

Please note this meeting will be held remotely

Tuesday, 27<sup>th</sup> September, 2022 - 2.00 p.m.

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## AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** - In terms of Section 5 of the Code of Conduct Members of the Committee are asked to declare any interest(s) in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTE OF MEETING OF PEOPLE AND COMMUNITIES SCRUTINY COMMITTEE OF 16<sup>TH</sup> AUGUST, 2022** 3 – 5
4. **COST OF LIVING CRISIS** - Report by the Executive Director of Communities 6 – 21
5. **CURRENT HOUSING ACCESS PRESSURES** – Report by the Head of Housing Services 22 – 26
6. **CAFE INC** – Report by the Head of Communities 27 – 34

**Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.**

Lindsay Thomson  
Head of Legal and Democratic Services  
Finance and Corporate Services

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20 September, 2022

If telephoning, please ask for:  
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## 2022 PCS 4

### THE FIFE COUNCIL - PEOPLE AND COMMUNITIES SCRUTINY COMMITTEE

16<sup>th</sup> August, 2022

10.00 a.m. – 1.40 p.m.

**PRESENT:** Councillors Eugene Clarke (Convener), Blair Allan, Ken Caldwell, Alex Campbell, Brian Goodall, Peter Gulline, Allan Knox, Donald Lothian, Julie MacDougall, Lynn Mowatt, Bailey-Lee Robb, Sam Steele, Ann Verner, Darren Watt and Jan Wincott.

**ATTENDING:** Michael Enston, Executive Director - Communities, Carrie Lindsay, Executive Director - Education and Children Services; Paul Vaughan, Head of Communities and Neighbourhoods; Kathy Henwood, Head of Children & Families & Criminal Justice; Diarmuid Cotter, Head of Customer and Online Services, Customer Service Improvement; John Mills, Head Of Housing Services; William Penrice, Research Manager; Nicky Connor, Director of Health and Social Care; Lindsay Thomson, Head of Legal and Democratic Services, Helena Couperwhite, Service Manager, Committee Services and Michelle Hyslop, Committee Officer, Legal and Democratic Services.

**APOLOGY FOR ABSENCE:** Councillor Alistair Cameron

#### 6. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

#### 7. MINUTE

The Committee considered the minute of the People and Communities Scrutiny Committee meeting of 15<sup>th</sup> June, 2022.

#### Decision

The Committee agreed: -

- (1) to approve the minute; and
- (2) with reference to Item 4 - Consideration of Motion, to amend the wording of the motion as follows – “Councillor Allan, seconded by Councillor Goodall, submitted a motion requesting that Committee add three additional items to the forward work programme, to include housing crisis, cost of living crisis and Cafe Inc.”

#### 8. SCRUTINY AT FIFE COUNCIL

The Committee considered a report by the Head of Legal and Democratic Services providing a summary of the scrutiny framework at Fife Council, along with additional information on the purpose of scrutiny activity and the approaches that could be adopted when carrying out scrutiny.

**Decision/**

**Decision**

The Committee noted the contents of the report.

**9. SERVICE PROFILES**

The Committee considered a report by the Executive Director, Communities which provided members with information on the roles and functions of Council Services within the remit of the People and Communities Scrutiny Committee.

**Decision**

The Committee noted the contents of the report.

*Councillor Campbell left the meeting during consideration of the above item.*

**10. LOCAL GOVERNMENT BENCHMARKING FRAMEWORK PERFORMANCE INDICATORS**

The Committee considered a report by the Executive Director, Communities which provided context for elected members on the Local Government Benchmarking Framework (LGBF) that would be a key element in service performance reporting.

**Decision**

The Committee noted the information provided within the report and the intention to use the Local Government Benchmarking Framework in future performance arrangements.

**11. PEOPLE AND COMMUNITIES SCRUTINY COMMITTEE FORWARD WORK PROGRAMME**

Having noted that the next meeting of the Committee was currently scheduled for 27th October, 2022, members requested that consideration be given to identifying an additional special meeting to avoid undue delay in consideration of the following items:

1. Fife Housing Crisis;
2. Cost of Living Crisis; and
3. Cafe Inc.

**Decision**

The Committee: -

(1) agreed that an additional meeting should be arranged;

(2)/

## 2022 PCS 6

- (2) agreed that the following additional items would be added to the Forward Work Programme for further scrutiny at a future meeting: -
- Self-Directed Care Packages;
  - Impact on Temporary Accommodation following Court Ruling Decision in February, 2022;
  - update on the provision of sport facilities within Fife; and
  - rockgelly
- (3) noted that the content of the Forward Work Programme would be further updated.
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27<sup>th</sup> September 2022

Agenda Item No. 04

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## Cost of Living Crisis

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**Report by:** Michael Enston, Executive Director - Communities

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**Wards Affected:** All Wards

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**Purpose:**

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To provide a report on the Council's response to the current cost of living challenges facing people in Fife. This was requested at the previous meeting of the Scrutiny Committee. The attached is the very recent report to Cabinet. This builds on previous reports to Policy and Coordination Committee in March 2021 and April 2022.

**Recommendation(s)**

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Committee is asked to note current and proposed measures and review the Council's response overall.

**Resource Implications**

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None for Scrutiny Committee. The report to Cabinet details existing and proposed measures for Winter 22/23 totalling £7.7m. That report also sets out criteria for the operation of the £10m Community Recovery Fund.

**Legal & Risk Implications**

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The report to Cabinet highlights the risk of maintaining crisis support at these levels beyond the current financial year.

**Impact Assessment**

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An assessment was carried out and is summarised in appendix 4 to the Cabinet report.

**Consultation**

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Proposals are coordinated through the Tackling Poverty and Crisis Prevention Board, which was set up in late 2021 as part of the revised Plan for Fife delivery arrangements. A Cabinet member workshop involving each of the groups was held prior to finalising the proposals in the report.

## 1.0 Background

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- 1.1 This report builds on the Tackling Poverty member working group recommendations agreed at Policy and Coordination Committee in March 2021 together with the funding proposals for 2022/23 agreed earlier this year.
- 1.2 The additional proposals outlined here balance the need for immediate support and crisis intervention with the shift towards supporting people to achieve financial stability. The measures rely on good partnership working between services and the community: a critical requirement if we are to redesign service to deliver a 'no wrong door' ethos to service delivery.
- 1.3 The experience of providing support during the pandemic showed that the issues facing many households were not new, just more acute. Before the pandemic, 58% of Fifers were managing well financially while 32% were getting by alright. 8% were not managing well and 1% were in deep financial trouble. (Scottish Household Survey, 2019). The pandemic brought issues around the financial security and resilience of some households into sharp relief, particularly in relation to food, fuel and finances. This year, Cost of Living has replaced NHS / Hospitals / Healthcare as the main issue facing all areas of Fife (Fife People's Panel Survey 35, 2022). The situation is not static, but dynamic and changing rapidly. Early indications suggest those who may have been managing well or have been just about managing, are starting to tip into crisis.
- 1.4 Before the pandemic, 24% (41,000) of Fife households were in fuel poverty (needing to spend 10% or more of their income on fuel costs) and 11% (19,000) were in extreme fuel poverty (needing to spend more than 20% of their income on fuel costs) (Scottish House Condition Survey, 2017-2019). It is estimated that by January 2023 many more households will face fuel poverty or extreme fuel poverty (University of York for Child Poverty Action Group, August 2022). There is a strong association between low income and fuel poverty, with as many as 4 out of 5 low-income households expected to be in fuel poverty in the new year, particularly large families, lone parents and pensioner couples.
- 1.5 Each year under the Child Poverty (Scotland) Act 2017, a Local Child Poverty Action Report is prepared to provide an update on progress on local activity aimed at reducing child poverty levels. The report is jointly prepared by Fife Council and NHS Fife in collaboration with third sector partners. Fife's latest report for 2021/22 reports that:
  - 17.3% of children in Fife (13,724 aged under 16) are living in relative poverty (less than 60% of median household income) before housing costs
  - 9,047 children (14.1%) are living in absolute poverty before housing costs
  - Both are above the Scottish average (15.9 and 12.9 respectively)
  - Whilst there has been little change in absolute poverty since 2014/15, relative poverty increased in Fife from 16% to 21% between 2014/15 and 2019/20 (DWP, Children in Low Income Families, 2020/21)

- 1.6 Understanding the impact at a very local level is key to our response and developing the right interventions. A new approach to help us interpret data and information underpin the measures described here. Most notably, the procurement of the Low-Income Family Tracker (LIFT) system. LIFT will help to anticipate the needs of households on lower income with greater accuracy, informing policy and practice and increasing our capability to track and assess the impact of change. LIFT should also help to maximise household income through better targeting of support and benefits uptake.
- 1.7 Learning from the pandemic, we know that when crisis hits, we need to be able to mobilise food and personal support quickly. That needs to be provided locally and as close to where people live as possible. Staff need to be empowered to ‘just do it’ where help is needed, and everything needs driven from the community and individual’s point of view. The measures outlined here continue to build on that approach.

## 2.0 Current Cost of Living Support

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- 2.1 For the current financial year extra resources were added to the Scottish Welfare Fund, the Council’s Hardship Grant Fund was extended, support was given to ensure the distribution of household goods through the Big Hoose project and significant additional resources were allocated to combat fuel poverty.
- 2.2 Funding has also been allocated through CARF to develop a proactive and coordinated programme of benefits uptake. To support this, a simple benefits calculator has been procured which a range of front-line staff can use in helping identify benefits which people may be missing out on. The Health Promotion training team are currently rolling out a programme of staff awareness and training on this.
- 2.3 The Hardship Fund was introduced by the Council during the pandemic to address needs for those not entitled to a Scottish Welfare Fund payment. Earlier this year the decision was taken to extend the scheme for a further year recognising continuing need. Typically, payments support people as they wait for benefits, when they are sick and only receive statutory sick pay, when they are managing debt or experiencing issues/expenses around relationship breakdown. The total number of applications approved across Fife between April and June 2022 (inclusive) was 326, with a total amount of £180,535 and an average payment of £554. Of these applications, 44 were from large families, 50 were from people in work and there was a total of 10 re-applications.
- 2.4 In terms of concessions, costs to take part in school subjects, such as Home Economics for example, and all music tuition have been removed in all schools and every young person is given a digital device (not a phone) to enable them to complete schoolwork at home, if required. Out of school, free after school clubs and activities are now available in most Fife schools through the Active Schools programme. And, during the summer months the existing free swimming and quid a kid-schemes were expanded to provide free access for children and young people across a wider range of hours.



- 2.5 Support for food initiatives has continued alongside provision of holiday food programmes such as Café Inc: supplying 106,000 meals this summer alone. Funding of £250,000 has been made available to help community food providers to support the growth of projects, the purchase of items like fridges and the training and support of the volunteers that operate them. Additionally, and increasingly the funds are being used to buy food as donations reduce and the need for food support increases.
- 2.6 Sustainable and dignified responses to food insecurity are being supported, such as community led food pantries, local growing projects and support for people to develop skills and knowledge around affordable, healthy food. Community Food Champions are trained and supported to work in their local communities and the Feeding Fifers Facebook page provides online support and resources both to households and community food providers, showcasing different food projects, sharing healthy recipes etc.
- 2.7 Longer term, the Food for Fife Partnership is developing a ten-year strategy action plan to make all aspects of Fife's food system – including farmers and food producers, procurement, community food providers and growing projects – support a sustainable, healthy, affordable local food environment.
- 2.8 Fife Council Housing Services provides help to support tenants reduce their fuel bills and help them avoid debt and crisis with their utility costs. The Council also partners and financially supports Cosy Kingdom which is a free and impartial energy and debt advice service available to all tenants and homeowners across Fife. It is a partnership between Greener Kirkcaldy, St Andrews Environmental Network and Citizen's Advice & Rights Fife. The energy advisors can work with people to find practical and affordable ways to save energy, understand their gas and electricity bills and tariffs, switch supplier, advise on gas and electricity utility debt and help with Warm Home Discount. They provide benefit checks, refer to free and impartial debt advice and offer a free Handy Service.
- 2.9 Recognising the increasing challenges of fuel poverty, the Council allocated an additional £0.5m in the HRA revenue budget for 2022/23. This was matched by an allocation through the LACER funds of £0.5m to Cosy Kingdom to provide wider support. Overall, these funds make provision for fuel top ups, boiler repairs, thermal curtains, low energy light bulbs and small works to help with insulation. The funds supplement existing advice and support to people taking on a tenancy and to people with pre-payment meters.

## 3.0 Winter 22 : Extended Community Support

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- 3.1 The above measures will be maintained and extended to help mitigate the increased and combined risks of weather, seasonal health, rising costs and lower disposable income. Support will be tailored to the needs of those already experiencing difficulties that are likely to become more extreme and the challenges for those tipping into poverty for the first time.
- 3.2 A coordinated programme of online, self-service, phone, face-to-face and print-based information, support and services will be provided. This will be underpinned by an improved and coordinated approach to contact, referral, information, promotion and joint working across services, community organisations and voluntary services.
- 3.3 Whilst website and social resources are critical, other communication channels will be used to reach those not online. The website will be supported by the Fife Community Support Helpline (formerly, Community Assistance during Covid). This will be a targeted service intended to support those without access to the intranet or in immediate crisis. Advisors will provide information, advice, set up appointments and ensure appropriate follow-up with people as required to ensure the support required has been received. Fife Health and social Care Partnership is also providing emotional and mental health support focussed on those struggling with the cost-of-living crisis. Support, advice and guidance is available from frontline staff. Training is being provided to employees in good conversation techniques to support people in Fife and support employees in dealing with citizens requiring assistance.
- 3.4 **Food Grants** -There is growing demand combined with a decrease in donations, supermarket surpluses and volunteer capacity to support existing food provision. The Trussell Trust are advising food banks to budget for £2.34 per kg of food – up from £1.75 a year ago. The long-term aim is to eradicate the need for food aid, but it is obvious the demand and costs short-term are only set to rise. To respond to this, it is proposed to increase grant provision for food and to augment the budget with an additional £180,000.
- 3.5 As part of work to develop sustainable community-based responses, we are specifically looking at the delivery of a Community Shop model working with a national social enterprise. This combines a low-cost supermarket with a training kitchen and café, creating access to affordable, healthy food, and opportunities to learn, develop skills, volunteer and, potentially, find employment.
- 3.6 **Community Warm Spaces** - for the coming winter it is proposed to work with community organisations, local churches and others to support them to enhance their local provision of warm and welcoming places to meet. A small grant scheme is proposed to help providers with costs and to develop support activities, social interaction, and advice and guidance. From our pandemic and summer holiday Café Inc provision, we know that basing provision around the opportunity for food and eating is an effective way to reach out to people. Additional budget provision of £150,000 will also enable us to put on additional activity in Council venues with support and food. This will be coordinated by area teams.

- 3.7 **Winter Warmer Packs** – as with last winter it is proposed to provide at least 1000 winter warmer packs including for example essential warm clothing and insulated drinks containers. A budget allocation of £30,000 is proposed.
- 3.8 **Debt including School Meals** - the Council already operates a “fair collections policy” for all debt recovery supporting households who cannot meet their debt obligations. We plan to extend the criteria for this debt support to include wider indicators of vulnerability. This will provide targeted relief to people in specific situations by, for example, writing debt off, and establish a more holistic approach to debt management by considering all circumstances people and families are facing in the round. Specifically, it is proposed to make provision of £65,000 to help up to 404 Households in Fife who have unpaid school meal debt. The debt ranges from £10.84 to over £1184. Work is ongoing to identify any further debt held currently in the pupil payment system not yet transferred to the corporate debt system.
- 3.9 **The Scottish Welfare Fund** (Crisis and Community Care grants) will run out of funds during the last quarter of 2022/23 if allocations continue at the current level. An additional £863,000 is proposed to maintain the fund until the end of the financial year. This will include broadening the range of support provided through Community Care grants for example to include thermal curtains and improved carpeting. This is additional to support for supplies of winter clothing, curtains and duvets through the Big Hoose distribution of household goods.
- 3.10 **Benefit Uptake** -There is an estimated £10m worth of unclaimed pension credit in Fife alone. We know many are not receiving all they are entitled to. We propose to introduce a new online and face-to-face appointment service to support people to check their benefits and entitlement and make new applications. The benefit checking doesn't only help those in receipt of benefits. People in work can be entitled to additional help. Tax relief for childcare costs is an example of an underclaimed benefit for those on low pay and paying for childcare. The provision of £100,000 will enable an increase in staff hours to support benefit checks.

**Table 1 – Estimates of Unclaimed Pension Credit in Fife (Source: Policy in Practice)**

Local Authority	Estimated unclaimed PC	Pension age households	Eligible for PC and not claiming	Expected take up	Average PC award of £2,700 per annum	Passported benefits	Annual economic impact	Lifetime value (to 82 years)
Fife Council	£10,990,548	7,235	398	133	£358,133	£87,411	£445,543	£2,673,260

- 3.11 **Hardship Fund**, there is a need to top up this fund if it is to continue awarding support at the current level. An additional sum of £240,000 is proposed bringing the total budget to £720,000.
- 3.12 **Community Support Helpline** is a core part of the winter support programme acting as a contact and referral route as well as having a role in supporting benefit checks and help with food and fuel support. The sum of £100,000 is to maintain the increase in staffing for the Contact Centre

- 3.13 **Rating Relief** – An investment of £240,000 was agreed in April 2022 as part of the LACER proposals. This has been largely used providing some £800,000 of rates relief to struggling businesses affected by the pandemic and rising costs. It is proposed to allocate a further £200,000 for the remainder of the year.
- 3.14 **Leisure access** - during the summer months the existing free swimming and quid a kid schemes were expanded to provide free access for children and young people across a wider range of hours. It is proposed to continue with this approach through the winter programme recognising the importance of participation in physical activity to wellbeing and the role of our leisure centres as welcoming warm places. The additional provision of £200,000 will be used to work with Fife Sports and Leisure Trust in increasing daytime activities, providing leisure access cards, and developing discounted activities such as free swimming and quid a kid.

## 4.0 Local Delivery and Community Recovery

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- 4.1 As in the pandemic, a coordinated effort between the Council and other organisations is needed to help people manage through this winter. The area-based People and Place groups were established following the successful operation of local multi agency working during the pandemic. While there is considerable scope to improve joint working arrangements, these groups are well placed to oversee provision and impact across an area. In turn area-based Welfare Reform and Anti-Poverty Groups (WRAAPS) continue as a valuable way of shaping and coordinating support across front line agencies.
- 4.2 For the successful operation of the proposals contained in this report, it will be important to maintain short lines of communication between local work and staff and overall leadership, to ensure resource allocation, address any barriers or issues and to support staff to take decisions and act on issues. Regular liaison with Area Committee Chairs will be key and a subgroup of the Tackling Poverty Board will meet on a more frequent basis to support local delivery, oversee expenditure and promote communication with the area teams.
- 4.3 Flexibility will be needed to respond to issues as they arise and potentially to shift funding across the different provisions outlined in the previous section. The challenges of the coming winter are not certain and as with the pandemic there will be a need to quickly build on what works best and to shape responses to unforeseen challenges as they arise. The proposals in this report seek to allocate covid grant carry forward fully rather than building in any contingency. Should the need for contingency funding arise then a further report would be prepared for Cabinet.

4.4 The cost-of-living crisis is happening whilst local communities still recover from the pandemic. A £10m Community Recovery Fund was agreed at the previous Cabinet meeting to provide additional local support in the period ahead. Proposed criteria and operating arrangements are set out below. These are designed to make the operation of the fund straightforward with simple application and reporting arrangements.

### Approach

- Area Committees will decide allocations from the fund.
- Communities should help identify priorities and projects.
- The fund can be used flexibly across the next two financial years.
- Projects and spend should support wider community recovery as well as shorter term challenges eg cost of living.
- Minimise any recurring revenue spend but promote innovation and pilot schemes which may influence future delivery.

### Specific Criteria

- Projects should link to local community plan priorities.
- Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
- Projects should provide assessment of benefit to ensure no unintended consequences.

4.5 It is proposed to allocate the fund on the basis of £1m per area committee supplemented with an allocation based on population and deprivation. It is also proposed that £1m be used to support initiatives spanning a number of areas or of Fife wide significance with decisions taken by the Cabinet. This will help avoid a situation where organisations make application to a number of area committees for the same project. The allocations are as shown in table 2 below. A monitoring schedule will be produced to ensure projects are progressing as anticipated and an overall report on progress will come to the Cabinet in Spring 2023.

Table 2 : Community Recovery Fund Allocation

	£m
South & West Fife	1.196
Dunfermline	1.266
Cowdenbeath	1.297
Glenrothes	1.303
Kirkcaldy	1.360
Leven	1.338
North East Fife	1.240
FIFE	1.000

Distribution of £1m per area plus a share of £2m based on equal weighting of population and SIMD. £1m reserved for Fife wide projects.

## 5.0 Conclusion

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- 5.1 Previous reports, including the report of the Fairer Fife Commission in 2015, have stressed the importance of shifting focus from crisis support and spend to investment which helps people out of poverty. The report of the Council's tackling poverty member working group stressed that this is not a simple choice between areas of spend but is also about how services work with each other and with people. For example, the report highlighted the importance of multi-agency working around people and place, the need to promote a no wrong door ethos to service access, contact and referral and the importance of investing in building relationships and trust.
- 5.2 These ambitions remain and are part of current work on change planning in the Council around family and household support. Early indications from a test of change underway in Kirkcaldy are showing positive signs of improved outcomes for people through adoption of common approaches across services and investment of time with customers. The Tackling Poverty Board will continue to focus on the question of service design and prevention even though the immediate operational focus is necessarily on effective and responsive crisis support measures and spend.
- 5.3 This report has focussed on the content of a programme of support for winter 2022/23 drawing on both previously allocated and proposed funding. Additionally there is a range of recurring budgets which support tackling poverty work such as free school meal and clothing grant payments, discretionary housing payments, funding for benefits work and advice through CARF and area anti-poverty budgets. The Board has a continuing remit to look at the operation of these and related funds, to evaluate impact and gaps and to make recommendations for change. In this context Cabinet may want to identify any particular areas of funding, support and eligibility which should be developed for a future report.

### List of Appendices

1. Summary of proposed additional measures – Winter 2022
2. Local Authority Covid Economic Recovery Fund (LACER) Proposals Update
3. Welfare and Government Payments
4. Equality Impact Assessment

**COVID Carry Forward – Proposals for Additional Funding**

Description of Award	Previously Agreed 2022/23 Temporary Additional Funding	Proposed Temporary Additional Funding	TOTAL
	£	£	£
<b>Food</b>			
Increase in small grants for food providers	250,000	180,000	430,000
Cafe inc	150,000		150,000
<b>Fuel</b>			
Provision of community-located Warm Spaces	75,000	150,000	225,000
Tackling Fuel Poverty	500,000		500,000
Tackling Fuel Poverty - HRA	500,000		500,000
Winter Warmer Packs		30,000	30,000
<b>Financial</b>			
Targeted relief on school meal debt		65,000	65,000
Scottish Welfare fund payments	1,000,000	863,000	1,863,000
Additional staffing for Scottish welfare fund	120,000		120,000
Staff for the benefit checking and benefit campaigning		100,000	100,000
Fife Hardship Grants	480,000	240,000	720,000
Staffing for Helpline Costs		100,000	100,000
Rates relief funds to be increased*	240,000	200,000	440,000
Leisure Concessions		200,000	200,000
Benefits Maximisation and Money Matters	230,000		230,000
LIFT Policy and Practice	90,000		90,000
Gingerbread - Child Maintenance	26,000		26,000
<b>Employment</b>			
Pre employment Training	700,000		700,000
Childcare/After school clubs and breakfast clubs	750,000		750,000
<b>Other</b>			
Staffing Support for organisations that provide charitable goods (Big Hoose)	200,000		200,000
Poverty Awareness Training	50,000		50,000
Youth work Research	70,000		70,000
Putting People First	106,000		106,000
Various Projects	79,000		79,000
<b>TOTAL</b>	<b>5,616,000</b>	<b>2,128,000</b>	<b>7,744,000</b>

\* LACER approved for support to businesses

<b>Source of Funding</b>	
LACER for individuals	3,630,000
LACER for rate relief	240,000
COVID Carry Forward – allocated	1,096,000
COVID Carry Forward – Proposals for Additional Funding	2,128,000
Additional Investment -Cafe Inc	150,000
HRA - Fuel Poverty	500,000
<b>TOTAL</b>	<b>7,744,000</b>



**LACER Funding: Support for individuals (the Lacer funds have also supported businesses in Fife)**

Description	Funding Allocation	Projected Expenditure	
<p><b>Scottish Welfare Fund</b> Additional funding to address the shortfall in available funding for the Scottish Welfare Fund</p>	£1.000m	£1.000m	Forecast to spend in full as prioritising use of temporary funding.
<p><b>Cosy Kingdom</b> Supporting people who are suffering from fuel poverty with the aim being to alleviate fuel poverty</p>	£0.500m	£0.500m	This funding is in addition to £0.5m for Council tenants.
<p><b>Hardship Payments</b> Providing Hardship Payments to those who are not eligible for the Scottish Welfare Fund and need basic need covered such as fuel top-ups, weekly shopping and other emergencies</p>	£0.480m	£0.480m	Fife Hardship Grants have awarded 56% of their total allocation and anticipate requiring an additional £0.240m if the same level of awards and demand for the second half of the year.
<p><b>Staffing support</b> Providing staffing support for projects that supply charitable goods (including excess goods) and services to vulnerable households in Fife, including the Big Hoose Project</p>	£0.200m	£0.200m	£0.150m service level agreement and additional £0.050m support.

<p><b>Pre-employment training</b></p> <p>Facilitate pre-employment training to address long-term unemployment and enable grass roots work to promote positive destinations for young people</p>	<p>£0.700m</p>	<p>£0.700m</p>	<p>Half of High Schools engaged in Fife Youth Initiative, one pre-employment academy has been delivered. Voluntary Pathways to Work Program has been designed and resources in place to start the first Cohort in September, with a second Cohort in January. Priority young people and recovering sectors have been identified to allow transition into sustainable jobs and MAs, thereby gaining employment and contribution to help reduce skills deficits. Engagement occurring across different Services/Lived Experience groups to ensure Employability provisions/pre-employment training is focused on the correct groups</p>
<p><b>Childcare</b></p> <p>Providing additional funding for Breakfast Clubs, After School Clubs and childcare</p>	<p>£0.750m</p>	<p>£0.750m</p>	<p>Plans are in place. Staffing is being organised to take this forward and they will progress the plan for childcare. Some of the funding will be used to provide spaces for kids in FC childcare services so that parents can access work. Spend will be commencing from now (after the summer school holidays).</p>

## Welfare and Government Payments

### Future payments

#### UK Government payments -

##### **£650 Cost of Living Payment**

- Eligibility: Those on a qualifying low income/means-tested benefit or Tax Credits
- Paid in two instalments of £326 and £324
- £326 paid in July for some benefit claimants; £326 paid in September for those on Tax Credits
- £324 to be paid in Autumn 2022
- This is paid per claim, so a couple claiming would qualify for one payment
- Administered by DWP

##### **£150 Disability Cost of Living Payment**

- Eligibility: Those on a qualifying disability benefit
- Payments will be made from 20 September 2022, most people will receive their payment by early October 2022
- This is paid per individual claim
- Administered by DWP

##### **£300 Pensioner Cost of Living Payment**

- Eligibility: Those entitled to a Winter Fuel Payment for Winter 2022 to 2023
- Paid in November 2022 and will be added to the normal Winter Fuel Payment – the full amount of Winter Fuel Payment depends on individual circumstance
- This is paid per claim, so a couple claiming would qualify for one payment
- Administered by DWP

More information - <https://www.gov.uk/guidance/cost-of-living-payment>

##### **£400 Energy Bills Support Scheme**

- Eligibility: All households with a domestic electricity connection in Great Britain are eligible for the £400 discount.
- £66 discount applied to energy bills in October and November, rising to £67 each month from December through to March 2023
- Administered by energy suppliers
- More information - <https://www.gov.uk/government/news/energy-bills-support-scheme-explainer>

#### Scottish Government payments -

##### **Scottish Child Payment**

- Eligibility: Available to families who are in receipt of certain benefits
- Increasing the Scottish Child Payment from £20 per child per week to £25 per child per week from 14 November 2022
- Extending eligibility to cover children under-16 (currently only open to children under 6)
- Administered by Social Security Scotland
- More information - <https://www.gov.scot/news/cost-crisis-programme-for-government/>

### **Child Bridging Payment x2**

- Eligibility: Available for each child who gets free school meals
- Four equal payments of £130 over the year – paid in Easter, Summer, October and Christmas in line with the start of the school holidays
- Administered by Local Authorities
- More information - <https://www.mygov.scot/scottish-child-bridging-payments>

### **Discretionary Housing Payment**

- Eligibility: Available to those on Housing Benefit or in receipt of Housing Cost Element as part of their Universal Credit award
- Funding increase of £5million for Discretionary Housing Payments to give more flexibility to local authorities to help with energy costs as well as rent payments
- Administered by Local Authorities

### **Previous payments**

#### £150 Cost of Living Payment (Scottish Government)

- Awarded to everyone liable to pay council tax and living in properties in Bands A-D, everyone receiving Council Tax Reduction or exempt from council tax

#### £130 Child Bridging Payment x2

- Awarded in Easter and Summer to families with children eligible for free school meals

## Equality Impact Assessment Summary Report

(to be attached as an Appendix to the committee report or for consideration by any other partnership forum, board or advisory group as appropriate)

<p><b>Which Committee report does this IA relate to (specify meeting date)?</b></p> <p>Cabinet Committee – Thursday 22<sup>nd</sup> September 2022</p>
<p><b>What are the main impacts on equality?</b></p> <p>Those who are living in poverty frequently are unable to take part in everyday activities and by increasing their income they can be more fully part of the communities they live in.</p> <p>Both the Covid Carry forward funds and Community Recovery Funding being considered in this report will address social exclusion by enabling people living in poverty to take part more fully in the everyday activities of the communities they live in and by doing so address inequality and disadvantage. .</p>
<p><b>In relation to a strategic decision, how will inequalities of outcome caused by economic disadvantage be reduced?</b></p> <p>The Low-Income Family Tracker (LIFT) system will help to anticipate the needs of households on lower income with greater accuracy, informing policy and practice and increasing our capability to track and assess the impact of change. LIFT should also help to maximise household income through better targeting of support and benefits uptake and reduce inequalities caused by low income. The formula recommended to allocate the Community Recovery Fund with a supplemented allocation based on population and deprivation will supports this.</p>
<p><b>What are the main recommendations to enhance or mitigate the impacts identified?</b></p> <ol style="list-style-type: none"> <li>1. That consideration on the approaches to signpost and refer people to the available help takes account of barriers that minority ethnic and those with disabilities may face in accessing the information.</li> <li>2. That partnership work is developed with agencies and organisations working with the groups identified, in order to increase the likelihood of the funding reaching those groups.</li> </ol>
<p><b>If there are no equality impacts on any of the protected characteristics, please explain.</b></p>
<p><b>Further information is available from: Name / position / contact details:</b></p> <p>Sheena Watson Programme Manager Tackling Poverty and Preventing Crisis Board <a href="mailto:sheena.watson@fife.gov.uk">sheena.watson@fife.gov.uk</a></p>

27<sup>th</sup> September 2022  
Agenda Item No. 05

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## Current Housing Access Pressures

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**Report by:** John Mills, Head of Housing Services

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**Wards Affected:** All

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### Purpose

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The purpose of this report is to highlight the range of current and anticipated pressures on the overall council housing stock and anticipated impacts on housing allocations. The report confirms the proposed approach to managing housing allocations and sets out specific actions to improve access to housing.

### Recommendation(s)

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It is recommended that Scrutiny Committee:

1. Considers the current pressures on the housing system and the growing range of demands on housing access and homelessness services
2. Considers the proposed allocations approach to mitigate the current pressures on the housing access system and makes recommendations to cabinet on any adjustment that needs to be made to maximise opportunities for people in housing need in Fife.
3. Discusses the need for an increased focus on homelessness allocations to reduce pressure on temporary accommodation and reduce the backlog of need within a severely constrained environment
4. Supports the approach to increase options to grow the housing stock through the agreed approach to property acquisitions as approved by Cabinet on 25<sup>th</sup> August 2022.

### Resource Implications

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Improving access to housing will require additional investment in HRA resources, but these will be met within existing HRA resources and policy commitments where possible. Re provisioning temporary accommodation is being managed within the current General Fund Housing Account and from support provided by the Scottish Government homelessness funding.

### Legal & Risk Implications

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The focus of the interim approach to housing allocations is based on the recent Sheriff Court judgement and current market pressures. A full impact assessment and legal advice has been taken to ensure actions comply with legislation and statutory guidance.

Pressure on temporary accommodation resources is currently exposing the Service to significant risk of failure to comply with legal duties to provide temporary accommodation and breaches of the Unsuitable Accommodation Order.

## Impact Assessment

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A full impact assessment has not been completed as there is no proposed change to Council Policy.

## Consultation

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The revised allocations approach has been discussed with the Housing & Building Services Spokesperson.

## 1.0 Background

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- 1.1 This report has been written to highlight the pressures on the housing access system and specifically the growing number of pressures on housing supply in Fife and nationally. The Covid Pandemic and other environmental factors have increased the pressure on a lower level of housing supply due to interruptions to new housing supply, change in household choices and reduced mobility.
- 1.2 The report focusses on the council's principle statutory duty of homelessness as the most acute form of housing need but takes a broader view across a range of at risk and vulnerable customer groups. The Plan4Fife commits the council to improve customer experience and limit the negative and damaging experience of homelessness for over 2,500 households that make a homelessness presentation each year in Fife.  

There is general concern that the current Cost of Living and Energy crisis will place more households in vulnerable housing circumstances moving through 2022/23 and beyond. The Fife Housing Partnership is focussed on delivering the Fife Rapid Rehousing Transition Plan (2019-24) to achieve this aim with a view to ending homelessness in the longer term.
- 1.3 In addition, world events have created new challenges as all Scottish Local Authorities have been asked to play a part in responding to humanitarian crisis and resettlement programmes to help those affected by war and other humanitarian situations. Fife has a proud record of participation in resettlement schemes and would wish to continue this. The most recent events in Ukraine are going to present specific challenges which are set out within the report.

## 2.0 Current Pressures

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- 2.1 Events over the last 2-3 years have had a profound impact on the operation of the housing market in Fife. Increased difficulty for people in accessing the homeownership market have amplified the need for more affordable housing options, with many households that would have traditionally chosen to purchase their home effectively pressurised out of the market due to affordability or availability issues.  

The Fife Affordable Housing Programme is recovering post pandemic and will deliver more properties during the Transitional Affordable Housing Programme to 2024, but steps are also being taken to further increase supply through increased property acquisitions.

2.2 Over a similar timeframe, there have been changes to the legislative, financial and social framework directly impacting on the private rented sector. The industry umbrella bodies are now clearly reporting that the sector is downsizing and changing. Economic factors now mean that this is becoming an increasingly competitive sector and difficult market to enter and sustain for low-median income families.

Changes in housing subsidy and support have meant that younger households find it difficult to access this sector as a tenure of choice. The ongoing review of Fife’s Housing Support and Homelessness Services is currently developing new approaches to enable access to and sustainability of private rented sector options. However, there are also concerns that there are a growing number of households facing homeless due to losing their private rented sector home with now triple the number of homelessness applications citing this as a reason for homelessness.

2.2 These changes are reflected in the demand presented through our Fife Housing Register Partnership arrangements which shows that there are currently over 14,000 households with a live housing application and around 600 new applications received every month – most demonstrating moderate or high housing need. The current cost of living crisis, economic environment and the wider range of factors driving housing insecurity and homelessness are not likely to improve in the short-medium term. This is reflected in moderate increases in homelessness presentations during 2022-23 which are being monitored closely.

**Table 1 - New Homelessness Presentations**

Month	2019	2020	2021	2022
January	251	265	223	236
February	217	223	214	213
March	251	238	284	255
April	227	146	198	212
May	222	191	206	256
June	205	212	254	227
July	234	250	202	234
August	211	265	219	
September	207	249	229	
October	229	245	213	
November	247	223	205	
December	191	120	159	

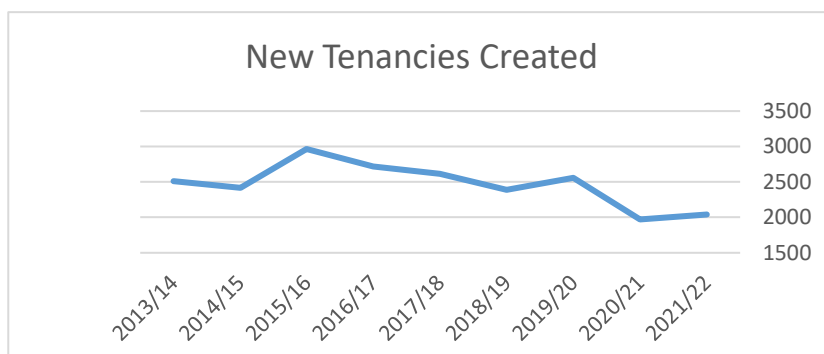
2.3 Using homelessness as an indicator of the housing environment for the most vulnerable, there are several areas of concern. There are over 2,000 statutory homeless households awaiting a permanent home and around 950 households in some form of temporary accommodation. While single people account for most of these households, the number of children in temporary accommodation has almost doubled to over 500 since March 2020.

2.4 A major factor with this ‘backlog’ has been the decrease in the turnover of Council tenancies which has dropped significantly in the last 2 years as shown below. Similar trends are reflected across the FHR Partnership of housing associations and the net effect is an estimated loss of around 1,500 housing opportunities by the end of 2022/23. In the first quarter of this year, only 362 allocations were made from a diminished empty houses



pool. Pre pandemic levels were over 600 allocations per quarter. In August there were under 200 properties within the change of tenancy process which is around half of the pre-pandemic level in 2019.

**Figure 1 – New tenancies created 2013-2021**



- 2.5 There is no single reason for this reduction but interruptions in the new build programme, general changes in tenancy mobility and lack of affordable options to move on from a social rented home are all thought to be factors. The main impact of the Kirkcaldy Sheriff Court decision in February 2022 is the need to re-provision over 600 temporary tenancies and this has added significant pressure to the use of the council’s letting pool of properties. It will also significantly negatively impact the housing allocations system over the next 12 months.
- 2.6 The legal decision effectively meant that the occupants of over 600 temporary tenancies are secure tenants and a 12-month programme of normalisation is being implemented with the oversight of a Heads of Service Task Group. The replacement of temporary accommodation is in progress with large numbers of properties going through the change of tenancy process being diverted to replacement temporary accommodation. This pressure is acute and the significant risk of failure to meet statutory duty was escalated to the Chief Executive and Executive Director was issued in late August 2022. This was accompanied by a formal notice to the Scottish Housing Regulator.

### 3.0 Wider Pressures and Options

- 3.1 The demands on the housing stock are significant and extend beyond homelessness to other groups and international pressures. The Cabinet Committee have agreed to maintain a focus on private sector hosts and sponsors in response to Resettlement / Humanitarian Schemes but it is likely that there will be growing demand on the social rented sector resources and the schemes continue to grow.
- 3.2 The Housing system is also vital to supporting other organisational priorities in terms of reducing offending behaviour, helping people to move out of hospital and wider needs such as care experienced young people. These systems are all experiencing their own pressures and increases currently, placing additional demand on housing and homelessness services.
- 3.3 In the short-term, there is a need to increase the availability through tenant transfers in housing need, creating opportunities for a number of allocations from a single vacancy. Given the homelessness situation, a homelessness allocation must always be part of this chain of allocations. The Head of Housing Services monitors the ongoing situation and will advise of

quotas to ensure a balance of allocations to meet priority needs to meet the Council's legal duties.

- 3.4 The pandemic had a significant impact on housing supply and, while Fife's Affordable Housing Programme is recovering, there is a need for additional resources through property acquisitions. The Cabinet has agreed that Housing and Legal Services should continue to acquire properties beyond the annual target of 50 properties for the rest of this year with a review in January 2023 of progress to set the budget requirement for the HRA Capital Plan in 2023/24 By 15<sup>th</sup> September 2022, the council's acquisitions position is as follows:

**Table 2 - Acquisitions Performance April-September 2022**

Number of Acquisitions completed	42
Number of offers accepted	14
Number of sales enquiries in progress	17
Total Acquisitions completed and progressing 2022/23	73

## 4.0 Conclusions

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- 4.1 Without significant intervention to increase the range of homelessness prevention measures and up-scaling of housing options, the backlog situation will continue to increase which will have a negative impact on the ability to meet statutory duties. The operation of the housing system was under pressure going into the pandemic and there is no doubt the direct and indirect effects of Covid, combined with other events, have increased pressure significantly and this is likely to be the situation for the next 24 months.

**John Mills**  
**Head of Housing Services**

### Report Contacts

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27<sup>th</sup> September 2022

Agenda Item No. 06

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## Café Inc

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**Report by:** Paul Vaughan Head of Communities and Neighbourhoods

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**Wards Affected:** All Wards

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### Purpose

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To provide an update on Café Inc. holiday provision.

### Recommendation(s)

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Members are asked to comment on the performance of Café Inc including over summer 2022 and the issues and options in the report.

### Resource Implications

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Café Inc has an allocated annual budget of £400,000, originally agreed by Council in February 2019 and a total budget for 2022-23 of £550,000 incorporating an additional £150,000 allocated to the programme for this year.

### Legal & Risk Implications

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There are no legal or risk implications arising from this report.

### Impact Assessment

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An Equality Impact Assessment reviewed and completed in relation to this initial establishment of the project.

### Consultation

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Representatives from, Enterprise & Environment and Communities & Neighbourhoods have been consulted in conjunction with existing local services.

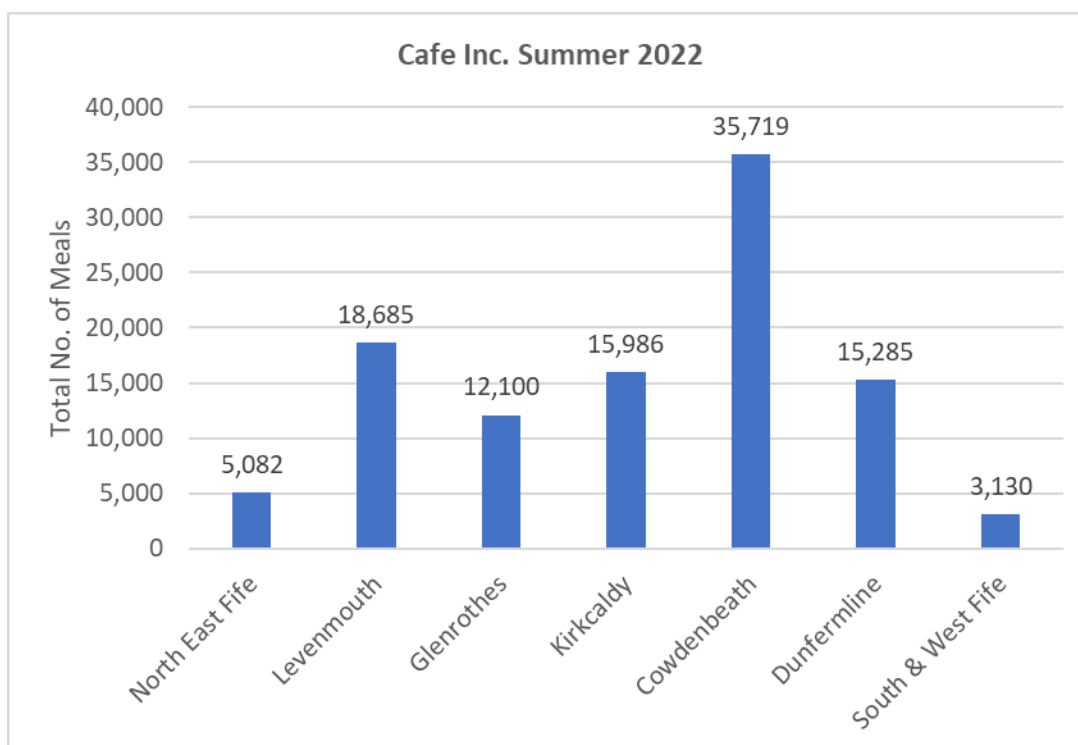
## 1.0 Background

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- 1.1 Café Inc was piloted in the Easter Holiday of 2019 within the Cowdenbeath Area involving officers from Communities and Neighbourhoods, Enterprise and Environment and Education and Children's Services. The objectives of the pilot were to explore and deliver potential solutions to the issue of holiday hunger faced by young people and their families amongst various communities in Fife.
- 1.2 Following the pilot and review, Café Inc. delivered to the following core principles:
- Universal and free at point of access for children, young people and families.
  - Based as far as possible on the provision of hot meals.
  - Integrated with existing Fife Council and Voluntary Sector provision where possible and appropriate.
  - Linked to at least a basic level of activity on site.
  - Compliant with Health and Safety and supervision guidelines.
  - Sustainable.
  - Scalable.
  - Branded in the same way to ensure consistency across delivery areas.
- 1.3 The selection of venues across the areas is a mix of schools and community-based provision managed. The service offered in schools and community centres is designed by local managers and teams with detailed knowledge and experience of existing voluntary provision in their areas.
- 1.4 The schools were originally identified using two key sets of criteria. Lists were created where schools sat within both the 1st decile of the Scottish Index of Multiple Deprivation and where schools had over 40% of students Free Meal Entitlement. However, these lists now form only a starting point for delivery and are subject to change in consultation with Property Services because planned capital works during holidays resulting in alternative venues being used and with Catering and Cleaning based on available production kitchens and employees.
- 1.5 Community Development Team Managers co-ordinate provision in local areas, utilising existing CLD activity programmes and providing lunch in key community centres or appropriate venues. They worked with the voluntary sector to ensure as far as possible that provision was comprehensive.
- 1.6 During the first period that Café Inc ran the total number of meals provided throughout the 2019 holidays were:
- Easter – 7,150 meals  
Summer – 90,374 meals  
October – 27,578 meals  
TOTAL – 125,102

## Impact of the Pandemic

- 1.7 The COVID Pandemic necessitated a change of delivery for Café Inc with the stopping of hot meals and the move to “Grab and Go” packed lunches with a usual menu of sandwiches, crisps, fruit, and drink.
- 1.8 This model of Café Inc continued through 2020 and 2021 with a greater use of community-based activities during the summer of 2021 with additional council funding being available alongside summer activity funding from the Scottish Government. Changes also occurred over this period with additional payments being made to parents and carers who get benefits and whose children are entitled to Free School Meals.
- 1.9 Café Inc. operated across all Committee areas during the 2022 summer holidays from 1st July to 21st August. A summary of venues and total meal numbers can be found in Appendix 1.
- 1.10 In total, there were approximately 106,000 meals provided during the seven-week holiday. School venues provided 59,614 meals whilst community venues provided 46,373.
- 1.11 The following chart provides an area-by-area comparison of meals provided in a school setting during the summer:



- 1.12 During the summer holidays, an evaluation was carried out on Café Inc. The evaluation aimed to assess the need of those families accessing Café Inc and identify if there were any areas for improvement within the provision being offered. The evaluation involved surveying two groups: users (adults – parents/carers); and those delivering or supporting the service (Fife Council staff, partner organisations). The staff survey is still ongoing. Whilst the user survey only received responses from a small proportion of the total number for Café Inc users, the results provide interesting insights:

Findings from user survey	Findings from staff survey
<ul style="list-style-type: none"> <li>• 37% of respondents said that it was their first time using Café Inc.</li> <li>• 41% of respondents said that they had 3 or more children using Café Inc.</li> <li>• Over one third of respondents reported that they had used other forms of community food previously.</li> <li>• 86% of respondents said they planned to or had used Café Inc. at least once a week this summer, over one quarter said they planned to or had used it every day.</li> <li>• Reasons for using Café Inc. ranged from it being something nice to do with the kids, to a way of saving on energy and food costs.</li> </ul>	<ul style="list-style-type: none"> <li>• Providing packed lunches from satellite venues was successful, including having a variety of sandwiches for children to choose from.</li> <li>• One of the main challenges in delivering the service was the unexpected demand.</li> <li>• Suggestions included having a directory of support organisations available to hand out, family support workers being in attendance to assist families, energy advice workers and healthy eating advice given.</li> </ul>

1.13 The user survey respondents rated Café Inc. 4.8 stars overall. The quality of food was rated 4.6 stars and the choice of food 4.5 stars. These ratings are broadly the same as last summer's ratings.

## 2.0 Issues and Options

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- 2.1 The Café Inc delivery for the October Holiday is being finalised and plans being developed for the Christmas Holidays in line with the work on the Winter and Cost of Living Support.
- 2.2 The employees from Catering and Cleaning who work supporting Café Inc volunteer for the extra working paid hours that the programme delivers. This approach, which has had benefits for all, is struggling to meet the demand around staffing and facility availability and options for increasing permanent hours and changing contracts is being explored by Catering and Cleaning to sustain the delivery of the service.
- 2.3 An external evaluation of holiday provision by Children in Scotland was undertaken in 2019. The paper to committee in November 2019 outlined a range of issues that could be looked at and now that we are returning to a fuller delivery of Café Inc following the relaxation of COVID restrictions these issues are being reviewed.
- 2.4 Consideration should be given to the resourcing of holiday provision. The success of the 'Go Fife' initiative during summer 2021 was down to the ability of staff to develop and coordinate a successful programme of events across the council and partners that was funded through council funding and Scottish Government funding. Teams across Communities and Neighbourhoods, Active Schools within Education and Children Services and the Trusts provide valuable holiday camps and activities. Local teams design and deliver this work in conjunction with the voluntary sector.

- 2.5 The scale of these programmes and activities now requires wider coordination across the council services and partners. Options for ensuring that the support is coordinated with the wider anti-poverty work, physical activity and sport, play, care, and cultural and learning opportunities that can be provided are being explored.
- 2.6 A core principle of Café Inc is that of universal provision. The programme focuses on work with children and families and further engagement with local families to develop provision that is locally appropriate in terms of the food on offer, the location of services and transport needs should be pursued by teams working with local partners.
- 2.7 Although there is a mixed economy of delivery across areas, it is likely that further work between with local teams, partners, and communities to build on existing provision – community led models, community kitchen and garden initiatives and the skills and knowledge of staff and volunteers would benefit and help develop the wider policy impact of Café Inc. Developing these approaches for the future delivery of Café Inc is being explored.
- 2.8 Catering and Cleaning rely on existing contracts for the supply of food during the holiday periods and feedback from citizens and councillors has asked for better support for local producers in procuring supplies. This would fit well with the Community Wealth Building Agenda being pursued as part of the Recovery and Renewal plan for Fife. Catering and Cleaning are pursuing this as part of their contribution to Community Wealth Building.
- 2.9 The data gathered on citizens using Café Inc and reported above has been deliberately light-touch to make it as easy as possible to access the food and support needed during holidays with no stigma. While surveys have been used to gain feedback, these have also been low key and continuing to explore approaches to gather information on attendance and families' experience of Café Inc. (without creating a barrier to attendance) would continue to be beneficial. Case studies are a core part of the evaluation approach within Community Learning and Development and this will be explored for future delivery.
- 2.10 With an increasing return to hot food options, there is a developing role for having staff available within schools and community venues who can also provide support in line with the developing 'No Wrong Door' approach and the subsequent need for training and development for staff and volunteers on poverty and practices that ensure a welcoming, stigma free environment. This is being explored alongside the developing policy on citizen centred delivery as part of 'No Wrong Door'.
- 2.11 Café Inc has generally applied the same nutritional standards used by school meals it has also worked as part of the council's climate change approach to reduce waste and use of plastics. Further work is anticipated on these topics by Catering and Cleaning as implementation of the Café Inc continues.

## **3.0 Conclusions**

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- 3.1 Café Inc has become a valued service over school holidays supporting young and old and families. The council and partners are working to explore options that deliver the ethos that developed Café Inc in a sustainable and supportive way for the future.

## List of Appendices

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### 1. Summary of Provision – Summer 2022

#### **Background Papers**

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

Bulleted list

Café Inc, Housing and Communities – June 2019

Café Inc, Housing and Communities- November 2019

Evaluation of Food Provision during the School Holiday in Fife – Children in Scotland April 2020

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## Appendix 1

<b>Area</b>	<b>Venue</b>	<b>No. of Meals</b>
North East Fife	St Monan's Primary School	482
	Tayport Primary School	570
	Canongate Primary School	525
	Cupar – PPP School – St Columbas PS	680
	Cupar – Youth Café	670
	Cupar YMCA	350
	Auchtermuchty Community Centre	380
	Newburgh Primary School/Community Centre*	625
	East Neuk Centre	800
Levenmouth	East Wemyss Primary School	1,350
	Buckhaven Community Centre	3,480
	Sandybrae Community Centre	3,480
	Leven Centre	3,780
	Methil Centre	3,720
	Methilhill Community Children's Initiative	2,875
Glenrothes	Lomond Centre	2,175
	Glenrothes Community Sports and Health	1,630
	Markinch Youth Project**	50
	St Ninians	690
	Kinglassie Institute	870
	Markinch Community Hub	850
	Auchmuty High School	340
	Glenrothes High School	490
	Glenwood High School	310
	Riverside Park	1,800
	Collydean Centre	1,740
	Homestart Activities	1,020
	Childcare & Food Fund	135
Kirkcaldy	Burntisland Primary School	1,877
	Pathead Primary School	1,665
	Kirkcaldy West Primary School	2,961
	Valley Primary School	1,815
	Kirkcaldy North Primary School	1,147
	Cottage Family Centre East	1,260
	Hayfield Community Centre	600
	Cottage Family Centre West	4,175
	Family Activities	160
	Homestart Activities	140

	Windmill Summer School	186
Cowdenbeath	Kelty Primary School	5,512
	Lochgelly West Primary School	6,025
	Benarty Primary School	11,802
	Cardenden Primary School	3,450
	Cowdenbeath Primary School	8,930
Dunfermline	James Allan Community Centre	2,190
	Touch Community Centre	5,567
	Lynburn Primary School	5,908
	Duloch Primary School	1,270
	Dunfermline High School	350
South & West Fife	Inverkeithing Primary School	1,930
	Valleyfield Community Centre	1,200

\*Moved to Newburgh Community Centre from 2<sup>nd</sup> August to increase footfall.

\*\*Discontinued after 1 week