

Tuesday, 6th June, 2023 - 9.30 a.m.

AGENDA

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1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **MINUTES**
 - (a) Minute of the meeting of City of Dunfermline Area Committee of 25th April, 2023. 5 – 12
 - (b) Minute of the meeting of West Fife Area Common Good Sub-Committee of 7th February, 2023. 13 – 14
4. **REPORT ON EDUCATIONAL OUTCOMES 2021/22** – Report by the Head of Education & Childrens Services - Secondary Schools & Specialist Support. 15 - 38
5. **PROPOSED MANDATORY CYCLE LANE – B916 ABERDOUR ROAD, DUNFERMLINE** – Report by the Head of Roads & Transportation Services. 39 - 41
6. **PROPOSED TAXI RANK – QUEEN MARGARET HOSPITAL, DUNFERMLINE** – Report by the Head of Roads & Transportation Services. 42 - 44
7. **B912 WHITEFIELD ROAD, DUNFERMLINE – PROPOSED 30MPH SPEED LIMIT** – Report by the Head of Roads & Transportation Services. 45 - 49
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10. **SCOTTISH FIRE AND RESCUE SERVICE ANNUAL PERFORMANCE REPORT** – Report by the Station Officer (Dunfermline Fire Station), Scottish Fire & Rescue Service. 87 - 111
11. **COMMUNITY RECOVERY FUND PROPOSALS** – Report by the Head of Communities and Neighbourhoods. 112 - 115
12. **LOCAL COMMUNITY PLANNING BUDGET REQUEST - BRANCHING OUT - WELLBEING THROUGH HERITAGE** – Report by the Head of Communities and Neighbourhoods. 116 - 118
13. **LOCAL COMMUNITY PLANNING BUDGET REQUEST - NETWORKING BALDRIDGEBURN AND TOUCH COMMUNITY CENTRES** – Report by the Head of Communities and Neighbourhoods. 119 - 121

14.	LOCAL COMMUNITY PLANNING BUDGET REQUEST - HEALTHY HOMES, DUNFERMLINE – Report by the Head of Communities and Neighbourhoods.	122 - 124
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18.	PROPERTY TRANSACTIONS – Report by the Head of Property Services.	135 - 136
19.	CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME	137 - 139

Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

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30 May, 2023

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BLENDED MEETING NOTICE

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to have cameras switched on during meetings and mute microphones when not speaking. During any breaks or adjournments please switch cameras off.

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THE FIFE COUNCIL - CITY OF DUNFERMLINE AREA COMMITTEE – BLENDED MEETING

Conference Room 2, Ground Floor, Fife House, Glenrothes

25th April, 2023

9.30 a.m. – 11.50 a.m.

PRESENT: Councillors James Calder (Convener), Naz Anis-Miah, Lynn Ballantyne-Wardlaw, Auxi Barrera, Aude Boubaker-Calder, Gavin Ellis, Derek Glen, Cara Hilton, Jim Leishman and Gordon Pryde.

ATTENDING: Ryan McQuade, Fife Property Gazetteer Officer, Sunil Varu, Economy Adviser – Town Centre Development, Economy, Planning and Employability Services; Lesley Craig, Lead Consultant, Roads and Transportation Services; Jacquie Stringer, Locality Planning Co-ordinator, Health and Social Care Localities, Fife Health and Social Care Partnership; Donald Grant, Community Manager, Kevin O’Kane, Greenspace Partnership Officer, Lindsay Gilfillan, Project Manager, Communities and Neighbourhoods Services; and Emma Whyte, Committee Officer, Legal and Democratic Services.

ALSO ATTENDING: Lisa Cooper, Head of Primary and Preventative Care (SLT Lead for Dunfermline Health and Social Care Locality Planning Group), NHS Fife.

46. DECLARATIONS OF INTEREST

Councillor James Calder declared an interest in Para. 56 below - Supporting the City of Dunfermline Local Community Plan - Community Recovery Fund (CRF) Proposals – Cruiseforth Destination Dunfermline – as he was on the Board of the organisation.

Councillor Aude Boubaker-Calder declared an interest in Para. 56 below - Supporting the City of Dunfermline Local Community Plan - Community Recovery Fund (CRF) Proposals – Cruiseforth Destination Dunfermline – as her husband was on the Board of the organisation.

47. MINUTE

The Committee considered the minute of the meeting of City of Dunfermline Area Committee of 7th February, 2023.

Decision

The Committee agreed to approve the minute.

48./

48. STREET NAMING AND NUMBERING CONSULTATION

The Committee considered a report by the Head of Business and Employability seeking approval under Section 97 of the Civic Government (Scotland) Act to name a new street 'Law Wynd' at the development at Leys Park Road, Dunfermline.

Decision

The Committee agreed to approve the name 'Law Wynd' for adoption at the development at Leys Park Road, Dunfermline.

49. EXPERIMENTAL PARKING RESTRICTION - FOUNDRY STREET, DUNFERMLINE

The Committee considered a report by the Head of Roads and Transportation proposing to introduce an experimental parking restriction on Foundry Street, Dunfermline.

Decision

The Committee agreed, in the interests of road management:-

- (1) to the promotion and confirmation of an Experimental Traffic Regulator Order (ETRO) to introduce a limited waiting parking restriction on Foundry Street, Dunfermline for an experimental period of 18 months, as detailed in drawing TRO22_58 with all ancillary procedures; and
- (2) that a future report to the Committee providing further recommendations towards the conclusion of the ETRO period be submitted.

50. PROPOSED DOUBLE YELLOW LINES - TARMACHAN ROAD, DUNFERMLINE

The Committee considered a report by the Head of Roads and Transportation proposing to introduce 'No Waiting At Any Time' restrictions in Tarmachan Road, Dunfermline.

Decision

The Committee agreed, in the interests of traffic flow and road safety:-

- (1) to the promotion and confirmation of a Traffic Regulator Order (TRO) to introduce the restrictions detailed in drawing TRO22_30 with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

51. HEALTH & SOCIAL CARE DUNFERMLINE LOCALITY PLANNING UPDATE

The Committee considered a report by the Head of Primary and Preventative Care (Senior Leadership Team Lead for Dunfermline H&SC Locality Planning Group)/

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Group) providing an overview of the Health and Social Care (H&SC) Locality Planning for Dunfermline.

Decision

The Committee agreed that the Health and Social Care Partnership would provide six-monthly update reports to Committee on locality planning and joint areas of interest between Health and Social Care Partnership and community planning partners.

52. PLAY SPACE CATEGORISATION

The Committee considered a report by the Head of Communities and Neighbourhoods seeking approval of the Play Spaces Categorisation for the City of Dunfermline area to create better quality and more inclusive play spaces.

Decision

The Committee agreed to:-

- (1) approve the Play Spaces Categorisation for the City of Dunfermline area; and
- (2) review the implementation plan at a future meeting which would specify how the categorisation and improvement of play spaces would be progressed.

53. LOCAL COMMUNITY PLANNING BUDGET REQUEST - DUNFERMLINE CHILDREN'S GALA

The Committee considered a report by the Head of Communities and Neighbourhoods seeking approval of a contribution of £7,500 from the Local Community Planning Budget (split equally across each of the 3 Dunfermline wards) to assist with the delivery of the 2023 Dunfermline Children's Gala.

Decision

The Committee agreed to a contribution of £7,500 from the Local Community Planning Budget (split equally across the 3 Dunfermline wards) to assist with the delivery of the 2023 Dunfermline Children's Gala.

54. LOCAL COMMUNITY PLANNING BUDGET REQUEST - OUTWITH FESTIVAL

The Committee considered a report by the Head of Communities and Neighbourhoods seeking approval of a contribution of £15,000 from the Local Community Planning Budget to assist with the delivery of the 2023 Outwith Festival programme of events planned from 6th September to 10th September (inclusive).

Decision

The/

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The Committee agreed to a contribution of £15,000 from the Local Community Planning Budget to assist with the delivery of the 2023 Outwith Festival programme of events.

55. **SUPPORTING THE CITY OF DUNFERMLINE LOCAL COMMUNITY PLAN - COMMUNITY RECOVERY FUND (CRF) PROPOSALS**

The Committee considered a report by the Head of Communities and Neighbourhoods seeking approval of proposals to allocate funds from the Community Recovery Fund (CRF) allocated to the City of Dunfermline area that were ready to commence within the current financial year 2023/24, as detailed in the report.

Decision

The Committee agreed to approve contributions from the Community Recovery Fund as set out below:-

- (1) Development of Dunfermline's City Status - £150,000.
- (2) Dunfermline Tourism Audit and Action Plan - £15,000.
- (3) Dunfermline and West Fife Local Tourism Association Investment into Development of Dunfermline.com - £30,000.
- (4) Dunfermline Greenspace SCIO - £197,000.
- (5) Fife Voluntary Action Dunfermline Advice/Services Hub - £100,000.
- (6) Fife Sports & Leisure Trust Communities Wellbeing Advisor - £86,900.
- (7) Community Use Central Equipment and Resources - £12,858.82.
- (8) Link Church Community Support Posts - £43,298.
- (9) Falling Up Together Community Workspace Hub - £11,543.
- (10) Dunfermline Regeneration Trust Dunfermline Skate Park - £50,000.

Councillors Aude Boubaker-Calder and James Calder left the meeting prior to consideration of the following item, having earlier declared an interest. Councillor Pryde took the Chair in the absence of the Convener for this item.

56. **SUPPORTING THE CITY OF DUNFERMLINE LOCAL COMMUNITY PLAN - COMMUNITY RECOVERY FUND (CRF) PROPOSALS – CRUISEFORTH DESTINATION DUNFERMLINE**

The Committee considered a report by the Head of Communities and Neighbourhoods seeking approval of a proposal to allocate funds from the Community Recovery Fund (CRF) allocated to the City of Dunfermline area to the CruiseForth Destination Dunfermline initiative.

Decision/

Decision

The Committee agreed to a contribution of £38,000 from the Community Recovery Fund towards the CruiseForth Destination Dunfermline initiative.

The meeting adjourned at 11.00 a.m. and reconvened at 11.20 a.m.

Councillors Aude Boubaker-Calder and James Calder rejoined the meeting following consideration of the above item.

57. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Property Services advising on action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the contents of the report.

58. CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME

The Committee considered the City of Dunfermline Area Committee Forward Work Programme.

Decision

The Committee agreed to:-

- (1) note the forward work programme; and
- (2) add the following reports to the work programme:-
 - Play Space Categorisation progress.
 - 6 monthly update on locality planning and joint areas of interest between the Health and Social Care Partnership and community planning partners.
 - Food Safety Inspections in Dunfermline.

59. NOTICE OF MOTION - DUNFERMLINE LEISURE FACILITIES

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Motion

Councillor Gavin Ellis, seconded by Councillor Aude Boubaker-Calder, moved as follows:-

“In light of Dunfermline losing the Woodmill high School facilities and ongoing problems with the Carnegie leisure centre, Dunfermline Area Committee recommends/

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recommends that Cabinet Committee consider instructing a feasibility study to be carried out regarding the provision of a modern mixed use leisure facility for the City of Dunfermline and West Fife. The feasibility study should include the costs and locations for a new facility and any negatives to doing so.”

Amendment

Councillor Auxi Barrera, seconded by Councillor Derek Glen, moved as follows:-

“The feasibility study should assess options to improve existing service provision at Carnegie Leisure Centre timescales and provide a timescale for implementation of all options identified by the Study.”

Roll Call

For the Motion – 6 votes

Councillors Aude Boubaker-Calder, James Calder, Gavin Ellis, Cara Hilton, Jim Leishman and Gordon Pryde.

For the Amendment – 4 votes

Councillors Naz Anis-Miah, Auxi Barrera, Lynn Ballantyne-Wardlaw and Derek Glen.

Decision

The Committee agreed in terms of the motion.

60. **NOTICE OF MOTION - QUEEN MARGARET HOSPITAL HAEMATOLOGY CLOSURE**

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Motion

Councillor Aude Boubaker-Calder, seconded by Councillor James Calder, moved as follows:-

“The City of Dunfermline Area Committee notes that the Queen Margaret Haematology Unit has recently closed, requiring residents of Dunfermline and West Fife having to travel to Kirkcaldy for gruelling Chemotherapy treatments.

The Committee believes that as a growing City, Dunfermline deserves the best possible healthcare, and that this decision should be reconsidered.

The Committee therefore resolves to ask the City of Dunfermline Area Convener to write to NHS Fife asking for an explanation and reconsideration of this decision.”

Amendment/

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Amendment 1

Councillor Gordon Pryde, seconded by Councillor Cara Hilton, moved as follows:-

“Amend motion title to - Queen Margaret Hospital Haematology and Hospice Closures.

Add to original motion:-

“The City of Dunfermline Area Committee also notes that following its reopening in January 2022 the Queen Margaret Hospice was again closed in February 2023.

This Committee believes that it is imperative that those requiring palliative and end-of-life care have a say in how and where that care is delivered. For many that require end-of life care their wish will be for that care to be delivered in their own homes. That care at home option though will not be an option for everyone.

The Committee resolves that the Convener in his letter to NHS Fife outline its view that palliative and end-of-life care services should be provided as locally as possible and that the service at Queen Margaret be reopened.”

Amendment 2

Councillor Naz Anis-Miah, seconded by Councillor Auxil Barrera, moved as follows:-

Addition to Motion

“The City of Dunfermline Area Committee (CDAC) unanimously agrees as a growing city, Dunfermline needs a hospital with permanent services and is fully staffed to provide the best possible service to local residents and wider fife.

CDAC is concerned about the levels of staffing at QMH and the impact on all services available to residents in Fife.

CDAC asks the Convener to include the concerns around the levels of staff in his letter to NHS Fife.”

The mover of the motion agreed to accept both amendments. The conjoined motion was agreed as follows:-

Queen Margaret Hospital - Haematology/Hospice Closures/Staffing Levels

“The City of Dunfermline Area Committee notes that the Queen Margaret Haematology Unit has recently closed, requiring residents of Dunfermline and West Fife having to travel to Kirkcaldy for gruelling Chemotherapy treatments.

The Committee also notes that following its reopening in January, 2022 the Queen Margaret Hospice was again closed in February, 2023.

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The Committee believes that it is imperative that those requiring palliative and end-of-life care have a say in how and where that care is delivered. For many that require end-of life care their wish will be for that care to be delivered in their own homes. That care at home option though will not be an option for everyone.

The Committee is concerned about the levels of staffing at Queen Margaret Hospital and the impact on all services available to residents in Fife.

The Committee unanimously agrees, as a growing city, Dunfermline needs a hospital with permanent services and is fully staffed to provide the best possible service to local residents and wider Fife.

The Committee therefore resolves to ask the City of Dunfermline Area Convener to write to NHS Fife in terms of this motion.”

Decision

The Committee agreed the conjoined motion unanimously.

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THE FIFE COUNCIL - WEST FIFE AREA COMMON GOOD SUB-COMMITTEE – REMOTE MEETING

7th February, 2023

4.30 p.m. – 4.45 p.m.

PRESENT: Councillors Auxi Barrera, Aude Boubaker-Calder, Patrick Browne, Sarah Neal, Gordon Pryde and Conner Young.

ATTENDING: Andrew Gallacher, Community Manager, Communities and Neighbourhoods Services; Eleanor Hodgson, Accountant, Finance and Corporate Services; and Emma Whyte, Committee Officer, Legal and Democratic Services.

1. DECLARATIONS OF INTEREST

No Declarations of Interest were submitted in terms of Standing Order 7.1.

2. MEMBERSHIP OF COMMITTEE

There was submitted a list of members of the West Fife Area Common Good Sub-Committee.

Decision

The Sub-Committee noted the membership as detailed on the agenda.

3. APPOINTMENT OF CONVENER

Councillor Aude Boubaker-Calder, seconded by Councillor Conner Young, proposed that Councillor Gordon Pryde be appointed as Convener of the West Fife Area Common Good Sub-Committee.

Decision

There being no other nominations, Councillor Gordon Pryde was duly appointed Convener of the West Fife Area Common Good Sub-Committee.

Thereafter, Councillor Pryde took the Chair.

4. APPOINTMENT OF DEPUTE CONVENER

Councillor Patrick Browne, seconded by Councillor Conner Young, proposed that Councillor Aude Boubaker-Calder be appointed Depute Convener of the West Fife Area Common Good Sub-Committee.

Decision

There being no other nominations, Councillor Aude Boubaker-Calder was duly appointed Depute Convener of the West Fife Area Common Good Sub-Committee.

5./

2023 WFACG 2

5. COMMON GOOD FUNDS UPDATE REPORT 2022/2023

The Sub-Committee considered a report by the Executive Director, Finance and Corporate Services which advised members of the current status of the Common Good Funds in the area to assist with the decision-making process for new applications.

Decision

The Sub-Committee noted the report.

6. WEST FIFE AREA COMMON GOOD FUND - APPLICATION FOR ASSISTANCE - DUNFERMLINE SKATE PARK PROJECT

The Sub-Committee considered a report by the Head of Communities and Neighbourhoods Service seeking approval for an award from the West Fife Common Good Sub-Committee to assist with the costs of delivering the Dunfermline Skatepark Project.

Decision

The Sub-Committee agreed to allocate £20,000 from the Common Good Fund towards the project.

6 June, 2023

Agenda Item No. 4

Report on Educational Outcomes - 2021/22

Report by: Carrie Lindsay, Executive Director of Education and Children's Services

Wards Affected: 2,3,4

Purpose

The purpose of this report is to provide City of Dunfermline Area Committee with details of the attainment outcomes achieved by pupils within the area's schools during the school year 2021/22. This report also provides an overview of the range of strategies being developed to support our key priority to raise attainment.

Recommendation(s)

The Committee is asked to:

1. Note the overall progress in raising levels of attainment in 2021/22.
2. Note the strategies being implemented to raise attainment.

Resource Implications

There are no resource implications arising from this report.

Legal & Risk Implications

There are no direct legal implications arising from this report. However, there is the need to continue to raise the awareness of school leaders, local authority officers and elected members to maximise the potential of data, new systems and approaches to inform future actions to support school improvement.

Impact Assessment

An EqlA has not been completed and is not necessary as no change or revision to existing policy is proposed.

1.0 Background

- 1.1 Our ambition is to improve attainment and to provide an appropriate curriculum for all learners. This report specifically relates to those pupils in the senior phase of their learning i.e. S4-S6 and what they have attained. In addition, it reports on how they have performed in securing a positive destination.
- 1.2 The senior phase of the curriculum also provides us with the opportunity to:

- improve employability skills
- increase levels of sustained positive destinations
- contribute to a prosperous Fife economy and improve life chances for all

- 1.3 Attainment information in Scotland is focused on the use of the senior phase benchmarking tool known as Insight. This national attainment database has two key release dates. An initial release in September provides information on all qualifications sat by young people within the Scottish Credit and Qualifications framework for the previous session. This Local Benchmarking data provides details on the performance of year groups S4, S5 and S6. The National Benchmarking data is updated in February with details of the destinations of all young people who left school in the previous session. The February data allows analysis of how young people have performed by the time they leave school.
- 1.4 In terms of analysis of attainment and achievement performance, the Education Service now publishes two statistical reports to schools. The first of these, the School Attainment Report, is sent to schools in early October, after the formal September Insight release, and discussion centres on the school's local benchmark data which shows how well each stage cohort S4 to S6 has performed across the range and level of qualifications. Discussions at individual school meetings feed into school planning and target setting.
- 1.5 At the end of March a second report, the School Outcome Report, goes to schools and focuses on the National Benchmarks which show how well the school's leavers have performed. The discussions with schools at this point focus on areas such as literacy and numeracy to see how well-equipped leavers are to go onto sustained and positive destinations, as well as considering overall levels of attainment and the types of destinations young people are achieving. This report also looks at attainment in literacy and numeracy.
- 1.6 This report considers the data for 2021/22. The measures used include the tariff points (a measure of the quantity and quality of awards) associated with the awards achieved by young people and the levels of literacy and numeracy achieved by young people by the time they leave school. The post school destinations of young people are also provided.
- 1.7 As per national guidance, we take an 'outcomes'-based approach to attainment with the focus on all our young people at the point of exit rather than individual 'year on year' attainment.
- 1.8 The increased emphasis on 'outcomes' means we are more focussed on the 'destination', 'employability' and range of appropriate qualifications achieved by the time our young people leave school rather than the overall attainment of any year group.
- 1.9 However, in terms of breadth and depth of attainment, the key measures in the attainment report (Appendix 1) include the percentage of young people achieving multiple qualifications at Levels 4 and 5 (National 5) in S4 and the percentage of young people achieving multiple qualifications at Level 6 by the end of S5.
- 1.10 We continue to improve our data sharing with schools through the Power BI platform.

2.0 Our Vision

- 2.1 Our shared vision across Fife, which also takes account of the key recommendations in the 15 to 24 Learner Journey Report, is to improve the opportunities for all learners by improving attainment.
- 2.2 This vision is being realised through jointly delivering on the following:
- a greater depth in work towards understanding and interrogating data
 - ensuring sharing of practice at Headteacher events and across Local Authorities including visits to other schools outwith Fife
 - the review of subject choices and offers at school level
 - development of curricular pathways
 - more collaborative approaches across our secondary schools and the college to provide a relevant, coherent and appropriate curriculum for all learners, informed by local context and need
 - allowing all young people across Fife access to more curricular options and opportunities including all levels of apprenticeships based on a policy of equity and equality
 - collaborative working with subject specialists to ensure greater understanding of subject areas
- 2.3 As a result of the above, during the current school session, the Directorate has a focus on improving the following outcomes:
- **Attendance** - Improving attendance is a key factor in raising attainment. Lower levels of attendance are a significant barrier to learning for many disadvantaged groups of pupils (e.g. those living in poverty, those with particular support needs – like young carers). Improving attendance will be a key factor in closing the attainment gap.
 - **Attainment**, with a particular focus on literacy and numeracy. Literacy and numeracy are educational outcomes for which performance was relatively strong in the period leading up to the Covid pandemic. Many elements of Fife’s approach (e.g. our use of the Model for Improvement, Workshop for Literacy, Conceptual Understanding of Numeracy) continue to be held in high regard nationally. Re-establishing these approaches and ensuring that they are used rigorously across Fife’s school system will be a key element in supporting further improvement in literacy and numeracy. This will be a key enabler for further improving wider attainment.
 - **Positive Destinations** - by ensuring that the curriculum design of schools supports the needs and aspirations of all learners, and by identifying and supporting appropriate pathways into post school opportunities.

3.0 The context of the local area

- 3.1 Schools covered by this local area report are those covering the City of Dunfermline and South & West Fife areas: Dunfermline HS, Inverkeithing HS, Queen Anne HS, St Columba's RCHS, and Woodmill HS.
- 3.2 School context is known to have a significant influence on educational outcomes. Two factors have a particular influence on outcomes at a cohort level:
- Socio-economic factors, including household poverty (measured by registration rates for free school meals) and area deprivation (most commonly measured by SIMD, the Scottish Index of Multiple Deprivation).
 - The Additional Support Needs (ASN) of pupils, including: learning, physical and communication support needs (these can usually be addressed through support for learning within the classroom), and family, emotional and mental health needs (these are related to socio-economic factors in many cases, and often require a partnership approach to support).
- 3.3 Appendices 1A and 1B provide an overview of key data relating to these factors. As may be noted, schools in the City of Dunfermline / South & West Fife area:
- have a lower level of Free School Meal registration than Fife and Scotland.
 - have a pupil population that is skewed towards less deprived areas (with the highest concentrations of pupils being in SIMD deciles 8 and 10, the lowest concentration in SIMD decile 1).
 - have pupils with additional support needs that broadly resemble those in other parts of Fife.

4.0 Attainment

4.1 Attainment in literacy by the end of stage S4

- 4.1.1 Literacy is a key skill for employability and a foundational skill for wider learning and attainment. Improving the development of literacy throughout the 3-18 curriculum is a key priority to help improve overall attainment and to close the attainment gap. Appendix 1C provides an overview of attainment in literacy by the end of stage S4 for Fife and the local area.
- 4.1.2 Levels of attainment for literacy at SCQF level 4 have seen a general improvement across Fife in recent years, with some evidence of a closing of the attainment gap.
- 4.1.3 Overall attainment at SCQF level 4 in City of Dunfermline / South & West Fife has generally been higher than the Fife average. There is also evidence of a closing in the attainment gap since 2018/19.
- 4.1.4 Generally, levels of attainment for literacy at SCQF level 5 have shown no sustained improvement across Fife in recent years. However, outcomes for pupils living in SIMD Quintile 1 saw an improvement in 2021/22.
- 4.1.5 Trends in attainment at SCQF level 5 in City of Dunfermline / South & West Fife broadly match those seen at Fife level.

4.2 Attainment in numeracy by the end of stage S4

- 4.2.1 Numeracy is a key skill for employability and a foundational skill for wider learning and attainment. Improving the development of numeracy throughout the 3-18 curriculum is a key priority to help improve overall attainment and to close the attainment gap. Appendix 1D provides an overview of attainment in numeracy by the end of stage S4 for Fife and the local area.
- 4.2.2 Levels of attainment for numeracy at SCQF level 4 have been broadly constant across Fife in recent years, although there has been a slight fall in attainment since 2019/20, both for overall attainment and for learners in SIMD Quintile 1.
- 4.2.3 Attainment at SCQF level 4 in City of Dunfermline / South & West Fife has been more consistently steady over the same period. Outcomes – both for overall attainment and for learners in SIMD Quintile 1 – have improved slightly relative to the Fife average since 2019/20.
- 4.2.4 Generally, levels of attainment for numeracy at SCQF level 5 have been broadly constant across Fife in recent years. However, outcomes for pupils living in SIMD Quintile 1 saw an improvement in 2021/22.
- 4.2.5 Overall levels of attainment at SCQF level 5 in City of Dunfermline / South & West Fife are similar to those seen in other parts of Fife.

4.3 Wider attainment by the end of stage S4

- 4.3.1 Wider attainment by the end of stage S4 provides a foundation for leaving school, or for further study and achievement in stages S5 and S6.
- 4.3.2 Appendix 1E provides an overview of attainment at SCQF level 4 by the end of stage S4. Outcomes at SCQF level 4 have shown some improvement since 2018/19 at Fife level. Outcomes in City of Dunfermline / South & West Fife have generally mirrored – but been above – the trends seen for Fife overall; they have also generally been above the outcomes seen for the virtual comparator.
- 4.3.3 Appendix 1F provides an overview of attainment at SCQF level 5 by the end of stage S4. Outcomes at SCQF level 5 have been broadly constant at Fife level. Outcomes for the local area have generally been above those seen across Fife as a whole, but below those seen for the virtual comparator.
- 4.3.4 Appendix 1G provides an overview of attainment at SCQF level 6 by the end of stage S5. Outcomes at SCQF level 6 have shown similar trends for City of Dunfermline /South & West Fife, for Fife overall, and for the area's virtual comparator. There has been some improvement since 2017/18 in each case. Outcomes for the local area have generally been above those seen across Fife as a whole, but below those seen for the virtual comparator.

4.4 Overall attainment of school leavers

- 4.4.1 Overall attainment of school leavers can be measured by two different scales of tariff points:

- Total tariff points reflect the total achievement across the course of the senior phase. They reflect: the number of awards achieved in different subjects, the grades achieved in each award, and the SCQF level of the awards in question.
- Complementary tariff points reflect the key qualification set of each school leaver. They are based on the tariff points of a core set of qualifications most likely to influence their post school life chances.

4.4.2 Appendix 1H provides an overview of the complementary tariff awards for Fife and the local area. Appendix 1I provides an overview of the total tariff awards for Fife and the local area. In each case, tariff points are shown for three groups of pupils:

- The bottom 20% - those pupils whose outcomes are furthest from attainment.
- The top 20% - those pupils with the greatest overall attainment outcomes.
- The middle 60% - the remaining pupils, representing the majority of the cohort.

4.4.3 It should be noted that these groupings are relative to the schools' own rolls, rather than any wider population of school leavers. Hence, the social context of pupils in each grouping will vary with local area.

4.4.4 As measured by both tariff scales, the attainment of City of Dunfermline / South & West Fife school leavers has been similar to – but slightly higher than – those in other Fife schools, for each group of learners.

4.4.5 The difference in outcomes between City of Dunfermline / South & West Fife and the Fife average may reflect staying on rates in the local area. Staying on rates for stage S6 have tended to be slightly above the Fife average. This can be seen from the data in Appendix 1J.

5.0 Destinations of School Leavers

5.1 Skills Development Scotland (SDS) track the post school destinations of pupils who leave school each year. In conjunction with the Scottish Government, they publish data on the initial destinations of school leavers, as well as information relating to the sustained destinations of school leavers, 6 months later.

5.2 Appendix 1J provides an overview of the initial positive destinations of school leavers for Fife and the local area. This includes destinations by stage of leaving, as well as destinations of key groups of pupils (those living in SIMD Quintile 1, those with Additional Support Needs).

5.3 More school leavers from City of Dunfermline / South & West Fife enter a positive destination from school than is the case generally across Fife. The rate has fluctuated over recent years but is slightly below that seen in 2018/19.

5.4 The initial post school destinations of school leavers from SIMD quintile 1 with additional support needs are similar to those seen in 2018/19.

5.5 Appendix 1K shows destinations of school leavers, by category of destination.

- 5.6 The range of positive destinations which City of Dunfermline / South & West Fife school leavers entered in 2021/22 demonstrates the main destinations are continuing education (with 69.6% entering either higher or further education), and employment (with 22.0% entering employment directly from school). Destinations for school leavers in City of Dunfermline / South & West Fife more closely resemble national rates for progress to Higher Education, than for the rest of Fife. Progression to Further education is slightly above the national average, with progression to employment slightly below the national average.

6.0 Action Planned to Further Raise Attainment

6.1 What will bring about further improvement and more consistency across all schools?

6.1.1 Effective self-evaluation is at the heart of continuous improvement and 'How good is our school? 4 (HGIOS4) provides a basis for schools to reflect and undertake self-evaluation. The framework underpinning self-evaluation in HGIOS4 supports the Directorate and school leaders to work together and challenge teachers to:

- Ensure educational outcomes for all learners are improving
- Address the impact of inequity on well-being, learning and achievement
- Consistently deliver high quality learning experiences
- Embed progression in schools for learning, life and work from 3-18

6.1.2 We have reflected on the way we engage with schools and agreed to increase our level of scrutiny through a focus on attainment in October. These focused Secondary Headteacher meetings on specific areas of attainment build capacity for improvement via sharing of good practice from within and outwith the Local Authority.

- To continue to provide all secondary schools with an opportunity to engage in collective scrutiny with Education Managers and Heads of Service
- Support schools to improve attainment continuously over time and/or maintain consistently ambitious standards of attainment for all learners through Insight training.
- Support schools in closing the attainment gap in our joint work with the Education Scotland Attainment Adviser.

6.1.3 In schools, this is undertaken through a rigorous process of review of attainment in SQA exams involving curriculum leaders and class teachers. Each school's attainment report and action plan are discussed with Heads of Service and Education Managers and forms the basis for the School Improvement Plan. Evaluation of progress with the plan is carried out in April time.

6.1.4 Headteachers will attend Area Committee workshops to share information with Elected Members in their wards.

6.1.5 Schools are also expected to take part in Learning Partnerships. These involve working with and learning from other schools to inform school improvement.

6.1.6 A round of scrutiny will take place in April following the publication of the updated Insight outcomes as noted in this report.

6.2 A strengthened performance framework supporting improvement

6.2.1 The Directorate has undertaken a review of support arrangements for performance management and its use of data to support improvement. Work is being undertaken through collaborative working with school leaders via engagement with key groups of primary headteachers and a new Collaborative Network with a focus on performance and improvement in the secondary sector. Key elements in this approach are:

- A revised approach to benchmarking performance. This is being used to refresh the Directorate's approach to setting stretch targets, ensuring that the Directorate and schools have improvement goals that are ambitious but achievable.
- New modelling approaches, to help better understand the impact of multiple barriers to learning on the equity gap. This will enable better targeting of support for learners and a basis for more systematic monitoring of the impact of improvement activity. It will also ensure that the Directorate has a more systematic approach to addressing the challenges of poverty and disadvantage in closing the attainment gap.
- Updated performance reports for schools. Power BI is being used to update a range of performance reports, improving the support that data can provide for tracking the progress of pupil learning. New reports are also being developed to better identify the value-added in closing the attainment gap throughout the 3-18 curriculum.

7.0 Conclusions

7.1 The evidence in Appendix 1, summarised in sections 3-5, shows that:

- Pupils in City of Dunfermline / South & West Fife are less likely to live in household poverty or areas of deprivation than pupils in the rest of Fife.
- Attainment outcomes are generally better than for other parts of Fife, as would be expected given the social context of the local area. Trends in attainment have also tended to mirror those seen in other parts of Fife.
- Wider attainment at SCQF levels 5 and 6 are below those seen in comparable areas of Scotland (as measured by the virtual comparator)
- Positive destinations are generally higher than for other parts of Fife. However, levels of positive destinations remain lower than the area average for key groups, including: school leavers in SIMD Quintile 1, leavers with ASN and stage S4 leavers.

7.2 There is some evidence of a closing in the attainment gap for literacy at SCQF level 4, by the end of stage S4. However, there is no evidence of a sustained closing of the attainment gap for other measures. Outcomes remain low for key disadvantaged groups.

7.3 There remains clear scope for further improvement, particularly for wider attainment at SCQF levels 5 and 6. Work to ensure that further improvement is achieved will be

supported by increased scrutiny of attainment and the further development of collaborative approaches, including improving the curriculum offer with partnership support.

List of Appendices

1. Area Level School Attainment Report
 - A. School Context Information
 - B. SIMD Profile of the Area Pupils
 - C. Attainment of Literacy by the End of Stage S4
 - D. Attainment of Numeracy by the End of Stage S4
 - E. Attainment at SCQF Level 4 by the End of Stage S4
 - F. Attainment at SCQF Level 5 by the End of Stage S4
 - G. Attainment at SCQF Level 6 by the End of Stage S5
 - H. Overall Attainment of School Leavers (Complementary Tariff)
 - I. Overall Attainment of School Leavers (Total Tariff)
 - J. Staying On Rates and Overall Positive Destination Rates
 - K. Initial Leaver Destinations by Category
2. Glossary of Education Terms
3. The Scottish Index of Multiple Deprivation (SIMD)

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

Education and Children's Services Directorate Improvement Plan 2021-23 (available at: www.fife.gov.uk/ECSplan)

Know Fife briefing: **SIMD 2020 Focus on Dunfermline and South & West Fife** (see:

https://know.fife.scot/data/assets/pdf_file/0028/177661/SIMD-2020v2-Focus-on-Dunfermline.pdf

https://know.fife.scot/data/assets/pdf_file/0033/177666/SIMD-2020v2-Focus-on-South-and-West-Fife.pdf

Sources of evidence

The information provided in this report is based on analysis of data from several sources, including Scottish Government Statistics and the Insight benchmarking tool, as updated in February 2023.

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Appendix 1A – School Context Information

South West Fife / Dunfermline

Secondary Schools Context

Area School Rolls - from the September census.

School Roll			
Year SchoolName	2021/22		
	Female	Male	Total
Dunfermline High School	816	784	1600
Inverkeithing High School	737	737	1474
Queen Anne High School	904	924	1828
St Columba's R C High School	408	457	865
Woodmill High School	678	678	1356
Total	3543	3580	7123

Percentage of pupils with FMR

The table below displays the proportion of pupils on the school roll who are registered for free school meals (FMR).

Data is taken from the annual Healthy Living Survey and the annual pupil census.

	Percentage of Pupils with FMR			
	2018/19	2019/20	2020/21	2021/22
Area	12.4%	12.7%	13.4%	15.1%
Fife	16.4%	17.1%	17.9%	19.3%
National	14.0%	15.0%	17.0%	18.6%

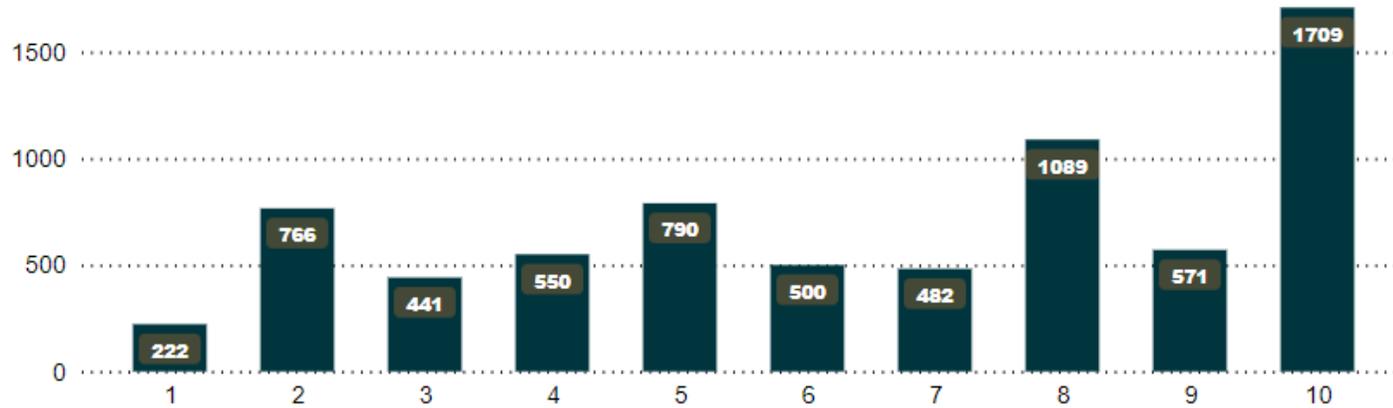
The following information is taken from the September Pupil Census return. The table shows any additional support needs recorded for all pupils on the school roll. A pupil may have more than one need. Figures shaded indicate significantly higher need rates for the area compared to all of Fife.

Support Need	Year NeedType	2021/22	
		Area	Fife
	Students with at least one need	34.9%	39.2%
Learning	Autistic Spectrun disorder	2.4%	3.1%
	Dyslexia	10.2%	9.7%
	Learning Disability	2.8%	3.3%
	Other Specific Learning Difficulty (eg numeric)	2.3%	3.6%
	Other Moderate Learning Difficulty	2.5%	3.7%
	More Able Pupil	0.3%	0.6%
Physical	Physical or Motor Impairment	2.3%	1.9%
	Physical Health Problem	3.7%	3.6%
Family/Emotional/Mental Health	Social, Emotional and Behavioural Difficulty	8.6%	10.4%
	Mental Health Problem	1.3%	3.0%
	Young Carer	1.2%	1.6%
	Berevement	1.0%	0.9%
	Substance Misuse	0.1%	0.2%
	Family Issues	2.0%	2.9%
Communication	Looked After	1.3%	1.9%
	Communication Support Needs	0.4%	0.4%
	Language or Speech Disorder	1.7%	1.6%
	Hearing Impairment	0.8%	0.8%
	Visual Impairment	0.8%	0.7%
	Deafblind	0.0%	0.0%
Absence	English as an Additional Language	3.5%	4.1%
	Risk of Exclusion	0.1%	0.5%
	Interrupted Learning	2.8%	3.7%
Other	Other	1.7%	1.5%

Appendix 1B – SIMD Profile of the Area Pupils (pupils in stages S1-S6)

South West Fife / Dunfermline

SIMD Number of Pupils per SIMD Decile (2021/22)



SIMD

Year	1	2	3	4	5	6	7	8	9	10	Total
2021/22											
Roll	222	766	441	550	790	500	482	1089	571	1709	7120
% of Roll	3.1%	10.8%	6.2%	7.7%	11.1%	7.0%	6.8%	15.3%	8.0%	24.0%	100.0%
% of Fife	9.6%	12.3%	11.1%	10.1%	11.2%	7.7%	7.0%	11.7%	8.6%	10.7%	100.0%

Appendix 1C – Attainment of Literacy by the End of Stage S4

SQA Attainment - S4 Literacy

Subject Choice

- Literacy
- Numeracy
- Literacy and Numeracy

Stage

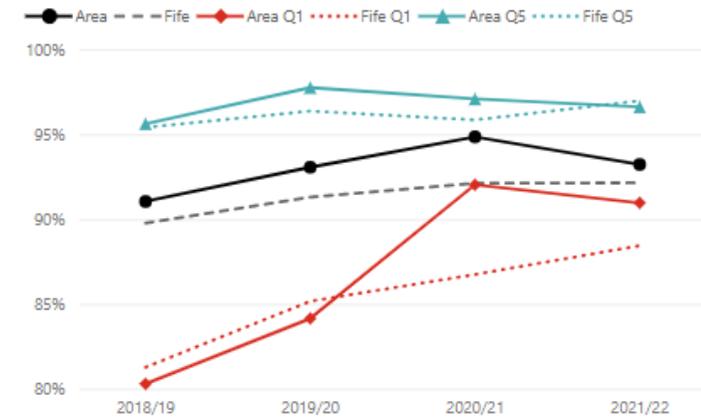
- S4
- S5
- S6

Measure	Literacy Level 4+							
	2018/19		2019/20		2020/21		2021/22	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	80.3%	81.3%	84.1%	85.2%	92.0%	86.7%	91.0%	88.4%
2	87.4%	88.1%	89.2%	89.0%	93.2%	91.9%	90.3%	89.7%
3	90.0%	91.2%	93.5%	92.1%	94.0%	92.5%	89.3%	91.1%
4	92.5%	94.2%	93.5%	95.1%	95.3%	94.5%	94.7%	95.2%
5	95.6%	95.4%	97.8%	96.4%	97.1%	95.8%	96.6%	97.0%
Total	91.0%	89.8%	93.1%	91.3%	94.9%	92.1%	93.2%	92.1%

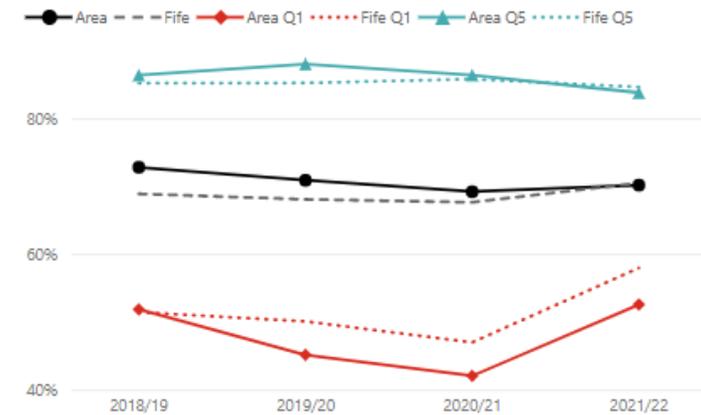
Measure	Literacy Level 5+							
	2018/19		2019/20		2020/21		2021/22	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	51.8%	51.4%	45.1%	50.1%	42.0%	47.0%	52.5%	57.9%
2	60.3%	63.6%	59.9%	60.5%	56.8%	60.6%	52.7%	62.5%
3	64.3%	66.9%	67.3%	71.0%	67.7%	71.4%	69.8%	72.8%
4	77.0%	80.1%	71.4%	76.7%	71.9%	77.4%	74.1%	77.2%
5	86.4%	85.2%	88.0%	85.2%	86.4%	85.8%	83.8%	84.6%
Total	72.8%	68.9%	70.9%	68.0%	69.2%	67.6%	70.1%	70.5%

South West Fife / Dunfermline

% of Pupils with Level 4+



% of Pupils with Level 5+



Appendix 1D – Attainment of Numeracy by the End of Stage S4

SQA Attainment - S4 Numeracy

Subject Choice

- Literacy
- Numeracy
- Literacy and Numeracy

Stage

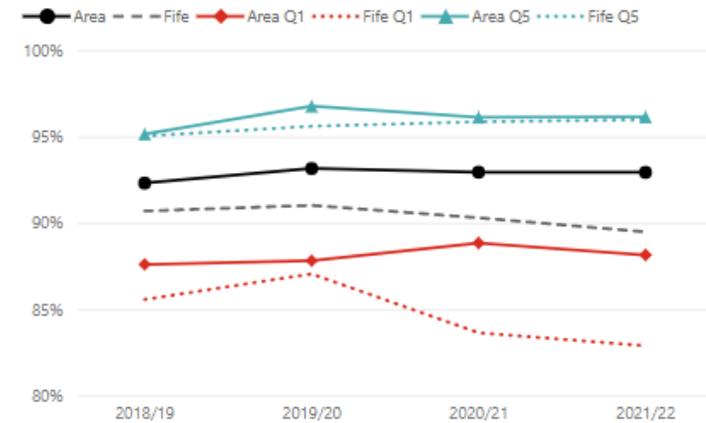
- S4
- S5
- S6

Measure Year Quintile	Numeracy Level 4+							
	2018/19		2019/20		2020/21		2021/22	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	87.6%	85.6%	87.8%	87.0%	88.8%	83.6%	88.1%	82.9%
2	90.7%	89.8%	90.4%	88.8%	90.6%	88.7%	89.9%	86.5%
3	90.9%	90.5%	93.2%	91.6%	90.5%	90.6%	90.2%	89.8%
4	92.5%	93.2%	92.7%	92.8%	94.6%	93.9%	95.3%	93.5%
5	95.1%	95.0%	96.8%	95.6%	96.1%	95.8%	96.1%	96.0%
Total	92.3%	90.7%	93.1%	91.0%	92.9%	90.3%	92.9%	89.5%

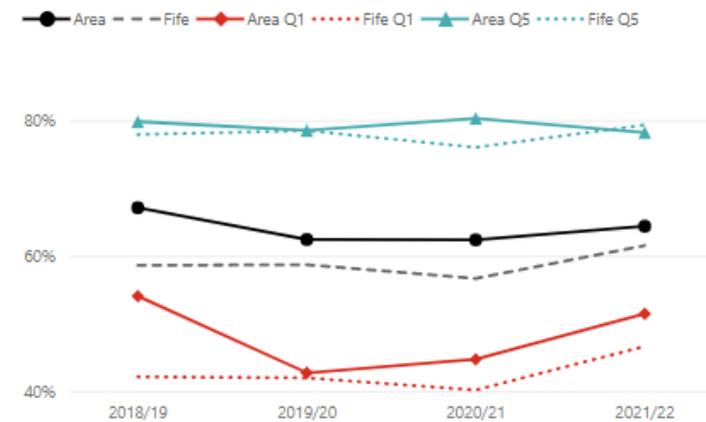
Measure Year Quintile	Numeracy Level 5+							
	2018/19		2019/20		2020/21		2021/22	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	54.0%	42.1%	42.7%	41.9%	44.7%	40.1%	51.4%	46.6%
2	50.3%	49.0%	52.1%	50.7%	50.0%	47.5%	47.3%	50.1%
3	58.3%	55.8%	54.4%	58.4%	56.0%	57.6%	61.4%	64.2%
4	71.3%	71.1%	64.9%	66.9%	61.5%	65.6%	66.8%	70.6%
5	79.8%	77.9%	78.5%	78.5%	80.3%	76.0%	78.2%	79.3%
Total	67.1%	58.6%	62.4%	58.7%	62.3%	56.6%	64.4%	61.5%

South West Fife / Dunfermline

% of Pupils with Level 4+



% of Pupils with Level 5+



Appendix 1E – Attainment at SCQF Level 4 by the End of Stage S4

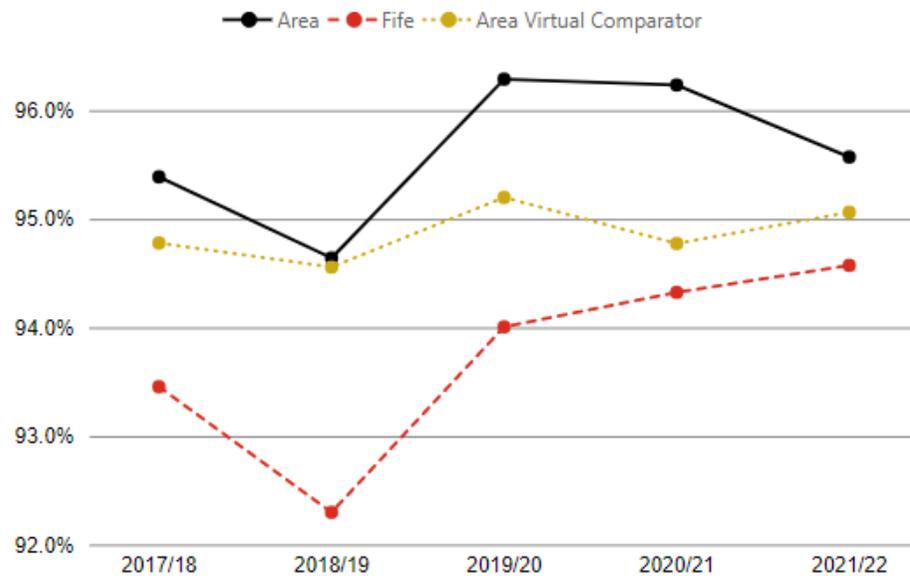
Breadth and Depth of Attainment

South West Fife / Dunfermline

Stage and Level

S4 Level 4	S5 Level 5	S6 Level 5	S6 Level 7
S4 Level 5	S5 Level 6	S6 Level 6	

Five year trend for 1 or more passes at National 4 for the school in S4 as a percentage of the S4 cohort.



Stage and Level	S4 Level 4										
	Year	2017/18		2018/19		2019/20		2020/21		2021/22	
	Awards	Area	Fife								
1 or more		95.4%	93.5%	94.6%	92.3%	96.3%	94.0%	96.2%	94.3%	95.6%	94.6%
2 or more		92.8%	89.5%	92.2%	89.4%	93.8%	90.5%	93.9%	91.7%	93.0%	91.8%
3 or more		90.4%	86.5%	90.1%	86.3%	91.9%	87.5%	91.6%	88.7%	90.6%	88.9%
4 or more		87.7%	82.3%	85.1%	81.7%	89.3%	84.3%	88.2%	85.5%	87.7%	85.3%
5 or more		79.8%	74.7%	77.5%	74.1%	86.3%	79.9%	82.6%	81.2%	83.0%	80.2%

Appendix 1F – Attainment at SCQF Level 5 by the End of Stage S4

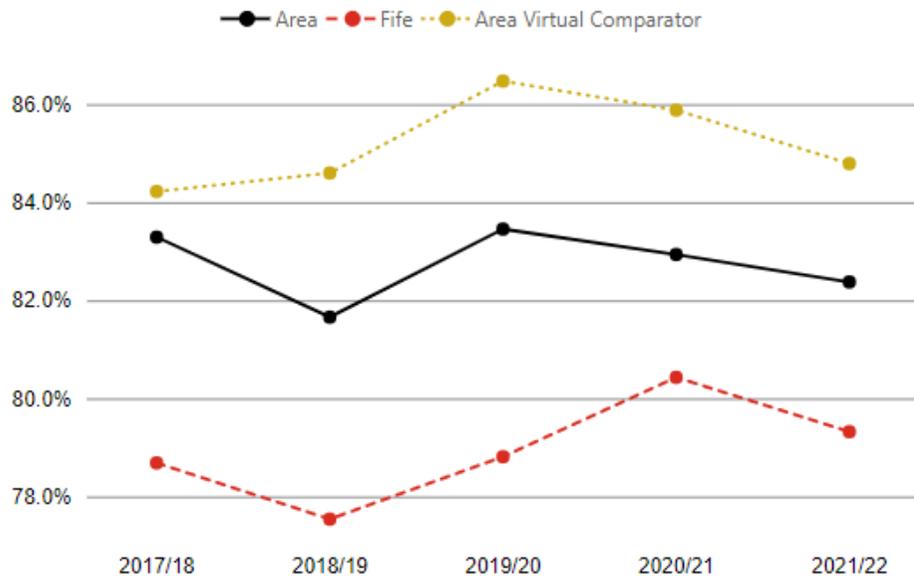
Breadth and Depth of Attainment

South West Fife / Dunfermline

Stage and Level

S4 Level 4	S5 Level 5	S6 Level 5	S6 Level 7
S4 Level 5	S5 Level 6	S6 Level 6	

Five year trend for 1 or more passes at National 5 for the school in S4 as a percentage of the S4 cohort.



Stage and Level	S4 Level 5									
	Year	2017/18		2018/19		2019/20		2020/21		2021/22
Awards	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1 or more	83.3%	78.7%	81.7%	77.5%	83.5%	78.8%	82.9%	80.4%	82.4%	79.3%
2 or more	74.3%	69.4%	74.6%	68.5%	75.8%	70.4%	72.8%	71.3%	76.1%	69.3%
3 or more	66.1%	59.9%	67.8%	60.8%	69.7%	63.1%	66.5%	63.9%	70.8%	60.9%
4 or more	59.6%	51.6%	59.3%	52.7%	61.7%	56.3%	59.8%	56.6%	63.1%	53.4%
5 or more	51.1%	43.0%	50.5%	43.9%	54.2%	48.8%	52.0%	48.4%	56.3%	46.4%

Appendix 1G – Attainment at SCQF Level 6 by the End of Stage S5

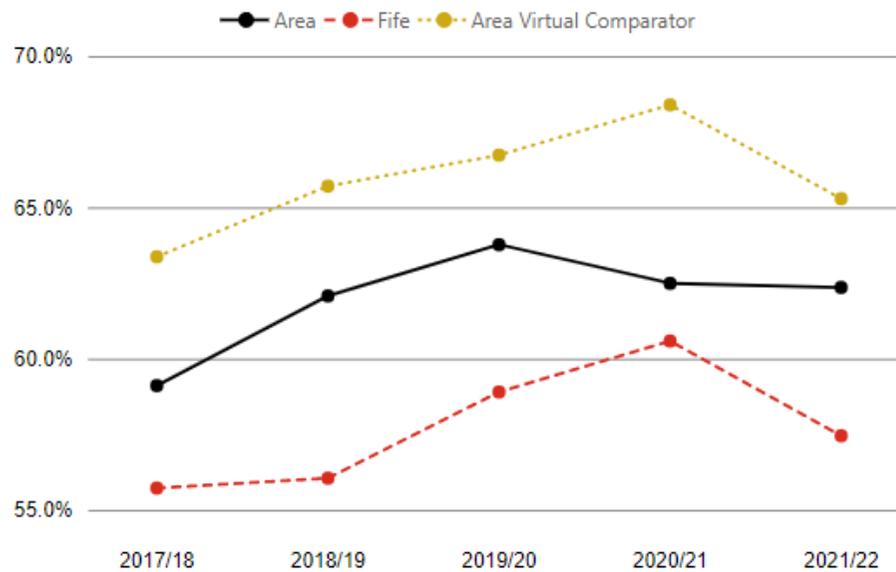
Breadth and Depth of Attainment

South West Fife / Dunfermline

Stage and Level

S4 Level 4	S5 Level 5	S6 Level 5	S6 Level 7
S4 Level 5	S5 Level 6	S6 Level 6	

Five year trend for 1 or more passes at National 6 for the school in S5 as a percentage of the S4 cohort.



Stage and Level	S5 Level 6										
	Year	2017/18		2018/19		2019/20		2020/21		2021/22	
		Awards	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area
1 or more		59.1%	55.7%	62.1%	56.1%	63.8%	58.9%	62.5%	60.6%	62.4%	57.5%
2 or more		48.7%	44.7%	50.9%	44.3%	55.7%	48.7%	53.8%	50.8%	54.6%	46.4%
3 or more		41.1%	35.8%	40.9%	35.7%	46.5%	40.3%	44.9%	41.9%	46.1%	37.6%
4 or more		31.4%	26.4%	31.3%	27.1%	33.9%	30.2%	33.9%	31.8%	37.2%	28.3%
5 or more		20.2%	16.5%	20.4%	17.0%	22.1%	19.6%	21.1%	19.7%	24.1%	17.9%
6 or more		0.8%	1.1%	0.5%	0.9%	1.7%	2.7%	1.1%	2.5%	4.0%	3.8%

Appendix 1H – Overall Attainment of School Leavers (Complementary Tariff)

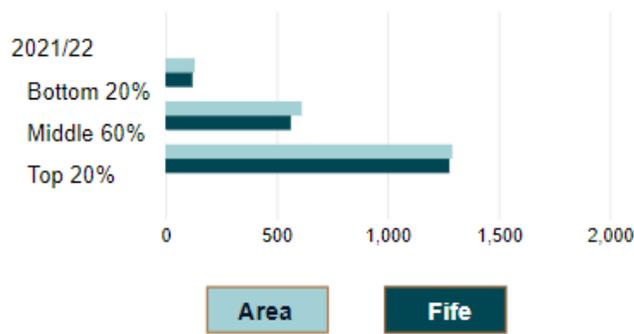
Average Tariff Points for Leavers

South West Fife / Dunfermline ✓

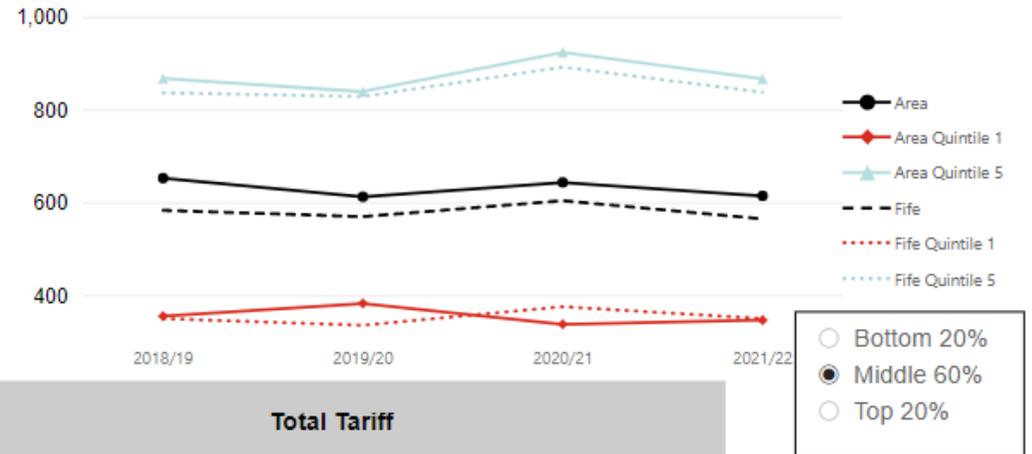
Average Complementary Tariff for Leavers, split into Top 20%, Middle 60% and Bottom 20% of pupils by Tariff

Average Tariff for Leavers	2018/19	2019/20	2020/21	2021/22
Complementary Tariff				
Bottom20	158	124	131	132
Middle60	652	612	643	614
Top20	1,283	1,271	1,302	1,291

Average Tariff for Area Leavers by SIMD Quintile	Quintile		2018/19	2019/20	2020/21	2021/22
Complementary Tariff	1	Bottom20	91	68	100	89
		Middle60	355	382	337	346
		Top20	939	1,031	985	1,004
	5	Bottom20	281	245	253	218
		Middle60	867	839	923	866
		Top20	1,386	1,387	1,415	1,411



Average Leavers Complementary Tariff for Middle 60%



Complementary Tariff

Total Tariff

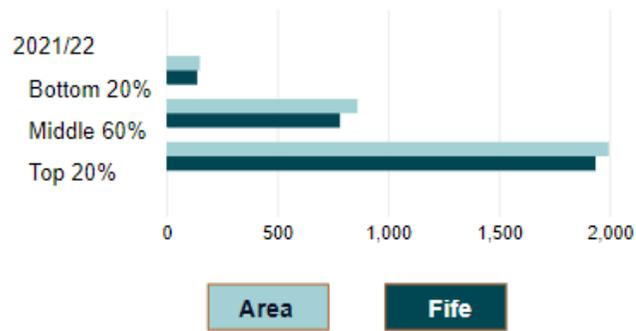
Appendix 1I – Overall Attainment of School Leavers (Total Tariff)

Average Tariff Points for Leavers

South West Fife / Dunfermline ▼

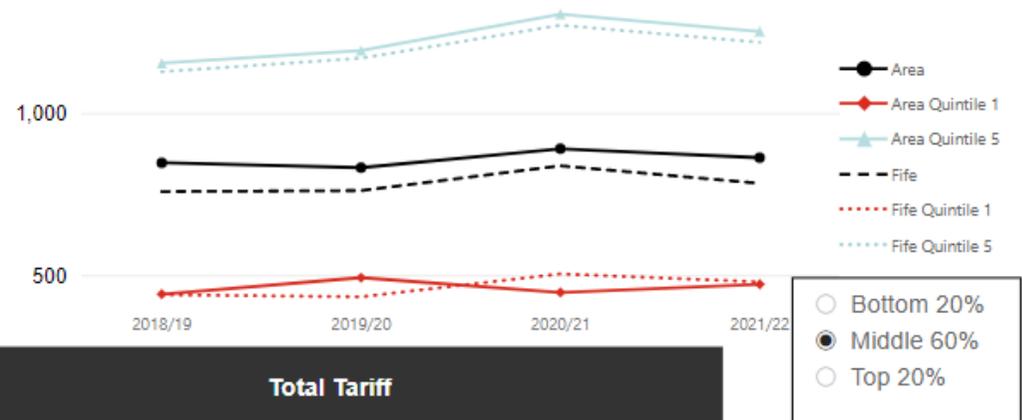
Average Total Tariff for Leavers, split into Top 20%, Middle 60% and Bottom 20% of pupils by Tariff

Average Tariff for Leavers	2018/19	2019/20	2020/21	2021/22
Total Tariff				
Bottom20	180	142	145	150
Middle60	846	831	890	862
Top20	1,805	1,906	1,966	1,996



Average Tariff for Area Leavers by SIMD Quintile	Quintile		2018/19	2019/20	2020/21	2021/22
Total Tariff	1	Bottom20	95	68	103	95
		Middle60	441	492	446	471
		Top20	1,250	1,525	1,416	1,560
Total Tariff	5	Bottom20	349	294	320	264
		Middle60	1,153	1,193	1,305	1,252
		Top20	1,928	2,084	2,124	2,172

Average Leavers Total Tariff for Middle 60%



Complementary Tariff

Total Tariff

Appendix 1J – Staying on Rates and Overall Positive Destination Rates

South West Fife / Dunfermline

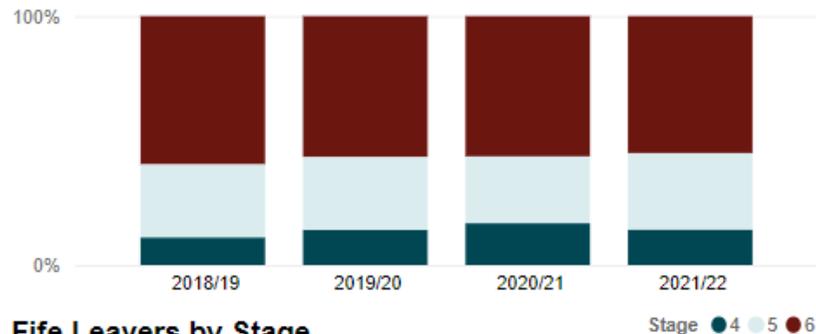
Staying on Rates

	2018/19	2019/20	2020/21	2021/22
Area S5	83%	86%	84%	81%
Fife S5	83%	85%	84%	84%
Area S6	70%	69%	69%	72%
Fife S6	66%	65%	67%	69%

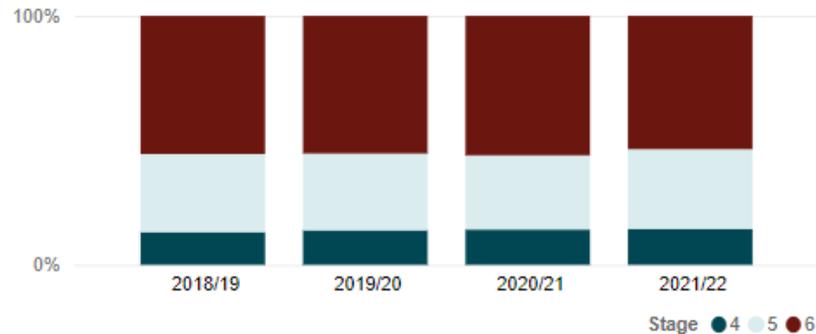
S5 staying on rates represent the proportion of the prior year's S4 roll who were on the S5 roll in September.

S6 staying on rates represent the proportion of the prior year's S5 roll who were on the S6 roll in September.

Area Leavers by Stage



Fife Leavers by Stage



Initial Positive Destination Rates

Pupil Stage	S4		S5		S6		All Leavers	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
2018/19	91.5%	86.4%	94.2%	92.4%	98.1%	97.5%	96.2%	94.4%
2019/20	91.0%	87.7%	88.9%	87.6%	96.5%	95.3%	93.5%	91.9%
2020/21	89.0%	90.2%	89.9%	90.5%	98.3%	96.6%	94.5%	93.9%
2021/22	92.1%	91.0%	94.3%	93.8%	96.7%	96.5%	95.3%	94.8%

Year	Looked After		Most Deprived Quintile		Additional Support Needs		All Leavers	
	Area LAC	Fife LAC	Area SIMD Q1	Fife SIMD Q1	Area ASN	Fife ASN	Area All	Fife All
2018/19	53.8%	78.5%	92.3%	90.9%	93.7%	91.1%	96.2%	94.4%
2019/20	76.0%	86.9%	89.3%	86.6%	89.9%	87.6%	93.5%	91.9%
2020/21	87.0%	85.3%	91.1%	90.7%	91.4%	91.0%	94.5%	93.9%
2021/22	90.9%	86.2%	92.7%	93.4%	93.3%	92.8%	95.3%	94.8%

Appendix 1K – Initial Leaver Destinations by Category

Initial Leaver Destinations

South West Fife / Dunfermline 

No. of Leavers 2019/20 2020/21 2021/22
 1101 1250 1324

2019/20 2020/21 2021/22
 3404 3751 4088

2019/20 2020/21 2021/22
 47435 50719 55211

South West Fife / Dunfermline				Fife				National %			
Year	2019/20	2020/21	2021/22	Year	2019/20	2020/21	2021/22	Year	2019/20	2020/21	2021/22
Destination	Area	Area	Area	Destination	Fife	Fife	Fife	Positive	National	National	National
Positive	93.5%	94.5%	95.3%	Positive	91.9%	93.9%	94.8%	Positive	93.2%	95.5%	95.6%
Higher Education	42.1%	43.0%	40.3%	Higher Education	37.7%	39.4%	35.8%	Higher Education	44.2%	45.1%	41.3%
Further Education	32.8%	28.2%	29.3%	Further Education	35.7%	29.9%	32.0%	Further Education	28.1%	23.3%	25.5%
Training	4.1%	3.5%	3.1%	Training	3.9%	4.1%	3.0%	Training	3.7%	3.7%	2.9%
Employment	14.0%	19.0%	22.0%	Employment	13.7%	19.9%	23.4%	Employment	16.2%	22.6%	25.1%
Personal Skills Development	0.2%	0.3%	0.3%	Personal Skills Development	0.4%	0.2%	0.3%	Personal Skills Development	0.7%	0.5%	0.4%
Voluntary	0.3%	0.4%	0.4%	Voluntary	0.5%	0.4%	0.4%	Voluntary	0.5%	0.4%	0.5%
Not Positive	6.5%	5.5%	4.7%	Not Positive	8.1%	6.1%	5.2%	Not Positive	6.8%	4.5%	4.4%
Unemployed Seeking	3.7%	3.1%	2.3%	Unemployed Seeking	4.8%	3.4%	2.4%	Unemployed Seeking	4.1%	2.5%	2.3%
Unemployed Not Seeking	1.8%	1.9%	2.0%	Unemployed Not Seeking	2.0%	2.2%	2.2%	Unemployed Not Seeking	1.8%	1.7%	1.5%
Unknown	1.0%	0.5%	0.4%	Unknown	1.3%	0.6%	0.6%	Unknown	0.8%	0.3%	0.5%
Total	100.0%	100.0%	100.0%	Total	100.0%	100.0%	100.0%	Total	100.0%	100.0%	100.0%

Appendix 2 – Glossary of Education Terms

This appendix defines some of the key terms referred to in the paper.

Insight is a benchmarking tool designed to help bring about improvements for learners in the senior phase (S4 to S6). The system is updated twice annually, around September for attainment results, and February for school leavers' data. It is particularly valuable to inform improvement planning and provides schools with a range of information to help support school improvement.

Insight uses **Tariff Points** to measure the overall attainment of school leavers. The overall attainment of each school leaver is assigned a number of tariff points that depends on: the number of awards achieved, the SCQF level of each award achieved, the grade of each award (if graded), and the number of credit points assigned to the award (which reflects the number of hours typically needed to complete that particular award). Two summary measures are reported at school level:

- **Total tariff points** – which provide a measure of the total attainment achieved by school leavers during the senior phase.
- **Complementary tariff points** – which reflect the key qualification set achieved each school leaver – the core set of qualifications most likely to influence their post school opportunities and life chances.

The **virtual comparator** is a sample-based benchmark that reflects pupils with similar characteristics to those of a given school. This allows for the influence of a range of factors on school attainment, including: social context (SIMD), levels of recorded additional support needs (ASN), and stage of leaving.

SCQF levels indicate the general level of difficulty of an award, enabling broad comparisons to be made between the skills and learning required to achieve a range of different qualifications.

Appendix 3 – The Scottish Index of Multiple Deprivation

SIMD (Scottish Index of Multiple Deprivation). SIMD is the Scottish Government's standard approach to measuring relative levels of deprivation across Scotland. It provides information about a range of resources and opportunities available to families living in a local community. These relate to income, employment, education, health, access to services, crime and housing.

The current version of SIMD has been in use since an update in 2020. Further information can be found at: <https://www.gov.scot/collections/scottish-index-of-multiple-deprivation-2020/>

Within education, there are two common classifications used to measure the social context of school pupils; these are SIMD Quintiles and SIMD Deciles. Both reflect the overall level of multiple deprivation recorded by SIMD for the area where pupils on the school roll live.

SIMD Quintiles. Each local area in Scotland is classified as being within one of five families, called SIMD quintiles.

- SIMD Quintile 1 (often abbreviated to **SIMD Q1**) refers to the 20% most deprived areas in Scotland, as measured by SIMD.
- SIMD Quintile 5 (often abbreviated to **SIMD Q5**) refers to the 20% least deprived areas, as measured by SIMD.

SIMD Deciles. Each local area in Scotland is classified as being within one of ten families, called SIMD deciles.

- SIMD Decile 1 refers to the 10% most deprived areas in Scotland, as measured by SIMD.
- SIMD Decile 10 refers to the 10% least deprived areas, as measured by SIMD.

SIMD Deciles 1 and 2 combined make up SIMD Quintile 1.

For the purposes of SIMD, Scotland is divided into 6,976 local areas, named datazones. These are designed to group together households with a similar social context. The table below shows the 16 local areas within the City of Dunfermline and South & West Fife Committee areas that lie within SIMD Quintile 1.

Data_Zone	Name	Total Population	Working Age Population	SIMD20 Rank	SIMD Fife Rank	SIMD Quintile	SIMD Decile
S01009336	Touch	618	407	442	19	1	1
S01009404	Halbeath	719	453	702	40	1	2
S01009334	Woodmill North	610	402	796	48	1	2
S01009335	Woodmill West	914	542	1144	81	1	2
S01009313	Brucefield South West	581	358	1259	87	1	2
S01009302	Headwell East	834	574	280	10	1	1
S01009301	Broomhead	1051	724	1032	75	1	2
S01009298	Balbridgeburn North	940	577	1265	88	1	2
S01009339	Abbeyview North	928	589	519	25	1	1
S01009337	Pitcorthie North West	730	469	720	41	1	2
S01009338	Abbeyview East	967	645	961	67	1	2
S01009388	Inverkeithing Spittalfield	726	495	800	50	1	2
S01009280	High Valleyfield East	903	538	829	53	1	2
S01009281	High Valleyfield West	776	486	940	64	1	2
S01009269	Oakley North	890	541	1016	73	1	2
S01009270	Comrie East	586	356	1344	96	1	2

Further information regarding the SIMD profile of the Kirkcaldy area can be found in the Know Fife briefing: **SIMD 2020 Focus on Dunfermline and South & West Fife** (see: https://know.fife.scot/data/assets/pdf_file/0028/177661/SIMD-2020v2-Focus-on-Dunfermline.pdf and https://know.fife.scot/data/assets/pdf_file/0033/177666/SIMD-2020v2-Focus-on-South-and-West-Fife.pdf)

6th June, 2023

Agenda Item No. 5

Proposed Mandatory Cycle Lane – B916 Aberdour Road, Dunfermline

Report by: John Mitchell – Head of Roads & Transportation Services

Wards Affected: Ward 4 – Dunfermline South

Purpose

The purpose of this report is to allow the Area Committee to consider a proposal for the introduction of a mandatory two-way cycle lane on B916 Aberdour Road, Dunfermline.

Recommendation(s)

It is recommended, in the interest of road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce a mandatory two-way cycle lane as detailed in drawing no. TRO23_08 (Appendix 1), with all ancillary procedures; and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO will be approximately £2000 which covers Roads & Transportation Services' and Legal Services' staff costs and advertising. This will be met from approved Service budgets. The cost to deliver the new infrastructure is being met through Transport Scotland's active travel funding 'Cycling Walking Safer Routes'.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors and South Dunfermline Community Council were consulted about the original Aberdour Road Active Travel Corridor project and Police Scotland have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details for the proposed Order will be made available on Fife Council's website.

1.0 Background

- 1.1 An active travel route in Dunfermline is being developed on B916 Aberdour Road, Dunfermline from Masterton Road to A823 Queensferry Road / Hospital Hill. Development of the active travel route will improve connectivity for leisure, commuting or commercial journeys, such as shopping trips.

2.0 Issues and Options

- 2.1 A 4m wide shared pedestrian cycle path is substantially complete on the south side of B916 Aberdour Road connecting Masterton Road to Blacklaw Road.
- 2.2 Prior to construction of the connection from Blacklaw Road to A823 Hospital Hill, feedback was received from adjacent residents expressing some concerns and design options were revised. It is now proposed to complete the active travel route on the south side of Aberdour Road.
- 2.4 It is proposed to introduce a two-way mandatory cycle lane on the south side of Aberdour Road as detailed in Drawing no. TRO23_08 (Appendix 1). This cycle lane will be separated from the vehicular traffic with lane separator bollards.
- 2.5 A mandatory cycle lane prohibits motorised vehicles from using that part of the road but does allow access to be maintained for private driveways.

3.0 Conclusions

- 3.1 It is considered, in the interests of road safety, that this Traffic Regulation Order be promoted.

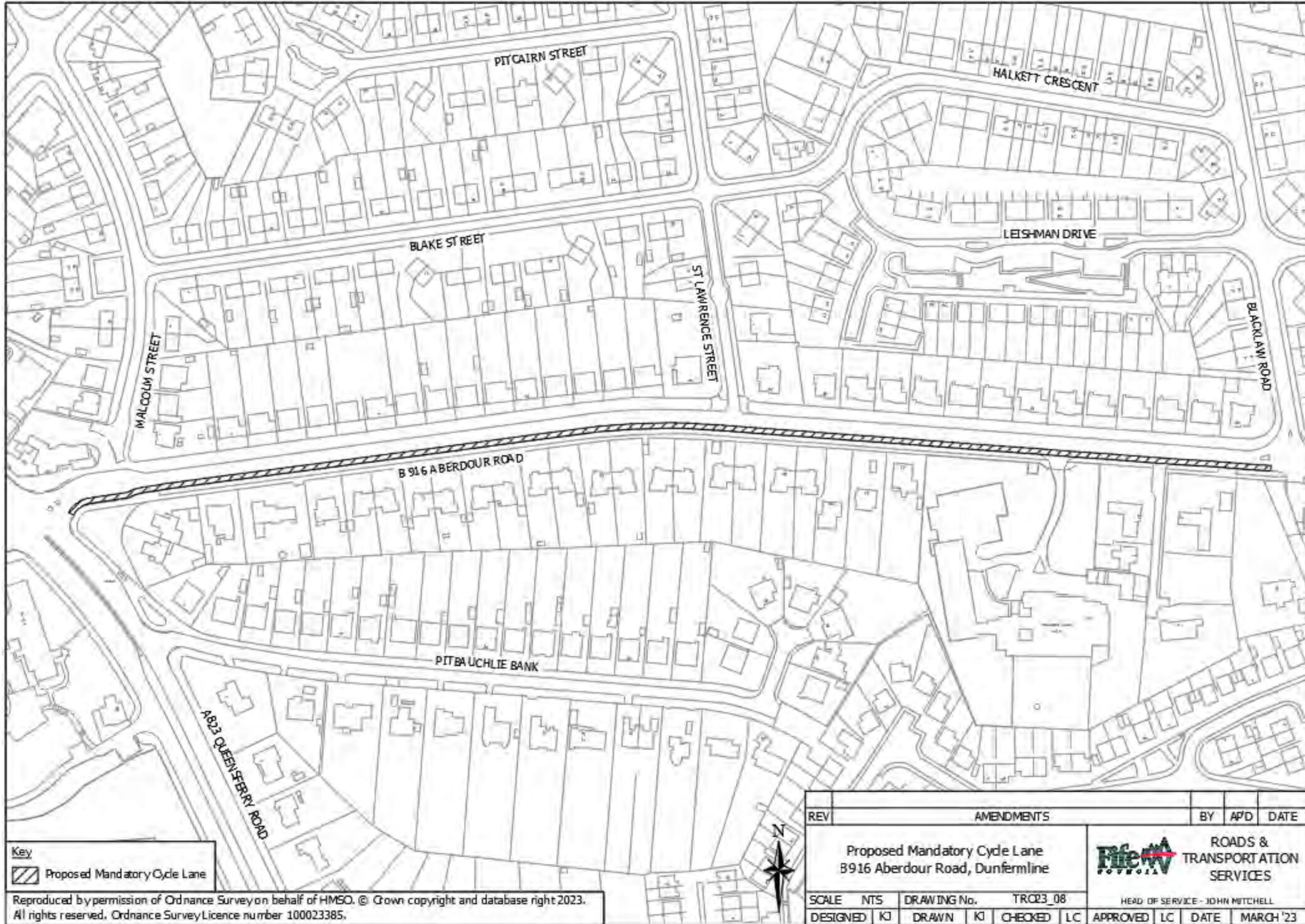
List of Appendices

1. Drawing no. TRO23_08 B916 Aberdour Road, Dunfermline

Report Contacts

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Key
 Proposed Mandatory Cycle Lane

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REV	AMENDMENTS	BY	AP'D	DATE
	Proposed Mandatory Cycle Lane B916 Aberdour Road, Dunfermline			
SCALE	NTS	DRAWING No.	TRO23_08	
DESIGNED	KJ	DRAWN	KJ	CHECKED
			LC	APPROVED
			LC	DATE
				MARCH '23

Fife ROADS & TRANSPORTATION SERVICES

HEAD OF SERVICE - JOHN MITCHELL

6th June, 2023

Agenda Item No. 6

Proposed Taxi Rank – Queen Margaret Hospital, Dunfermline

Report by: John Mitchell – Head of Roads & Transportation Services

Wards Affected: Ward No. 2 – Dunfermline North

Purpose

The purpose of this report is to allow the City of Dunfermline Area Committee to consider a proposal to introduce a taxi rank at Queen Margaret Hospital, Dunfermline.

Recommendation(s)

It is recommended, in the interests of traffic management, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce and amend the parking restrictions detailed in drawing no. TRO22_13 with all ancillary procedures; and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO will be approximately £2,000, which covers Roads & Transportation Services' and Legal Services' staff costs, and advertising. This will be met from approved Service budgets. Delivery of the new infrastructure will be carried out by NHS Fife.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Parking Management team, Bellyeoman Community Council, and Police Scotland have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and

on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council's website.

1.0 Background

- 1.1 Fife Council's Roads & Transportation Service supports NHS Fife through the provision and enforcement of a TRO covering the Queen Margaret Hospital site. The TRO includes the designation of disabled spaces and on-street restrictions.
- 1.2 The maintenance responsibility for the internal roads and management of the car parks remains with the NHS.

2.0 Issues and Options

- 2.1 A review of the existing road markings in place within the Queen Margaret Hospital site and the Traffic Regulation Order has identified that the existing taxi rank on Hospital Access Road 3 is not included in the TRO.
- 2.2 It is proposed to include a "No Stopping (except taxis)" restriction in the TRO as shown in Drawing no. TRO22_13 (Appendix 1) to allow Fife Council to provide enforcement support and assist the NHS Fife with ongoing traffic management at their facility.

3.0 Conclusions

- 3.1 It is considered, in the interests of traffic management, that these traffic restrictions be promoted.

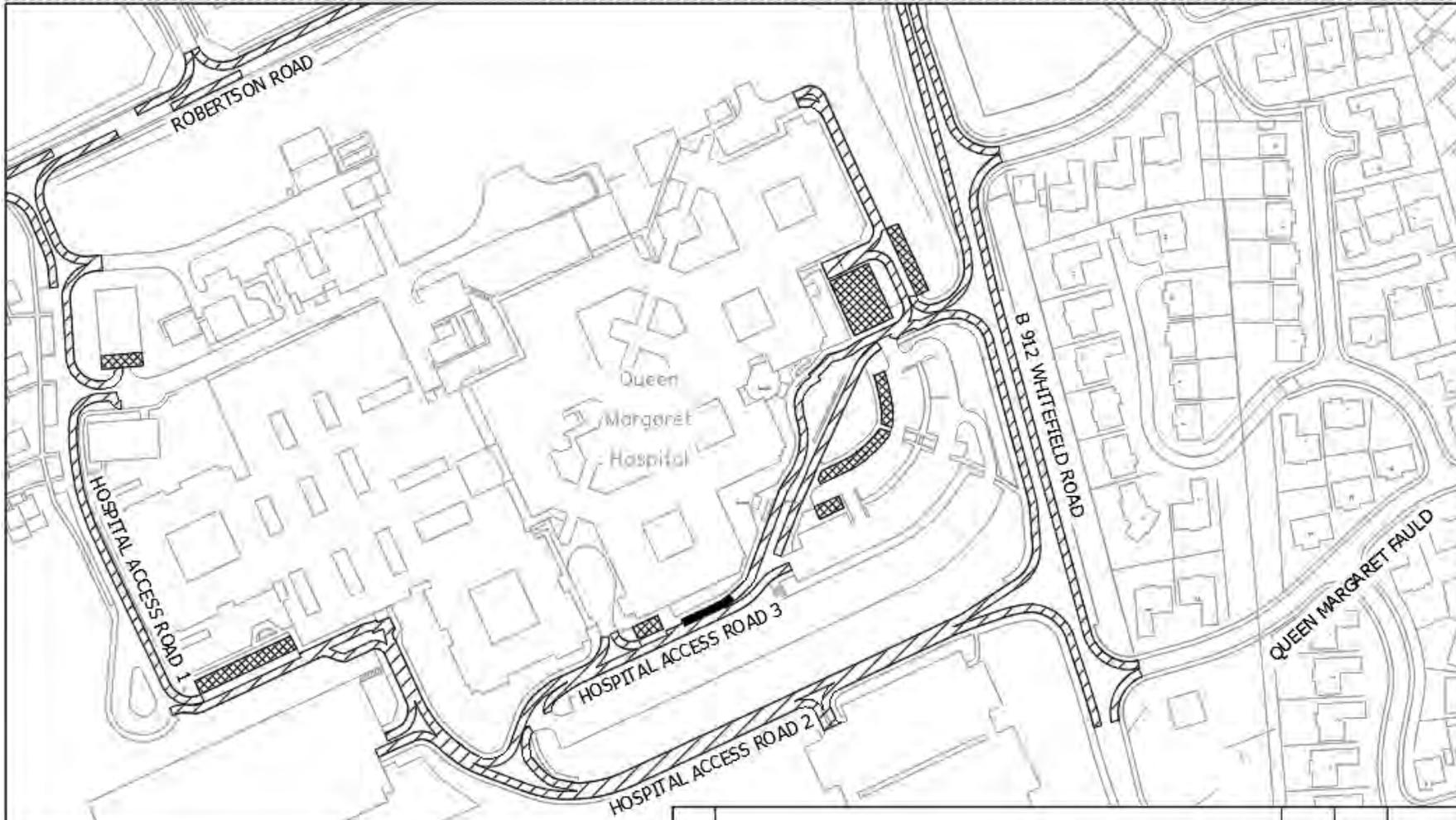
List of Appendices

1. Drawing no. TRO22_13

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Appendix 1: Drawing no. TRO22_13



Key	
	Proposed No Stopping Except Taxis
	Existing No Waiting At Any Time (Double yellow lines)
	Existing Disabled Bays



REV	AMENDMENTS	BY	AP'D	DATE
Proposed Taxi Rank Queen Margaret Hospital, Dunfermline		 ROADS & TRANSPORTATION SERVICES		
SCALE	NTS	DRAWING No.	TRO22_13	
DESIGNED	KJ	DRAWN	KJ	CHECKED LC
APPROVED LC		DATE MARCH '23		

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6th June 2023

Agenda Item No. 7

B912 Whitefield Road, Dunfermline – Proposed 30mph Speed Limit

Report by: John Mitchell – Head of Roads & Transportation Services

Wards Affected: Ward No. 2 – Dunfermline North

Purpose

The purpose of this report is to allow the City of Dunfermline Area Committee to consider a proposal to introduce a 30mph speed limit on B912 Whitefield Road, Dunfermline.

Recommendation(s)

It is recommended, in the interests of road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to reduce the current 40mph speed limit on Whitefield Road to 30mph as detailed in drawing no. TRO23_28/P (Appendix 2) with all ancillary procedures; and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £3,000 which covers Roads & Transportation Services' and Legal Services' staff costs, advertising, and delivery of the new infrastructure. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form have been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Bellyeoman Community Council and Police Scotland have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and

on the affected length of roads. In addition, details of the proposed TRO will be made available on Fife Council's website.

1.0 Background

- 1.1 A motion was agreed at Committee on 22nd November 2022 noting concerns from residents and parents about 40mph speed limits at Lapwing Drive, Carnegie Avenue and Whitefield Road. The motion called for options to reduce the speed limits to 30mph for each of these roads.
- 1.2 This proposal for Whitefield Road has the support of local Councillors.

2.0 Issues and Options

- 2.1 B912 Whitefield Road runs between the A907 Halbeath Road and Kingseat Road, past Queen Margaret Hospital. The speed limit is 30mph at the south end from Halbeath Road for approximately 150 metres, where it changes to 40mph. This 40mph continues through the junction with Kingseat Road – see existing speed limits in Appendix 1.
- 2.2 Concerns have been raised by the Bellyeoman Community Council and local Councillors regarding the speed of traffic and the difficulties experienced by pedestrians crossing outside the hospital. Requests have been made to reduce the 40mph speed limit to 30mph to increase the perception of road safety.
- 2.3 Possible future development to the east of the north end of Whitefield Road and south of the B912 towards Kingseat would see the re-alignment of Whitefield Road from Robertson Road north, with this section being closed to vehicular traffic. The existing mini roundabout would then be replaced with a signalised 3-leg junction with a pedestrian crossing phase and this arrangement would require the speed limit to be 30mph.
- 2.4 This development proposal has other features that would be provided by the developer, e.g. a possible combined footway/cycleway down the east side of Whitefield Road past Queen Margaret Fauld. These additional features would also improve the perception of pedestrian safety and a 30mph speed limit would support them.
- 2.5 It is proposed to promote a 30mph Speed limit from the existing southern boundary to a point 30 metres north of the existing mini roundabout at Robertson Road as shown in drawing no. TRO23_28/P (Appendix 2).

3.0 Conclusions

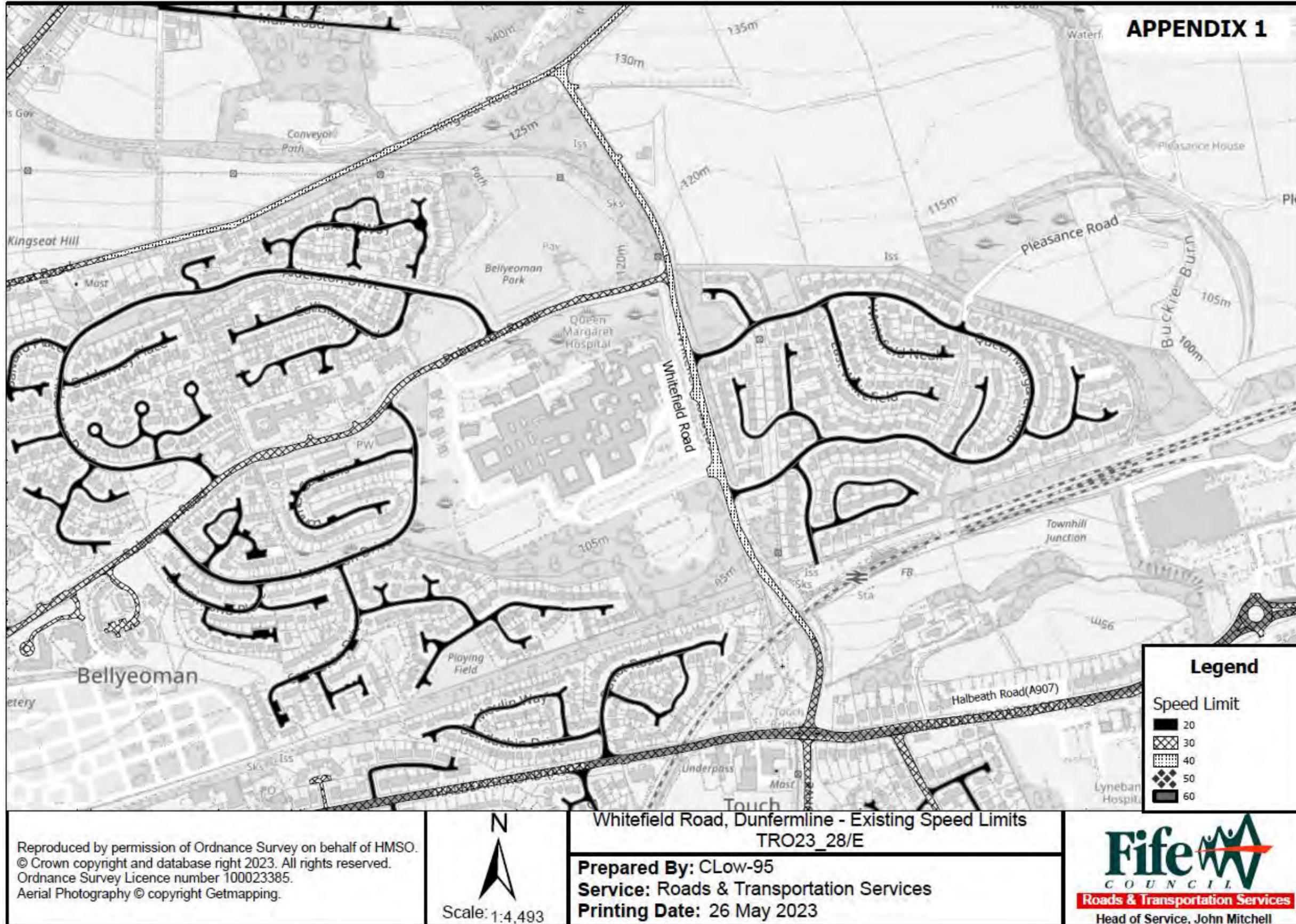
- 3.1 It is considered, in the interests of road safety, that a TRO to introduce 30mph be promoted.

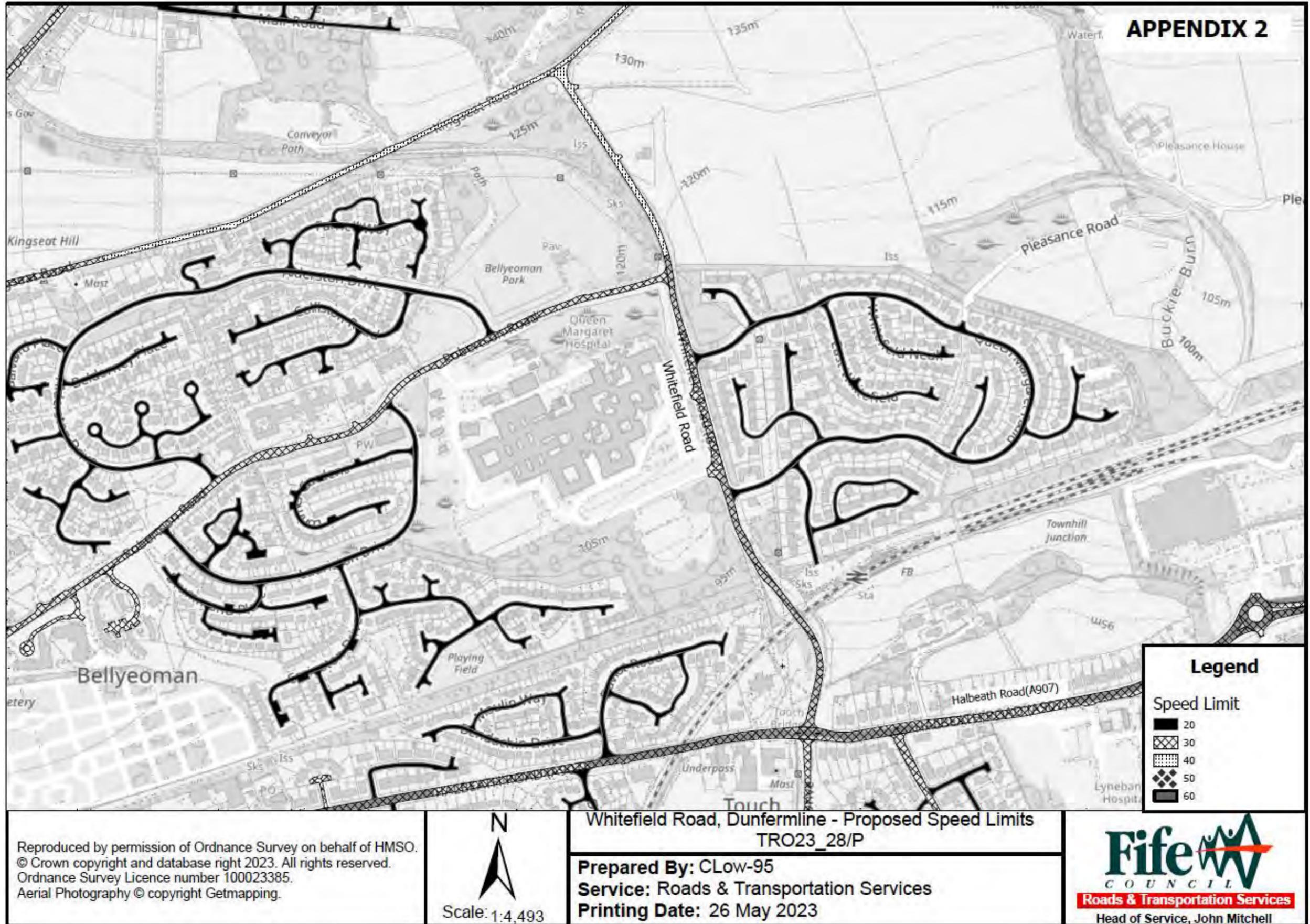
List of Appendices

1. Drawing no. TRO23_28/E – Existing speed limits
2. Drawing no. TRO23_28/P – Proposed speed limits

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6th June, 2023

Agenda Item No. 8

Safer Communities Team Update Report

Report by: John Mills, Head of Housing Services

Wards Affected: City of Dunfermline area (Wards 2, 3 and 4)

Purpose

The purpose of this report is to provide elected members with an update on the operational activity of the Safer Communities Team within the Dunfermline committee area during the 12 month period 1st April 2022 to 31st March 2023.

Recommendation(s)

The Committee is asked to note and comment on the activity to date.

Resource Implications

None.

Legal & Risk Implications

None.

Impact Assessment

An Equality Impact Assessment (EqIA) is not required as this report presents an update on the activity of the Safer Communities Team. No policy or funding changes are being proposed that are likely to have an impact on equality groups.

Consultation

Consultation has taken place with community safety partner agencies.

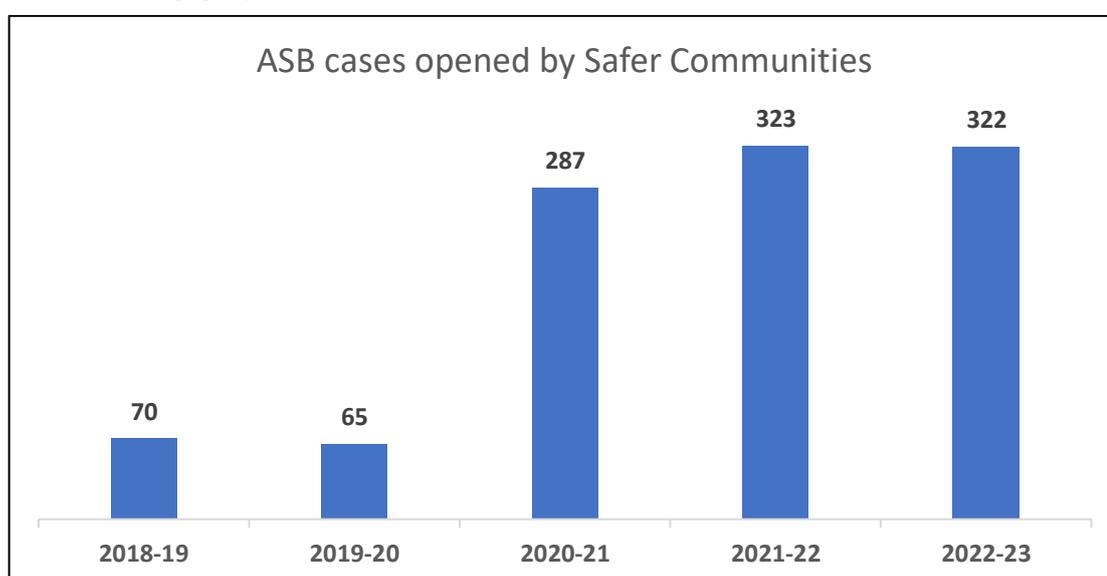
1.0 Background

- 1.1. The purpose of this report is to update elected members on the activity of the Safer Communities Team (SCT) within this committee area during the financial year 2022-23.
- 1.2. This report sits alongside individual updates from Police Scotland and Scottish Fire and Rescue Service (SFRS). It should be noted that the three core agencies (Police Scotland, SFRS and Fife Council's SCT) may comment on work carried out *in partnership* with each other and other agencies but cannot comment specifically on work carried out independently by other services.
- 1.3. Some information may be included on Fife-wide activity to raise awareness of the range of activities which may be of interest to members and their constituents.
- 1.4. Each activity is categorised as either People or Place focussed.

2.0 People Focussed Activity

- 2.1. Our Fife Cares service received 56 referrals in relation to home safety during 2022-23, a decrease on the number received in the previous year (96 referrals). All clients were contacted and offered either a visit or a telephone contact.
- 2.2. The majority of referrals (89%) related to requests for tailored **home safety advice** specifically for families with children under five years of age.
- 2.3. In the last financial year, the majority of home safety referrals for child safety were received from Health Visitors (60%), whilst the remainder come from a variety of other sources such as Community and Family Nurses, Social Work, Housing Officers, and family support services such as Fife Gingerbread and Homestart.
- 2.4. Over the same period, referrals for home safety in relation to vulnerable adults were predominantly received from Social Work Services and Housing Services (53%), but also come from Community Nurses, Fife LGBT, Frontline Fife, Housing Associations and Safer Communities Officers.
- 2.5. During 2022-23, officers from the Safer Communities Team attended quarterly meetings of the Accident Prevention and Safety Awareness Cross Party Working Group chaired by Claire Adamson MSP and held at the Scottish Parliament. At the March 2023 meeting, as part of the 10th anniversary celebrations of the group, officers were invited to present a “good news” input on the Fife Cares service. This included information on how the service keeps abreast of changes, emerging trends and risks, and how it evolves in response. This input was extremely well received and led to further discussion between those in attendance. Appendix 1 contains details of the input delivered.
- 2.6. Referrals to the Fife Cares service regarding **home security advice** under the Safe, Secure and Supported at Home initiative decreased slightly during 2022-23 compared to the previous year (72 and 76 respectively).

- 2.7. Safe Secure and Supported at Home referrals are mainly received from Police Scotland (54%), but also from other sources such as Fife Women’s Aid, Housing Officers, Health Visitors and Social Work.
- 2.8. During 2022-23, Fife Cares staff were asked to provide 24 separate inputs to groups or community events across Fife, and at one national event, on the subject of Home Safety and Security. Five of these events took place in the Dunfermline committee area.
- 2.9. **Fife Community Safety Support Service (FCSSS)** is funded by the Safer Communities Team to provide support and/or mediation to those experiencing, or involved in, antisocial behaviour in a private space setting. The service received 40 referrals, compared to 39 in the previous year.
- 2.10. Of the referrals received by FCSSS, nine resulted in the provision of emotional or practical support whilst the remaining 31 involved some form of mediation between the parties involved. Appendix 3 provides examples of feedback received by FCSS plus some additional information.
- 2.11. Appendix 2 provides examples of feedback received by FCSSS plus some additional information on the service.
- 2.12. As of 17th January 2022, the Safer Communities Team became the single point of contact for all cases of private space **antisocial behaviour (ASB)**. This, coupled with the increase of private space ASB during the pandemic, has led to a significant increase in cases dealt with by the team, as demonstrated by the following graph:

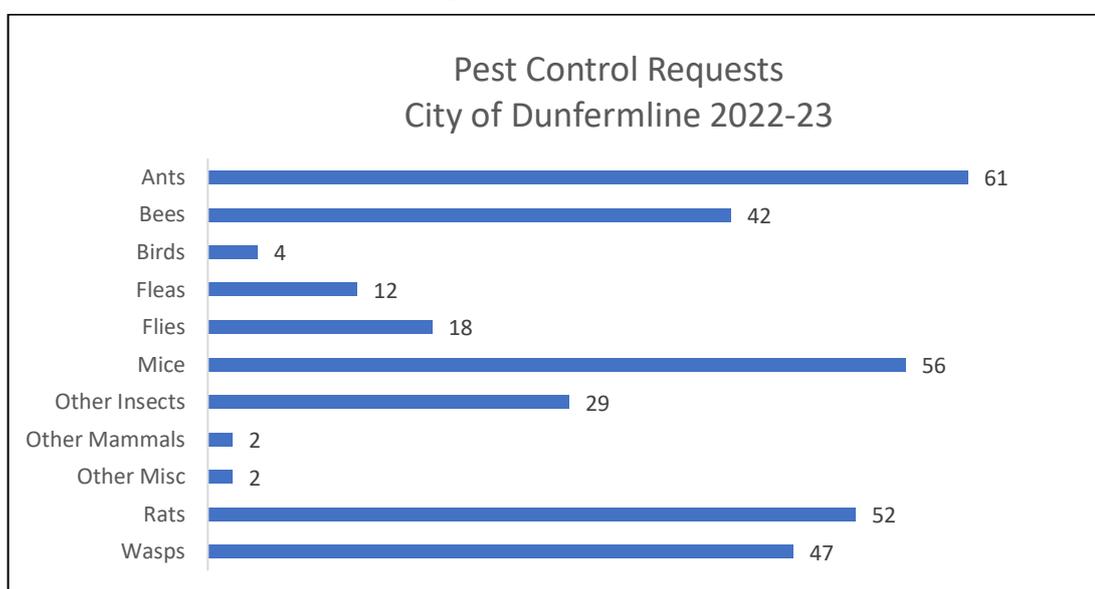


- 2.13. Of the cases closed in 2022-23, 95% were resolved within locally agreed timescales. Please see table 1 below for timescales involved and appendix 3 for the Scottish Housing Regulator’s definition of resolved cases.

Table1: Locally Agreed Timescales for Antisocial Behaviour Cases

Category	Target timescale: Initial contact - complainer	Target timescale: Resolution
Extreme	1 working day	12 months
Serious	3 working days	6 months
General	5 working days	2 months

2.14. Our **Pest Control** officers responded to 325 requests for service during 2022-23, compared to 312 in the previous year. The number and type of pests dealt with are depicted in the following chart:



2.15. Fourteen reports about **stray dogs** were received by the Safer Communities Dog Wardens, a slight decrease from the previous year (18). Ten of the dogs were microchipped, but only one reflected the correct details of their owners. Eight dogs were subsequently claimed/returned to their owner and the remaining six were passed to an animal charity for assessment prior to being rehomed. Officers continue to raise awareness of the importance of microchipping and the legislation in force.

2.16. In 2022-23, Safer Communities Project Officers resumed their **Dog Watch** initiative, a project aimed at commercial dog walkers across Fife, which began in 2019 but had to take a break during the pandemic. This project aims to encourage commercial dog walkers who use Fife's parks and greenspaces to sign up to a voluntary scheme and register their details with the Council. By complying with the criteria within the scheme, commercial dog walkers can:

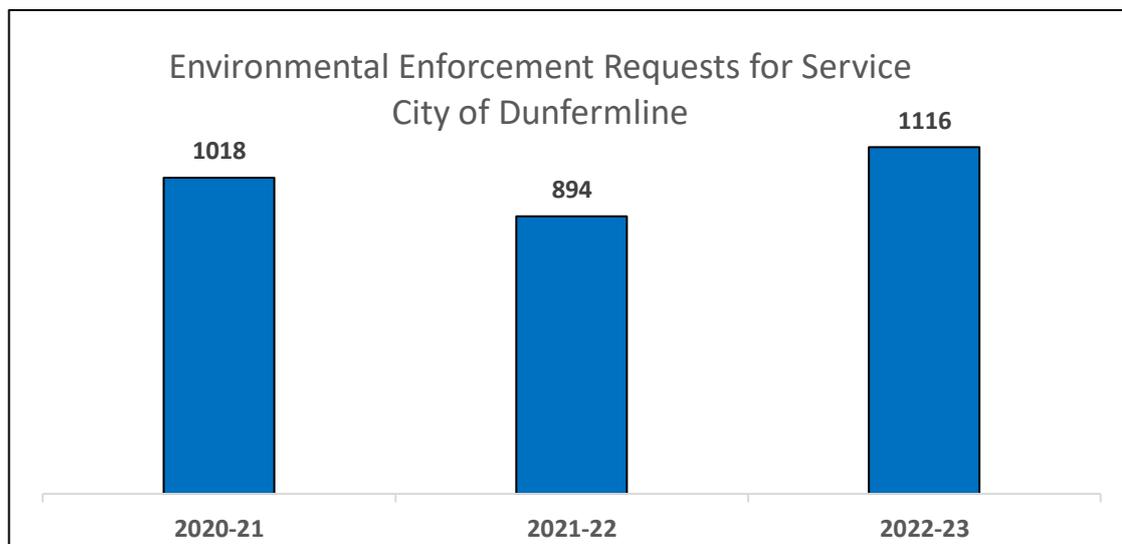
- reduce their impact on local parks and other users
- set a good example to other dog walkers

- deliver a safe and quality service for their customers
- 2.17. The wider public benefit from Dog Watch by knowing that those dog walkers who have signed up to the scheme have been individually inspected - including their vehicles - to ensure they are safe for transporting dogs. In 2022-23, a total of 17 dog walkers have joined, five of whom are from the Dunfermline area.
 - 2.18. Reports of attacks by dogs during lambing season are unfortunately becoming more common. In partnership with Police Scotland, Safer Communities Team set up a pilot event at Falkland Estate on Friday 10th March to engage with members of the public and to provide awareness of the importance of keeping their dogs on the lead and under control, particularly during lambing season. This event also provided us with the opportunity to speak to the public about dog fouling and other wildlife issues.
 - 2.19. Due to the success of this event and further reports about attacks, we hosted a similar event in Blairadam Forest on 12th April 2023. Whilst this event occurs within the current financial year, we felt it important to share this information now rather than wait to report it next year. The Blairadam Forest event included more partners to support the day, including Fife Coast and Countryside Trust, Forestry Commission, National Sheep Association, SSPCA (Scottish Society Prevention of Cruelty to Animals), PARC (Partnership against Rural Crime), Police Scotland. The event received national attention and was covered by STV, raising awareness at a crucial time in the lambing season and hopefully preventing further attacks across the country, not only in Fife. The plan is to make these annual events which we will host at various locations around Fife.
 - 2.20. The Fife Community Safety Partnership has recently reinvigorated the Road Casualty Reduction Group, in which officers from Safer Communities Team are involved. Our Project Officers provided a number of **Road Safety** initiatives which covered the whole life spectrum from birth onwards (see appendix 4 for road safety activities focussed on each life stage).
 - 2.21. Whilst some events were delivered to a Fife-wide audience, the following were delivered specifically within the Dunfermline committee area:
 - Don't Park It Here campaign
 - Junior Road Safety Officers Initiative (2 schools – 13 pupils)
 - Safe Drive Stay Alive (4 schools – 631 pupils)
 - 2.22. Appendix 5 provides additional information about the range of road safety initiatives involving the Safer Communities Team in 2022-23.
 - 2.23. Officers from the Safer Communities Team support the Fife Water Safety Group, which is a working group set up under the Fife Community Safety Partnership's Reducing Harm priority. During 2022-23, our officers attended the Train the Trainer for **Waterside Responders Course**, and they are working with RNLI to set up a course in 2023-24 for local businesses. The aim is to have local responders on hand in areas where water safety issues may occur.
 - 2.24. Our officers also identified the gap for an emergency first aid and water safety course for **Wild and Open Water Swimmers**. SCT officers will work with RNLI to create a suitable course to offer to these groups during 2023-24.

- 2.25. Our **Youth Justice Officers** received 42 referrals about young people in the Dunfermline area from the Youth Offender Management Group (YOMG) during 2022-23, an increase on the previous year (15). This is due to the increased capacity of Safer Communities Team Youth Justice Officers following successful recruitment during 2022-23.
- 2.26. In previous years, we have been able to provide statistical evidence that our work with young people creates positive outcomes. Unfortunately, the information we use to demonstrate the success of our activity is held by Police Scotland and is currently unavailable due to a change of systems. We hope to be able to access this valuable information at a later date. In the meantime, our Youth Justice Officers are working on methods of obtaining feedback from young people and the different people involved in their lives to provide a qualitative evaluation of the work they carry out.
- 2.27. Appendix 6 provides more information about our youth justice activities during 2022-23.

3.0 Place Focussed Activity

- 3.1 In terms of **environmental enforcement** issues, 1116 requests for service were received for the Dunfermline area during 2022-23. The following chart shows the comparative figures for the past three years:



- 3.2 Appendix 7 provides data showing the number of reports per type of Environmental Enforcement over the past three years.
- 3.3 Our Safer Communities Officers (SCOs) carried out over 1500 **patrols** in this area over the reporting period.

4.0 Campaigns and events

- 4.1. Team members are normally involved in a variety of **events** throughout each year. Appendix 9 gives a flavour of our SCO involvement in a dog fouling initiative at Milesmark Primary School.

- 4.2. Due to the ongoing impact of the pandemic during 2022-23 we continued to utilise our **social media** platforms to convey the community safety message to the residents of Fife. We provided information, advice, and assistance on a number of different campaigns. We attracted over 8,500 followers on Facebook during 2022-23 and, overall, we reached an audience of over 685,000 people across Fife. See appendix 8 for further information.
- 4.3. In order to keep up to date with forthcoming events and activities co-ordinated by the Safer Communities Team or shared by the Team on behalf of partner agencies, members are invited to 'like' our Facebook page **Safer Communities Fife** or follow us on Twitter **@safeinfife**.

5.0 Conclusion

- 5.1 This report provides members with information on the wide range of safer communities' activity being undertaken in this committee area, in line with local priorities and emerging issues, and in partnership with other community safety organisations.

List of Appendices:

- Appendix 1 - Fife Cares input to Cross Party Working Group
- Appendix 2 - FCSSS – further information on Fifewide services (2022-23)
- Appendix 3 - Scottish Housing Regulator Guidance – ASB (March 2023)
- Appendix 4 - Road Safety timeline
- Appendix 5 - Road Safety initiatives
- Appendix 6 - Youth Justice activity
- Appendix 7 - Environmental Enforcement – three year trend data by type
- Appendix 8 - Safer Communities Team Facebook page information
- Appendix 9 – Milesmark Primary School Initiative

Report contact:

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Fife Cares Input to Cross Party Working Group March 2023

Good news story of the Fife Cares Service where we provide free child safety visits and free home safety visits for vulnerable adults.

- This service is of the utmost importance to the people who are receive it and are working in it
- It is vital to maintain the service to help reduce unintentional harm and make a difference to those we can reach
- We continue to face huge challenges of reducing budgets and the increasing costs of everything, from staff costs to fuel and equipment
- We are continually examining our methods of working and the menu of equipment we provide as well as advice we give
 - We must examine our equipment against costs to see if there is an alternative way to deliver the safety involved
 - An example of this is to deliver safety gates along with appropriate advice instead of fitting stair gates
 - We are providing more advice both verbal and written in form of booklets and have produced our own library of booklets with advice, as well as utilising resources from other partners
 - We are also involved in making our delivery more efficient and effective such as delivering advice through discussion with groups such as nursery mums and elderly forums etc.
- In our partnership with RoSPA we look at what they are doing and have done and learn from their experience and knowledge. We also share what we are doing with them.
- Through partnership working we take on board issues raised here at CPG such as the danger of button batteries, and work with partners such as CAPT to promote safer use of such batteries
- We promote these messages through events and social media as well as at each visit we carry out. Now we are finding that more parents of young children at visits are aware of these dangers. We do however continue to spread the messages.

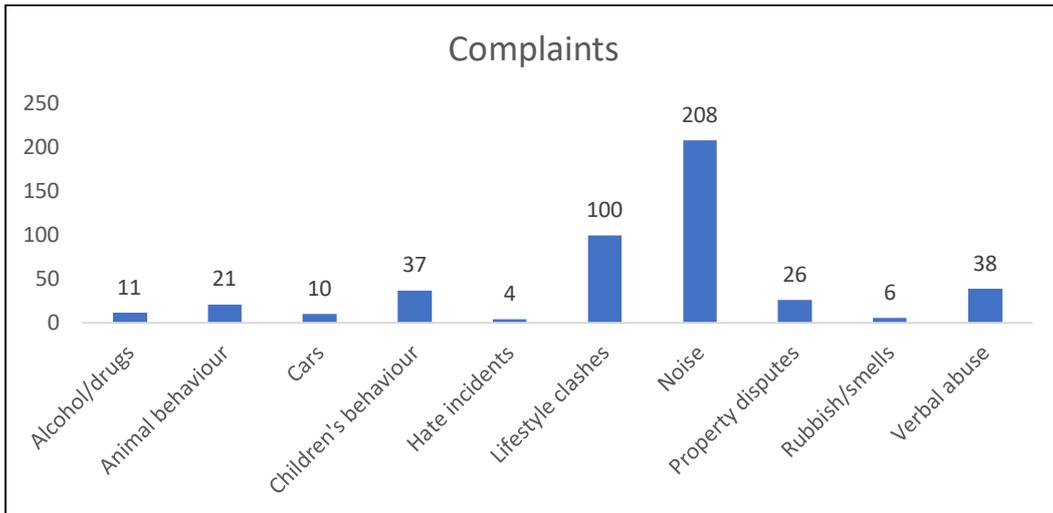
- Evaluation of what we are doing is essential to our continued improvement–
 - We use mobile working and utilise computer tablets to record our visits and now have evaluation questions on our work tablets for each visit
 - We have just completed a pilot with a Child Nursery Focus Group examining what we do regarding child safety visits to find out what the parents think and what matters to them
 - We listen to clients at our visits and collate information about what they need and what is important to them – recently we have had several issues raised around child car seats and we are also trained by RoSPA to check these and to provide appropriate advice.
- It is essential to attend important forums such as CPG to listen to and communicate with partners even when, on face of it, the subject does not seem connected. An example of this was Health and Safety in Waste Mgt. – Lithium-Ion battery risks – home fire risks

Good News in Summary:

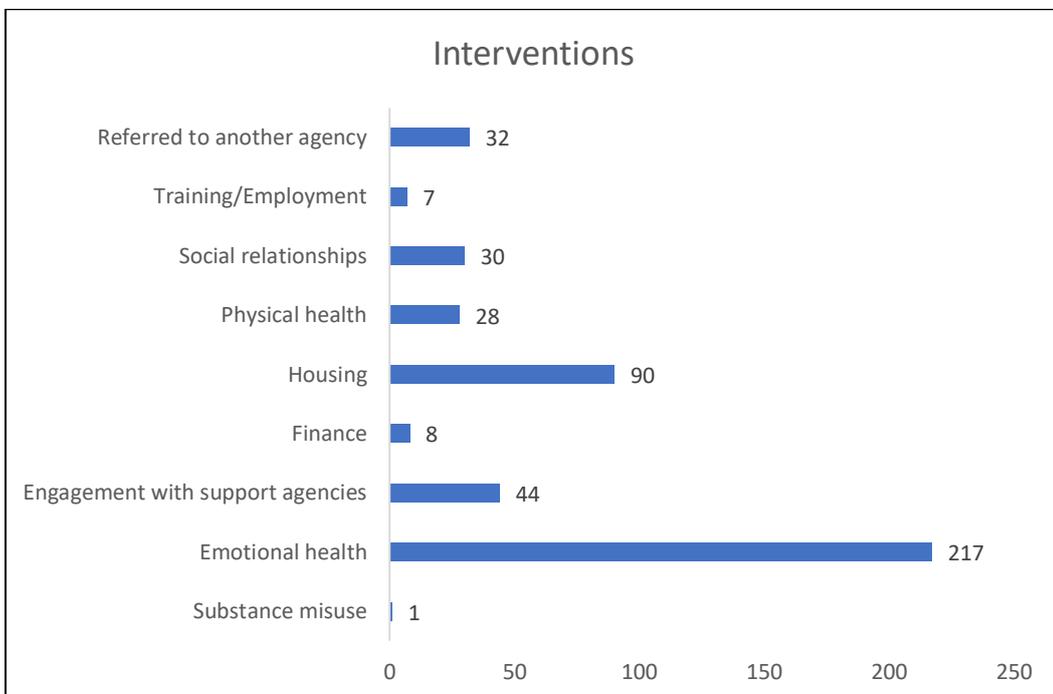
- We continue to work together to prevent unintentional harm
- Our service has evolved using partners and forums like CPG
- We will continue to evaluate our service and to adapt it according to the needs of our clients, whilst taking cognisance of other pressures and influences.

FCSSS - Further information of Fifewide services (2022-23)

- All referrals were responded to within 2 working days
- The majority of referrals were received from the Safer Communities Team (79%)
- Complaints about noise were most common (45%), followed by issues to do with clashes of lifestyle (22%)

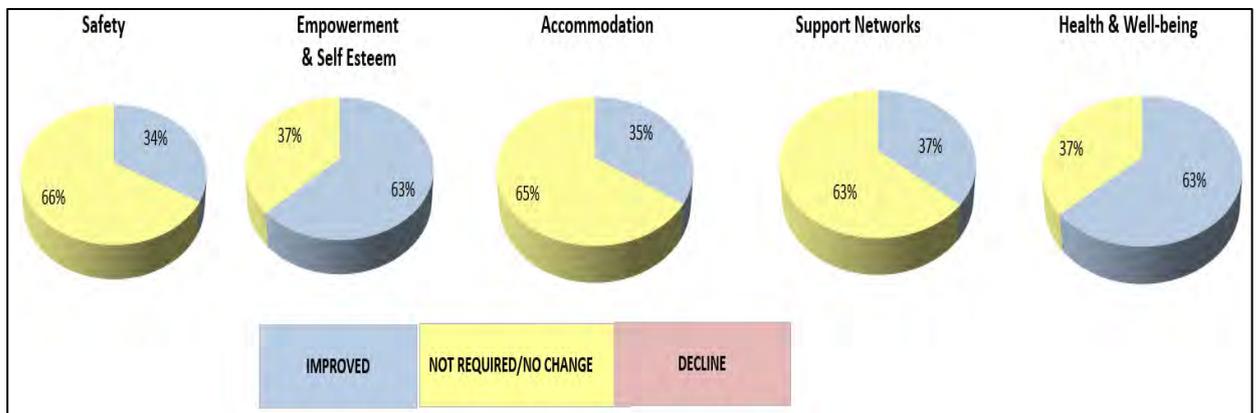


- A total of 544 households were involved with FCSSS during 2022-23
- Interventions delivered were as follows:



- Outcomes in relation to support cases are measured using the Empowerment Star assessment tool, where clients feedback on how their involvement with FCSSS has affected five different areas of their lives. The following diagram

shows that improvements were made in all areas, but specifically Empowerment and Self Esteem and Health and Wellbeing:



Examples of customer feedback:

Do you think there have been positive changes to your life since taking part in the Service?

"Having someone to talk to other than my family has really helped, I am continuing to feel more confident and positive now and using breathing techniques suggested to me"

"Having someone to talk to about my fears and anxiety have helped, I have found strength to contact the police when needed, I have been referred to the wardens and feel safer"

What did FCSSS do well?

"Helped put me in the right direction"

"Provided a safe space to talk"

"Referred me onto the wardens and liaised with Fife Council"

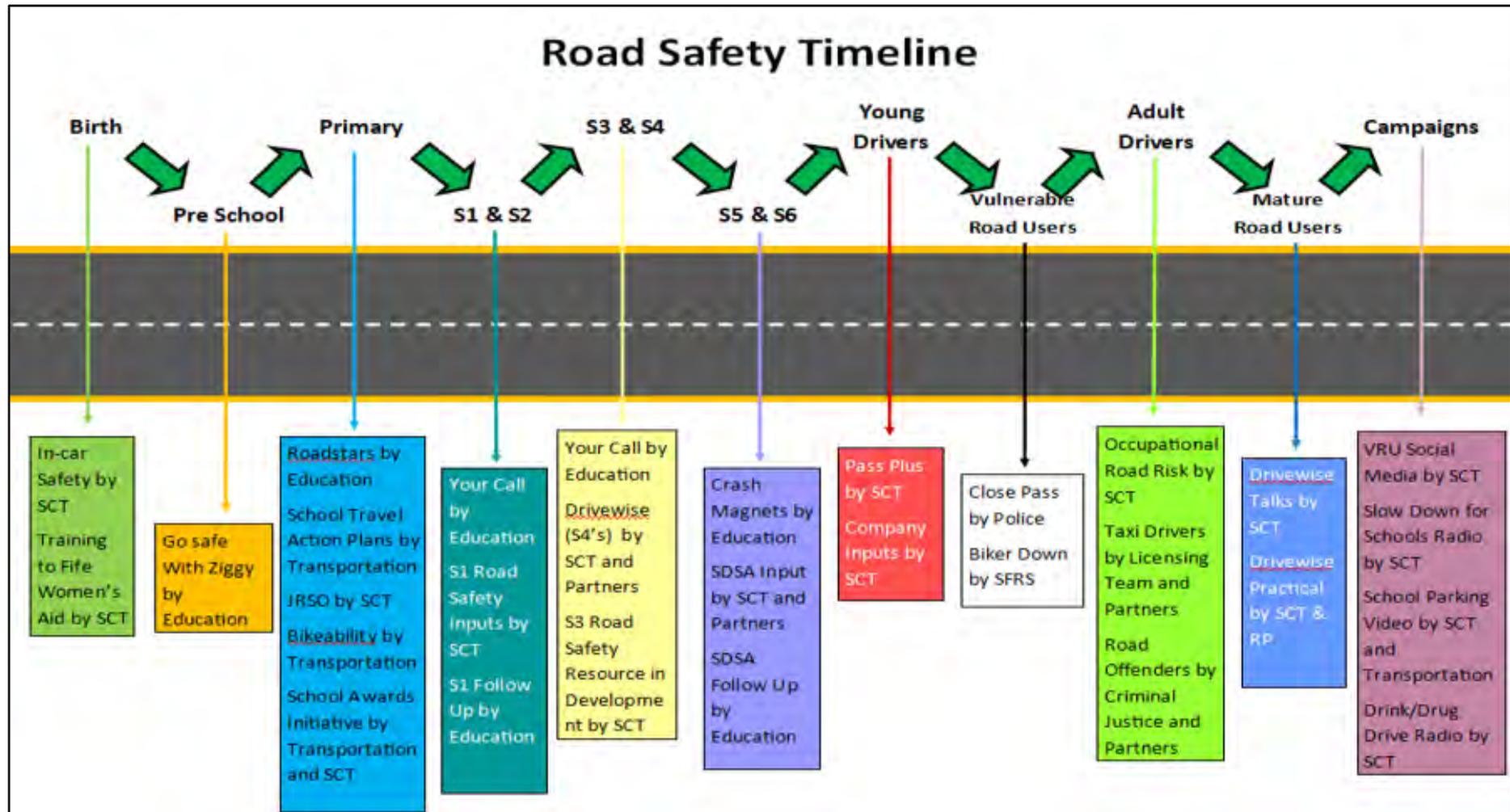
What could FCSSS do better?

(No comments made).

Scottish Housing Regulator Guidance for Landlords (March 2023)

Antisocial Behaviour

<p>Indicator 15 (Updated)</p>	<p><i>Percentage of anti-social behaviour cases reported in the last year which were resolved.</i></p> <p>(i) Number of cases of anti-social behaviour reported in the last year. Of those at (i):</p> <p>(ii) Number of cases resolved in the last year.</p>
<p>Definition</p>	<p>Resolved</p> <ul style="list-style-type: none"> • where the landlord has taken appropriate measures, as set out in its ASB policies and procedures, to address the cause of the anti-social behaviour complaint and has advised the complainant of the outcome; or • where the landlord does not have the authority or powers to resolve, and it has provided a full explanation of the landlord's position to the complainant. <p>A Case</p> <ul style="list-style-type: none"> • A case is opened when a tenant or service user reports an incident of ASB to their landlord. • A case can be made up of a single report/complaint of ASB; or • Multiple reports/complaints about the same party, made whilst a case is still ongoing. Such further reports/complaints would not be counted as a further new case. • Once a case is resolved and a further report/complaint of ASB is received, this should be treated as a new case.



Road Safety Initiatives

In Car Safety



Clinics and Individual checks – SCT staff continue to carry out child car seat clinics, especially to coincide with National Child Safety week. In 22/23 we hosted three clinics, one in Dalgety Bay (SWF), one in Leuchars (NEF) and one in conjunction with Police Scotland at Leven Prom.

Fife Women’s Aid Training – Our staff are also in the process of carrying out training to Fife Women’s Aid to assist them with the knowledge of how to fit their car seats safely when transporting children for their work.

Primary

Roadstars Competition – To promote the new national Roadstars road safety resource SCT partnered with Transportation services to launch a Fife-wide Primary School competition. To encourage entries we pulled together our own version of what we were asking schools to do with a number of partnering agencies and the Provost ([Roadstars Song Partnership Version 2](#)) A number of schools from across Fife entered and the eventual winner was Carleton Primary ([Carleton Roadstars - YouTube](#)), who were awarded £500 to place towards road safety resources at their school. They have chosen to use these funds to place markings in their playground to carry out Bikeability training (photo to show their design). The current Transport Minister awarded the school with their prize on 20th February.



Don’t Park Here Campaign – Just before the end of the 2021/22 school year, we again partnered with Transportation to run a new initiative called Don’t Park Here. The aim being to produce short videos to discourage adults from parking irresponsibly around the gates of schools and especially on yellow zig zags. We worked with three schools in Cowdenbeath, Dunfermline and Leven to produce these videos that schools could use on their social media in the new academic year.

JRSO Initiative – Our team continue to support the Junior Road Safety Officer (JRSO) initiative across all Fife Schools. During this financial year we have visited 37 primary schools to help establish JRSO’s within their schools. The area breakdown for these schools is as follows (other schools are continuing to run the programme but have not needed our assistance to set up this year);

Leuchars Event – SCT were invited to Leuchars Army Base to attend a primary school event. Over 400 P6/7 pupils from schools across Fife attended an engagement day organised by Leuchars. We hosted a couple of workstations at the event, one was focussed on road safety using our reaction timers and snakes and ladders game, the other station was based around responsible recycling and was run by two SCO’s.



Individual Inputs – In November we were invited in to Hill of Beath Primary to talk to all of their pupils about road safety during two assemblies. This is a service we offer if there has been an issue at the school around road safety. As this was a cycling issue we partnered up with the Bikeability Co-ordinator from Transportation.



Secondary

S1 Talks – Our project officers have continued to carry out S1 talks within the Kirkcaldy area, as we cannot provide this input to all schools we looked to where our resources are needed most and this area has the highest number of statistical evidence for need for inputs. In 22/23 we carried out 25 class talks to 625 S1 Pupils at Balwearie HS (10 classes / 261 pupils), Kirkcaldy HS (9 classes / 220 pupils) and St Andrews HS (6 classes / 144 pupils).

St Andrews HS - In December 2022 a S2 pupil was unfortunately involved in a road traffic collision on coming out of school. The school then invited us in to deliver a short input at year group assemblies to S1-S4 (647 Pupils) and then we also talked to individual S1 (6 classes / 144 pupils) and S2 classes (6 classes / 145 pupils).

S3 Project with Kirkcaldy HS – We were approached by the Guidance team in Kirkcaldy HS to help them create a suitable road safety resource that will engage their S3 pupils. We are working with them on this and hope to have something in place for the new academic year.

SDSA

Inputs and follow Up Resource – We have now fully moved the SDSA programme away from Rothes Halls and are taking the input directly to each school. This is still a partnership project but is led and co-ordinated by Safer Communities. All 18 high schools received the SDSA input and this year we also were able to deliver to St Leonard's Private School in St Andrews. A total of 2480 pupils received the input. The breakdown of the numbers are as follows:

We have also produced a follow up resource for the guidance staff to use within PSE classes. This enable the teachers to gain discussion with the pupils.

SDSA Future – This year we have also filmed other partners so that we can keep the film up to date with the most relevant content. We are also in discussions with

Education to pursue the option of SDSA being a set part of the curriculum rather than an opt in programme.

Pass Plus

We continue to support and fund new drivers to gain additional driving knowledge and experience. This financial year we have held 4 online courses with a total of 12 new drivers attending. This project continues to have support from a Fife Road Policing officer. Numbers are not high in this project as funding is limited. The breakdown of attendees is as follows:

Road Traffic Offenders

Course – This 5 week course is run by Criminal Justice but we are invited to present an input during week 1 and then present SDSA in week 5. This financial year only one course has taken place with 12 participants from across Fife. The next course is planned for May 2023.

New Project – Criminal Justice have contacted us about developing a new resource for Fife residents who they need to work with but are not in the system long enough to attend one of the above courses. We have had an initial meeting with them to discuss this and hope to create something for later this year.

Taxi Drivers

The Taxi Driver course has not run since early 2020 due to covid. Licencing have recently brought together all the partners to discuss setting up the courses again and they are due to start in April 2023. Safer Communities presents a generic road safety input at each of these dates.

Older Drivers

Talks – We currently offer talks to Older groups about how to stay driving safely for longer. This financial year we have given 5 talks and detailed the breakdown below:

Practical Days – Last year we introduced the new Drivewise 65+ days. This is a practical session for older drivers who attend a venue and go on a drive observed by a Road Policing officer. They are then given hints and tips to help keep them safe and driving for longer. We held two events during the last financial year. As follows:

Group Talk



Drivewise 65+ Event



Radio Campaigns

Slow Down for Schools – We produced this radio campaign to encourage drivers to think about their speed when they are driving near to schools when the pupils are starting and finishing. The messages were recorded by safer Communities staff and Police Scotland. The plan is to have two campaigns running during the year, one at the start of the academic year in Aug/Sept and one when the pupils go back after Christmas. Due to funding we did not hold this campaign in Aug 2022 but created a partnership with Ford in Dec 2022 and they supported our Jan 2023 campaign.

Partnership with Ford

We formed a partnership with Fife Ford in Dec 2022 and as part of this they are funding our radio campaigns for Slow Down for Schools and we also hope to hold future radio campaigns on other subjects in 2023.

Youth Justice activities

Our officers co-ordinate or take part in activities and provided advice, guidance and information to young people, their parents/guardians and also professionals from other agencies, all of which is designed to support young people and to prevent them becoming involved in problematic behaviour, lifestyles or situations.

Listed below are some of the activities our Youth Justice Officers (YJO) were involved in during 2022-23:

- No Knives Better Lives inputs at Viewforth High School, Inverkeithing High School and Wade Academy.



- Anti Social Behaviour inputs at Auchtermuchty PS, St Johns PS, Kings Road PS, Methilhill PS, Rimbleton PSS, St Columbas HS, Warout PS.
- Diversifire at Dunfermline, Lochgelly and Methil.
- F24 program at Auchmuty High.
- Leading a Park Golf diversion in Kirkcaldy in partnership with Fife Golf Trust and Dunnikeir Golf Club.

- Part of a partnership response to youth ASB in Cupar, Dunfermline and Glenrothes (supporting Clued Up and Cupar Youth Café).
- Supporting the Creative Change Collective Tic Tok program over 12 weeks delivered in Kirkcaldy.



- We have also supported young people both individually and in groups at Inverkeithing HS, Woodmill HS, St Columbas, Auchmuty HS, Madras College, Lochgelly HS.
- Co facilitating Ask/Tell Suicide Prevention training with Fife Health and Social Care Partnership.

- YJOs are part of the following initiative/projects:
 - Fife Suicide Prevention Network (co-ordinated by Fife Social Care Partnership)
 - Brighter Futures Health Hub
 - YAP Group.

We asked our Youth Justice Officers to answer the following questions about work they took part in during 2022-23:

Why did you get involved in specific projects?

We attend regular meetings such as YOMG, youth work meetings, strategy groups, MVP strategy group amongst others, as a result of attending these meetings it identifies opportunities to offer support.

Who, or which agencies, asked for your help and who have you helped?

Partners such as Education, Police Scotland and SFRS mainly. Other third sector partners we have approached directly - this is for support with their expertise, such as BRAG with their F24 experience or Clued Up to support programs with their inputs.

What partnership working took place?

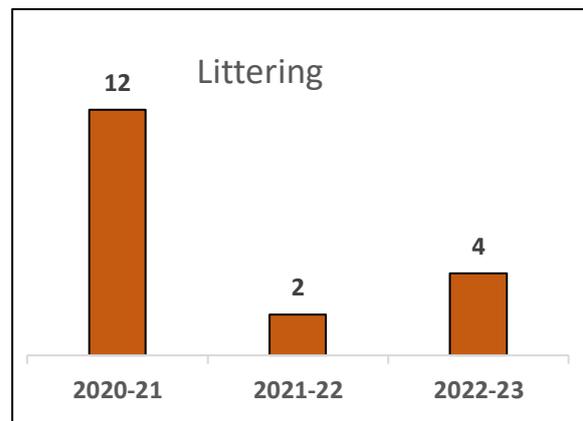
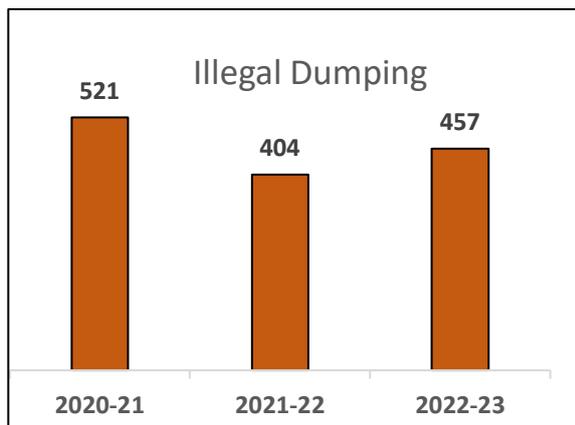
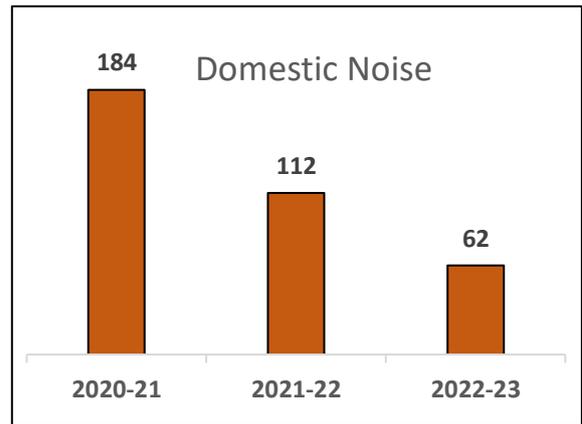
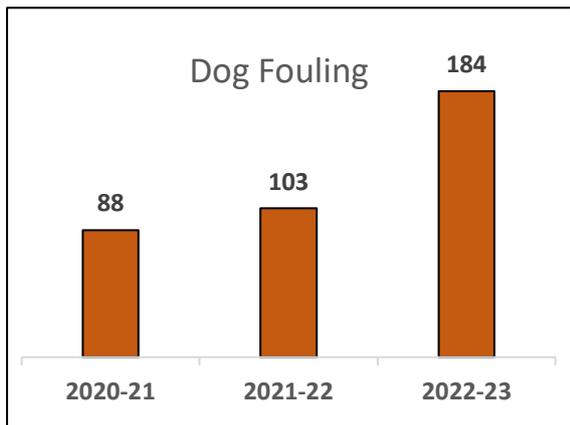
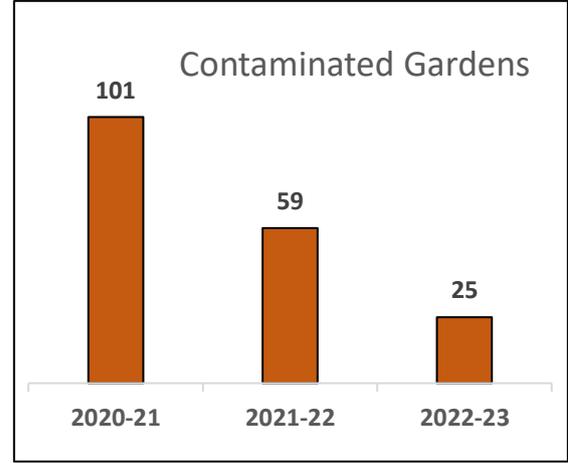
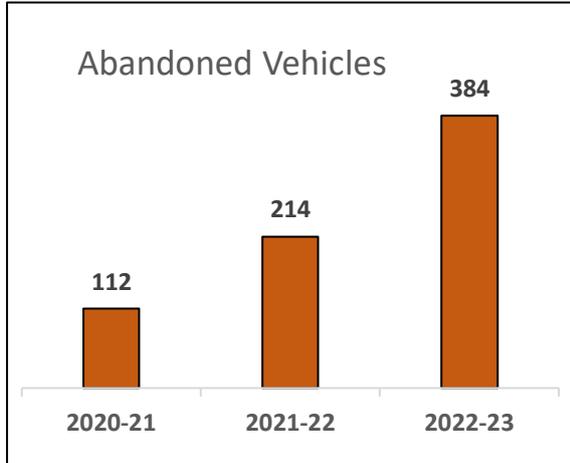
Each partner plays to their strengths and knowledge base, e.g. – at Diversifire, SFRS lead the ‘drill yard’ element and YJO’s are responsible for identifying and supporting the young people to complete the course successfully. Police Scotland lead an Anti-Social Behaviour input as well as provide an officer for the week to show the human side of Policing. Clued Up deliver a harm reduction input surrounding alcohol and substance use.

What was the outcome of your involvement with young people?

It’s really difficult to measure an outcome for preventative work. However, the aim is that we provide an opportunity for young people to be educated and supported in a way that allows them to gain insight and understanding about the impact of their behaviour in their local community, as well as knowledge about supportive agencies.

**Environmental Enforcement Reports received by Safer Communities Team
by Type and Year**

(Dunfermline 2020-2023)



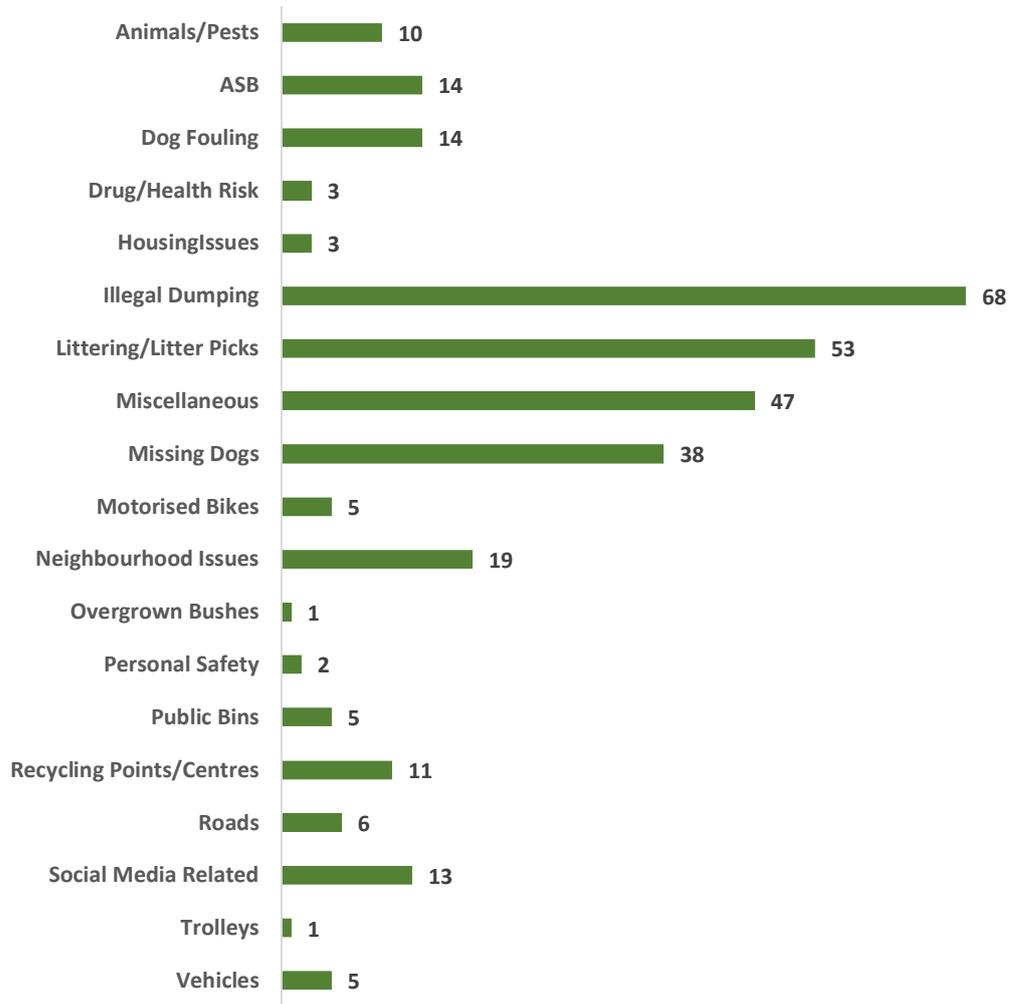
Safer Communities on Facebook

- During 2022-23, the Safer Communities Team social media platforms:
 - attracted a total of 8,533 **followers**, an increase on the previous year (X)
 - received 1,229 **new page likes**
 - attracted an **audience** comprised mainly of women aged between 35-44 (77.6% women and 22.4% men)
 - **reached** a total of 685,709 people.
- The **top five towns** our followers reside in are
 - Dunfermline (19.9%),
 - Kirkcaldy (15.8%),
 - Glenrothes (13.4%),
 - Leven (9.5%)
 - Cupar (5.9%)
- Our **highest reaching, highest reactions** and most shared post was in relation to a lost dog, which received a reach of 35.7k reach, 257 reactions, 75 comments and 489 shares.

The screenshot shows a Facebook post featuring a photo of a small, fluffy brown dog. The post text reads: "UPDATE...A massive thank you to everyone who shared ... March 7, 2023 at 9:26 AM ID: 521438436838860". Below the text, interaction counts are shown: 257 reactions, 75 comments, and 489 shares. A "Boost post" button is visible at the top right. Below the post, a "Performance" section provides analytics: Reach (Total: 35,656, Worst to Best bar chart), Reactions, comment... (Total: 821, Worst to Best bar chart), and Results (Total: --, Link clicks: --). Each metric includes a note: "This post reached more Accounts Center accounts than 100% of your 50 most recent Facebook posts and stories." for Reach and Reactions.

- Posts about lost and stray dogs are always very popular and are our top 5 **highest hitting** posts.
- Our **most commented** on post was in connection to the new lids on milk bottles, with 219 reactions and 86 comments. It had a reach of 17,324.
- 318 messages were sent to us via our **Social Media Messenger** account. The following diagram shows the number of messages received by this method and the subject they related to. The majority of messages received were about illegal dumping (68 messages). The miscellaneous category accounted for a variety of subjects, including unsafe walls, speeding, cuckooing, and fireworks.

Social Media Messages Received



Dog Fouling Initiative – Milesmark Primary School, Dunfermline

Staff at Milesmark Primary School, Dunfermline had intimated to the Safer Communities Team that dog fouling in an around the school grounds was becoming problematic. Investigation by our SCO's revealed that irresponsible dog owners were allowing their dogs to defecate on pavements to and from the school as well as within the school grounds itself.

Liaison with the Head Teacher found that the issue had been problematic since the onset of the darker evenings.

In tandem with regular SCO patrols, our officers sought to work with the enthusiastic pupils at the school to promote awareness of the issue.

Supported by the Headteacher, it was agreed that our officers would give educational talks to the pupils around environmental issues and run a poster competition. The pupils were tasked to design a poster that could be utilised to promote awareness. It was hoped that exposure of their work (via word of mouth and social media) would spread the word of the issue to parents and the wider community. The winning designs to be used by the SCT for signage and a media campaign.

As expected, the buy-in from the pupils was excellent. Their enthusiasm for the task at hand was amazing. The children listened intently and interacted with the officers delivering the educational package and they subsequently went to work (armed with litter picking equipment and signage) to assist with cleaning up litter in the local area. They assisted with the erecting of warning signs to encourage the public to pick up their dog's mess or risk facing a fine.

Whilst it was hoped that the campaign would spread the word to the local community, it was also intended that the educational input would have a long-lasting effect on the psyche of the children around environmental issues for years to come and positively impact their own future behaviour.

Anecdotal evidence suggests that due to the children's enthusiasm for the task at hand, the reason behind the campaign was indeed fed back to parents and the wider community because the problem improved.

The social media exposure was extremely positive, with several other schools across Fife seeking to implement similar campaigns via the Safer Communities Team.

Proactive patrols by our SCO's continue at Milesmark Primary School and there has been a noticeable improvement in the area. Here are some photographs of children engaged in the initiative with our SCO's and the winning designs.



The Winning Designs



6th June, 2023

Agenda Item No. 9

Supporting the Local Community Plan – Operational Briefing on Policing Activities within Dunfermline

**Report by: Chief Inspector Kathryn Fairfield – Local Area Commander, West
fife**

Wards Affected: Dunfermline, North, South and Central.

Purpose

This report updates elected members on Policing activity in the above areas.

Recommendation(s)

Members are asked to endorse action taken to date and support Police Scotland moving forward in addressing priorities.

Resource Implications

There are no additional resource implication arising from the activity outlined in this report.

Legal & Risk Implications

There are no legal or current risk implications.

Impact Assessment*

No impact assessment has been undertaken specifically for this report. This report is for information only.

Consultation*

No consultation has taken place regarding this report. Members will appreciate the key to success in work of this nature is partnership – not only between the services and agencies involved but also with elected members and local communities, which was ongoing throughout the reporting period.

1.0 Background

- 1.1 This report provides members with an update on the activities of Police Scotland staff within Dunfermline area during the period 1st April 2022 – 31st March 2023.

2.0 Issues and Options

- 2.1 This report gives an overview of the police activity for the period being reported on.

3.0 Community Officer Activity 1 April 2022 – 31 March 2023

- 3.1 Throughout the reporting period the area has been served by a Local Area Commander, Community Inspector, Community Sergeant and six Community Constables, supported by response colleagues and specialist resources from various divisional and national departments.
- 3.2 Chief Inspector Kathryn Fairfield commenced her role of Local Area Commander in February 2023. Inspector Neil McGurk continued to be Dunfermline Community Inspector, and Ross Crawford Community Sergeant for the area.
- 3.3 The Community Constables have experienced some changes, with some officers moving on to new opportunities while others have experienced slight changes to their role.
- 3.4 As from February 2022 PC Scott Morgan was dedicated to the role as Police Scotland Youth Volunteers (PSYV) coordinator for Dunfermline, while continuing to assist with his duties as South Ward officer.
- 3.5 PC Ross Menzies and PC Vincent Gieldon-Bruce continued as local Community Policing Team for the South Ward.
- PC Stewart Paton and PC Paul Scougall continued their role for North Ward.
- 3.6 PC Ashley MacGregor moved on from her role in the Central Ward and was replaced by PC Ailsa Morrison working alongside PC Colin Lynch for the Central Ward. PC Morrison had previously been part of the Safer Towns team covering Dunfermline City centre and brings a wealth of local knowledge and experience to the role.
- 3.7 As per 2021/22 report following on from the National Lockdown in response to the COVID 19 pandemic, much of the Community engagement was done online and in a virtual setting. Since the restrictions have eased there has been a much needed return to more in person engagement, although there has still been a virtual element.

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- 3.8 As such the Community officers have increased their personal attendance at local Community Council meetings, which has proved invaluable.
- 3.9 Again as per the 2021/22 report it is clear that many aspects have returned to full normality as we continue to emerge from COVID. Missing Persons and concern for calls continue to create much of the demand.
- 3.10 Unfortunately at this time we are unable to provide any statistical data, but this can be supplied at a later date.
- 3.11 The demand around missing persons and calls relating to persons in crisis continue to create challenges across the service nationally and locally. Work continues to be undertaken at local and National level to try and address some of the demand on officers. However both the NHS and Scottish Ambulance Service also appear to be experiencing challenges around demand and as such waiting times can, at times, place additional onus on the Police to respond to provide initial assistance.
- 3.12 Regular engagement is ongoing with partners to ensure all protective measures are in place to safeguard all vulnerable people and that information is shared appropriately.
- 3.13 As per previous years Domestic incidents continue to be a priority for Police Scotland and form a major part of daily business. A number of high profile media campaigns have been dedicated to raising awareness of what constitutes domestic abuse and to encourage victims to have the confidence to report these type of offences.
- 3.14 Legislative changes over the past few years, particular the Domestic Abuse (Scotland) Act 2018 have enabled the criminal justice system to address controlling and coercive behaviour. The investigation of domestic offences can be complex and protracted. Locally we benefit from strong working relationships with officers from Fife Domestic Abuse Investigation Unit who are further supported by their national colleagues and also specialist partner agencies.
- 3.15 Currently there has been a year on year decrease in Domestic incidents being reported since 2018/19. Exact figures are not available at this time but can be supplied at a later date.
- 3.16 As per last year Community Officers continue to play an essential role in the work being undertaken locally.

The priorities and objectives remain the same as those set out across Fife Division:

- **Operation Path violent crime**
- **Operation Prevail anti-social behaviour**

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- **Operation Prospect substance misuse**
- **Operation Principle acquisitive crime**
- **Operation Paramount road safety**

3.17 Community Officers in all wards have continued to maintain links with partners and communities to ensure the issues that matter the most to local people are still being addressed. Officers are also involved in proactive planned operations, such as executing drugs search warrants.

4.0 School Engagement

4.1 Although Dunfermline no longer has a dedicated School Engagement Officer, local community ward officers continue to promote positive behaviour and community learning within the school environment. The officers work collaboratively along with educational staff and other partners provide support for pupils, parents and carers.

4.2 Engagement within the four high schools and primary schools, continued to deal with the majority of incidents reported at the school, in many cases utilising a restorative justice approach. This has helped reduce the demand on local Response officers and enabled the behaviour to be addressed at school in an educational setting.

4.3 As per the previous year the Community ward officers in conjunction with Crime Reduction officers delivered a series of educational inputs during the reporting period on the following topics,

- **Child Exploitation and Internet Safety (CEOP) Talks**
- **Stop Hate - Hate Crime Awareness Inputs**
- **Drug and Alcohol Awareness Inputs**
- **Anti-social Behaviour Inputs**
- **Conflict and Violence Resolution**
- **Keep Safe Ambassadors and No Knives Better Lives**

The officers further delivered the following initiatives during the reporting period –

4.4 **Punch Beyond** is a targeted initiative developed and led by Dunfermline Police Community Team in conjunction with Active Schools, Boxing Scotland and Trench Boxing Gym. It aims to improve the quality of life for young people in the area by giving them a range of new skills and an insight into the consequences of violence.

4.5 Through specialist workshops we educate young people on the influences that cause conflict and violence, giving them guidance on how to rationalise these types of situations to make better choices.

4.6 This initiative was launched in 2021/22 and refreshed in the last reporting year. Punch Beyond is now a block of five boxing sessions at Trench Boxing

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Gym, in this environment we strive to encourage good fitness and wellbeing educating participants on the four core values of Boxing Scotland – courage, determination, respect and passion.

- 4.7 Educational seminars focusing on the impact of violent activities and harm reduction are presented by a range of agencies, including Police Scotland, SACRO, Active Schools, Barnardos, FRASAC and Includem.
- 4.8 **Pitchin In Project Dunfermline** - The project was originally developed by Police Scotland and Glasgow City Council in 2014-15 following largescale disorder involving young football supporters.
- 4.9 It was recognised that the organisations involved in football could work together to reduce harmful behaviour and promote individual and community wellbeing. Not only in relation to football but more widely, through a collaborative approach of prevention, diversion and education.
- 4.10 The Pitchin' in programme is aimed at developing decision making skills to divert young people from being drawn into harmful behaviour.
- 4.11 Where individuals have already been charged with criminal offences, the Pitchin' in Programme can be used as a swift response, providing a constructive alternative to prosecution by harnessing the individuals' positive links with their chosen football club.
- 4.12 The programme is primarily designed to be delivered to children and young people ranging from the age of 12 upwards, however on a case by case basis it can be delivered at any age and encourages participants to think for themselves, be more assertive and develop skills in anticipating the consequences of poor decisions.
- 4.13 The programme comprises nine sessions covering a range of topics relating to the type of harmful behaviour seen at football and in the wider community.
- 4.14 PC's Ross Menzies and Vincent Gieldon-Bruce have been leading on the programme delivery with Woodmill and St Columba's High Schools. Planning is underway to run the programme again in the spring of 2023.

5.0 Dunfermline PSYV

- 5.1 Dunfermline Police Scotland Youth Volunteers (PSYV) is a 'non-profit' constituted group run by adult volunteers supporting 24 young volunteers between 13 and 17 years of age who contribute their time and skills to support and work alongside local communities.

The aims of the PSYV are to:

- Inspire young people to participate positively in their communities

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- Promote a practical understanding of policing amongst all young people
 - Encourage a spirit of adventure and good citizenship
 - Support local policing priorities through volunteering and give young people a chance to be heard
- 5.2 PC Scott Morgan continued to lead the group comprising of 20 youth and 12 adult volunteers for the past year. They have been enrolled as part-time students at Fife College (Halbeath Campus) and participate in weekly sessions.
- 5.3 During these sessions all youth volunteers completed the PSYV initial 10 week training programme, learning fundamentals of volunteering and key policing approaches to community engagement.
- 5.4 **Stand against Speeding** was launched by Dunfermline PSYV in August 2022, it is a joint initiative with Dunfermline Police Community Team aimed to deter and prevent speeding on roads in the local area using interchangeable message boards. The campaign urges drivers to slow down using bold messaging which can be seen easily at the roadside.
- 5.6 The signs that are similar to current road signage to avoid distracting drivers, are displayed in a line, revealing the full message to motorists traveling along the road.
- 5.7 In August 2022, Dunfermline PSYV led the Stand against Speeding - School Tour enlisting 23 West Fife primary schools and over 200 pupils to take a stand outside their respective schools to send a clear message to drivers to slow down and save lives.
- 5.8 The campaign was promoted through Police Scotland and participating schools social media feeds, including media coverage in local press outlets.
- 5.9 During October to December 2022 - Dunfermline PSYV again supported the National Housebreaking Awareness Campaign deploying in areas delivering home security leaflets to those properties that were in complete darkness and vulnerable to crimes of dishonesty. They also partnered with Safer Communities Officers for the Festive Safety Campaign hosting several safety security stalls in retail outlets across Dunfermline.
- 5.10 Dunfermline PSYV are also trained volunteers in **Community Speed Watch**. In April/May 2022 they combined this activity with Stand against Speeding conducting multiple speed prevention deployments on roadsides across Dunfermline during British Summer Time.
- 5.11 Within 2021/22 report PSYV outlined a plan for new screen education programme '**On Trend**' to develop young people's capabilities to learn and share trusted communication

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with their peers and wider public on criminal, social and wellbeing trends affecting diverse communities. Each group will work with partners, third sector groups and communities to generate film content that is relevant, relatable and shareable.

- 5.12 This project has been initially supported with £16,000 funding from Fife Council (Dunfermline Area Committee), Carnegie Dunfermline Trust and Cashback for Communities, which enabled the purchasing of professional filming equipment, including cameras, lighting and audio recorders. A further £16,000 was secured from Screen Scotland, enabling the hire of a professional filmmaker to lead the screen education programme.
- 5.13 During August to December - Dunfermline PSYV undertook an introduction to filmmaking programme working on live briefs connected to the On Trend framework. They currently have four videos in productions, which include Stand against Speeding and Community Speedwatch.
- 5.14 Dunfermline PSYV worked with nursing staff from NHS Addiction Services learning about drug and alcohol misuse.
- 5.15 This is in conjunction with the IT WILL COST YOU campaign that aims to tackle underage drinking by focusing on proxy-sales. PSYV initially delivered printed promotion packs to licensed premises across Dunfermline, however moved onto film an awareness raising video on this issue.
- 5.16 The video depicts young people engaging adults to buy alcohol followed by imagery highlighting the concerning outcomes of underage drinking and how it affects their communities. The video will also include an interview with National campaign lead Douglas Meikle (Scottish Whiskey Association), Dunfermline Community Police and Nursing Staff from NHS Addiction Services.
- 5.17 **SUGARCOAT** (Wellbeing through Heritage) - Dunfermline PSYV had been approached to join the Wellbeing through Heritage project with the objective of filming four videos that focus on and support wellbeing and links to heritage. In the last couple of months this project has gathered pace and we have partnered with OnFife and Youth Space on the project now titled - SUGARCOAT.
- 5.18 Over the next year youth volunteers from Dunfermline PSYV with work alongside other young people from Dunfermline and West Fife with sessions taking place within Studio 3 at Dunfermline Carnegie Library and Galleries. Additional filming sessions will take place on location and other facilities are being negotiated for filmed interview and production.
- 5.19 In February 2023, Dunfermline PSYV collaborated with local initiative Warm and Well based at the Vine Conference Centre. Warm and Well aims to support local people that are struggling to cover energy and food costs.

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- 5.20 The Vine is situated near to Touch (Scottish Index of Multiple Deprivation 1 area). It was recognised that residents from these areas may need some support. The Vine have opened up their cafe once a week offering a warm space for local residents to come in and enjoy a free hot meal.
- 5.21 PSYV have assisted the initiative by volunteering within the venue and to highlight the initiative by completing regular leaflet drops.
- 5.22 Over the past year Dunfermline PSYV have engaged in multiple volunteering activities supporting local community groups/projects and regional events, including:

Race for Life, Picnic in the Park (Pittencrieff Park),
Cairneyhill Gala Day, 150th Golf Open (St Andrews)
Inverkeithing Highland Games,
Brucefield Residents Association Fun Day,
Outwith Festival,
Chief Constable's Bravery & Excellence Awards (Scottish Police College),
MacTuff Adults Obstacle Course (Knockhill Racing Circuit).

- 5.23 Dunfermline PSYV are now working as role models delivering Peer Education to younger children from other youth groups based in Dunfermline. In January 2023, we assigned a group of six youth volunteers the task of learning and producing a peer education lesson on the topic of Water Safety.
- 5.24 This theme was selected by our young volunteers following the high profile deaths of young boys that fell through ice on a lake in England in December 2022.
- 5.25 Dunfermline PSYV used the RNLI education package to construct their presentation, which they rehearsed for 4 weeks along with age appropriate games to ensure positive group engagement and inclusion. PC Morgan networked with local Scout groups from across Dunfermline and arranged four delivery session to Beaver and Cub age groups.
- 5.26 Dunfermline PSYV delivered their Peer Education Water Safety Workshops on four consecutive weeks to around 100 children ages 5 to 10 years old. All Scout leaders provided positive feedback and photos of these sessions were shared on local police social media channels.

6.0 Violence, Disorder and Anti-Social Behaviour

- 6.1 Operation Path is the Fife divisional initiative aimed at tackling all forms of violence. Violent crime and violent offenders are managed robustly with local investigative work being supported by divisional departments such as CID, Community Investigation Unit (CIU) and nationally by the Licensing Violence Reduction Unit.

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- 6.2 Weekly management meetings are held where local repeat offenders, emerging trends and hotspot areas are analysed to develop early intervention tactics to minimise repeat offending.
- 6.3 Since the relaxation of COVID restrictions in Mid 2021/22 there has been a return to relative normality with the local night time economy and other social outlets being open. This has resulted in persons returning to nights out and social gatherings.
- 6.4 Addressing violent crime has been a priority over the reporting period continues to be so in to the next reporting period. Officers will continue to detect, deter and disrupt offenders through proactive policing.
- 6.5 Operation Prevail is the Fife divisional initiative implemented to tackle anti-social behaviour (ASB). ASB has been one of the priorities locally and there has been some reporting in the local and national media regarding incidents of ASB. We are aware of the concerns the public have in relation to ASB and we have been part of multi-agency discussions in how we can tackle this effectively. We will continue to robustly deal with individuals who engage in such conduct.
- 6.6 In conjunction with Fife Council Safer Communities Officers, we have and will continue to patrol areas identified as local hot spots. It is acknowledged there have been issues of ASB in the area of Pittencrieff Park, Calais Woods/Duloch Park and the town centre, primarily the bus station. We also engage regularly with our partners within education to try and ensure positive, preventative messaging is shared with school pupils who may be prone to gathering in these areas.
- 6.7 Funding was received from Community Safety Partnership and Fife Council Transportation to fund private security staff to patrol the bus station and operate as Taxi Marshalls during the Summer Holiday period and as part of the Festive safety campaign. This has proved successful with a significant reduction in calls to the Bus station and reduced Police attendance.
- 6.8 Pro-active Police patrols in Pittencrieff Park resulted in youths being identified in relation to ASB and causing minor fire damage. Engagement with parents and reporting through the youth justice system have shown to have reduced the number of incidents in those areas. We are aware that these areas have historically re-emerged and officers continue with proactive patrols and youth engagement.
- 6.9 Dunfermline has the largest night time economy in Fife. This is beginning to return to pre-pandemic levels. The re-opening of nightclubs and public houses has seen an increase in City centre footfall.
- 6.10 Regular checks of licensed premises have been carried out throughout the reporting period to ensure they were complying with the conditions of their license and the Health and Safety Guidance.

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6.11 Dunfermline Licensees supported by Police Scotland and LSO's have continued to operate a pro-active Pubwatch scheme, the only one in Fife. Around 20 local licensed premises are represented and share information on issues surrounding emerging trends and problem customers. The group actively issue banning orders to individuals who display violence, ASB or are found with drugs in the premises.

7.0 Road Safety and Road Crime

7.1 Road safety and casualty reduction are issues that are regularly raised during engagement with local residents and community groups and we remain focused on keeping our roads safe. Operation Paramount is the Fife divisional initiative targeting this issue.

7.2 Community Officers continue to promote road safety in and around our schools and local communities, delivering the following:

- **Pop up bairns - cut out children displayed outside schools to promote safe Parking of vehicles.**
- **Park Safe Wardens - pupils who carry out patrols at their schools and offer advice regarding safe parking.**
- **Police Speed Checks deployments within the community where those exceeding the speed limit are issued fixed penalty tickets.**
- **PSYV Stand Against Speeding Campaign**

7.3 Community Speedwatch is a road safety initiative where trained members of the public and volunteers are supported by Police officers carrying out speed gun deployments around highlighted areas. Warning letters are sent to offending motorists identified to be driving in excess of the speed limit.

7.4 The Community Speedwatch initiative is coordinated by Dunfermline Community Officer and extends between April and October deploying at various locations across the Dunfermline area.

7.5 Volunteers are recruited via local Community Council meetings and through responses to social media adverts.

7.6 Whilst Community Speedwatch deployments run between April and October, Community Police Officers continue to undertake proactive deployments at various locations across Dunfermline to highlight speeding concerns and take enforcement action.

7.7 On a regular basis, local officers carry out speeding deployments in hotspot areas identified following analysis of collision data or following complaints from the public. Pop up signs, which take the form of a cut out image of a police officer holding a speed gun, are regularly deployed in and around local schools.

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7.8 Mobile camera vans are also regularly deployed in and around Dunfermline to deter any irresponsible driver behaviour while providing enforcement.

7.9 During the reporting period and in conjunction with Road Policing Officers, the Community Team also supported a variety of national campaigns.

8.0 Drug and Alcohol Misuse

8.1 Operation Prospect is a Fife divisional initiative aimed at tackling drug misuse. We receive a great deal of intelligence regarding drug misuse and dealing which assists in our ability to disrupt illegal activity. There is an appointed lead who collates all the information and then actions it in due course.

8.2 This action continued throughout the period with a number of individuals identified and targeted within the Dunfermline area.

8.3 During the reporting period we continued to carry out regular inspections of licensed premises selling alcohol, as it is recognised there is a link between alcohol consumption and the commission of crime. In addition to this, Community Officers have regularly visited off-sales premises locally and have educated License Holders in good practices for running their business to try and prevent them from breaching their license.

8.4 Every inspection is recorded and the Divisional Licensing Unit has oversight. They identify any emerging issues so they can be addressed at an early stage.

8.5 It will cost You Campaign as highlighted in the PSYV section

9.0 Acquisitive Crime

9.1 Acquisitive crime including theft by housebreaking, shoplifting and thefts of and from motor vehicles falls under Operation Principle.

9.2 Theft by shoplifting has continued to be prevalent in the area, as it is across the country. This is mainly due to people being back out in the community and potentially the cost of living rises as majority of thefts are food, alcohol and clothing related.

9.3 Online Fraud became prevalent during lockdown and this trend continued during the reporting period. Media campaigns and local engagement by Community safety officers and local officers undertook stalls and information events around the town highlighting the dangers and providing advice how to identify these scams.

9.4 These types of crimes range from online sexual exploitation through contact on social media apps where they coerce the victims in to sharing of intimate

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photos and then attempt to extort money through threatening to share the images to messages purporting to be from apparently reputable companies whom the individual may well have had previous interaction with.

- 9.5 These types of crimes are normally perpetrated by groups out with the UK. This makes it difficult to detect and causes significant distress and embarrassment to the victims, as well as potential financial loss.
- 9.6 Preventative work is a key element in tackling this type of offence. Work is ongoing to highlight online scams to ensure public awareness, as well as providing support and reassurance to those affected. We have carried out leaflet drops to the more vulnerable members of our community, coupled with Community safety officer visits to vulnerable persons who have been victim of this type of crime.
- 9.7 A number of stalls were set up in local Supermarkets, garden centres and leisure facilities where our officers offered practical advice and guidance on what to look out for and how to deal with this type of crime.
- 9.8 Operation Rural watch involves two local Special Constables who visit farms throughout Fife providing support, reassurance and security advice to outlying communities. The objective is to reduce crime and the fear of crime by providing the right information to the right people at the right time.
- 9.9 The officers involved are themselves members of the farming community and can easily relate to the specific issues that impact them.

10.0 Moving Forward

- 10.1 As we move forward we will seek to build on existing strong relationships with community partners and continue to engage, listen and respond to the concerns of the public and local communities as things return to normal.
- 10.2 Social Media platforms, such as Facebook and Twitter, continue to be a valuable mechanism for engaging with the public and sharing information. We recognise the importance of keeping the public updated and will seek to utilise Twitter to promote local initiatives.
- 10.3 Dunfermline Community Officers, along with PSYV and other partners, continue to develop local youth engagement projects, highlighted above, to enhance engagement with young people within the community to break down barriers, whilst acting as both a diversionary and educational platform.
- 10.4 The past year has continued to present significant challenges for everyone including the Police, other emergency services and the wider public sector partners we regularly collaborate with. This has seen an increased workload and demand on Police locally and nationally. I am confident however that with the continued support from partners and communities, we can continue to

provide a quality of service to the residents of each ward area and support local communities.

- 10.5 At the time of compiling this report statistical data for the reporting period has not been finalised but can be submitted when available.

11.0 Conclusions

- 11.1 Members are invited to endorse action taken to date and support Police Scotland moving forward in addressing priorities.

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6th June 2023

Agenda Item No. 10

Scottish Fire and Rescue Service City of Dunfermline Area Annual Performance Report

Report by: Craig Robertson – Station Commander – Dunfermline Community Fire Station – Scottish Fire and Rescue Service

Wards Affected: All City of Dunfermline Area Wards

Purpose

This report provides the Committee with incident information for the period 1st April 2022 – 31st March 2023. The incident information enables the Committee to scrutinise the Scottish Fire and Rescue Service (SFRS) Stirling-Clackmannanshire-Fife – City of Dunfermline Area - against its key performance indicators (KPIs)

Recommendation(s)

The committee is asked to:

1. Consider and comment on the progress across a range of KPI's within this report.

Resource Implications

None.

Legal & Risk Implications

The Police and Fire Reform (Scotland) Act 2012 provides the statutory basis for fire reform, including the responsibility to:

Put in place statutory planning and reporting requirements including providing facilities for consultation;

Make new arrangements for strengthening local engagement and partnership working, including a new statutory role in the LSO and development of local fire and rescue plans linked to community planning, along with clear powers for local authorities in relation to the provision of fire and rescue services in their area.

Impact Assessment

An Equality Impact Assessment has not been completed and is not necessary for the following reasons:

An Equality Impact Assessment is not required because the report does not propose a change or revision to existing policies and practices

Consultation

This document is circulated amongst SFRS Fife LSO managers to enable areas of high incidence to be scrutinised for reduction strategies.



CITY OF DUNFERMLINE AREA COMMITTEE PERFORMANCE REPORT

April 2022 – March 2023

Covering the activities and performance in support of the Fife Area Plan 2017



**SCOTTISH
FIRE AND RESCUE SERVICE**
Working together for a safer Scotland

**Working together
for a safer Scotland**

1.0 Background

1.1 ABOUT THE STATISTICS IN THIS REPORT

The activity totals and other statistics quoted in this report are provisional in nature and subject to change because of ongoing quality assurance and review.

Because all statistics quoted are provisional there may be differences in the period totals quoted in our reports after original publication which result from revisions or additions to the data on our systems.

From 2015-16 onwards responsibility for the publication of end-year statistical data transferred from the Scottish Government to the SFRS. This change of responsibility does not change the status of the figures quoted in this and other SFRS reports reported to the Committee

2.0 Performance

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2.1 DEFINITIONS

Accidental Dwelling Fire

Building occupied by households, excluding hotels, hostels and residential institutions. In 2000, the definition of a dwelling was widened to include any non-permanent structure used solely as a dwelling, such as caravans, houseboats etc. Caravans, boats etc. not used as a permanent dwelling are shown according to the type of property. Accidental includes fires where the cause was not known or unspecified.

Fire Fatality

A person whose death is attributed to a fire is counted as a fatality even if the death occurred weeks or months later.

Fire Casualty

Non-fatal casualties consist of persons requiring medical treatment including first aid given at the scene of the fire, but not those sent to hospital or advised to see a doctor for a check-up or observation (whether or not they actually do). People sent to hospital or advised to see a doctor as a precaution, having no obvious injury are recorded as precautionary 'check-ups'.

Deliberate Fire

Includes fires where deliberate ignition is merely suspected, and recorded by the FRS as "doubtful".

Non-Domestic Fires

These are fires identified as deliberate other building fires or accidental other building fires.

False Alarms

Where the FRS attends a location believing there to be a fire incident, but on arrival discovers that no such incident exists, or existed.

Unwanted Fire Alarm Signal

Where the FRS attends a non-domestic location believing there to be a fire incident, but on arrival discovers that no such incident exists, or existed.

Primary Fires:

- Buildings (including mobile homes) fit for occupation (i.e. not wholly derelict) and those under construction.
- Caravans, trailers etc.
- Vehicles and other methods of transport (not derelict unless associated with business e.g. scrap metal).
- Outdoor storage (including materials for recycling), plant and machinery.
- Agricultural and forestry premises and property.
- Other outdoor structures including post-boxes, tunnels, bridges, etc.

Secondary Fires

- Single derelict buildings.
- Grassland etc., including heath, hedges, railway embankments and single trees.
- Intentional straw or stubble burning.
- Outdoor structures, including: lamp-posts, traffic signs and other road furniture, private outdoor furniture, playground furniture, scaffolding, signs and hoarding etc.
- Refuse and refuse containers.
- Derelict vehicles (a vehicle without a registered keeper).

3.0 INTRODUCTION

3.1 This 2022/23 performance report for the period April 1st, 2022 to March 31st, 2023 inclusive provides comparative data across the previous 5 years for the same period. The KPI's detailed below are drawn from the SFRS Fife Local Fire and Rescue Plan 2017 priorities and are shown in bold text;

- **Domestic Fire Safety**

Continuously monitor the number of accidental dwelling fires

Continuously monitor the severity and cause of accidental dwelling fires

Continuously monitor the number and severity of fire related injuries

- **Deliberate Fire Setting**

Monitor the number, type and cause of deliberate fire setting incidents in the City of Dunfermline Area

- **Built Environment**

Monitor the number and severity of fire related incidents in our relevant premises

- **Unwanted Fire Alarm Signals**

Monitor and challenge each Unwanted Fire Alarm Signal (UFAS) incident across the City of Dunfermline Area

- **Transport and Environment**

Monitor the amount of water related incidents

Monitor the frequency of attendances at Road Traffic Collisions (RTCs), as well as the number and severity of injuries. These will be monitored alongside Police Scotland RTC incidence information

4.0 PERFORMANCE SUMMARY

4.1 The table below provides **summary highlights** of annual activity 2022 - 2023 compared to annual activity 2021-2022

It aims to provide – at a glance – our direction of travel during the current reporting period.

<p>Accident Dwelling Fires</p>  <p>2021/22: 27 2022/23: 22</p>	<p>ADF Fatal Casualties</p>  <p>2021/22: 0 2022/23: 1</p>	<p>ADF Non-Fatal Casualties</p>  <p>2021/22: 19 2022/23: 9</p>
<p>Deliberate Primary Fires</p>  <p>2021/22: 26 2022/23: 22</p>	<p>Deliberate Secondary Fires</p>  <p>2021/22: 79 2022/23: 83</p>	<p>Non-domestic Building Fires</p>  <p>2021/22: 10 2022/23: 17</p>
<p>Unwanted Fire Alarm Signals</p>  <p>2021/22: 235 2022/23: 258</p>	<p>Road Traffic Collision (RTC) Incidents</p>  <p>2021/22: 15 2022/23: 12</p>	<p>Fatal RTC Casualties</p>  <p>2021/22: 0 2022/23: 0</p>
<p>Non-Fatal RTC Casualties</p>  <p>2021/21: 13 2022/23: 8</p>		

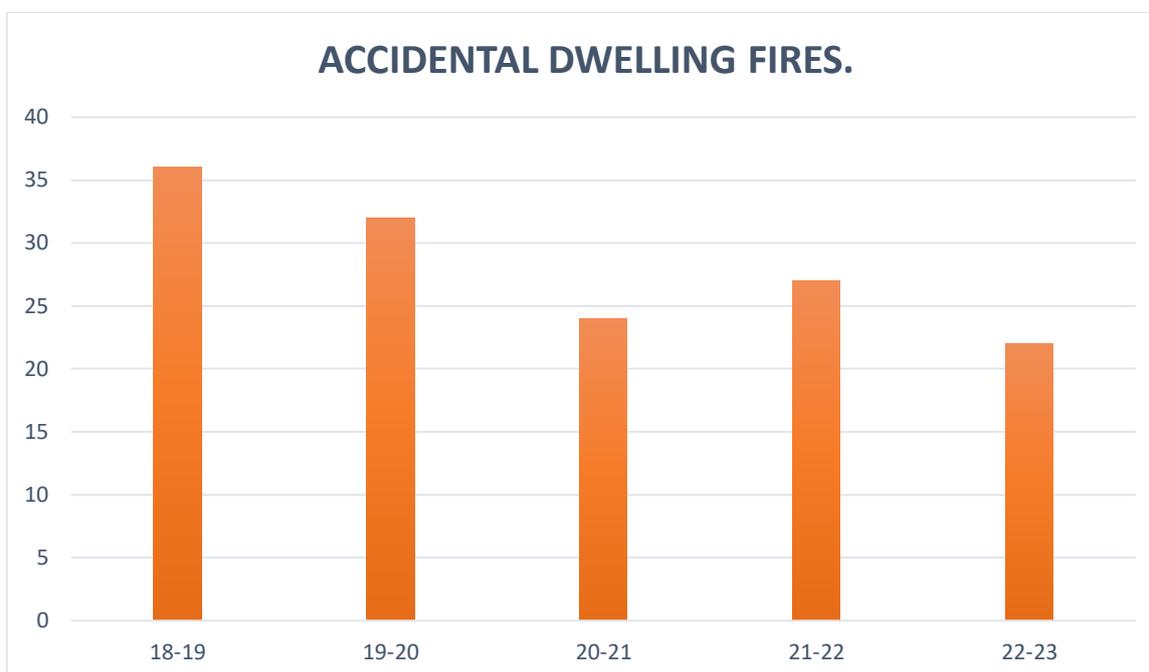
PERFORMANCE SUMMARY

Of the indicators, the following performance should be noted for the period April 1st 2022 to March 31st 2023 inclusive, comparing data across the previous year.

- The number of **Accidental Dwelling Fires** has seen a 18.5% decrease from the previous year.
- There was one **Accidental Dwelling Fire Fatality** during this period. The number of **Accidental Dwelling Fire Casualties** was 9, a decrease of 52.6%.
- The number of **Deliberate Primary Fires** during this period was 22, a decrease of 4 from the preceding year.
- The number of **Deliberate Secondary Fires** during this period was 83. This is an increase from the 79 incidents last year.
- The number of **Non-Domestic Building Fires** recorded was 17, increase of 7 from the previous year. Most were caused by smoking materials and rubbish, coming together within storerooms.
- The number of **Unwanted Fire Alarm Signals (UFAS) caused by automatic fire alarms (AFAs) in non-domestic buildings** during this period was 258. This is a 9% increase from the previous year. New SFRS UFAS policy start date 1st July 2023 ref: section 8.
- The number of **Road Traffic Collisions** during 2022/23 was 12. This is a decrease of 3 on the previous reporting year 2021/22.
- The number of **Fatal RTC Casualties** during this period was 0. This is static from the previous year. The number of **Non-Fatal RTC Casualties** was 8. This is a decrease of 5 compared to the same period last year.

5.0 Domestic Fire Safety

5.1 Accidental Dwelling Fires have decreased by five incidents across the City of Dunfermline area when compared to the previous year's figures.



Graph 1 Accidental Dwelling Fires –2018-2023

Dunfermline Area Wards	18-19	19-20	20-21	21-22	22-23
Dunfermline Central	11	16	4	12	6
Dunfermline North	17	9	9	7	8
Dunfermline South	7	7	11	8	8
Total	36	32	24	27	22

Table 1 Accidental Dwelling Fires by City of Dunfermline Ward Area April – March 2018-2023

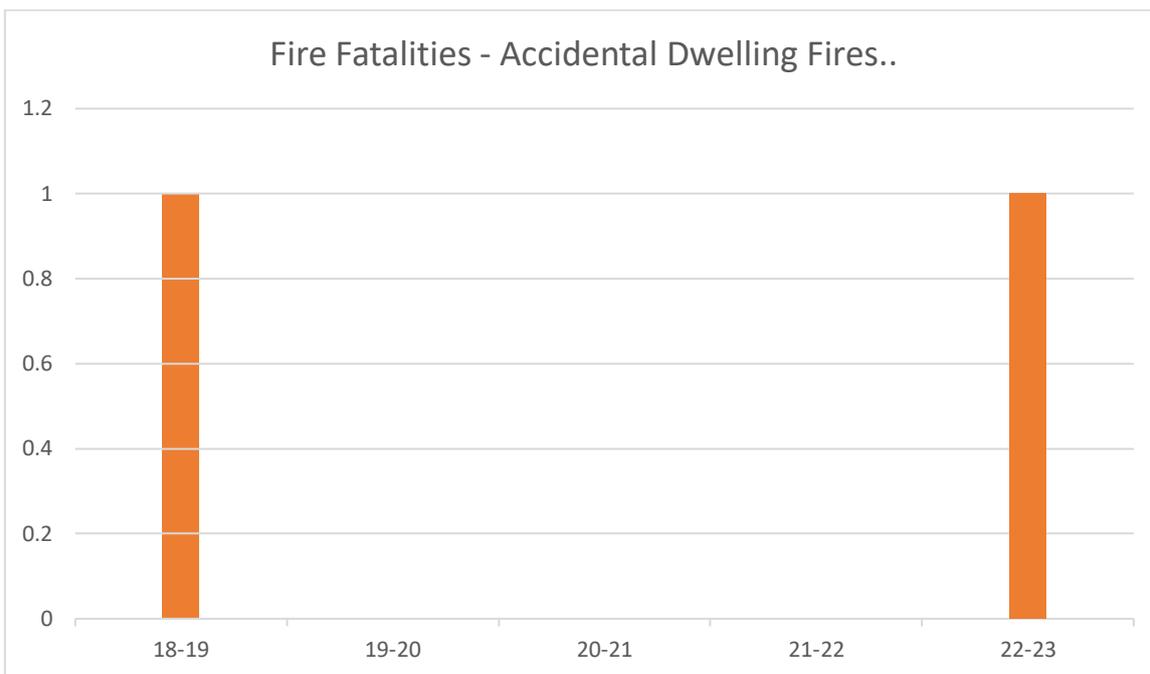
5.2 This reporting period has seen a 18.5% decrease in Accidental Dwelling Fires from the previous year.

5.3 Most of Accidental Dwelling Fires were between the hours of 4pm and 8pm, mostly having started in the kitchen, and due to distraction.

5.4 77% of addresses had a detection system and 64% of those operated and raised the alarm, 17.5% operated but did not raise the alarm, and 17.5% did not operate (possibly due to amount of smoke within compartment/floor of origin).

- 5.5 55% of the incidents were resolved without firefighting intervention, or by removal from heat source/fuel supply.
- 5.6 It should be noted that almost 22%(30% previous year) of accidental dwelling fires did not have any detection, although this trend is moving continually downward. The SFRS Continue to work with community partners with well-established HFSV referral pathways.

5.7 Fire Fatalities – Accidental Dwelling Fires

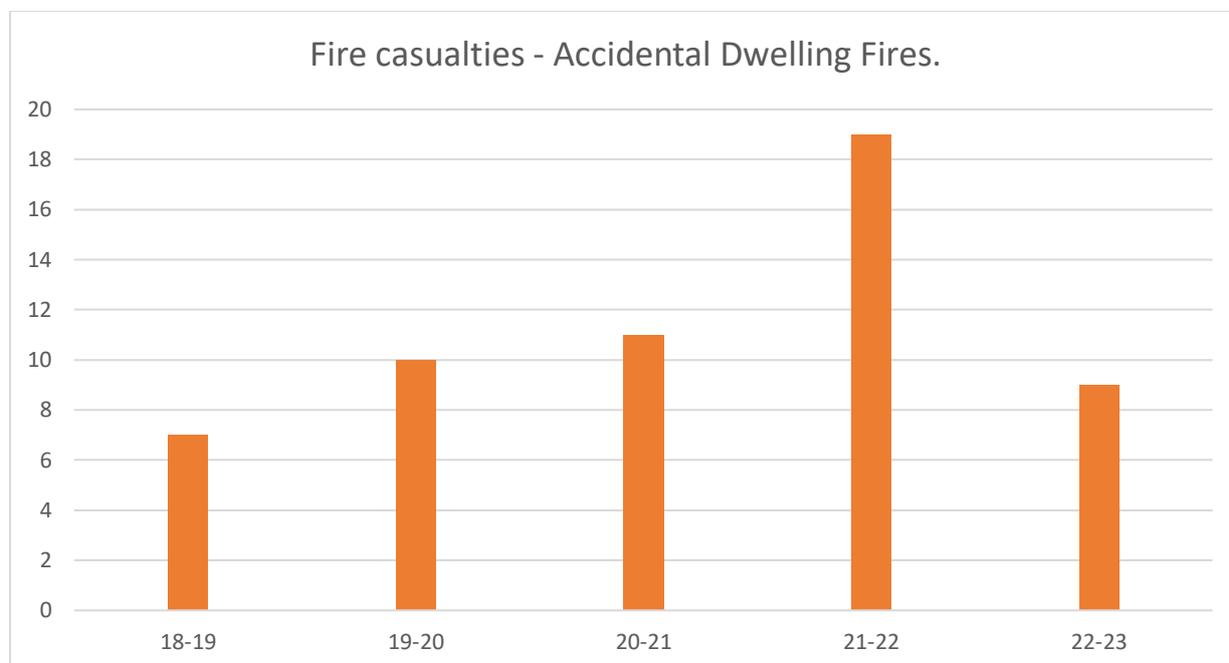


Graph 2 Accidental Dwelling Fire Fatal Casualties April - March 2018-2023

Dunfermline Area Wards	18-19	19-20	20-21	21-22	22-23
Dunfermline Central	1	0	0	0	0
Dunfermline North	0	0	0	0	0
Dunfermline South	0	0	0	0	1
Total	1	0	0	0	1

**Table 2 Accidental Dwelling Fires Fatal Casualties City of Dunfermline Ward Areas
April – March 2018-2023**

5.8 Fire Casualties – Accidental Dwelling Fires



Graph 3 Accidental Dwelling Fire Casualties April – March 2018-2023

Dunfermline Area Wards	18-19	19-20	20-21	21-22	22-23
Dunfermline Central	3	10	1	12	3
Dunfermline North	4	0	3	2	5
Dunfermline South	0	0	7	5	1
Total	7	10	11	19	9

Table 3 Accidental Dwelling Fires Casualties City of Dunfermline Ward Areas April – March 2018-2023

5.9 One fire fatality has been recorded during this reporting period, at 37 Cleish Place KY11 4DD incident no. 39895, on 31st October 2022. Cause, smoking materials left unattended. One male, approx. mid-thirties, years of age. Alarm system present and raised alarm.

5.10 ADF Casualty figures include precautionary checks. 44% of injuries were a precautionary check by the Ambulance Service, 10% were given first aid by SFRS and 44% were taken to hospital with slight injuries.

- 5.11 A large proportion of incidents have been accidental, started in kitchen and main cause has been cooking left unattended and textiles catching fire, causing fire spread.

5.12 Domestic Fire Reduction Strategy

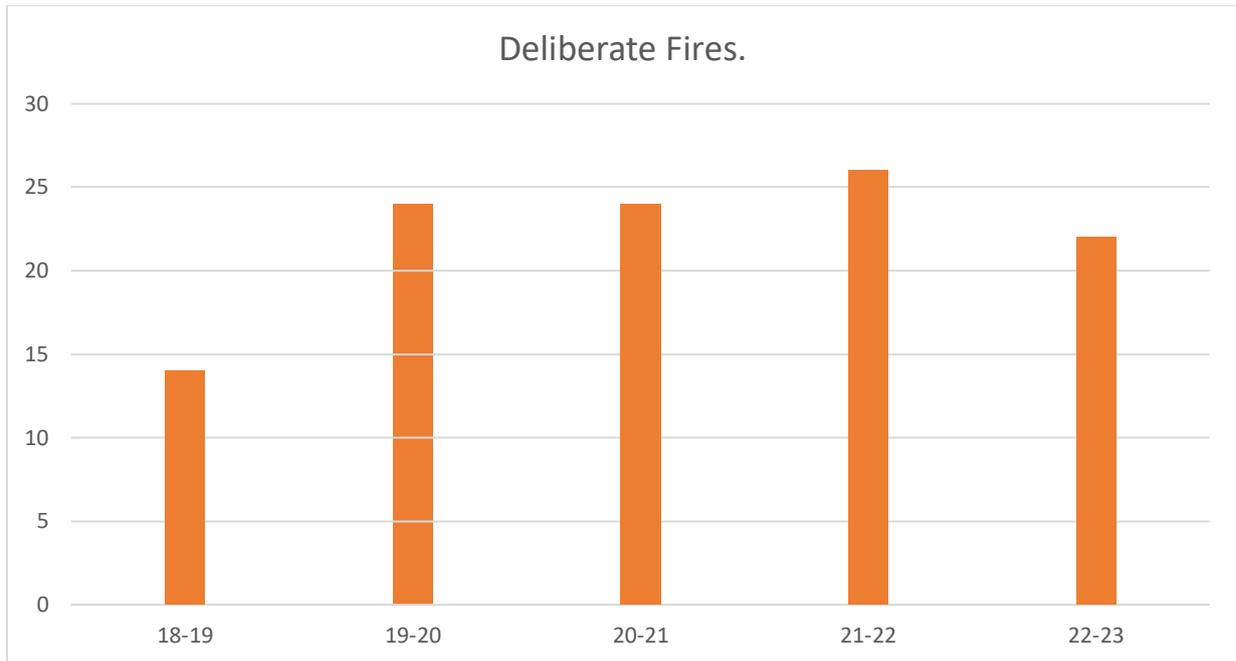
Home Safety Visits play a vital part in our strategy to reduce the number of Accidental Dwelling Fires. SFRS personnel completed **333** visits for the 3 Dunfermline ward areas in the reporting period. These visits are used to deliver vital fire safety messages and install detection systems, as well as trip, slip and falls messages and safety equipment for our elderly and very young population.

The “Make The Call” campaign asked neighbours and relatives to refer people who were:

- over 50 years old
- smoke
- live alone or
- have mobility issues
- or use medical oxygen

6. Deliberate Fire Setting

6.1 Deliberate Primary Fires

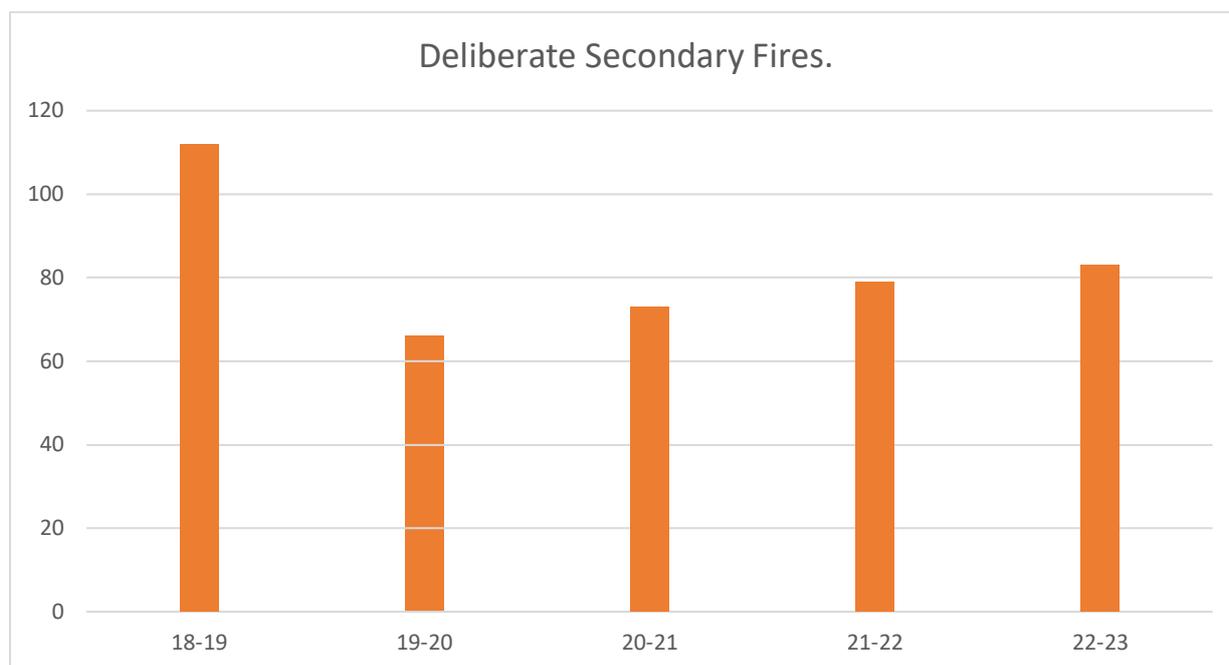


Graph 4 Deliberate Primary Fires– April – March 2018-2022

Dunfermline Area Wards	18-19	19-20	20-21	21-22	22-23
Dunfermline Central	6	13	10	7	10
Dunfermline North	4	1	7	9	3
Dunfermline South	4	10	7	10	9
Total	14	24	24	26	22

Table 4 Deliberate Primary Fires City of Dunfermline Ward Areas April – March 2018-2023

6.2 Deliberate Secondary Fires



Graph 5 Deliberate Secondary Fires– April – March 2018-2022

Dunfermline Area Wards	18-19	19-20	20-21	21-22	22-23
Dunfermline Central	66	32	30	37	49
Dunfermline North	20	11	16	10	16
Dunfermline South	26	23	27	32	18
Total	112	66	73	79	83

Table 5 Deliberate Secondary Fires City of Dunfermline Ward Areas April – March 2018-2023

6.3 Deliberate fires can be broken down into two categories, primary and secondary. Primary fires generally involve property and include buildings, caravans, motor vehicles and plant and machinery. Secondary fires are often minor and include the burning of rubbish, grass and derelict properties.

6.4 77% of deliberate primary fires involved gardens and sheds. There was a 5% increase in deliberate secondary fires compared to the last year.

6.5 Deliberate Fire Reduction Strategy

Our normal youth engagement strategy is still ongoing, working with numerous partner agencies, SFRS Community Action Team.

School visits have resumed for engagement with all age groups. Concentrating on secondary fire and bonfire initiatives.

We do, however, work with our Police and Local Authority partners to identify deliberate fire setting incidents early, to ensure that solutions are implemented to prevent further incidents.

We liaise with premises occupiers, particularly in town centres to give advice on refuse storage and security, which can be a cause of deliberate fires.

Deliberate Fire Reduction Plans have been implemented in the Dunfermline area with partner agencies to address and reduce operational demand.

7. Built Environment

7.1 Built Environment – Non- Domestic Fires

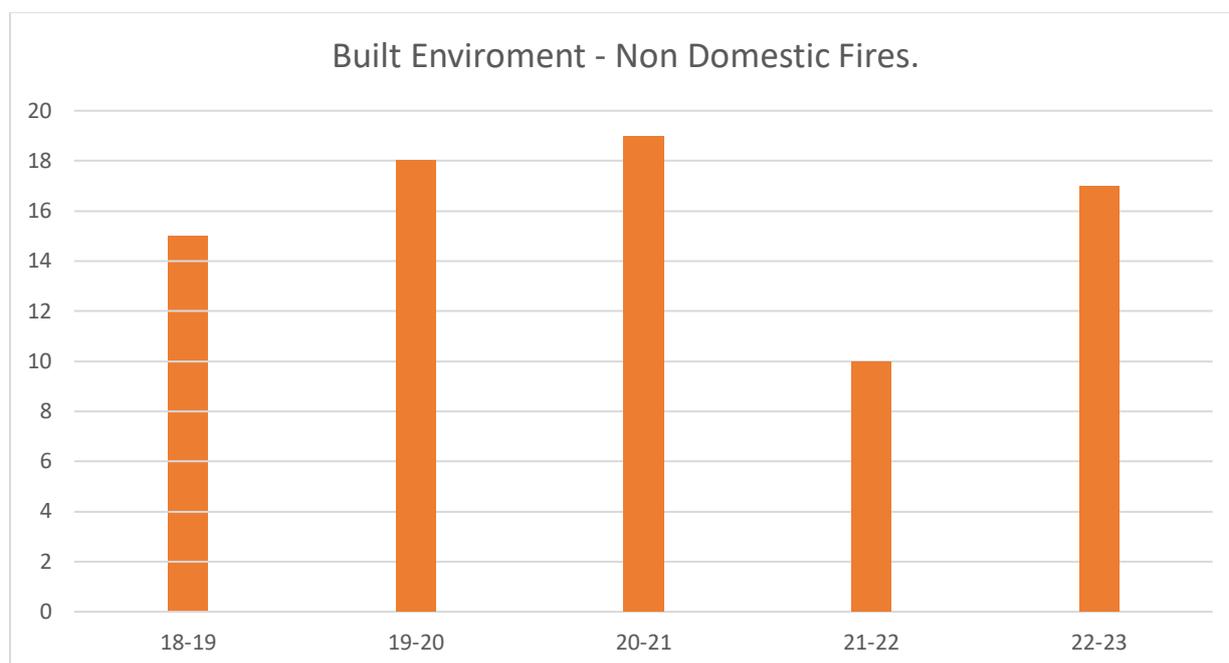


Table 6 Built Environment Non - Domestic Fires– April – March 2018-2022

Dunfermline Area Wards	18-19	19-20	20-21	21-22	22-23
Dunfermline Central	7	7	4	2	9
Dunfermline North	4	5	8	3	6
Dunfermline South	4	6	7	5	2
Total	15	18	19	10	17

Table 6 Built Environment Non - Domestic Fires City of Dunfermline Ward Areas April – March 2018-2023

7.2 There has been a 70% increase in Non-Domestic fires, compared to last year. Majority of which have been started by discarded smoking materials coming together with rubbish in disused properties.

7.3 Built Environment Fire Reduction Strategy

We continue to deliver a programme of fire safety audits in relevant premises - as detailed within section 78 of the Fire (Scotland) Act 2005 - identified as high risk on an ongoing basis. We also complete thematic audit programmes where patterns emerge of incidents in a particular risk group.

As well as the audit programmes described above, we also deliver 'post fire audits' which take place as soon as possible after a fire has occurred in premises. The purpose of these audits is to deliver further fire safety advice to the premises occupier, and to identify any issues which could be used to inform other similar premises types to prevent further incidents of a similar nature.

In relation to the garden sheds, these are not covered by the above legislation, but householder advice is given as part of the Post Domestic Incident Response program.

8. Unwanted Fire Alarm Signals

8.1 An Unwanted Fire Alarm Signal (UFAS) can be defined as ‘any alarm activation which is not the result of a fire or a test’. UFAS incidents have fluctuated in the Dunfermline Area over the four-year period. The table and graph below details the incident numbers over five years.

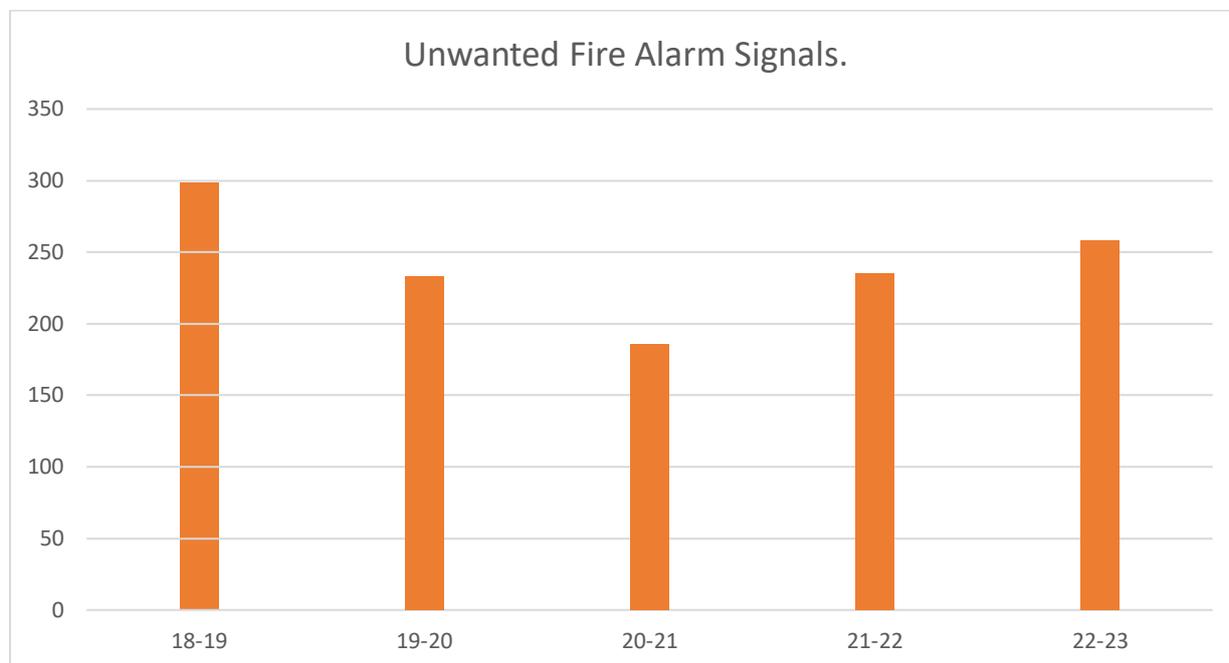


Table 7 Unwanted Fire Alarm Signals – April – March 2018-2022

Dunfermline Area Wards	18-19	19-20	20-21	21-22	22-23
Dunfermline Central	176	138	94	124	127
Dunfermline North	72	69	70	68	83
Dunfermline South	51	26	22	43	48
Total	299	233	186	235	258

**Table 7 Unwanted Fire Alarm Signals City of Dunfermline Ward Areas
April - March 2018-2023**

8.2 This period has seen 9% increase from the previous reporting period.

Most of all UFAS were due to system faults, maintenance/testing issues and careless activation. Within Health and Social Care or Education establishments. The increase from the previous reporting period may be largely attributable to the return to public spaces following lockdown restrictions.

8.3 Reduction in Unwanted Fire Alarm Signals Strategy

Unwanted Fire Alarm Signals (UFAS) Reduction Strategies continue to be managed and monitored by a 'UFAS Champion' who contacts premises occupiers after each UFAS incident, to discuss the activation, as well as strategies to reduce or eliminate. This strategy, along with several others, had seen the numbers of UFAS continue to decrease. The UFAS Champion will continue to engage with Fife Council Education and the NHS to address the proportion of UFAS incidents. These building types are, however, statistically more susceptible to false alarms due to their size and consequent detection device numbers.

The strategies implemented in the Dunfermline Area and across Fife, have been recognised within SFRS as best practise, and are now in the process of being implemented across SFRS, see below.

Our response to fire alarms in commercial business and workplace premises is changing.

Every year we attend around 28,000 automatic fire alarm (AFA) call outs to commercial business and workplace premises each year.

AFA systems provide an early warning of fire and are one of the most effective ways to keep businesses, staff and customers safe in the event of a fire.

Most signals from these systems however are not actual fires - they are false alarms often caused by cooking fumes, dust or a lack of maintenance. These unwanted fire alarm signals (UFAS) mean our fire crews are called out unnecessarily.

From 1 July 2023, we will stop attending AFA call outs to commercial business and workplace premises, such as factories, offices, shops and leisure facilities unless a fire has been confirmed.

Operations Control colleagues will now be asking anyone who reports a fire alarm to check whether there is an actual fire or signs of fire, before sending the nearest response.

This change does not apply to sleeping premises, such as hospitals, care homes, hotels or domestic dwellings.

It is estimated that this change will greatly reduce unnecessary call outs which will free up capacity to increase our operational availability, undertake more community safety prevention work and to upskill our staff.

9. Transport and Environment

9.1 These will be monitored alongside Police Scotland RTC incidence information

9.2 Water Related Incidents

Water related incidents caused by environmental factors are thankfully rare, but in December 2022 we had 22 flooding incidents, due to heavy rain.

9.3 Road Traffic Collisions

As SFRS generally only attend RTC's of a serious nature, where persons are trapped, the figures below do not capture every RTC which occurs within the City of Dunfermline Area.

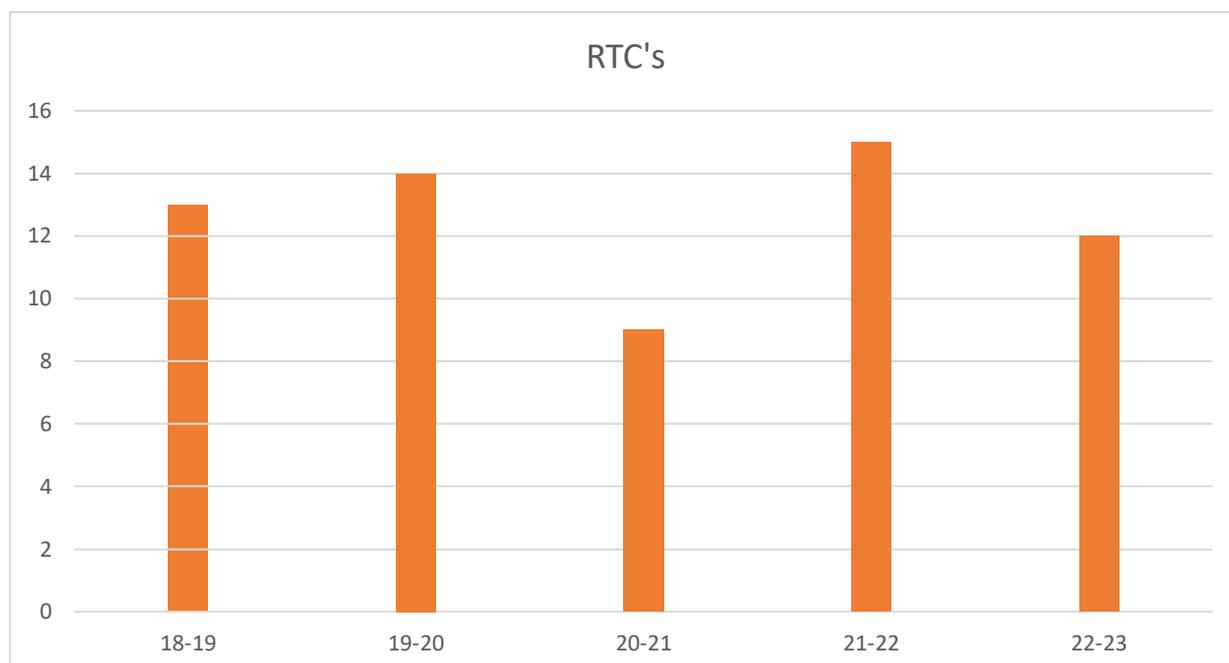


Table 8 Road Traffic Collisions – April – March 2018-2022

Dunfermline Area Wards	18-19	19-20	20-21	21-22	22-23
Dunfermline Central	5	9	3	12	5
Dunfermline North	4	3	3	0	4
Dunfermline South	4	2	3	3	3
Total	13	14	9	15	12

**Table 8 Road Traffic Collisions City of Dunfermline Ward Areas
April - March 2018-2023**

9.4 RTC's have seen a decrease of 20% from the previous year.

9.5 RTC Fatal Casualties

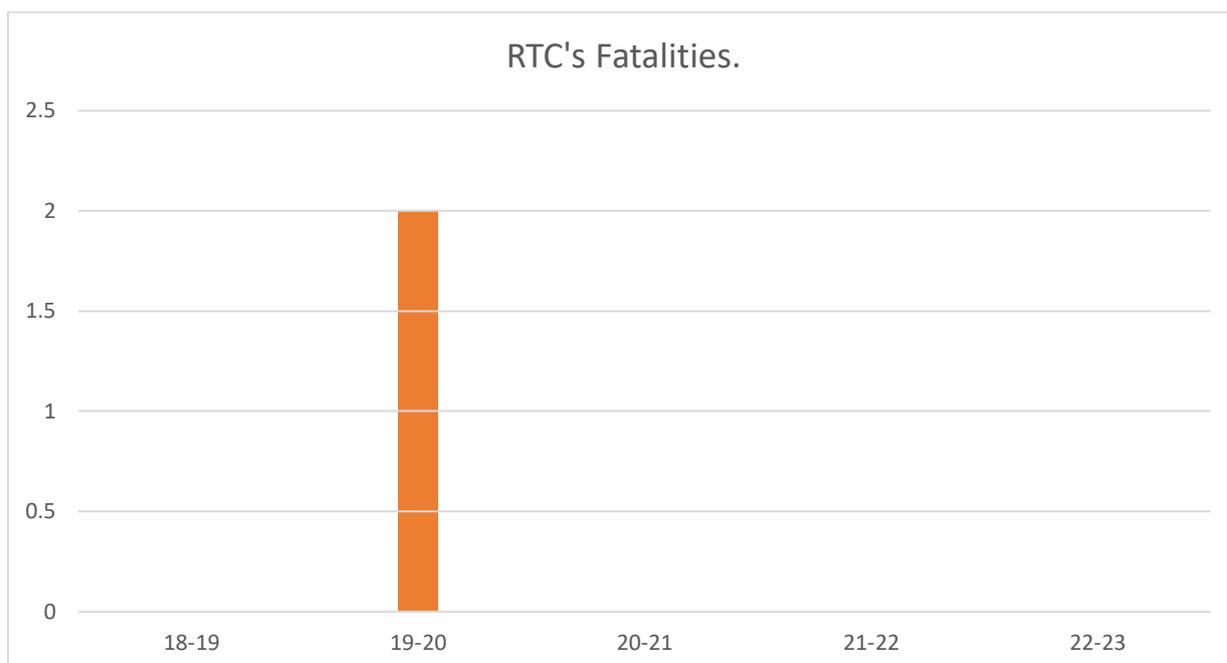


Table 9 Road Traffic Collision Fatal Casualties – April – March 2018-2022

Dunfermline Area Wards	18-19	19-20	20-21	21-22	22-23
Dunfermline Central	0	1	0	0	0
Dunfermline North	0	1	0	0	0
Dunfermline South	0	0	0	0	0
Total	0	2	0	0	0

**Table 9 Road Traffic Collision Fatal Casualties City of Dunfermline Ward Areas
April - March 2018 - 2023**

9.6 There were no RTC fatalities to report this reporting period. The SFRS continues to engage with partners to offer support and advice on road safety.

9.7 RTC Casualties

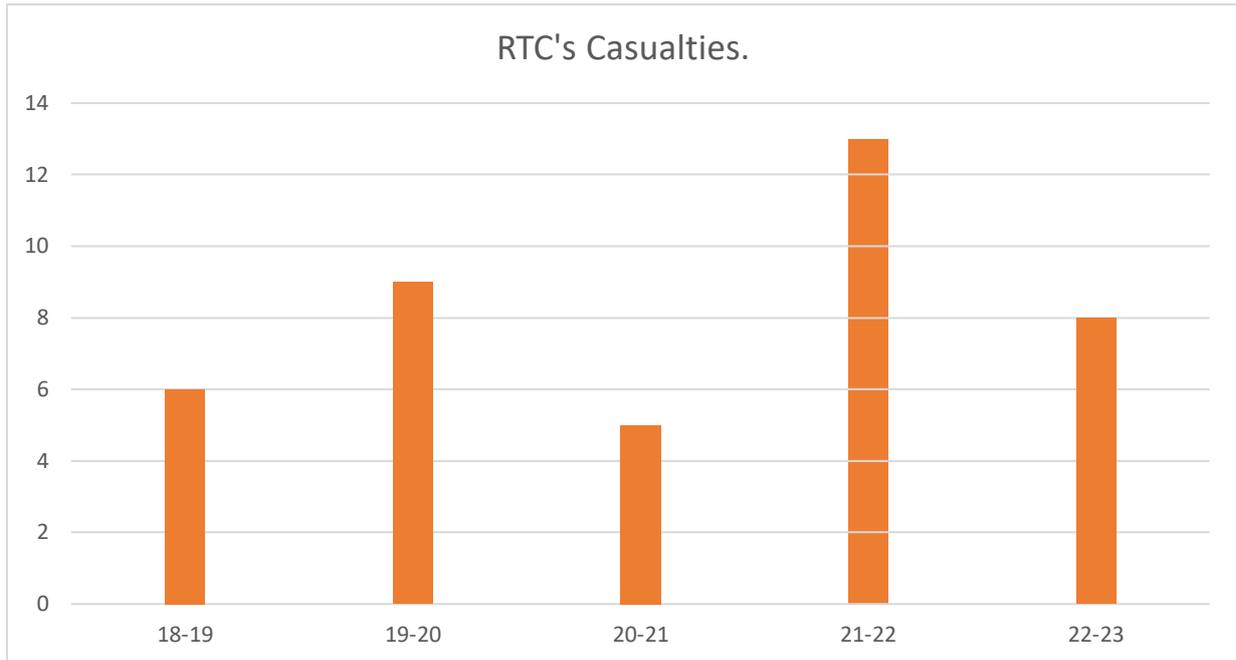


Table 10 Road Traffic Collision Casualties – April – March 2018-2022

Dunfermline Area Wards	18-19	19-20	20-21	21-22	22-23
Dunfermline Central	1	8	0	9	2
Dunfermline North	3	0	4	0	4
Dunfermline South	2	1	1	4	2
Total	6	9	5	13	8

Table 10 Road Traffic Collision Casualties by Committee Area – City of Dunfermline Areas- April - March 2018-2023

9.8 RTC Casualties

The reporting period has seen a 49% decrease to 8 casualties when compared to the previous year.

9.9 Transport and Environment Related Incident Reduction Strategy

SFRS Stirling-Clackmannanshire-Fife LSO area, along with our partners, would normally continue to deliver valuable educational projects including 'Safe Drive Stay Alive', 'Drive Wise', 'Child Car Seat Safety Checks', 'Cut It Out', 'Biker Down' and the 'Fife Water Safety Initiative'. These were postponed due to the pandemic, but are now being reinvigorated in all areas.

9.10 Fife Water Safety Group – Partnership Approach to Water Safety Update.

This multi-agency group comprising of key local water safety partners provides a consistent approach in delivering water safety across Fife.

The group will work to:

- Share and pool resources, best practise and expertise.
- Ensure consistency (not uniformity) in delivering water safety in Fife and
- Ensure a collaborative multi agency working ethos is embedded in Water Safety work across Fife.

10. Conclusions

In this reporting period, there have been, unfortunately, one fatal casualty in relation to domestic dwelling fire, thankfully, none in relation to Road Traffic Collisions.

Whilst non-domestic building fire and secondary fire numbers have risen in comparison to the previous year, Accidental dwelling fires, Deliberate Primary fires have seen a marginal decrease. Non-fatal Accidental Dwelling Fire Casualties, Road Traffic Collisions (RTC's), RTC non-fatal casualties have also decreased. Unwanted Fire Alarm Signals have increased since the last annual performance report, but I project a massive fall in numbers for the next reporting year. This will be due to the SFRS UFAS policy being implemented 1st July 2023 (as fore mentioned).

It should be noted that, although many of the Key Performance Indicators show movement in the right direction when compared to 2020-21. Continuous work is still required to tackle secondary fires and fires with in non - domestic buildings, and to plan and prepare for future weather/environmental events, as seen in December 2022.

The number of Home Safety Visits facilitated and community safety events held during the reporting period has significantly increased since the lockdown restrictions, although SFRS had sought to target very high-risk groups for Home Fire Safety Visits, and multi-agency liaison and referrals had continued, where appropriate.

SFRS continue to support our multi-agency partners. In the current reporting year, there were 57 compared to 35 for the previous year, requests to effect entry to property within the City of Dunfermline. The SFRS will continue to manage demand reduction strategies, linking in with key partner agencies to create a safer place to live, work and visit.

Background Papers

SFRS Local Fire and Rescue Plan for Fife Local Authority Area 2017. Link - <https://www.firescotland.gov.uk/your-area/east/east-local-plans.aspx>

Report Contact

Craig Robertson

Station Commander

Dunfermline Community Fire Station

Service Delivery – Stirling-Clackmannanshire-Fife LSO Area

Scottish Fire and Rescue Service

Email – craig.robertson2@firescotland.gov.uk

6th June 2023

Agenda Item No. 11

Supporting the City of Dunfermline Local Community Plan – Community Recovery Fund (CRF) Proposals

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 2,3 and 4

Purpose

The purpose of this report is to inform members of the current proposals relating to the Community Recovery Fund (CRF) allocated to the City of Dunfermline area and seek agreement from the Area Committee on several projects that are ready to start within the current financial year 2023/24.

Recommendations

Members are asked to approve the initial list of projects in Appendix 1.

Resource Implications

Sufficient funds are available to support the submitted proposals.

Legal & Risk Implications

There are no legal or risk implications based on this report.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

On 7th October 2022, all elected members received a briefing on the Community Recovery Fund which provided detail on the operating and decision-making arrangements for the Fund.

1.0 Background

- 1.1 At its meeting on 25th August, Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of the £9m across the 7 Area Committees. The City of Dunfermline's allocation is £1.24M.
- 1.2 The specific criteria for the fund is as follows:
 - Projects should link to Local Community Plan priorities.
 - Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
 - Projects should provide assessment of benefit to ensure no unintended consequences.
- 1.3 The Community Recovery Fund is available over a two-year period; therefore, it does not need to be fully committed immediately.

2.0 Proposal Process

- 2.1 As noted above, key criteria for the use of the Community Recovery Fund include links with the Plan 4 Fife and Local Community Plans. The priorities for Local Community Plans are currently being developed for the period 2023 – 26 with a view to being finalised mid-2023. As work is already underway to identify priorities and agree actions for Local Community Plans, the timing is good to develop proposals for the Community Recovery Fund that contribute to meeting these local priorities.
- 2.2 The process for encouraging proposals was initiated at a meeting in the Dell Farquharson centre on the 25th January 2023 when representatives from community groups were invited to hear from the Convenor of the City of Dunfermline Area Committee and key officers about the Community Recovery Fund and the criteria for applications. The application process has been supported by officers and the information shared with key groups that form the City of Dunfermline Local Community Planning Partnership, such as the Dunfermline Heritage Partnership, the Greenspace SCIO and Dunfermline Poverty Action group. Following the deadline for the initial applications, funding requests were considered by the Convenor and Vice Convenor of the City of Dunfermline Area Committee and a RAG system was used to progress for consideration, to ask for further information or to refer to other funding streams. This is the second round of applications under the CRF scheme. A special Mega Ward was held on the 12th May 2023, applications were circulated and evaluated for consideration at Area Committee or for further information to be provided.
- 2.3 The list in Appendix 1 is the second tranche. Work will continue to work up further projects for approval by the Area Committee later in the financial year or early in the next financial year.

3.0 Reporting and Evaluation

- 3.1 Progress reports will be provided to Area Committees on a regular basis. There will also be oversight of the programme at Cabinet Committee. A final report will then be presented in 2024, including an evaluation of the impact the fund has had on local communities and in meeting the priorities set out in the Local Community Plan and the Plan for Fife.

4.0 Conclusion

- 4.1 These proposals meet the broad criteria for the Community Recovery funding. They also contribute to the 'Plan 4 Fife 2021-2024' and City of Dunfermline Local Community Plan
- 4.2 Approving these proposals will leave an allocation of around £245,060 in the Community Recovery Fund to support other projects.
- 4.3 Appendix 1 notes the proposals identified to date. In some instances, funding has been allocated from other sources, i.e., Local Community Planning budget.

List of Appendices

1. Community Recovery Fund Proposals

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- 'Help with Cost of Living: Extending Community Support'. Fife Council Cabinet Committee, 22nd September 2022.

Report Contact

Andrew Gallacher
Community Manager (Dunfermline)
City Chambers, Dunfermline
Email: andrew.gallacher@fife.gov.uk

Appendix 1

Working List of CRF Proposals

No.	PROJECT	SUMMARY	SUGGESTED SET ASIDE VALUE
1	Development of St Leonard's Playpark Brucefield	Application seeks funding to carry out drainage works to reduce flooding at St Leonard's playing field. There is currently a masterplan for the area, and by supporting this project, Brucefield TRA can then apply to external funding pots to help deliver other areas of the masterplan. This funding would act as the enabler for other pieces of work.	£60,000
2	Crossford Allotment extension and Wetland	Application seeks funding to expand current allotments from 34 to 60 plots. It will also create a Wetland Park and improve the path network in the area providing access for the Community and Allotment users to the southern aspect of Crossford Village.	£79,900
3	Steading for Wellbeing	Application seeks funding to redevelop and repurpose the old Steading building within Pittencrieff Park into a Steading for Wellbeing. The money would be spent on upgrading the building and courtyard to make it a 21 st century wellbeing centre for the city of Dunfermline and the various user groups currently occupying Steadings	£100,000
4	Food Development Worker	Application seeks funding to create a Food Insecurity Worker within the Community Learning Development team. The role of this position will be to lead and further develop the Community food forum with local food providers, whilst linking into wider strategic groups such as Food for Fife & Community Food groups. This role will also look to create and deliver a range of community-based food courses/workshops with a focus on preventative work and step away from crisis.	£42,798
		TOTAL SET ASIDE VALUE	£282,698

6th June 2023

Agenda Item No. 12

Branching Out – Wellbeing Through Heritage

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: 2,3,4

Purpose

This report seeks a contribution of £19,910 of Area Local Community Planning budget funding to develop the innovative green health referral programme of woodland activities - Branching Out - for the Dunfermline area.

Recommendation(s)

Members are asked to agree a contribution of £19,910 from the Area Local Community Planning budget, specifically the Dunfermline Area Wide budget. The project, in partnership with Fife Coast and Countryside Trust, aims to deliver a programme of activities for people to improve their mental health and wellbeing.

Resource Implications

There is sufficient funding available in the local area budget should the contribution be agreed.

Legal & Risk Implications

This report raises no particular legal or risk implications.

Impact Assessment

An Equality Impact Assessment (EqIA) is not required, as the report does not propose a change or revision to existing policies and practices.

Consultation

The elected members of wards 2,3 and 4 have been consulted and are in support of this request.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Budget requires authorisation from the Area Committee before amounts over £5,000 can be committed. This report has been undertaken to seek agreement from this Area Committee for a contribution of £19,910 from the Local Community Planning Budget.
- 1.2 As set out in the Plan 4 Dunfermline (Recovery and Renewal), specifically recovering from the pandemic, the project aims at supporting individual health and wellbeing by developing a sense of ownership and agency, addressing social isolation, and building on connections with outdoors and nature, as well as supporting health and wellbeing through developing a sense of ownership.

2.0 Project Information

- 2.1 The project attention will focus on people using mental health services in Dunfermline through an innovative green health project. Branching Out is a referral programme of woodland activities which will involve individual working in small groups of 12 for three hours of woodland-based activities once a week over a 12-week period.
- 2.2 Delivery will be through various activities which include physical activity (health walks, tai chi and conservation activities), bushcraft (fire lighting, shelter building and environmental art), and learning (tree identification).
- 2.3 The Branching Out programme will work in collaboration with local stakeholders to develop a robust social referral protocol between third and public sector as well as facilitate better integration and collaboration between services while raising awareness of the value of green health to the public and improve access to green health information.

3.0 Conclusions

- 3.1 Funding will finance the equipment and staff time needed to run the Branching Out programme, in partnership with a number of organisations including Carnegie Dunfermline Trust, Fife Cultural Trust, NHS Health and Social Care Partnership and Fife Council, who currently make up the governance group for the National Heritage Funded project.
- 3.2 A copy of the Local Community Planning budget application form submitted for this project is available for members should they require to see it.

List of Appendices

1. N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- N/A

Report Contact

Shirley Melville

Team Leader Community Development (Dunfermline)

City Chambers Dunfermline

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Shirley.melville@fife.gov.uk

6th June, 2023

Agenda Item No. 13

Local Community Planning Budget Request - Networking Baldridgeburn & Touch Community Centres

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: 2,3,4

Purpose

This report seeks a contribution of £16,452.30 of Area Anti-Poverty funding to deliver the installation of Fife Council IT Network in Baldridgeburn and Touch Community Centres.

Recommendation(s)

Members are asked to agree a contribution of £16,452.30 from the area anti-poverty budget for the purpose of installing a new IT provision which will have a significant impact on local communities and council officers delivering services locally.

Resource Implications

There is sufficient funding available in the local area budget should the contribution be agreed.

Legal & Risk Implications

This report raises no particular legal or risk implications.

Impact Assessment

An Equality Impact Assessment (EqIA) is not required, as the report does not propose a change or revision to existing policies and practices.

Consultation

The elected members of wards 2,3 and 4 have been consulted and are in support of this request.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Budget requires authorisation from the Area Committee before amounts over £5,000 can be committed. This report has been undertaken to seek agreement from this Area Committee for a contribution of £16,452.30 from the Local Community Planning Budget – in particular, the local Anti-Poverty Budget.
- 1.2 The installation of this infrastructure will allow the provision of WIFI access to customers, provide much needed ICT infrastructure to the centre office and the ability to provide additional ICT capability in the future, such as public access computers, an online booking system and much more. The provision will allow customers to engage with their local centre electronically by email and provide the ability to submit booking requests digitally, direct to the facility.

2.0 Project Information

- 2.1 The project attention will focus on the installation of infrastructure which will allow WIFI access to customers and an ICT set-up for the centre office, with the ability to provide further capabilities in future.
- 2.2 This provision could potentially support community capacity building training and development by providing ICT and WIFI to enable 1-2-1 or group training, assisting groups to set up constitutions and online banking. More digital provision will be able to take place in these venues also such as computing classes, live streaming classes and more.
- 2.3 The initiative will help support the 4 key outcomes of Fifes Digital Strategy and where we want to be in the future by providing digital opportunities for all so that everyone has the support, motivation, skills and confidence to use technology safely in their daily lives to improve their health and wellbeing. Digitally connected thriving places make it easier and affordable for people to get online wherever they are. Investment in Fifes digital infrastructure and skills development will support the local economy through inclusive growth and jobs.
- 2.4 The project would see £8378.84 allocated to the networking of Baldridgeburn Centre and £8073.56 for the Touch Centre.

3.0 Conclusions

- 3.1 Funding will enable an improved technology set-up for both staff and centre users which will improve the customer experience, increase participation and encourage greater social connectedness.

List of Appendices

1. N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- N/A

Report Contact

Shirley Melville

Team Leader Community Development (Dunfermline)

City Chambers Dunfermline

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6th June 2023

Agenda Item No. 14

Healthy Homes, Dunfermline

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: 2,3,4

Purpose

This report seeks a contribution of £24,731 of Area Anti-Poverty funding to build on the success of the 2021/22 Healthy Homes projects to increase the number of households being supported in the Dunfermline area.

Recommendation(s)

Members are asked to agree a contribution of £24,731 from the area anti-poverty budget for the purpose of targeting the delivery of energy advice and handy service to older people, those leaving hospital and people with a long-term illness or disability who might not otherwise access energy advice.

Resource Implications

There is sufficient funding available in the local area budget should the contribution be agreed.

Legal & Risk Implications

This report raises no particular legal or risk implications.

Impact Assessment

An Equality Impact Assessment (EqIA) is not required, as the report does not propose a change or revision to existing policies and practices.

Consultation

The elected members of wards 2,3 and 4 have been consulted and are in support of this request.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Budget requires authorisation from the Area Committee before amounts over £5,000 can be committed. This report has been undertaken to seek agreement from this Area Committee for a contribution of £24,731 from the Local Community Planning Budget – in particular, the local Anti-Poverty Budget.
- 1.2 As set out in the Plan 4 Dunfermline (2019 – 2022), tackling inequalities of opportunity and anti-poverty initiatives is the focus of the Dunfermline Poverty Alliance group. Tackling poverty and preventing crisis has also been identified as a key focus of the Plan for Fife 2021 – 2024, revised in August 2021 as a response to the Covid-19 pandemic and climate emergency.

2.0 Project Information

- 2.1 The project will focus on households struggling to heat their homes affordably, improve their thermal comfort and help to prevent them going into fuel poverty by working with each household on an 'energy action plan'.
- 2.2 Delivery will be through a mix of budgeting and fuel debt advice, energy saving habits and identifying simple energy efficiency improvements for the property. Support for households by installing energy efficient measures like thermal curtains and LED bulbs, and to those who qualify - our means-tested 'handy' service. Crisis support through top ups, referrals to partner agencies for additional support including benefit checks, income maximisation and grants will also be delivered.
- 2.3 Working closely with local support organisations and healthcare providers, talks will be delivered on the support the project can offer to groups and training to key workers, including hospitals, sheltered homes, flu clinics, local pharmacists and carer centres. Through these, a network of trained frontline healthcare and support workers will recognise the signs of fuel poverty and refer people into the project.
- 2.4 The cost of the project is £24,731 and will benefit at least 120 households with 300 leaflets distributed to target areas.
- 2.5 As society recovers from Covid-19 and the effects of financial hardship there will be an even greater need for energy and fuel poverty advice in Dunfermline. Many families who have never required advice services before are coming forward and seeking help due to unavoidable changes in their circumstances.

3.0 Conclusions

- 3.1 Funding will continue the vital work of the Health Homes, Dunfermline project to assist in the recovery phase of Covid-19 as well as the current energy crisis.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- N/A

Report Contact

Shirley Melville
Team Leader Community Development (Dunfermline)
City Chambers Dunfermline
03451 55 55 55 Ext No 480067
Shirley.melville@fife.gov.uk

6th June 2023

Agenda Item No. 15

Cosy Kingdom – Warm and Informed Dunfermline

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: 2,3,4

Purpose

This report seeks a contribution of £24,731 of Area Anti-Poverty funding to support vulnerable households in the Dunfermline area to stay warm affordably and increase future access to further support.

Recommendation(s)

Members are asked to agree a contribution of £24,731 from the area anti-poverty budget for the purpose of delivering a targeted campaign for the project in certain demographics outlined as areas with the poorest outcomes and advising those targeted neighbourhoods of the energy advice and handy service for hard-to-reach, vulnerable households.

Resource Implications

There is sufficient funding available in the local area budget should the contribution be agreed.

Legal & Risk Implications

This report raises no particular legal or risk implications.

Impact Assessment

An Equality Impact Assessment (EqIA) is not required, as the report does not propose a change or revision to existing policies and practices.

Consultation

The elected members of wards 2,3 and 4 have been consulted and are in support of this request.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Budget requires authorisation from the Area Committee before amounts over £5,000 can be committed. This report has been undertaken to seek agreement from this Area Committee for a contribution of £24,731 from the Local Community Planning Budget – in particular, the local Anti-Poverty Budget.
- 1.2 As set out in the Plan 4 Dunfermline (2019 – 2022), tackling inequalities of opportunity and anti-poverty initiatives is the focus of the Dunfermline Poverty Alliance group. Tackling poverty, including fuel poverty and preventing crisis has also been identified as a key focus of the Plan for Fife 2021 – 2024, revised in August 2021 as a response to the Covid-19 pandemic and climate emergency.

2.0 Project Information

- 2.1 The project will achieve sustainable, measurable outcomes for the people it works with, supporting them in attaining a warm and safe home, affordably and making them more resilient to future risks of fuel poverty.
- 2.2 Delivery will be through a mix of free and impartial energy advice, identifying and supporting those at risk of disconnection, raising awareness of carbon monoxide and gas risks and increasing the level of knowledge around the service amongst other local support agencies.
- 2.3 Through a targeted campaign of local marketing and community engagement, awareness of the project and its services will be raised. Focussing on Abbeyview, Touch, Woodmill and Baldridgeburn, the project aims to reach priority groups.
- 2.4 Work will be carried out in partnership with local support organisation and groups, including local food provisions and pantry projects, community centre and job clubs. Training will be offered to key workers on the support which can be provided and referrals from partners will be welcomed. Talks will also be offered to relevant community groups or at community events.
- 2.5 As society recovers from Covid-19, there will be an even greater need for energy and fuel poverty advice in Dunfermline. Many families who have never required advice services before are coming forward and seeking help due to unavoidable changes in their circumstances.

3.0 Conclusions

- 3.1 Funding will assist in a targeted campaign of promotion which will benefit the areas of greatest need and continue to assist in the recovery phase of Covid-19 as well as the current energy crisis.

List of Appendices

1. N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- N/A

Report Contact

Shirley Melville

Team Leader Community Development (Dunfermline)

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Shirley.melville@fife.gov.uk

6th June 2023

Agenda Item No. 16

Local Community Planning Budget and Dunfermline Community Councils

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: 2,3,4

Purpose

This report seeks a contribution of up to £50,000 of Area Local Community Planning budget funding to develop the ongoing work being carried out by the 9 active community councils in the Dunfermline area.

Recommendation(s)

Members are asked to agree a contribution of up to £50,000 from the area local community planning budget, which would be divided between the respective community council wards. This will allow the implementation of community council projects, without the need for multiple applications.

Resource Implications

There is sufficient funding available in the local area budget should the contribution be agreed.

Legal & Risk Implications

This report raises no particular legal or risk implications.

Impact Assessment

An Equality Impact Assessment (EqIA) is not required, as the report does not propose a change or revision to existing policies and practices.

Consultation

The elected members of wards 2,3 and 4 have been consulted and are in support of this request.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Budget requires authorisation from the Area Committee before amounts over £5,000 can be committed. This report has been undertaken to seek agreement from this Area Committee for a contribution of up to £50,000 from the Local Community Planning Budget.
- 1.2 As set out in the Plan 4 Dunfermline (Recovery and Renewal), specifically community led services, this report aims to gain approval to devolve some of the Local Community Planning budget in order to support Community Councils in Dunfermline who submit a business case outlining their proposals for the year. By devolving this budget, Community Councils can, through their own committee processes, also support local groups/organisations.
- 1.3 Appendix One to this report is the current list of active Dunfermline Community Councils.

2.0 Project Information

- 2.1 Each community council who would like to request funding must submit a business case which sets out their fully costed proposals. Where funding has been approved previously, we will require an evaluation to be completed before another award can be made.
- 2.2 Depending on the community council area and priorities, delivery may look very different and take on the form of various activities. Prior applications have seen the improvement and maintenance of green/park areas, the development of seasonal events (local summer galas, Christmas parades etc), floral enhancements and grants to local groups.
- 2.4 This application seeks up to £50k as some community councils may not apply.

3.0 Conclusions

- 3.1 Devolving this budget can contribute to building the capacity of community councils, enabling them to effectively address the needs of their communities and promote local development. Providing this grant to community councils grants them decision making power over how funds are allocated and used in their community. This empowerment allows community councils to address the specific needs and priorities of their locality, rather than relying solely on decisions made at higher levels.

List of Appendices

1. Appendix One to this report is the current list of active Dunfermline Community Councils.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- N/A

Report Contact

Shirley Melville
Team Leader Community Development (Dunfermline)
City Chambers Dunfermline
03451 55 55 55 Ext No 480067
Shirley.melville@fife.gov.uk

Dunfermline Area Community Councils - 2023

Area	Chair	Contact email
Abbeyview	Kirsty Riddell	coatesstuart2468@gmail.com
Central Dunfermline	James Stewart	jims007@hotmail.co.uk
Halbeath and Duloch	Amy Woodgate	Halbeathandduloch@gmail.com
Headwell	Leanne Scott	headwellcommunity@gmail.com
Kingseat	Dr Forbes Stuart	Communitycouncil@kingseat.info
South Dunfermline	Alasdair Kay	sdcc2014@outlook.com
Touch and Garvock	Peter Reid (Acting Chair until AGM in May 2023)	touch.and.garvock@googlemail.com
Townhill	Ronnie Cowan	townhillcc@btinternet.com (pre-approved)
Wellwood	Mairi Rockliffe	wellwoodcommunitycouncil@gmail.com
Crossford	Doug Hay	Doug.hay@btinternet.com (pre approved)
Milesmark and Baldridgeburn		
Izatt Avenue and Netherton		

Disbanded / Inactive

6th June 2023

Agenda Item No. 17

Holiday Provision

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: 2,3,4

Purpose

This report seeks a contribution of £25,000 of Area Anti-Poverty funding to build on the success of the holiday provision offered in 2022 during the Summer and October period across the Dunfermline area.

Recommendation(s)

Members are asked to agree a contribution of £25,000 from the area anti-poverty budget for the purpose of delivering a range of services and support to children, young people and families over the Summer and October holiday period in 2023.

Resource Implications

There is sufficient funding available in the local area budget should the contribution be agreed.

Legal & Risk Implications

This report raises no particular legal or risk implications.

Impact Assessment

An Equality Impact Assessment (EqIA) is not required, as the report does not propose a change or revision to existing policies and practices.

Consultation

The elected members of wards 2,3 and 4 have been consulted and are in support of this request.

1.0 Background

- 1.1 The criteria for spend from the Local Community Planning Budget requires authorisation from the Area Committee before amounts over £5,000 can be committed. This report has been undertaken to seek agreement from this Area Committee for a contribution of £25,000 from the Local Community Planning Budget – in particular, the local Anti-Poverty Budget.
- 1.2 As set out in the Plan 4 Dunfermline (2019 – 2022), tackling inequalities of opportunity and anti-poverty initiatives is the focus of the Dunfermline Poverty Alliance group. Tackling poverty and preventing crisis has also been identified as a key focus of the Plan for Fife 2021 – 2024, revised in August 2021 as a response to the Covid-19 pandemic and climate emergency.

2.0 Project Information

- 2.1 The project will aim to work with children, young people, and families in contact with Fife Council's Community Learning and Development (CLD) service and the range of partners this service works collaboratively with.
- 2.2 A multi-faceted holiday programme is being developed, similar to those that were offered pre-covid. The programme will encompass a range of activities and learning opportunities organised by partners and agencies who work with young people, partners who are members of the Dunfermline Youth Work Network. There will be activities targeting children and families that are supported through organisations and agencies who are partners of the adult learning Local Planning and Delivery group.
- 2.3 Working closely with local organisations and providers, activity and learning opportunities will be offered across a range of venues at times and in communities where there has been an expressed need. Food provision is key to the success of the holiday programme and healthy snacks and meals will be factored into the provision.
- 2.4 The cost of the project is £25,000 and will benefit children, young people and families across Dunfermline, there will be resources allocated to target individuals and families facing hardship, as well as generic provision that is accessible to all.
- 2.5 In addition to holiday activities we will factor in support services to mitigate the effect of financial hardship as there is an even greater need for support across Dunfermline. Many families who have never required support and advice services before are coming forward and seeking help due to unavoidable changes in their circumstances. Through engagement, trained support workers will work with and support participants and refer onto any additional support services, if required

3.0 Conclusions

- 3.1 Funding will enable providers to engage with a range of participants and provide fun and learning opportunities for a range of people and give that continuity over the holiday period. For some families and individuals there is a real need for continuity

of essential services and engagement, and it is hoped this programme will prevent any further crisis. A review and evaluation of the programme shall be carried out any recommendations and conclusions shall be brought back to local members.

List of Appendices

1. Local Community Planning Application has been submitted and can be accessed by local members.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- N/A

Report Contact

Shirley Melville
Team Leader Community Development (Dunfermline)
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Shirley.melville@fife.gov.uk

6th June, 2023

Agenda Item No. 18

PROPERTY TRANSACTIONS

Report by: Alan Paul, Head of Property Services

Wards Affected: 2, 3 and 4

Purpose

The purpose of this report is to advise Members of action taken using the List of Officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1** In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Acquisitions

2.1.1 96 Wedderburn Street, Dunfermline

Date of Acquisition: 17 March 2023
Price: £145,000
Seller: Jan Virginia Wilson

2.1.2 83 Burns Street, Dunfermline

Date of Acquisition: 17 March 2023
Price: £100,000
Seller: Allison Teresa Thompson

2.2 Leases by the Council – New Leases

2.2.1 Ice Cream Concession, Pittencrieff Park, Dunfermline

Term: 5 years from 1 April 2023
Rent: £18,000 per annum
Tenant: Fotheringham's Ice Cream Limited

3.0 Conclusions

- 3.1** These transactions are reported back in accordance with the List of Officers Powers.

List of Appendices

1. N/A

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

N/A

Report Contact

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Author's Job Title Lead Professional
Workplace Property Services – Estates
Bankhead Central
Bankhead Park
Glenrothes, KY7 6GH
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City of Dunfermline Area Committee of 15 August 2023			
Title	Service(s)	Contact(s)	Comments
Area Housing Plan		Lynne Johnston	
Area Roads Programme 2022/23		Neil Watson	
Plan 4 Dunfermline - The Local Community Plan Update		Andrew Gallacher	
Complaints Annual Performance Report 2022/23		David Thomson-CRM	
Dunfermline Local Community Plan Priorities 2023 -2026		Andrew Gallacher	

City of Dunfermline Area Committee of 24 October 2023			
Title	Service(s)	Contact(s)	Comments
Settlement Trust Annual Update 2021/22		Andrew Gallacher	
Area Capital Update Report 2022/23		Andrew Gallacher	
Common Good Annual Report 2022/23		Andrew Gallacher, Eleanor Hodgson	
Settlement Trust Annual Update 2022/23		Andrew Gallacher	
Health and Social Care Locality Planning 6 Monthly Update		Jacquie Stringer-fc	

City of Dunfermline Area Committee of 12 December 2023			
Title	Service(s)	Contact(s)	Comments
Dunfermline Town Centre Update		Andrew Gallacher, Sunil Varu	

City of Dunfermline Area Committee of 6 February 2024			
Title	Service(s)	Contact(s)	Comments
Criminal Justice Community Payback Annual Performance Report 2022/23		Joan Gallo	
Area Roads Programme 2024/25		Neil Watson	
Local Economic Profile 2022		Peter Corbett	

City of Dunfermline Area Committee of 23 April 2024			
Title	Service(s)	Contact(s)	Comments
Health and Social Care Dunfermline Locality Planning Update		Jacque Stringer-fc	

City of Dunfermline Area Committee of 18 June 2024			
Title	Service(s)	Contact(s)	Comments
Safer Communities Annual Performance Report 2023/24		Liz Watson-SC	
Police Scotland Annual Performance Report 2023/24			
Scottish Fire and Rescue Service Annual Performance Report 2023/24			
School Attainment and Achievement 2023/24		Deborah Davidson	

Unallocated			
Title	Service(s)	Contact(s)	Comments
Freedom of the City - Pittencrieff Park Peacocks		Lindsay Thomson	

Unallocated			
Title	Service(s)	Contact(s)	Comments
Speed Limit Reduction at Carnegie Avenue and Whitefield Road (report re Lapwing Drive submitted 7/2/23)		Lesley Craig	
Playspace Categorisation Update		Kevin Okane	
Food Safety Inspections - Dunfermline Area			