

**THE FIFE COUNCIL - ECONOMY TOURISM STRATEGIC PLANNING AND  
TRANSPORTATION SUB-COMMITTEE – REMOTE MEETING**

10 December 2020

10.03 am – 11.55 am

**PRESENT:** Councillors Altany Craik (Convener), John Beare, Ian Cameron, Bill Connor, Colin Davidson, Sharon Green-Wilson, Jean Hall-Muir, Jane Ann Liston, Mino Manekshaw, Ross Paterson, David J Ross, Ann Verner and Jan Wincott.

**ATTENDING:** Keith Winter, Executive Director, Enterprise and Environment; Ken Gourlay, Head of Assets, Transportation and Environment, Derek Crowe, Senior Manager (Roads & Transportation Services), Assets, Transportation and Environment; Anne-Marie Fleming, Corporate Development Officer, Communities and Neighbourhoods; Alastair Hamilton, Service Manager - Development Management, Economy, Planning & Employability Services; Gordon Mole, Head of Business and Employability, Economy, Planning & Employability Services; Lesley Robb, Lead Officer - Committee Services, Legal & Democratic Services.

**APOLOGY FOR  
ABSENCE:** Councillor Dave Coleman.

**145. CHANGE OF MEMBERSHIP**

**Decision**

The Sub-Committee noted that Councillor Alistair Suttie had replaced Councillor Ian Ferguson as a member of the Economy, Tourism, Strategic Planning and Transportation Sub-Committee. The Convener welcomed Councillor Suttie to Committee and thanked Councillor Ferguson for his work on the Committee to date.

**146. DECLARATIONS OF INTEREST**

**Decision**

No declarations of interest were made in terms of Standing Order No. 7.1.

**147. MINUTE**

The Sub-Committee considered the minute of the meeting of the Economy, Tourism, Strategic Planning and Transportation Sub-Committee meeting of 1 October 2020.

**Decision**

The Sub-Committee approved the minute.

**148. ENFORCEMENT CHARTER**

The Sub-Committee considered a report by the Head of Planning seeking approval of the new Planning Enforcement Charter and confirming the approach to planning enforcement to be adopted by Fife Council Planning Service.

**Decision**

The Sub-Committee:

- (1) approved the Enforcement Charter; and
- (2) delegated to the Head of Planning the powers to finalise and publish the Charter.

**149. ENTERPRISE AND ENVIRONMENT DIRECTORATE SERVICE PERFORMANCE REPORT**

The Sub-Committee considered a report by the Executive Director, Enterprise and Environment presenting the performance scorecard for Planning, Business and Employability and Roads and Transportation Services for 2019-2020.

**Decision**

The Sub-Committee:

- (1) considered the Planning, Business & Employability and Roads and Transportation Services performance information presented as appendices 1, 2 and 3 to the report;
- (2) considered if any further review work or scrutiny was required and the scope of that review;
- (3) noted the arrangements set out in section 1 of the report, to fulfil the Council's obligation to comply with Audit Scotland's 2018 Statutory Performance Indicator Direction;
- (4) noted the information regarding the workforce profile, as detailed in appendix 4 to the report; and

noted the information regarding workforce data, as detailed in appendix 5 to the report.

*Councillors Green-Wilson and Cameron left the meeting during consideration of the following item.*

**150. NEW ROADS AND STREET WORKS ACT ANNUAL PERFORMANCE REPORT 2019-2020**

The Sub-Committee considered a report by the Head of Assets, Transportation and Environment providing a summary of Statutory Undertaker performance along with Fife Council's own performance relating to New Roads and Street Works Act activities in Fife in 2019-2020. This report was in accordance with the New Roads and Street Works Act 1991 recommendations that local authorities publish annual Statutory Undertaker performance reports.

**Decision**

The Sub-Committee:

- (1) scrutinised the New Roads and Street Works Act annual performance and activity, as detailed in the report;
- (2) noted the contents of the report; and
- (3) agreed that correspondence be sent to Virgin Media Group to make the organisation aware of the Committee's discontent at their low pass rates in relation to Statutory Undertaker inspection performance.

The meeting adjourned at 11:30 am

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The meeting reconvened at 11:40 am

**151. DECRIMINALISED PARKING ENFORCEMENT ANNUAL PERFORMANCE REPORT - 2019-2020**

The Sub-Committee considered a report by the Head of Assets, Transportation and Environment updating Members on the performance of the Decriminalised Parking Enforcement operation in Fife for the period 1 April 2019 to 31 March 2020.

**Decision**

The Sub-Committee:

- (1) considered and noted the activity, as detailed in the report; and
- (2) noted that the format of publishing the information and providing details to Members in future years would be subject to review.
- (3) noted the format of publishing the information and providing details to Members in future years reviewed.

**152. ECONOMY, TOURISM, STRATEGIC PLANNING AND TRANSPORTATION  
SUB COMMITTEE FORWARD WORK PROGRAMME**

**Decision**

The Sub-Committee noted the forward work programme for the Economy, Tourism, Strategic Planning and Transportation Sub-Committee.