

**Fife Violence Against Women Partnership
Executive Committee
09:30, Thursday 5 May 2022
Microsoft Teams**



PRESENT: David Paterson, Area Services Manager, Housing and Communities
 Elizabeth Butters, Co-ordinator, Fife ADP
 Elric Honoré, Chief Executive, Fife Centre for Equalities
 Heather Bett, Clinical Services Manager, NHS Fife (Chair)
 Jan Swan, Manager, Fife Rape and Sexual Assault Centre
 Joy Patrick, Manager, Kingdom Abuse Survivors Project
 Karen Pedder, Service Manager, Education and Children’s Services
 Kate McCormack, Manager, Fife Women’s Aid
 Kelly McEwan, Detective Chief Inspector, Police Scotland
 Keri Duffy, Learning & Development Officer, FVAWP
 Laura Pearson, Co-Ordinator, FVAWP
 Leanne Patrick, GBV Nurse Advisor, NHS Fife
 Patricia Spacey, Team Manager, Community Safety Partnership, Housing & Communities
 Penny Turnbull, Assistant Director Student Services, St Andrews University
 Ronan Burke, Quality Assurance Officer, HSCP Adult Protection Policy Team
 Sheila Noble, Co-ordinator, Fife Violence Against Women Partnership

APOLOGIES: Cllr Judy Hamilton, Elected Member, Fife Council
 Steve Hopton, Service Manager, Criminal Justice Service
 Annette Keogh, Area Personal Support Officer (North) Army Welfare Service
 Amanda Law, Vapc Co-ordinator, HSCP Adult Protection Policy Team
 Zahida Ramzan, Equalities Co-ordinator, Community & Corporate Development
 Paul Short, Service Manager - Housing, Health & Social Care & Older Persons

Minute prepared by Mary MacIntyre, Support Assistant, Business Support,

Item		Main Points of Discussion	Decision	Responsible	Timescale
3.	Welcome	Heather welcomed everybody to the meeting especially the new members: Laura Pearson, Co-ordinator, FVAWP Keri Duffy, Learning & Development Officer, FVAWP Kelly McEwan, Police Scotland Elric Honoré, Fife Centre for Equalities	Noted		

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	<p>Ronan Burke, Quality Assurance, Adult Support and Protection Committee</p> <p>Minutes of meeting – 01/02/2022</p>	Minute agreed		
4.	<p>Matters arising/Task Register</p> <p>See action register for updates</p> <p>290 – Alcohol and Drug Partnership sharing FVAWP Annual report. Elizabeth reported that the ADP committee has been going through a consultation/review around membership. No current committee activity for now until new committee is set up so annual report has not been shared. Queried when would be the right time to share – with old/new committee.</p> <p>Heather Bett – NHS are in a similar position to the ADP.</p> <p>287 – Plan 4 Fife Sheila Noble an Equalities report has been approved by the Recovery and Renewal Leadership Board to strengthen Fife Partnership’s role in enhancing equalities and diversity. Senior Equalities Group meetings (attended by FVAWP co-ord) to further discuss practicalities.</p> <p>Fife Public Protection Risk Register for COPSG Sheila and Heather met with Derek McEwan, Police Scotland Sheila provided an update from meeting with Derek</p> <ul style="list-style-type: none"> • Derek confirmed the information and reports taken to COPSG from FVAWP were proportionate and appropriate. • All 4 Equally Safe priorities should be addressed in reports • Reports should not only cover areas included in risk register • Pre-agenda meetings to be arranged with Derek as chair and FVAWP chairs • Fife Public Protection Risk Register for COPSG – Derek is proposing a meeting to include all 	<p>Elizabeth to share with members asap</p> <p>Agreed to share report asap</p> <p>To be further discussed at Priority 2 meetings with update to Executive meeting</p> <p>Noted - Complete</p>	<p>Elizabeth B</p> <p>Heather B</p> <p>Zahida / Sheila</p>	<p>ASAP</p> <p>ASAP</p> <p>Next meeting</p>

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	partnerships / committees to agree a common way forward			
5	<p>FVAWP Priority 4 update</p> <p>Steve Hopton is chairing MAPPA and has sent his apologies for today. Written report shared</p> <p>Laura Pearson will now provide FVAWP team support to Priority 4 and spoke to the report.</p> <p>Action 1 – identify staff who need training Work ongoing to identify and prioritise staff for training. Good evaluation of the Working with Perpetrators of Domestic Abuse. 3 dates scheduled to take place this year. FVAWP training programme has been circulated Looking to target NHS health visitors and midwives for future training.</p> <p>Action 2: Develop strategies to engage with, challenge and support change in perpetrators of VAW: It is clear that the pandemic has had a significant impact on the Courts and their ability to administer and dispose of cases. This has led to a reduction in ‘throughput’ of cases effectively lessening the “swift, robust response to actions relating to VAW”.</p> <p>Perpetrators who were on group at the time of initial lockdown have not benefitted from the full suite of groupwork programmes as these have been suspended for two years. Some one-to-one work was undertaken over the two years but the effectiveness of that in comparison to group has yet to be determined.</p> <p>Groups are now almost back to full capacity and coping with effective numbers that will hopefully start to address the backlog</p>	Noted		

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	<p>Unpaid work is also heading back to full capacity but the backlog and potential brake on throughput will require a degree of ongoing scrutiny.</p> <p>Meeting in July might give better evaluation</p> <p>Action 3: MATAC groups to hold to account high-risk perpetrators of domestic abuse. This action is marked as complete.</p> <p>Additional future considerations Restorative justice Changes to bail guidance including Electronic Monitoring Bail</p>	Noted		
6.	<p>National Standards for Forensic Examination for Sexual Assault</p> <p>Update – Heather Bett Paper circulated previously</p> <p>Changes to the legislation from 1st April 2022 mean that victims can now “self-refer” and can access healthcare and request a forensic medical examination (FME) without first having to make a report to the police. Leanne Patrick reported that there have been no self-referrals in Fife to date. Noted that it is early days and victims may not know about the availability of the service for now.</p> <p>Concerns raised that services/ general public are not aware that the service is available.</p> <p>Leaflets have been circulated across NHS Services, e.g Mental Health/Maternity/Health Visitors</p> <p>Jan Swan – need to educate people – advertise. Victims do not report immediately. Rape Crisis Scotland has developed a booklet that has been circulated to workers in St Andrews.</p> <p>Karen Pedder - How to link lot of work in community – how to have VAW on agenda in community e.g. leadership groups – need to give thought to this</p>	<p>Leanne to circulate digital promotion materials to partners.</p> <p>Elric Honoré to share via Fife Centre for Equalities</p> <p>Elizabeth Butters to share with ADP</p> <p>FVAWP to share with Executive Committee and training distribution lists</p>	<p>Leanne P</p> <p>Elric Honoré</p> <p>Elizabeth B</p> <p>FVAWP team</p>	

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		Leanne Patrick noted that there are some videos that can be shared.	Leanne to forward videos to Sheila/Laura/Mary	Leanne P
7.	<p>FVAWP Action Plan Progress</p> <p>FVAWP Co-ordinator job share agreed as follows: Sheila to support priorities 2&3 Laura to support priorities 1&4</p> <p>Priority 1 (Sheila and Keri) 1.1 It was agreed to review Primary Prevention Strategy – some actions were difficult with Covid, need to review, identify what pieces of work need picked up at this stage Keri taking lead to update Primary Prevention Strategy to be considered at next meeting in June</p> <p>1.2 Under pressure training - A lot of the people who were trained have moved to different posts. Keri is picking this up and new staff to be trained to deliver training</p> <p>1.3 What were you wearing exhibition Penny Turnbull reported that the exhibition had gone really well with good positive feedback from people who attended. Attendance was very good.</p> <p>Thanks to Kara Stewart and the other students who were involved in setting up. Student community put exhibition together.</p> <p>It was open to the public and a number of invitations were sent out to the local community. It has been agreed that there will be a permanent installation in the university</p> <p>Kara and colleagues did workshops with the senior pupils in Madras College. Very good feedback from students and members of the public</p> <p>FRASAC supported safe space area and are happy to provide workers if the exhibition goes out anywhere else</p>	<p>Noted</p> <p>Keri is linking with partners, updating progress and reviewing actions for discussion at next meeting</p> <p>FVAWP is looking at potential to further exhibit</p>	<p>Keri</p> <p>Keri / Laura</p>	

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	<p>Women's Safety campaign Images are being circulated via Fife Council facebook pages. There have been a number of misogynist comments in the comments Keri Duffy is looking to get circulate to sports clubs</p> <p>Priority 2 (Sheila) 2.1 Equalities report has been approved by the Recovery and Renewal Leadership Board to strengthen Fife Partnership's role in enhancing equalities and diversity.</p> <p>2.2 Equally Safe at Work Fife Council was successful in applying for bronze award. Programme for the next 18 months. Led by HR Service. Working with partnership members. A short life working group to be set up to take forward</p> <p>Priority 3 (Karen)</p> <p>3.1 see agenda item 10 re resources</p> <p>3.3 Rape and Sexual Assault self-referral - forensic examination See item 6 above</p> <p>3.4 ADP research project Elizabeth Butters reported that the research has been completed. A total of 51 women took part in the research. Report validates thoughts around stigma/judgement/childcare issues and around living in rural area There will be challenges going forward in terms of awareness of how addiction experienced by women – need to be flexible to ensure needs will be met Elric reported that there are resources that can be shared on the FCE website that he is happy to share https://centreforequalities.org.uk/fce-projects-portal/different-paths/dd-different-paths/</p>	<p>Noted</p> <p>Noted</p> <p>Agreed to look at launching the research with an event (in person or virtual) and for a SLWG to look at how to develop a local improvement plan</p>	<p>Elizabeth, Heather, Jess and Sheila</p>	

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	<p>Elizabeth reported anxiety around completing the research then nothing being done. Need to honor the 51 voices that gave up their time. WHIR research had an oversight group to progress.</p> <p>Elizabeth suggested it might sit with treatment standards similar to the patient charter</p> <p>3.5 Children and Young People’s Mental Health and Wellbeing framework</p> <p>Karen reported that work is ongoing.</p> <p>There is a substantial summer programme being developed</p> <p>3.6 Training programme has been circulated</p> <p>Priority 4 See Item 5 above</p> <p>FVAWP Action plan Refresh</p> <p>It was noted that action plan was drafted in 2019, a number of areas are complete, some focus has changed as we recover from Covid.</p> <p>Nationally there will be an Equally Safe refresh - an interim delivery plan will be published June 2022 – high level actions aimed at Govt. Full refresh of the strategy isn’t likely to happen until Autumn 2025 to link in with the outcomes of the Funding Review and the Extension of the DES Fund.</p> <p>It was agreed to review our action plan with support from the Improvement Service Options:</p> <p>Annual report 2021/22 – FVAWP team will look to start collate and contact partners aiming to have a draft prior to Development Day in September.</p>	<p>Fife’s Violence Against Women Partnership’s training programme can be accessed here</p> <p>Improvement Service to be invited to Priority Group meeting in June / July with a development day scheduled for September (in person if possible)</p>	<p>Laura and Sheila</p> <p>Sheila / All</p>	

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8	Risk Register	For information – See item 4 above Priority groups have agreed risks linking with Equally Safe outcomes and FVAWP action plan	FVAWP to participate in any risk register session organised by COPSG Priority Groups to evaluate level of risk (consequence and probability) for consideration at next Exec	Priority Leads	September
9	Equally Safe Quality Standards Local Area Report 2020/21	Sheila reported that a request has been received for 2021/22 deadline for returning information is 29 th July. FVAWP team will be in touch with partners as in previous years	Noted	All	July
10	Resources	<p>a) VAW specialist Services Report Oct- Dec 2021 (attached) Information requested for Jan – Mar 2022</p> <p>Agencies are still reporting issues around waiting lists, although most are starting to improve. Jan Swan reported that they now have 19 support staff trained and that waiting lists have been reduced. Priority for FRASAC to provide better services for service users by working together with other agencies. Agencies continue to face challenges around recruitment. Heather reported that Jan – Mar has proved to be most difficult due to staff illnesses and Covid</p> <p>b) Victim Centred Fund Application Saje Scotland Saje Scotland were unsuccessful in their application. Discussions ongoing with Heads of Services within the Council. Saje folding would have a significant implication on services in Fife.</p> <p>SS&S@H Patricia Spacey reported that they were also unsuccessful in their bid for SSS@Home. Purchase of equipment is currently funded via Big Lottery but funds will run out if no future successful applications</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>		

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	<p>Fife Women's Aid Kate reported that they were successful in their bid for funding for court support for victims but didn't get as much as they applied for.</p> <p>Strategic Review of Funding and Commissioning of VAW&G services is in place with the intention of reporting March 2023. The Advisory Group brings together key figures from local government, health, academia, the third sector and a former Scottish Government Minister.</p> <p>More information about the aims of the Review are available to read here on the Scottish Government website, including the Terms of Reference for this work.</p> <p>DES funding Jan reported that the DES funding has been extended to March 2025</p>	<p>Noted</p> <p>Noted</p>		
11	<p>Commercial Sexual Exploitation</p> <p>Information circulated previously.</p> <p>Keri Duffy reported that Linda Thomson from the Women's Support Project is doing some work with VAW Partnership across Scotland to look at developing a support model for women involved in commercial sexual exploitation. Linda approached FVAWP asking if they would like to be involved.</p>	<p>Agreed that FVAWP should engage with the Women's Support Project to enhance the response / services for women involved in commercial sexual exploitation in Fife</p>	<p>FVAWP</p>	
12	<p>Fife Ukraine Settlement plan</p> <p>For information</p>			
13	<p>AOCB</p> <p>Child Exploitation Appropriate Language Guide 2022.pdf The Children's Society have produced this practical guidance for professionals on the appropriate use of language when discussing children and their experience of exploitation in a range of contexts.</p>			
14	<p>MEETING DATES 2021</p> <p>Meeting dates 2022 10:00, Thursday 8 September 10:00, Tuesday 8 November</p>			

Executive Committee Distribution List

Amanda Law, Co-ordinator, HSCP Adult Protection Policy Team
Ann Donnan, Manager, Safe Space
Annette Keogh, Area Personal Support Officer (North) Army Welfare Service
Cllr Judy Hamilton, Elected Member, Fife Council
Cllr Sharon Green-Wilson, Elected Member, Fife Council
David Paterson, Area Services Manager, Housing and Communities
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Paul Short, Service Manager - Housing, Health & Social Care & Older Persons
Penny Turnbull, Assistant Director Student Services, St Andrews University
Rona Weir, Education Manager, Education Service
Sheila Noble, Co-ordinator, Fife Violence Against Women Partnership
Steve Hopton, Service Manager, Criminal Justice Service
Vicki Greig, HR Lead Officer, Human Resources
Zahida Ramzan, Equalities Co-ordinator, Community & Corporate Development

CC to deputies

Lynda Carey, Operational Lead, Fife Women's Aid
Craig Fraser, Detective Inspector, Police Scotland

CC for information

Sibylle Bald, PA to Heather Bett, NHS Fife
Mary MacIntyre, Support Assistant, Fife Violence Against Women Partnership (minutes)
Gill Musk, Policy Officer, Health Inequalities Programme
Alan Small, Independent Chair, CPC, APC, MAPPA SOG

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