



AGENDA

Page Nos.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** – In terms of Section 5 of the Code of Conduct, members of the Committee are asked to declare any interest in particular items on the agenda and the nature of the interest(s) at this stage.
3. **DEPUTATION ON RIVER EDEN SOURCE-TO-SEA SUSTAINABILITY PARTNERSHIP (RESSSP) BY CONSERVATION MANAGER, FIFE COAST AND COUNTRYSIDE TRUST**
4. **NOTICE OF MOTION - RIVER EDEN SOURCE-TO-SEA SUSTAINABILITY PARTNERSHIP** – In terms of Standing Order No. 8.1(1), the following Notice of Motion has been submitted:-

"The River Eden slowly flows across the Howe of Fife through the village of Strathmiglo to the market town of Cupar and then to Guardbridge where it enters the North Sea via the Eden Estuary, a nature reserve and an important conservation area for wading birds. The Eden Estuary is a Local Nature Reserve (LNR) and, along with the Firth of Tay, was designated a Ramsar site on 28 July 2000. The river currently is poor or moderate for river quality - with no designations on the river currently until the Eden Estuary.

The North East Fife Area Committee notes the coming together of the Fife Coast and Countryside Trust, Eden Angling Association, St Andrews University and Sustainable Cupar and their intention to create a formal partnership to be known as the River Eden Source-to-Sea Sustainability Partnership ("the RESSSP") to develop a joined up source-to-sea management plan covering the whole catchment area to improve water quality, improve habitats and develop community understanding of the River Eden.

The Committee welcomes plans for the formation of the Partnership; agrees to express support for the work of the Partnership and promote the work of the Partnership where it aligns with the objectives of the North East Fife Local Community Plan; and instructs the Chair of the Committee to write to the Partnership to demonstrate its support in the terms of this motion".

Proposed by Councillor Jonny Tepp
Seconded by Councillor Jane Ann Liston
5. **MINUTE** – Minute of Meeting of North East Fife Area Committee of 15th February, 2023. 4 – 10
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Members are reminded that should they have queries on the detail of a report they should, where possible, contact the report authors in advance of the meeting to seek clarification.

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Finance and Corporate Services
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19th April, 2023

If telephoning, please ask for:

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BLENDED MEETING NOTICE

This is a formal meeting of the Committee and the required standards of behaviour and discussion are the same as in a face to face meeting. Unless otherwise agreed, Standing Orders will apply to the proceedings and the terms of the Councillors' Code of Conduct will apply in the normal way

For those members who have joined the meeting remotely, if they need to leave the meeting for any reason, they should use the Meeting Chat to advise of this. If a member loses their connection during the meeting, they should make every effort to rejoin the meeting but, if this is not possible, the Committee Officer will note their absence for the remainder of the meeting. If a member must leave the meeting due to a declaration of interest, they should remain out of the meeting until invited back in by the Committee Officer.

If a member wishes to ask a question, speak on any item or move a motion or amendment, they should indicate this by raising their hand at the appropriate time and will then be invited to speak. Those joining remotely should use the "Raise hand" function in Teams.

All decisions taken during this meeting, will be done so by means of a Roll Call vote.

Where items are for noting or where there has been no dissent or contrary view expressed during any debate, either verbally or by the member indicating they wish to speak, the Convener will assume the matter has been agreed.

There will be a short break in proceedings after approximately 90 minutes.

Members joining remotely are reminded to mute microphones and switch cameras off when not speaking. This includes during any scheduled breaks or adjournments.

2023 NEFAC 15

THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE - BLENDED MEETING

J.P. Court Room, County Buildings, Cupar

15 February 2023

9.30 a.m. – 11.30 a.m.

PRESENT: Councillors Jonny Tepp (Convener), Al Clark, Fiona Corps, Sean Dillon, Alycia Hayes, Stefan Hoggan-Radu, Gary Holt, Margaret Kennedy, Louise Kennedy-Dalby, Allan Knox, Jane Ann Liston, Donald Lothian, David MacDiarmid and Ann Verner.

ATTENDING: Donald Grant, Community Manager (North East Fife Area), Sarah Johnston, Access Officer, Communities; Neil Watson, Lead Consultant, Roads & Lighting Asset Management; Lesley Craig, Lead Consultant, Traffic Management North, Roads & Transportation Services; Peter Corbett, Lead Officer - Economy, Business & Employability; Eleanor Hodgson, Accountant, Finance; Elizabeth Mair, Committee Officer, Legal & Democratic Services.

ALSO ATTENDING Henry Paul, Friends of Craigtoun and Angie De Vos, Consultant.

APOLOGIES FOR ABSENCE: Councillor Robin Lawson

35. DECLARATIONS OF INTEREST

Councillor Tepp declared an interest in Para 51 – ‘Local Area Budgets 2022-24’ – as a Trustee of the Forgan Arts Centre.

Councillors Verner and Liston both declared, as a matter of transparency and with reference to Para. 51 – ‘Local Area Budgets 2022-24’, that they were Council appointees to the St Andrews Botanic Gardens Trust. However, as this was not considered a connection under the Councillors' Code of Conduct for the purposes of this report, they therefore remained and participated in the meeting.

36. DEPUTATION ON CRAIGTOUN PARK, ST ANDREWS BY FRIENDS OF CRAIGTOUN

The Convener had agreed, in terms of Standing Order No. 6.2, that Henry Paul, Funding Director of the Friends of Craigtoun, be permitted to address the meeting regarding options and opportunities for the future development of Craigtoun Park, St Andrews, including the provision of an employability centre.

Members thereafter asked a number of questions which were answered by Mr Paul.

The Convener thanked Mr Paul for his presentation.

37. MINUTE

The Committee considered the minute of meeting of the North East Fife Area Committee held on 2 November 2022.

Decision

The Committee agreed to approve the minute.

38./

38. CORE PATH DIVERSION, UPPERCRAIG COTTAGE, BALMERINO

The Committee considered a report by the Head of Communities and Neighbourhoods seeking approval for a diversion of Core Path 136 at Uppercraig Cottage, Balmerino.

Decision

The Committee:-

- (1) agreed to approve the proposed diversion of the Core Path under Section 20 of the Land Reform (Scotland) Act 2003; delegating its confirmation to officers if no objections were received; and
- (2) noted that it required to be submitted to the Scottish Government for confirmation.

39. AREA ROADS PROGRAMME 2023/2024

The Committee considered a report by the Head of Roads and Transportation Services identifying projects proposed for inclusion in the 2023-24 Area Roads Programme for the North-East Fife area.

Decision

The Committee:-

- (1) approved the report and appendices 1-3;
- (2) delegated authority to the Head of Roads and Transportation to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Area Convener and Depute Convener; and
- (3) noted the information on street lighting and structures works contained in Appendices 4 and 5.

40. SKEITH ROAD AND WINDMILL ROAD, CELLARDYKE - SPEED CUSHIONS, CONSIDERATION OF OBJECTIONS

The Committee considered a report by the Head of Roads and Transportation Services advising of objections received as part of a statutory consultation to install speed cushions on Skeith Road and Windmill Road, Cellardyke.

Motion

Councillor Jonny Tepp, seconded by Councillor Donald Lothian, moved that the Committee accept the recommendations in the report.

Amendment

Councillor Fiona Corps, seconded by Councillor Sean Dillon, moved that the objections be upheld and that the proposed speed reduction measures be refused.

Roll Call/

Roll Call

For the Motion - 2 votes

Councillors Lothian and Tepp.

For the Amendment - 12 votes

Councillors Clark, Corps, Dillon, Hayes, Hoggan-Radu, Holt, Kennedy, Kennedy- Dalby, Knox, Liston, MacDiarmid and Verner.

Having received a majority of votes, the amendment was accordingly carried.

Decision

The Committee agreed to uphold the objections and refuse the proposals to install speed cushions on Skeith Road and Windmill Road, Cellardyke.

41. SANDYHILL ROAD, TAYPORT - SPEED CUSHIONS, CONSIDERATION OF OBJECTIONS

The Committee considered a report by the Head of Roads and Transportation Services advising of objections received as part of a statutory consultation on the proposal to install speed cushions on Sandyhill Road, Tayport.

Motion

Councillor Allan Knox, seconded by Councillor Ann Verner, moved that the objections be upheld and that the proposed speed reduction measures be refused.

Amendment

Councillor Donald Lothian, seconded by Councillor David MacDiarmid, moved that the committee accept the recommendations in the report.

Roll Call

For the Motion - 12 votes

Councillors Clark, Corps, Dillon, Hayes, Hoggan-Radu, Holt, Kennedy, Kennedy- Dalby, Knox, Liston, Tepp and Verner.

For the Amendment - 2 votes

Councillors Lothian and MacDiarmid.

Having received a majority of votes, the motion was accordingly carried.

Decision

The Committee agreed to uphold the objections and refuse the proposals to install speed cushions on Sandyhill Road, Tayport.

42./

42. OBJECTIONS TO PROPOSED WAITING RESTRICTIONS: KYLE GARDENS, ST ANDREWS

The Committee considered a report by the Head of Roads and Transportation Services advising of objections to the proposed extension of the no waiting restrictions (single yellow line) on Kyle Gardens, St Andrews and the result of discussions with affected parties.

Decision

The Committee agreed to uphold the objections and refuse the proposals for a Traffic Regulation Order to extend the no waiting restrictions in Kyle Gardens, St Andrews.

43. DISABLED PARKING ON MUIR ROAD, FREUCHIE

The Committee considered a report by the Head of Roads and Transportation Services advising of proposals to introduce two disabled parking bays on Muir Road, Freuchie.

Decision

The Committee agreed, in the interests of road safety, to approve the promotion of a Traffic Regulation Order (TRO) to introduce the disabled parking bays on Muir Road, Freuchie, as shown on drawing number TRO/22/66 attached to the report.

44. OBJECTION TO SPEED LIMIT ALTERATIONS IN DAIRSIE

The committee considered a report by the Head of Roads and Transportation Services advising of an objection to the proposals to extend the 30mph speed limit on Station Road, Dairsie and the inclusion of a new residential road within an existing 20mph zone.

Decision

The Committee agreed to set aside the one outstanding objection to the Traffic Regulation Order (TRO) to allow the TRO to be made and proceed with the introduction of the 30mph speed limit and 20mph zone as shown in drawing no. TRO/22/04 attached to the report.

45. PROPOSED EXTENSION OF 30MPH LIMIT ON A912 AND B936, FALKLAND

The Committee considered a report by the Head of Roads and Transportation Services advising of proposals to extend the 30mph speed limit on the A912 and B936, Falkland.

Decision

The Committee, in the interests of road safety:-

- (1) approved the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/22/68 with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

46./

46. FORGAN DRIVE AND PICKLETILLUM AVENUE, DRUMOIG – 20MPH SPEED LIMIT AND ZONES

The Committee considered a report by the Head of Roads and Transportation Services advising of proposals for an extension of the 20mph speed limit on Forgan Drive and Pickletillum Avenue, Drumoig, and the inclusion of the adjacent new development's residential roads.

Decision

The Committee, in the interests of road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/22/69 attached to the report, with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

47. PROPOSED WAITING PROHIBITION – ORCHARD FLAT, AUCHTERMUCHTY

The Committee considered a report by the Head of Roads and Transportation Services advising of proposals to introduce a "No Waiting at Any Time" prohibition on Orchard Flat, Auchtermuchty.

Decision

The Committee, in the interests of accessibility and road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/22/67 attached to the report, with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

48. BELL BRAE, ST ANDREWS – SPEED LIMIT PROPOSAL

The Committee considered a report by the Head of Roads and Transportation Services advising of proposals to introduce a 20mph speed limit on Bell Brae, St Andrews.

Decision

The Committee:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the 20mph speed limit as detailed in drawing no. TRO23_03 attached to the report, with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

49. PROPOSED RAISED TABLE – FREUCHIEMILL

The Committee considered a report by the Head of Roads and Transportation Services advising of proposals to introduce a road hump in the form of a raised table at Freuchiemill, Freuchie.

Decision/

Decision

The Committee:-

- (1) agreed to the promotion of a Road Hump Order (RHO) to introduce a raised table at Freuchimill as detailed in drawing no. TRO22_65 attached to the report; and
- (2) authorised officers to confirm the Road Hump Order and for the raised table to be constructed within a reasonable period unless there were objections.

50. NORTH EAST FIFE LOCAL COMMUNITY PLAN 2023-26

The Committee considered a report by the Head of Communities and Neighbourhoods presenting the revised Local Community Plan for North East Fife 2023 - 26.

Decision

The Committee agreed to approve the North East Fife Local Community Plan 2023 - 2026.

51. LOCAL AREA BUDGETS 2022-24

Councillor Tepp (Convener), having declared an interest, left the meeting for this item. The Depute Convener, Councillor Liston, thereafter took the chair.

The Committee considered a report by the Head of Communities and Neighbourhoods advising of proposals to allocate funding for various projects from Local Area Budgets.

Decision

The Committee agreed to approve funding for the initial list of projects as detailed in Appendix 1 to the report.

Councillor Tepp rejoined the meeting following the above item

52. COMMON GOOD POLICY STATEMENT

The Committee considered a report by the Head of Communities and Neighbourhoods presenting a draft Common Good Policy Statement which would form the basis of a public consultation exercise.

Decision

The Committee:-

- (1) commented on the draft Common Good Policy Statement and the community consultation process; and
- (2) otherwise noted the proposed statement for consultation.

53. COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2021-2022

The Committee considered a report by the Executive Director, Finance and Corporate Services, advising of the current status of the Common Good and Settlement Trust funds in the area and relevant fund activities over the financial year 2021-2022.

Decision/

Decision

The Committee agreed to note the information contained in the relevant appendices to the report for the various Common Good funds and Settlement Trust Funds.

Councillor Stefan Hoggan-Radu left the meeting during consideration of the above item.

The meeting adjourned at 11.00 a.m. and reconvened at 11.10 a.m.

54. LOCAL AREA ECONOMIC PROFILES (DECEMBER 2022)

The Committee considered a report by the Head of Business and Employability providing an annual overview of the performance of the local economy and labour market in North East Fife.

Decision

The Committee noted:-

- (1) the issues raised from the analysis of the latest available data; and
- (2) the ongoing economic challenges and uncertainty.

Councillor Verner temporarily left the meeting during discussion of the above item.

55. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Property Services advising of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the content of the report.

56. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME

The Committee considered the North East Fife Area Committee Forward Work Programme.

Decision

The Committee agreed:-

- (1) to note the North East Fife Area Committee Forward Work Programme;
- (2) that members would advise the Convener and Depute Convener of any additional items to include in the Forward Work Programme, within the remit of the Committee; and
- (3) that a report from Roads and Transportation Services on the complexities of bringing forward a 20mph Zone throughout St Andrews be added to the work programme.

26 April 2023

Agenda Item No.10

Justice Social Work Service – Community Payback: Unpaid Work Scheme

Report by: Kathy Henwood, Head of Service (Education and Children's Services)

Wards Affected: 16,17, 18, 19, and 20

Purpose

The purpose of this report is to update members on developments within Fife Council Justice Social Work Service in relation to the work of the Community Payback Unpaid Work Team in the Area Committee wards during April 2021 to March 2022.

Recommendation(s)

The Committee is asked to: -

- a) consider and comment on the content of the attached report; and
- b) agree that further reports on the Unpaid Work Scheme by the Justice Social Work Service will be brought to this Committee on an annual basis.

Resource Implications

There are no additional resource implications for Fife Council.

Legal & Risk Implications

There are no Legal and Risk implications for Fife Council.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

There is no requirement for consultation.

1.0 Background

- 1.1 The purpose of this report is to update members on developments within Fife Council's Justice Social Work Service in relation to the Community Payback Unpaid Work Scheme. Continuous improvement in the delivery of the Unpaid Work Scheme will assist the Council to meet its key objective of being a top performing Council.

2.0 Funding

- 2.1 The Unpaid Work Team is funded through the Criminal Justice budget. This consists of around £887 211 of which the largest percentage is accounted for under human resource costs. Other areas which the budget covers include vehicle hire, rental of facilities, equipment purchase and maintenance.
- 2.2 Whilst the Unpaid Work Team will provide the tools, transportation and manpower for specific projects, it is the responsibility of the recipients to provide the necessary materials for use.

3.0 Staffing

- 3.1 The Community Payback Unpaid Work Team comprises of a Lead Officer, three Project Officers and eleven full time and three part time Work Supervisors.

4.0 Legislation

- 4.1. This legislation requires Unpaid Work Orders to be completed within a specific timeframe as outlined below: -

Level One Order - 20 to a maximum of 100 hours can be imposed and should be completed within a 3-month timescale unless otherwise specified by the Sentencer.

Level Two Order - 101 to a maximum of 300 hours can be imposed and should be completed within a 6-month timescale unless otherwise specified by the Sentencer.

- 4.2 **Immediacy/Visibility**

One of the key elements of the legislation is to ensure that offenders begin work on Community Payback as soon as possible after sentence. To assist in this, Justice Service Social Work staff carry out post-sentence interview immediately after the person has appeared at Court. This ensures that unpaid work participants commence the unpaid work requirement of their order within five working days of their appearance at Court.

- 4.3 Fife Council's Justice Social Work Service has a duty to submit an annual report on the operation of Unpaid Work in Fife to the Scottish Government as required by legislation. Information will include up-to-date figures on the number of Orders imposed and successfully completed Unpaid Work Orders, types of projects undertaken and feedback from participants and recipients of Unpaid Work across Fife.

5.0 Service Delivery

- 5.1 The Community Payback Unpaid Work Scheme normally operates Sunday through to Thursday Sunday working is also available for those participants in employment or with particular care commitments. During the pandemic additional days were introduced on a Friday and Saturday in the Dunfermline area following extra Covid funding.
- 5.2 During the twelve month period and taking into account Covid restrictions The Community Payback Unpaid Work Scheme had to change operations inline with Government guidelines.

- 5.3 Gradually from April 2021 a phased return to Unpaid Work was undertaken. Initially the ratio of supervisors to clients was set at 1:2 instead of the usual 1:5 until restrictions were lifted sufficiently to allow for a safe increase to take place on a gradual basis, in September 2021 the ratio was increased to 1:4. However staff have had to isolate due to covid which has detracted from full operations being possible to the levels prior to the pandemic.
- 5.4 Throughout this time the service adapted and amended work practices to ensure the safety of staff and clients was considered and implemented to reduce the risk of spreading Covid-19.
- 5.5 Working practices were adapted during the pandemic and some have remained in place. Shorter working days, two three hours shifts as well as the normal full seven hour working day. Additional meet points have also continued.
- 5.6 The scheme has two workshops located in Dunfermline and Kirkcaldy. Glenrothes workshop was amalgamated with the Kirkcaldy base in June 2022. We also have fourteen vehicles for transporting materials, equipment and service users to projects throughout Fife.
- 5.7 Visibility of the projects plays an important part in raising the awareness of the positive contribution Unpaid Work can play in the local community and, throughout the year, there have been a number of positive news articles in the local press.
- 5.8 There is an increasing focus on the use of social media to promote the positive work being undertaken. In Fife the Community Payback Unpaid Work Team undertake a wide range of projects from painting, litter picking, supporting foodbanks, assisting vulnerable adults and parents of children in the community by completing tasks such as decorating, gardening and removals. Positive media information offers an opportunity to inform the public of the good work that can be achieved by those undertaking Community Payback and now has its own **Twitter** page to showcase the work of the service.
- 5.9 The Service has taken advantage of the opportunities presented through social media, in particular our Twitter page @fcjusticesw, to spread the word on the work we undertake in the community, why we do it and how it helps. This has already proved a highly effective strategy with a focus on continuing communication between partners, the wider group of stakeholders and communities. Improved communication which will continue to stimulate dialogue, enhance knowledge and further develop confidence in justice systems for the public and for key stakeholders. At time of writing we have 1140 followers.
- 5.10 Unpaid work raised £385 for Kirkcaldy Foodbank during the festive period in 2021. The money raised was due to making Christmas holly wreaths and selling to the local community. This was an ideal opportunity to share the work of the unpaid work scheme and it is hoped similar projects can be replicated at different times of the year. In 2022 a similar project was carried out with £430 being donated to the Samaritans.
- 5.11 The scheme currently has thirty-seven personal placements throughout Fife suitable for both males and females and is actively working on establishing working relationships to create more personal placements across the local authority. Eight of these are located within the North East Fife area with on-going work being undertaken to continue to expand this number. The current placements include

CUPAR

Age Concern
Barnardo's Shop
Castle Furniture

NEWPORT ON TAY

Manna Cafe

ST ANDREWS

Barnardo's Book Shop

Barnardo's Shop

Salvation Army Shop

Sue Ryder Shop

- 5.12 Our staff are trained in the Training for Trainers model. This allows them to instruct and guide participants on the safe and effective use of relevant equipment. This will ensure the skill set of unpaid work participants is increased and will promote confidence and skills that can be utilised in the future when seeking employment. We are also investing in developing the staff group by offering training and development opportunities to enhance knowledge and awareness. Courses undertaken include, NEBOSH (The National Examination Board on Occupational Safety and Health), CALM Training which addresses Crisis & Aggression Limitation Management. During the pandemic training events were postponed, however in February 2022 supervisors are undertook training with Social Work Scotland which enhanced their knowledge of the wider Social Work task and shared information and ideas about the delivery of Community Payback/Unpaid Work in other local authority areas. It is planned for this to be offered to all staff in the future.
- 5.13 The Unpaid Work Team continues to work in close partnership with the Fife Coastal and Countryside Trust three days each week supporting the management and upkeep of areas managed by the trust.
- 5.14 To assist service users to attend and undertake their hours, local meet points remain in place throughout Fife including Nort East Fife. This assists by allowing clients to attend directly at a work site where PPE and equipment is brought to them by UPW staff, rather than having to muster at the central workshop point and drive from there, saving time and allowing work to commence more quickly.
- 5.15 An Unpaid Work requirement also provides the opportunity within certain prescribed limits for a participant to undertake other activities designed to address identified deficits in the person's lifestyle that may improve a variety of areas in their life. Other activity must not exceed thirty percent of the specified number of hours in the requirement, or thirty hours, whichever is the lower. Such areas include specific training, which addresses issues of literacy, numeracy and/or problem solving. There may also be a need to address anger management issues, address alcohol and or drug related problems. Attendance at the Justice Service Road Traffic Offenders Programme, which has multi agency engagement from Community Safety, Transportation Services, the Procurator Fiscals Office, Police Scotland and the Scottish Ambulance Service has also been used for this purpose. As with so many aspects of service delivery, groups have been affected by Covid -19 and the teams have adapted by moving work on line, via walk and talk meetings and reverting to 1:1 work. Groups have now been re-established and face to face contact.
- 5.16 In response to the needs of women who offend, the Justice Social Work Service provides a woman only work squad. The format of these squads change as the need evolves.
- 5.17 The Community Payback Unpaid Work Team also strives to work in close partnership with other Social Work teams such as Children & Families and Adults teams assisting families in poverty or facing hardship. Examples of this include providing responsive support for individuals or families to move home at short notice for safety purposes and providing support to vulnerable individuals within the community to maintain their properties to a good standard. By undertaking these tasks it affords colleagues in other areas of the council to support individuals and families who may be facing hardship or vulnerabilities in the communities.

- 5.18 Naloxone Training has been provided to all Unpaid Work Supervisors should a service user present as overdosing on drugs. In part, this aids the council's objective via the ADP to try and reduce the numbers of Drug Deaths in Fife that have seen an increase across Scotland in the last year.
- 5.19 The service works closely with corporate Health and Safety colleagues to ensure that the correct advice and guidance is in place for the safety and wellbeing of staff and service users alike.

6.0 Recipients Feedback

- 6.1 The service regularly seeks feedback from those that we have provided a service to. The committee will be aware that from previous reports our feedback has in the main been extremely positive. The format of receiving feedback has changed and this has made a positive impact and response. 58 recipients returned questionnaires.

A sample of quotes are provided below:

The Community Payback Team are an excellent service and I have used them on many occasions. The Project Staff have been helpful, approachable and all work has been carried out promptly and to a high standard.

My client was very impressed by the service offered, she was so happy with the work they undertook and it has really made her feel so much better about her home etc. Thank you so much.

I think the team did a fantastic job. The garden was in a very poor condition with years of rubbish lying around. The service user is very happy with the works carried out. I would be unsure if there is anything I could add to improve the service. Perhaps replanting or undertaking shed removal or building. I think it would be good for the team carrying out the jobs to see the outcome of their hard work and to give additional skills with planting etc. Those skills will then give them confidence to put them in to practice in future roles/careers. On behalf of the service user I would like to extend my thanks to the team and to let them know they have made a difference in some ones life.

The Payback service users and supervisors were fantastic and did a huge amount of work - work that would have taken us a year or two to do, in the space of a few weeks.

7.0 Service User Feedback

- 7.1 Justice Service User Feedback Survey 2021/2022. The key results from the Service User Feedback Survey for the period April 2021 - March 2022 are given immediately below. This information covers respondents on **all** Justice Orders and not solely Unpaid Work.

Response Rate

Justice Service User Feedback Survey 2021/22

The Justice Service User Feedback Survey has changed over the last 12 months and has also addressed different ways to gather feedback. There is now a Service User Group which includes Service Users currently on Court Orders. The Service Users Group is chaired by the Service Manager for Performance & Quality Assurance. Comments, ideas and suggestions are fed back into the service to develop and amend delivery where possible to do so.

Very positive messages passed on through the service-users participation group about the support and guidance shown throughout the work being undertaken on the scheme. Positive comments were also received about staff treating others with respect and understanding.

A QR code has also been introduced and is on all appointment cards as well as posters exhibited throughout the service. Service users can share their views at any time during their Court Order.

Justive Service User Feedback Survey 2021/22

The service user feedback questionnaire has been shortened to make it easier to complete. The key results from the Justice Service User Feedback Survey for the period 1 April 2021 – 31 March 2022 are given below.

Response Rate

- Total number of Service Users who responded to the questionnaire was 39.

Type of Order

- 100% of the respondents were subject to a Community Payback Order

What do you think about the amount of information given?

- Too much – 8%
- About right – 92%
- Not enough – 0%

How easy or difficult was it to understand the information given?

- Very easy – 56%
- Fairly easy – 38%
- Fairly difficult – 5%
- Very difficult – 0%

During your contact with us, did you feel that you were treated with respect?

- Always – 85%
- Most of the time -15%
- Sometimes – 0%
- Never – 0%

During your contact with us, do you think your circumstances were considered?

- Yes, Completely – 90%
- Yes, partly – 10%
- No, not much – 0%
- No, not at all – 0%

Do you think that being on an Order has helped you?

- Strongly agree 49%
- Agree 41%
- Disagree 5%
- Strongly disagree 5%

Do you believe this Order has helped you to stop or reduce offending?

- Helped stop offending 77%
- Helped reduce offending 8%
- It didn't help 15%

Overall, how satisfied were you with the service received?

- Very Satisfied – 69%
- Satisfied – 31%
- Unsatisfied – 0%
- Very satisfied - 0%

Are there any other comments you wish to add that would help us improve our service?

I would like to pass on my thanks to my Social Worker who helped me during my order. He always gave me advice and support when I needed it and helped my family to understand my situation better. I feel that he did not judge me and made sure that I knew what was happening all the time.

I would only add that engaging with everyone is a positive, managed to get on well with everyone and respect others as I always have. Found comfort in the fact I am not alone, and was caring and supportive to others. Everyone seems to engage or not. Think some talking time and hours spent would help more people, right now.

The support I got was helpful and made me think strongly about my offence.

8.0 Unpaid Work in Fife – Demand

- 8.1 The total number of Community Payback Orders with an Unpaid Work requirement imposed in Fife over the period of 1st April 2021 to 31st March 2022 is 373 (812 in the previous year). In demographic terms, males represent the largest cohort of participants with 326 Orders imposed on men and 47 women.
- 8.2 The number of hours of completed by unpaid work participants in Fife over the period covering 1st April 2021 to 31st March 2022 was 15752 (86,664 in previous year). Using the Living Wage of £9.50 per hours as a guide, this equates to £149,664 of financial benefit to Fife communities and Unpaid Work Recipients.
- 8.3 The total number of Community Payback Unpaid Work Requirements successfully completed in Fife over the period of 1st April 2021 to 31st March 2022 was 83 males (489 in previous year) and 11 females (78 females in previous year).
- 8.4 A few comparisons from bordering Local Authorities:

Local Authority Area	Number of Orders Made
Dundee City	108
Falkirk	161
Fife	373
Perth & Kinross	104

9.0 Work Undertaken in Wards

- 9.1 The work undertaken by the Community Payback Scheme and its participants benefit local schools; charities; and community organisations. The range of work can include:
- ground clearance
 - recycling projects
 - building maintenance and landscaping
 - Improvements to park and community facilities
 - General gardening projects
 - Painting and decorating in community centres and individual homes

10.0 Projects Undertaken in the Committee Area

- 10.1 A description of some of the work undertaken in the North East Fife Area over the period 31st March 2021 to 1st April 2022 is noted in Appendix 1 of this report. Also included within the Appendix is a list of organisations that have benefited from work undertaken and the organisations that we currently have arrangements in place with whom we facilitate personalised placements.

11.0 Conclusion

- 11.1 Community Payback has continued to assist a variety of projects over the last year from individual householders to schools and nurseries and voluntary organisations throughout Fife, despite the pandemic and the restrictions this has brought to service delivery. When service users were not in attendance our staff contributed to delivering food and supplies to needy families.
- 11.2 Community Payback through unpaid work plays a significant and positive role in local communities and repairs some of the harm caused by those who have committed offences. In addition to the benefits to local communities, the use of the other activity has been utilised to ensure that we are meeting any identified needs of service users with a view to supporting them to integrate within their local communities. The number of Orders has decreased in the last year due to the pandemic and changes to the court system because of it. The service anticipates an increase in new orders being made in the coming year as the Scottish Courts begin to deal with the backlog of cases and the service has used Covid Consequential monies provided by Scottish Government to initially employ two further supervisors on a temporary basis in preparedness for the anticipated increase, these supervisors are now employed on permanent contracts.
- 11.3 As ever, the Unpaid Work in the Community Team would welcome the opportunity to continuously develop links with other Fife Council directorates in the coming year to improve the range of activities it can offer to those on the order as well as fill gaps where the council is unable to provide a service due to budgetary constraints.
- 11.4 We are ambitious for continued unpaid work development and improvement in service delivery in the coming year throughout Fife.

List of Appendices

1. Work undertaken in the North East Fife Area.

Background Papers

None.

Report Contact

Joan Gallo
Lead Officer
Town House Kirkcaldy
Telephone: 07515290069
Email: joan.gallo@fife.gov.uk

Appendix 1

**North East Fife Area Committee
Community Payback
Unpaid Work Projects**

01/04/21 to 31/03/22

SERVICE / ORGANISATION / RECIPIENT



NORTH EAST FIFE PROJECT AND TASKS

01/04/2021 to 31/03/2022

SERVICE /ORGANISATION / RECIPIENT PROJECT / TASK

01/04/2020 - Steven White Community Uplift

21/05/2020 - Pauline/Cottage Family Centre Removals/ washing machine uplift

04/08/2020 - Neil Finnie/Education School signs Fife wide

08/08/2020 - Mark Rochford Indoor/outdoor painting and deco at Canongate Cupar

05/08/2020 - Cllr Tim Brett Environmental Clearance

01/10/2020 - Janice Martin Community Uplift/ North Eden Community Care Home

27/10/2020 - Cllr Tim Brett Environmental Clearance

28/10/2020 - Brenda Michie Community uplift/Removal of cooker

29/10/2021 - Shelia Rennie Indoor/outdoor painting and deco in Ladybank

25/11/2020 - Cllr Jonny Tepp Environmental Clearance/Tay Street

12/12/2020 - Cllr Jonny Tepp Ground Clearance/Forgan Community Arts Centre

21/04/2021 - Bruce Stuart Gardening/Tayport

22/04/2021 - Cllr Jonny Tepp Ground Clearance at wasteland Bridgehead Place

22/04/2021 - Cllr Jonny Tepp Ground Clearance/Main Street Guardbridge

**FIFE COUNCIL
CRIMINAL JUSTICE SERVICES
COMMUNITY PAYBACK
UNPAID WORK SCHEME**

1.0 INTRODUCTION

Community Payback Orders are issued by the Court as a direct alternative to custody and are managed and supervised by Criminal Justice Social Work Services. Orders vary from 40 to 300 hours. The Criminal Justice Service reports on any issues or problems relating to the management of Orders directly to the Courts.

2.0 RISK ASSESSMENT

The Community Payback by Offenders Scheme is delivered throughout Fife by Project Officers and Supervisors. Working with Social Workers responsible for the assessment, supervision and management of the Order and the participant to whom it relates. This role includes assessing an individual's suitability for the Order using risk assessment tools and managing the participant's compliance with the Order; feedback is provided to the Court on the compliance and performance of the individual undertaking Community Payback within the local Community.

2.1 PROJECTS

The Projects Team is responsible for the provision of the unpaid work placements, projects and the direct supervision of participants. Community payback runs 5 days per week Sunday to Thursday 09.30 – 16.30. We can provide personalised placements for individuals in a variety of settings such as charity shops and other voluntary organisations.

Each project is assessed by a project officers who will link with recipients of the service to consider the needs and demands of a project that is being requested. The UPW Project Officers contact details are provided below and you should make contact depending on which area the work is required.

The aim of Community Payback is to provide opportunities for participants to make reparation to the local community, for example local schools, charities and community organisations. A further objective of unpaid work placements in the community is to help offenders to learn and acquire new work and life skills. To improve their employability prospects and help them break the cycle of reoffending and to move away from crime. Community Payback has a criterion that must be adhered to when allocating and assessing a project which is detailed below. Please familiarise yourself with the criteria and confirm with the Project Officer that you, your organisation or individual recipient meets our criteria. Thereafter an assessment appointment can be arranged, with you to assess what work you require and if we can assist. We will provide advice regarding the required materials needed to complete the job.

Please note that any recipient of our service must cover the costs of their own materials, all labour is free. Once the project has been agreed a date will be confirmed by the Project Officer as to when the work will commence. Please note that some flexibility will be required around completion dates due to the availability of resources.

The criteria that we work to in Community Payback Unpaid Work are:

All Fife Council service providers such as Children and Families and Adults must go through appropriate local authority teams/providers and have explored alternative supports before approaching Community Payback i.e. for a fencing project Fife Council must be contacted prior to Community Payback to ensure paid work is not being taken away from other services.

You must ensure:

- Individuals cannot do the work themselves.
- The individual / organisation has no monies available to pay someone to complete the work.
- They have no family or friends, regardless of their commitments that cannot do the work for them.
- Work will only be considered for non-profit making charitable organisations.
- We are unable to replace any Fife Council Service who have responsibility for completing the task you are requesting.
- In addition, all materials must be purchased and supplied by the beneficiary or recipients prior to any work commencing

The work undertaken benefits both the local and wider communities of Fife and includes charities, community organisations/centres, care homes, and the disabled. The range of work can include:

- litter picking;
- rubbish removal (MUST be double bagged before uplift)
- recycling projects;
- wooden fencing repairs and painting;
- metal railings painting (with approved lead testing only)
- basic landscaping & basic path work
- improvements to park and community facilities;
- general gardening projects
- painting and decorating in community centres, voluntary organisations and individual homes.
- making and repairing garden furniture.
- community festivals/events
- snow and ice clearing

Contacts for the 3 areas across Fife are as below

Dunfermline & SW Fife

Kimberly McIntyre

Kimberly.mcintyre@fife.gov.uk

07712542569/01383 621469

Kirkcaldy, Kinghorn & Burntisland

Gary Meldrum

Gary.meldrum@fife.gov.uk

07515290821

Glenrothes & NE Fife

Craig Hutton

Craig.hutton@fife.gov.uk

07515291032/03451 555555 400010

26 April, 2023

Agenda Item No. 7

Appointment to External Organisations – Gibson House, St Andrews SCIO and Gibson Training & Care Limited

Report by: Lindsay Thomson, Head of Legal and Democratic Services

Wards Affected: Wards 18 and 19

Purpose

The Committee is asked to consider a change of membership on The Gibson House St Andrews SCIO and Gibson Training & Care Limited (formerly known as The Gibson Trust/Mortification).

Recommendation(s)

The Committee is asked to appoint a Councillor from either Ward 18 or Ward 19 in place of Councillor Robin Lawson as the Council's representative on The Gibson House St Andrews SCIO and Gibson Training & Care Limited.

Resource Implications

None.

Legal & Risk Implications

External organisations have their own governance structures and members should seek advice from the Head of Legal and Democratic Services on any concerns they have on membership of the organisations. In particular, members may be subject to other legislation such as the Companies Acts (directors' responsibilities) and charity law.

Failure to make such appointments may mean the external organisation cannot function effectively or secure a quorum at meetings.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

The respective organisation has been consulted as appropriate.

1.0 Background

- 1.1 The Gibson House St Andrews SCIO administers Gibson House, a care home for the elderly in St Andrews.
- 1.2 At the meeting of the North East Fife Area Committee on 7th September 2022, the Committee were asked to appoint two members from Ward 18 to the Gibson Trust.
- 1.3 The Committee agreed to appoint Councillor Liston to the Trust. No other nominations were put forward at the meeting but Councillor Lawson was nominated following the meeting and subsequently appointed.

2.0 Current position

- 2.1 The Constitution for Gibson House has recently changed which allows members within the surrounding areas of St. Andrews to be appointed to the Trust which would include members from Ward 19.
- 2.2 Councillor Lawson has now resigned from his position on the Trust. This leaves a vacancy to be filled by a Councillor from either Ward 18 or Ward 19.

3.0 Conclusion

- 3.1 Following the resignation of Councillor Lawson the Committee is requested to appoint another member from either Ward 18 or Ward 19 to fill this vacancy.

Background Papers

The following background papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- Appointments to External Organisations - Reports to Committee on 7 September, 2022.

Report Contact

Elizabeth Mair
Committee Officer
Democratic Services
Fife House
Glenrothes

Telephone: 03451 55 55 55 + 442304

Email – elizabeth.mair@fife.gov.uk

26th April, 2023.

Agenda Item No. 8

Tay Cities Deal Annual Report

Report by: Gordon Mole, Head of Business and Employability Services

Wards Affected: Ward Nos. 16-20

Purpose

To present the second Annual Report on progress by the Tay Cities Region Deal 2021/22.

Recommendation

The Committee is asked to consider the Annual Report by Tay Cities Deal to 30th September 2023, noting the progress on activity in North East Fife.

Resource Implications

None.

Legal & Risk Implications

None.

Impact Assessment

An EqIA has not been completed and is not necessary as no change or revision to existing policies and practices is proposed.

Consultation

None.

1.0 Background

- 1.1 The Tay Cities Region Deal was signed on 17th December 2020 by the Tay Cities Partnership and both Governments. The Deal is a combined investment of £300m from the Scottish and UK Governments over ten years to deliver benefits over the next fifteen years. The Tay Cities Region Deal will support business growth, develop innovative technologies, enhance productivity, develop skills, and create jobs. The investment is expected to leverage a further £400m and secure more than 6,000 jobs.
- 1.2 The Deal follows the Regional Economic Strategy themes of:
- **Inclusive Tay** - Empower and promote inclusion – by ensuring that local people have the skills they need to success in the modern workplace and growth is inclusive, with a Government investment of up to £30m.
 - **Innovative Tay** - Innovate and internationalise – by developing globally recognised clusters of academic and business excellence, with a Government investment of up to £237.9m.
 - **Connected Tay** - Connect – by improving physical and digital infrastructure, with a Government investment of up to £32m.
- 1.3 The Tay Cities Region Deal is comprised of local, regional, and national partners. These include:
- Local authorities – Angus Council, Dundee City Council, Fife Council and Perth & Kinross Council
 - Higher Education and Further Education sector
 - The business sector
 - Regional third sector interface bodies
 - Scottish Enterprise
 - Skills Development Scotland
 - Tactran
 - Visit Scotland
- Noting that only North East Fife is included within the Tay Cities Deal, with the remainder of Fife within the Edinburgh and South East Scotland City Region Deal.
- 1.4 The University of St Andrews' Eden Campus receives £26.5m investment through the Tay Cities Deal. £2m is from the Scottish Government and £24.5m from the UK Government. It is part of the Innovative Tay theme within the Deal. The D'arcy Thompson Simulator, located within the Campus, also received £300k investment from the UK Government. The University's Eden Enterprise Centre opened in 2021. The Deal's investment is expected to leverage a further £110m investment, a total investment of £136m. £24.29m of the City Region Deal investment had been claimed by 30th September 2022 and 376 jobs have been created from the forecast 659. Page 50 of the Annual Report (link included in the Background Papers) has more detail on progress for this project.

- 1.5 The Business Case for Phase 1 of the Regional Skills and Employability Development is now approved. The Business Cases for the first phase of projects will follow in 2022/23. The projects will deliver regionally, with opportunity for businesses and residents from North East Fife to participate in them. More information is available in Page 29 of the Annual Report. Fife Council is the lead for the Digital Skills Project. Its Phase 1 Business Case was approved in December 2022. Work is also underway to develop the scope of potential Phase 2 projects. The Tay Cities Engineering Partnership Project was also approved and is now delivering skills activities.
- 1.6 Within Culture and Tourism, there is one programme and four projects. Within the Programme, two projects have been approved. One of its potential projects is Tay Adventures. This includes three projects in North East Fife to develop additional landing facilities to facilitate greater use of the Tay by visitors. The Business Case for this project will be developed during 2023, the maximum funding from the City Region Deal is 50%.

2.0 Issues and Options

- 2.1 The Eden Campus project is summarised at Page 50 in the Annual Report. This project aims to repurpose a 32.5-acre brownfield site into a Centre of Excellence in Low Carbon and Renewable Energy innovation. It will provide a location for innovators from academia, industry and technology to collaborate and trial innovative technologies and networks. Eden Campus will bring industry alongside academic expertise from around the world and is central to the University of St Andrews' strategy to become the UK's first energy carbon neutral university. The campus will contribute to national and international ambitions for carbon reduction, while simultaneously driving employment, training and apprenticeships in the low carbon sector. The upgrade of the power supply to the Eden Campus includes a smart energy primary sub-station. This will be capable of importing and exporting power from traditional and renewable sources. It will be an active part of electricity grid management for North East Fife.
- 2.2 The Project received Full Business Case approval from the Joint Committee in August 2020. Since October 2021, it has achieved the following:
- 1 MW Solar PV Array
 - The Entrepreneurship Centre was formally opened in September 2022. This provides fast track training and mentoring for entrepreneurial students, staff and members of the local community.
- 2.3 During 2022, the University of St Andrews expects to commence the development of Phase 2 of the Enterprise Hub and complete the Dry Lab within the Genesis buildings. Phase 2 of the Enterprise Hub will include investment from the Council in terms of the commitment in the Tay Cities Deal. Officers are working with the University to develop the Business Case for this investment. Beyond 2023, the University will also begin to realise the forecast benefits from the investment as the refurbished buildings are occupied.
- 2.4 Key risks identified by the University in relation to the investment in Eden Campus include:
- Construction inflation and availability of materials and trades impacts on the development. The University may be unable to afford to complete the scope of the development within the current funding.
 - The University is unable to continue to attract the best academics from Europe to realise their Net Zero ambitions.

- 2.5 During 2022, Eden Campus moved closer to its target of carbon net zero by 2035. The Campus has an award-winning biomass district heat network that heats existing and new buildings on the Campus. The benefit of sustainable heat and power when combined with its low carbon industry club, the installation of advanced fuel cell facilities and innovative ways of capturing and re-using CO2 will could make Eden Campus carbon zero by 2030.
- 2.6 The three projects within Phase 1 of the Regional Skills and Employability Development Programme that will bring forward their Business Cases in 2022/23 including, Life Sciences, Support for SME's (Small and Medium Enterprises) and Hospitality. The Programme has also appointed a full-time coordinator to drive forward regional delivery of the programme. The Skills Advisory Board is also developing the scope for Phase 2 with work taking place regionally to develop possible projects for that.

3.0 Conclusions

- 3.1 The second Annual Report on the Tay Cities Region Deal confirms that the Deal has now progressing delivery. The University of St Andrews has made considerable progress at Eden Campus to deliver its Business Case. The Campus is also delivering its net zero carbon ambitions.
- 3.2 The Business Cases for the Tay Adventures project and the first phase of projects within the Regional Skills and Employability Development Programme will be progressed in 2022/23. These will provide further opportunities for investment and activity in North East Fife.

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- Tay Cities Region Deal Annual Performance Report October 2021 – September 2022
<https://www.taycities.co.uk/sites/default/files/2023-03/Annual%20Performance%20Report%20Oct%202021%20-%20Sep%202022.pdf>
- Tay Cities Deal
https://www.taycities.co.uk/sites/default/files/tay_cities_deal_doc_feb_8.pdf

Report Contact

Morag Millar

Strategic Growth & City Region Deals Programme Manager

Telephone: 03451 55 55 55 + VOIP Number 442437 or 0795 664 6068

Email: morag.millar@fife.gov.uk

26th April 2023

Agenda Item No. 9

Stopping up of footway area using Section 207 of The Town and Country Planning (Scotland) Act 1997

Report by: Pam Ewen, Head of Planning Services

Wards Affected: 18

Purpose

The purpose of this report is to request approval for the stopping up of a paved access area adjacent to a public footway accessing an outdoor amenity/open space/play area to the west of Shoolbraids, St Andrews.

Recommendation(s)

It is recommended that members approve the proposed stopping up of the paved access area to allow for Planning Permission 22/02995/FULL to be realised on site. Using section 207 of The Town and Country Planning (Scotland) Act 1997; as amended, delegating its confirmation to officers if no objections are received, and otherwise submission to the Scottish Government for confirmation.

Resource Implications

There are no resource implications as the applicant for the diversion will bear any costs.

Legal & Risk Implications

The stopping up of the paved access area must be advertised and the public given the opportunity to object. There are no other legal obligations.

Impact Assessment

EqIA submitted on the basis that a Stopping Up Order has no negative impact.

Consultation

In line with guidance approved by Fife Council in November 2012, the following people or organisations have been consulted:

FC Policy and Place Team – no response.

Given the nature and location of the proposal; no advertisements or site notices were required to notify interested parties. Neighbours to the site were however issued with a Neighbour Notification (dated 25th October 2022) and the application was included in the Weekly Update of Development Proposals publication on Sunday 23rd October 2022.

1.0 Background

- 1.1 In summary terms, Section 207 of The Town and Country Planning (Scotland) Act 1997; as amended, (i.e. roads affected by development – orders by Planning Authorities) - Part (3) in particular allows an order to be sought/made under this section authorising the stopping up or diversion of any road (not being a trunk road), or a special road etc.
- 1.2 Planning application 22/02995/FULL for a change of use from public open space to private garden ground and the erection of a 2-storey extension to the side of the existing property at 12 Shoolbraids, St Andrews was conditionally approved at officer level; under the approved List of Officer Powers (November 2020) on 12th January 2023. Three planning conditions relating to the standard 3-year time period to commence works; parking requirements; and, to ensure the timber boundary fencing as approved shall be installed on site were included on the decision notice. As the application included an area of adopted public road (in this instance an associated paved access area adjacent to the primary footway) a Stopping Up Order requires to be approved before the approved planning proposal can commence on site.
- 1.3 The site subject to this request consists of an open rectangular area of standard pavements (approximately 7 metres by 4 metres) adjacent to No.12 Shoolbraids, St Andrews (located to the north). The site is located adjacent to the 2 metres wide Shoolbraids public footway (to the east); a 3 metres wide tarmac access path linking Shoolbraids to a larger area of grassed public outdoor amenity/open space area of which a small part of the grassed area is also included in the site. The part of the site outwith the curtilage of No.12 Shoolbraids is owned by the Council and the missives of sale to the applicant are conditional on the Stopping Up Order. The applicant has also agreed to meet the costs of promoting the order.
- 1.4 If the Order were to be approved then the pavements would be removed; low level boundary walls (similar to the existing front garden ones locally) would be installed to the front half of the site and a taller 1.8 metres high timber screen fence to provide privacy would be erected to the western half. Part of the site area (closest to Shoolbraids) would become grassed garden ground; No.12 would be extended over part of the site as per the planning approval, and a garden path would also be formed. Other elements of the approved planning proposal could then be provided within the current garden of No.12 (e.g. parking etc). There would be no obstruction or loss of the existing main 3 metres wide tarmac access path to the outdoor amenity areas; nor would the Order undermine the availability for use of an adjacent paved access area; would continue to provide access for all; and, it would still preserve the permeable links from the amenity area to surrounding public streets and other associated footways.
- 1.5 In terms of representations received in considering the above planning application, the Royal Burgh of St Andrews Community Council objected on the grounds of loss of green space/open space/amenity space and pavement area. A separate third-party representation was received on these grounds as well as raising some administrative queries regarding the planning application form as well as raising concerns regarding the effectiveness of the parking provision and the potential impact on existing provision locally. All issues raised were fully considered when assessing and determining the planning application.

2.0 Issues and Options

- 2.1 Fife Council must consider if the Stopping Up Order of this paved access area would have an impact on the overall path and access network. The stopping up of part of this paved access area would enable the development of the previously referred planning application to go ahead but would still ensure safe and easy access for all was still achieved via the 3 metres wide existing tarmac path way.

3.0 Conclusions

- 3.1 The Stopping Up Order would allow the change of use of a small area to occur as well as enabling the extension, installation of boundary treatments and provision of space within the dwelling curtilage for off-street parking provision at the above property (Planning Application 22/02995/FULL). The Stopping Up Order would ensure existing primary access routes remained available for use by all as well as continuing to preserve the permeable links from the amenity area to surrounding public streets and other associated footways.

List of Appendices

1. Location Plan
2. Site Layout/Block Plan

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

Planning Application 22/02995/FULL

Report Contact

Chris Smith

Lead Officer (Chartered Planner)

Fife House; 3rd Floor (West), North Street, Glenrothes.

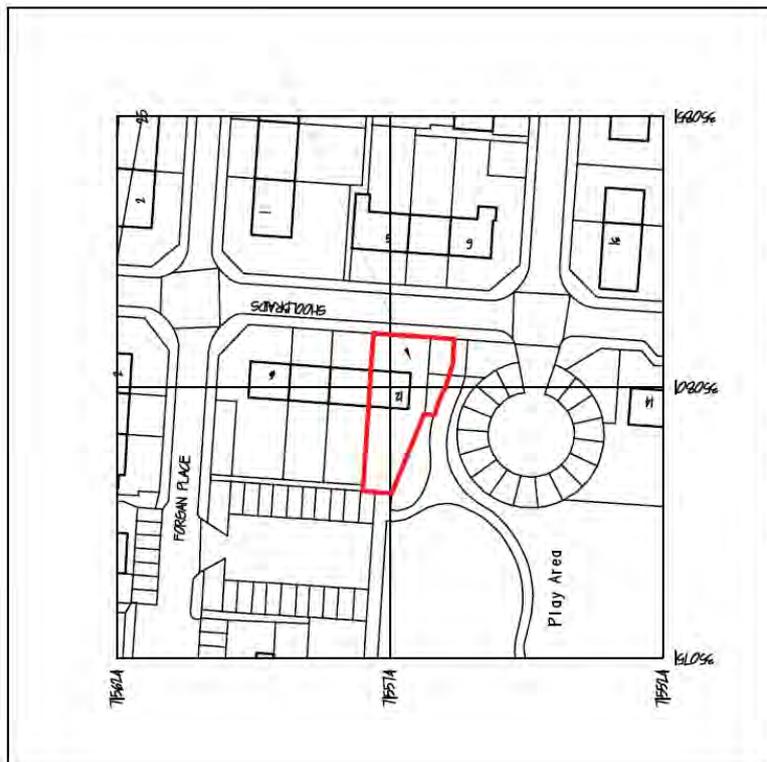
Telephone: 03451 55 55 55 + VOIP Number 45 05 13

Email: chris.smith@fife.gov.uk

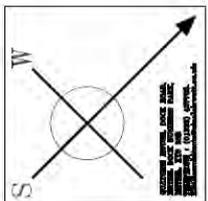
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 ALL RIGHTS RESERVED
 LICENCE NO. 100006363

Amendments

A - 01/22/22
 Red line boundary modified.



SINCLAIR WATT
 CHARTERED ARCHITECTS



client:
 MR GORGIOS GEREMIOU

Project:
 PROPOSED ALTERNATIVE-ENTRANCE
 AT
 12 SHOOTERS ROAD
 ST ANDREWS
 KY16 8ER

date: LOCATION PLAN

Drawn	Checked	Approved	date
G	M	AW	16/07/22
swales	1/12/20	@ AA	

arg. no.
 H 1662 AL (0) 01A

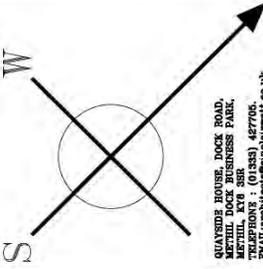
LOCATION PLAN 1/1250

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 LICENCE NO. 100006363

Amendments

A - 21/12/22
 Red line boundary modified
 In-curtilage permeable paving parking
 provided New lower boundary wall and
 new 1.2m high timber fence specified

SINCLAIR WATT
 CHARTERED ARCHITECTS



CHANGERS HOUSE, BACK ROAD,
 METTILL, KY6 8ER.
 TEL: 01383 427706.
 WWW.SINCLAIRWATT.CO.UK

client
 MR GEORGIOS GERASIMOU

project
 PROPOSED ALTERATIONS-EXTENSION
 AT:
 12 SHOOLBRAIDS ROAD
 ST ANDREWS
 KY16 8ER

drg: PROPOSED BLOCK PLAN

drawn	checked	approved	date
KK	IM		AUG '22

scales A5 MARKED @ A3

drg.no.
 H 1662 AL (0) 03A



SITE AREA m²

LAND IN AGREEMENT TO BE PURCHASED FROM THE COUNCIL

SHOOLBRAIDS

PROPOSED BLOCK PLAN
 SCALE 1:200



Equality Impact Assessment Summary Report

(to be attached as an Appendix to the committee report)

Which Committee report does this IA relate to (specify meeting date)?

26th April North East Area Committee – item relating to a Stopping Up Order request regarding site at 12 Shoolbraids, St Andrews.

What are the main impacts on equality?

None anticipated as access for all would remain unaffected even with small area fenced off and no additional distances or access difficulties would result etc.

What are the main recommendations to enhance or mitigate the impacts identified?

Not applicable as access for all retained.

If there are no equality impacts on any of the protected characteristics, please explain.

Stopping Up Order would not impact on the equality of all nor would it impact on access rights or any other rights to move and access outdoor facilities.

Further information is available from: Name / position / contact details:

Report author, Chris Smith (Lead Officer – Chartered Planner) and contactable at chris.smith@fife.gov.uk or Ext 45 05 13 at prearranged time.

26th April, 2023.
Agenda Item No. 10

Health & Social Care Locality Planning – North East Fife

Report by: Dr Helen Hellewell, Associate Medical Director (Senior Leadership Team Lead for North East Fife H&SC Locality Planning Group)

Wards Affected: Wards 16,17,18,19 & 20

Purpose

The purpose of this report is to provide the Area Committee with an overview of the Health & Social Care (H&SC) Locality Planning for North East Fife. The aim of localities is for relevant service providers across different sectors, at all levels to come together with people and communities who use services to improve health and wellbeing outcomes.

Recommendation

Members are asked to agree that the health and social care partnership will provide 6 monthly reports to the committee with updates on locality planning and joint areas of interest between H&SCP and community planning partners.

Resource Implications

- In 2021, the total population of North East Fife locality was 74,685. The graph below shows the population distribution of the locality. Overall, **48.3%** of the population are male, and **51.7%** are female. The population in North East Fife is estimated to increase by 0.4% from 2021 to 2026.
- The Public Bodies (Joint Working) (Scotland) Act 2014 (the Act) puts in place the legislative framework to integrate health and social care services in Scotland. Section 29(3)(a) of the Act requires integration authorities to work within localities and in Fife we have established 7 locality groups which are aligned to the Fife Council local area committees. Health & Social Care Local Action Plans are currently based on improved joined up working across local teams by the staff who have the insight and knowledge regarding delivery of health and social care services in the local community. The locality groups are focussing more on changing the way we work to improve health and wellbeing outcomes. There is an expectation that locality planning processes will address issues raised through the annual stakeholder events, local intelligence, Public Health Scotland and SPIRE (Scotland primary intelligence resource) data (North East Fife H&SC Locality Guidance appendix 1).

Legal & Risk Implications

There are no legal or risk implications arising from this report.

Impact Assessment

An Equality Impact Assessment and summary form has been completed. The summary form is attached to the report. (Appendix 2).

There has been extensive consultation in the production of the [Health & Social Care Strategic Plan 2023-2026](#) (Appendix 3).

Quarterly H&SC Locality Meetings will be facilitated throughout the year. The wider stakeholder event took place in November 2022 which informs priorities for 2023.

1.0 Background

- 1.1 Fife Integration Joint Board (IJB) was established on 1st April 2016 and is responsible for the planning and delivery of integration arrangements and delegated functions in Fife. The Integrated Joint Board (IJB) includes representatives from Fife Council and NHS Fife, it also has several professional advisors and other specialists. The IJB is commonly referred to as Fife Health and Social Care Partnership. This is the public facing aspect of Fife Integration Joint Board and is essentially the employees from both organisations working in partnership to deliver health and social care services. Fife Health & Social Care Partnership has established seven H&SC Locality Planning Core Groups, which mirror the existing GP Clusters, Area Committees and the Local Community Planning areas of Fife.
- 1.2 Critical to the Integration Joint Board's Strategic Plan, each of the seven local areas that make up the Fife Health and Social Care Partnership develop a Locality Plan with partners, including patients/service users, community planning, carers and the third and independent sectors. Working closely with the GP cluster leads the Locality Plans are updated on an annual basis to show how the plan is being implemented locally to ensure services respond to local priorities, needs and issues of communities.
- 1.3 The purpose of locality planning is for relevant service providers across different sectors, at all levels (clinical and non-clinical) to come together with people and communities who use services to improve health and wellbeing outcomes.
- 1.4 Locality guidance is in line with Scottish Government policy, working together with the Integrated Health and Social Care Partnership. Localities seek to deliver positive health and wellbeing outcomes for the people of Fife. The overarching goals of localities are to:
 - promote healthy lifestyle choices and self-management of long-term conditions.
 - support people to live healthy well independent lives while living in their own home for as long as possible.
 - reducing the number of avoidable emergency admissions to hospital and minimise the time people are delayed in hospital.
 - efficiently and effectively manage resources available to deliver Best Value.
 - support staff to continuously improve information and support and care that they deliver.
 - support unpaid carers, to reduce the impact of their caring role on their own health and wellbeing.
- 1.5 Locality Groups were paused in 2021 and remobilised in May 2022.
- 1.6 To achieve the aspirations of the Fife H&SC Strategic Plan, there is a collaborative approach for a cross Service approach and a commitment from all partners to work together.

- 1.7 There is also a requirement to shift the focus to delivering locally and using evidence to question and challenge whether the right things are being done to achieve the ambitions of the H&SC Strategic Plan 2023-2026.
- 1.8 Locality Groups will work with Community Planning in Fife Council and NHS Fife to ensure there is connection to the Plan4Fife and NHS Fife Population Health & Wellbeing Strategy.

2.0 Issues and Options

- 2.1 The locality core groups were remobilised in May 2022. To ensure the quality of localities' they must function with the direct involvement and leadership of H&SC senior leadership team, H&SC professionals, housing sector, representatives of the third and independent sector and community planning partners. The groups met in May, September and wider stakeholder event took place in November 2022. The purpose of the wider stakeholder event is to review and discuss the area Profiles (both national and local data and statistics) and engage with stakeholders to understand their experience and knowledge of people who use services and staff working in the local area. Following the event, the proposed themes/actions are:
 - 2.2 The North East Fife Locality Group have identified four thematic priorities:
 - **Improving Mental Health and Wellbeing**
 - **Supporting Carers**
 - **Community Engagement /Community Led Support**
 - **Living Well with Long Term Conditions**
 - 2.2.1 An action plan has been developed to support the priorities and was reviewed at the locality meeting on 23rd March 2023. The North East Fife locality priorities will align and support the area community plan.
 - 2.2.2 **Improving Mental Health and Wellbeing:** In 2020/21, **17.3%** of people were prescribed medication for anxiety, depression, or psychosis in North East Fife Locality. This is a **3% percentage point increase** from the rate 10 years prior in 2010/11. As part of the Mental Health Redesign (see 2.8), North East Fife locality has been chosen as a Test of Change locality for the Mental Health Co-production approach.
 - 2.2.3 **Supporting Unpaid Carers:** A priority for the locality group will be to deliver the Community Chest Fund (community funding to support carers living in North East Fife area), which provides opportunities for carers to develop and deliver a community project that will benefit carers. Collaborating with organisations in the North East Fife area, will ensure that carers are aware of the fund and supported through the application process.
 - 2.2.4 **Community Engagement / Community Led Support:** Priorities for the North East Fife Locality are to i) Engage with the older population, raising awareness of living well with support from the Participation & Engagement Team (see 2.6); ii) Working collaboratively with NHS Fife Health Promotion and Fife Council Local Community Planning Teams to review the barriers for not attending NHS appointments within the North East Fife Locality.
 - 2.2.5 **Living Well with Long Term Conditions:** A priority for North East Fife Locality is to develop a single point of access for primary care teams to refer people living with long term condition to community led support (non-clinical services). Working collaboratively with the Psychology Service and The Well team to test the change within North East Fife with the aim to help people experiencing long-term conditions, and those important to them, access the physical, psychological, social and practical supports that are available in their local community.

2.3 Link Life Fife (LLF) - Link Life Fife is a community led support service provided by Fife Health and Social Care Partnership for anyone aged 18 and over in Fife who is reaching out to their GP or other health professional within Primary Care for support to manage stress, anxiety, or feelings of being overwhelmed that are affecting their mental health or general well-being. All GP practices and primary care teams in North East Fife can refer to this service.

The majority of referrals (66%) in 2022 were from Primary Care Mental Health Nurses within the 55 GP Practices in Fife.

Fife wide data January to December 2022:

- Total referrals: 877
- Overall engagement rate: 70%
- Gender split: 65% female, 32% male, 3% not know/not disclosed.
- Age range: majority of referrals aged 25-64
- The majority of support provided by a combination of telephone and face to face contact.
- Support given by Link Workers include referring/signposting/connecting people to self-directed support; mental health support; social community groups; befriending, foodbanks; welfare support; family groups; and support groups for specific things (i.e., parents looking for a group to support autism).
- Common services people are referred to include Access Therapies (website); Sam's Café; Better than Well (link Living); counselling support; and Fife Carers Centre.

North East Fife data January to December 2022:

- North East Fife total referrals for 2022: 134 (15% of overall referrals)
- Engagement rate: 62%
- The top 3 concerns reported in North East Fife are: emotional health; social isolation and loneliness; and physical health (including long term health conditions)
- The main areas of community support that Link Workers have supported people in North East Fife to access are social and community groups/activities, counselling and benefits and advice support.

2.3.1 Link Life Fife are working with GPs, Practice Managers and Primary Care Teams to raise the profile of Link Life Fife in the North East Fife Locality to increase the number of referrals to the service and the engagement rate.

2.4 The Well is a place for local people to find out information, receive general advice and support them to stay well and independent within their community.

2.4.1 The Well is available once a week at Community Hub St. David's Centre, St Andrews and The Community Voice, Cupar. In addition to the "drop in" people can also contact the well by phone, email and Near Me (video consulting service).

2.4.2 During 2022 The Well has seen 1130 individuals and has completed 309 Follow up conversations. 16% of those have been from the North East Fife locality. This is a significantly low representation for this part of Fife. The Well working closely with other organisations and partners to provide more target approach, such as the Long-Term Condition test of change with H&SCP and third sector partners (see 2.2.5).

2.4.3 The top three enquiries for The Well in North East Fife locality have been "Community Support" – 28% "Mental Health" – 21%, and "Housing Support"- 19%

- 2.4.4 The majority of the outcomes from engaging with The Well has been in relation to providing the right information. The Well has completed 37 referrals to other community support services and 16 referrals to other services, such as Short-Term Housing Support, Link Life Fife, Welfare Support and others.
- 2.4.5 The satisfaction rating of the service from people in North East Fife area is 4.7 out of 5.
- 2.5 Improving the Cancer Journey (ICJ) provides a one stop shop for all people affected by cancer support needs. Cancer doesn't just affect your physical wellbeing; it can impact on every aspect of your life and the lives of those around you. Knowing where to turn for support isn't always easy. Health & Social Care Partnership and Macmillan Cancer Support work in partnership to provide this service to people affected by cancer throughout Fife.
- 2.5.1 In 2022 ICJ received 1149 referrals, 521 (45%) of these completed a Holistic needs assessment (HNA).
- North East Fife had a total of 198 referrals (17.5%)
- 2.5.2 The top three cancer types presenting the highest figures in North East Fife were Upper/Lower Gastrointestinal at 27%, Urology at 19% and Lung at 16%
- 2.5.3 Main source of referrals came from NHS Fife Secondary Care Teams (57%)
- 2.5.4 Access Therapies Fife (website) provides information to help you to deal with mental health problems and to access a range of local services. Access Therapies Fife is part of Fife's Psychology Service. This online platform provides local people and staff with access to local support, self-help resources and physical activity resources.
- 2.6 **Community Engagement plays a vital role in locality planning:** The H&SC Partnership acknowledge the importance of community groups involvement throughout the development, planning and decision-making process for service change. Involving representatives of communities to the engagement planning team at the earliest possible stage informs an effective approach. ([Fife H&SCP Participation and Engagement Strategy 2022-25](#), appendix 4). 2.2.3 and 2.2.4 provides examples of engagement with stakeholders, people, and carers.
- 2.6.1 During August to November 2022 the Partnership's Participation and Engagement (P&E) team completed a wide range of engagement activities with different stakeholder groups. This included:
- Face-to-face discussions.
 - Public events.
 - Surveys and feedback forms.
 - Online consultation, including an easy-read version.
- 2.6.2 Overall, 683 people participated in the engagement process to develop the new Strategic Plan 2023 to 2026, this included 182 responses to the online consultation.
- 2.6.3 People overwhelmingly agreed with the strategic priorities. Many individuals also provided additional suggestions on how the priorities should be implemented or included comments on things Fife Health and Social Care Partnership should consider moving forward.

The key themes identified in the feedback were:

- Hospital admissions and discharges
- Increased recruitment and retention of staff, particularly Home Carers.
- The importance of early intervention and preventative care.
- Funding and resources to deliver the planned service improvements.
- Additional support for unpaid carers.

- 2.7 Carers consultation - Our approach to reviewing and refreshing the carers strategy included an extensive participation and engagement exercise. We held 11 in person events with at least one in every locality, plus two online discussions; 32 carers attended at least one of the conversation events. In addition, a questionnaire was available online and in hard copy; 51 responses were received. Concurrently a consultation with young carers was undertaken with 81 contributing through an online questionnaire and approximately 20 participating through focus groups. Young carers from across Fife were represented. The key themes emerging from the consultation cover three main themes – awareness and information, coordinated support and breaks from caring. Other themes were also noted including workforce development and earlier intervention and prevention. These themes will be used to inform the strategy and a more detailed action plan for improvement and investment. There were no particular themes relating to any one locality with the same views and priorities being expressed as important throughout Fife.
- 2.8 Mental Health redesign – H&SCP is undertaking steps to plan and strengthen mental health and wellbeing services in communities across Fife as part of the Scottish Government’s Coronavirus (COVID-19) Mental Health Transition and Recovery Plan. The Partnership will work with stakeholders and, crucially, people with lived experience, to further understand these issues, and to develop implementation plans where these are needed, through a process known as co-production. A co-production approach ensures that services are based around the issues that matter to people in communities and the voices of those who have lived experience of mental health difficulties, (see 2.2.2).

3.0 Conclusions

- 3.1 The Locality Action Plan was presented at the North East Fife Locality Group meeting on the 23rd of March 2023 for discussion and approval. The next step will be for the group members to take ownership in supporting the delivery of the action plan.
- 3.2 Service Managers/Team Managers from H&SCP and local community planning partners will work collaboratively with the North East Fife Locality Planning Group to review existing work and update current action plans, where necessary, to reflect any new areas of focus. Locality Planning Team will ensure H&SCP are represented at “People and Place” leadership meetings to identify and maximise opportunities for partnership working.
- 3.3 The Localities Team is now moving to ensure that all partners and services are fully engaged in the delivery of the plan. This is not the final plan; this plan will develop and evolve over the course of the year. The support of Elected Members will be vital to ensuring partners actively contribute to the H&SCP locality plan.

List of Appendices

1. Equality Impact Assessment
2. North East Fife Locality Guidance
3. [Fife Health and Social Care Partnership, Strategic Plan for Fife 2023-2026](#)
4. [Participation and Engagement Strategy for Fife 2022-2025](#)

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- Fife Health and Social Care Partnership, Strategic Plan for Fife 2023-2026
- Participation and Engagement Strategy for Fife 2022-2025

Report Contact

Jacquie Stringer

Locality Planning Co-ordinator

Email: Jacquie.Stringer-fc@fife.gov.uk

Equality Impact Assessment Summary Report

Which Committee report does this IA relate to (specify meeting date)?

North East Fife Area Committee

What are the main impacts on equality?

The report outlines work that aims to address health and wellbeing outcomes

What are the main recommendations to enhance or mitigate the impacts identified?

3.1 to 3.3

If there are no equality impacts on any of the protected characteristics, please explain.

Further information is available from: Name / position / contact details:

Jacque Stringer, Locality Planning Co-ordinator, Jacquie.Stringer-fc@fife.gov.uk



A Guide to North East Fife Health & Social Care Locality Planning 2023



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A Guide to North East Fife Area Health & Social Care Locality Planning

Fife Health and Social Care Partnership

Vision: *To enable the people of Fife to live independent and healthier lives*

Health & Social Care Partnerships are required to produce and deliver strategic plans every three years, therefore we are continuously in a cycle of planning, implementing and reviewing our work. Locality planning within Fife will inform this ongoing cycle to reflect and respond to local need. Locality Planning will support the H&SC Strategic Plan and the partnerships local strategies.

Fife Health & Social Care Strategic Plan 2023-2026 – Strategic Priorities

Local	A Fife where we will enable people and communities to thrive
Sustainable	A Fife where we will ensure services are inclusive and viable
Wellbeing	A Fife where we will support early intervention and prevention
Outcomes	A Fife where we will promote dignity, equality, and independence
Integration	A Fife where we will strengthen collaboration and encourage continuous improvement

Fife Health and Social Care Integration

April 2016 triggered one of the biggest transformations of health and social care services in Scotland – to have health and social care services delivered jointly, locally and as effectively as possible.

In Fife, this meant a vast range of services from NHS Fife and Fife Council's Social Work Services transferred over to Fife's Health and Social Care Partnership to meet this aim and to support people to live healthy, independent lives.

Services within Fife Health and Social Care Partnership

Services include:

- all adult and older people Social Work Services
- community health services, for example district nursing, physiotherapy, and mental health services
- children's community health services, such as health visiting
- housing services which provide support services to vulnerable adults, and disability adaptations; and
- the planning of some services provided in hospital, for example medical care of the elderly.

What are Localities?

The Public Bodies (Joint Working) (Scotland) Act 2014 (the Act) puts in place the legislative framework to integrate health and social care services in Scotland. Section 29(3)(a) of the Act requires each Integration Authority to establish at least two localities within its area.

Localities aims to achieve the aspirations we share for health and social care integration, with partners across the health and social care landscape, and their stakeholders, focussing together on our joint responsibility to improve outcomes for people.

Localities provide one route, under integration, for communities and professionals (including GPs, acute clinicians, social workers, nurses, Allied Health Professionals, pharmacists, community planning and others) to take an active role in, and provide leadership for, local planning of health and social care service provision.

Implementation of the Localities within Fife

In 2017, seven Health and Social Care Locality Areas were implemented across Fife. Those seven locality areas are illustrated on the map below:



Localities aims to

- a) Support the principles that underpin collaborative working to ensure a strong vision for service delivery is achieved. Robust communication and engagement methods will be required to assure the effectiveness of locality arrangements.
- b) Support GPs to play a central role in providing and co-ordination of care to local communities, and, by working more closely with a range of others – including the wider primary care team, secondary care and social care colleagues, and third sector providers – to help improve outcomes for local people.
- c) Support a proactive approach to capacity building in communities, by forging the connections necessary for participation, and help to foster better integrated working between primary and secondary care.

Localities in North East Fife Area Where we are now and what is next for 2023

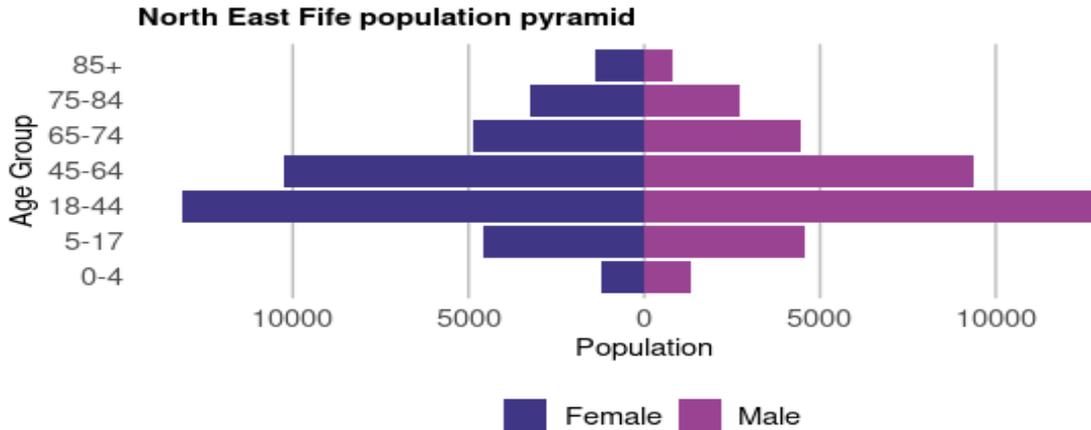


Understanding the North East Fife Area Locality

The Public Health Scotland and SPIRE data below informed the North East Fife locality planning priorities for 2023.

Demographics

In 2021, the total population of North East Fife locality was 74,685. The graph below shows the population distribution of the locality. Overall, **48.3%** of the population are male, and **51.7%** are female.



The population in North East Fife is estimated to increase by 0.4% from 2021 to 2026.

Of the 2021 population in North East Fife, **1%** live in the most deprived Quintile (SIMD 1), and **31.2%** live in the least deprived Quintile (SIMD 5).



Source: Scottish Government, Public Health Scotland

General Health

Life Expectancy

North East Fife Locality had an average life expectancy of **76.9 years for males** and **85.5 years for females**.

Sex	North East Fife	Fife	NHS Fife	Scotland
Female	85.5	81.4	81.4	81.0
Male	76.9	77.2	77.2	76.8

Long-Term physical health conditions

Hypertension



Hypertension (high blood pressure) is less prevalent in North East Fife than Fife though both have remained relatively constant over the last 5 years with **13.6%** of the population in North East Fife having the condition compared to the Fife average of **15.2%**

Depression



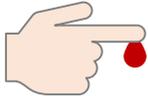
Rates of depression are increasing year on year in line with what is seen in Fife overall and is slightly lower in North East Fife. The current rate is **10.3%** in North East Fife.

Asthma



Rates of asthma are decreasing since 2019/20 and are broadly lower in North East Fife than Fife overall. The rates for North East Fife 2021/22 are **6.2%**

Diabetes



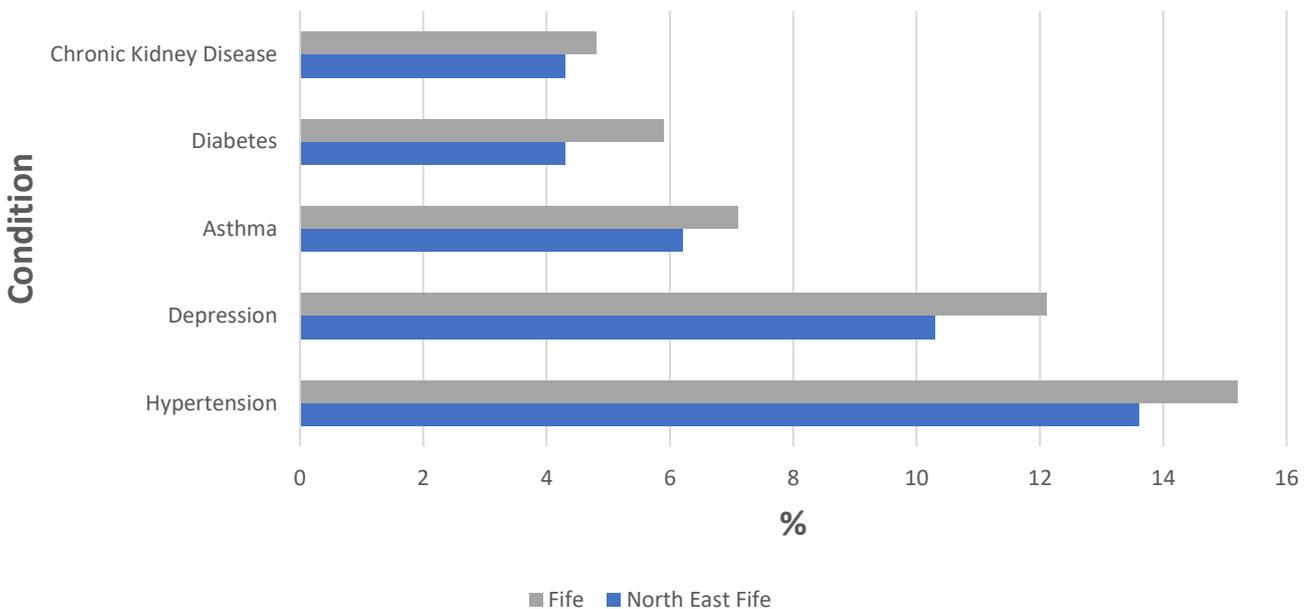
The rate of diabetes in North East Fife is **4.3%** which is lower than the Fife average of **5.9%**. Over the last 5 years the percentage of people with diabetes has gradually increased in Fife.

Chronic Kidney Disease



Chronic Kidney Disease (CKD) rate is decreasing in North East Fife and in Fife in general. The rate for 2021/22 in North East Fife was **4.3%**, lower than the Fife average of **4.8%**

Top 5 long-term conditions



Lifestyle and Risk Factors

every mind matters

Anxiety, Depression and Psychosis Prescriptions

In 2020/21, **17.3%** of people were prescribed medication for anxiety, depression, or psychosis in North East Fife Locality. This is a **3% percentage point increase** from the rate 10 years prior in 2010/11.



Hospital and community care



Emergency hospital admissions

In 2021 there were **6,712** emergency hospital admissions.



Unscheduled acute bed days

In 2021 there were **46,707** unscheduled hospital bed days.



Delayed Discharge

In 2021 **32,734 hospital bed days** due to delays in discharging patients over 65 years old.

North East Fife H&SC Locality Plan 2023

Our priorities moving forward are:



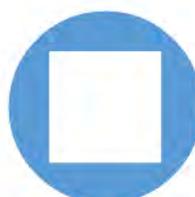
Improving mental health and wellbeing



Supporting Carers



Community engagement/
Community led support



Living well with long term condition(s)

A live action plan will be created and updated regularly to track the progress of the actions under each priority. To view the action plan please email the Local Development Officer, Sharon.Gilfillan@fife.gov.uk who can share the action plan.

26th April 2023

Agenda Item No. 11

South Street St Andrews – Street Layout

Report by: John Mitchell, Head of Roads and Transportation Services

Wards Affected: 18

Purpose

The purpose of this report is to update Committee on the temporary street layout in Murray Place and South Street, St Andrews and recent public consultation carried out on the future of these spaces, as part of a 'place-based' approach.

Recommendation(s)

It is recommended that Committee:

1. notes the results of the recent public consultation exercise;
2. approves the retention of temporary footway extensions on South Street;
3. agrees that officers should progress preliminary design work for these spaces on South Street; and
4. agrees that a permanent footway extension should be built in Murray Place to replace the temporary feature.

Resource Implications

It is anticipated that advancing design work, seeking associated planning consent and tendering would cost c. £50,000. Depending on the option selected by the public, construction costs could be in the order of £500,000. Whilst the design fees would be found within existing active travel budgets, a funding solution would be required for the capital works to progress. External grant funding opportunities could be explored.

Legal & Risk Implications

There are no significant legal or risk implications identified at this time. The centre of St Andrews forms part of the designated St Andrews Conservation Area; in this regard, planning permission will therefore be required in respect of the proposed permanent works.

Further reference in context here is made to the new permitted development rights designated Class 9L (Hospitality uses – outside servery provision) as introduced under the provisions of the Town and Country Planning (General Permitted Development and Use Classes) (Scotland) Miscellaneous Amendment Order 2023 effective from 1st April 2023.

Impact Assessment

- The Fife Environmental Assessment Tool has been used, with no environmental red flags being identified.
- An EqIA screening was carried out as part of the public consultation.

A public consultation exercise was carried out between 30 November 2022 and 11 January 2023. Over 1,000 responses to the online questionnaire were received, supported by about 50 paper copies of the questionnaire and about 300 comments submitted during events.

The Heads of Planning and Legal & Democratic Services have also been consulted in the preparation of this report.

1.0 Background

- 1.1 At the meeting of the North East Fife Area Committee on 24 November 2021 (2021 NEFAC 202 para.392 refers), Committee agreed that measures in Murray Place and South St, St Andrews should be considered beyond March 2022 as part of a 'place-based' approach and that a further report be brought to the committee early in 2022.
- 1.2 In response to the Omicron variant of Covid-19 (in late 2021/ early 2022), the measures in Murray Place and South Street were retained. This was in keeping with Scottish Government advice. The Scottish Government's special guidance for the hospitality sector came to an end on 30 September 2022 and was not extended beyond that date. The guidance had permitted hospitality premises to erect marquees on public roads, without the need to obtain planning permission.
- 1.3 The end of the Covid-19 provisions in September 2022 meant that the temporary measures would require planning permission if they were to be retained beyond that date. In line with the provisions of the published planning Enforcement Charter, the Planning Service adopted a pragmatic approach to the retention of the St Andrews footway extensions by allowing for an additional temporary period to support the public consultation and any resultant design work before the submission of a planning application.
- 1.4 The five temporary footway extensions on South Street are all of different lengths, with the smallest of the interventions having removed just two vehicle parking spaces, whilst the largest intervention removed 20 vehicle parking spaces. In total, 44 vehicle parking spaces have been removed, due to the interventions. Prior to the interventions, there were 203 on-street spaces on South Street and a total of 464 on-street, charged spaces in St Andrews. The total number of parking bays in St Andrews, i.e. on-street and off-street (free and charged) was 2141. In summary, the interventions account for 2% of the total number of parking spaces available in St Andrews Town Centre (i.e. 44 spaces from a total of 2141 spaces). The average duration of stay in a South Street parking space is approximately 75 minutes, with spaces turning over approximately 5 times a day.
- 1.5 Prior to reporting back to Committee, public opinion on the five temporary footway extensions in South Street was sought, by means of an online survey, two 'in-person' public drop-ins sessions and three stakeholder workshops. Paper copies of the survey questions were also available from the library and tourist office. The consultation was promoted via social media, posters in local shops, a dedicated consultation website. An advert was placed in a local newspaper at the start of the consultation period and towards the end of the period.
- 1.6 Footfall on South Street decreased significantly during 2020 and 2021 as a result of Covid-19. However, footfall levels in 2022 are very nearly back to 2019 (pre-Covid) levels.

Footfall measured on South Street (1st May until 30 September)				
2018	2019	2020	2021	2022
872,253	757,055	485,534	624,386	723,504

2.0 Issues and options

- 2.1 Despite the consultation being carried out prior to and during the festive holiday period, a good response was achieved. After the festive season, the consultation continued until 11 January 2023.
- 2.2 The outcome of the questionnaire indicated that 42% of respondents wanted the interventions removed, compared to 46% in favour of keeping the interventions. In addition, 12% were in favour of keeping some of the interventions. In summary, 58% of respondents were in favour of keeping all or some of the interventions, versus 42% against keeping them.
- 2.3 The main themes arising from responses to the consultation concerned the following:

THEMES				
Add disabled parking	Add short-term parking	Better crossing points	Cycle lane	Declutter
Delivery vehicle issues	Drop-off/ pick-up parking for school	EV charging infrastructure	Extend buildouts for all length of street	Improve drainage
Improve surface	Issues with survey	Less cars	Linear footpath	Regulate commercial spaces
More benches	More cycle parking	More green space/ biodiversity	One-way system	Park and ride
Pedestrianisation	Poor public transport	Reduce business rates	Reduce parking	Retain / More parking
Timing of the consultation	Widen pavements			

- 2.4 The responses to the questionnaire from those who described themselves as 'living in St Andrews' almost exactly shadowed the results obtained from all responses, including those who live elsewhere. Out of the 1,072 responses, 59 were from traders, with 29 wanting the interventions removed and 20 supportive of keeping them. 10 did not state a preference. The executive summary from the consultation report is attached in Appendix '1' and the whole consultation report is available on the Council's Active Travel webpage, visit: www.fife.gov.uk/activetravel.
- 2.5 Consequently, it is proposed that preliminary design options are now advanced for South Street, demonstrating what permanent measures would comprise of, what materials would be used, where street furniture would be located, which interventions would be retained, potential reintroduction of some of the parking that was removed, additional disability parking bays, etc. This work would also include costings and a draft programme for seeking planning consent and construction works.

- 2.6 Although the recent public consultation did not ask any specific questions regarding public opinion for Murray Place, this intervention has been well used. Therefore, a permanent footway extension is also proposed for Murray Place, subject to preliminary design being completed and funding identified.
- 2.7 Members are further directed to the introduction in terms of town and country planning of updated permitted development rights in favour of “relevant premises” as defined in terms of Class 9L (Hospitality uses – outdoor serving provision) of the Town and Country Planning (General Permitted Development and Use Classes) (Scotland) Miscellaneous Amendment Order 2023 in force from 1st April 2023 which primarily aims to boost hospitality and town centre recovery and which grants permitted development rights for developments such as placing “furniture” as defined on public roads (including their footways) adjacent to premises used as a public house or used for the sale of food or drink for consumption on the premises (such as cafes and restaurants) for the purposes of selling or serving food or drink, or consuming goods or drink supplied from those premises.

3.0 Conclusions

- 3.1 The results of the survey demonstrate that there is support for making some or all of the five temporary interventions on South Street permanent.

List of Appendices

1. South Street, St Andrews – Street Layout (Executive summary from the consultation report)

Report Contacts

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South Street, St Andrews – Street Layout (Executive summary from the consultation report)

Executive summary

In 2020 five build-outs were installed on South Street, (St Andrews) by Fife Council.

In November 2022, Fife Council commissioned an independent review of the build-outs to determine whether they should be removed or improved and made permanent.

As part of the study, a programme of engagement was delivered between 30th November 2022 and 11th January 2023.

The engagement programme included:

- Two in person public consultation events, (13th and 15th December 2022).
- Three workshops with stakeholders, (14th December 2022).
- A dedicated webpage inclusive of digital survey, and paper surveys at key public locations, (30th November 2022 – 11th January 2023).

A total of 1,415 comments were collected across all consultation activities. Some 1,020 surveys were completed on-line, and 52 paper surveys were collected from two community venues. Some 330 comments were collected during in-person consultation events, and 13 comments were received via letter or e-mail from formal organisations.

Some 46% of respondents expressed that all build-outs should be improved and made permanent, 12% of respondents suggested that only some of the build-outs should be improved and made permanent, and 42% of respondents expressed an interest in all build-outs to be removed.

Consultation findings were considered together with national and regional policy on public health and wellbeing, decarbonisation of transport, and net-zero targets and a series of recommendations were grouped in several work packages.

26th April 2023

Agenda Item No. 12

A912 & B936 Falkland – Proposed Speed Limits

Report by: John Mitchell, Head of Roads and Transportation Services

Wards Affected: Ward 16 – Howe of Fife & Tay Coast

Purpose

The purpose of this report is to allow the North East Fife Area Committee to consider proposals to introduce a 20mph speed limit on the A912 Pleasance / Main Street and B936 Newton Road, Falkland and a 40mph buffer zone on the A912.

Recommendation(s)

It is recommended, in the interests of road safety, that Committee:

- (1) agrees to the promotion of a Traffic Regulation Order (TRO) to introduce 20mph & 40mph speed limits as detailed in drawing TRO/23/24B (Appendix 2) with all ancillary procedures; and
- (2) authorises officers to confirm the Traffic Regulation Order within a reasonable period unless there are objections.

Resource Implications

The cost to formally promote this TRO and deliver the associated traffic management works will be approximately £12,000 which covers Roads & Transportation Services' and Legal Services' staff costs and advertising and delivery of the new infrastructure. This will be met from approved Service budgets.

Legal & Risk Implications

There are no known legal or risk implications.

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

The local Ward Councillors, Police Scotland and the Royal Burgh of Falkland and Newton of Falkland Community Council have been advised.

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process will be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO will be made available at www.fife.gov.uk.

1.0 Background

- 1.1 A Members' Briefing was issued to all Council Members in October 2022 detailing the assessment work being carried out by Roads & Transportation Services for the Scottish Government. This was a technical assessment of Fife's road network to provide Transport Scotland with data to assist them with a potential National Strategy for 20mph speed limit legislation. This assessment is now being considered by Transport Scotland. A potential National Strategy is not expected before 2024.
- 1.2 The community and local member have requested 20 mph on the A and B-class roads through Falkland.

2.0 Issues and Options

- 2.1 Falkland was assessed against the Scottish Government's "place criteria" to help identify the 30mph roads which could be considered appropriate for potential reduction to 20mph.
- 2.2 The A921 Pleasance, south of East Port and the B936 Newton Road both meet the criterion of being within a 100m walk of any educational setting (e.g. primary, secondary, further & higher education). It is, therefore, proposed to introduce a 20mph speed limit in Falkland.
- 2.3 It is proposed to extend the proposed 20mph speed limit approximately 120m north of East Port on A921 New Road leaving a 30mph buffer zone, northwest in front of the tennis club.
- 2.4 It is proposed to lower the speed limit on A912 south of Falkland to 40mph for a distance of 300m to afford a buffer zone between the 20mph and national speed limit.
- 2.5 The full proposal for 20mph and 40mph speed limits is shown in Appendix 2.
- 2.6 The cost to implement this 20mph speed limit includes the removal of all existing 20mph Zone gateway signage and electronic part-time 20mph signs within the village.

3.0 Conclusions

- 3.1 It is considered, in the interests of road safety, that this Traffic Regulation Order be promoted.

List of Appendices

1. Plan TRO/23/24A – Existing Speed Limits in Falkland
2. Plan TRO/23/24B – Proposed Speed Limits in Falkland

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

1. EqIA Summary Report
2. Members' Briefing issued October 2022

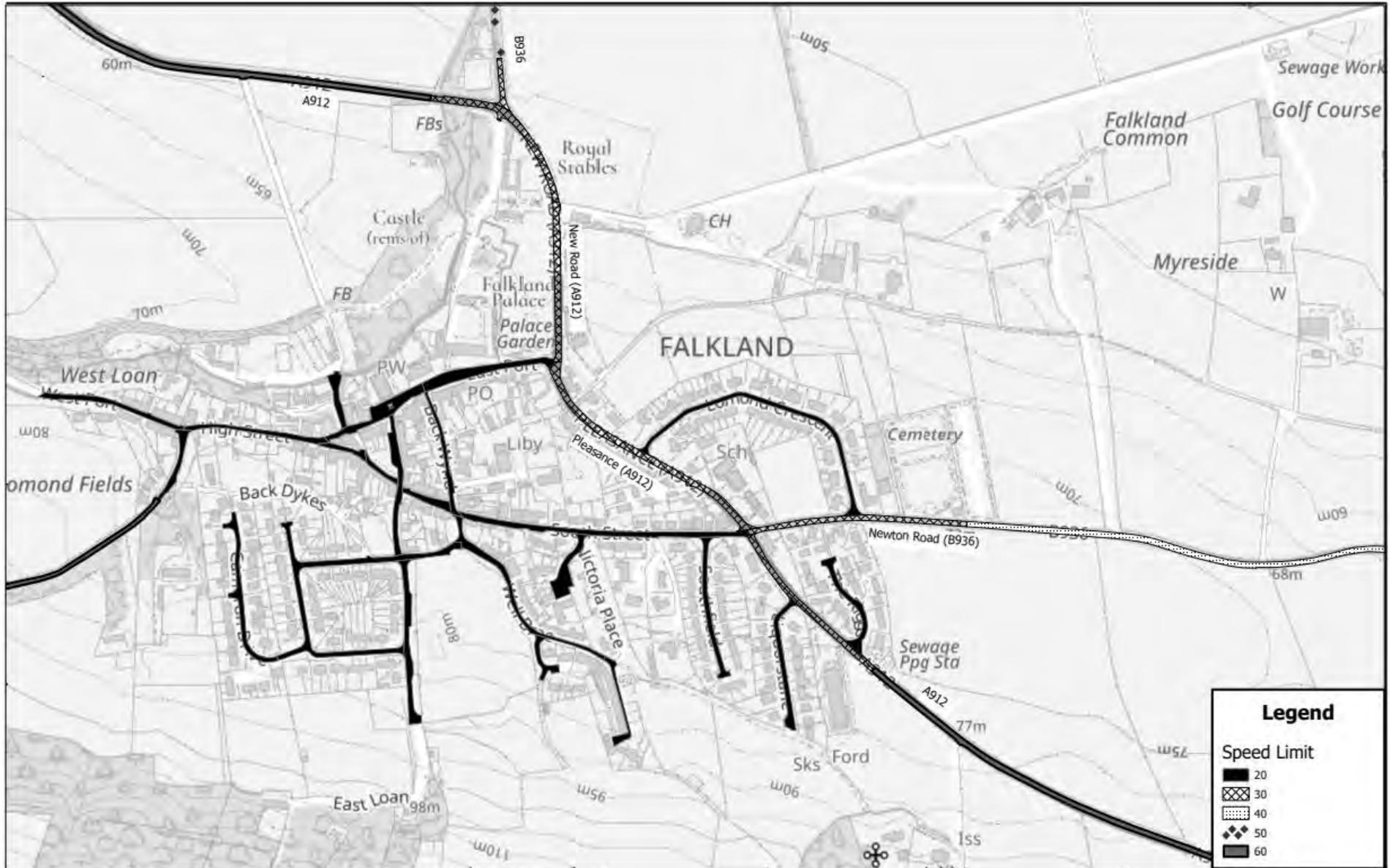
Report Contact

Lesley Craig

Lead Consultant, Traffic Management

Roads and Transportation Services, Bankhead Central

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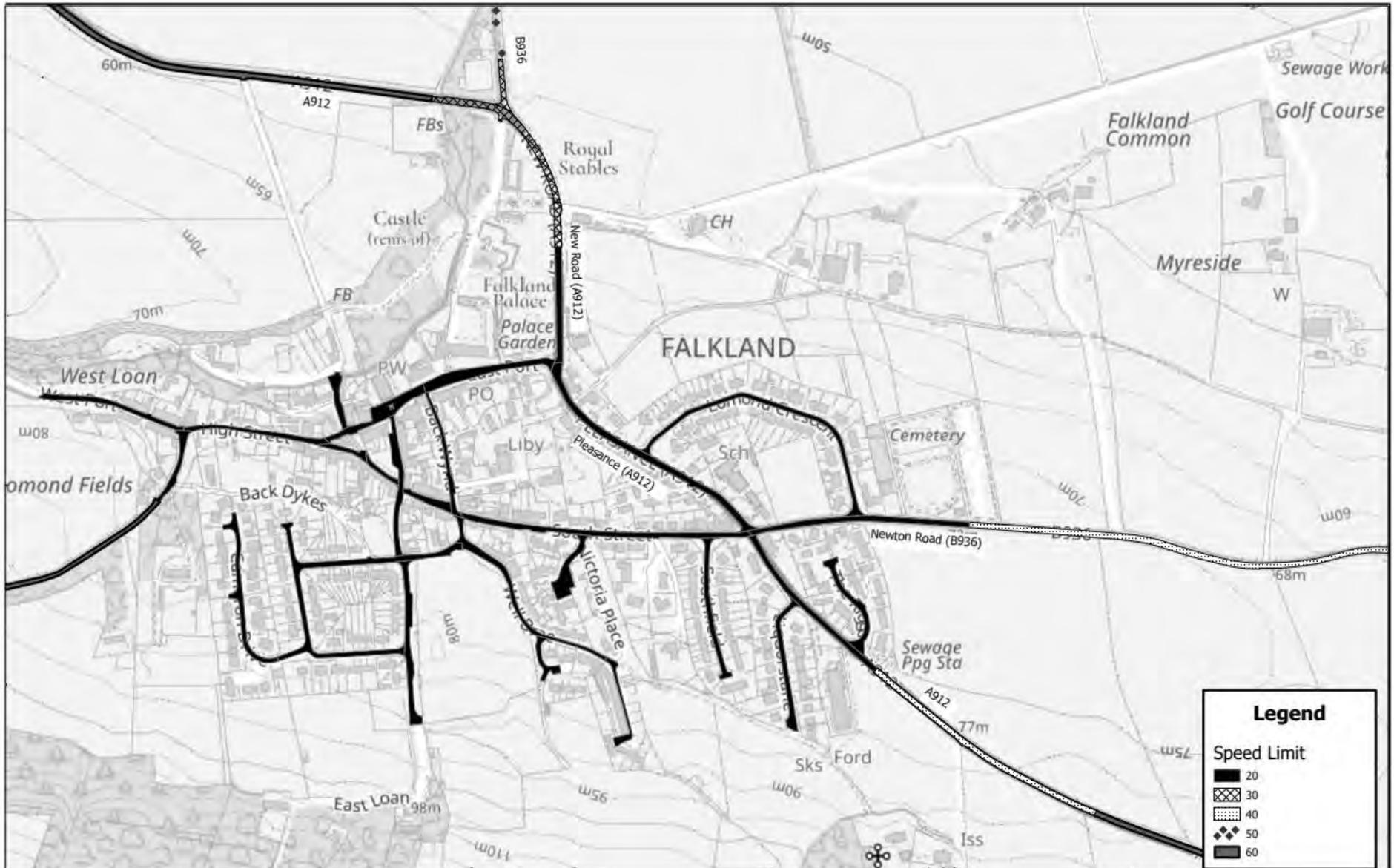
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 Scale: 1:4,493

Existing Speed Limits, Falkland
Prepared By: Clow-95
Service: Roads & Transportation Services
Printing Date: 04 April 2023

Fife
 COUNCIL
 Roads & Transportation Services
 Head of Service, John Mitchell

Appendix 2



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 Scale: 1:4,493

Proposed Speed Limits, Falkland

Prepared By: Clow-95
 Service: Roads & Transportation Services
 Printing Date: 04 April 2023

Fife
 COUNCIL
 Roads & Transportation Services
 Head of Service, John Mitchell

20mph Speed Limits, St Andrews

Report by: John Mitchell, Head of Roads and Transportation Services

Wards Affected: Ward 18 – St Andrews

Purpose

The purpose of this report is to allow the North East Fife Area Committee to consider issues surrounding a request for 20mph speed limits in St Andrews.

Recommendation(s)

It is recommended that Committee:

1. note the issues surrounding the request for all 30mph roads in St Andrews to be reduced to 20mph speed limit, and
2. consider the possible implementation of the 20mph speed limit in St Andrews as a capital Area Roads Programme scheme for 2024/25.

Resource Implications

The cost to formally promote a Traffic Regulation Order and deliver the associated traffic management works would require an estimated capital budget allocation of £36,000 which would cover Roads & Transportation Services' and Legal Services' staff costs and advertising and delivery of the new infrastructure.

In this financial year (2023/24) the Area Roads Programme capital budget for Traffic Management has been fully allocated.

Legal & Risk Implications

Implementing 20mph speed limits on all 30mph roads within the town boundary of St Andrews ahead of a potential new national 20mph strategy and possible change in legislation, requires the promotion of a Traffic Regulation Order incurring the cost of £2,000 (included in above).

Impact Assessment

The general duties section of the impact assessment and the summary form has been completed. No negative impacts have been identified.

Consultation

Formal consultation required by the Road Traffic Regulation Act 1984 for the TRO process would require to be carried out through the posting of legal notices in a local newspaper and on the affected length of roads. In addition, details of the proposed TRO would be made available at www.fife.gov.uk.

1.0 Background

- 1.1 A Members' Briefing was issued to all Council Members in October 2022 detailing the assessment work being carried out by Roads & Transportation Services for the Scottish Government. This was a technical assessment of Fife's 30mph road network to provide Transport Scotland with data to assist them with a potential National Strategy for 20mph speed limit legislation. This assessment is now being considered by Transport Scotland. A potential National Strategy is not expected before 2024.
- 1.2 The community council and local members have requested all the 30mph roads within the town boundary of St. Andrews be reduced to 20mph.

2.0 Issues and Options

- 2.1 All roads in St Andrews are already 20mph, except the following:
 1. A91
 2. A91 Links Crescent
 3. Bell Brae (to Madras)
 4. C84 Doubledykes Road
 5. B939, Argyle St, Hepburn Gdns, Buchanan Gdns & Strathkinness Low Rd
 6. A915 Largo Road
 7. John Knox Road
 8. Canongate / Bogward Road
 9. C65 (towards Craigtoun/ Mount Melville)
 10. C9 Lamond Drive
 11. C41 Grange Road
 12. A917, Abbey Walk, St Mary's Street
- 2.2 During the technical assessment, these streets were assessed against the Scottish Government's "place criteria" to help identify lengths which could be considered appropriate for potential reduction to 20mph. These lengths were identified as potential 20mph under these criteria:
 2. A91 Links Crescent
 4. C84 Doubledykes Road
 5. B939 Argyle St, Hepburn Gdns
 6. A915 Largo Road (north end)
 8. Canongate / Bogward Road
 10. C9 Lamond Drive
 12. A917 St Mary's Street
- 2.3 To reduce all the roads identified in 2.1 above to 20mph the TRO procedure would involve the posting of notices in these streets and advertising in the local press. The legal notice would invite comments/objections from the public over 28 days. Any unresolved objections would be brought back to Committee for a decision.

- 2.4 If the TRO was to proceed, all existing 20mph Zone gateway signage and electronic part-time 20mph signs within the town would legally need to be removed.
- 2.5 To deliver a 20mph speed limit for all St Andrews would require work to:
1. Remove 257 signs and 133 sign poles at the existing 20mph Zone gateways;
 2. Disconnect & remove 5 electronic part-time 20mph signs & poles from Lamond Drive; and
 3. Install 14 new 20mph speed limit signs.
- 2.6 If the Scottish Government change national legislation, they may necessitate the removal of the 20mph repeater signs that are in place throughout the town, presently numbering 129 signs. The guidance would promote 20mph signage at the gateways to St Andrews with no other speed signage within the town.
- 2.7 If this 20mph speed limit is implemented and drivers do not comply with the limit, physical speed reduction measures may be required, which would be unpopular with residents and drivers and incur additional costs.

3.0 Conclusions

- 3.1 With the Traffic Management ARP capital budget already being allocated for 2023/24, having considered the above, Members have the option of allocating the required budget to the list of ARP schemes for 2024-25. Alternatively, Committee could agree to postpone a decision until the Scottish Government produces a new strategy and possible funding.

List of Appendices

None

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

1. Members' Briefing issued October 2022

Report Contact

Lesley Craig
Lead Consultant, Traffic Management
Roads and Transportation Services
Bankhead Central
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East Neuk Skatepark – Community-Led Consultation

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 19

Purpose

To advise the Committee of the outcome of the community-led consultation carried out in relation to the options appraisal for the East Neuk Skatepark.

Recommendations

It is recommended that committee:

- (i) review the community consultation undertaken on the options for the East Neuk Skatepark;
- (ii) recognise the preferred outcome of the consultation for a skatepark at Bankie Park;
- (iii) note the views of Kilrenny, Anstruther & Cellardyke Community Council; and
- (iv) consider whether the community consultation undertaken on options is sufficient to allow a decision to be taken by committee to agree developing a proposal for an East Neuk Skate Park based at Bankie Park and, if so, request officers work with the local community to develop the outline project incorporating the wider greenspace impact and options of a skatepark for further consideration by committee.

Resource Implications

The Area Committee previously approved the allocation of £20,000 from the Area Capital Budget 2021-23 towards the overall cost of the East Neuk Skatepark. This contribution is only part funding and further work is required to secure additional funding to deliver the full scope of the project. Project design and development will require resources from council teams and potentially external consultants.

Legal & Risk Implications

There are no significant legal or risk implications.

Impact Assessment

An impact assessment will be required during the design phase of the project.

Consultation

The consultation reported was led by the community, overseen and facilitated by the community council with support from a community education worker. The council has also received concerns regarding a skatepark development within Bankie Park.

1.0 Background

- 1.1 On 16th March 2022, North East Fife Area Committee agreed to allocate £20k of funding from the Area Capital Budget 2021-23 towards the overall cost of the East Neuk Skatepark. It should be noted that this contribution is only part funding and further work is required to secure additional funding to deliver the full scope of the project. The Committee also *“noted that further consultation would be carried out in relation to the options appraisal for the East Neuk Skatepark”*. (2022 NEFAC 213 – para 428).
- 1.2 Recognising that new ward councillors had been elected in May 2022, a previously issued briefing was re-issued on 23rd May 2022 (Appendix 1). This briefing was also re-issued on 31st August 2022.
- 1.3 The subsequent consultation was entirely community-led. Public consultation events were held in late May 2022, alongside information sharing events in the local Co-op store. Information was also included in flyers, posters, posted online and circulated directly to the neighbours of the sites identified by the group. (Dreelside, Mayview, Silverdykes, Bankie Park, Waid Academy (all Anstruther), West Braes (Pittenweem).)

2.0 Community-Led Consultation

- 2.1 The skatepark group presented the results of their consultation to a public meeting facilitated by the Kilrenny, Anstruther and Cellardyke Community Council on 5th September 2022 (see Appendix 2 - <https://drive.google.com/file/d/1VQF0WSnOVZdmsW6x7ndI0IOm2iHobTi9/view?usp=sharing>)
- 2.2 It was agreed that the community council set up a stakeholder group to *“advance the delivery of a skatepark. This will facilitate open and transparent discussion and sharing of information”*.
- 2.3 The community council formed the stakeholder group and invited individuals from across the community. This included representatives from the community council, Keep Bankie Park Green, Anstruther Parent Council, Waid Parent Council, bowling club, skatepark group and residents surrounding Bankie Park. Councillors Hayes and Dillon were invited as observers and to count votes in any ballots.
- 2.4 The process, over the course of four meetings, resulted in two options, Waid Academy and Bankie Park, being taken forward for final decision. The minutes of all stakeholder meetings are available at [Anstruther Skate Park | Visit Anstruther](#).
- 2.5 The community council met on 13th March 2023. A secret ballot was held with the majority favouring Bankie Park. The minutes of the meeting are attached at Appendix 3.
- 2.6 On 29th March 2023 the community council advised the Council of the following proposal (see also appendix 4):

“We support the skatepark group to re-engage with Fife Council to develop a skatepark and, in line with the recommendation from the Skatepark Stakeholder Group, to look at potential sites in Bankie Park.”

The conditions to this support are that:-

- *A noise survey is carried out*
- *All legal and planning requirements are fulfilled*
- *No existing facilities are sacrificed*
- *The skatepark group engage with the community on the exact location and design of the proposed skatepark.”*

2.7 Fife Council officers can develop a skatepark design option for Bankie Park alongside a green space opportunity to develop the existing natural green area. The design team will engage the appropriate council resources in Greenspace and Biodiversity to develop complimentary plans to support an integrated option in consultation with local groups and residents. An integrated approach will provide a platform to develop funding opportunities with external partners.

2.8 Once a final design has been agreed, it would be expected that tender issue to contract award will take approximately 13 weeks. Pre-construction/Client approval to proceed - allow approx 10 weeks – and planning and warrants - allow 13 weeks. Fundraising runs concurrent to this work and if project fully funded and proceeds to mobilisation and construction - allow 15 weeks. In all, it will take around 36 weeks to get from tender issue to mobilisation.

	Item	Period
	1 Ground investigation 2 Issue Invitation to tender 3 Tender return date 4 Evaluation of Tenders 5 Project authorisation and contract award 6 Fundraising period Local consultation and design development (following on from contract award): 7- Initial stage 8- Intermediate stage 9- Final stage 10 Project approval of final stage 11 Seek Planning and Building Warrant approval 12 Client approval to proceed to construction stage (i.e. following end of 32 week fundraising period) 13 Mobilisation 14 Construction works commence 15 Completion	allow 9 weeks allow 1 week allow 6 weeks allow 5 weeks allow 2 weeks allow 32 weeks allow 3 weeks (+2 weeks holidays) allow 3 weeks allow 2 weeks allow 2 weeks allow 14 weeks allow 1 week allow 4 weeks allow 12 weeks

3.0 Conclusions

- 3.1 This Committee previously approved the allocation of funding towards the project and noted that further consultation and options appraisal would be carried out.
- 3.2 The outcome of the consultation, which was led by the community and overseen and facilitated by the community council, shows a preference for Bankie Park, over land at Waid Academy, as a preferred location for a skatepark.
- 3.3 The community council have requested that the skatepark group re-engage with the Council to take forward the Bankie Park option, subject to conditions listed in the minute of the Community Council and a letter received from the Community Council.
- 3.4 In addition to the views expressed by the community council and the consultation document, the council has received commentary on concerns of a skatepark development at Bankie Park.
- 3.5 Further development of an outline plan for a skatepark, project planning and fundraising is required before a decision on a skatepark can be taken.

List of Appendices

1. Members Briefing 23rd May 2022
2. Consultation by skatepark group
<https://drive.google.com/file/d/1VQF0WSnOVZdmsW6x7ndI0I0m2iHobTi9/view?usp=sharing>
3. Minutes of Kilrenny, Anstruther & Cellardyke Community Council 13th March
https://3715ea6c-f4c7-4a59-8473-b5b752ef72e7.filesusr.com/ugd/40954a_24a6888ad8074a22bcb6f57c0623b1e7.docx?dn=Minutes%2013%20March%202023.docx
4. Community Council skatepark statement 13th March

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

- Area Capital Budget request – North East Fife Playparks – NEF Area Committee 16th March 2022.

Report Contact

Donald Grant
Community Manager NEF
County Buildings, Cupar, KY15 4TA
Telephone: 03451 55 55 55 VOIP Number: 446109
Email: Donald.Grant@fife.gov.uk

BRIEFING NOTE

Cllr Fiona Corps	✓	Michael Enston, Executive Director, Communities	✓
Cllr Sean Frazer Dillon	✓	Paul Vaughan, Head of C&N	✓
Cllr Alycia Helen Hayes	✓	Andy MacLellan (Team Manager, Community Projects)	✓
Anstruther Skatepark Group	✓	Donald Grant, Community Manager, NEF	✓
Anstruther Community Council	✓	Heather Whyte (Community Education Worker)	✓
		Vicky Wilson (Team Manager - Community development)	✓
		Kevan McLaughlin (Technical Advisor)	✓
		Robin Haddow	✓

Subject:	East Neuk Skatepark Project	Date:	23.05.2022
<p>This Briefing Note is to provide and update regarding the proposed East Neuk Skatepark .</p> <p>1. Background</p> <p>A member of Anstruther Skatepark Group (ASG) approached Fife Council in April 2021. ASG is a relatively new group consisting of young people and adults. The group had been working with Caroline Berry (Community Education Worker at the time) and the Anstruther Improvements Association consulting the community on the need for a skate park for young people. This was a result of the youth population in Anstruther feeling unsafe skating in carparks and on the streets. The consultation had been ongoing for approx 6 months when the group collated their responses and presented to the local community council, local councillors and community groups, who at that time were supportive of the project. Of the responses received, Bankie Park proved to be the most popular location for siting the skatepark. The group proceeded to devise a funding strategy to raise £120,000 for their project.</p> <p>2. Scope of Works</p> <p>ASG have proactively contacted Concreate (skatepark designers) for some concept designs with a budget ranging from £100,000 to £150,000. A concept design assists with funding applications and allows the group to visualise realistically the scope of their project.</p> <p>Ideally the group would prefer that the skatepark contains floodlights, however, this will be dependant on funding secured as floodlights potentially could cost in the region of £40-£50k. There is a possibility that future containment for floodlighting could be built in initially to allow the group to fundraise further to install lighting at a later date.</p> <p>If agreed, it is intended the the project will be delivered as a Design & Build with Fife Council Property services administering the contract on behalf of Fife Council Communities & Neighbourhoods.</p> <p>No formal plans, drawings, designs or location have been agreed.</p> <p>3. Progress to date</p> <p>The PDF inserted is Anstruther Skatepark Groups ‘story so far’</p> <div style="display: flex; align-items: center;">  <p>ASP - Background information and cor</p> </div>			

Fife Council Community Projects team first met with ASG virtually in November 2021 to discuss the groups aspirations. They shared their presentation which included some research and consultation results.

Data from the consultation indicated Bankie Park as the preferred location for the skatepark (from responses received). A topographical survey has been completed and it was agreed that site investigation be carried out to assess the rainfall infiltration potential of the site and determine whether a soakaway drainage solution would be an option for this site. As well as the usual site investigation tests for ground bearing capacity, contaminants, etc. The result of this investigation will confirm whether Bankie Park is suitable ground for a skatepark location.

ASG are passionate about climate change and have been actively discussing:

- carbon offset contribution
- Tree planting
- woodland trust community tree packs
- use of recycled aggregate
- engaging with Fife Coast & Countryside Trust - Alexandra Hoadley – Conservation officer

Grounds Maintenance have confirmed they can adopt the maintenance of the skatepark upon its completion.

The young people involved in the group (Waid Pupils) have been using the opportunity to help develop their own knowledge, skills and confidence throughout this process which included seeking views from their peers at school. They are also learning about engagement, empowerment, social development, and democracy along the way.

4. Funding

The group have secured £29,000 of S75 money and are awaiting the outcome of a **sportscotland** application submitted 31st March. They intend to apply to Fife Environment Trust in September 22.

North East Fife Area Committee approved £20,000 area capital budget on 16th March 2022 to support a skatepark project in the East Neuk. The conditions attached to this allocation include an options appraisal of sites in Anstruther and Pittenweem and wider public consultation.

5. Planning

If the group successfully raise sufficient funds to deliver a floodlit skatepark, a full planning submission and FC compliant SUDS drainage solution will be required. If not, the project may be classed as permitted development with no planning consent requirement.

N.B. Building without floodlighting may help to reduce any potential anti-social behaviour.

6. Indicative Programme

If the group secure funding and obtain community support, potentially the project could be on site early 2023 with completion around May 2023.

7. Consultation & Site Appraisal/SWOT Analysis

Public consultation events have been arranged as follows:

- Open Public Meeting - Wednesday 25 May, 6:30-8:30pm, Cellardyke Town Hall
- Open Public Meeting - Friday, 27 May, 2-4pm, Dreel Halls
- Info sharing - Saturday, 11 June, 2-4pm, Co-op foyer
- Info sharing - Sunday, 12 June, 2-4pm, Co-op foyer

This information has been included in flyers, posters, posted online and circulated directly to the neighbours of the following sites which are included in the SWOT Analysis and site appraisal.

- ✓ Bankie Park, Anstruther

- ✓ Dreelside, Anstruther
- ✓ Mayview, Anstruther
- ✓ Silverdykes, Anstruther
- ✓ Waid Academy, Anstruther
- ✓ West Braes, Pittenweem

No further sites will be considered at this stage. Anstruther is the most populated town in 'East Neuk and Landward' ward, home to Waid Academy, where pupils from East Neuk and further afield attend, resulting in a captive audience.

We must also bear in mind that this project is being led by Anstruther Skatepark Group, who essentially want a skatepark in their hometown.

ASG will produce a summary report with the outcomes from the consultation.

8. Communication

A communication strategy is being developed to promote the key milestones for the project by using the community engagement programme to facilitate this. Briefing notes will be issued on a regular basis. Attendance at ward meetings can be arranged when dates are available.

Manager:	Louise Whyte, Capital Project Manager, Communities and Neighbourhoods
Authorised:	Andy Maclellan, Team Manager, Communities and Neighbourhoods

MINUTES

The Royal Burgh of Kilrenny, Anstruther & Cellardyke Community Council

Monday 13th March 2023 7.30pm in Lower Town Hall | Meeting called to order by Andy Peddie

In Attendance

Andy Peddie, Gillian MacLaren, Daryl Wilson, Lorna Jones, Lindsay McKinstry, Ali Mcleod, Ellis Jaffray, Susan Gay, Neil Anderson, Cllr Fiona Corps, Cllr Alycia Hayes, Cllr Sean Dillon, Willie Rennie MP

16 members of public present

Apologies – Margaret Hellicar

Welcome & Declarations of Interest

Andy welcomed all to the meeting and stated he would commence with the Skatepark topic as it was of most significance to the members of the public who were present. Andy intimated the CC Secretary was on holiday and Daryl was taking minutes in her absence.

Anstruther Skatepark

Andy stated there would be 5 minutes allocated to the Anstruther Skatepark Group and the also to the KBPG group and the residents to share their views, further to the conclusion of the Stakeholder group. Thereafter, community council would vote on the proposal on the table which was;

“We support the Anstruther Skatepark Group (ASG) to re-engage with Fife Council to develop a skatepark and, in line with the recommendation from the Skatepark Liaison Group, look at potential sites within Bankie Park.

The conditions to this support are that:

- ⊙ A noise survey is done.
- ⊙ All legal and planning requirements are fulfilled.
- ⊙ No existing facilities are sacrificed.
- ⊙ The ASG engage with the community on exact location and design of the proposed skatepark.

Please circle Yes or No below to indicate if you support this proposal:

YES NO”

Ben Black represented the Anstruther Skatepark Group and presented the following;

Prior to this evening’s meeting, we distributed a document to the Community Council, and made it available online, detailing the timeline of events we have undertaken, or participated in, since our group’s formation more than 2 years ago. We request that this document be added to the minutes of the meeting please.

What this document describes is the incredible amount of diligent hard work we have undertaken over the past 2 years to realise a skatepark for our young people.

We would like to take this opportunity to thank the Community Council for your input into this process.

The evidence we have gathered over the past 2 years confirms that Bankie Park is the most appropriate location in our community for a skatepark:

Our initial online survey in December 2020 to gauge interest in a skatepark had 161 responses, 64% in favour of Bankie Park (1st out of 5 location options available)

Our Waid School Consultation in March 2021 had 67 responses, 84% in favour of Bankie Park (1st out of 3 location options available)

Fife Council's own SWOT analysis conducted in April/May last year favours Bankie Park

Our full community consultation survey, open from 23 May to 13 June last year, had 368 responses, 36% in favour of Bankie Park (1st out of 6 location options available)

Finally, and most importantly, the Stakeholder Group formed to recommend the most appropriate location to the Community Council voted 7-4 in favour of Bankie Park (57% of the group).

I'd now like to read you some statements from the young members of Anstruther Skatepark Group:

Bankie park is the most central and allows those who are younger in our community easy access to try skateboarding. The park also has a lot of space to offer and has already got younger play equipment in place. The skatepark just enhances its ability to bring everyone in the community together.

Bankie is the best location as it's the biggest, most popular park with plenty of space. Its central location makes it safe for young people to use.

As Bankie is in the centre of Anstruther it is a great meeting place for a skate session, and would add to the liveliness of the park, with many more young people playing in it. Due to more people being in the park it makes it a safer place to skate, rather than out the back of Anstruther where there is less chance of someone seeing if you get hurt whilst skating.

We are committed to engaging the community on placement and design of the skatepark within the chosen location. By listening to and discussing the community's views on these topics, we are confident we can deliver a truly unique facility that is of lasting benefit to the young people of Anstruther and surrounding areas.

We will work with the Community Council to decide the most appropriate forum for this.

Anstruther skatepark group had produced a timeline of their work to date which was shared with community councillors by email earlier in the day, all had read the document (document attached)

Stuart Barton represented the residents who live close to Bankie Park and made the following points;

- As a resident who likes living beside Bankie Park, he fully supports a skatepark, but make it a leading skatepark, give Anstruther something else to shout about and be proud of an amazing facility – but not at Bankie Park. Bankie Park is wonderful as it is, and the town could have two wonderful places.
- Bankie Park does not have any first aid, toilets, café facilities.

- The addition of new benches at Bankie Park has been a very negative thing for the location as it has resulted in anti-social behaviour as offering a place for young people to congregate and with the lack of police presence the residents have had episodes of trouble in the vicinity – no one from the Anstruther Skatepark Group has had to endure or witness this behaviour.
- Whilst supportive of a skatepark, feels it is unfair on residents, noise level - constancy of noise. flooding is an issue - effect on adding concrete to the park.
- Waid location – has floodlights, infrastructure, toilets, cafe could make it really good with room to expand, goal to make a fantastic facility, best in Fife and they will support group to fundraise to achieve this, Gavin Hastings has lent his support in doing so.

Sarah Hughes concluded the presentations representing KBPG group with the following statement:

“what you see when you open your curtains in a morning determines how you feel about the place where you stay, how you feel about yourself, whether you have the self-confidence and motivation to go to work, whether you let your kids out to play..”

Greenspace, Scotland

I echo Stuart that Bankie is not the right location for a skatepark and detailed reasons from bodies involved in skatepark creation can be found in the presentation we will supply to CC

I do feel Waid as a viable option is being grossly overlooked, yes it will take longer, yes it will cost considerably more funding but the opportunity for what could be achieved for the community is being missed! And so is the opportunity to unite the community rather than divide it

It would be nestled between two schools, within a thriving sports and activity facility that already boasts much of what Skateboard GB states should be included in a skatepark build such as toilets and first aid

It contains CCTV, lighting and staffing that could be further developed to ensure a skp facility that is safe and secure, something we all want

It would be accessible to all ages that currently attend nursery, primary and secondary school on the site! Not to mention adults attending sports/activities in the area promoting free movement between many sporting activities

It could be incorporated into the PE curriculum of the schools and would enhance the current participation with Active Schools already providing activities at the Waid Campus

It offers potential for development and expansion in the future allowing for a leading facility, that is accessible to all ages of varying skill, something that was an early aim of the skatepark group

The benefits of a skatepark to the community are supported by all, the location is divisive to the community!

Waid campus would allow the town to have 2 amazing assets, rather than compromising one

We ask the CC to consider the loss of amenity and green space to the community based on private development applications that have been previously unsupported on green space arguments

And we urge you as the community council to remember that Bankie Park is the heart of the community and once we lose this green space, it'll be gone forever

KBPG produced a copy of their document “East Neuk Skatepark – Bankie Residents/Keep Bankie Park Green Group” which is attached. Community Councillors were given time to read and review the document.

Community Councillors had no further questions and a secret vote took place with Cllr Dillon and Cllr Hayes collating and counting the votes (as they had previously overseen this task at the Stakeholders group) and announced the vote was in favour of the above proposal 6 votes to 2 votes.

Ali McLeod (Community Councillor) did not partake in the vote due to his declared interest.

Andy thanks all for their attendance and acknowledged the vote will not suit everyone and he hopes the ASPG can now progress with the further investigation into the feasibility of Bankie Park as the chosen site for a new skatepark. A statement will be made on the CC social media pages regarding this process.

Approval of minutes and matters arising

Minutes approved by Gillian and seconded by Ellis.

Matters arising;

Letter of support sent to Waid Academy from CC, this was highly appreciated by the staff.

Coronation - Louise McEwan to organise via ENC and hopes Community Councillors can support the planned events.

Andy and Daryl attended the Kilrenny Church Hall on 1st March, to provide a short presentation and informal discussion with residents of the area regarding the work of the Community Council. This proved a useful afternoon for engaging with the residents of Kilrenny. Issues arising included improved signage for East Basin Car Park to direct tourists to toilets and concerns re progress of Ladywalk. DW has followed up both issues by email to relevant council officials and members of the public.

Questions from the public

Martin Dibley advised all that Margaret (CC Secretary) had been working with Visit East Neuk to replace the existing town maps that are on the Shore which are way beyond their best. CC raised money from a grant to develop a new town map - Martin produced large original map drawn by Yolande Kenny and passed to all to view. Visit East Neuk will work with Fife Council to get maps reproduced and printed. SG asked where original will be kept - MD to store original.

Planning / Licensing Matters

CC response was submitted for Lindsay Berwick Place

Amended application for residential houses for old Waid site now approved.

Application submitted by developer of steading on Pittenweem Road. Lindsay queried if MUP are aware of this application as it could bring additional funding to the MUP – Ali confirmed the developer in meetings with them presently.

RNLI / Transport Update

A board of trustees is now required to progress with a Community Asset Transfer of the RNLI Shed. Due to other demands, Andy has been unable to pursue the task of establishing this group to date, however himself and Daryl will pursue this month and have a mailing list of those who previously expressed an

interest and they will all be contacted. Allan Ballany was in attendance at the meeting and asked to be added to the list. If anyone is interested in finding out about this new group, please contact community council to be added to the mailing list.

Transport consultation has been undertaken to try and address FC concerns re loss of parking, this remains in draft format.

Multi Use Path

DW read following email from Gerald Cooper:

“The Shared Use Path subgroup will be marking the opening of the new path around Metaflake with a publicity event in April. Elizabeth Riches will be writing to you about this, including attendance by members of KACCC and a photo opportunity. Hopefully as part of this, we would like to express our gratitude to Mr Wilson who donated the land on which the path has been built, and is also enabling the western end near Metaflake and Dreelside Meadows to be landscaped. Again, Ali will provide more information on this.

The subgroup would like to recommend to KACCC that we name this section of path the WILLIE WILSON WAY.

We would welcome an early response after your next meeting, which might allow time for a street namesign to be produced.”

Community Councillors all agreed this was an appropriate request and support the subgroup to pursue further.

Kev Lancaster (member of public) is seeking clarity on previous invite from Carl re safe pathway to school. DW will follow up with Carl.

Further email received from the MUP group post meeting asked we share on the minutes the theft of 10 solar lights from the Dreelside Park path. This has been reported to Police Scotland, incident no 1494, crime no CR/0029320/23. It is very disappointing that voluntary efforts to improve our community result in the loss of £1000 of lighting that will need replaced.

Secretary's Report

Daryl read the following report on behalf of Margaret;

MUP group – our email address and Minutes now on the web site (Thank you to Daryl).

Seaweed – I have been in correspondence with John Kinninmonth about removal of the ‘fresh’ seaweed as, when we met at Cellardyke he thought this may be acceptable as organic waste. He initially advised that it would be removed the week of 23 January, but resources were then not available. He then reorganised for Monday 20 February as they had a contractor carrying out ditching work that day, however, he had still to get approval from Cireco to take the material as green waste. I visited the harbour on 3 March and, although the rotten seaweed from the top of the shore had somehow gone, quite a lot of ‘fresh’ seaweed was still there. I emailed for an update and John said that their contractor was on site over three tidal windows and removed 6-7 loads of seaweed. They have the application in to try partial netting across the harbour mouth and will keep us up to date with that process.

Stepping Stones – a member of the public asked what is happening about the repair of the stepping stones. I wrote to Harbours, but it does not come under them. I then wrote to Willie Rennie as I had heard that he

had been following this up. He has been in correspondence with Fife Council (Case Ref: WR3586) but the weather and flow levels in the burn have so far not allowed safe access. He received an update:

Willie,

We have a proposal to reset the stones into a more sensible location, and we're looking to link them together so that they act more like a single entity and are then hopefully more resistant to movement. The proposal is to install some stainless steel eyelets into the sides of the stones and then link them with stainless steel wire rope. This method will avoid the more complex excavation / foundation approach (but that is held in reserve for later if this doesn't work).

In terms of timings, we are already significantly over budget for the FY 2022-23 harbours maintenance contract that would deliver this, so we've taken the proposal and are going to include it in our FY 2023-24 harbours maintenance contract. We would need to have low enough flows, which is one other reason for the delay, which means subject to a contract being awarded, it would be around the May / June mark before we can get in to do it.

Regards,

Dr Rick Haynes

CEnv CWEM MCIWEM

Lead Consultant - Flooding, Shoreline & Harbours

Fife Council

Waid - Following our visit to the Waid, an email of support has been sent to Scott Duncan, Head Teacher at the Waid

East Neuk Markets – following his attendance at our meeting in September and the show of support from local traders for a trial Anstruther market, a letter of support was sent to Darren Somerville (the 'Muffin Man').

Information Boards – met with Martin Dibley and Yolande Kenny (artist) on 10 March and we now have the completed Anstruther map. We now have to decide on lay-out of text along with Linn Williamson from Fife Council. The invoice from the artist will come to the CC so that we can release funds from The Scottish Fishermen's Trust

Treasurer's Report

Bank statement end of February : £93,917.59

Money in : Floral tins £137.00

Money out : Cellardyke Tidal Pool £350.00, RNLI £350.00, FC CGF £500.00

Pathhead Nurseries £1566.65

Cheque for £1,000 written for Mrs Y.J. Kenny for map painting of Anstruther

I have received a letter from Paul Vaughan of FC confirming receipt of the £500 cheque I sent to FC for the CGF.

Councillor's Report

ClIr Dillon's report –

Illegal Dumping:

- Following a number of incidents of fly tipping over the last month, residents are reminded that this can be reported using the following link:
<https://www.fife.gov.uk/kb/docs/articles/environment2/street-care-and-cleaning/illegal-dumping>

Cash Access:

- After the last CC meeting, Alan Thrupp & Chris Lewis have come forward to suggest the Waterfront as a potential location for an ATM. I have passed this suggestion along with their contact details to the LINK group.

Fife Council Budget 2023/24:

- At the last full council meeting, a council tax and rent rise of 5% was approved. While mindful of the cost-of-living crisis that we are currently experiencing, this rise will ensure that the problems that are most important to residents are addressed including the roads which will receive £3.5 million in additional funding as well as to allow greater support for those struggling financially.

Subsidised Bus Consultation:

- The council is currently carrying out a consultation on supported bus routes including the 95 and the Go-Flexi service. Any comments will be used to help influence the future of these routes from August 2023. If anyone is interested in taking part, please use the link below:

<https://www.fife.gov.uk/consultations/consultation-diaries/north-east-fife,-supported-bus-services-post-consultation>

Local Transport Strategy Consultation:

- Fife Council is currently consulting on its local transport strategy for the next decade. You can find details of the strategy and give your views using the following link:

https://forms.office.com/pages/responsepage.aspx?id=L6Vp-cBC8UCYutrtbEMIfHxcjvyC84tAgjewtVTEHu9URTI2U1JRMllJQjBMQjFEUjFMSThMWllHWC4u&fbclid=IwAR38hwsObYKetFq1sPiAjbLvRN_rjLAcVEsmJVu29uH07PfjzV-gHyphokQ

Windmill & Skeith Rd Speedbumps:

- At last month's NE Fife Area Committee, councillors voted to refuse the recommended proposal for speedbumps at Windmill Rd & Skeith Rd.

Clr Corps - Spare of car thefts across the East Neuk - Police urging members of public to safeguard their car keys.

Clr Hayes - 26-30th March the main Crail Road to Elizabeth Place to be closed in the evenings.

Report about STL licensing - to date 159 applications for a new STL license have been submitted, from 5000 properties advertised in the area. 23 licenses issued to date. Can take up to 9 months for new hosts and 12 months for existing hosts. Urging hosts to submit applications as soon as possible to avoid missing deadlines.

FC moving to single shift pattern of bin collection at a saving of half million pounds per year.

CGF - previous meeting discussed errors with the accounts. All errors will be corrected and errors displayed on published accounts. Q from member of public - when will accounts be ready for member of public to view - Cllr Hayes to source and provide a copy

Allotments - meeting scheduled for next week pathway near to Waid.

Lorna asked Cllrs re notice received in Murray Library re Scottish Water road closure on 20th March. Notification has been given by Fife Council of this closure.

Representation from other groups

FLORAL - Still trying to pin down date for fundraising date at Coop. LMCK to email group for initial meeting. Planters at Kilrenny high on agenda as new project to undertake.

MURRAY LIBRARY TRUST - No report as meeting arranged for 10/03/23 was postponed. A reminder that the MLT APM takes place at 7pm in the hostel on Tuesday 14th March.

DREELSIDE PARK – Now open and official opening event planned for 11th or 25th June (to be decided). Event will be a picnic in the park with music and official ribbon cutting. Dreelside Park Group are to organise and it is hoped funds could be from original fundraising or from further funding sources.

Hoped to get nets for goal posts as part of the original funding raised, however discussion still to be held with Fife Council and FET regarding the final costings. It is anticipated the signage costs will be covered within the original fundraised amount. Although the whole project came in under budget, FET reduce their funding accordingly which would not leave a surplus for nets or opening event. DW to follow up with Iain Wilson to establish correct protocol and feedback to the group.

At present the Community Council would be invoiced for £65,843.71 of which FET would contribute £40,034.64. The remainder would be settled from Fife Council previous commitments of £30,000 and £25,000 from SLC.

Community Councillor expressed concern that some children were experiencing difficulties using the zip wire – DW will investigate further.

AOCB

LJ expressed concern re remnants of party at Kilrenny Common- reported to FC , ongoing concern re number of fires in area.

Anstruther Skatepark Group - Timeline of events

Prepared for Community Council meeting March 13th 2023.

Head to linktr.ee/anstruther.skatepark for all information.

2020

December

- Set up anstrutherskatepark@gmail.com and Facebook [Group](#) (for discussion) during lockdown of Covid 19 pandemic
- First online survey launched (no paper based surveys due to Covid) asking questions on age, usage, mode of skating (skateboard, BMX, scooter etc), gender, preferred location of skatepark:
 - Total of 141 responses
 - Result - 64% in favour of Bankie Park (5 location options available)

2021

January

- Anstruther Skatepark Group formed
- Created [a Presentation for Kilrenny, Anstruther and Cellardyke Community Council \(KACCC\) Feb 2021](#) with information about ideas and the results of the online survey (Dec 2020) on social media through a [SWAY](#).

February

- Presented plans and survey results to KACCC
- Set up Instagram account: [1st post 7 Feb 2021](#)

March

- Presented plans and survey results to The Murray Library Trust.
- Applied to Fife Council and successfully received £1,000
- Conducted 2 hour Waid School Consultation (08.03.21) supported by Fife Council Community Education Worker and Anstruther Improvements Association Community Development Worker. Group discussed ideas with peers and gathered views on top 10 features to be included in design:
 - 67 responses
 - Result - 84% in favour of Bankie Park (3 location options available)

May

- Anstruther Skatepark Group formally constituted

September

- Applied to Silverdykes Liaison Committee Section 75 funds and successfully received £29,000 (02.09.21)
- Set up [Twitter](#) account (mirrors Instagram account) 28.09.21
- Set up LinkTree for all contact and social media details 30.09.21

<https://linktr.ee/anstruther.skatepark>

October

- Set up Facebook [Page](#) (mirrors Instagram account) 29.10.21

November

- Held community 'Skate Jam' in Bankie Park attended by 70 people, event promoted online and on A4 posters.

2022

January

- Applied to The Murray Library Trust
- Applied to ENoff Round Table - Application pending decision on location

February

- Hosted 'ASP Skate Film Takeover' event and information display at Anster Cinema, Dreel Halls. Attended by 25 people, promoted as opportunity to meet with group
- Short film on Skate Jam created by local filmmaker Bill Bruce, Different Video. Premiered at Cinema Takeover. Accessible on Facebook.
- Awarded £750 from Murray Library Trust

March

- Awarded £20,000 from North East Fife Area Committee

April

- Prepared CrowdFunder campaign to allow contributions from individuals but not launched
- Supported Fife Council application to Sport Scotland Lottery fund - application pending decision on location (04.04.22)
- Applied to Aldi Sports fun. Unsuccessful.

May - June

- Conducted community consultation from 23.05.22 to 13.06.22. Survey launched online with paper copies available, link was emailed to local contacts, shared on ASP Linktr.ee site, ASP Facebook Page, Facebook Group and Instagram. 800 Consultation flyers with scannable QR code link printed and distributed, information posters displayed around Anstruther for those not online
- Hosted four consultation events: two public meetings and two information events at Cellardyke Town Hall (25.05.22), Dreel Halls (27.05.22), Anstruther Co-op (11.06.22 & 12.06.22). Community members could complete the online survey on a tablet at events or collect paper copies.

- 368 people attended 4 x community consultation events

- 368 (note: matching number is a coincidence!) responses to the online and paper surveys
- [Consultation Report Sep 2022](#) published online, paper copy available in community buildings
- Result - 82% supported development of a multi use skatepark in the East Neuk
- Result - 36% in favour of Bankie Park (1st out of 6 location options available)

September

- Presented ASP Community Consultation results to KACCC and wider community in a public meeting at Erskine Halls attended by over 50 people (05.09.22) ([FB Event page](#))



See: <https://photos.app.goo.gl/ceAqjx2jTP7YVD3T6>



Result: Assembling Stakeholder Group to inform the process of finding a suitable location.

- [ASP Community Consultation Report 2022](#) shared online, with public copies available at community venues

- Skatepark Community Stakeholder Group set up by KACCC.

October

- Participated in first Stakeholder Group Meeting chaired by KACCC (26.10.22)

December

- Participated in second Stakeholder Group Meeting (01.12.22)

2023

February

- Participated in third Stakeholder Group Meeting (16.02.23)

- Participated in fourth and final Stakeholder Group Meeting (23.02.23)

- Result of vote on location - Bankie park 7 votes, Waid 4 votes.

- Minutes on anstruther.info/anstruther-skate-park

EAST NEUK SKATE PARK

BANKIE RESIDENTS / KEEP BANKIE PARK GREEN GROUP

ASPG CONSULTATION

- Initial online survey 2021 141 people to gauge support for the idea (41% under 18, 46% parents/guardians of potential users)
- Waid school survey 67 responses
- Online/face to face (f2f) consultation - 368 responses
- Online/f2f consultation
- -35 members 63 and above (9%) methods not reaching this age group?
- -59 members 0-25 (16%) do the results reflect what children and young people actually want?

Online/f2f consultation - location

- 134 members (36%) voted Bankie versus 106 (29%) for Waid, a difference of 28 people (7%)
- 72 (20%) voted Pittenweem (no consultation events held in Pittenweem despite this being a potential site)

Waid pupils consultation

-67 responses from school population, Waid was not given as an option

KBPG group hold to date 138 objections to Bankie Park being the location

BANKIE PARK

“what you see when you open your curtains in a morning determines how you feel about the place where you stay, how you feel about yourself, whether you have the self confidence and motivation to go to work, whether you let your kids out to play..” (greenspace Scotland)

The term publicly usable greenspace was created to encapsulate this definition. This includes :

- Public parks and gardens, Amenity greenspace , Play space,
- Sports areas, (pitches, tennis , bowling) ,Green corridors – (cycleways),
- Natural greenspace – (woods, beaches, wetlands, grasslands),
- Growing space – allotments (Fife Greenspace audit 2010)

Limited options for location of skp within Bankie due to 50-80m from housing recommendation and 20m for wheeled sports area from sports pitches and other play activities (Skateboard GB, ROSPA) Majority of skateparks in Scotland are substantially distanced from residential housing

Skatepark GB state a skatepark is not a toddler playground, they are primarily intended for skilled users and a significant community space in which the community can exist and develop

Potential threat to existing football pitch facility enjoyed by many children of which their views may not have been captured. If pitch to be moved would new location support play in terms of potential flooding, closer to fence/road. Requires to be sufficient distance away from skatepark to minimise risks of stray balls. Dreelside site removed due to compromise to pitch or too close to it

Bankie site testing (March 2022) revealed poor drainage and use of soakaway drainage impracticable, planned drainage via wild planting areas could result in wetter areas, an issue for users. Skateparks are known for flooding issues planting and bunding with banks and ditches as drainage solution would increase size of project

No supporting facilities for the project, consideration must be given to access seating, basic hydration & toilet facilities , further considerations include possibility of functional lighting and CCTV for safety and security purposes

No plans/visuals, voters have no concept of how much of the park the skp would take up once paths, seating, separation features included

Loss to the towns largest green grass space, Fife greenspace audit stated Anstruther & Cellardyke combined well below the Fife average in terms of quantity poor provision (47%)

Surrounded by residents and elderly care home on all sides, impact of noise to residents. Internal noise levels inside bedrooms should not exceed 30dB Laeq at night or 35dB during day, hence noise emissions from a skp should seek not to exceed this target at nearby residential properties with open windows (parkjonesacoustics.com) Skateparks avg in use of 65dB with peaks of 71dB at source.

Tennis courts and bowling green nearby, concerns regarding impact of skatepark noise on these facilities, both of which maintain a high level of community involvement, the tennis club has membership in the Tayside league and hosts league matches.

Potential loss/disruption to 3 established sports regularly participated in by the wider community

Risk to young children with no safety awareness or cognitive impairment that may wander from other play areas, risk of collision and injury with riders moving at high speed, Skatepark GB state a skatepark is not a toddler playground, they are primarily intended for skilled users and a significant community space in which the community can exist and develop. If activity separators installed as recommended for safety of young children wandering from other play sites may restrict views and lead to increased anti social behaviour

Trees nearby, if protected could deem site unviable, as trees grow the root systems will seek out water in and around the concrete which can lead to cracks in the facility

No scope to extend/develop the facility in future so limited in terms of vision

Site location in the middle of the park would fragment the open grass space available, by reducing and/or fragmenting the park we can expect the parks value and use to reduce, potential loss to space for community events such as picnics, galas, helicopter landings of Royal family etc

Ensuring sufficient and safe landing space for Air ambulance in emergency

Quality parks like Bankie can provide cost effective and sustainable solutions to some of the big issues that Fife council is trying to tackle such as health, community's resilience and our local economy. This proposal will fragment the space and reduce the parks ability to serve its community to its maximum potential

WAID CAMPUS

Not existing urban green space

Land would pass to FC ownership for free in 2028 allowing for further fundraising to design and build a bigger more comprehensive facility for use of all ages and a wider group of users

Located at local nursery and both Primary and secondary schools, can capture all ages of children to use and particularly attractive to teenagers that currently have limited facilities in the area.

At bus route and accessible shared route path

More parking facility than other potential sites and easily accessible from main roads encouraging travel/tourism from other areas and good access for emergency vehicles (ROSPA)

Already hosts community facility which is staffed into the evenings and can provide necessary facilities to accompany a skatepark such as toilets, a public phone, first aid. Space to store equipment for maintenance etc as recommended by sportscotland.

Currently has CCTV that could be developed and lighting could be installed for safety and security

Other sports facilities on site allowing for free moving between sports activities for children, young people and adults. Dundee FC now offering football camps, Active Schools run programmes from this Campus so already a bustling community sports hub. Opportunity for schools to use park as part of the school curriculum

Would accommodate a bigger park that could offer a facility for all ages, varying skills and a mix of skateboards, scooters, bikes and roller boots and potential for future development and expansion. More opportunity to host jams, competitions and events supported by current facilities already there

No residential housing around site so no impact to residents in terms of noise and potential anti social behaviour that such a facility may attract so less objections to proposal

Would allow for Bankie to stay as the biggest most utilised green grass space enjoyed by all ages of the whole community

CONCLUSION

The benefits of a skatepark to the community are supported by all, the location is divisive for the community

Waid campus offers more in line with recommendations from Skateboard GB, Sportscotland and ROSPA. It would cost more and take longer but this would allow for a bigger facility of use to all ages/ability and bring the community together rather dividing it

Waid campus as location would enable the town to have 2 assets rather than compromising one.

We ask the CC to consider the loss of amenity and greenspace to the community considering they have previously refused development applications on the following basis

(a) the consequential loss of public open space would have a detrimental impact on the visual amenity and character of the residential area as well as a detrimental impact on the function and character of the public open space in the immediate neighbourhood

(b) if the application was to be approved, this could set an undesirable precedent in relation to future proposals of a similar nature, potentially resulting in the gradual erosion of public open spaces in residential areas (FIFEplan 2017) (Making Fifes places Planning Supplementary 2018)

16/03/23

Community Council Statement re: Anstruther Skatepark Proposals

Following the public meeting held last September to share the results of the community consultation, the Community council agreed to form a stakeholder group to gather information regarding all the potential sites for a skatepark and bring forward a recommendation to the community council.

The stakeholder group convened 4 times between September and February 2023 looking at evidence from previous community consultations, public events, funders, Fife Council site assessments as well as professionals to rule in/out locations within Anstruther and the East Neuk, before coming down to a vote between a site near to the Waid School and Bankie Park. Issues that were raised throughout the process included cost, time to complete, access, use, biodiversity, safety and noise.

The Waid site is in a PPP agreement with Pinnacle Schools {fife} Ltd. The group were advised by Fife Council that it would be very expensive to unwind this deal and could take around two years to complete. Another significant factor from the qualitative analysis of the original consultation is that a skatepark on the Bankie site would be used three times more than one on the Waid site.

The process was overseen by two local Councillors, Cllr Alycia Hayes and Cllr Sean Dillon, to help ensure that the process was transparent.

The Community Council would like to express their gratitude to the members of the Stakeholder Group who deliberated over this decision.

The community council have now also considered this issue and after a vote held at their monthly meeting on 13th March 2023, have agreed to support the decision made by the stakeholder group.

The Community Council will support the Anstruther Skatepark Group to engage with Fife Council and in line with the recommendations from the Skatepark Stakeholder group, look at potential sites in Bankie park.

The conditions to this support is that;

A noise survey is done.

All legal and planning requirements are fulfilled.

No existing facilities are sacrificed.

The ASG engage with the community on exact location and design of the proposed skatepark.

The Community Council will now be contacting Fife Council to ask them to engage with the Anstruther Skatepark Group and recommend that they consider options for a new skatepark in Bankie park.

26th April, 2023.

Agenda Item No. 15

Local Area Budgets 2022-24

Report by: Paul Vaughan, Head of Communities and Neighbourhoods Service

Wards Affected: 16,17,18,19 & 20

Purpose

To provide members with the necessary information to allocate funding for various projects from Local Area Budgets.

Recommendations

Members are asked to approve the list of projects in Appendix 1.

Resource Implications

Sufficient funds are available to support the submitted proposals.

Legal & Risk Implications

There are no legal or risk implications based on this report.

Impact Assessment

An EqIA is not required because the report does not propose a change or revision to existing policies and practices.

Consultation

On 7th October 2022, all elected members received a briefing on the Community Recovery Fund which provided detail on the operating and decision-making arrangements for the Fund.

1.0 Background

- 1.1 At its meeting on 25th August, 2022, Cabinet Committee agreed to allocate £10 million of revenue balances as a Community Recovery Fund. Further to this, the subsequent Cabinet Committee meeting on 22nd September approved the 'Help with Cost of Living: Extending Community Support' report which set out a general approach and criteria for the Fund, including the allocation of the £9m across the 7 Area Committees. North East Fife's allocation is £1.24M.
- 1.2 The specific criteria for the fund is as follows:
 - Projects should link to Local Community Plan priorities.
 - Projects should take account of Plan for Fife recovery priorities (Community Wealth Building, Tackling Poverty, Economic Recovery, Climate)
 - Projects should provide assessment of benefit to ensure no unintended consequences.
- 1.3 Where appropriate, the NEF Local Community Planning Budget may also be used to fund the proposals covered in this report. This will ensure maximum spend of the current year's budget and the most efficient use of the Community Recovery Fund in 2023/24.

2.0 Proposal Development

- 2.1 As noted above, key criteria for the use of the Community Recovery Fund include links with the Plan 4 Fife and Local Community Plans. The priorities for the North East Fife Local Community Plan were finalised in February 2023. The timing is good to develop further proposals for the Community Recovery Fund that contribute to meeting these local priorities.
- 2.2 Proposals have been developed based on previous discussions at ward meetings, People and Place Leadership groups, Welfare Reform Anti-Poverty group and with other partners and the community. Appendix 1 details the proposals and projects identified. Some require further development prior to allocating the proposed amount of financial support. Various Services will contribute to this process which will provide Councillors with the necessary detail to award Community Recovery Funding.
- 2.3 The list in Appendix 1 will be progressed as a further tranche.

3.0 Reporting and Evaluation

- 3.1 Progress reports will be provided to Area Committees on a regular basis. There will also be oversight of the programme at Cabinet Committee. An initial progress report will be presented in May 2023, summarising the approved proposals, and noting progress up to end of March 2023. A final report will then be presented in May 2024, including an evaluation of the impact the fund has had on local communities and in meeting the priorities set out in the Local Community Plan and the Plan for Fife.

4.0 Conclusion

- 4.1 These proposals meet the broad criteria for the Community Recovery funding. They also contribute to the 'Plan 4 Fife 2021-2024' and 'NEF Local Community Plan' themes.

- 4.2 Appendix 1 notes the proposals identified. Further discussion is required to develop these proposals, identify project leads and finalise financial support.

List of Appendices

1. Community Recovery Fund Proposals

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973: -

- 'Help with Cost of Living: Extending Community Support'. Fife Council Cabinet Committee, 22nd September 2022.

Report Contact

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Anti-poverty

Lived experience - £6,000

The proposal will deliver lived experience input into the priorities of the Rural Poverty Action Plan. This might mean new ways of working and/or new ways of supporting those in poverty.

Consultation with FVA Lived Experience team will happen from April-June 2023. This will also include an ongoing partnership with the postholders as they will be able to connect with the Lived Experienced team in FVA and offer possible short working placements for their volunteers within that team. The facilitator within their team for Mental Health and Wellbeing will also be working closely with them as they will also be involved in this priority within the Rural Poverty Action Plan through HSCP Wellbeing hub pilot.

The post will be 6 months, August 2023 - March 2024. This short-term employment experience people will have will give them recent references and experience to go onto employment or another positive destination they chose to pursue. It will also hopefully increase their self-confidence. It will also give them access to internal Fife Council vacancies.

Summer programme - £20,000

The CLD team are seeking additional resource to support the work of young people in North East Fife over the year 2023/24. This will include additional activities in the school holidays with opportunities for young people to take part in excursions and residential experiences. The funding will also allow for expanding the detached youth work across NEF so there are outreach staff in other ward areas who can work in partnership with our colleagues in community safety.

Additional CEW for 12 months - £43,000

To recruit a temporary Community Education Worker for 1 year to cover the Howe of Fife to support Community Development work in areas such as Gateside, Falkland, Freuchie where we have had some requests and a focused youth work role on things like Youth Voice and Accreditation.

Additional Welfare staff temp part-time for 12 months - £36,000

To cover the increase in numbers we have seen in welfare, an additional role will specifically link in with community groups to do training in benefit calculator, promote cost of living and benefits across the area and support the initiatives that will lead us into winter 2023.

Mental health/social isolation

Adult Befriending – LINK - £10,000

Provide 16 new volunteers, over two years to befriend adults with mental health issues in East Fife. These individuals may be isolated, lonely and disengaged due to their mental health issue and need support to grow, learn and reconnect.

Volunteers will provide regular 1:1 emotional and practical support positively impacting on the service users' wellbeing and connectedness. Meetings take place in local communities utilising resources that service users may find it difficult to access alone. Meetings can take place at any time including weekends and evenings where other support is often unavailable.

Cupar Local Studies - FCT - £23,000

The proposal is to expand the room hire offer in Cupar, by modernising an existing underused space (the Reference Room, Cupar Library) directly supporting local cultural groups. It would create a new meeting area that would directly benefit local organisations, class visits, talks whilst remaining a useable library space during the day. Our proposal includes funding to initiate and support talks and activities. Once given approval the project could be completed in six months. The space has disability access via a ramp and toilets on the same level.

The closure of Volunteer House means that there isn't a suitable room hire space in the town centre for the number of people (35-50) who would attend a local history/family history talk.

Improving the Reference Room will also improve the customer experience of the ancestral tourists who visit Cupar Library to use the local studies resources and to get advice from the Fife Family History Society volunteers. Creating an improved, relaxed and modern research environment will encourage more repeat visits. The marketing for heritage talks and events will help to attract more ancestral tourists to visit Cupar Library. People spending time in Cupar Library either carrying out research or attending talks are more likely to spend time in Cupar town centre itself, accessing shops, cafes and other local businesses.

It would also create a more welcoming space for people using the public access PCs and for people using the room as a study space for their school or college work.

Climate change

Eden Hogweed – FCCT - £24,000

The River Eden runs through Fife from the County Boundary near Burnside to the Eden Estuary. The upper section of the river has been heavily infested with giant hogweed, a non-native, highly toxic invasive species which can cause burning and scarring if handled. This plant is adversely affecting the river ecology, ultimately resulting in loss of bankside vegetation. This in turn leads to major erosion and loss of fields, gardens and property. The above contributes greatly to the upper Eden being classed as 'poor condition' by the Scottish Environmental Protection Agency (SEPA).

The plant has the potential to spread upstream and downstream from its current extent. A long-term programme for the control of giant hogweed on the upper reaches of the River Eden is underway, with a c.16km section of the main trunk of the river from Burnside to Kingskettle being identified as the priority treatment area.

Control work will be undertaken by a suitably qualified and experienced contractor. This will involve spraying or stem injection of all giant hogweed plants using appropriate, approved chemical application. This should be undertaken when the plants are growing but are less than 1m tall. If necessary, later in the season and when the occasional untreated plants begin to flower, control work will also include flowerhead removal and disposal in accordance with best practice.

Transport and access to services

Feasibility Study Newburgh Pontoon - contribution to cost - £10,000

The scope includes:

Civil Engineering - consider site options at Newburgh • technical feasibility and design options • visit the site, inspect existing structures, and meet stakeholders • Planning pre-application consultation • prepare concept design • prepare construction cost estimate • establish licencing requirements.

Bathymetric, Hydraulic studies and Preliminary Environment Advice from specialist firms.

Stakeholder engagement - identify a commercial or community model for the ownership and operation of the pontoon; consultations with local community groups, landowners and produce outline a timeline for project completion (opening March 2025).

Aiming to procure in April with the project completed by July 2023. This will feed into the Outline Business Case for Tay Adventures that will be submitted to the Tay Cities Region Deal for funding.

Duffus Park Middle Car Park - £80,000

Resurface full area of the current red turr section from the end of the access road off Balgarvie Road to the newly formed ramp down to Howe of Fife Rugby Club. The proposal is to remove excess red turr in order to achieve a kerb face between 80-100mm along the north side and surface using same material, carpave, as that used at car park beside Cupar Hearts pitch/ astro. Also propose two full width speed humps

Public Building Wifi – £20K

Blyth Hall, Gregory Hall, Corn Exchange & St Monans

Community participation

St Andrews Bandstand – funding shortfall - £12,000

Waterstone Crook pitch - £10,000

Local Place Plans – consultancy support - £15,000

26th April 2023

Agenda Item No. 16

Supporting the Local Community Plan – North East Fife CLD Plan and Anti-Poverty Update

Report by: Paul Vaughan, Head of Communities and Neighbourhoods

Wards Affected: 16,17,18,19 & 20

Purpose

To update the Area Committee on the work of the NEF Community Development Team which includes reporting on youth work, adult learning, family, capacity building work and anti-poverty work. Reporting this in one report gives a joined-up picture of the work being delivered and the resources from Fife Council and the partnerships with the voluntary sector, to address rural poverty and the needs in North East Fife.

Recommendations

It is recommended that Committee:

1. note the work of the NEF area team and the work to address rural poverty in the area;
2. approve the areas of spend projected for 2023/24 in anti-poverty funding which align to the NEF Local Community Plan; and
3. note the selected areas of spend for the 2022/23 allocated budget and the impacts on those who receive funding to combat poverty.

Resource Implications

There are no additional resource implications arising from this report.

Legal & Risk Implications

There are no legal implications. There is a risk that taking no action to address the impact of poverty will result in poorer outcomes for residents in the North East Fife area.

Impact Assessment

An EqlA is not required because the report does not propose a change or revision to existing policies or practices. Any projects or initiatives undertaken in supporting the anti-poverty work will carry out EqlAs where appropriate.

Consultation

Undertaken as part of design and delivery of the North East Fife Local Community Plan, CLD Plan and the NEF Rural Poverty Plan.

1.0 Background

- 1.1 This is the second year of a new CLD Plan for Fife 2021-2024 and the addition of the NEF area plan was submitted and will form the work of the CLD team during 2023/24 (Appendix 1). A new Local Community Plan for North East Fife with a targeted Rural Poverty Plan 2023-26 (Appendix 2) also directs the work of the area team.
- 1.2 This report brings together the work of the local Community Learning and Development Team and anti-poverty activities, it reports on the work in Youth Work, Adult Learning, Capacity support and on the work of the community job clubs and welfare support.
- 1.3 An amount of £135,000 has been devolved to North East Fife for Anti-Poverty work in 2022-23 and the complete spend is detailed in (Appendix 3) and the committed spend for approval 2023/24 total £135,000 is detailed in para. 7.2.

2.0 Partnerships

- 2.1 Community Learning and Development work in North East Fife is delivered through a Fife Council / Voluntary Sector partnership. We have 5.5 CLD workers, 1 Policy Officer and two full time YMCA/YWCA staff fully funded by Fife Council. These staff work with 10 key centres run by voluntary management committees and across the 5 wards that make up North East Fife. The team provide update reports at each of the local ward meetings, allowing elected members to have a continuous update on the work taking place across the wards.
 - 2.1.1 The voluntary centres in the area all receive a recurring grant. This is the end of the second year of a three-year funding settlement. Annual monitoring takes place as assessment of the proportion the Council award makes up of their total funding is made as part of a financial health check. Link officers are appointed from the Community Development team and they work with the organisations to develop service level agreements. These agreements set out what they will deliver around the Plan for Fife themes of Thriving Places, Inclusive Growth and Jobs, Opportunities for All and Community Led Services and the CLD Plan

Additional Staffing

- 2.2 Centrally allocated anti-poverty funding allowed us to employ a Policy Officer who supports the tackling poverty and prevention strategy and has allowed a focus on addressing issues of poverty and inequality, mental health and building stronger community organisations who are able to address needs in the local area. Through the anti-poverty budget, we have funded a development worker post who has supported the volunteer development for the local community fridges and focused on the concessionary travel scheme funded from the anti-poverty budget to alleviate transport access in North East Fife for those who are financially disadvantaged. We have supported the local voluntary centres with support for the food development worker for the past 12 months to develop the fridges and larders across all the ward areas. We welcomed a new team member to the social prescribing role in the Cupar ward supporting patients at the surgeries with low level mental health issues and connecting them with local community activities. We have a modern apprentice for youth work who is in their first year of a 2-year contract. We continue to support Dundee University and have supported a student on placement Jan- March 2023 and have 2 staff working towards their Community Education degree.

3.0 Work with Young People

- 3.1 The Youth Work budget allocated for staff support for work with young people in North East Fife is £79,000. This includes £5,000 contribution towards the Modern Apprentice youth worker full-time salary. We were awarded a further £10,000 to support work with young people and families during the summer school holiday periods. This included staff support to Café Inc provision across the 5 ward areas, family roadshows, youth club provision in the evening, peer training programmes, detached youth work, a family bike project, events and a summer transition programme for primary 7 pupils.
- 3.1.1 Up to the end of February 2023, 438 young people have participated in youth work provision with 5684 attendances across the year, including those attending the projects of our third sector partners Cupar YMCA/YWCA and Cupar Youth Café. Our work with young people includes a universal youth work offer supported by our local voluntary centres, specific project work around issues such as food, arts, music, outdoors and detached youth work and includes work in each of the 3 high schools, 55% of the young people are supported through our direct work in schools. This work includes supporting targeted work with pupils in health and wellbeing, transition, group work and 1-1 support with pupils.
- 3.1.2 We are seeing an increase in support required around young people's mental wellbeing and we have a successful NEF youth partnership group with partner agencies coming together from both council and voluntary organisations in the area supporting young people, to look at where we can maximise the resources to support young people in all areas of physical and emotional wellbeing. We continue to explore innovative ways to engage young people in participating in youth work.

4.0 Work with Adults and Families

- 4.1 The NEF Adult Learning partnership is a partnership group including voluntary sector representation. They plan and deliver courses with a £12,000 annual budget. This year 4 of the CLD team have trained as tutors in a personal development programme called 7 Habits. This is a programme for work with teenagers, families, and adults. It will directly impact the number of vulnerable families we are reaching and working with colleagues in education and family support to support joined up working.
- 4.2 Across the 5 ward areas we have worked with a total of 403 learners totalling 2,858.5 hours of learning. This includes 20 learners gaining First Aid certification and 17 Food hygiene certificates. Since 2021, we have been able to offer blended learning packages which has included delivering online in areas such as ABE, ESOL and food hygiene.
- 4.2.1 189 families have participated in joint projects including family events and cooking workshops. We have been able to develop new family work in Guardbridge supporting the increase in new families coming from the new residential housing estate.
- 4.2.2 We have supported 46 people with digital skills support. This takes place within our local job clubs, 76% of these being aged 55 years and over who need support to access their universal claims and other benefit support online.
- 4.3 Our colleagues in Adult Basic education have worked with 120 learners totalling 1,962 hours of learning and 93 learners supported by ESOL tutors for a total of 1540 hours of learning.

- 4.4 Community Connections Cupar is funded from the local adult learning budget for a member of staff to provide a social prescribing role in the GP surgeries in Cupar. Since September 2022, there have been 34 referrals from Cupar GP practices, including 3 self-referrals. 24 people have engaged with the service for at least 1 consultation. People referred experienced a range of mild to moderate mental health problems affecting their wellbeing - including low mood, anxiety, and depression. People identify a range of underlying issues including social isolation, loneliness, physical health, caring responsibilities, and bereavement. People who have engaged have accessed support from community organisations including CARF, SAMH, Fife Carers Centre, Curnie Clubs, The Well, Big Hoose, Circles and Fife Law Centre. Referrals made to services include Welfare Support, Housing, Social Work and Adult Learning.
- 4.5 We continue to support Café Inc provision during the school holiday periods. We have used new school venues to support the hot food provision in Cupar, Tay bridgehead and East Neuk this year. Alongside this, we have our local community centres who continue to support us with providing packed lunches for families to grab and go whilst also providing family activities at various venues. Where data was collected, we had 2,136 attendances at the Café Inc provision in the 3 school holiday periods of 2022. Uptake in December was low at the Cupar venue but we were able to provide vouchers to 187 families in the 5 ward areas to support them during the Christmas holiday break.

5.0 Community Capacity Support

- 5.1 The team have supported community groups with support to develop local place plans with training offered in partnership with Planning Aid Scotland (PAS). A few groups across the area have taken up this opportunity and Pittenweem have applied for funding to support a larger community consultation that will ensure that every member of the community has an opportunity to participate and help form a community vision to end up with a plan that the community feels it owns.
- 5.1.1 The area policy officer will regularly support groups who have gone through Community Asset Transfers in the areas as well as support other new groups with funding opportunities.

Volunteering

- 5.2 We have 11 volunteers in total across our adult learning and community support provision in the Cupar Fridge, Cupar and Anstruther job clubs who have committed a total of 565.5 of volunteering hours. We have recently recruited new volunteers at the Leuchars larder and Newburgh pantry. One of our job club volunteers was recognised during volunteering week for her contribution over the past 7 years.
- 5.3 The CLD staff team provide a link officer role to the voluntary centres receiving Fife Council grant funding and this support work includes working with committees on lease agreements with Fife Council. The community centres have all highlighted the increase in utility bills in the current climate and we are working with committees to investigate energy efficiency savings and exploring funding to support them going forward.

6.0 Job Club and Welfare Support

- 6.1 The job clubs and welfare support have supported 456 people this year with just over 100 new people coming to seek support. We have supported 25 Ukrainian families who have moved to the area with accessing benefits, bank accounts, support for travel, CV writing and job search.

- 6.1.1 The weekly job clubs take place in Cupar, Anstruther, Newburgh and St Andrews and have introduced welfare pop up sessions alternating at the Leuchars Larder and at the Larick Centre when the Community Fridge is on at Tayport. Additional pop-up sessions have taken place in Auchtermuchty and in St Monans and at Cupar youth café supporting a new 18-25 drop-in and providing financial and benefit advice.
- 6.1.2 Those attending job clubs get support with job search, CV writing and updating their Universal credit journals and support with any benefit changes. Referrals are made to key support agencies for further help and advice Cosy Kingdom for fuel support, CARF for benefit advice, housing, social work, Social Security Scotland and food banks.
- 6.1.3 The staff support individuals out with the job club for more complex appointments and benefit claim support, this is tailored to the individuals and their needs. The introduction of the adult disability payment (ADP) has seen the staff work in partnership with the Scottish social security staff who have clinics in NEF to support claimants and provide advocacy. There has been significant success for individuals who have been awarded the ADP and has had a positive effect on their mental wellbeing when the financial stability is in place. The staff have supported those entitled to the Winter Fuel Payment and the Discretionary Housing Payment for those who were affected by the Local Housing Authority Cap can qualify for additional help to mitigate these costs.
- 6.2 The anti-poverty hardship budget supported the welfare staff with £8600 to purchase shopping vouchers and bus tickets. We have seen an increase in a significant number of individuals who are struggling to pay for food with the increases in the cost of living and those who are in the waiting period for Universal credit or other benefit payments to be made, often have a waiting period of up to 6 weeks with no income. The cost of bus travel to appointments is another significant cost for participants and with the rise in the cost of travel the welfare staff issue bus tickets to allow travel to keep important appointments.
- 6.3 The Fife wide hardship fund has been used to support several individuals who have faced financial crisis with one off financial payment to prevent further financial hardship.

7.0 Tackling Rural Poverty

Rural Poverty Conference

- 7.1 The conference was during Challenge poverty week in October 2022. There were 54 delegates who attended this in-person event. The workshops and feedback survey were all used to complete the new Rural Poverty Action Plan 2023-2026 which will direct the work and budget for the next 3 years. Feedback provided suggests it aided local organisations to reconnect and/or make new connections, are now more aware of local group support and gained information on Fife Councils plans to tackle the cost-of-living crisis. This networking opportunity has been written in the governance of the new Rural poverty Action Plan Group (RPAG), where the group will be able to meet quarterly in person.

Rural Poverty Action Plan (2023-2026)

- 7.1.1 Through consultation, 8 priorities have been identified and the £135,000 budget allocation for each is to be allocated as follows:

Climate Crisis- Reduce, Reuse, Recycle - £38,000
Food Insecurity - £20,000
Access to services - £13,000

Income Maximisation - £3,000
Lived Experience - £1,000
Family Support - £20,000
Crisis/Cost of Living Support - £32,000
Social Isolation & Mental Health - £8,000

7.1.2 The anti-poverty budget in 2022/23 (Appendix 3) supported a total of 12 voluntary organisations and our partner agencies in social work and additional CLD activities. The budget (Appendix 3) supported 159 individuals with fuel support with our partners at St Andrews Environmental network and a further 20 families were supported by social work through providing cosy items during the winter to keep families warm.

Holiday activities were provided for children from various organisations to support families to take part in social activities with their children and prevent isolation, provide families with quality time together removing the financial burden worry for many.

Four organisations were supported with staffing costs allowing them to increase the provision provided in North East Fife including befriending, family support and transport.

A discretionary fund has allowed support to several community food initiatives and transport for organisations to reduce isolation for their participants. Our hardship fund has allowed for us to continue to support those who are in financial crisis and are supported by our local welfare staff who provide emergency food vouchers and transport vouchers.

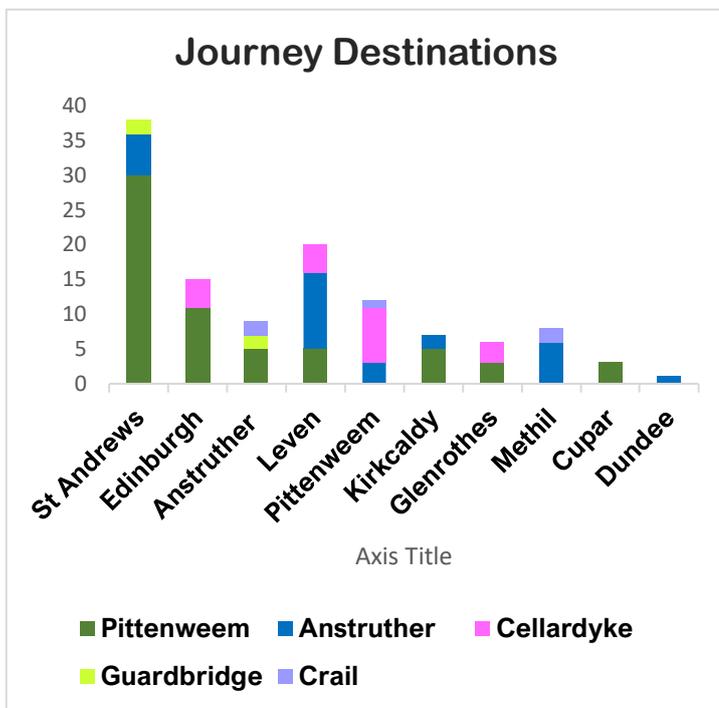
Concessionary Travel Voucher Scheme

7.2 The main transport barriers that people living in North East Fife face, include the cost of transportation and geographical accessibility challenges. 32% of people living in NEF are considered service deprived. The purpose of the concessionary travel voucher project was to reduce the transport barrier for people in crisis that live in the most isolated communities in NEF.

7.2.1 The concessionary bus travel vouchers were distributed to 13 NEF community groups/teams who regularly support people living in crisis. The community groups within the East Neuk and the Howe of Fife - who face greater geographical accessibility challenges - were offered the Stagecoach East Scotland Travel Voucher Books. Whilst St Andrews based groups were offered North-East Fife Travel Voucher Books.

7.2.2 Community groups/teams collate additional information about the use of the travel vouchers. Category information was gathered "Journey Purpose", "Postcode" and the "Journey Destination". The reason for collecting this information is so that we can learn the journey patterns and implement what we have learnt into new ways to support people in crisis.

7.2.3 In a case study in the East Neuk area over a 6-month period from April - October 2022, among the 3 groups who distribute the vouchers, 121 were utilised. 53% of service-users were accessing; Support Services, 16% Food, 11% Education, 11% Employment, 6% Healthcare and 3% of service users were attending Family Relationship Building Activities. Examples of the Support Services that were reached by service users include "Recovery Through Nature" based in Kirkcaldy and "ADAPT" based in Methil. "ADAPT" aims to help people affected by drug and alcohol-related problems improve their quality of life.



Six out of the 10 Journey Destinations are not covered within the geographical limits of Stagecoaches North-East Fife DayRider zone. If an individual was able to afford the bus ticket, they would have had to spend £9.50 on an East Scotland DayRider ticket. This is £3 more than they would with a North-East Fife DayRider. In this project, the Concessionary Bus Travel Voucher has relieved the “cost of transportation” barrier. This is due to increase in April 2023 to £11.00 and £8.00.

NE Fife Big Hoose Hub

- 7.3 The NE Fife Big Hoose hub was set up in August 2022 and was the first hub in Fife. This was set up in partnership with the Castle Furniture Project and has supported over 600 families. Most of the items are going to support smaller food providers such as community fridges/larders. Housing and Social Work teams are also regular users. The impact of this is that more vulnerable families in NE Fife are being able to maximise their incomes due to accessing some items from the hub. Prior to this hub being set up there had only been 7 NE Fife referrals direct to the Big Hoose in Lochgelly. To support the growth in the development of the HUB a joint co-ordinator post shared with Glenrothes was established. The co-ordinator started on 20th March and is being funded initially for 2 years through the Community Recovery Fund.

Benefit Take Up Campaign

- 7.4 The Area Policy Officer sits on the Benefit Maximisation group which looks at short term benefit campaigns to increase household incomes. Locally, we have supported Fife Council staff and third sector partners and community groups to be trained on the “Entitled To” benefits calculator. This increases the reach of this tool and increases the chances of income maximisation to more people in NE Fife.
- 7.4.1 The Area Policy Officer targeted groups such as the Royal Voluntary Service lunch groups in Tay bridgehead and East Neuk by doing an in-person presentation on the Cost-of-Living webpage, benefits calculator and the Community Assistance Line. The NEF Community Hub and Age Concern were also informed about the Pension credit campaign.

Warm Spaces

- 7.5 Warm Spaces funding was awarded to 9 groups in NE Fife. Many of the groups who did not get the funding did run a warm space through other means. To offer holistic support around the warm spaces a series of visits was organised where partner organisations also attended to promote their support. These included Cost of Living Support, Welfare Support, VoiceAbility, Adult Basic Education, Fife Young Carers, Pre-Employment Program Team, Community Education, The Well and Link Befriending.

- 7.5.1 Educating the volunteers about what support is out there was well received and enables effective signposting, these sessions resulted in some agencies receiving direct referrals as a result. From these visits it was reported that people were coming for social isolation/wellbeing as well as the food which many groups were providing and not the warm space. This will become more evident once the evaluations are collated.

Food Insecurity – Community Food Provision

- 7.6 North East Fife has several well-established foodbanks that support people in crisis; however, it is widely accepted that food insecurity can occur well before this point is reached. Food insecurity can be associated with a reduction in both quantity and quality of diet, and if sustained over a long period of time, can negatively impact health. With ongoing support from Fife Council, community food providers are working to address food insecurity in NEF.

Community Fridges & Larders

- 7.7 There are now 7 community fridges and larders in NEF: Tayport, Leuchars, Cupar, St Andrews, Anstruther, St Monans, and Colinsburgh. These initiatives are non-referral based and open to everyone in the community. While they are not a replacement for foodbanks, they provide an opportunity for people at any point on the food insecurity scale to access food. They can provide access to fresh produce not routinely supplied by foodbanks including fruit, vegetables, meat, and dairy. The quantity and variety of food available can vary from week to week due to their utilisation of surplus food schemes.
- 7.7.1 Available data indicates that between April 2022 - March 2023 there were 1536 visits made to Cupar Community Fridge. On opening in September 2022, there have been on average 30 people attending Leuchars Larder every week. Anstruther and St Monans report there are between 40-50 people attending their projects each week. These numbers have remained consistent for several months with no sign of decline. To better measure the impact of these community food initiatives, standardised data collection is an area will be working towards in 2023.
- 7.7.2 We continue to support community food providers in a variety of ways:

Sourcing food – identifying local retail food redistribution schemes and supporting providers to meet the criteria to receive food. For example, food hygiene training. Establishing links with local growers, e.g., East Neuk Market Garden. More recently, we have been exploring ways to address surplus food shortages through a collective procurement system, and a method to overcome logistical and volunteer capacity issues by establishing a central NEF food distribution hub.

Sourcing funding to cover ongoing project running costs – e.g., Fareshare membership, to allow the purchase of equipment to maximize food storage capacity, building/room hire.

Volunteer support – recruitment of volunteers for new projects and to expand the offering of existing projects. Development of a community fridge volunteer handbook.

Health & Safety – supporting the development of appropriate food safety management systems to remain compliant with Environmental Health.

7.7.3 We continue to address food insecurity in NEF by:

- Identifying areas where a community food provision would be beneficial and working with the community to establish this. Currently working in the Howe of Fife to develop a community pantry in Newburgh in partnership with the Tayside Institute committee.
- Exploring other methods of food provision – we have been running a weekly community meal in partnership with the East Neuk Centre in Anstruther since October 2022, which has seen between 15-20 people attend each week.
- Regularly meeting with community food providers via our NEF food network to share best practice and identify any issues.

8.0 Conclusion

8.1 The recommendation is to confirm the delivery of the anti-poverty projects listed above in para. 7.1.1 and to continue monitoring the progress and evaluation of the work with the NEF Community Development Team and the Rural Anti-Poverty Group.

List of Appendices

1. North East Fife CLD Plan
https://www.fife.gov.uk/_data/assets/pdf_file/0025/455830/Local-CLD-Plan-NEF.pdf
2. Rural Poverty Action Plan
https://our.fife.scot/_data/assets/pdf_file/0020/452063/Rural_Poverty_Action_Plan_2023-2026.pdf
3. Anti-Poverty spend 2022-23

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Anti-Poverty 2022/23

Project Number	Applicant	Project Description	Amount	
A41789.S30011				
£24,000	St Andrews Environmental Network		£ 24,000.00	159 people supported and new member of staff recruited to increase the support to people in NEF.
		TOTAL	£ 24,000.00	
A41789.S30012				
Holiday Activities £13,000	East Neuk Center Trust / Play Space	Play space Trip to Ninja Bounce	£ 850.00	around 400 families have been supported across NEF with over 700 children supported
	Families First	Family Day Trip to Edinburgh Zoo	£ 2,000.00	
	Fife Council Social Work - Kinship Care Team	Sea Life Centre & Muddy Boots	£ 700.00	
	Fife Council Children & Families	NEF Summer Holiday Trips for Families	£ 1,500.00	to engage in activities, make new friendships
	Impact St.Andrews	Impact St Andrews summer holiday club	£ 1,000.00	receive support to combat social isolation and poverty
	East Neuk Center Trust / Play Space	Play space Summer Trips	£ 2,400.00	
	Fife Council Children & Families - Maureen Davidson	Cosy Christmas/Winter Warmth	£ 1,000.00	
	East Neuk Center Trust / Play Space	Play space Christmas Trip	£ 800.00	
	Fife Council Social Work - Criminal Justice Team	Christmas Gifts	£ 300.00	
	Westfield Family Nurture Centre	Family Outings	£ 360.00	
	Gateside & District Community Association	SpringFest Event in Gateside	£ 484.00	
	East Neuk Lighthouse	Foodbank Children's Literacy Initiative	£ 510.00	
	East Neuk Center Trust / Play Space	Bowling Trip	£ 1,000.00	
		TOTAL	£ 12,904.00	
A41789.S30013				
Project Staff £49,500	Homestart East Fife	Impact of Welfare Reform	£ 5,000.00	88 participants supported and 12 groups with the bus concessionary scheme
	East Neuk Recovery Initiative Group	Anti Poverty (After COVID)	£ 3,000.00	
	Fife Council Communities and Neighbourhoods	Development Officer Post £34,000	£ 34,000.00	
	Express Group	Befriending Support	£ 7,500.00	
		TOTAL	£ 49,500.00	
A41789.S30014				
Discretionary Fund £22,400.00	Fife Families First	Transport to Activities	£ 2,000.00	237 Families across NEF
	Fife Young Carers	Transport Costs £6000 (underspend of £3131.50 deducted from this)	£ 2,868.50	67 Young carers
	Fife Council Communities and Neighbourhoods	Gym Passes - Social Prescribing	£ 328.00	6 people
	Fife Council Communities and Neighbourhoods	NEF Community Fridge Leuchars	£ 1,152.00	40 attend weekly since Sept
	Fife Council Communities and Neighbourhoods	NEF Community Fridge Cupar	£ 2,224.75	1536 visit in 2022

		Extra £500 requested by Laiza	£	500.00	
	Fife Council Children & Families	Cupar, Children and Families Area Team	£	1,500.00	
	Fife Council Communities and Neighbourhoods - Caitlin Brown	Rural Poverty Conference Was £1623.90 underspent by £202.46	£	1,421.44	
	Families First St Andrews - Morag Coleman	Transport for East Neuk Fife Breakfast Group	£	110.00	sessions ran in Crail
	Families First St Andrews - Morag Coleman/Alexis Rinaldy	FSS Breakfast Group	£	150.00	
	Fife Council Children & Families Team - Victoria Leonard	Toy Drive 2022	£	5,000.00	209 families
	Community in Cupar (CIC)	Community Cafe	£	2,500.00	245 supported
	Fife Council Communities and Neighbourhoods - Caitlin Brown	Leuchars Larder Freezer	£	508.80	
	Fife Council Communities and Neighbourhoods - Cheryl Brown	Christmas Job Club (A32157)	£	711.00	30 adults supported
	Cupar Community Fridge	New Fridge and supplies (A32157)	£	1,300.00	
			£	-	
			£	-	
			£	-	
		TOTAL	£	22,274.49	
A41789.S30020					
Hardship Provision	Fife Council Communities and Neighbourhoods	Welfare Support Shopping Vouchers & Bus Tickets	£	8,600.00	426 job club participants
£26,100.00		<i>Allocation increased from £7000 to £8000 to £8600</i>			
	Fife Voluntary Action	Welfare Hardship Payments	£	5,000.00	55 people supported
		<i>Allocation increased from £8000 to £10000 to £12500</i>	£	5,000.00	
			£	2,500.00	
	Fife Council Communities and Neighbourhoods	Concessionary Travel	£	5,000.00	
		TOTAL	£	26,100.00	

£135,000.00

TOTAL SPEND £ 134,778.49

Report on Educational Outcomes - 2021/22

Report by: Carrie Lindsay, Executive Director (Education and Children's Services)

Wards Affected: 16,17,18,19, 20

Purpose

The purpose of this report is to provide North East Fife Area Committee with details of the attainment outcomes achieved by pupils within the area's schools during the school year 2021/22. This report also provides an overview of the range of strategies being developed to support our key priority to raise attainment.

Recommendation(s)

The Committee is asked to:

1. note the overall progress in raising levels of attainment in 2021/22; and
2. note the strategies being implemented to raise attainment.

Resource Implications

There are no resource implications arising from this report.

Legal & Risk Implications

There are no direct legal implications arising from this report. However, there is the need to continue to raise the awareness of school leaders, local authority officers and elected members to maximise the potential of data, new systems and approaches to inform future actions to support school improvement.

Impact Assessment

An EqIA has not been completed and is not necessary as no change or revision to existing policy is proposed.

1.0 Background

- 1.1 Our ambition is to improve attainment and to provide an appropriate curriculum for all learners. This report specifically relates to those pupils in the senior phase of their learning, i.e. S4-S6 and what they have attained. In addition, it reports on how they have performed in securing a positive destination.
- 1.2 The senior phase of the curriculum also provides us with the opportunity to:
 - improve employability skills
 - increase levels of sustained positive destinations
 - contribute to a prosperous Fife economy and improve life chances for all
- 1.3 Attainment information in Scotland is focused on the use of the senior phase benchmarking tool known as Insight. This national attainment database has two key release dates. An initial release in September provides information on all qualifications sat by young people within the Scottish Credit and Qualifications framework for the previous session. This Local Benchmarking data provides details on the performance of year groups S4, S5 and S6. The National Benchmarking data is updated in February with details of the destinations of all young people who left school in the previous session. The February data allows analysis of how young people have performed by the time they leave school.
- 1.4 In terms of analysis of attainment and achievement performance, the Education Service now publishes two statistical reports to schools. The first of these, the School Attainment Report, is sent to schools in early October, after the formal September Insight release, and discussion centres on the school's local benchmark data which shows how well each stage cohort S4 to S6 has performed across the range and level of qualifications. Discussions at individual school meetings feed into school planning and target setting.
- 1.5 At the end of March a second report, the School Outcome Report, goes to schools and focuses on the National Benchmarks which show how well the school's leavers have performed. The discussions with schools at this point focus on areas such as literacy and numeracy to see how well-equipped leavers are to go onto sustained and positive destinations, as well as considering overall levels of attainment and the types of destinations young people are achieving. This report also looks at attainment in literacy and numeracy.
- 1.6 This report considers the data for 2021/22. The measures used include the tariff points (a measure of the quantity and quality of awards) associated with the awards achieved by young people and the levels of literacy and numeracy achieved by young people by the time they leave school. The post school destinations of young people are also provided.
- 1.7 As per national guidance, we take an 'outcomes'-based approach to attainment with the focus on all our young people at the point of exit rather than individual 'year on year' attainment.
- 1.8 The increased emphasis on 'outcomes' means we are more focussed on the 'destination', 'employability' and range of appropriate qualifications achieved by the time our young people leave school rather than the overall attainment of any year group.
- 1.9 However, in terms of breadth and depth of attainment, the key measures in the attainment report (Appendix 1) include the percentage of young people achieving five or more qualifications at Levels 4 and 5 (National 5) in S4. The percentage of young people achieving 1, 3 and 5 or more qualifications at Level 6 by the end of S5 and the percentage of young people achieving 3 or 5 or more qualifications at Level 6 (Higher) and 1 or more at Level 7 (Advanced Higher) by the end of S6.

1.10 We continue to improve our data sharing with schools through the Power BI platform.

2.0 Our Vision

2.1 Our shared vision across Fife, which also takes account of the key recommendations in the 15 to 24 Learner Journey Report, is to improve the opportunities for all learners by improving attainment.

2.2 This vision is being realised through jointly delivering on the following:

- a greater depth in work towards understanding and interrogating data
- ensuring sharing of practice at Headteacher events and across Local Authorities including visits to other schools outwith Fife
- the review of subject choices and offers at school level
- development of curricular pathways
- more collaborative approaches across our secondary schools and the college to provide a relevant, coherent and appropriate curriculum for all learners, informed by local context and need
- allowing all young people across Fife access to more curricular options and opportunities including all levels of apprenticeships based on a policy of equity and equality
- collaborative working with subject specialists to ensure greater understanding of subject areas

2.3 As a result of the above, during the current school session, the Directorate has a focus on improving the following outcomes:

- **Attendance** - Improving attendance is a key factor in raising attainment. Lower levels of attendance are a significant barrier to learning for many disadvantaged groups of pupils (e.g. those living in poverty, those with particular support needs – like young carers). Improving attendance will be a key factor in closing the attainment gap.
- **Attainment**, with a particular focus on literacy and numeracy. Literacy and numeracy are educational outcomes for which performance was relatively strong in the period leading up to the Covid pandemic. Many elements of Fife’s approach (e.g. our use of the Model for Improvement, Workshop for Literacy, Conceptual Understanding of Numeracy) continue to be held in high regard nationally. Re-establishing these approaches and ensuring that they are used rigorously across Fife’s school system will be a key element in supporting further improvement in literacy and numeracy. This will be a key enabler for further improving wider attainment.
- **Positive Destinations** – by ensuring that the curriculum design of schools supports the needs and aspirations of all learners, and by identifying and supporting appropriate pathways into post school opportunities.

3.0 The context of the local area

3.1 School context is known to have a significant influence on educational outcomes. Two factors have a particular influence on outcomes at a cohort level:

- Socio-economic factors, including household poverty (measured by registration rates for free school meals) and area deprivation (most commonly measured by SIMD, the Scottish Index of Multiple Deprivation).
- The Additional Support Needs (ASN) of pupils, including: learning, physical and communication support needs (these can usually be addressed through support for learning within the classroom), and family, emotional and mental health needs (these are related to socio-economic factors in many cases, and often require a partnership approach to support).

3.2 Appendices 1A and 1B provide an overview of key data relating to these factors. As may be noted, schools in North East Fife:

- Have a lower level of Free School Meal registration than Fife and Scotland.
- Have a large proportion of pupils living in less disadvantaged areas, with most pupils living in SIMD deciles 4-10.
- Record higher levels of dyslexia and more able pupils than other parts of Fife.

4.0 Attainment

4.1 Attainment in literacy by the end of stage S4

4.1.1 Literacy is a key skill for employability and a foundational skill for wider learning and attainment. Improving the development of literacy throughout the 3-18 curriculum is a key priority to help improve overall attainment and to close the attainment gap. Appendix 1C provides an overview of attainment in literacy by the end of stage S4 for Fife and the local area.

4.1.2 Levels of attainment for literacy at SCQF level 4 have seen a general improvement across Fife in recent years, with some evidence of a closing of the attainment gap.

4.1.3 Attainment at SCQF level 4 in North East Fife has generally been higher than the Fife average, but outcomes have been closer to the Fife average in recent years. Outcomes in SIMD Quintile 5 are close to the Fife average for this social context. Data for SIMD Quintile 1 should be treated with caution, due to the small number of pupils living in this social context.

4.1.4 Generally, levels of attainment for literacy at SCQF level 5 have shown no sustained improvement across Fife in recent years. However, outcomes for pupils living in SIMD Quintile 1 saw an improvement in 2021/22.

4.1.5 Attainment at SCQF level 5 in North East Fife has generally been higher than the Fife average, but has shown no sustained improvement. Outcomes in SIMD Quintile 5 are close to the Fife average for this social context. Data for SIMD Quintile 1 should be treated with caution, due to the small number of pupils living in this social context.

4.2 Attainment in numeracy by the end of stage S4

4.2.1 Numeracy is a key skill for employability and a foundational skill for wider learning and attainment. Improving the development of numeracy throughout the 3-18 curriculum is a key priority to help improve overall attainment and to close the attainment gap. Appendix 1D provides an overview of attainment in numeracy by the end of stage S4 for Fife and the local area.

- 4.2.2 Levels of attainment for numeracy at SCQF level 4 have been broadly constant across Fife in recent years, in each SIMD quintile.
- 4.2.3 Attainment at SCQF level 4 in North East Fife has been close to the Fife average in recent years, but improved to be higher than the Fife average in 2021/22. Outcomes in SIMD Quintile 5 are close to the Fife average for this social context. Data for SIMD Quintile 1 should be treated with caution, due to the small number of pupils living in this social context.
- 4.2.4 Generally, levels of attainment for numeracy at SCQF level 5 have shown been broadly constant across Fife in recent years. However, outcomes for pupils living in SIMD Quintile 1 saw an improvement in 2021/22.
- 4.2.5 Overall levels of attainment at SCQF level 5 in North East Fife show improvement in recent years, as have outcomes in SIMD Quintile 5. Both are above the relevant Fife level of attainment. Data for SIMD Quintile 1 should be treated with caution, due to the small number of pupils living in this social context.

4.3 Wider attainment by the end of stage S4

- 4.3.1 Wider attainment by the end of stage S4 provides a foundation for leaving school, or for further study and achievement in stages S5 and S6.
- 4.3.2 Appendix 1E provides an overview of attainment at SCQF level 4 by the end of stage S5. Outcomes at SCQF level 4 have shown some improvement since 2018/19 at Fife level. Outcomes for North East Fife have declined over the past three years, as has attainment for the virtual comparator of the local area. Outcomes for North East Fife have generally been below those of the virtual comparator at SCQF level 4.
- 4.3.3 Appendix 1F provides an overview of attainment at SCQF level 5 by the end of stage S4. Outcomes at SCQF level 5 have been broadly constant at Fife level. Outcomes for North East Fife fell in 2021/22. Attainment for the virtual comparator of the local area fell in the two most recent years. Outcomes for North East Fife have generally been below those of the virtual comparator at SCQF level 5.
- 4.3.4 Appendix 1G provides an overview of attainment at SCQF level 6 by the end of stage S5. Outcomes at SCQF level 6 for North East Fife, Fife and the virtual comparator show a similar pattern. In each case there was a fall in 2021/22 after some improvement in earlier years. Generally, outcomes for the area have been above Fife but below the virtual comparator.

4.4 Overall attainment of school leavers

- 4.4.1 Overall attainment of school leavers can be measured by two different scales of tariff points:
- Total tariff points reflect the total achievement across the course of the senior phase. They reflect: the number of awards achieved in different subjects, the grades achieved in each award, and the SCQF level of the awards in question.
 - Complementary tariff points reflect the key qualification set of each school leaver. They are based on the tariff points of a core set of qualifications most likely to influence their post school life chances.

- 4.4.2 Appendix 1H provides an overview of the complementary tariff awards for Fife and the local area. Appendix 1I provides an overview of the total tariff awards for Fife and the local area. In each case, tariff points are shown for three groups of pupils:
- The bottom 20% - those pupils whose outcomes are furthest from attainment.
 - The top 20% - those pupils with the greatest overall attainment outcomes.
 - The middle 60% - the remaining pupils, representing the majority of the cohort.
- It should be noted that these groupings are relative to the schools' own rolls, rather than any wider population of school leavers. Hence, the social context of pupils in each grouping will vary with local area.
- 4.4.3 As measured by both tariff scales, the attainment of North East Fife school leavers is better than other areas in Fife, for each group of leavers.
- 4.4.4 The difference in outcomes between North East Fife and Fife may be accounted for by the fact that pupils in the senior phase are more likely to stay on until stage S6 than in the rest of Fife. This can be seen from the data in Appendix 1J.

5.0 Destinations of School Leavers

- 5.1 Skills Development Scotland (SDS) track the post school destinations of pupils who leave school each year. In conjunction with the Scottish Government, they publish data on the initial destinations of school leavers, as well as information relating to the sustained destinations of school leavers, 6 months later.
- 5.2 Appendix 1J provides an overview of the initial positive destinations of school leavers for Fife and the local area. This includes destinations by stage of leaving, as well as destinations of key groups of pupils (those living in SIMD Quintile 1, those with Additional Support Needs).
- 5.3 The level of positive destinations in North East Fife has generally been above the level seen for Fife overall. However, the level fell in 2021/22 and is now in line with the Fife average.
- 5.4 The initial post school destinations of school leavers from SIMD quintile 1 in North East Fife are fairly volatile from year to year, reflecting the small number of school leavers in this social context. The initial post school destinations of leavers with Additional Support Needs in North East Fife is generally above the Fife average.
- 5.5 Appendix 1K shows destinations of school leavers, by category of destination.
- 5.6 The range of positive destinations which North East Fife school leavers entered in 2021/22 demonstrates the main destinations are continuing education (with 70.7% entering either higher or further education), and employment (with 22.8% entering employment directly from school). Destinations for school leavers in North East Fife more closely resemble national destinations than those for the rest of Fife, with a greater proportion progressing to Higher Education, rather than Further Education.

6.0 Action Planned to Further Raise Attainment

- 6.1 **What will bring about further improvement and more consistency across all schools?**

- 6.1.1 Effective self-evaluation is at the heart of continuous improvement and 'How good is our school? 4 (HGIOS4) provides a basis for schools to reflect and undertake self-evaluation. The framework underpinning self-evaluation in HGIOS4 supports the Directorate and school leaders to work together and challenge teachers to:
- Ensure educational outcomes for all learners are improving
 - Address the impact of inequity on well-being, learning and achievement
 - Consistently deliver high quality learning experiences
 - Embed progression in schools for learning, life and work from 3-18
- 6.1.2 We have reflected on the way we engage with schools and agreed to increase our level of scrutiny through a focus on attainment in October. These focused Secondary Headteacher meetings on specific areas of attainment build capacity for improvement via sharing of good practice from within and outwith the Local Authority.
- To continue to provide all secondary schools with an opportunity to engage in collective scrutiny with Education Managers and Heads of Service
 - Support schools to improve attainment continuously over time and/or maintain consistently ambitious standards of attainment for all learners through Insight training
 - Support schools in closing the attainment gap in our joint work with Education Scotland Attainment Adviser.
- 6.1.3 In schools, this is undertaken through a rigorous process of review of attainment in SQA exams involving curriculum leaders and class teachers. Each school's attainment report and action plan are discussed with Heads of Service and Education Managers and forms the basis for the School Improvement Plan. Evaluation of progress with the plan is carried out in April time.
- 6.1.4 Headteachers will attend Area Committee workshops to share information with Elected Members in their wards.
- 6.1.5 Schools are also expected to take part in Learning Partnerships. These involve working with and learning from other schools to inform school improvement.
- 6.1.6 A round of scrutiny will take place in April following the publication of the updated Insight outcomes as noted in this report.
- 6.2 A strengthened performance framework supporting improvement**
- 6.2.1 The Directorate has undertaken a review of support arrangements for performance management and its use of data to support improvement. Work is being undertaken through collaborative working with school leaders via engagement with key groups of primary headteachers and a new Collaborative Network with a focus on performance and improvement in the secondary sector. Key elements in this approach are:
- A revised approach to benchmarking performance. This is being used to refresh the Directorate's approach to setting stretch targets, ensuring that the Directorate and schools have improvement goals that are ambitious but achievable.
 - New modelling approaches, to help better understand the impact of multiple barriers to learning on the equity gap. This will enable better targeting of support for learners and a basis for more systematic monitoring of the impact of improvement activity. It will also ensure that the Directorate has a more systematic approach to addressing the challenges of poverty and disadvantage in closing the attainment gap.

- Updated performance reports for schools. Power BI is being used to update a range of performance reports, improving the support that data can provide for tracking the progress of pupil learning. New reports are also being developed to better identify the value-added in closing the attainment gap throughout the 3-18 curriculum.

7.0 Conclusions

7.1 The evidence in Appendix 1, summarised in sections 3-5, shows that:

- Pupils in North East Fife are less likely to live in household poverty or areas of deprivation than pupils in the rest of Fife.
- Attainment outcomes are generally better than for other parts of Fife, as would be expected given the social context of the area. However, outcomes have shown a tendency to be below those for comparable areas in Scotland (including for the virtual comparator).
- Positive destinations have generally been above those for other parts of Fife, but fell to the Fife average in 2021/22.

7.2 Given the local context (with small numbers of learners living in SIMD Quintile 1, for example), it is difficult to provide a robust and statistically significant measure of progress in closing the attainment gap. However, current outcomes clearly indicate that outcomes for disadvantaged groups are low and that the issue of equity remains a key improvement challenge.

7.3 There remains clear scope for further improvement, particularly for literacy and wider attainment. This is the case across all groups of learners, including groups of less deprived and higher attaining learners. Work to ensure that further improvement is achieved will be supported by increased scrutiny of attainment and the further development of collaborative approaches, including improving the curriculum offer with partnership support.

List of Appendices

1. Area Level School Attainment Report
 - A. School Context Information
 - B. SIMD Profile of the Area Pupils
 - C. Attainment of Literacy by the End of Stage S4
 - D. Attainment of Numeracy by the End of Stage S4
 - E. Attainment at SCQF Level 4 by the End of Stage S4
 - F. Attainment at SCQF Level 5 by the End of Stage S4
 - G. Attainment at SCQF Level 6 by the End of Stage S5
 - H. Overall Attainment of School Leavers (Complementary Tariff)
 - I. Overall Attainment of School Leavers (Total Tariff)
 - J. Staying On Rates and Overall Positive Destination Rates
 - K. Initial Leaver Destinations by Category
2. Glossary of key terms

Background Papers

The following paper was relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:

- Education and Children's Services Directorate Plan

Sources of evidence

The information provided in this report is based on analysis of data from several sources, including Scottish Government Statistics and the Insight benchmarking tool February 2023 update.

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Appendix 1A – School Context Information

North East Fife

Secondary Schools Context

Area School Rolls - from the September census.

School Roll			
Year SchoolName	2021/22		
	Female	Male	Total
Bell Baxter High School	730	752	1482
Madras College	672	706	1378
Waid Academy	354	350	704
Total	1756	1808	3564

Percentage of pupils with FMR

The table below displays the proportion of pupils on the school roll who are registered for free school meals (FMR). Data is taken from the annual Healthy Living Survey and the annual pupil census.

Percentage of Pupils with FMR				
	2018/19	2019/20	2020/21	2021/22
Area	8.9%	9.6%	11.4%	11.9%
Fife	16.4%	17.1%	17.9%	19.3%
National	14.0%	15.0%	17.0%	18.6%

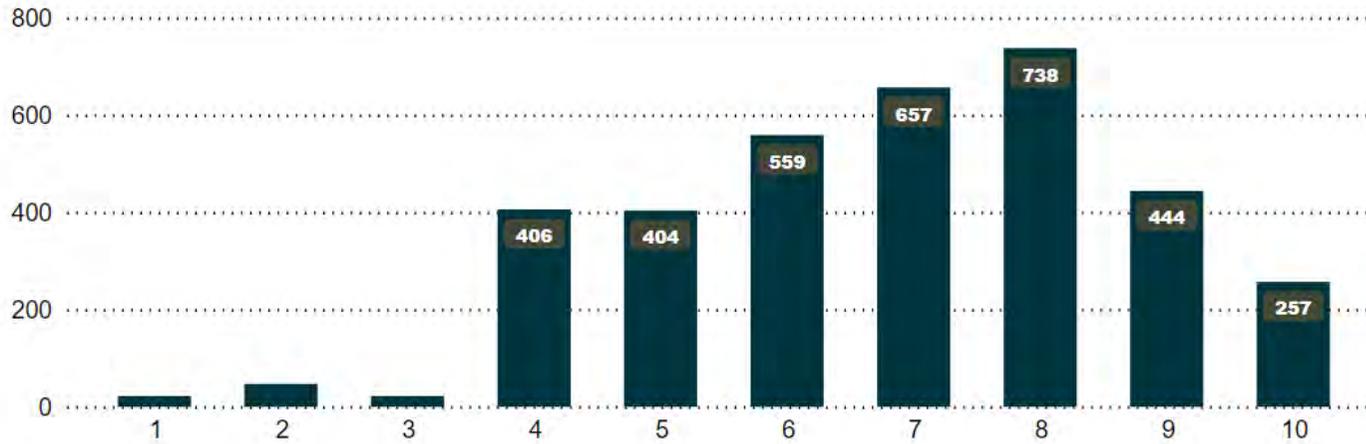
The following information is taken from the September Pupil Census return. The table shows any additional support needs recorded for all pupils on the school roll. A pupil may have more than one need. Figures shaded indicate significantly higher need rates for the area compared to all of Fife.

Support Need	Year NeedType	2021/22	
		Area	Fife
	Total Number of students with at least one need	37.3%	39.2%
Learning	Autistic Spectrun disorder	3.7%	3.1%
	Dyslexia	11.6%	9.7%
	Learning Disability	3.4%	3.3%
	Other Specific Learning Difficulty (eg numeric)	3.1%	3.6%
	Other Moderate Learning Difficulty	4.1%	3.7%
	More Able Pupil	1.2%	0.6%
Physical	Physical or Motor Impairment	1.7%	1.9%
	Physical Health Problem	1.6%	3.6%
	Social, Emotional and Behavioural Difficulty	10.9%	10.4%
Family/Emotional/Mental Health	Mental Health Problem	2.3%	3.0%
	Young Carer	2.0%	1.6%
	Berevement	0.5%	0.9%
	Substance Misuse	0.2%	0.2%
	Family Issues	1.9%	2.9%
	Looked After	1.3%	1.9%
Communication	Communication Support Needs	0.2%	0.4%
	Language or Speech Disorder	1.2%	1.6%
	Hearing Impairment	0.6%	0.8%
	Visual Impairment	0.3%	0.7%
	Deafblind	0.0%	0.0%
Absence	English as an Additional Language	2.4%	4.1%
	Risk of Exclusion	0.7%	0.5%
Other	Interrupted Learning	4.1%	3.7%
	Other	1.5%	1.5%

Appendix 1B – SIMD Profile of the Area Pupils (pupils in stages S1-S6)

North East Fife

SIMD Number of Pupils per SIMD Decile (2021/22)



SIMD

Year	1	2	3	4	5	6	7	8	9	10	Total
2021/22											
Roll	22	47	22	406	404	559	657	738	444	257	3556
% of Roll	0.6%	1.3%	0.6%	11.4%	11.4%	15.7%	18.5%	20.8%	12.5%	7.2%	100.0%
% of Fife	9.6%	12.3%	11.1%	10.1%	11.2%	7.7%	7.0%	11.7%	8.6%	10.7%	100.0%

Appendix 1C – Attainment of Literacy by the End of Stage S4

SQA Attainment - S4 Literacy

Subject Choice

- Literacy
 Numeracy
 Literacy and Numeracy

Stage

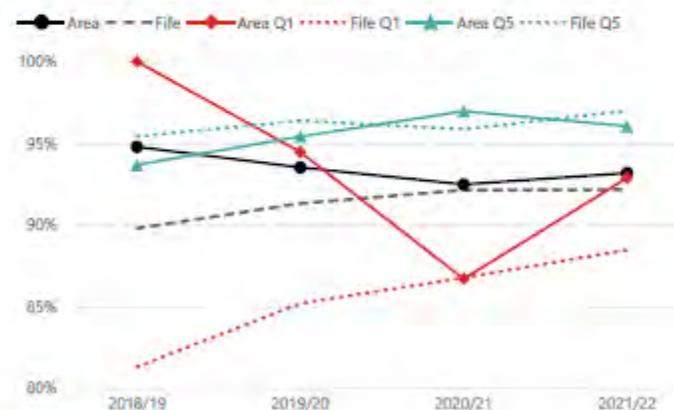
- S4
 S5
 S6

Measure	Literacy Level 4+							
	2018/19		2019/20		2020/21		2021/22	
Year	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	100.0%	81.3%	94.4%	85.2%	86.7%	86.7%	92.9%	88.4%
2	92.0%	88.1%	90.0%	89.0%	92.4%	91.9%	90.8%	89.7%
3	94.0%	91.2%	90.4%	92.1%	89.8%	92.5%	89.6%	91.1%
4	96.7%	94.2%	95.3%	95.1%	92.3%	94.5%	94.7%	95.2%
5	93.7%	95.4%	95.4%	96.4%	96.9%	95.8%	96.0%	97.0%
Total	94.8%	89.8%	93.5%	91.3%	92.5%	92.1%	93.2%	92.1%

Measure	Literacy Level 5+							
	2018/19		2019/20		2020/21		2021/22	
Year	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	71.4%	51.4%	66.7%	50.1%	33.3%	47.0%	57.1%	57.9%
2	70.0%	63.6%	65.0%	60.5%	75.8%	60.6%	63.1%	62.5%
3	74.6%	66.9%	73.3%	71.0%	76.3%	71.4%	73.0%	72.8%
4	85.8%	80.1%	78.2%	76.7%	81.4%	77.4%	78.9%	77.2%
5	83.8%	85.2%	89.5%	85.2%	87.0%	85.8%	82.5%	84.6%
Total	80.2%	68.9%	78.3%	68.0%	79.3%	67.6%	75.9%	70.5%

North East Fife

% of Pupils with Level 4+



% of Pupils with Level 5+



Appendix 1D – Attainment of Numeracy by the End of Stage S4

SQA Attainment - S4 Numeracy

Subject Choice

- Literacy
 Numeracy
 Literacy and Numeracy

Stage

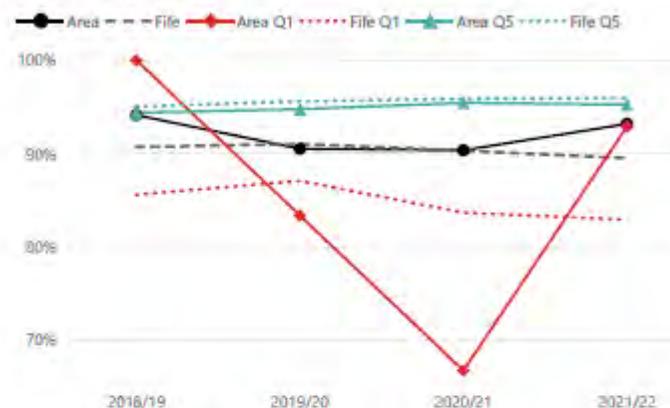
- S4
 S5
 S6

Measure	Numeracy Level 4+							
	2018/19		2019/20		2020/21		2021/22	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	100.0%	85.6%	83.3%	87.0%	66.7%	83.6%	92.9%	82.9%
2	94.0%	89.8%	82.5%	88.8%	89.4%	88.7%	92.3%	86.5%
3	93.5%	90.5%	89.3%	91.6%	86.4%	90.6%	90.8%	89.8%
4	94.3%	93.2%	90.6%	92.8%	92.3%	93.9%	93.9%	93.5%
5	94.4%	95.0%	94.7%	95.6%	95.4%	95.8%	95.2%	96.0%
Total	94.1%	90.7%	90.5%	91.0%	90.3%	90.3%	93.2%	89.5%

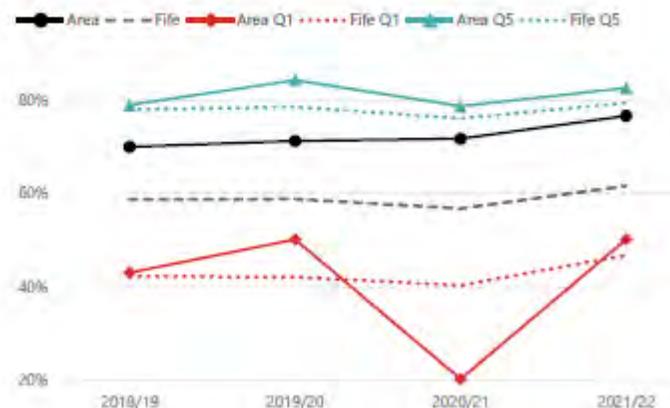
Measure	Numeracy Level 5+							
	2018/19		2019/20		2020/21		2021/22	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1	42.9%	42.1%	50.0%	41.9%	20.0%	40.1%	50.0%	46.6%
2	52.0%	49.0%	57.5%	50.7%	71.2%	47.5%	58.5%	50.1%
3	60.7%	55.8%	66.8%	58.4%	67.8%	57.6%	76.7%	64.2%
4	77.7%	71.1%	70.1%	66.9%	74.2%	65.6%	79.7%	70.6%
5	78.9%	77.9%	84.2%	78.5%	78.6%	76.0%	82.5%	79.3%
Total	69.9%	58.6%	71.2%	58.7%	71.6%	56.6%	76.5%	61.5%

North East Fife

% of Pupils with Level 4+



% of Pupils with Level 5+



Appendix 1E – Attainment at SCQF Level 4 by the End of Stage S4

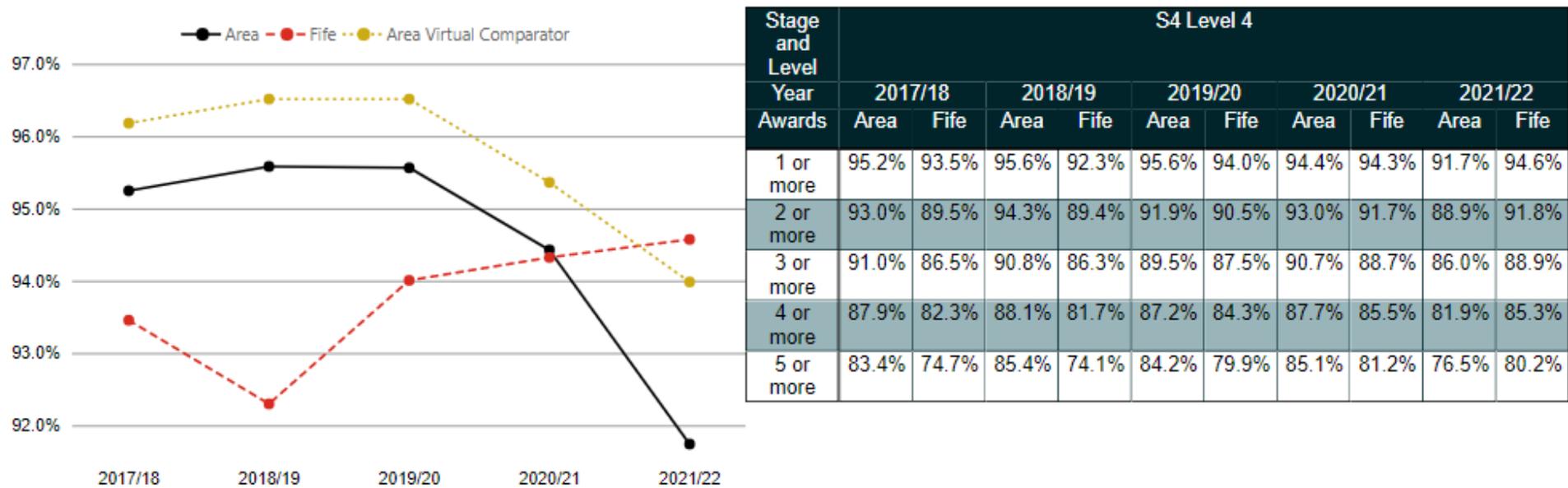
Breadth and Depth of Attainment

North East Fife

Stage and Level

S4 Level 4	S5 Level 5	S6 Level 5	S6 Level 7
S4 Level 5	S5 Level 6	S6 Level 6	

Five year trend for 1 or more passes at National 4 for the school in S4 as a percentage of the S4 cohort.



Appendix 1F – Attainment at SCQF Level 5 by the End of Stage S4

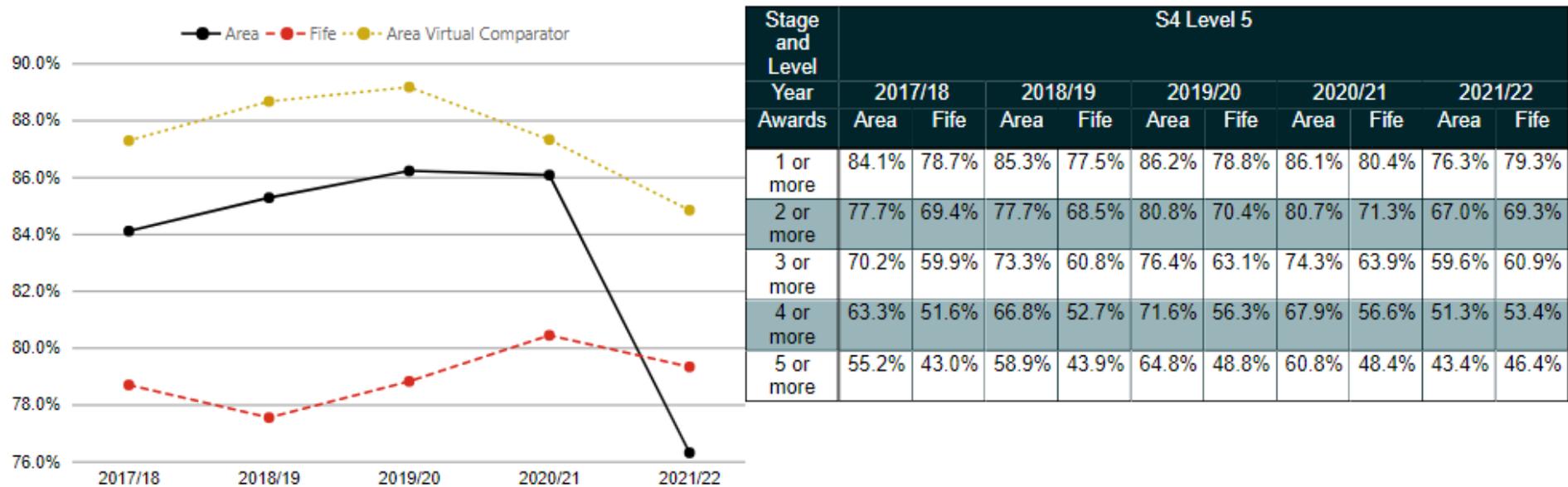
Breadth and Depth of Attainment

North East Fife

Stage and Level

S4 Level 4	S5 Level 5	S6 Level 5	S6 Level 7
S4 Level 5	S5 Level 6	S6 Level 6	

Five year trend for 1 or more passes at National 5 for the school in S4 as a percentage of the S4 cohort.



Appendix 1G – Attainment at SCQF Level 6 by the End of Stage S5

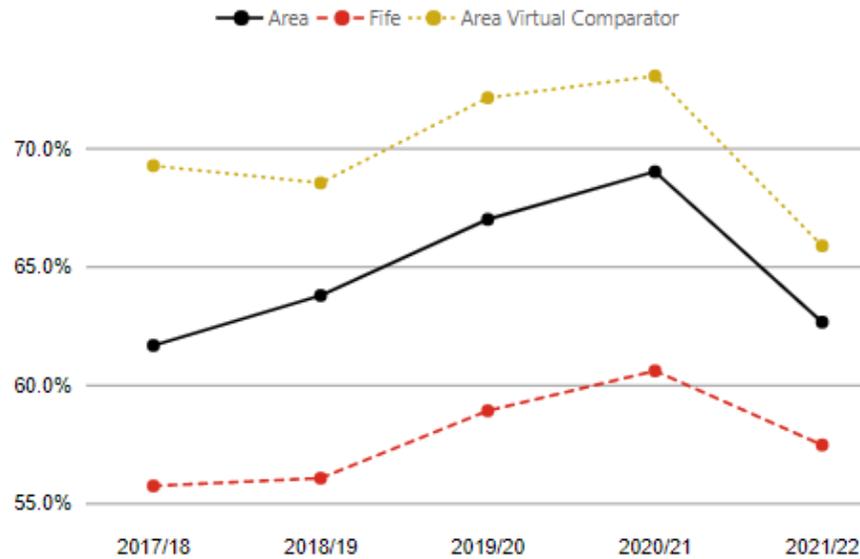
Breadth and Depth of Attainment

North East Fife

Stage and Level

S4 Level 4	S5 Level 5	S6 Level 5	S6 Level 7
S4 Level 5	S5 Level 6	S6 Level 6	

Five year trend for 1 or more passes at National 6 for the school in S5 as a percentage of the S4 cohort.



Stage and Level	S5 Level 6									
	2017/18		2018/19		2019/20		2020/21		2021/22	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife	Area	Fife
1 or more	61.7%	55.7%	63.8%	56.1%	67.0%	58.9%	69.0%	60.6%	62.6%	57.5%
2 or more	52.5%	44.7%	53.9%	44.3%	59.9%	48.7%	60.2%	50.8%	50.6%	46.4%
3 or more	43.4%	35.8%	45.9%	35.7%	52.8%	40.3%	52.1%	41.9%	40.6%	37.6%
4 or more	32.5%	26.4%	36.2%	27.1%	43.3%	30.2%	40.9%	31.8%	30.4%	28.3%
5 or more	22.2%	16.5%	24.5%	17.0%	29.1%	19.6%	28.4%	19.7%	20.6%	17.9%
6 or more	2.5%	1.1%	0.8%	0.9%	2.1%	2.7%	1.2%	2.5%	7.9%	3.8%

Appendix 1H – Overall Attainment of School Leavers (Complementary Tariff)

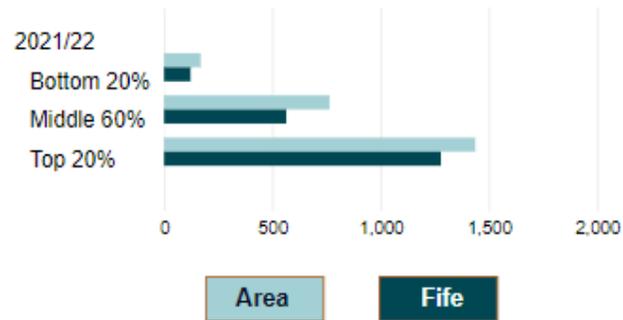
Average Tariff Points for Leavers

North East Fife ▼

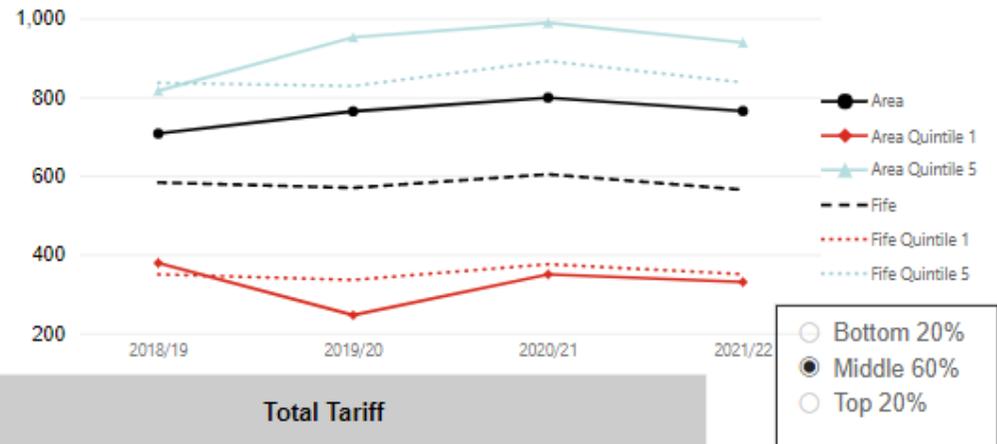
Average Complementary Tariff for Leavers, split into Top 20%, Middle 60% and Bottom 20% of pupils by Tariff

Average Tariff for Leavers	2018/19	2019/20	2020/21	2021/22
Complementary Tariff				
Bottom20	141	160	159	169
Middle60	707	763	798	764
Top20	1,453	1,444	1,480	1,438

Average Tariff for Area Leavers by SIMD Quintile	Quintile		2018/19	2019/20	2020/21	2021/22
Complementary Tariff	1	Bottom20	275	71	124	75
		Middle60	378	246	349	330
		Top20	1,215	713	983	1,051
	5	Bottom20	223	208	199	280
		Middle60	816	952	989	938
		Top20	1,580	1,514	1,579	1,469



Average Leavers Complementary Tariff for Middle 60%



Complementary Tariff

Total Tariff

Appendix 1I – Overall Attainment of School Leavers (Total Tariff)

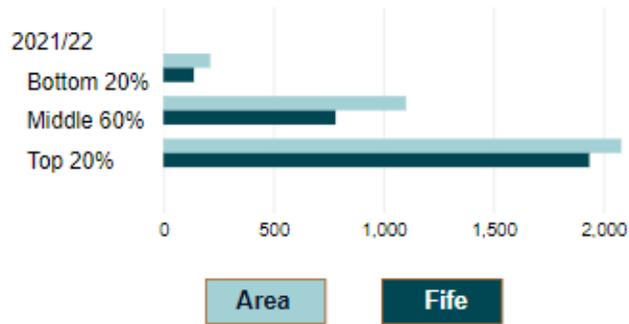
Average Tariff Points for Leavers

North East Fife ▼

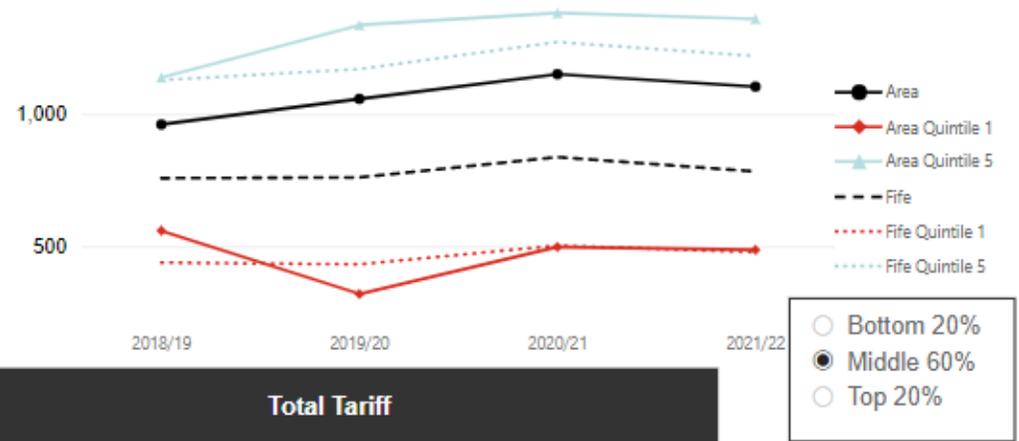
Average Total Tariff for Leavers, split into Top 20%, Middle 60% and Bottom 20% of pupils by Tariff

Average Tariff for Leavers	2018/19	2019/20	2020/21	2021/22
Total Tariff				
Bottom20	161	192	190	213
Middle60	960	1,057	1,150	1,103
Top20	2,016	2,065	2,076	2,082

Average Tariff for Area Leavers by SIMD Quintile	Quintile		2018/19	2019/20	2020/21	2021/22
Total Tariff	1	Bottom20	407	71	132	75
		Middle60	560	321	498	487
		Top20	1,601	1,040	1,326	1,632
	5	Bottom20	268	273	243	380
		Middle60	1,137	1,335	1,380	1,358
		Top20	2,154	2,114	2,174	2,118



Average Leavers Total Tariff for Middle 60%



Complementary Tariff

Total Tariff

Appendix 1J – Staying on Rates and Overall Positive Destination Rates

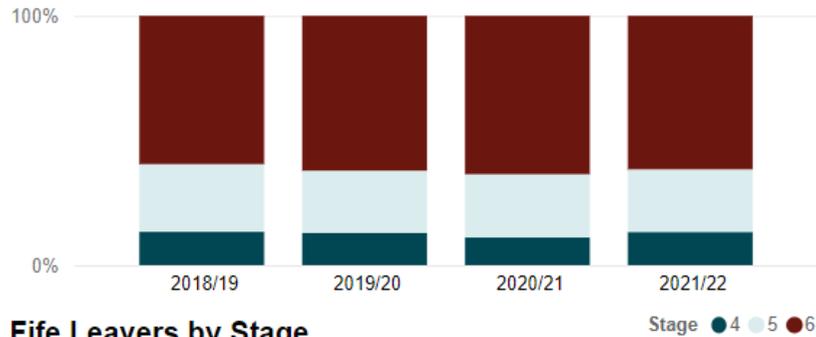
North East Fife

Staying on Rates

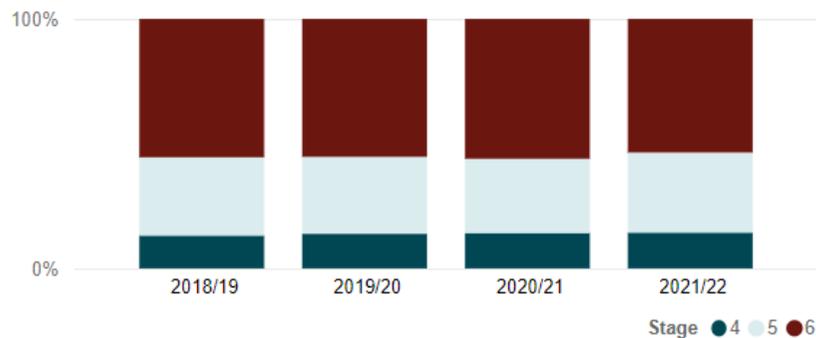
	2018/19	2019/20	2020/21	2021/22
Area S5	84%	86%	84%	87%
Fife S5	83%	85%	84%	84%
Area S6	70%	71%	74%	76%
Fife S6	66%	65%	67%	69%

S5 staying on rates represent the proportion of the prior year's S4 roll who were on the S5 roll in September.
 S6 staying on rates represent the proportion of the prior year's S5 roll who were on the S6 roll in September.

Area Leavers by Stage



Fife Leavers by Stage



Initial Positive Destination Rates

Pupil Stage	S4		S5		S6		All Leavers	
	Area	Fife	Area	Fife	Area	Fife	Area	Fife
▲ Year								
2018/19	89.2%	86.4%	94.6%	92.4%	98.1%	97.5%	96.0%	94.4%
2019/20	89.0%	87.7%	89.4%	87.6%	96.3%	95.3%	93.7%	91.9%
2020/21	94.1%	90.2%	94.2%	90.5%	97.4%	96.6%	96.2%	93.9%
2021/22	94.2%	91.0%	93.8%	93.8%	95.5%	96.5%	94.9%	94.8%

Year	Looked After		Most Deprived Quintile		Additional Support Needs		All Leavers	
	Area LAC	Fife LAC	Area SIMD Q1	Fife SIMD Q1	Area ASN	Fife ASN	Area All	Fife All
▲ 2018/19	85.7%	78.5%	100.0%	90.9%	94.9%	91.1%	96.0%	94.4%
2019/20	100.0%	86.9%	76.9%	86.6%	90.0%	87.6%	93.7%	91.9%
2020/21	78.6%	85.3%	100.0%	90.7%	95.1%	91.0%	96.2%	93.9%
2021/22	87.5%	86.2%	92.9%	93.4%	94.4%	92.8%	94.9%	94.8%

Appendix 1K – Initial Leaver Destinations by Category

Initial Leaver Destinations

North East Fife 

No. of Leavers 2019/20 2020/21 2021/22
 567 611 645

2019/20 2020/21 2021/22
 3404 3751 4088

2019/20 2020/21 2021/22
 47435 50719 55211

North East Fife				Fife				National %			
Year	2019/20	2020/21	2021/22	Year	2019/20	2020/21	2021/22	Year	2019/20	2020/21	2021/22
Destination	Area	Area	Area	Destination	Fife	Fife	Fife	Positive	National	National	National
Positive	93.7%	96.2%	94.9%	Positive	91.9%	93.9%	94.8%	Positive	93.2%	95.5%	95.6%
Higher Education	48.0%	51.2%	45.0%	Higher Education	37.7%	39.4%	35.8%	Higher Education	44.2%	45.1%	41.3%
Further Education	27.5%	25.0%	25.7%	Further Education	35.7%	29.9%	32.0%	Further Education	28.1%	23.3%	25.5%
Training	*	*	*	Training	3.9%	4.1%	3.0%	Training	3.7%	3.7%	2.9%
Employment	15.5%	17.7%	22.8%	Employment	13.7%	19.9%	23.4%	Employment	16.2%	22.6%	25.1%
Personal Skills Development	*		*	Personal Skills Development	0.4%	0.2%	0.3%	Personal Skills Development	0.7%	0.5%	0.4%
Voluntary	1.2%	*	*	Voluntary	0.5%	0.4%	0.4%	Voluntary	0.5%	0.4%	0.5%
Not Positive	6.3%	3.8%	5.1%	Not Positive	8.1%	6.1%	5.2%	Not Positive	6.8%	4.5%	4.4%
Unemployed Seeking	3.9%	1.8%	2.5%	Unemployed Seeking	4.8%	3.4%	2.4%	Unemployed Seeking	4.1%	2.5%	2.3%
Unemployed Not Seeking	1.9%	2.0%	2.0%	Unemployed Not Seeking	2.0%	2.2%	2.2%	Unemployed Not Seeking	1.8%	1.7%	1.5%
Unknown	0.5%		0.6%	Unknown	1.3%	0.6%	0.6%	Unknown	0.8%	0.3%	0.5%
Total	100.0%	100.0%	100.0%	Total	100.0%	100.0%	100.0%	Total	100.0%	100.0%	100.0%

Appendix 2 – Glossary

This appendix defines some of the key terms referred to in the paper.

Insight is a benchmarking tool designed to help bring about improvements for learners in the senior phase (S4 to S6). The system is updated twice annually, around September for attainment results, and February for school leavers' data. It is particularly valuable to inform improvement planning and provides schools with a range of information to help support school improvement.

Insight uses **Tariff Points** to measure the overall attainment of school leavers. The overall attainment of each school leaver is assigned a number of tariff points that depends on: the number of awards achieved, the SCQF level of each award achieved, the grade of each award (if graded), and the number of credit points assigned to the award (which reflects the number of hours typically needed to complete that particular award). Two summary measures are reported at school level:

- **Total tariff points** – which provide a measure of the total attainment achieved by school leavers during the senior phase.
- **Complementary tariff points** – which reflect the key qualification set achieved each school leaver – the core set of qualifications most likely to influence their post school opportunities and life chances.

The **virtual comparator** is a sample-based benchmark that reflects pupils with similar characteristics to those of a given school. This allows for the influence of a range of factors on school attainment, including: social context (SIMD), levels of recorded additional support needs (ASN), and stage of leaving.

SCQF levels indicate the general level of difficulty of an award, enabling broad comparisons to be made between the skills and learning required to achieve a range of different qualifications.

Areas in **SIMD quintile 1** are the most disadvantaged 20% of geographical areas in Scotland, as measured by the Scottish Index of Multiple Deprivation (SIMD).

Areas in **SIMD decile 1** are the most disadvantaged 10% of geographical areas, with **SIMD decile 2** being the 10% next most deprived. SIMD deciles 1 and 2 combined make up SIMD Quintile 1.

2th April 2023.

Agenda Item No. 18

Property Transactions

Report by: Alan Paul, Senior Manager – Property Services

Wards Affected: 16, 17, 18, 19 and 20

Purpose

The purpose of this report is to advise Members of action taken using the List of Officer Powers in relation to property transactions.

Recommendation(s)

The Committee is asked to note the contents of this report.

Resource Implications

There are no resource implications arising from these transactions, as any expenditure is contained within the appropriate Service budget.

Legal & Risk Implications

There are no legal or risk implications arising from these transactions.

Impact Assessment

An EqIA is not required and is not necessary for the following reasons: the items in this report do not propose a change or revision to existing policies and practices.

Consultation

All consultations have been carried out in relation to this report.

1.0 Background

- 1.1 In dealing with the day to day business of the Council there are a number of matters relating to the purchase, disposal and leasing of property and of property rights. This report advises of those transactions dealt with under powers delegated to officials.

2.0 Transactions

2.1 Disposals

2.1.1 Servitude right of access at Kettle Memorial Hall car park, Main Street, Kingskettle

Date of Sale: 6 February 2023
Price: £8,640
Purchaser: Angus Richard Horsburgh

2.1.2 40 sqm of additional ground at Garage Site, Watson Place, Pittenweem Road, Anstruther

Date of Sale: 16 December 2022
Price: £3,800
Purchaser: Shadow Developments Limited

2.1.3 Servitude right of access at Braeview, Church Street, Freuchie

Date of Sale: 2 March 2023
Price: £2,000
Purchaser: Graham and Anja Armstrong

2.2 Acquisitions

2.2.1 14 Whitecraig Road, Newburgh

Date of Acquisition: 10 February 2023
Price: £125,000
Seller: William John Grieve and Rhoda Violet Grieve

2.2.2 17 Glebe Park, Strathmiglo

Date of Acquisition: 10 February 2023
Price: £78,000
Seller: Thandilyn MacMaster Executor nominate to the late Jean Ann Jones

2.2.3 2 Millburn Place, Freuchie

Date of Acquisition: 16 February 2023
Price: £137,000
Seller: Janice Currie Peggie Executor Dative of the late Stuart Forrest Grieve

2.2.4 60 Orchard Gate, Cupar

Date of Acquisition: 24 February 2023
Price: £130,000
Seller: Odele Filipa Speed

2.2.5 13 Henderson Terrace, Leuchars

Date of Acquisition: 10 March 2023
Price: £140,000
Seller: Clare Macdonald Simpson Executor Nominate for the late Ronald Simpson

2.3 Leases by the Council – New Leases

2.3.1 East Road, Cupar

Term: 19 years and 364 days from 10 November 2022
Rent: £10,000 (grassum lump sum)
Tenant: Axione Fibre Limited

2.3.2 Land to the north of B946 at Newport on Tay

Term: 19 years and 364 days from 10 November 2022
Rent: £10,000 (grassum lump sum)
Tenant: Axione Fibre Limited

2.3.3 Land at Crawford Gardens, St Andrews

Term: 19 years and 364 days from 16 May 2023
Rent: £10,000 (grassum lump sum)
Tenant: Axione Fibre Limited

3.0 Conclusions

3.1 These transactions are reported back in accordance with the List of Officers Powers.

Report Contact

Michael I McArdle
Lead Professional
Property Services – Estates
Bankhead Central
Bankhead Park
Glenrothes, KY7 6GH
Telephone: 03451 555555 Ext No 440268
Email: Michael.mcardle@fife.gov.uk

26 April 2023

Agenda Item No. 19

North East Fife Area Committee Workplan

Report by: Eileen Rowand, Executive Director Finance & Corporate Services

Wards Affected: All

Purpose

This report supports the Committee's consideration of the workplan for future meetings of the Committee.

Recommendation(s)

It is recommended that the Committee review the workplan and that members come forward with suggestions for specific areas they would like to see covered in any of the reports.

Resource Implications

Committee should consider the resource implications for Council staff of any request for future reports.

Legal & Risk Implications

Committee should consider seeking inclusion of future items on the workplan by prioritising those which have the biggest impact and those which seek to deal with the highest level of risk.

Impact Assessment

None required for this paper.

Consultation

The purpose of the paper is to support the Committee's discussion and therefore no consultation is necessary.

1.0 Background

- 1.1 Each Area Committee operates a workplan which contains items which fall under three broad headings: items for decision, supporting the Local Community Plan and Scrutiny/Monitoring. These items will often lead to reactive rather than proactive scrutiny. Discussion on the workplan agenda item will afford members the opportunity to shape, as a committee, the agenda with future items of business it wishes to review in more detail.

2.0 Conclusions

- 2.1 The current workplan is included as Appendix one and should be reviewed by the committee to help inform scrutiny activity.

List of Appendices

1. Workplan

Background Papers

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act, 1973:-

None

Report Contact

Helena Couperwhite
Committee Services Manager
Telephone: 03451 55555 Ext. No. 441096
Email- helena.couperwhite@fife.gov.uk

Agenda Item No. 17

North East Fife Area Committee

Forward Work Programme as of 06/04/2023 1/4

North East Fife Area Committee of 26 April 2023			
Title	Service(s)	Contact(s)	Comments
Minute	Democratic Services	Elizabeth Mair	
Appointment to External Organisation - Gibson House, St Andrews	Democratic Services	Elizabeth Mair	
Tay Cities Deal Annual Report	Business and Employability	Morag Millar	Last reported March 2022.
Stopping up of footway area using Section 207 of The Town and Country Planning (Scotland) Act 1997	Planning	Chris Smith	
South Street, St Andrews - Street Layout	Assets, Transportation and Environment	Allan Maclean	
20 mph Speed Limits, St Andrews	Roads & Transportation	John Mitchell	Requested at meeting on 15/2/23.
A912 & B936 Falkland – Proposed Speed Limits	Assets, Transportation and Environment	Lesley Craig	
Justice Social Work Service – Community Payback: Unpaid Work Scheme	Education and Children's Services	Joan Gallo	Last reported 16/3/22. Rona Weir confirmed a report is coming to the April meeting and a workshop will follow. 29/3/23.
Local Area Budgets 2022-24	Communities and Neighbourhoods Service	Donald Grant	
East Neuk Skatepark – Community-Led Consultation	Communities and Neighbourhoods Service	Donald Grant	
Supporting the Local Community Plan - North East Fife CLD Plan and Anti-Poverty Update	Communities and Neighbourhoods Service	Vicky Wilson, Laiza Lorimer	
Health & Social Care Locality Planning – North East Fife	Health and Social Care	Jacquie Stringer	
School Attainment & Achievement Annual Report	Education and Children's Services	Shelagh McLean, Rona Weir	Last reported 16/3/22.
Property Transactions	Property Services	Michael McArdle	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	

Agenda Item No. 17**North East Fife Area Committee****Forward Work Programme as of 06/04/2023 2/4**

North East Fife Area Committee of 21 June 2023			
Title	Service(s)	Contact(s)	Comments
Review of Position following implementation of 50 mph speed limit at Strathkinnes Crossroads	Assets, Transportation and Environment	John Mitchell	Agreed at meeting 24/11/21 - Para. 387 (3) - review one year after implementation of speed limit.
Minute	Democratic Services	Elizabeth Mair	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	
Common Good Funds Annual Report	Finance and Corporate Services	Eleanor Hodgson	Last reported 15/2/23.
Safer Communities Annual Report	Communities	Liz Watson	Last reported 2/11/22.
Police Scotland Annual Report	Police Scotland		Last reported 2/11/22.
Fire Service Annual Report	Scottish Fire & Rescue Service		Last reported 2/11/22.
Property Transactions	Property Services	Michael McArdle	

North East Fife Area Committee of 16 August 2023			
Title	Service(s)	Contact(s)	Comments
Area Roads Programme 2022/2023 - Final Update	Assets, Transportation and Environment	Vicki Connor	
Minute	Democratic Services	Elizabeth Mair	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	
Complaints Update 22/23	Communities	David Thomson-CRM	Annual Report. Last report 2/11/22.

North East Fife Area Committee of 25 October 2023			
Title	Service(s)	Contact(s)	Comments
Minute	Democratic Services	Elizabeth Mair	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	
Non Settlement Trusts annual Update and Review of Trust Funds	Communities and Neighbourhoods Service	Eleanor Hodgson, Donald Grant	Annual report. Last report 2/11/22.

Agenda Item No. 17

North East Fife Area Committee

Forward Work Programme as of 06/04/2023 3/4

North East Fife Area Committee of 6 December 2023			
Title	Service(s)	Contact(s)	Comments
Minute	Democratic Services	Elizabeth Mair	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	
Grounds Maintenance Service, Domestic Waste & Street Cleansing Service - Annual Review 2023	Environment & Building Operations (AT&E)	Alexander Anderson-Es	Annual Report. Last report 2/11/22.

North East Fife Area Committee of 28 February 2024			
Title	Service(s)	Contact(s)	Comments
Minute	Democratic Services	Elizabeth Mair	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	
Local Economic Profiles	Business and Employability	Peter Corbett	Annual Report. Last report 15/2/23.
Area Roads Programme 2024/25	Roads & Transportation	Neil Watson	

North East Fife Area Committee of 24 April 2024			
Title	Service(s)	Contact(s)	Comments
Minute	Democratic Services	Elizabeth Mair	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	
Tay Cities Deal Annual Report	Business and Employability	Morag Millar	Annual Report. Last report 26/4/23.

North East Fife Area Committee of 19 June 2024			
Title	Service(s)	Contact(s)	Comments
Minute	Democratic Services	Elizabeth Mair	
North East Fife Area Committee Forward Work Programme	Democratic Services	Elizabeth Mair	
Safer Communities Annual Report	Communities	Sara Gray	Annual Report. Last report 21/6/23.
Police Scotland Annual Report	Police Scotland		Annual Report. Last report 21/6/23.

Agenda Item No. 17

North East Fife Area Committee

Forward Work Programme as of 06/04/2023 4/4

North East Fife Area Committee of 19 June 2024			
Title	Service(s)	Contact(s)	Comments
Fire Service Annual Report	Scottish Fire & Rescue Service		Annual Report. Last report 21/6/23.
Common Good Funds Annual Report	Communities and Neighbourhoods	Eleanor Hodgson	Annual Report. Last report 21/6/23.

Unallocated			
Title	Service(s)	Contact(s)	Comments
Service Provision for North East Fife Holiday Villages and St Andrews	Communities and Neighbourhoods Service, Assets, Transportation and Environment	Paul Vaughan, Gordon Mole	
Pupilwise and Parentwise Surveys	Education and Children's Services	Deborah Davidson	
Director of Public Health Annual Report	NHS Fife		
Early Learning & Childcare	Education and Children's Services	Clark Graham	
St Andrews BID Annual Report	Communities and Neighbourhoods Service	Donald Grant	
Cemeteries	Assets, Transportation and Environment	Avril Guild	
Parking Congestion Measures in North East Fife	Assets, Transportation and Environment	John Mitchell	
North East Fife Local Community Plan 2023-2026 Progress Report	Communities and Neighbourhoods Service	Donald Grant	Last reported 15/2/23.
University of St Andrews Annual Report			Last report 3/3/21.
Pupil Equity Fund	Education and Children's Services	Sarah Else, Zoe Thomson	Last report 26/1/22.
Common Good Funds Update – report if necessary only.	Finance and Corporate Services	Eleanor Hodgson	
Cupar Now Digital Improvement District - Presentation	Destination Digital	Simon Baldwin	Last report 20/1/21.
Suggestions from Cllr Kennedy - Youth Work, Education, Mental Health, Flood Resilience – add to programme?			