

**THE FIFE COUNCIL - POLICY AND CO-ORDINATION COMMITTEE – REMOTE MEETING**

9th December, 2021.

10.00 a.m. – 10.50 a.m.

**PRESENT:** Councillors David Ross (Convener), David Alexander, Lesley Backhouse (substituting for Carol Lindsay), David Barratt, John Beare, Tim Brett, Altany Craik, Dave Dempsey, Linda Erskine, David Graham, Judy Hamilton, Andy Heer, Linda Holt, Helen Law, Carol Lindsay, Donald Lothian, Karen Marjoram, Tony Miklinski, David Ross, Fay Sinclair, Ross Vettraino and Craig Walker.

**ATTENDING:** Steve Grimmond, Chief Executive; Eileen Rowand, Executive Director (Finance and Corporate Services), Elaine Muir, Head of Finance, Les Robertson, Head of Revenue and Commercial Services, Caroline MacDonald, Procurement Service Manager and Derek Hamilton, Category Manager (Fleet and Plant), Revenue and Commercial Services and Michelle McDermott, Committee Officer, Legal and Democratic Services, Finance and Corporate Services; and John Mills, Head of Housing Services.

**APOLOGY FOR ABSENCE:** Councillor Mino Manekshaw.

**332. DECLARATIONS OF INTEREST**

Councillors Altany Craik and Ross Vettraino declared an interest at para. 336 - Annual Procurement Report - as they were Council appointees on the Board of Scotland Excel, however, they considered that this was covered by a Special Exclusion so they would remain and participate.

**333. MINUTES**

(i) **Policy and Co-ordination Committee of 4th November, 2021.**

**Decision**

The Committee approved the minute.

*Councillor Craig Walker joined the meeting during consideration of the above item.*

(ii) The following minutes were submitted for noting:-

- Community and Housing Services Sub-Committee of 29th October, 2021.
- Assets and Corporate Services Sub-Committee of 4th November, 2021.
- Education and Children's Services Sub-Committee of 9th November, 2021.
- Environment and Protective Services Sub-Committee of 18th November, 2021.
- Economy, Tourism, Strategic Planning and Transportation of 25th November, 2021.

**Decision/**

**Decision**

The minutes were noted.

**334. REVENUE BUDGET FINANCIAL MONITORING REPORT**

The Committee considered a report by the Executive Director (Finance and Corporate Services) which provided members with a strategic overview of Fife Council's finances and provided an update to the previous report submitted to Committee. Funding solutions were also outlined to deal with the continued financial implications of Covid-19 as well as reform and recovery from the pandemic in the current financial year 2021-22. The report also provided the forecast outturn position for 2021-22.

**Decision**

The Committee:-

- (1) noted the high level financial position as detailed in the report;
- (2) noted the financial plan for 2021-22 had been updated in response to the financial pressures as detailed in section 2 of the report;
- (3) instructed all Services to continue to mitigate additional costs, continue to deliver approved savings and to contain expenditure within the approved budget provision wherever possible; and
- (4) noted that detailed provisional outturn reports would be submitted to the relevant Sub-Committees when it was practical to do so.

**335. CAPITAL INVESTMENT PLAN UPDATE**

The Committee considered a report by the Executive Director (Finance and Corporate Services) which provided a strategic financial overview of the Capital Investment Plan and also advised on the projected outturn for the 2021-22 financial year.

**Decision**

The Committee noted:-

- (1) the projected outturn position, that the level of financial risk appeared to be increasing and also noted the mitigating actions for the major projects within the Capital Investment Plan;
- (2) the projected outturn position for the 2021-22 Capital Investment Plan;
- (3) that more detailed capital outturn reports for 2021-22 would be submitted to relevant Sub-Committees of the Council in accordance with agreed financial reporting arrangements; and
- (4) that budget variances would be managed by the appropriate Directorate in conjunction with the Investment Strategy Group.

**336. ANNUAL PROCUREMENT REPORT**

The Committee considered a report by the Head of Revenue and Commercial Services providing members with a summary of procurement activity and its impact during the financial year 2020/21.

**Decision**

The Committee noted the contents of the report which would subsequently be published and notified to Scottish Ministers.

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