

**THE FIFE COUNCIL - ECONOMY TOURISM STRATEGIC PLANNING AND
TRANSPORTATION SUB-COMMITTEE – REMOTE MEETING**

25 November 2021

10.00 am – 10.55 am

PRESENT: Councillors Altany Craik (Convener), John Beare (Vice-Convener), Dave Coleman, Colin Davidson, Sharon Green-Wilson, Jean Hall - Muir, Jane Ann Liston, Mino Manekshaw, Ross Paterson, David J Ross, Alistair Suttie, Ann Verner and Jan Wincott.

ATTENDING: Keith Winter, Executive Director - Enterprise and Environment, Ken Gourlay, Head of Assets, Transportation and Environment, Martin Kingham, Service Manager, Roads Network Management, Bill Liddle, Service Manager (Roads Maintenance), John Mitchell, Senior Manager, Roads & Transportation Services, Ian Jones, Lead Consultant, Network Management, Neil Watson, Lead Consultant (Roads & Lighting Asset Management), Assets Roads and Transportation Services; Pam Ewen, Head of Planning, Bill Lindsay, Service Manager, Pamela Stevenson, Service Manager - Economic Development, Economy, Planning & Employability Services; Jackie Johnstone, Accountant and Lesley Robb, Lead Officer (Committee Services), Finance and Corporate Services.

**APOLOGY FOR
ABSENCE:** Councillor Ian Cameron.

187. DECLARATIONS OF INTEREST

Councillors Beare and Craik declared an interest in Para 189 – ‘Cessation of SESplan Joint Committee and Budget’ - both being members of the SESplan Joint Committee and the City Region Deal Elected Member Oversight Committee. However, a specific exclusion applied and they would therefore remain and participate in the item.

Councillor Craik also declared an interest in Para 193 – ‘Business Gateway Fife Annual Performance 2020-21’, being a Board Member of Business Gateway Fife.

188. MINUTE

The Sub-Committee considered the minute of the meeting of the Economy, Tourism, Strategic Planning and Transportation Sub-Committee of 9 September 2021.

Decision

The Sub-Committee approved the minute.

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189. CESSATION OF SESPLAN JOINT COMMITTEE AND BUDGET

The Sub-Committee considered a report by the Head of Planning seeking the cessation of the SESplan Strategic Development Planning Authority Joint Committee and budget through ratification of a SESplan Joint Committee decision on 4 October 2021, following changes through the Planning (Scotland) Act 2019.

Decision

The Sub-Committee ratified the SESplan Joint Committee decision to:

- (1) amend the SESplan Constitution so the SESplan Joint Committee was not required to meet twice per year;
- (2) close the SESplan accounts;
- (3) redistribute the remaining SESplan budget equally back to the six SESplan authorities;
- (4) transfer £11,000 (£66,000 across all six SESplan Local Authorities) to the South East Scotland City Region Deal Joint Committee, with the City of Edinburgh Council as the budget holder on behalf of the City Region Deal Joint Committee;

The Committee also noted that:

- (5) following agreement by each of the partner authorities, Regional Spatial Planning responsibilities had transferred from the SESplan Joint Committee to the City Region Deal Elected Member Oversight Committee; and
- (6) the existing 'SESplan Project Board' would be renamed the 'Strategic Planning Advisory Group' (or similar) with the chair of that group becoming a member of the City Region Deal Directors Group.

Councillor Liston joined the meeting prior to consideration of the following item.

190. NEW ROADS & STREET WORKS ACT ANNUAL PERFORMANCE REPORT 2020-21

The Sub-Committee considered a report by the Head of Assets, Transportation and Environment providing an annual summary of Statutory Undertaker (SU) performance and Fife Council's own performance relating to New Roads and Street Works Act activities in Fife, for the period 2020-2021, as recommended by the New Roads and Street Works Act 1991 (NRSWA).

Decision

The Sub-Committee scrutinised and commented on the current New Roads and Street Works Act performance and activity as detailed in the report.

191. A RISK BASED APPROACH TO ROADS MAINTENANCE – UPDATE ON PROGRESS

The Sub-Committee considered a report by the Head of Assets, Transportation and Environment providing a progress update on the implementation of Fife's 'Road Asset Condition Inspections - Policy Standards', as aligned with the national guidance, 'Well-Managed Highway Infrastructure - A Code of Practice' (October 2016) and approved for implementation from April 2020 (2019 ETSPT 45 para.104 refers).

Decision

The Sub-Committee scrutinised and commented on progress of the implementation of the policy and standards approved by the Economy, Tourism, Strategic Planning and Transportation Committee on 24 October 2019.

192. FIFE'S ROAD CONDITION REPORT 2021

The Sub-Committee considered a report by the Head of Assets, Transportation and Environment advising Members of the results of the 2018-2021 Scottish Road Maintenance Condition Survey and on the methodology for roads capital budget allocations.

Decision

The Sub-Committee scrutinised and commented on the current performance and activity detailed in the report.

Councillor Craik (Convener), having earlier declared an interest, left the meeting for the following item. The Vice-Convener took the chair for the item.

193. BUSINESS GATEWAY ANNUAL PERFORMANCE REPORT

The Sub-Committee considered a report by the Head of Business and Employability providing an annual overview of the performance of Business Gateway Fife Ltd in delivering services during the period April 2020 to March 2021, including Fife Council's financial assistance to businesses scheme.

The report also provided information on performance and highlighted areas of service adjustments which had taken place during the period, to support businesses across Fife due to the unprecedented impact of COVID-19.

Decision

The Sub-Committee noted:

- (1) the performance, expenditure and activity information on Business Gateway Fife Ltd for 2020-2021, as detailed in the report; and
- (2) the delivery focus had been repositioned to support Fife businesses during the period, due to the impact of COVID-19.

Councillor Craik re-joined the meeting following consideration of the above item.

194. 2021-22 REVENUE MONITORING PROJECTED OUTTURN

The Sub-Committee considered a joint report by the Executive Director - Finance and Corporate Services and the Executive Director - Enterprise and Environment providing Members with an update on the projected outturn financial position for the 2021-2022 financial year, for the areas in scope of the Economy, Tourism, Strategic Planning and Transportation Sub-Committee.

Decision

The Sub-Committee noted the current financial performance and activity, as detailed in the report.

195. 2021-22 CAPITAL MONITORING PROJECTED OUTTURN, ENTERPRISE AND ENVIRONMENT DIRECTORATE

The Sub-Committee considered a joint report by the Executive Director - Finance and Corporate Services and the Executive Director - Enterprise and Environment providing an update on the Capital Investment Plan and advising on the projected outturn for 2021-2022 financial year, for the areas in scope of the Economy, Tourism, Strategic Planning and Transportation Sub-Committee.

Decision

The Sub-Committee noted the current performance and activity across the 2021-2022 financial monitoring period, as detailed in the report.

196. ECONOMY TOURISM STRATEGIC PLANNING AND TRANSPORTATION SUB-COMMITTEE FORWARD WORK PROGRAMME

Decision

The Sub-Committee noted the contents of the Economy, Tourism, Strategic Planning and Transportation Sub-Committee forward work programme.