.24, para 144 (2) refers. Author to advise date.

<b>Unallocated</b>			
<b>Title</b>	<b>Service(s)</b>	<b>Contact(s)</b>	<b>Comments</b>
OnFife Six-Monthly Update	Fife Cultural Trust	Sheona Small	Previously considered 25.10.23. Michelle Sweeney – now retired.