

FIFE COUNCIL OF 10TH MARCH, 2022

MINUTE VOLUME

NOTE

Items in the minutes will be marked to indicate that such items are subject to the approval of the Council or another Committee, as the case may be, as follows:-

- C = Subject to approval of the Council
- S = Subject to approval of the appropriate Strategic Committee
- A = Subject to approval of the appropriate Area Committee

If telephoning, please ask for Emma Whyte, Committee Officer,
Finance & Corporate Services (Telephone:- 03451 555555 Ext. 442303).

FIFE COUNCIL

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THE FIFE COUNCIL - CENTRAL AND WEST PLANNING COMMITTEE – REMOTE MEETING

24th November, 2021

2.00 p.m. – 5.20 p.m.

PRESENT: Councillors Alice McGarry (Convener), David Alexander, Alistair Bain, John Beare, Bobby Clelland, Dave Coleman, Derek Glen, Mick Green, Zoe Hisbent, Gordon Langlands, Helen Law, Mino Manekshaw, Ross Paterson and Andrew Verrecchia.

ATTENDING: Mary Stewart, Service Manager - Major Business & Customer Service, Bryan Reid, Planner - Development Management (North Section), Scott Simpson, Planner - Development Management (South Section) and Jamie Penman, Planning Assistant, Economy, Planning & Employability Services; Mary McLean, Legal Team Manager (Planning, Property & Contracts) and Emma Whyte, Committee Officer, Legal & Democratic Services.

APOLOGY FOR ABSENCE: Councillor Derek Noble.

183. DECLARATIONS OF INTEREST

Councillor Green declared an interest in paragraph 189– ‘21/01808/FULL – 1A Burnbank Stables, East End, Star’ – as he knew both the applicant and objectors.

Councillor Clelland declared an interest in paragraph 191– ‘20/02570/FULL – Carlow Home, Blair Castle, Culross’ – as he was a member of the National Union of Mine Workers, Secretary of the South West Fife Retired Miners Branch and a Booking Agent of Carlow Home.

Councillors Clelland, Law, Verrecchia and Langlands declared an interest in paragraphs 192 and 193 – ‘21/02790/FULL and 21/02075/LBC – 5 South Row, Charlestown’ – as they were acquainted with the applicant.

Councillor Paterson declared an interest in paragraphs 192 and 193 – ‘21/02790/FULL and 21/02075/LBC – 5 South Row, Charlestown’ – as he owned the property.

The Convener intimated the intention to vary the sequence of items from that on the agenda with paragraphs 185 and 186 being taken first due to the number of declarations of interest made by members and to ensure the meeting remained quorate.

184. MINUTE

The Committee considered the minute of the meeting of Central and West Planning Committee of 27th October, 2021.

Decision

The/

The Committee agreed to approve the minute.

185. 21/02328/ARC - FREESCALE SITE DUNLIN DRIVE, DUNFERMLINE

The Committee considered a report by the Head of Planning relating to an application for approval of matters specified by Conditions 1 (f,m,n,o) and 5 of 20/03250/PPP for design framework for education land (Dunfermline Learning Campus) and erection of class 10 (non-residential institutions) college buildings and sports hall, formation of vehicular access, car parking, landscaping, civic amenity space, footpaths and associated infrastructure.

Decision

The Committee agreed to approve the application subject to the fourteen conditions and for the reasons detailed in the report.

186. 21/02646/ARC - FREESCALE SITE DUNLIN DRIVE DUNFERMLINE

The Committee considered a report by the Head of Planning relating to an application for approval of matters specific by Condition 1 (g,m,n) of 20/03250/PPP for the erection of two high schools (Class 10) and formation of associated sports pitches, landscaping, footpaths, erection of floodlighting, formation of vehicular access and associated infrastructure.

Decision

The Committee agreed to approve the application subject to the twenty-two conditions and for the reasons detailed in the report.

Councillor Alexander left the meeting following consideration of the above item.

187. 20/01791/PPP - LAND TO NORTH OF SEAFAR DRIVE AND SOUTH OF BLACK ROAD, KELTY

The Committee considered a report by the Head of Planning relating to an application for major development for the erection of up to 49 affordable dwellinghouses, landscaping, access, SUDS and associated infrastructure.

The Committee were advised that the last two sentences of paragraph 2.12.2 and paragraph 2.13.2 should not have been included in the report however the removal of these did not change the recommendation in the report.

Decision

The Committee agreed to approve the application subject to the fifteen conditions and for the reasons detailed in the report.

The meeting adjourned at 4.00 p.m. and reconvened at 4.05 p.m.

188./

188. 20/01962/FULL - CARRISTON RESERVOIR, STAR, FIFE

The Committee considered a report by the Head of Planning relating to an application for the change of use of reservoir to fishery including erection of fishers cabin and storage hut, siting of storage container and portable toilet, formation of car parking areas, fishing platforms, boat jetty and bridge (in retrospect).

Decision

The Committee agreed to approve the application subject to the four conditions and for the reasons detailed in the report.

Councillor Green left the meeting prior to consideration of the following item, having earlier declared an interest.

189. 21/01808/FULL - 1A BURNBANK STABLES EAST END MAIN STREET, STAR

The Committee considered a report by the Head of Planning relating to an application for the erection of a dwellinghouse.

Decision

The Committee agreed to approve the application subject to the six conditions and for the reasons detailed in the report.

Councillor Green rejoined the meeting following consideration of the above item.

Councillor Coleman left the meeting during consideration of the above item.

190. 21/02414/FULL - 24 WHINHILL DUNFERMLINE FIFE

The Committee considered a report by the Head of Planning relating to an application for the erection of a domestic outbuilding (retrospective).

Decision

The Committee agreed to approve the application unconditionally.

Councillor Clelland left the meeting prior to consideration of the following item, having earlier declared an interest.

191. 20/02570/FULL - CARLOW HOME, BLAIR CASTLE, CULROSS

The Committee considered a report by the Head of Planning relating to an application for the erection of a dwellinghouse with associated garage and access.

Decision

The Committee agreed to approve the application subject to:-

- (1) the conclusion of a legal agreement which controlled and ensured that the funds/

funds from the sale of the land go towards the repair and maintenance of the Category A listed building; and

- (2) the five conditions and for the reasons detailed in the report.

The following two items – paragraphs 192 and 193 - were dealt following paragraph 184 above.

Councillors Clelland, Law, Langlands, Paterson and Verrecchia left the meeting prior to consideration of the following item, having earlier declared an interest.

192. 21/02790/FULL - 5 SOUTH ROW, CHARLESTOWN

The Committee considered a report by the Head of Planning relating to an application for a conservatory extension, erection of boundary fence and retrospective permission for erection of garden room to rear of dwellinghouse.

Decision

The Committee agreed:-

- (1) that the application be refused for the one reason detailed in the report; and
- (2) that appropriate enforcement action be taken with respect to the unauthorised outbuilding to secure its removal and the reinstatement of the area on which it is positioned to garden ground within a reasonable time period.

193. 21/02075/LBC - 5 SOUTH ROW, CHARLESTOWN

The Committee considered a report by the Head of Planning relating to an application for listed building consent for internal and external alterations to dwellinghouse including demolition of porch and erection of conservatory to the rear.

Decision

The Committee agreed that the application be approved unconditionally.

Councillors Clelland, Law, Langlands, Paterson and Verrecchia rejoined the meeting following consideration of the above item.

194. APPLICATIONS FOR PLANNING PERMISSION, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee noted the list of applications dealt with under delegated powers for the period 4th to 31st October, 2021.

THE FIFE COUNCIL - CENTRAL AND WEST PLANNING COMMITTEE – REMOTE MEETING

15th December, 2021

2.00 p.m. – 4.20 p.m.

PRESENT: Councillors Alice McGarry (Convener), David Alexander, Alistair Bain, John Beare, Bobby Clelland, Dave Coleman, Derek Glen, Mick Green, Zoe Hisbent, Gordon Langlands, Mino Manekshaw, Derek Noble and Ross Paterson.

ATTENDING: Kevin Treadwell, Service Manager - Major Business and Customer Service, Steve Iannarelli, Strategic Development Manager, Bryan Reid, Planner - Development Management (North Section), Scott Simpson, Planner - Development Management (South Section), Economy, Planning & Employability Services; Christopher Glendinning, Solicitor and Emma Whyte, Committee Officer, Legal & Democratic Services.

APOLOGY FOR ABSENCE: Councillor Andrew Verrecchia.

Prior to the start of the meeting the Convener intimated the intention to vary the sequence of items from that on the agenda with paragraph 202 being taken after paragraph 197 due to the volume of interest from members of the public.

195. DECLARATIONS OF INTEREST

Councillor Beare declared that he had a connection to paragraph 200 below – ‘21/02594/FULL - Inchdairnie Distillery, Whitecraigs Road, Glenrothes’ – as his employer had met with the applicants and generally made a statement of support, however, having applied the objective test, did not consider he had an interest to declare because the connection was so sufficiently remote it would not impact on his ability to determine the application.

196. MINUTE

The Committee considered the minute of the meeting of Central and West Planning Committee of 24th November, 2021.

Decision

The Committee agreed to approve the minute.

197. 17/01677/EIA - WESTER WHITEFIELD FARM

The Committee considered a report by the Head of Planning relating to an application to modify three transport related conditions.

Decision

The Committee agreed that the application be approved subject to:-

(1)/

- (1) conclusion of the legal agreement; and
- (2) amendments to the three conditions set out within the schedule of conditions.

198. 21/00965/PPP - LAND TO THE SOUTH OF WHITEHILL ROAD, GLENROTHES

The Committee considered a report by the Head of Planning relating to an application for planning permission in principle for a residential development (maximum of 200 units) including associated access, infrastructure, SUDS and landscaping.

Decision

The Committee:-

- (1) agreed to refuse the application on the grounds that the proposed development fails to:-
 - (i) accord with the Adopted FIFEplan (2017) by failing to meet the requirements identified for the allocated sites GLE005 and GLE035 in the Adopted FIFEplan (2017), namely in that (i) no second point of access to the application site is provided, (ii) no cross subsidy for new industrial and business facilities in the employment area to the south is provided, and (iii) no indicative development framework for the whole of site GLE035 is provided. As such, the proposed development is therefore contrary to Policies 1 and 2 of the Adopted FIFEplan (2017);
 - (ii) safeguard residential amenity, in that the application site would be developed into two separate residential pockets separated by an area of retained employment land, as opposed to a fully connected residential development, and would be contrary to Policies 1, 5 and 10 of the Adopted FIFEplan (2017) by virtue of failing to respect the residential amenity; and
 - (iii) sufficiently encourage and facilitate the use of sustainable transport appropriate to the development, and would therefore not comply with Policies 1 and 11 of the Adopted FIFEplan (2017).
- (2) agreed to delegate to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to finalise the full reasons for refusal in order to ensure that a decision on the application was not unduly delayed.

The meeting adjourned at 3.20 p.m. and reconvened at 3.30 p.m.

199. 21/01278/FULL - LAND TO WEST OF BORELAND ROAD, KIRKCALDY

The Committee considered a report by the Head of Planning relating to an application for a residential development of 135 units (including 34 affordable units) with associated SUDS, landscaping, parking and vehicular access.

Decision

The/

The Committee agreed to approve the application subject to:-

- (1) conclusion of a legal agreement relating to:-
 - a contribution towards Strategic Transport Intervention Measures in line with the Adopted FIFEplan (2017) and Planning Obligations Supplementary Guidance (2017);
 - a contribution towards education infrastructure across Kirkcaldy secondary schools in line with the Adopted FIFEplan (2017) and Planning Obligations Supplementary Guidance (2017);
 - a contribution towards local nursery provision within Kirkcaldy in line with the Adopted FIFEplan (2017) and Planning Obligations Supplementary Guidance (2017); and
 - the provision of 35 affordable housing units on the site.
- (2) the thirty-five conditions and for the reasons detailed in the report.

200. 21/02594/FULL - INCHDAIRNIE DISTILLERY, WHITECRAIGS ROAD, GLENROTHES

The Committee considered a report by the Head of Planning relating to an application for the erection of 30 single storey maturation warehouses including internal bottling line and office (Class 5/6) with associated infrastructure including site access roads, car parking, SUDS and tank farm.

Decision

The Committee agreed to approve the application subject to the seven conditions and for the reasons detailed in the report.

201. 21/02793/FULL - 33 LEVEN ROAD, LUNDIN LINKS

The Committee considered a report by the Head of Planning relating to an application for the erection of structures (retrospective).

Decision

The Committee agreed to approve the application subject to the condition and for the reason detailed in the report.

The following item – paragraph 202 was dealt with following paragraph 197 above.

202. 21/02804/FULL - LAND AT PATTIESMUIR, ROSYTH

The Committee considered a report by the Head of Planning relating to an application for the erection of 8 dwellinghouses with associated parking, landscaping and drainage works including formation of SUDS and alterations to vehicular access (Section 42 application to remove Condition 7 from 17/005111/FULL).

Decision

The/

The Committee agreed to approve the application subject to the twenty-seven conditions and for the reasons detailed in the report.

203. APPLICATIONS FOR PLANNING PERMISSION, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee noted the list of applications dealt with under delegated powers for the period 1st November to 28th November, 2021.

THE FIFE COUNCIL - CENTRAL AND WEST PLANNING COMMITTEE – REMOTE MEETING

19th January, 2022

2.00 p.m. – 3.55 p.m.

PRESENT: Councillors Alice McGarry (Convener), David Alexander, Alistair Bain, John Beare, Bobby Clelland, Dave Coleman, Derek Glen, Mick Green, Zoe Hisbent, Gordon Langlands, Mino Manekshaw and Derek Noble.

ATTENDING: Mary Stewart, Service Manager - Major Business & Customer Service, Bryan Reid, Planner - Development Management (North Section) and Scott Simpson, Planner - Development Management (South Section), Economy, Planning & Employability Services; Mary McLean, Legal Team Manager (Planning, Property & Contracts) and Emma Whyte, Committee Officer, Legal & Democratic Services.

APOLOGIES FOR ABSENCE: Councillors Helen Law and Andrew Verrecchia.

204. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

205. MINUTE

The Committee considered the minute of the meeting of Central and West Planning Committee of 15th December, 2021.

Decision

The Committee agreed to approve the minute.

206. 21/01879/ARC - LAND TO THE WEST OF CAIRNEYHILL ROAD, CROSSFORD

The Committee considered a report by the Head of Planning relating to an application for Approval of Matters Specified in Conditions 1-4, 8 and 11 of 17/03471/PPP for residential development of 212 dwellings with associated landscaping, open space, access, drainage and other infrastructure.

Decision

The Committee agreed to approve the application subject to the sixteen conditions and for the reasons detailed in the report.

Councillor Paterson joined the meeting during consideration of the above item.

207. 21/02661/FULL - PITKEVY FARM, LESLIE

The Committee considered a report by the Head of Planning relating to an application for a battery storage facility, compound, meter building, fencing, security cameras, access track and new planting.

Decision/

Decision

The Committee agreed to approve the application subject to the nine conditions and for the reasons detailed in the report.

The meeting adjourned at 3.25 p.m. and reconvened at 3.35 p.m.

208. 21/03628/ARC - FREESCALE SITE, DUNLIN DRIVE, DUNFERMLINE

The Committee considered a report by the Head of Planning relating to an application for Approval of Matters Specified by Condition 23 of 20/03250/PPP for tree removal within the Eastern plantation.

Decision

The Committee agreed to approve the application subject to:-

- (1) the condition and reason detailed in the report; and
- (2) a second condition as set out below:-

2. Within three months of the date of this consent, a scheme of landscaping indicating the siting, numbers, species and heights (at time of planting) of all trees, shrubs and hedges to be planted, and the extent and profile of any areas of earthmounding, shall be submitted for approval in writing by this Planning Authority. All species shall be native to the surroundings. The scheme as approved shall be implemented in full prior to the first use of the school car park approved as part of the Dunfermline Learning Campus development.

Reason – In the interests of visual amenity and to safeguard the ecology of the site.

209. APPLICATIONS FOR PLANNING PERMISSION, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee noted the list of applications dealt with under delegated powers for the period 29th November, 2021 to 26th December, 2021.

THE FIFE COUNCIL - CENTRAL AND WEST PLANNING COMMITTEE – REMOTE MEETING

16th February, 2022

2.00 p.m. – 5.00 p.m.

PRESENT: Councillors Andrew Verrecchia (Convener), David Alexander, Alistair Bain, John Beare, Bobby Clelland, Dave Coleman, Derek Glen, Mick Green, Helen Law, Mino Manekshaw, Alice McGarry, Derek Noble and Ross Paterson.

ATTENDING: Mary Stewart, Service Manager - Major Business & Customer Service, Martin McGroarty, Lead Professional - Minerals, Economy, Planning & Employability Services; Christopher Glendinning, Solicitor, Emma Whyte, Committee Officer, Legal & Democratic Services.

210. DECLARATIONS OF INTEREST

Councillor McGarry declared an interest in Para. 215 – ‘21/02479/PPP – Prestonhill Quarry, Inverkeithing’ – as her property was located on the boundary of the proposed development site.

211. MINUTE

The Committee considered the minute of the Central and West Planning Committee of 19th January, 2022.

Decision

The Committee agreed to approve the minute.

212. 21/02107/FULL - 23 MAIN STREET, CARNOCK, DUNFERMLINE

The Committee considered a report by the Head of Planning relating to an application for a single storey extension to the side of dwellinghouse.

Officers advised members that reference to Policy 10 of the Adopted FIFEplan had been included in the reason for refusal in error as the development was acceptable in terms of residential amenity.

Decision

The Committee agreed to approve the application subject to a condition requiring that the colours and finishings of windows within the extension match those of the existing building.

213. 21/02106/LBC - 23 MAIN STREET, CARNOCK, DUNFERMLINE

The Committee considered a report by the Head of Planning relating to an application/

application for listed building consent for external alterations to dwellinghouse including the erection of an extension to the side.

Officers advised members that reference to Policy 10 of the Adopted FIFEplan had been included in the reason for refusal in error as the development was acceptable in terms of residential amenity.

Decision

The Committee:-

- (1) agreed to approve the application subject to a condition requiring that the colours and finishings of windows within the extension match those of the existing building, and
- (2) agreed to delegate to the Head of Planning to draft and formulate an appropriately worded condition to this effect.

214. 21/02479/FULL - 12 PARK PLACE, DUNFERMLINE

The Committee considered a report by the Head of Planning relating to an application for a single storey extension to the side of a flatted dwelling and alterations to the garage.

Decision

The Committee agreed to approve the application unconditionally.

Councillor McGarry left the meeting prior to consideration of the following item, having earlier declared an interest.

The meeting adjourned at 3.35 p.m. and reconvened at 3.40 p.m.

215. 21/01842/PPP - PRESTONHILL QUARRY, INVERKEITHING

The Committee considered a report by the Head of Planning relating to an application for the redevelopment of former Prestonhill Quarry, to create a mixed use development including approximately 180 residential units (including affordable housing), holiday lodges, cafe/bistro, associated access, open space, landscaping, SUDS and other infrastructure.

Motion

Councillor Coleman, seconded by Councillor Beare, moved to refuse the application on the grounds that the nature and scale of the application proposal would detrimentally impact upon the character of the historic town of Inverkeithing and the surrounding natural heritage assets (including the coastal plain), contrary to Policies 1, 7, 8, 13 and 14 of the Adopted FIFEplan (2017), and that this impact was not outweighed by the safety advantages offered in terms of the Application Proposal.

Amendment/

Amendment

Councillor Verrecchia, seconded by Councillor Clelland, moved approval of the application subject to the thirty-one conditions and for the reasons detailed in the report.

Roll Call

For the Motion – 7 votes

Councillors David Alexander, Alistair Bain, John Beare, Dave Coleman, Derek Glen, Mick Green and Mino Manekshaw.

For the Amendment – 4 votes

Councillors Bobby Clelland, Helen Law, Ross Paterson and Andrew Verrecchia.

Having received a majority of votes, the motion to refuse the application was carried.

Decision

The Committee agreed to refuse the application on the grounds that the nature and scale of the application proposal would detrimentally impact upon the character of the historic town of Inverkeithing and the surrounding natural heritage assets (including the coastal plain), contrary to Policies 1, 7, 8, 13 and 14 of the Adopted FIFEplan (2017), and that this impact was not outweighed by the safety advantages offered in terms of the application proposal.

Councillor Noble left the meeting during consideration of the above item.

216. APPLICATIONS FOR PLANNING PERMISSION, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee noted the list of applications dealt with under delegated powers for the period 27th December, 2021 to 23rd January, 2022.

THE FIFE COUNCIL - NORTH EAST PLANNING COMMITTEE – REMOTE MEETING

17th November, 2021

1.30 p.m. – 5.10 p.m.

PRESENT: Councillors Donald Lothian (Convener), Tim Brett, John Docherty, Andy Heer, Jane Ann Liston, David MacDiarmid, Karen Marjoram, Tony Miklinski, Dominic Nolan, Bill Porteous, Jonny Tepp, Brian Thomson and Ann Verner.

ATTENDING: Alastair Hamilton, Service Manager - Development Management, Economy, Planning & Employability Services; Steven Paterson, Solicitor and Diane Barnett, Committee Officer, Legal & Democratic Services.

APOLOGIES FOR ABSENCE: Councillors Bill Connor, Linda Holt and Margaret Kennedy.

310. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

311. MINUTE

The Committee considered the minute of meeting of the North East Planning Committee of 20th October, 2021.

Decision

The Committee agreed to approve the minute.

312. 20/02891/FULL - WOODLAND HOLIDAYS, KINCAPLE, ST ANDREWS

Councillor Nolan joined the meeting after the Planning Officer's detailed presentation of the application and, having not had the benefit of the presentation, was not entitled to participate in the debate or vote on this item.

The Committee considered a report by the Head of Planning relating to an application for the erection of 18 no. holiday lodges, reception and accommodation and installation of biomass plant with associated access, parking and landscaping.

Motion

Councillor Liston, seconded by Councillor MacDiarmid, moved to refuse the application on the grounds that the proposed development was contrary to:-

- (1) Scottish Planning Policy (2014), Policy 1 of the TAYplan Strategic Development Plan (2016) and Policies 1, 7 and 9 of the Adopted FIFEplan (2017) in the interests of safeguarding the visual amenity, the character and protecting the environmental quality of the designated St Andrews Green Belt as the form, scale and layout of the proposed development, by virtue of introducing a significant level of built form into the generally open area, would result in a density of development and urban appearance significantly out of character for the area - impacting negatively on the existing/

existing established settlement and having a detrimental impact on visual amenity and environmental quality of the designated St Andrews Green Belt, undermining its objectives and character;

- (2) Scottish Planning Policy (2014), Policies 1, 3 and 7 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance (2018) in the interests of road safety and sustainable travel - due to the application site being located where more sustainable modes of transport were not readily and safely available, necessitating the need for the use of private vehicles to access local amenities; and
- (3) Scottish Planning Policy (2014), Policies 1 and 3 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance (2018) in the interests of road safety having regard to the introduction of additional traffic movements utilising the local minor roads network onto the main public road and by virtue of limited visibility splays due to the increased movement of vehicular traffic as a result of the proposed development.

Amendment

Councillor Porteous, seconded by Councillor Miklinski, moved as an amendment to approve the application subject to:-

- (1) the 8 conditions and for the reasons detailed in the report; and
- (2) an additional condition relating to a Pre-Commencement Survey of potential bat roosts and badger setts in the woodland habitat.

Roll Call Vote

For the Motion - 8 votes

Councillors Docherty, Heer, Liston, Marjoram, MacDiarmid, Tepp, Thomson and Verner.

For the Amendment - 4 votes

Councillors Brett, Lothian, Miklinski and Porteous.

Having received a majority of votes, the motion to refuse the application was carried.

Decision

The Committee:-

- (1) agreed to refuse the application on the grounds that the proposed development was contrary to:-
 - (i) Scottish Planning Policy (2014), Policy 1 of the TAYplan Strategic Development Plan (2016) and Policies 1, 7 and 9 of the Adopted FIFEplan (2017) in the interests of safeguarding the visual amenity, the character and protecting the environmental quality of the designated St Andrews Green Belt as the form, scale and layout of the/

the proposed development, by virtue of introducing a significant level of built form into the generally open area, would result in a density of development and urban appearance significantly out of character for the area - impacting negatively on the existing established settlement and having a detrimental impact on visual amenity and environmental quality of the designated St Andrews Green Belt, undermining its objectives and character;

- (ii) Scottish Planning Policy (2014), Policies 1, 3 and 7 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance (2018) in the interests of road safety and sustainable travel - due to the application site being located where more sustainable modes of transport were not readily and safely available, necessitating the need for the use of private vehicles to access local amenities; and
- (iii) Scottish Planning Policy (2014), Policies 1 and 3 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance (2018) in the interests of road safety having regard to the introduction of additional traffic movements utilising the local minor roads network onto the main public road and by virtue of limited visibility splays due to the increased movement of vehicular traffic as a result of the proposed development.

- (2) agreed to delegate to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to finalise the full reasons for refusal in order to ensure that a decision on the application was not unduly delayed.

313. 20/03277/FULL - MOUNTCASTLE QUARRY, MELVILLE LODGES, BOW OF FIFE

The Committee considered a report by the Head of Planning relating to an application for the installation of 25 fishing platforms, pontoon, reception building, ranger's lodge and associated works.

Motion

Councillor Miklinski, seconded by Councillor MacDiarmid, moved to refuse the application on the grounds that the proposed development did not comply with Policies 1, 7, 12 and 13 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance (2018) in the interests of protecting the natural environment and biodiversity, as there was insufficient justification for development of this nature and, further, due to the detrimental impact of the proposed development on the natural environment, biodiversity and ecology due to its scale, layout, design and proposed use.

Amendment

Councillor Porteous, seconded by Councillor Brett, moved as an amendment to approve the application subject to:-

- (1) the 4 conditions and for the reasons detailed in the report;
- (2)/

- (2) an additional condition restricting the development to 19 fishing platforms in the interests of protecting the countryside from overdevelopment; and
- (3) an Advisory in relation to signage and road markings in the interests of road safety.

Roll Call Vote

For the Motion - 7 votes

Councillors Docherty, Heer, Liston, Lothian, MacDiarmid, Nolan and Miklinski.

For the Amendment - 6 votes

Councillors Brett, Marjoram, Porteous, Tepp, Thomson and Verner.

Having received a majority of votes, the motion to refuse the application was carried.

Decision

The Committee agreed to:-

- (1) refuse the application on the grounds that the proposed development did not comply with Policies 1, 7, 12 and 13 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance (2018) in the interests of protecting the natural environment and biodiversity as there was insufficient justification for development of this nature and, further, due to the detrimental impact of the proposed development on the natural environment, biodiversity and due to its scale, layout, design and proposed use;
- (2) delegate to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to finalise the full reason for refusal in order to ensure that a decision on the application was not unduly delayed; and
- (3) enforcement action requiring the application site to be restored to its original state prior to any development related to the application taking place.

Councillors Marjoram and Miklinski left the meeting following consideration of the above application.

The Committee adjourned at 3.40 p.m.

The Committee reconvened at 3.50 p.m.

314. 21/01264/FULL - 8 BELLS WYND, KINGSBARNES, ST ANDREWS

The Committee considered a report by the Head of Planning relating to an application for the erection of a one and a half storey dwellinghouse.

Motion/

Motion

Councillor Porteous, seconded by Councillor Docherty, moved to refuse the application on the grounds that the proposed development did not comply with Policies 1 and 14 of the Adopted FIFEplan (2017), Making Fife's Places Supplementary Guidance (2018) and the Kingsbarns Conservation Area and Management Plan in the interests of protecting visual amenity as it was considered that the proposed form, scale and design of the development was considered to be overdevelopment of the application site and would have a detrimental impact on the visual amenity of the designated conservation area.

Amendment

Councillor Brett, seconded by Councillor Lothian, moved as an amendment to approve the application subject to the 4 conditions and for the reasons detailed in the report.

Roll Call Vote

For the Motion - 4 votes

Councillors/

Councillors Docherty, Liston, MacDiarmid and Porteous.

For the Amendment - 7 votes

Having received a majority of votes, the amendment to approve the application was carried.

Decision

The Committee agreed to approve the application subject to the 4 conditions and for the reasons detailed in the report.

315. 21/01312/FULL - LAND TO SOUTH OF BELMORE, WESTFIELD ROAD, CUPAR

The Committee considered a report by the Head of Planning relating to an application for the erection of a dwellinghouse with associated car parking.

Decision

The Committee agreed to approve the application subject to the 8 conditions and for the reasons detailed in the report.

316. 21/01411/PPP - LAND 400 M SOUTH OF FARMHOUSE, TEUCHATS FARM, GREENSIDE, FIFE

The Committee considered a report by the Head of Planning relating to an application for Planning Permission in Principle for a single dwellinghouse for agricultural occupation.

Decision/

Decision

The Committee:-

- (1) noted, in relation to land stability and contaminated land, the application had been assessed against Scottish Government PAN33 (Revised) and not PAN33 as detailed in the report;
- (2) agreed to approve the application subject to the 2 conditions and for the reasons detailed in the report;
- (3) agreed that Condition 1 be amended to include, as standard, the requirement that the applicant submits a report relating to contaminated land, as part of the further planning application, to address any potential impacts on the site and the surrounding area should contamination be an issue; and
- (4) agreed to delegate to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to draft and formulate an appropriately worded amended Condition 1 to take cognisance of potential impacts on the site and surrounding area relating to contaminated land.

317. APPLICATIONS FOR PLANNING PERMISSION, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee noted the lists of applications dealt with under delegated powers for the period 2nd to 29th October, 2021.

THE FIFE COUNCIL - NORTH EAST PLANNING COMMITTEE – REMOTE MEETING

15th December, 2021

1.30 p.m. – 4.15 p.m.

PRESENT: Councillors Donald Lothian (Convener), Tim Brett, John Docherty, Andy Heer, Margaret Kennedy, Jane Ann Liston, David MacDiarmid, Karen Marjoram, Tony Miklinski, Bill Porteous, Jonny Tepp, Brian Thomson and Ann Verner.

ATTENDING: Alastair Hamilton, Service Manager - Development Management, Economy, Planning & Employability Services; Steven Paterson, Solicitor; and Diane Barnet, Committee Officer, Legal & Democratic Services.

APOLOGIES FOR ABSENCE: Councillors Bill Connor and Linda Holt.

318. DECLARATIONS OF INTEREST

Councillor Liston declared an interest in Para. No. 320. - '17/01288/FULL - Bowbridge Farm, Peat Inn, Falfield' - as she was personally acquainted with the applicant.

Councillor Brett declared an interest in Para. No. 323. - '21/01596/FULL - Dalgairn Centre, Bank Street, Cupar' - as he was a member of the Integration Joint Board, the commissioning body in relation to the application.

319. MINUTE

The Committee considered the minute of meeting of the North East Planning Committee of 17th November, 2021.

Decision

The Committee agreed to approve the minute.

Prior to consideration of the following item, Councillor Liston, having declared an interest, left the meeting at this point.

320. 17/01288/FULL - BOWBRIDGE FARM, PEAT INN, FALFIELD

The Committee considered a report by the Head of Planning relating to the siting of a static caravan (retrospective), associated with agricultural business, and formation of vehicular access (renewal of full Planning Permission 15/01610/FULL).

Motion

Councillor Porteous, seconded by Councillor Brett, moved to refuse the application on the grounds that the development proposal was contrary to Scottish/

Scottish Planning Policy (2014); Policy 1 of TAYplan Strategic Development Plan (2016-36); Policies 1, 7 and 8 of the Adopted FIFEplan (2017); and Making Fife's Places Supplementary Guidance (2018) as the proposed development at this rural/countryside location was not considered to be justified and essential to support the existing needs of the rural business.

Amendment

Councillor MacDiarmid, seconded by Councillor Marjoram, moved as an amendment to approve the application subject to the 2 conditions and for the reasons detailed in the report.

Roll Call Vote

For the Motion - 2 votes

Councillors Brett and Porteous.

For the Amendment - 9 votes

Councillors Docherty, Heer, Lothian, Marjoram, MacDiarmid, Miklinski, Tepp, Thomson and Verner.

Having received a majority of votes, the amendment to approve the application was carried.

Decision

The Committee agreed to approve the application subject to the 2 conditions and for the reasons detailed in the report.

Councillor Liston re-joined the meeting following consideration of the above item.

321. 20/02315/FULL - 73 TAY STREET, NEWPORT ON TAY, FIFE

Decision

The Committee agreed to continue consideration of the application to a future meeting to allow Officers to take cognisance of further information which had been received.

322. 20/02716/FULL - NORTH BANK FARM, LATHOCKAR, ST ANDREWS

The Committee considered a report by the Head of Planning relating to an application for the change of use of land to allow for the siting of 35 retirement caravans, including landscaping and associated infrastructure.

Decision

The Committee agreed:-

(1) to refuse the application on the grounds that the proposed development was considered to be contrary to:

(a)/

- (a) Scottish Planning Policy (2014), Policies 1, 3, 7 and 11 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance (2018) in the interests of road safety and sustainable travel due to the Application Site being located where more sustainable modes of transport (including public transport) are not readily and safely available thus necessitating the requirement/need for the use of private vehicles to access local amenities; and
 - (b) Scottish Planning Policy (2014), Policies 1, 7 and 10 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance (2018) in terms of safeguarding the visual amenity, character and environmental quality of the countryside location having regard to its form, scale and layout resulting in an overdevelopment of the Application Site as also a density of development which is out of keeping with the area's existing character; and
- (2) to delegate authority to the Head of Planning, in consultation with the Head of Legal and Democratic Services to finalise the terms of the two reasons for refusal in order to ensure that a decision on the application was not unduly delayed.

Councillor Kennedy joined the meeting during consideration of the above item and, therefore, did not take part in the discussion or decision as she had not had the benefit of the full presentation.

The Committee adjourned at 3.03 p.m.

The Committee reconvened at 3.10 p.m.

Councillor Brett left the meeting prior to consideration of the following item, having earlier declared an interest.

Councillor Kennedy left the meeting prior to consideration of the following item.

323. 21/01596/FULL - DALGAIRN CENTRE, BANK STREET, CUPAR

The Committee considered a report by the Head of Planning relating to an application for the erection of a combined 24-bedroom residential care and 12-unit one-bedroom one-person (1B1P) extra care housing building with associated vehicle parking, service areas and landscaped open space.

Decision

The Committee agreed to:-

- (1) approve the application:
 - (a) subject to the 14 conditions and for the reasons detailed in the report; and
 - (b)/

- (b) an additional condition relating to provision of a public footpath to facilitate active travel between the site and surrounding existing development and future development; and
- (2) delegate to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to draft and formulate an appropriately worded planning condition and reason to properly reflect the additional condition outlined at (1) (b) above.

Councillor Brett re-joined the meeting following consideration of the above item.

Councillor Miklinski left the meeting during consideration of the following item.

324. 21/02298/FULL - 4 ALFRED PLACE, CITY ROAD, ST ANDREWS

The Committee considered a report by the Head of Planning relating to an application for a two-storey extension, formation of dormers and installation of a new window to the rear of the dwellinghouse and installation of replacement rooflight, railings and gate to the front of the dwellinghouse.

Decision

The Committee agreed to approve the application unconditionally.

325. APPLICATIONS FOR PLANNING PERMISSION, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee noted the lists of applications dealt with under delegated powers for the period 1st to 28th November, 2021.

THE FIFE COUNCIL - NORTH EAST PLANNING COMMITTEE – REMOTE MEETING

12th January, 2022

1.30 p.m. – 4.15 p.m.

PRESENT: Councillors Donald Lothian (Convener), Tim Brett, Bill Connor, John Docherty, Andy Heer, Linda Holt, Jane Ann Liston, David MacDiarmid, Karen Marjoram, Tony Miklinski, Bill Porteous, Jonny Tepp and Ann Verner.

ATTENDING: Alastair Hamilton, Service Manager - Development Management, Economy, Planning & Employability Services; Steven Paterson, Solicitor; and Diane Barnet, Committee Officer, Legal & Democratic Services.

APOLOGY FOR ABSENCE: Councillor Brian Thomson.

326. DECLARATIONS OF INTEREST

Councillor Heer declared an interest in Para 329. - '21/02110/PPP - Land between Millflat and Leckiebank Road, Auchtermuchty' - having been present at a Community Council meeting at which the developer gave a presentation on the proposed development. However, having applied the objective test, Councillor Heer decided his interest was not significant as he had not expressed an opinion on the proposed development, therefore, would remain and participate in the meeting.

Councillor Lothian declared an interest in Para. 329. - '21/02110/PPP - Land between Millflat and Leckiebank Road, Auchtermuchty' - having also been present at the Community Council meeting attended by Councillor Heer, however, Councillor Lothian was personally acquainted with a number of the objectors.

Councillor Lothian also declared an interest in Para. 330. - 21/03220/FULL - Cottage, Pillars of Hercules, Falkland' - as he was personally acquainted with the applicant and a number of the objectors.

327. MINUTE

The Committee considered the minute of meeting of the North East Planning Committee of 15th December, 2021.

Decision

The Committee agreed to approve the minute.

328. 20/02315/FULL - 73 TAY STREET, NEWPORT ON TAY, FIFE

The Committee considered a report by the Head of Planning relating to an application for the erection of a garage and self-contained accommodation.

Decision/

Decision

The Committee:-

- (1) agreed to refuse the application on the grounds that the proposed development did not comply with:
 - (a) Section 64 of the Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997; Historic Environment Scotland Policy Statement (2019); Historic Environment Scotland's Managing Change in the Historic Environment; Historic Environment Scotland – New Design in the Historic Setting (2010); Scottish Planning Policy (Valuing the Historic Environment (2014); Policies 1, 10 and 14 of the Adopted FIFEplan (2017); Making Fife's Places Supplementary Planning Guidance (2018); and the Newport-on-Tay Conservation Area Appraisal and Management Plan (2017) - in the interests of protecting the character, setting and appearance of the designated Newport-on-Tay Conservation Area and surrounding historic environment by virtue of its inappropriate design, form, scale and choice of materials together with its detrimental visual impact on the designated conservation area, streetscape, prevailing pattern of development and historic environment due to its form, design and choice of materials; and
 - (b) Scottish Planning Policy (2014); Policies 1, 10 and 14 of the Adopted FIFEplan (2017); and Making Fife's Places Supplementary Guidance (2018) - in the interests of protecting visual amenity having regard to its scale, massing and design resulting in an overdevelopment of the application site as well as having a character and appearance not in keeping with the surrounding area/streetscape. Further, it was considered that the Application Proposal did not make a positive contribution to the surrounding townscape, immediate environment and built environmental quality by virtue of its form, scale, design and choice of materials; and
- (2) to delegate to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to finalise the full reasons for refusal in order to ensure that a decision on the application was not unduly delayed.

Councillor Porteous joined the meeting following consideration of the above item.

Prior to consideration of the following 2 items, Councillor Lothian, having declared an interest, left the meeting at this point and Councillor Verner, Vice-Convener took the Chair.

329. 21/02110/PPP - LAND BETWEEN MILLFLAT AND LECKIEBANK ROAD, AUCHTERMUCHTY

The Committee considered a report by the Head of Planning relating to an application for planning permission in principle for a residential development of 15 dwellinghouses, formation of new vehicular accesses and associated works.

Motion/

Motion

Councillor MacDiarmid, seconded by Councillor Holt, moved to refuse the application on the grounds that the proposed development did not comply with Scottish Planning Policy (2014), Policies 1 and 3 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance (2018), on the basis that the proposed development would result in increased levels of traffic on the surrounding road network which would have a detrimental impact on road safety.

Amendment

Councillor Porteous, seconded by Councillor Miklinski, moved as an amendment to approve the application subject to the 8 conditions and for the reasons detailed in the report; and the conclusion of a planning obligation relating to the provision of an affordable housing contribution.

Roll Call Vote

For the motion - 4 votes

Councillors Heer, Holt, Marjoram and MacDiarmid.

For the amendment - 8 votes

Councillors Brett, Connor, Docherty, Liston, Miklinski, Porteous, Tepp and Verner.

Having received a majority of votes, the amendment to approve the application was carried.

Decision

The Committee agreed:-

- (1) to approve the application subject to the 8 conditions and for the reasons detailed in the report and following the conclusion of a planning obligation relating to the provision of an affordable housing contribution; and
- (2) that authority was delegated to the Head of Planning, in consultation with the Head of Legal and Democratic Services, to negotiate and conclude the legal agreement necessary to secure the planning obligation.

The Committee adjourned at 3.20 p.m.

The Committee reconvened at 3.25 p.m.

330. 21/03220/FULL - COTTAGE, PILLARS OF HERCULES, FALKLAND

The Committee considered a report by the Head of Planning relating to the formation of an access road, junction and car parking with associated landscaping, SUDS and erection of information hut (Section 42 Application to vary Condition 1 of 19/02723/FULL to reduce visibility splay from 6m to 3m).

Decision/

Decision

The Committee agreed to refuse the Section 42 application to vary condition one of planning permission 19/02723/FULL, to reduce the visibility splay from 6m to 3m, in the interests of road safety.

Councillor Lothian re-joined the meeting prior to consideration of the following item and Councillor Verner left the meeting at this time.

331. 21/00692/FULL - THE INN AT KINGSBARNES, 5 MAIN STREET, KINGSBARNES

The Committee considered a report by the Head of Planning relating to an application for external alterations including installation of a dormer extension, rooflights, extraction vents, flue, bay window with patio doors and replacement windows and doors.

Decision

The Committee agreed to approve the application subject to the one condition and for the reason detailed in the report.

332. 21/00694/LBC - THE INN AT KINGSBARNES, 5 MAIN STREET, KINGSBARNES

The Committee considered a report by the Head of Planning relating to Listed Building Consent for internal and external alterations including installation of a dormer extension, rooflights, extraction vents, flue, bay windows with patio doors and replacement windows and doors.

Decision

The Committee agreed to approve the application unconditionally.

333. APPLICATIONS FOR PLANNING PERMISSION, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee noted the lists of applications dealt with under delegated powers for the period 29th November to 26th December, 2021

THE FIFE COUNCIL - NORTH EAST PLANNING COMMITTEE – REMOTE MEETING

9th February, 2022

1.30 p.m. - 2.40 p.m.

PRESENT: Councillors Donald Lothian (Convener), Tim Brett, John Docherty, Andy Heer, Linda Holt, Jane Ann Liston, David MacDiarmid, Karen Marjoram, Tony Miklinski, Bill Porteous, Jonny Tepp, Brian Thomson and Ann Verner.

ATTENDING: Chris Smith, Lead Officer – Development Management Team, Economy, Planning & Employability Services; Steven Paterson, Solicitor and Diane Barnett, Committee Officer, Legal & Democratic Services.

APOLOGIES FOR ABSENCE: Councillor Bill Connor and Margaret Kennedy.

334. DECLARATIONS OF INTEREST

Councillor Verner declared an interest in Para. 336 - '20/02818/FULL - the Poffle, Sunnyside, Strathkinness' - as she had a non-financial, family and work connection with the applicant; and Para. 337 - '21/01492/FULL - 150 North Street, St Andrews', - as she had a non-financial family connection with the applicant.

335. MINUTE

The Committee considered the minute of the North East Planning Committee of 12th January, 2022.

Decision

The Committee agreed to approve the minute.

Prior to consideration of the following two items, Councillor Verner, having declared an interest, left the meeting at this point.

336. 20/02818/FULL - THE POFFLE, SUNNYSIDE, STRATHKINNESS

The Committee considered a report by the Head of Planning relating to an application for the erection of a dwellinghouse with associated access and parking.

Motion

Councillor Liston, seconded by Councillor Holt, moved to refuse the application on the grounds that the proposed development did not comply with Policies 1, 3 and 10 of the Adopted FIFEplan (2017) and Making Fife's Places Supplementary Guidance (2018), Transportation Development Guidelines due to a detrimental impact on road safety from the intensification of use of the bellmouth and access route to the existing dwellings.

Amendment/

Amendment

Councillor Thomson, seconded by Councillor Miklinski, moved as an amendment to approve the application subject to the 7 conditions and for the reasons detailed in the report.

Roll Call Vote

For the Motion - 5 votes

Councillors Heer, Holt, Liston, MacDiarmid and Tepp.

For the Amendment - 7 votes

Councillors Brett, Docherty, Lothian, Marjoram, Miklinski, Porteous and Thomson.

Having received a majority of votes, the amendment to approve the application was carried.

Decision

The Committee agreed to approve the application, subject to the 7 conditions and for the reasons detailed in the report.

337. 21/01491/FULL - 150 NORTH STREET, ST ANDREWS

The Committee, on considering a report by the Head of Planning relating to an application for the change of use from private garden to outdoor seating area, including siting of a coffee kiosk and installation of a replacement gate, was advised by the Planning Lead Officer of several amendments to the original report.

Decision

Given the update provided, the Committee agreed to continue consideration of the application to a future meeting to allow Officers to properly reassess the application against the relevant FIFEplan policies relating to 'edge of town centre' development.

338. APPLICATIONS FOR PLANNING PERMISSION, BUILDING WARRANTS AND AMENDED BUILDING WARRANTS DEALT WITH UNDER DELEGATED POWERS

Decision

The Committee noted the lists of applications dealt with under delegated powers for the period 27th December, 2021 to 23rd January, 2022.

THE FIFE COUNCIL - FIFE PLANNING REVIEW BODY – REMOTE MEETING

22nd November, 2021.

2.00 p.m. – 2.50 p.m.

PRESENT: Councillors David Barratt (Convener), Alice McGarry, Ross Paterson, Bill Porteous and Graham Ritchie.

ATTENDING: June Barrie, Manager (Legal Services), Legal and Democratic Services; Bryan Reid and Scott Simpson, Planners, Planning Service; and William Shand, Planning Adviser to the FPRB.

117. DECLARATIONS OF INTEREST

No declarations of interest were made in terms of Standing Order No. 7.1.

118. MINUTE

The minute of the Fife Planning Review Body of 27th September, 2021 was submitted.

Decision

The Review Body approved the minute.

119. APPLICATION FOR REVIEW - 6 PROVOST NIVEN CLOSE, ST. ANDREWS (APPLICATION NO. 21/01281/FULL)

The Review Body considered the Application for Review submitted by Dr. Alistair Dorward, in respect of the decision to refuse planning permission for the conversion of an integral garage to form habitable accommodation (Application No. 21/01281/FULL).

Decision

The Review Body agreed:-

- (1) sufficient information was before them to proceed to decide the matter; and
- (2) the application be approved subject to conditions (reversing the appointed officer's determination) and that the content of the Decision Notice be delegated to the Head of Legal and Democratic Services, in consultation with the Convener.

120. APPLICATION FOR REVIEW - 11 FORESTER'S LEA CRESCENT, DUNFERMLINE (APPLICATION NO. 21/00315/FULL)

The Review Body considered the Application for Review submitted by Andrew Allan Architecture Ltd., on behalf of Mr. Peck and Ms. Almond, in respect of the decision to refuse planning permission for a single storey extension with balcony to rear of dwellinghouse (Application No. 21/00315/FULL).

Decision/

Decision

The Review Body agreed:-

- (1) sufficient information was before them to proceed to decide the matter; and
 - (2) the application be refused (upholding the appointed officer's determination) and that the content of the Decision Notice be delegated to the Head of Legal and Democratic Services, in consultation with the Convener.
-

THE FIFE COUNCIL - FIFE PLANNING REVIEW BODY – REMOTE MEETING

31st January, 2022.

2.00 p.m. – 3.30 p.m.

PRESENT: Councillors David Barratt (Convener), Mino Manekshaw, Alice McGarry, Ross Paterson and Bill Porteous.

ATTENDING: June Barrie, Manager (Legal Services), Legal and Democratic Services; and Chris Smith, Lead Officer (Major Business and Customer Service), Bryan Reid, Planner and Steve Iannereli, Strategic Development Manager, Economy, Planning and Employability Services.

121. DECLARATIONS OF INTEREST

No declarations of interest were made in terms of Standing Order No, 7.1.

122. MINUTE

The minute of the Fife Planning Review Body of 22nd November, 2021 was submitted.

Decision

The Review Body approved the minute.

123. APPLICATION FOR REVIEW - 8 GREEN STREET, TOWNHILL, DUNFERMLINE (APPLICATION NO. 21/00377/FULL)

The Review Body considered the Application for Review submitted by BTR Alba, on behalf of Mr. Ross Dawkins, in respect of the decision to refuse planning permission for the erection of a shed (retrospective) (Application No. 21/00377/FULL).

Decision

The Review Body agreed:-

- (1) sufficient information was before them to proceed to decide the matter; and
- (2) the application be refused (upholding the appointed officer's determination) and that the content of the Decision Notice be delegated to the Head of Legal and Democratic Services, in consultation with the Convener.

124. APPLICATION FOR REVIEW - 60 SEAFAR DRIVE, KELTY (APPLICATION NO. 21/00376/FULL)

The Review Body considered the Application for Review submitted by Mr. Stewart MacGregor in respect of the decision to refuse planning permission for a change of use from treebelt/vegetation to private garden ground and erection of fencing to side of dwellinghouse (part retrospect) (Application No. 21/00376/FULL).

Decision/

Decision

The Review Body agreed:-

- (1) sufficient information was before them to proceed to decide the matter; and
 - (2) the application be approved subject to conditions (reversing the appointed officer's determination) and that the content of the Decision Notice be delegated to the Head of Legal and Democratic Services, in consultation with the Convener.
-

THE FIFE COUNCIL - REGULATION AND LICENSING COMMITTEE - GLENROTHES

26th October, 2021

9.30 a.m. – 1.20 p.m.

PRESENT: For item 393 - Councillors Ryan Smart (Convener), Alistair Cameron, Ian Ferguson, David Graham, Garry Haldane, Donald Lothian, John O'Brien and Graham Ritchie.

For items 394 onwards - Councillors Carol Lindsay (Convener), Alistair Cameron, John Docherty, David Graham, Garry Haldane, Gordon Langlands, David MacDiarmid, Graham Ritchie and Ryan Smart.

ATTENDING: Kimberley Langley, Solicitor, Gillian Love, Lead Officer, Miscellaneous Licensing and Craig Ritchie, Licensing Enforcement Officer all in Finance and Corporate Services; Laura Smith, Housing Professional and Claire Seath, Housing Management Officer both HMO Licensing (for item 393 only); Tom Henderson, Service Manager, Fleet Operations (for item 395 only); and Sergeant Neil Ewing, Police Scotland (Fife Division) (for items 396 onwards).

APOLOGIES: Councillors Bill Connor, Gavin Ellis, Zoe Hisbent, Jane Ann Liston and Lea McLelland.

HOUSING (SCOTLAND) ACT 2006

393. **APPLICATION FOR GRANT OF HOUSE IN MULTIPLE OCCUPATION LICENCE -**

The Committee was asked to reconsider an application for the grant of a house in multiple occupation licence by the undernoted in respect of which representations had been lodged. The application was previously refused at the meeting on 10th December, 2019 and following an appeal to the Sheriff, the application had been remitted back for reconsideration by a differently constituted Committee as the full up to date information on the number and capacity of HMOs in the locality was not produced at the previous hearing.

Applicant

Activity and Period of Licence Applied For

Miss Clementine White

House in Multiple Occupation for
Top Floor Flat,
12 Howard Place,
St. Andrews.
(new application)
3 year

The/

The Committee considered the application and agreed that:-

- the applicant was fit and proper to be authorised to permit persons to occupy any living accommodation as an HMO;
- the agent was fit and proper to be authorised to permit persons to occupy any living accommodation as an HMO; and
- the property was suitable for use as an HMO or could be made suitable with conditions;

The Committee then considered if granting the licence would NOT result in the overprovision of HMOs in the locality in which the living accommodation concerned was situated.

The Committee, after hearing the applicant, her agent & Solicitor as well as those persons in attendance who had made representation to the application and considering the other representations and written submission received, made the following decision on the application.

Motion

Councillor Garry Haldane, seconded by Councillor Alistair Cameron, moved that the application be moved to the next stage of the application process as granting the licence would NOT result in the overprovision of HMOs in the locality in which the living accommodation concerned was situated.

Amendment

Councillor David Graham, seconded by Councillor Ryan Smart, moved, as an amendment that the licence be refused as granting the licence would result in the overprovision of HMOs in the locality in which the living accommodation concerned was situated.

Vote

Amendment	-	3
Motion	-	5

Decision

The Committee agreed that granting the licence would NOT result in the overprovision of HMOs in the locality in which the living accommodation concerned was situated and moved the application to the next stage of the application process.

The/

The applicant and respondents were invited to attend and be represented at the meeting. The applicant was in attendance with her agent, Paul Shields & her Solicitor, Gillian Buchanan. Rev. Dr. John Cameron, Tony Gray, Chris Underwood, representing Sherri Underwood and Jill Cameron, representing Jim Kinghorn & Sheila Unkles were all present as respondents or their representatives to the application.

As the Sheriff directed that the application be considered by a differently constituted Committee, this would have resulted in the meeting being inquorate. Therefore, it was agreed that Councillors Ian Ferguson, Donald Lothian and John O'Brien would be in attendance, for the above hearing only, as they had all previously been on the Regulation and Licensing Committee in the past. The other Councillors in attendance at the hearing were not present at the previous hearing on 10th December, 2019.

CIVIC GOVERNMENT (SCOTLAND) ACT 1982

394. **MINUTE**

The Committee considered the Minute of Meeting of the Regulation and Licensing Committee of 21st September, 2021.

Decision

The Committee approved the Minute.

395. **TAXI AND PRIVATE HIRE CAR INSPECTION TESTS – KIRKCALDY ZONE**

The Committee considered a report by Service Manager, Fleet Operations on taxi and private hire car inspection tests carried out on vehicles in the Kirkcaldy zone between August and October, 2021.

Decision

The Committee, having heard the Service Manager, Fleet Operations on the report and, following discussion, congratulated those operators whose vehicles passed the test first time and otherwise noted the report.

396. **APPLICATIONS IN RESPECT OF WHICH COMMENTS HAD BEEN MADE**

The Committee considered applications for licences by the undernoted and, having heard the representative for Police Scotland (Fife Division) and the applicants thereon, dealt with the applications as shown:-

Applicant/

Applicant

Activity & Period of Licence Applied For

- (a) Mr James Herkes Taxi Driver
(renewal)
3 year

Decision

The Committee agreed to grant the licence with a warning.

- (b) Mr. Shaun McLaren Taxi Driver
(new application)
1 year

Motion

Councillor David Graham, seconded by Councillor Graham Ritchie, moved that the licence be granted with a warning.

Amendment

Councillor Garry Haldane, seconded by Councillor Gordon Langlands, moved, as an Amendment that the licence be granted.

Vote

Amendment - 2
Motion - 6

Decision

The Committee agreed to grant the licence with a warning.

- (c) Mr. Fraser Macdonald Taxi Driver
(renewal)
3 year

Decision

The Committee agreed to continue consideration of the above application to its next meeting to afford the applicant a further opportunity to appear.

The applicants had been invited to attend and be represented at the meeting and with the exception of the applicant at (c) above were all present and heard.

Consideration/

Consideration of the applications at (b) and (c) above was continued from the meeting held on 21st September, 2021.

The warning given to the applicants at (a) and (b) above was that any future misdemeanours brought to the attention of the Committee could result in suspension of the licence.

(Councillor Ryan Smart left the meeting following consideration of the application at (a) above).

397. **EXCLUSION OF PUBLIC AND PRESS**

The Committee resolved, under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public and press from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 7A to the Act.

398. **APPLICATIONS IN RESPECT OF WHICH POLICE COMMENTS HAD BEEN MADE**

The Committee considered applications for licences by the undernoted and, having heard the representative for Police Scotland (Fife Division) and the applicant at (b) thereon, dealt with the applications as shown:-

<u>Applicant</u>	<u>Activity & Period of Licence Applied For</u>
(a) Mr. Savas Cecen	Late Hours Catering for premises at 12 North Street, Glenrothes Sunday – Thursday until 1.00 am & Friday & Saturday until 2.00 am (new application) 3 year

Decision

The Committee noted that the applicant now wished to withdraw his application for the above licence.

(b) Mr Liam Hogg	Taxi Driver (renewal) 1 year
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Decision

The Committee agreed to grant the licence with a warning.

The/

The applicants had been invited to attend and be represented at the meeting. The applicant at (a) was not in attendance. The applicant at (b) was present and heard.

Consideration of the application at (a) above was continued from the meeting held on 21st September, 2021.

The warning given to the applicant at (b) above was that any future misdemeanours brought to the attention of the Committee could result in suspension of the licence.

399. **CONSIDERATION OF POSSIBLE SUSPENSION OF LICENCE**

The Committee considered exercising its power of suspension under paragraph 11 of Schedule 1 to the Civic Government (Scotland) Act 1982 in respect of the undernoted licence, and, having heard the representative for Police Scotland (Fife Division) and the licenceholder thereon, dealt with the licence as shown:-

<u>Licenceholder</u>	<u>Type, No. of Licence & Expiry Date</u>
Mr. Jason Clarke	Taxi Driver 1829/0038826 Expiry Date: 25 March, 2022

Decision

The Committee agreed not to suspend the licence.

The licenceholder had been invited to attend and be represented and was present and heard.

Consideration of the above matter was continued from the meeting held on 21st September, 2021.

400. **OPPOSED APPLICATION**

The Committee considered application for licence by the undernoted in respect of which police objections had been intimated and dealt with the application as shown:-

<u>Applicant</u>	<u>Activity and Period of Licence Applied For</u>
Mr. Liam Mahady	Taxi Driver (new application) 3 year

Decision/

Decision

The Committee agreed to continue consideration of the above application to its next meeting to afford the applicant a further opportunity to appear.

The applicant and objector had been invited to attend and be represented at the meeting. The applicant was not present.

Consideration of the above application was continued from the meeting held on 21st September, 2021.

THE FIFE COUNCIL - REGULATION AND LICENSING COMMITTEE - GLENROTHES

23rd November, 2021

9.30 a.m. – 2.35 p.m.

PRESENT: Councillors Carol Lindsay (Convener), Alistair Cameron, John Docherty, Zoe Hisbent, Gordon Langlands, Lea McLelland, David MacDiarmid, David J Ross and Ryan Smart (for items 406 (l) and (m), 408(b), 409 and 410 only).

ATTENDING: Kimberley Langley, Solicitor, Gillian Love, Lead Officer, Miscellaneous Licensing and Craig Ritchie, Licensing Enforcement Officer all in Finance and Corporate Services; Sergeant Neil Ewing, Police Scotland (Fife Division); and Tom Henderson, Service Manager, Fleet Operations (for item 405 only).

APOLOGIES: Councillors Bill Connor, Gavin Ellis, David Graham, Garry Haldane, Jane Ann Liston and Graham Ritchie.

401. URGENT BUSINESS

The Convener advised that in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973, she had agreed that the items of business at 406 (l) and (m) below be considered as a matter of urgency.

402. CHANGE OF MEMBERSHIP

Councillor Carol Lindsay welcomed Councillor David J Ross to his first meeting of the Regulation & Licensing Committee and Members noted that Councillor Ross had replaced Councillor Mick Green as a Member of the Committee.

403. MINUTE

The Committee considered the Minute of Meeting of the Regulation and Licensing Committee of 26th October, 2021.

Decision

The Committee approved the Minute.

CIVIC GOVERNMENT (SCOTLAND) ACT 1982

404. SUSPENSION OF TAXI/PRIVATE HIRE CAR DRIVERS LICENCES

The Council's Lead Officer, Miscellaneous Licensing reported to the Committee that a decision was taken by the Executive Director, Finance & Corporate Services using the powers given to her under Section 2 of the Council's List of Officer Powers 'Emergencies and Cases of Urgency' to suspend two taxi/private hire car drivers licences with immediate effect under paragraph 12 of Schedule 1 to the Civic Government (Scotland) Act 1982 having advised the Convener and Vice-Convener of the Committee of this decision. The decision was taken as information had been received which had to be considered prior to this meeting of the Committee.

Decision

The Committee noted that two taxi/private hire car drivers licences had been suspended with immediate effect.

405. TAXI AND PRIVATE HIRE CAR INSPECTION TESTS – WEST FIFE AREA

The Committee considered a report by Service Manager, Fleet Operations on taxi and private hire car inspection tests carried out on vehicles in the West Fife Area between August and October, 2021.

Decision

The Committee, having heard the Service Manager, Fleet Operations on the report and, following discussion:

- (i) congratulated those operators whose vehicles passed the test first time;
- (ii) requested that all vehicles failing the test be subjected to a random test 6 months after their annual test; and
- (iii) agreed that letters be sent to all operators failing the test reminding them of the standards expected for maintaining their vehicles.

406. APPLICATIONS IN RESPECT OF WHICH COMMENTS HAD BEEN MADE

The Committee considered applications for licences by the undernoted and, having heard the representative for Police Scotland (Fife Division), the Council's Lead Officer, Miscellaneous Licensing and the applicants thereon, dealt with the applications as shown:-

<u>Applicant</u>	<u>Activity & Period of Licence Applied For</u>
(a) Mr. Muhammad Din Bibi	Taxi Driver (new application) 3 year

Motion

Councillor John Docherty, seconded by Councillor Alistair Cameron, moved that consideration of the above application be continued to the Committee's next meeting to afford the Applicant a further opportunity to appear with a representative.

Amendment

Councillor David MacDiarmid, seconded by Councillor Gordon Langlands, moved, as an amendment, that the licence be refused.

Vote/

Vote

Amendment– 2
Motion – 6

Decision

The Committee agreed to continue consideration of the above application to its next meeting to afford the Applicant a further opportunity to appear with a representative.

- (b) Mr. Madhav Chhetri Taxi Driver
 (new application)
 1 year

Decision

The Committee agreed to continue consideration of the above application to its next meeting to afford the Applicant a further opportunity to appear.

- (c) Mr. Gary Easton Taxi Driver
 (renewal)
 1 year

Decision

The Committee agreed to grant the licence with a warning.

- (d) Mr. Lee Gilmour Taxi Driver
 (new application)
 1 year

Decision

The Committee agreed to continue consideration of the above application to its next meeting to afford the Applicant a further opportunity to appear.

- (e) Mr. Taylor Gray Taxi Driver
 (renewal)
 1 year

Decision

The Committee agreed to grant the licence with a warning and requested that the Applicant attend the first available Taxi Driver's training course at Fife House, Glenrothes.

Applicant

Activity & Period of Licence Applied For

- (f) Mr. Abdullah Kamer Taxi Driver
(new application)
1 year

Decision

The Committee agreed to grant the licence with a warning.

- (g) Mr. Callum Kerr Taxi Driver
(new application)
1 year

Decision

The Committee agreed to grant the licence with a warning.

- (h) Mr. Alister McDonald Taxi Driver
(renewal)
3 year

Decision

The Committee agreed to grant the licence with a warning.

- (i) Mr. Neil McEwan Taxi Driver
(renewal)
1 year

Decision

The Committee agreed to grant the licence with a warning and requested that the applicant attend the first available Taxi Driver's training course at Fife House, Glenrothes.

- (j) Mr. Fraser MacDonald Taxi Driver
(renewal)
3 year

Decision

The Committee agreed to refuse the licence.

	<u>Applicant</u>	<u>Activity & Period of Licence Applied For</u>
(k)	Mr. Ryan Nellies	Taxi Driver (new application) 1 year

Decision

The Committee agreed to continue consideration of the above application to its next meeting to afford the Applicant a further opportunity to appear.

(l)	Mr. Mohammad Chowdhury	Taxi Driver (new application) 1 year
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Motion

Councillor John Docherty, seconded by Councillor Zoe Hisbent, moved that the licence be granted with a warning.

Amendment

Councillor Ryan Smart, seconded by Councillor Lea McLelland, moved, as an amendment, that the licence be refused.

Vote

Amendment – 2
Motion – 7

Decision

The Committee agreed to grant the licence with a warning.

(m)	Mr. John Lindsay	Taxi Driver (new application) 1 year
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Decision

The Committee agreed to grant the licence.

The Applicants had been invited to attend and be represented at the meeting and with the exception of the applicants at (b), (d), (j) and (k) were all present and heard.

Consideration of the application at (j) above was continued from the meeting held on 26th October 2021.

The warning given to the applicants at (c), (e), (f), (g), (h) and (i) above was that any future misdemeanours brought to the attention of the Committee could result in suspension of the licence.

The reason for refusal of the application at (j) above was that (i) the Applicant was not considered to be a fit and proper person to hold the licence applied for in view of the nature and extent of previous convictions recorded against him; and (ii) he had two previous warnings.

407. **EXCLUSION OF PUBLIC AND PRESS**

The Committee resolved, under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public and press from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 7A to the Act.

408. **CONSIDERATION OF POSSIBLE SUSPENSION OF LICENCES**

The Committee considered exercising its power of suspension under paragraph 11 of Schedule 1 to the Civic Government (Scotland) Act 1982 in respect of the undernoted licences, and, having heard the representative for Police Scotland (Fife Division) and the licenceholder at (a) thereon, dealt with the licences as shown:-

	<u>Licenceholder</u>	<u>Type, No. of Licence & Expiry Date</u>
(a)	Mr. Imran Hanif	Taxi Driver 2496/0043412 Expiry Date: 1 June 2024

Motion

Councillor David MacDiarmid, seconded by Councillor David J Ross, moved that he should not be suspended.

Amendment

Councillor Lea McLelland, seconded by Councillor Zoe Hisbent, moved, as amendment, that the licence be suspended.

Vote

Amendment –	5
Motion –	3

Decision/...

Decision

The Committee agreed to suspend the licence.

The Committee thereafter took a decision on the length of suspension as follows:-

Motion

Councillor Alistair Cameron, seconded by Councillor Lea McLelland, moved, that the licence be suspended for a period of one year with immediate effect.

First Amendment

Councillor David MacDiarmid, seconded by Councillor David J Ross, moved, as an amendment, that the licence be suspended for a period of three months.

Second Amendment

Councillor Carol Lindsay, seconded by Councillor Zoe Hisbent, moved, as a further amendment, that the licence be suspended until its expiry being 1st June 2024.

Vote

Second Amendment–	2
First Amendment –	3
Motion –	3

The second amendment fell and the Convener exercised her casting vote in favour of the Motion.

Decision

The Committee agreed to suspend the licence with immediate effect for a period of one year.

- (b) Mr. Peter Mellon Taxi Driver
6590/0043116
Expiry Date: 10 February 2022

Decision

The Committee agreed to suspend the licence.

The Committee thereafter took a decision on the length of suspension as follows:

The Committee agreed to suspend the licence until its expiry date of 10th February 2022, this being with immediate effect.

The licenceholders had been invited to attend and be represented. The licenceholder at (a) was present and heard, the licence holder at (b) was not in attendance.

The grounds for suspension of the licence at (b) above were that (i) the licenceholder was no longer considered to be a fit and proper person to hold the licence; and (ii) the carrying on of the activity to which the licence related was likely to cause a threat to public safety.

(Councillor David MacDiarmid left the meeting prior to consideration of item (b) above and re-entered the meeting prior to consideration of item 409 below).

409. APPLICATIONS IN RESPECT OF WHICH POLICE COMMENTS HAD BEEN MADE

The Committee considered applications for licences by the undernoted and, having heard the representative for Police Scotland (Fife Division) and the applicant at (b) thereon, dealt with the applications as shown:-

	<u>Applicant</u>	<u>Activity & Period of Licence Applied For</u>
(a)	Mr. Edward Dunn	Taxi Driver (new application) 1 year

Decision

The Committee agreed to continue consideration of the above application to its next meeting to afford the applicant a further opportunity to appear.

(b)	Mr. Niall Gratton	Taxi Driver (renewal) 1 year
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Motion

Councillor Ryan Smart, seconded by Councillor Alistair Cameron, moved that the licence be granted and requested that the applicant attend the first available Taxi Driver's training course at Fife House, Glenrothes.

Amendment

Councillor Lea McLelland, seconded by Councillor Zoe Hisbent, moved, as an amendment, that the licence be granted with a warning.

Vote

Amendment – 5
Motion – 4

Decision

The Committee agreed to grant the licence with a warning.

The applicants had been invited to attend and be represented at the meeting. The applicant at (b) was present and heard. The applicant at (a) was not present.

The warning given to the applicant at (b) above was that any future misdemeanours brought to the attention of the Committee could result in suspension of the licence.

410. **OPPOSED APPLICATION**

The Committee considered application for licence by the undernoted in respect of which police objections had been intimated and dealt with the application as shown:-

<u>Applicant</u>	<u>Activity and Period of Licence Applied For</u>
Mr. Liam Mahady	Taxi Driver (new application) 3 year

Motion

Councillor David MacDiarmid, seconded by Councillor John Docherty, moved that the licence be granted with a warning.

Amendment

Councillor Carol Lindsay, seconded by Councillor Alistair Cameron, moved, as an amendment, that the licence be refused.

Vote

Amendment – 3
Motion – 5

Decision

The Committee agreed to grant the licence with a warning.

The applicant and objector had been invited to attend and be represented at the meeting and both were present and heard.

Consideration of the above application was continued from the meeting held on 26th October 2021.

The warning given to the above applicant was that any future misdemeanours brought to the attention of the Committee could result in suspension of the licence.

THE FIFE COUNCIL - REGULATION AND LICENSING COMMITTEE - GLENROTHES

14th December, 2021

9.30 a.m. – 11.55 a.m.

PRESENT: Councillors Ryan Smart (Convener), John Docherty, Zoe Hisbent, Gordon Langlands, Lea McLelland, David MacDiarmid, Graham Ritchie and David J Ross.

ATTENDING: Kimberley Langley, Solicitor, Gillian Love, Lead Officer, Miscellaneous Licensing and Craig Ritchie, Licensing Enforcement Officer all in Finance and Corporate Services; Sergeant Neil Ewing, Police Scotland (Fife Division); and Tom Henderson, Service Manager, Fleet Operations (for item 413 only).

APOLOGIES: Councillors Carol Lindsay, Alistair Cameron, Bill Connor, Gavin Ellis, David Graham, Garry Haldane and Jane Ann Liston.

411. **MINUTE**

The Committee considered the Minute of Meeting of the Regulation and Licensing Committee of 23rd November, 2021.

Decision

The Committee approved the Minute.

CIVIC GOVERNMENT (SCOTLAND) ACT 1982

412. **SUSPENSION OF TAXI/PRIVATE HIRE CAR DRIVER'S LICENCE**

The Council's Lead Officer, Miscellaneous Licensing reported to the Committee that a decision was taken by the Executive Director, Finance & Corporate Services using the powers given to her under Section 2 of the Council's List of Officer Powers 'Emergencies and Cases of Urgency' to suspend a taxi/private hire car driver's licence with immediate effect under paragraph 12 of Schedule 1 to the Civic Government (Scotland) Act 1982 having advised the Convener and Vice-Convener of the Committee of this decision. The decision was taken as information had been received which had to be considered prior to this meeting of the Committee.

Decision

The Committee noted that a taxi/private hire car driver's licence had been suspended with immediate effect.

413./

413. TAXI AND PRIVATE HIRE CAR INSPECTION TESTS – GLENROTHES ZONE

The Committee considered a report by Service Manager, Fleet Operations on taxi and private hire car inspection tests carried out on vehicles in the Glenrothes Zone between October and November, 2021.

Decision

The Committee, having heard the Service Manager, Fleet Operations on the report and, following discussion, congratulated those operators whose vehicles passed the test first time and otherwise noted the report.

414. EXCLUSION OF PUBLIC AND PRESS

The Committee resolved, under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public and press from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 7A to the Act.

415. APPLICATION IN RESPECT OF WHICH POLICE COMMENTS HAD BEEN MADE

The Committee considered application for licence by the undernoted and, having heard the representative for Police Scotland (Fife Division) and the applicant thereon, dealt with the application as shown:-

<u>Applicant</u>	<u>Activity & Period of Licence Applied For</u>
Mr. William Maguire	Taxi Driver (temporary application) 6 weeks

Decision

The Committee agreed to grant the licence.

The applicant had been invited to attend and be represented at the meeting. He was present and heard.

416./

416. **CONSIDERATION OF POSSIBLE SUSPENSION OF LICENCE**

The Committee considered exercising its power of suspension under paragraph 11 of Schedule 1 to the Civic Government (Scotland) Act 1982 in respect of the undernoted licence, and, having heard the representative for Police Scotland (Fife Division) and the licenceholder thereon, dealt with the licence as shown:-

<u>Licenceholder</u>	<u>Type, No. of Licence & Expiry Date</u>
Mr. Sirfraz Mohammed	Taxi Driver 8853/0040981 Expiry Date:10 December 2022

Decision

The Committee agreed to suspend the licence.

The Committee thereafter took a decision on the length of the suspension as follows:-

The Committee agreed to suspend the licence until its expiry date of 10th December, 2022, this being with immediate effect.

The licenceholder had been invited to attend and be represented. He was present and heard.

The grounds for suspension of the above licence were that (i) the licenceholder was no longer considered to be a fit and proper person to hold the licence; and (ii) the carrying on of the activity to which the licence related was likely to cause a threat to public safety.

THE FIFE COUNCIL - POLICY AND CO-ORDINATION COMMITTEE – REMOTE MEETING

20th January, 2022.

10.00 a.m. – 12.30 p.m.

PRESENT: Councillors David Alexander (Convener), David Barratt, John Beare, Tim Brett, Altany Craik, Dave Dempsey, Linda Erskine, David Graham, Judy Hamilton, Andy Heer, Linda Holt, Carol Lindsay, Donald Lothian, Mino Manekshaw, Karen Marjoram, Tony Miklinski, David Ross, Fay Sinclair, Ross Vettrano and Craig Walker.

ATTENDING: Steve Grimmond, Chief Executive; Eileen Rowand, Executive Director (Finance and Corporate Services), Elaine Muir, Head of Finance, Charlie Anderson, Head of Business Technology Solutions, Carol McColl, Business Change Manager, BTS, Helena Couperwhite, Committee Manager and Michelle McDermott, Committee Officer, Legal and Democratic Services, Finance and Corporate Services; Keith Winter, Executive Director (Enterprise and Environment), Ken Gourlay, Head of Assets, Transportation and Environment and John Mitchell, Senior Manager, Assets, Transportation and Environment; Fiona McKay, Head of Strategic Planning, Performance and Commissioning, Health and Social Care; John Mills, Head of Housing Services; and Kathy Henwood, Head of Education and Children's Services.

APOLOGY FOR ABSENCE: Councillor Helen Law.

337. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

Councillor Judy Hamilton joined the meeting during consideration of the above item.

338. MINUTE

The Committee considered the minute of the Policy and Co-ordination Committee meeting of 9th December, 2021.

Decision

The Committee agreed to approve the minute.

COVID AND BUSINESS CONTINUITY UPDATE

The Chief Executive provided an update on the significant pressures which Services had been and continued to be under in relation to Covid. It was noted that Fife continued to have high levels of Covid Omicron infections but, as was the case across Scotland and the UK, Fife appeared to be beyond the peak and were seeing a reduction in cases. Following on from this, the First Minister had announced on Tuesday that some restrictions were being lifted from Monday, 24th January.

The/

The Council's Incident Management Team (CIMT) continued to meet to consider current risks and business continuity in light of high covid levels and the high levels of staff absence which the Council were experiencing. It was noted that staff were continuing to work from home where possible but hopefully, following the First Minister's announcement, this would move to more flexible/hybrid arrangements from February but, frontline staff would continue to provide and maintain services across Fife. Staff absence levels continued to be a significant challenge but all Services were actively managing service delivery and prioritising workloads to maintain frontline service delivery.

In addition to Covid, other sickness absence also compounded the challenges the Council were facing particularly within Health and Social Care and schools being significantly challenged in relation to staff absences. In terms of Council service delivery, the Council were largely maintaining business as usual including housing, waste management, building services and protective services, however, it was noted that the Contact Centre were under considerable pressure due to a significant increase in self isolation grant applications but the rate of applications was now reducing. It was highlighted, however, that priority continued to ensure that crisis grant applications were being actioned timeously.

The Chief Executive advised that Health and Social Care continued to be under significant pressure with hospitals being particularly acute alongside the pressure of continuing to meet the demand of social care within the community. It was noted that the number of patients being discharged from hospital with appropriate care arrangements had increased but not at a level to resolve the continuing pressures. With regard to social care, the Chief Executive advised that an urgent request had been issued to the Council's workforce to temporarily assist with care services.

The Chief Executive concluded that the situation with service delivery remained precarious but that he would continue to oversee this through the CIMT meetings.

Decision

It was agreed that the Chief Executive would provide:-

- (1) a further briefing, in due course, to staff and elected members detailing the new provisions to be put into effect particularly in relation to hybrid working; and
- (2) elected members with updated arrangements in relation to future Committee meetings being held remotely/blended.

339. REVENUE MONITORING 2021-22

The Committee considered a report by the Executive Director (Finance and Corporate Services) providing members with a strategic overview of Fife Council's finances and provided an update to the previous report. Funding solutions were also outlined to deal with the continued financial implications of Covid-19 as well as reform and recovery from the pandemic in the current financial year 2021-22. The report also provided the forecast outturn position for 2021-22.

Decision/

Decision

The Committee:-

- (1) noted the high level financial position as detailed in the report;
- (2) noted the financial plan for 2021-22 had been updated in response to the financial pressures as detailed in section 2 of the report;
- (3) instructed all Services to continue to mitigate additional costs, continue to deliver approved savings and contain expenditure within the approved budget provision wherever possible; and
- (4) noted that detailed provisional outturn reports would be submitted to the relevant Sub-Committees when it was practical to do so.

Councillor Craig Walker left the meeting during consideration of the above item.

340. CAPITAL INVESTMENT PLAN UPDATE - PROJECTED OUTTURN 2021-22

The Committee considered a report by the Executive Director (Finance and Corporate Services) providing members with a strategic financial overview of the Capital Investment Plan and advised on the projected outturn for the 2021-22 financial year.

Decision

The Committee noted:-

- (1) the projected outturn position, that the level of financial risk appeared to be increasing and noted the mitigating actions for the major projects within the Capital Investment Plan;
- (2) the projected outturn position for the 2021-22 Capital Investment Plan;
- (3) that more detailed capital outturn reports for 2021-22 would be submitted to relevant Sub-Committees of the Council in accordance with agreed financial reporting arrangements; and
- (4) that budget variances would be managed by the appropriate Directorate in conjunction with the Investment Strategy Group.

Councillor Donald Lothian left the meeting following conclusion of the above item.

341. LEVEN RAILWAY BRIDGE WORKS - CAPITAL FUNDING

The Committee considered a report by the Head of Assets, Transportation and Environment seeking approval for the Leven Rail Bridge Replacement business case to allow the works to replace the Leven Rail Bridge to be undertaken within Network Rail's programme to deliver the reinstatement of the Leven Rail Link.

During the meeting, it was highlighted that, since the report was drafted, Assets, Transportation and Environment had continued to work with Finance colleagues who had confirmed that the bridge work budget could be increased by up to £5.711m/

£5.711m by using the capital contingencies budget that was held within the capital plan. This would fund the cost associated with the change in scope of the project. Capital contingencies were held for one off events such as this that happened outwith the capital planning process.

Decision

The Committee :-

- (1) agreed the need to deliver the Leven Rail Bridge replacement works as part of the delivery mechanism to implement the Leven Rail Link which was programmed for delivery by the end of December, 2023;
- (2) approved the business case and the selection of option 2(b) to deliver the bridge replacement works at an overall cost of £8.157m; and
- (3) agreed to delegate to the Executive Director (Finance and Corporate Services) and the Executive Director (Enterprise and Environment) to agree Heads of Terms with Transport Scotland as well as agreement to the Team Scotland Execution Plan.

342. CUPAR CARE HOME REPLACEMENT PROGRAMME

The Committee considered a report by the Director of Health and Social Care providing an update on the Cupar Care Home Replacement Project advising that, following more detailed cost analysis, the current estimates went beyond the 5% project tolerance and a funding solution required to be determined to bridge the identified gap.

Decision

The Committee noted the status of the Cupar Care Home Replacement Project and agreed additional capital funding of £1.279m to be funded from the commitment in general fund balances set aside for costs and pressures following the Covid-19 pandemic. As the funding was revenue in nature, it would be treated as Capital from Current Revenue (CFCR) funding.

The meeting adjourned at 11.30 a.m. and reconvened at 11.45 a.m.

343. ARMED FORCES COVENANT - TRAINING AND MOBILISATION POLICY

The Committee considered a report by the Head of Human Resources seeking approval for the implementation of a training and mobilisation policy for reservists and revisions to the special leave policy for the wider Armed Forces community in our workforce, in accordance with the Council's commitment to the Armed Forces Covenant.

Decision

The Committee agreed:-

- (1) the implementation of the training and mobilisation policy included within the Appendix to the report; and
- (2) the revisions to the special leave policy as detailed in the report.

Councillor Craig Walker/

Councillor Craig Walker rejoined the meeting during consideration of the above item.

344. ASSISTING UNACCOMPANIED CHILDREN AS PART OF THE ASYLUM SEEKER DISPERSAL SCHEME

The Committee considered a joint report by the Head of Education and Children's Services and the Head of Housing Services following on from reports submitted to this Committee in July 2020 and April 2021 confirming that the Home Office had now mandated all UK local authorities to participate in the UK Government's Asylum Seeker Dispersal Scheme. The report outlined the change of approach by the Home Office and highlighted the implications for Fife by this change.

Decision

The Committee noted:-

- (1) the change in Home Office policy; and
- (2) that the multi-agency response to support young people coming to Fife through the Mandatory Scheme would continue to be co-ordinated through the Syrian Vulnerable Persons Core Group.

345. ASSET MANAGEMENT LEGACY SYSTEMS REPLACEMENT PROGRAMME (PRIVATE REPORT)

The Committee resolved, under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, to exclude the public and press from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 8 of Part 1 of Schedule 7A of the Act.

The Committee considered a report by the Executive Director (Enterprise and Environment) advising members of the progress to date of the Asset Management Legacy Systems Replacement Programme and the proposed next steps.

Decision

The Committee:-

- (1) noted the progress of the programme to date; and
- (2) approved delegated authority to the Executive Director (Enterprise and Environment) and Executive Director (Finance and Corporate Service) to award contracts to the preferred suppliers as detailed in the report following the outcome of the agile procurement exercise.

**THE FIFE COUNCIL - ENVIRONMENT, FINANCE & COMMUNITIES SCRUTINY
COMMITTEE – REMOTE MEETING**

1 February, 2022

10.00 a.m. – 12.30 p.m.

PRESENT: Councillors Tim Brett (Convener), Neil Crooks, John Docherty, Linda Erskine, Derek Glen, Mick Green, Andy Heer, Rosemary Liewald, Lea Mcllelland, Ross Paterson, Fay Sinclair, Ryan Smart, Darren Watt and Jan Wincott.

ALSO PRESENT: Councillor David Barratt, Convener, Assets & Corporate Services Sub-Committee (for Para. 70), Councillor Ross Vettraiño, Convener, Environment & Protective Services Sub-Committee (for Paras. 73 & 74) and Councillor Altany Craik, Convener, Economy, Tourism, Strategic Planning & Transportation Sub-Committee (for Para. 75).

ATTENDING: Eileen Rowand, Executive Director, Finance & Corporate Services; Tim Kendrick, Community Manager (Development), Communities and Neighbourhoods; Diarmuid Cotter, Head of Customer and Online Services; Barbara Cooper, HR Service Manager, Karen Rennie, HR Business Partner, Human Resources; Ken Gourlay, Head of Assets, Transportation and Environment, John Rodigan, Senior Manager, Environment & Building Services, John Mitchell, Senior Manager, Roads & Transportation Services, Martin Kingham, Service Manager, Roads Network Management, Assets, Transportation and Environment; Nigel Kerr, Head of Protective Services, Lisa McCann, Service Manager, Environmental Health (Food & Workplace Safety), Protective Services and Elizabeth Mair, Committee Officer, Legal & Democratic Services.

APOLOGY FOR ABSENCE: Councillor Ian Ferguson.

68. DECLARATIONS OF INTEREST

Councillor Darren Watt declared an interest in Para. 70 - Community Asset Transfer - Report of the Short-Life Elected Member Working Group, as a manager of a community centre involved in a Community Asset Transfer, however, he was satisfied that the interest was so insignificant and remote that it would not prejudice discussion or decision making in his role as a Councillor and he would therefore remain in the meeting for this item.

Councillor Tim Brett declared an interest in Para. 73 - Parks, Streets and Open Spaces Savings 2013-2021, as a glyphosate weedkiller pilot scheme was taking place in his Ward, however, he was satisfied that the interest was so insignificant and remote that it would not prejudice discussion or decision making in his role as a Councillor and he would therefore remain in the meeting for this item.

69./

69. MINUTE

The Committee considered the minute of meeting of the Environment, Finance and Communities Scrutiny Committee of 2 November 2021.

Decision

The Committee agreed to approve the minute.

Councillor Crooks joined the meeting following consideration of the above item.

70. COMMUNITY ASSET TRANSFER - REPORT OF THE SHORT-LIFE ELECTED MEMBER WORKING GROUP

The Committee considered a joint report by the Head of Communities and Neighbourhoods and the Head of Assets, Transportation and Environment, presenting the outcomes of the work of the Short-Life Working Group set up to consider the community asset transfer (CAT) process and building upon the Working Group's recommendations presenting proposals for improving the CAT process in Fife.

Decision

The Committee:-

- (1) noted that the working group had now concluded its findings as summarised in Appendix 1 to the report; and
- (2) agreed that the proposals set out in Section 5 of the report be submitted to a future meeting of Fife Council for consideration.

71. CONTACT CENTRE UPDATE

The Committee considered a report by the Head of Customer and Online Services providing an update on Contact Centre performance.

Decision

The Committee:-

- (1) noted the Contact Centre performance information detailed in the report; and
- (2) recommended that any successor Scrutiny Committee continue to receive regular update reports.

72. CORPORATE ABSENCE AND WELLBEING UPDATE

The Committee considered a report by the Head of Human Resources providing an update on absence and related activity since the previous update considered by the Committee at its meeting on 13 April 2021.

Decision

The Committee:-

- (1) noted the update and actions taken since absence information was last reported to Committee in April 2021;
- (2)/

- (2) noted the definition of wellbeing agreed by Council Executive Team (CET) in response to the identification of wellbeing as a strategic risk;
- (3) recommended that any successor Scrutiny Committee continue to receive regular update reports.

73. PARKS, STREETS & OPEN SPACES SAVINGS 2013-2021 - UPDATE REPORT

The Committee considered a report by the Head of Assets, Transportation and Environment providing an update on the service changes made in 2021 to recover environmental standards impacted by previous savings cuts.

Decision

The Committee:-

- (1) noted the improvement in service provision; and
- (2) recognised that the Grounds Maintenance and Domestic Waste and Street Cleansing Services continued to work towards a consistent environmental quality standard across all areas of Fife.

The meeting adjourned at 11.35 a.m. and reconvened at 11.40 a.m.

74. ENVIRONMENTAL HEALTH STAFFING UPDATE

The Committee considered a report by the Head of Protective Services providing an update on the review of staffing levels within Environmental Health and highlighting the proposed succession planning model to sustain statutory service provision longer term. Information was also provided in response to questions raised in a motion to Fife Council at its meeting on 2 December 2021 on the impacts of Covid 19 regulations.

Decision

The Committee:-

- (1) noted the information contained in the report, including the impact of the ongoing Covid 19 pandemic and current resource challenges on fulfilling the Environmental Health statutory functions;
- (2) noted the outcome of the managing change exercise within the Environmental Health (Food & Workplace Safety Team);
- (3) noted a potential shortfall in staff resources within the Environmental Health (Food & Workplace Safety) Team and that a further assessment was required of Environmental Health resources required to meet statutory responsibilities elsewhere in Protective Services; and
- (4) recommended that any successor Scrutiny Committee continue to receive regular update reports.

75./

75. PRESSURES ON ROADS & TRANSPORTATION SERVICES

The Committee considered a report by the Head of Assets, Transportation and Environment providing an update on the implementation of the risk-based approach to road safety inspections and repairs, related systems and other pressures which impact on the Roads and Transportation Service performance.

Decision

The Committee noted the current performance and activity as detailed in the report.

76. ENVIRONMENT, FINANCE & COMMUNITIES SCRUTINY COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the Forward Work Programme which would be updated as appropriate.

CONVENER'S VALEDICTORY COMMENTS

As this was the last meeting of the Committee prior to the Local Government Elections in May 2022, the Convener highlighted areas of work undertaken by the Committee and expressed his appreciation of the contributions by all members and officers in supporting the work of the Committee.

THE FIFE COUNCIL - EDUCATION AND CHILDREN'S SERVICES, HEALTH AND SOCIAL CARE SCRUTINY COMMITTEE – REMOTE MEETING

16th November, 2021

10.00 a.m. – 1.05 p.m.

PRESENT: Councillors Tony Miklinski (Convener). Ian Cameron, Altany Craik, Andy Heer, Zoe Hisbent, Kathleen Leslie, Carol Lindsay, Mary Lockhart, Karen Marjoram, Lea McLelland, David Ross, Jonny Tepp, and Ann Verner.

ATTENDING: Nicky Connor, Director of Health and Social Care; Fiona McKay, Divisional General Manager (Interim), Health and Social Care; Shelagh McLean, Head of Education and Children's Services (Early Years and Directorate Support), Kathy Henwood, Head of Education and Children's Services (Children and Families and Criminal Justice Services); Gordon Mole, Head of Business and Employability, Economy, Adam Dunkerley, Opportunities Fife Partnership Manager, Economy, Planning and Employability Services; Planning and Employability Services; Lindsay Thomson, Head of Legal and Democratic Services, Helena Couperwhite, Manager - Committee Services and Wendy MacGregor, Committee Officer, Legal and Democratic Services.

ALSO ATTENDING: Paul Dundas Fife Chair, Care Scotland and Audrey McFarland, Managing Director, Oran Home Care.

APOLOGIES FOR ABSENCE: George Haggarty and William Imlay, Religious Representatives.

61. DECLARATIONS OF INTEREST

Councillor Ann Verner declared an interest in Item 4 (para. 63) - Employability Activity in Fife: No One Left Behind Programme and Next Steps - as she was a Fife Council appointed member on the Opportunities Fife Partnership.

62. MINUTE

The Committee considered the minute of the meeting of the Education and Children's Services, Health and Social Care Scrutiny Committee of 14th September, 2021.

Decision

The Committee agreed to approve the minute.

63./

63. EMPLOYABILITY ACTIVITY IN FIFE: NO ONE LEFT BEHIND PROGRAMME AND NEXT STEPS

This Committee considered a report by the Head of Business and Employability providing an update from the Opportunities Fife Partnership on employability activity in Fife delivered through Employability Pathway activity, No One Left Behind and Fife Council's internal delivery.

Decision

The Committee:-

- (1) considered and noted the employability pathway activity being delivered throughout Fife, across the different funding strands;
- (2) recognised the direction of travel regarding employability delivery in line with emerging national frameworks;
- (3) considered and noted the roll out of Employment Recruitment Incentives in line with the Fife Job Contract single portal approach, which would explore the inclusion of additional jobs and apprenticeships within the Fife Council jobs market and those of partner organisations such as the NHS and Third Sector; and
- (4) agreed that a report providing an update on Employability Pathway activity - No One Left Behind would be submitted to a future meeting of the Scrutiny Committee.

Councillor Lockhart left the meeting during consideration of the above item.

64. SOCIAL CARE WORKFORCE: ANALYSIS, CURRENT PRESSURES AND MITIGATING ACTIONS

The Committee considered a report and accompanying presentation by the Chief Officer, Health and Social Care Partnership providing an update on work within Fife Health and Social Care Partnership to understand the range of complex factors impacting on the social care workforce, analysis of pressures and the identification of opportunities to address issues and mitigate risk working with our partner agencies.

Presentations were also provided by representatives from two organisations providing private care, Audrey McFarland, Managing Director, Oran Home Care and Paul Dundas, Fife Chair of Care Scotland. A discussion followed on the challenges the organisations faced in relation to staff recruitment, provision of care packages and the comparison of staff terms and conditions between Fife Council and private care establishments.

Decision/

Decision

The Committee:-

- (1) considered and noted the content of the report and presentation and acknowledged that future investment from the Scottish Government for social care would assist with challenges in the workforce and service delivery but because of the lead in time to implement improvements, benefits would not be noticed immediately;
- (2) considered and acknowledged the range of factors impacting upon workforce capacity across adult social care;
- (3) thanked the representatives from Oran Home Care and Scottish Care for their presentations and acknowledged the challenges private care organisations faced in recruiting staff and providing care packages; and
- (4) agreed that a report providing a factual summary on the National Terms of Reference would be submitted to the Scrutiny Committee meeting on 8th February, 2022.

Councillors Heer and Verner left the meeting during consideration of the above item.

The meeting adjourned at 11.45 a.m.

The meeting reconvened at 11.50 a.m.

65. NATIONAL CARE SERVICE - CONSULTATION RESULTS

The Committee considered a report by the Head of Strategic Planning, Performance and Commissioning Services providing feedback from the consultation event held as part of the National Care Service with the Education and Children's Services, Health and Social Care Scrutiny Committee on 1st October, 2021, which allowed members to communicate their views on the consultation.

Decision

The Committee noted the content of the report and feedback from the consultation event, concerns were raised by members on many aspects of the National Care Proposals, which would be included as part of the response from Fife Council on the National Care Consultation and submitted to the Scottish Government.

66. EDUCATION AND CHILDREN'S SERVICES, HEALTH AND SOCIAL CARE FORWARD WORK PROGRAMME

The Committee noted the Education and Children's Services, Health and Social Care Scrutiny Committee Forward Work Programme.

EDUCATION AND CHILDREN'S SERVICES, HEALTH AND SOCIAL CARE SCRUTINY COMMITTEE – REMOTE MEETING

8th February, 2022

10.00 a.m. - 12.45 p.m.

PRESENT: Councillors Tony Miklinski (Convener), Ian Cameron, Bill Connor, Altany Craik, Andy Heer, Zoe Hisbent, Carol Lindsay, Mary Lockhart, Karen Marjoram, David Ross, Jonny Tepp and Ann Verner.

Religious representatives George Haggarty and William Imlay.

ATTENDING: Fiona McKay, Head of Strategic Planning, Performance and Commissioning, Health and Social Care; Shelagh McLean, Head of Education and Children's Services (Early Years and Directorate Support), Maria Lloyd, Head of Education and Children's Services, Kathy Henwood, Head of Education and Children's Services (Children and Families and Criminal Justice Services); Chris Moir, Senior Manager, Children and Families and Criminal Justice Services; Adam Brown, Depute Principal Psychologist - Strategic, Education; Deborah Davidson, Education Manager, Neil Finnie, Quality Improvement Officer (Additional Support for Learning), Education; Ashleigh Allan, Business Partner and Christine Tuffy, Accountant, Finance; Lesley Robb, Lead Officer (Committee Services) and Wendy MacGregor, Committee Officer, Legal and Democratic Services.

APOLOGY FOR ABSENCE: Councillor Colin Davidson.

67. DECLARATIONS OF INTEREST

No declarations of interest were made in terms of Standing Order 7.1.

68. MINUTE

The Committee considered the minute of the Education and Children's Services, Health and Social Care Scrutiny Committee meeting of 16th November, 2021.

Decision

The Committee agreed to approve the minute.

69. REPORT ON FINAL WORK OF THE MULTI-AGENCY STRATEGIC OVERSIGHT GROUP FOCUS ON (NEURODEVELOPMENTAL PATHWAY) INITIALLY FOR AUTISM

The Committee considered a report by the Head of Education and Children's Services providing an update on the progress made since the report was presented to this Committee on 14th September, 2021, outlining the work of a Multi-agency Strategic Oversight Group Focus (Neurodevelopmental pathway) initially for Autism. The/

The Terms of Reference and purpose of the group were outlined in the initial Committee report which was submitted to the Education and Children's Services Health and Social Care Scrutiny Committee on 9th February, 2020. The report detailed the progress to date of the three 'Tests of Change' being overseen by this group.

Decision

The Committee:-

- (1) acknowledged the progress so far, and congratulated officers from all Services represented on the group for their commitment and focus, assisting in the effective operation of the group;
- (2) approved the areas for consideration, conclusions and next steps outlined in the report;
- (3) agreed to the continuation of the Oversight Group; and
- (4) agreed that the Convener, on behalf of the Scrutiny Committee, would write to relevant Committees summarising the findings and concerns raised by members and highlighting the requirement to identify a Person from within Fife Council to lead the Oversight Group under the new administration, following the Local Government Election in May, 2022.

70. CHILDREN'S SERVICES INSPECTION UPDATE

The Committee considered a report by the Executive Director, Education and Children's Services, providing an update on the Care Inspectorate Improvement Plan following the 2019 Children's Services Inspection, since the last update provided in January 2021.

Decision

The Committee:-

- (1) noted the outcome of the update report and the progress made;
- (2) agreed that the improvements identified in the 2019 report was being progressed and once achieved, would be integrated into the Child Protection Committee improvement plan, Children's Services plan or the Corporate Parenting Improvement Plan; and
- (3) agreed that updates on all three plans would be submitted to the Committee, collectively in one report, at an appropriate time.

The Committee adjourned at 11.40 a.m.

The Committee reconvened at 11.45 a.m.

71. BRIEFING NOTE - RESILIENCE IN CARE AT HOME – ASSESSMENTS & UNMET NEED W/B 17TH JANUARY 2022

The Committee considered a report by the Head of Strategic Planning, Performance and Commissioning, providing a snapshot of data each Monday covering 6 data fields relating to assessment and unmet need submitted to Public Health Scotland. The report covered 12 weeks of submissions up to 17th January, 2022.

Decision

The Committee:-

- (1) noted the content of the report;
- (2) agreed to request that the statistics detailed in the report on the six data fields, regularly submitted to the Chief Executive, would also be circulated to all elected members of Fife Council; and
- (3) agreed that the Convener, on behalf of the Scrutiny Committee, would write to the Scottish Government outlining concerns expressed by members relating to resources required to increase the provision of home care packages, reduce waiting lists and request additional funding.

72. REVENUE BUDGET PROJECTED OUT-TURN REPORT 2021-22 FOR SOCIAL CARE SERVICES

The Committee considered a joint report by the Director of Health and Social Care and the Executive Director, Finance and Corporate Services detailing the 2021-22 projected out-turn for Fife Council Social Care Services for Adults and Older People.

Decision

The Committee noted the content of the report.

Councillor Mary Lockhart left the meeting during consideration of the above item.

73. CAPITAL MONITORING PROJECTED OUTTURN 2021-22

The Committee considered a joint report by the Executive Director, Finance and Corporate Services and the Director of Health and Social Care providing an update on the Capital Investment Plan and advising on the projected out-turn for the 2021-22 financial year for areas in scope of the Education and Children's Services, Health and Social Care Scrutiny Committee.

Decision/

Decision

The Committee noted the current performance and activity across the 2021-22 Financial Monitoring as detailed in the report.

74. EDUCATION AND CHILDREN'S SERVICES, HEALTH AND SOCIAL CARE SCRUTINY COMMITTEE FORWARD WORK PROGRAMME

The Committee considered the Education and Children's Services, Health and Social Care Scrutiny Committee Forward Work Programme.

Decision

The Committee noted the Education and Children's Services, Health and Social Care Scrutiny Committee Forward Work Programme, which would be updated as required.

CONVENER'S VALEDICTORY COMMENTS

As this was the last meeting of the Committee prior to the Local Government Elections in May, 2022, the Convener highlighted areas of work undertaken by the Committee and expressed his appreciation for the contributions by all elected members and officers in supporting the work of the Committee.

The Convener invited comment on how the Committee had achieved its aims with a view to writing a final report for Fife Council consideration. Positive comments were received relating to the work on Autism and the Committee's contribution to the consultation on the SG's National Care Service. The Committee acknowledged that following Local Government Elections in May, 2022, it would be beneficial for newly elected members to receive education/training on Scrutiny.

THE FIFE COUNCIL - STANDARDS AND AUDIT COMMITTEE – REMOTE MEETING

16th December, 2021

10.00 a.m. – 11.05 a.m.

PRESENT: Councillors Dave Dempsey (Convener), Lesley Backhouse, John Beare, Dave Coleman, Mary Lockhart, Derek Noble, Jonny Tepp, Ann Verner and Ross Vettraino.

ATTENDING: Eileen Rowand, Executive Director - Finance & Corporate Services, Elaine Muir, Head of Finance, Laura C Robertson, Finance Operations Manager, Pamela Redpath, Service Manager, Audit and Risk Management Services, Anne Bence, Accountant, Paul Noble, Accountant, Finance Services; Lindsay Thomson, Head of Legal and Democratic Services, Helena Couperwhite, Manager - Committee Services and Wendy Macgregor, Committee Officer, Legal and Democratic Services, Finance and Corporate Services.

ALSO ATTENDING: Brian Howarth, Audit Director, Patricia Fraser, Senior Audit Manager and Ross Hubert, Auditor, Audit Scotland.

APOLOGY FOR ABSENCE: Councillor Gordon Langlands.

198. DECLARATIONS OF INTEREST

Councillor Lesley Backhouse declared an interest in para 200 - Fife Council and Charitable Trusts - Annual Audit Report and Audited Accounts, as she was a Fife Council member on the boards of the Fife Cultural Trust and Fife Golf Trust.

199. MINUTE

The Committee considered the minute of the meeting of the Standards and Audit Committee of 7th October, 2021.

Decision

The Committee agreed to approve the minute.

200. FIFE COUNCIL AND CHARITABLE TRUSTS - ANNUAL AUDIT REPORT AND AUDITED ACCOUNTS

The Committee considered a report by the Executive Director of Finance and Corporate Services, containing the Audited Accounts for Fife Council and Charitable Trusts for 2020-21, as well as, the Annual Audit Report. The report also provides a brief response to the External Auditor's report to Fife Council and the Controller of Audit.

Decision/

Decision

The Committee:-

- (1) approved the Audited Accounts for signature;
- (2) noted the report by Audit Scotland, the Council's External Auditors and the management responses; and
- (3) acknowledged thanks and appreciation from the Head of Finance to Fife Council Finance Services staff for their contribution in the preparation of the Annual Accounts during a challenging year, also to the staff from Audit Scotland for their contribution to the process.

201. 2020/21 NATIONAL FRAUD INITIATIVE EXERCISE - PROGRESS TO DATE

The Committee considered a report by the Service Manager, Audit and Risk Management Services providing an update on progress to date on the 2020/21 National Fraud Initiative Exercise.

Decision

The Committee:-

- (1) noted the content of the report; and
- (2) acknowledged the progress made to date.

202. 2021/22 ISSUED AUDIT REPORTS

The Committee considered a report by the Service Manager, Audit and Risk Management Services updating members on an analysis of the findings in audit reports issued since the last report to the Committee. The report highlights areas of concern and instances where Services have not taken appropriate action.

Decision

The Committee noted:-

- (1) the contents of this report; and
- (2) the analysis of Issued Audit Reports at Appendix 1.

203. REGULATION OF INVESTIGATORY POWERS (SCOTLAND) ACT 2000

The Committee considered a report by the Head of Legal and Democratic Services updating members on the use of the Regulation of Investigatory Powers (Scotland) Act 2000 (RISPA), since 2019.

Decision/

Decision

The Committee noted:-

- (1) the use of the RISPA powers since 2019; and
- (2) that the Investigatory Powers Commissioner's Office would carry out an inspection of the Council's use of covert surveillance in the first quarter of 2022, and that a report providing an update on the outcome of the inspection would be submitted to the next available meeting of the Committee.

204. THE STANDARDS COMMISSION FOR SCOTLAND - ANNUAL REPORT AND ACCOUNTS FOR 2020/21 AND DECISIONS TAKEN BY THE HEARING PANEL OF THE SCS

The Committee considered a report by the Head of Legal and Democratic Services advising that the Standards Commission for Scotland had published its annual report and accounts for 2020/21; and to report on the findings of the Hearing Panel of the Standards Commission for Scotland during 2020/21.

Decision

The Committee noted:-

- (1) the Standards Commission for Scotland annual report and accounts for 2020/21; the findings of the Commissioner and the decisions of the Hearing Panel of the Standards Commission for Scotland, which would continue to be monitored and appropriate reports and/or advice given to the Council; and
- (2) that a link to the Annual Report had been circulated to all members of the Committee.

205. STANDARDS AND AUDIT COMMITTEE FORWARD WORK PROGRAMME

The Committee considered the Standards and Audit Forward Work Programme.

Decision

The Committee noted the Standards and Audit Forward Work Programme which would be updated accordingly.

THE FIFE COUNCIL - SUPERANNUATION FUND AND PENSIONS COMMITTEE AND FIFE PENSION BOARD – REMOTE MEETING

7th December, 2021

10.00 a.m. -13.05 p.m.

PRESENT: Committee - Councillors Dave Dempsey (Convener), David Barratt, Altany Craik, Fiona Grant, Mino Manekshaw and Alistair Suttie.

Fife Pension Board - Councillors Dave Coleman and Ian Ferguson, Robert Graham, Ross Hugh, Colin Paterson, Gordon Pryde and John Wincott.

ATTENDING: Eileen Rowand, Executive Director – Finance and Corporate Services, Elaine Muir, Head of Finance, Pamela Redpath, Service Manager, Audit and Risk Management Services, Laura C Robertson, Finance Operations Manager, Anne Bence, Accountant, John Mackie, Pension Administration Team Manager, Fiona Clark, Pensions Specialist, Revenue and Commercial Services, Helena Couperwhite, Manager - Committee Services, and Wendy MacGregor, Committee Officer, Legal and Democratic Services, Finance and Corporate Services.

ALSO ATTENDING: Robert Bilton, Fund Actuary, Hymans Robertson; Brian Howarth, Audit Director, and Tim Bridle, Audit Manager, Audit Scotland; Bruce Miller, Chief Investments Officer, Lothian Pension Fund and Clare Scott, Independent Professional Observer.

APOLOGY FOR ABSENCE: Fife Pension Board - Vicki Wyse.

166. DECLARATIONS OF INTEREST

No declarations of interest were made in terms of Standing Order no 7.1.

167. MINUTE

The Committee considered:-

- (a) the minute of the meeting of the Superannuation Fund and Pensions Committee of 28th September, 2021.

Decision

The Committee

- (1) agreed to approve the minute; and
- (2) noted, in relation to para 161 (2) of the minute, that the Head of Finance would review the requirement to report any significant risks to the Committee on a regular basis rather than in an annual report.

(b)/

- (b) the note of meeting of the Fife Pension Board of 28th September, 2021.

Decision

The Committee noted:-

- (1) the comments arising from the meeting on 28th September, 2021; and
- (2) the updates provided by the Head of Finance on areas within the Fife Pension Board comments.

168. FIFE PENSION FUND ANNUAL AUDIT REPORT AND AUDITED ACCOUNTS

The Committee considered a report by the Head of Finance containing the Audited Accounts for Fife Pension Fund for 2020-21 and the Annual Audit Report. A brief response to the External Auditor's report to Fife Council and the Controller of Audit was included in the report.

Decision

The Committee:-

- (1) approved the Audited Accounts for signature;
- (2) noted the positive report by Audit Scotland, the Council's External Auditors and the management response; and
- (3) acknowledged thanks and appreciation from the Head of Finance to Fife Council Staff for their contribution in the preparation of the Annual Accounts during a challenging year, in particular the Pensions Investment and Pensions Administration Teams, also the staff from Audit Scotland for their contribution to the process.

169. PENSION FUND BUDGETARY CONTROL

The Committee considered a report by the Executive Director, Finance and Corporate Services detailing the projected outturn of the Pension Fund for 2021-22.

Decision

The Committee:-

- (1) noted the projected outturn for 2021-22; and
- (2) noted that further reports in relation to the financial position of the Fund would be submitted to the relevant Committee on a bi-annual basis.

170. PENSIONS ADMINISTRATION MONITORING REPORT

The Committee considered a report by the Executive Director - Finance and Corporate Services, providing monitoring information on the performance of the Pensions Team.

Decision/

Decision

The Committee:-

- (1) considered and acknowledged the level of annual performance relative to the target and to the previous year;
- (2) noted concerns raised in relation to missing and inactive links on the website www.fifepensionfund.org; and
- (3) agreed that the performance from the in-house AVC provider Prudential was unsatisfactory, following the introduction of a new system which caused an unforeseen impact on their ability to invest and return payments, delaying payments to 19 Fife Council retiring members. Frequent updates on the matter would be provided to the Committee and Fife Pension Board from the Head of Finance, on the situation when available.

The Committee adjourned at 11.40 a.m.

The Committee reconvened at 11.45 a.m.

171. UPDATE ON 2021/22 AUDIT PLAN AND SUMMARY OF AUDIT REPORTS ISSUED

The Committee considered a report by the Service Manager, Audit and Risk Management Services providing an update on the 2021/22 audit plan and a summary of each audit report issued.

Decision

The Committee noted the contents of the report.

172. POST AUDIT REVIEW

The Committee considered a report by the Service Manager, Audit and Risk Management Services on the Post Audit Review (PAR) relating to internal audit reports issued since 27th February, 2020. Actions were complete for all reports issued prior to that period.

Decision

The Committee:-

- (1) noted the contents of the report; and
- (2) acknowledged the progress that had been made in implementing recommendations.

173. NATIONAL FRAUD INITIATIVE 2020/21 PROGRESS

The Committee considered a report by the Service Manager, Audit and Risk Management Services advising of the required process for the 2020/21 National Fraud Initiative Exercise.

Decision/

Decision

The Committee

- (1) noted the contents of the report; and
- (2) acknowledged the progress made to date and the outcome of the June 2021 Pensions to DWP Deceased exercise.

174. PENSION FUND COMMITTEE WORKPLAN

The Committee considered a report by the Head of Finance providing an overview of the proposed agenda items for future meetings of the Superannuation and Pension Fund Committee and the annual cycle.

Decision

The Committee noted the content of the report.

175. SUPERANNUATION FUND - INVESTMENT UPDATE (PRIVATE REPORT)

The Committee resolved, under Section 50(a)(4) of the Local Government (Scotland) Act 1973, as amended, to exclude the public and press from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 6 of part 1 of Schedule 7a of the Act.

The Committee considered a report by the Head of Finance providing an overview of the Fund's investments as at 30th September, 2021. A verbal update on manager monitoring activity and of investment strategy was also provided.

Decision

The Committee noted:-

- (1) the Fund's strategic asset allocation and current allocations relative to target;
- (2) the value of the Fund's assets on 30th September, 2021 after a return of +1.1% over the quarter;
- (3) that the Fund was making steady progress towards its revised target allocations as agreed in June 2021, and
- (4) that longer term absolute returns were strong and relative returns were above both the asset and liability benchmarks.

176. CONTRIBUTION STABILISATION MECHANISM (PRIVATE REPORT)

The Committee considered a report by the Head of Finance detailing the approach taken in relation to the contribution stability mechanism. The Committee were invited to discuss the relevant issues to consider when assessing whether the mechanism could be extended to a participating employer in the Fund.

Decision/

Decision

The Committee:-

- (1) considered and noted the contents of the report;
- (2) noted that, to date, there had been successful application of phasing of increases in contribution rates for purposes of affordability and stability; and
- (3) agreed that the Stabilisation Mechanism would be reviewed during the 2023 valuation process in line with the recommendation submitted by the Actuary.

Councillor Fiona Grant left the meeting during consideration of the above item.

THE FIFE COUNCIL - GLENROTHES AREA COMMITTEE – REMOTE MEETING

1st December, 2021

9.30 a.m. – 10.30 a.m.

PRESENT: Councillors Fiona Grant (Convener), John Beare, Altany Craik, Julie Ford, Mick Green, Derek Noble, Ross Vettraino and Jan Wincott.

ATTENDING: Lesley Craig, Lead Consultant, Traffic Management, Neil Watson, Lead Consultant (Roads & Lighting Asset Management), Assets, Transportation & Environment Services; Norman Laird, Community Manager (Glenrothes), JP Easton, Team Manager (Community Development), Communities and Neighbourhoods; John Flaherty, Housing Manager – Glenrothes & Tenancy Sustainment, Housing Services; Eleanor Hodgson, Accountant and Diane Barnet, Committee Officer, Legal & Democratic Services, Finance & Corporate Services.

243. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

244. MINUTE

The Committee considered the minute of meeting of the Glenrothes Area Committee of 6th October, 2021.

Decision

The Committee agreed to approve the minute.

Councillor Ford joined the meeting prior to consideration of the following item.

245. OBJECTIONS TO 30 MPH SPEED LIMIT ON B9130 MARKINCH

The Committee considered a report by the Head of Assets, Transportation and Environment Services seeking the Committee's agreement to set aside the 10 outstanding objections to a Traffic Regulation Order (TRO) to introduce a 30 mph speed limit on the B9130 west of Markinch - the promotion of which was agreed at its meeting on 19th May, 2021.

Decision

The Committee:-

- (1) agreed to not set aside the 10 outstanding objections to the Traffic Regulation Order (TRO) to introduce a 30mph speed limit on the B9130 west of Markinch to allow the TRO to be made and proceed with the introduction of the 30 mph speed limit as shown in drawing no. TRO/20/19; and
- (2)/

- (2) arising from a motion proposed by Councillor Beare, seconded by Councillor Craik, unanimously agreed to continue this item to allow Fife Council to engage with the community of Markinch to assess this primary vehicular route (B9130 from the Tullis Russell Roundabout to the entrance to John Dixon Park) by way of a design charette with a report back to a future meeting of this Committee – to explore options for alternative design and use of this section of road.

246. OBJECTION TO 40 MPH SPEED LIMIT ON U039 MARKINCH

The Committee considered a report by the Head of Assets, Transportation and Environment Services seeking the Committee's agreement to set aside the one objection to a Traffic Regulation Order (TRO) to introduce a 40 mph speed limit on the U039 east of Markinch - the promotion of which was agreed at its meeting on 19th May, 2021.

Decision

The Committee agreed to set aside the one objection to the Traffic Regulation Order (TRO) to introduce a 40 mph speed limit on the U039 east of Markinch to allow the TRO to be made and proceed with the introduction of the 40 mph speed limit as shown in drawing no. TRO/21/29.

247. THORNTON RAILWAY STATION CAR PARK ACCESS - PROPOSED ROAD ADOPTION

The Committee considered a report by the Head of Assets, Transportation and Environment Services seeking the Committee's approval to promote the adoption of the access road to Thornton Railway Station car park.

Decision

The Committee agreed to approve the promotion of the adoption of the access road to Thornton Railway Station car park, under Section 1 of the Roads (Scotland) Act 1984.

248. GLENROTHES AREA HOUSING PLAN UPDATE

The Committee considered a report by the Head of Housing Services providing an update on progress in delivering service priorities and performance information for the financial year 2021/22, where figures were available at area level, relating to the Glenrothes Area Housing Plan approved by this Committee in October 2017. A revised Plan for 2022/24 would be presented to the Committee once there had been an opportunity to consult on future priorities for the Glenrothes Area.

Decision

The Committee noted:-

- (1) the work progressed through the Area Housing Plan for the financial year 2021/22; and
- (2)/

- (2) that a report on a revised Plan for 2022/24 would be presented to a future meeting of this Committee.

249. GLENROTHES LOCK UP PROGRAMME - PROGRESS REPORT

The Committee considered a report by the Head of Housing Services providing an update on progress of the programme to improve the lock up service offered to tenants and to modernise the lock up estate in Glenrothes.

Decision

The Committee noted the lock up work completed and proposed in Glenrothes for 2021/22.

250. COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2020-2021

The Committee considered a report by the Executive Director, Finance and Corporate Services advising of the current status of the Common Good fund (Leslie and Markinch) and Leslie Settlement Trust fund, including relevant fund activities over the financial year 2020/21.

Decision

The Committee noted the information contained in the relevant Appendices to the report relating to the Common Good fund (Leslie and Markinch) and Leslie Settlement Trust Fund.

251. GLENROTHES AREA COMMITTEE FORWARD WORK PROGRAMME

The Committee considered the Glenrothes Area Committee draft Forward Work Programme 2021/22.

Decision

The Committee:-

- (1) noted the draft Glenrothes Area Committee Forward Work Programme;
- (2) agreed to feed back to the Community Manager (Glenrothes) and the Convener any suggestions for further reports to be included, within the context of the remit of the Committee;
- (3) requested an update briefing on progress relating to the improvement plan for Riverside Park, Glenrothes pending a future report to this Committee; and
- (4) noted that a report on a revised Glenrothes Area Housing Plan for 2022/24 would be submitted to a future meeting of this Committee.

252./

252. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising on action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the contents of the report.

The Committee acknowledged with sadness the passing of Mark McCall, Service Manager, Housing Services on 24th September, 2021.

THE FIFE COUNCIL - GLENROTHES AREA COMMITTEE – REMOTE MEETING

2nd February, 2022

9.30 a.m. – 10.45 a.m.

PRESENT: Councillors Fiona Grant (Convener), John Beare, Altany Craik, Mick Green, Derek Noble, Ross Vettraino, Craig Walker and Jan Wincott.

ATTENDING: Lesley Craig, Lead Consultant, Traffic Management; Neil Watson, Lead Consultant (Roads & Lighting Asset Management); Dhusjan Sivaratnam, Technician Engineer - Traffic Management (North Fife), Assets, Transportation & Environment; Norman Laird, Community Manager (Glenrothes), Communities and Neighbourhoods; Peter Corbett, Lead Officer Economy; Alison Laughlin, Economy Adviser; Andrew Walker, Economic Adviser - Town Centre Development Unit, Economy, Planning & Employability Services; Sarah Else, Education Manager; Victoria Cobbett, Headteacher, Southwood Primary School; Pam Davie, Headteacher, Auchmuty High School; Natalie Falconer, Headteacher, South Parks Primary School, Education & Children's Services; and Diane Barnet, Committee Officer, Legal & Democratic Services.

253. DECLARATIONS OF INTEREST

Councillor Craik declared an interest in Para. 258. - 'Local Area Economic Profiles (December 2021)' - as a Fife Council appointee of Business Gateway Fife, however, he considered being a member of an outside body was exempt under Section 5.4 (c) of the Code of Conduct for Councillors and would remain and participate in the meeting.

254. MINUTE

The Committee considered the minute of meeting of the Glenrothes Area Committee of 1st December, 2021.

Arising from the minute, with reference to Para. 245. (2) - 'Objections to 30 mph Speed Limit on B9130 Markinch' - relating to arrangements for a design charette to explore options for alternative design and use of the section of road (from the Tullis Russell Roundabout to the entrance to John Dixon Park), that arrangements had not yet been made. However, scheduled works had commenced to upgrade the existing footpath to enable the programmed road resurfacing works to be carried out, after which a design charette would be established.

Decision

The Committee:-

- (1) noted the update as outlined above; and
- (2)/

- (2) agreed to otherwise approve the minute.

255. SCHOOL DRIVE, GLENROTHES – 20 MPH SPEED LIMIT

The Committee considered a report by the Head of Assets, Transportation and Environment seeking approval of a proposal to introduce a 20 mph speed limit on School Drive, Glenrothes by the inclusion of new residential roads within an existing 20 mph Traffic Regulation Order.

Decision

The Committee, in the interests of road management and safety, agreed to the promotion of a Traffic Regulation Order (TRO) to include the proposed streets within the existing 20 mph TRO, shown in drawing TRO21/39/1 appended to the report.

256. AREA ROADS PROGRAMME 2022-23

The Committee considered a report by the Head of Assets, Transportation and Environment identifying the projects which were proposed for inclusion in the 2022-23 Area Roads Programme for the Glenrothes committee area.

Decision

The Committee:-

- (1) agreed to approve the projects detailed in Appendices 1 to 3 of the report – Carriageways, Footways and Road Safety and Traffic Management, respectively;
- (2) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects within available resources as the programme developed, in consultation with the Convener and Vice-Convener; and
- (3) noted Appendices 4 and 5 of the report – Street Lighting and Structures, respectively.

257. PUPIL EQUITY FUND

The Committee considered a report by the Executive Director, Education and Children's Services outlining the progress of the Pupil Equity Fund by way of an update on the work of schools in their practice to address the challenge of Closing the Poverty Related Attainment Gap. The report presented an overview of the rationale, implementation and impact to date of the Pupil Equity Fund within schools across the Glenrothes Committee area.

Decision

The Committee:-

- (1) noted the contents of the report and the presentation of some of the school specific initiatives continuing in Auchmuty High School and South Parks and Southwood Primary Schools;
- (2) noted the aim of the interventions outlined in the report;
- (3)/

- (3) noted the work of schools in developing their practice to address the challenge of Closing the Poverty Related Attainment Gap; and
- (4) agreed to link directly with individual schools for further information as they required.

258. LOCAL AREA ECONOMIC PROFILES (DECEMBER 2021)

The Committee considered a report by the Head of Business and Employability providing an annual overview of the local economic profile for each of the seven local committee areas using the latest available data. The information presented was intended to provide background and context to Council activity within each locality to help inform Area Committee discussion and decision-making.

Decision

The Committee:-

- (1) noted the issues raised from the analysis of the latest available data;
- (2) acknowledged the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic and recent UK exit from the European Union; and
- (3) agreed to delegate to the relevant Service/Officer of the Council, to provide the Committee with a detailed update report on the vacant/derelict land fund relevant to the Glenrothes Committee area.

259. GLENROTHES AREA COMMITTEE FORWARD WORK PROGRAMME

The Committee considered the Glenrothes Area Committee Forward Work Programme 2022.

Decision

The Committee:-

- (1) noted the Glenrothes Area Committee Forward Work Programme 2022;
- (2) agreed to add the report detailed at Para. 258. (3) above - update on the vacant/derelict land fund relevant to the Glenrothes Committee area;
- (3) agreed to delegate to the relevant Service/Officer of the Council to provide a report summarising available, unspent development contributions in the Glenrothes Committee area; and
- (4) agreed to feed back to the Community Manager (Glenrothes) and the Convener any other suggestions for further reports to be included, within the context of the remit of the Committee.

THE FIFE COUNCIL - LEVENMOUTH AREA COMMITTEE – REMOTE MEETING

17th November, 2021

9.30 a.m. – 11.10 a.m.

PRESENT: Councillors Ken Caldwell (Convener) David Alexander, David Graham, John O'Brien, Graham Ritchie, Ryan Smart and Alistair Suttie.

ATTENDING Susan Keenlyside, Lead Consultant, Transport Networks, Eva Martinez, Technician Engineer - Traffic Management (North Fife), Guy Murray, Programme Manager Levenmouth Reconnected Blueprint, Ross Speirs, Service Manager (Structural Services), Assets, Transportation and Environment, Roads & Transportation Services; David Paterson, Community Manager, Levenmouth, Kenneth Imrie, Local Community Planning Support Officer (Levenmouth), Communities and Neighbourhoods; Alison Wood, Planner, Economy, Planning & Employability Services; Zoe Thomson, Depute Rector, Education; Eleanor Hodgson, Accountant, Finance and Michelle Hyslop, Committee Officer, Legal & Democratic Services.

APOLOGY FOR ABSENCE: Councillor Colin Davidson.

Prior to the commencement of the Committee business, members noted the sad passing of Ruth Taylor and commended her contribution to the Levenmouth area, in particular her involvement with the CLEAR project. The Committee passed on their condolences to family and friends.

289. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

290. MINUTE

The Committee considered the minute of meeting of the Levenmouth Area Committee of 22nd September, 2021.

Decision

The Committee agreed to approve the minute.

291. PROPOSED WAITING RESTRICTIONS – MAIN STREET, WEST WEMYSS

The Committee considered a report by the Head of Assets, Transportation and Environment which asked members to consider the proposal to introduce "No Waiting at Any Time" restrictions on Main Street, West Wemyss.

Decision

The Committee in the interests of accessibility and road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/21/52 with all ancillary procedures; and
- (2)/.

- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

292. CONSIDERATION OF OBJECTIONS - PROPOSED SPEED CUSHIONS, LABURNUM ROAD, METHIL

The Committee considered a report by the Head of Assets, Transportation and Environment which asked members to consider an objection to the proposal to introduce speed cushions on Laburnum Road, Methil.

Motion

Councillor Graham, seconded by Councillor Smart, moved that the report be continued to the next committee meeting to allow officers to undertake a site visit.

Amendment

Councillor Alexander, seconded by Councillor O'Brien, moved that members accept the recommendation detailed in the report to set aside the objection.

Roll Call

For the Motion – 3 votes

Cllrs Graham, Ritchie, Smart.

For the Amendment – 4 votes

Cllrs Alexander, Caldwell, O'Brien and Suttie.

Having received a majority of votes, the amendment was accordingly carried.

Decision

The Committee agreed in the interests of road safety, to set aside an outstanding objection to the introduction of speed cushions detailed in drawing no.TRO/21/26 of the report.

293. COMMON GOOD FUND ANNUAL UPDATE 2020-2021

The Committee considered a report by the Executive Director, Finance and Corporate Services advising members of the current status of the Common Good Funds in the Levenmouth area and relevant fund activities over the financial year 2020-21.

Decision

The Committee noted the information contained in the report and relevant appendices for the various Common Good Funds.

294./

294. LEVENMOUTH RECONNECTED PROGRAMME (LRP) COMMUNICATIONS ADVISOR POST

The Committee considered a report by the Head of Assets, Transportation and Environment informing members of the LRP large grant application to fund a Communications Advisor's post to support the Levenmouth Reconnected Programme.

Decision

The Committee approved the recruitment of a Communications Advisor for 2 years from January 2022 to support the Levenmouth Reconnected Programme.

295. LEVENMOUTH CONNECTIVITY PROJECT ACTIVE TRAVEL NETWORK & MOBILITY HUBS – UPDATE

The Committee considered a report by the Head of Assets, Transportation and Environment updating members on the progress of the Levenmouth Connectivity Project, associated projects and related funding opportunities.

Decision

The Committee noted the progress made, including:-

- (1) the development of active travel routes within the Levenmouth Area, including proposed links to the new stations at Cameron Bridge and Leven;
- (2) submission of a funding application by the Leven Programme to Sustrans to support the detailed design and pre-construction phases of the active travel network; and
- (3) investigation of potential mobility hubs at the proposed rail stations in partnership with SEStran Regional Transport Partnership.

296. LEVEN PLACEMAKING STUDY

The Committee considered a joint report by the Head of Assets, Transportation and Environment and the Head of Planning updating members on the proposed Leven Placemaking Study, which would develop a placemaking concept plan with a view to influencing the design of the new Leven Rail Station.

Decision

The Committee noted:-

- (1) the progress of the Leven Placemaking Study; and
- (2) that the funding of the Leven Placemaking Study, in line with the agreed Accelerated Proposal Approval Process, had been approved by Fife Council's Executive Director, Enterprise and Environment and the Convener of the Levenmouth Area Committee.

297./

297. A955 LEVEN RAILWAY BRIDGE REPLACEMENT UPDATE

The Committee considered a report by the Head of Assets, Transportation and Environment updating members on the partnership work undertaken with Transport Scotland to advance the delivery of the Leven Railway Bridge replacement works as part of the delivery mechanism for the Leven Rail Link.

Decision

The Committee noted the time critical, ongoing collaborative work to develop options to replace the Leven Rail Bridge and acknowledged that a report would be presented to a future Committee to confirm the options and preferred solution.

298. PUPIL EQUITY FUNDING UPDATE

The Committee considered a report by the Executive Director, Education and Children's Services outlining the progress of the Pupil Equity Fund and updated members on the work of schools in the Levenmouth area to address the challenge of Closing the Poverty Related Attainment Gap. The report presented an overview of the rationale, implementation and impact, to date, of the Pupil Equity Fund within schools across the Levenmouth Committee Area.

Decision

The Committee noted:-

- (1) the contents of the report;
- (2) the aims of the interventions;
- (3) the work of schools in developing their practice to address the challenge of closing the poverty related attainment gap; and
- (4) that they would directly link with individual schools for further information as required.

299. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising members of action taken using the list of officer powers in relation to property transactions.

Decision

The Committee noted the content of the report.

Councillor O'Brien left the meeting during consideration of the above item.

300. LEVENMOUTH AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the content of the Levenmouth Area forward work programme.

THE FIFE COUNCIL - LEVENMOUTH AREA COMMITTEE – REMOTE MEETING

26th January, 2022

9.35 a.m. – 10.55 a.m.

PRESENT: Councillors Ken Caldwell (Convener), David Alexander, Ryan Smart, Colin Davidson, David Graham, John O'Brien and Alistair Suttie.

ATTENDING: Neil Watson, Lead Consultant (Roads & Lighting Asset Management), Eva Martinez, Technician Engineer - Traffic Management (North Fife), Assets Transportation and Environment, Roads and Transportation Services; Scott Urquhart, Head of Operations, Fife Sports and Leisure Trust; Andy Maclellan, Team Manager (Community Projects), David Paterson, Community Manager (Levenmouth), Communities and Neighbourhoods; Peter Corbett, Lead Officer, Pamela Stevenson, Service Manager - Economic Development, Economy, Planning and Employability Services and Michelle Hyslop, Committee Officer, Legal and Democratic Services.

ALSO ATTENDING: Inspector Paul Gillespie, Police Scotland.

301. DECLARATIONS OF INTEREST

Councillors Caldwell and Suttie declared an interest in Para. 305 – Update on Levenmouth Swimming Pool and Sports Centre gym extension and studio project, as they were both members of Fife Sports and Leisure Trust. Both Councillors were satisfied that there were no decisions being made and they would therefore remain in the meeting for this item.

Councillor Graham declared an interest in Para. 307 – Supporting the Levenmouth Plan – Kennoway Bowling Club funding request, as he was a past president of Fife Bowling Association and had a connection playing Bowls locally within the Fife area. However, he was satisfied that this would not prejudice discussion or decision making and he would therefore remain in the meeting for this item.

302. MINUTE

The Committee considered the minute of the meeting of the Levenmouth Area Committee of 17th November, 2021.

Decision

The Committee agreed to approve the minute.

303./

303. PROPOSED 20MPH SPEED LIMITS, EAST WEMYSS

The Committee considered a report by the Head of Assets, Transportation and Environment asking members to consider the proposal to introduce new 20mph zones on Castleton Court, Newton Place and all other roads to be built within the area to the south of A955 shown in TRO/21/53.

Decision

The Committee in the interests of road safety: -

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the 20mph zones as detailed in drawing no. TRO/21/53 with all ancillary procedures, and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

304. AREA ROADS PROGRAMME 2022-23

The Committee considered a report by the Head of Assets, Transportation and Environment which identified the projects proposed for approval for the Area Roads Programme in the Levenmouth Area for delivery in the 2022-23 financial year.

Decision

The Committee: -

- (1) approved the proposals identified in Appendices 1-3, of the report;
- (2) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Area Convener and Vice-Convener; and
- (3) noted Appendices 4 and 5 of the report.

305. UPDATE ON LEVENMOUTH SWIMMING POOL AND SPORTS CENTRE GYM EXTENSION & STUDIO PROJECT

The Committee considered a report by the Head of Communities and Neighbourhoods which provided members with an update on the investment towards Levenmouth Swimming Pool and Sports Centre, which was in line with the Plan for Fife's commitment to improve health, sport participation and leisure through the investment of high-quality community facilities.

Decision/

Decision/

The Committee welcomed and noted the report.

306. SUPPORTING THE LEVENMOUTH LOCAL COMMUNITY PLAN – AREA BUDGET REQUEST- ANTI SOCIAL BEHAVIOUR APPROACH

The Committee considered a report by the Community Inspector, Police Scotland seeking to secure funding for the 2022/2023 financial year, to support the increased Police resource in the Levenmouth Area for a period of 7 months to focus on specific anti-social behavior issues.

Decision

The Committee: -

- (1) confirmed support for the coordinated approach previously taken by local partners in 2019, 2020 and 2021;
- (2) agreed to a contribution of £25,044,83 to be used towards the continued Police resource that is key in spearheading the partnership approach as a priority issue
- (3) noted this figure may be subject to change in April 2022; and
- (4) noted that Police Scotland would match fund this spend and would dedicate to provide further Police resource to create a team of two dedicated officers to countering anti-social behavior within the Levenmouth Area.

307. SUPPORTING THE LEVENMOUTH PLAN - KENNOWAY BOWLING CLUB – FUNDING REQUEST

The Committee considered a report by the Head of Communities and Neighbourhoods seeking agreement to contribute £9,150 from the Local Community Planning Budget, Anti-Poverty component as match funding to upgrade the facilities at Kennoway Bowling Club as part of the wider regeneration of the building in preparation for its full opening in 2022.

Decision

The Committee agreed to a total contribution of £9,150 for 50% of the total cost of the project, and noted: -

- (1) the balance of funding would be drawn from Kennoway Bowling Club reserves;
- (2) cost of the works was based on the most competitive of three quotes;
- (3) the amount of work already carried out over the pandemic to improve the club as a space for the local community and the extent of its use by the local community; and
- (4)

- (4) the use of anti-poverty funding as an economic support to improve facilities post pandemic and to help protect current and future job opportunities.

308. LOCAL AREA ECONOMIC PROFILES (DECEMBER 2021)

The Committee considered a report by the Head of Business and Employability presenting an annual overview of the local economic profile for each of the seven local committee areas using the latest available data to provide background and context to council activity within each locality to help inform the area committee on decision making.

Decision

The Committee: -

- (1) noted the issues raised from the analysis of the latest available data; and
- (2) recognised the ongoing economic impact and uncertainty resulting from the Covid-19 pandemic and recent UK exit from the European Union.

309. LEVENMOUTH AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the content of the Levenmouth Area Committee forward work programme.

THE FIFE COUNCIL - CITY OF DUNFERMLINE AREA COMMITTEE – REMOTE MEETING

30th November, 2021

9.30 a.m. – 11.00 a.m.

PRESENT: Councillors Helen Law (Convener), James Calder, Ian Ferguson, Derek Glen, Garry Haldane, Jean Hall Muir, Jim Leishman, Ross Paterson, David J Ross and Fay Sinclair.

ATTENDING: Phil Clarke, Lead Consultant, Traffic Management (South Fife), Assets, Transportation and Environment Services; Stuart MacArthur, Team Manager, Children & Families and Criminal Justice Services; Andrew Gallacher, Community Manager - City of Dunfermline, Communities and Neighbourhoods; Sunil Varu, Temporary Economy Adviser (Town Centre Development), Business and Employability Services; and Emma Whyte, Committee Officer, Legal & Democratic Services.

ALSO ATTENDING: Paul Morsley, Iglu Studios (for para.285 only) and Mary-Grace Burinski, NHS Fife (for para. 289 only).

APOLOGY FOR ABSENCE: Councillor Gavin Ellis.

282. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

283. MINUTE

The Committee considered the minute of the meeting of City of Dunfermline Area Committee of 5th October, 2021.

Decision

The Committee agreed to approve the minute.

284. DUNFERMLINE TOWN CENTRE UPDATE

The Committee considered a joint report by the Head of Communities and Neighbourhoods Service and the Head of Business and Employability which provided members with an update on the progress of town centre projects, development works and to seek agreement on the finalised design for the Gap Site at High Street, Dunfermline.

Decision

The Committee:-

(1)/

- (1) noted the progress made towards and completion of the town centre projects; and
- (2) agreed the finalised design proposal for the Gap Site at High Street, Dunfermline.

285. PRESENTATION - DEVELOPMENT OF THE GAP SITE ON DUNFERMLINE'S HIGH STREET

The Committee were provided with a presentation by Paul Morsley from Iglu Studios on the options to develop the gap site at the former Co-op building in the High Street, Dunfermline. The aim of the project was to formalise the space for recreation/events and make it an attractive area for the community to use.

Decision

The Committee welcomed and noted the presentation.

286. CIVIC HONOURS COMPETITION TO CELEBRATE HER MAJESTY THE QUEEN'S PLATINUM JUBILEE IN 2022

The Committee considered a report by the Head of Communities and Neighbourhoods Service which provided members with information on the Civic Honours Competition which had been launched across the UK to celebrate Her Majesty The Queen's Platinum Jubilee in 2022.

Decision

The Committee:-

- (1) noted the Civic Honours Competition launched across the UK;
- (2) supported the submission of a bid from the Dunfermline area; and
- (3) delegated the final sign off of the bid to the Head of Communities and Neighbourhoods Service prior to the submission deadline.

287. PROPOSED WAITING PROHIBITION - LAPWING DRIVE, DUNFERMLINE

The Committee considered a report by the Head of Assets, Transportation and Environment which asked members to consider a proposal for the introduction of waiting prohibition regulations in Lapwing Drive, Dunfermline.

Decision

The Committee:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions as detailed in drawing no. TRO/21/46 with all ancillary procedures; and
- (2)/

- (2) authorised officers to confirm the TRO within a reasonable period unless there were objections.

288. CRIMINAL JUSTICE COMMUNITY PAYBACK ANNUAL PERFORMANCE REPORT

The Committee considered a report by the Head of Service (Education and Children's Services) which provided members with an update on developments within Fife Council Criminal Justice Social Work Service in relation to the work of the Community Payback Unpaid Work Team in the Dunfermline area.

Decision

The Committee:-

- (1) considered and noted the content of the report; and
- (2) agreed that further reports on the Unpaid Work Scheme would be brought to the Committee on an annual basis.

289. SUICIDE PREVENTION STRATEGY/DEATH BY DESPAIR UPDATE

The Committee considered a report by the Head of Communities and Neighbourhoods Service which provided an update to members on the practical support available to people in the Dunfermline area in relation to suicide prevention.

Decision

The Committee agreed to note the practical support available from the Fife Health and Social Care Partnership for people struggling with their mental health.

290. LOCAL COMMUNITY PLANNING AREA BUDGET REQUEST - HYPER CLUB, DUNFERMLINE

The Committee considered a report by the Head of Communities and Neighbourhoods Services seeking agreement from members for a contribution from the Local Community Planning Area Budget to support an application from Hyperclub for their 'A Brighter Future for All' project to help develop their new premises in Chalmers Street, Dunfermline.

Decision

The Committee agreed an allocation of £15,000 to the project from the Local Community Planning Area Budget.

291. CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the City of Dunfermline Area Committee forward work programme.

THE FIFE COUNCIL - CITY OF DUNFERMLINE AREA COMMITTEE – REMOTE MEETING

25th January, 2022

9.30 a.m. – 10.55 a.m.

PRESENT: Councillors Helen Law (Convener), James Calder, Gavin Ellis, Derek Glen, Jean Hall Muir, Jim Leishman, Ross Paterson, David J Ross and Fay Sinclair.

ATTENDING: Sarah Else, Education Manager, Christopher McKay, Depute Headteacher (St Columba's High School), Kirsty O'Connor, Headteacher (St Kenneth's RC Primary School), Debbie Broadley, Headteacher (Pitreavie Primary School and Fiona Hall, Headteacher (Cairneyhill Primary School); Peter Corbett, Lead Officer Economy, and Sunil Varu, Economy Adviser (Town Centre Development), Economy, Planning & Employability Services; Andrew Gallacher, Community Manager - City of Dunfermline, Communities and Neighbourhoods; and Emma Whyte, Committee Officer, Legal & Democratic Services.

APOLOGIES FOR ABSENCE: Councillors Ian Ferguson and Garry Haldane.

292. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

293. MINUTE

The Committee considered the minute of the meeting of City of Dunfermline Area Committee of 30th November, 2021.

Decision

The Committee agreed to approve the minute.

294. PUPIL EQUITY FUND

The Committee considered a report by the Executive Director (Education and Children's Services) which provided members with an update on the work of schools in their practice to address the challenge of Closing the Poverty Related Attainment Gap. The report presented an overview of rationale, implementation and impact, to date, of the Pupil Equity Fund within schools across the Dunfermline area.

Decision

The Committee agreed to:-

(1)/

- (1) note the contents of the report;
- (2) note the aim of the interventions;
- (3) note the work of schools in developing their practice to address the challenge of Closing the Poverty Related Attainment Gap; and
- (4) link directly with individual schools for further information as required.

295. LOCAL ECONOMIC PROFILE - DUNFERMLINE 2021

The Committee considered a report by the Head of Business and Employability which provided members with an annual overview of the local economic profile for each of the seven local committee areas.

Decision

The Committee:-

- (1) considered and commented on the issues raised from the analysis in the report; and
- (2) recognised the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic and recent UK exit from the European Union.

Councillor Ellis left the meeting during consideration of the above item.

296. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment which advised members of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the contents of the report.

297. CITY OF DUNFERMLINE AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the City of Dunfermline Area Committee Forward Work Programme.

THE FIFE COUNCIL - KIRKCALDY AREA COMMITTEE – REMOTE MEETING

25th January, 2022

2.05 pm – 4.30 pm

PRESENT: Councillors Neil Crooks (Convener), Lesley Backhouse, Alistair Cameron, Ian Cameron, Rod Cavanagh, Judy Hamilton, Gordon Langlands, Kathleen Leslie, Carol Lindsay and David Ross.

ATTENDING: Zoe Thomson, Quality Improvement Officer, Lisa Moore, Headteacher, Viewforth High School, Jacqueline Thompson, Headteacher, Dysart Primary School, Education and Children's Services; John Mitchell, Senior Manager, Roads & Transportation Services, Scott Blyth, Lead Consultant, Car Parking Strategy & Operations, Phil Clarke, Lead Consultant, Traffic Management (South Fife), Susan Keenlyside, Lead Consultant, Transport Networks, Neil Watson, Lead Consultant (Roads & Lighting Asset Management), Assets, Transportation and Environment; Peter Corbett, Lead Officer Economy, Hazel Cross, Economic Adviser - Town Centre Development Unit, Economy, Planning & Employability Services; Julie Dickson, Community Manager (Kirkcaldy Area), Izzy Whyte, Team Manager (Community Development), Communities and Neighbourhoods; Lesley Robb, Lead Officer - Committee Services, Legal & Democratic Services

289. DECLARATIONS OF INTEREST

No declarations were submitted in terms of Standing Order 7.1.

290. MINUTE

The Committee considered the minute of the meeting of Kirkcaldy Area Committee of 5 October 2021.

Decision

The Committee approved the minute.

291. PUPIL EQUITY FUND REPORT FOR 2020-21

The Committee considered a report by the Executive Director - Education and Children's Services outlining the progress of the Pupil Equity Fund and the work of schools in their practice to address the challenge of Closing the Poverty Related Attainment Gap. The report presented an overview of the rationale, implementation and impact to date of the Pupil Equity Fund within schools across the Kirkcaldy Committee Area.

Decision

The Committee noted:

- (1) the contents of the report;

- (2) the aim of the interventions;
- (3) the work of schools in developing their practice to address the challenge of Closing the Poverty Related Attainment Gap; and
- (4) Members could link directly with individual schools for further information as required.

292. UPDATE ON AREA COMMITTEE CAR PARKING AND PLACEMAKING MOTION

The Committee considered a report by the Head of Assets, Transportation and Environment updating Members on the actions following the Committee Motion on Car Parking and Placemaking, of 24 August 2021 (Previous Minute Reference - paragraph 278 of 2021.KAC.121 - Kirkcaldy Area Committee of 24 August 2021 - refers).

Decision

The Committee:

- (1) agreed to proceed with a 6 month trial of a £2 per day charge in the Thistle multi-storey car park, including promotion of a legal notice to amend charges for a period of 6 months;
- (2) agreed to the continuation of the reduced price season tickets in 2022/23 and review the support following the trial at point 1;
- (3) noted that a feasibility study report on the future of the two multi-storey car parks would be presented to the Kirkcaldy Area Committee late 2022 - early 2023, or sooner if all information was available;
- (4) agreed to support consideration of the proposal for free parking at both Coal Wynd car parks, subject to available financial support being identified;
- (5) noted that a review of timings for on-street charges and parking restrictions cannot progress without additional staff resources, which require financial support to be identified;
- (6) noted that a separate report to this Committee (paragraph 293.) provided a proposed approach on a permanent control facility at the entrance to the High Street pedestrian zone; and
- (7) noted that a report on the outcome of a temporary closure of a section of Kirkcaldy High Street (Tolbooth Street to Kirk Wynd) would be presented to the Kirkcaldy Area Committee in March 2022, for consideration.

293. CHANGES TO VEHICULAR ACCESS, HIGH STREET PEDESTRIAN ZONE, KIRKCALDY

The Committee considered a report by the Head of Assets, Transportation and Environment allowing Members to consider proposals for changes to the times vehicles are prohibited from entering the Kirkcaldy High Street pedestrian zone and to inform the Committee of options available to prevent vehicle access to the pedestrian zone during prohibited times.

Decision

The Committee, in the interests of road safety:

- (1) agreed to the promotion of a permanent Traffic Regulation Order (TRO) amendment to change the times vehicles can access the High Street pedestrian zone to the same as was currently operating by means of a

- Temporary Traffic Regulation Order (TTRO), and to permit Fife Council Demand Responsive Transport vehicles to enter the pedestrian zone out with the closure times, as detailed in drawing numbers TRO/21/45/PZ and TRO/21/45/OPR, with all ancillary procedures;
- (2) authorised Officers to confirm the Traffic Regulation Order within a reasonable period, unless there were objections;
 - (3) noted the options considered for barriers to prevent vehicular access to the pedestrian zone during restricted times and agreed for Officers to develop the option for automatic rising bollards; and
 - (4) agreed for Officers to consult with businesses and users on further restrictions on the times vehicles access the pedestrian zone between Tolbooth Street and Kirk Wynd.

294. AREA ROADS PROGRAMME 2022-2023

The Committee considered a report by the Head of Assets, Transportation and Environment identifying the projects which were proposed for inclusion in the 2022-23 Area Roads Programme, for the Kirkcaldy Committee area.

Decision

The Committee:

- (1) approved the report and associated appendices 1-3 of the report;
- (2) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of category 1 and 2 projects, in line with the available resources/funding as the programme develops, in consultation with the Area Convener; and
- (3) noted appendices 4 and 5 of the report.

295. SUPPORTING THE PLAN 4 KIRKCALDY - KIRKCALDY YMCA GALLATOWN HUB - LANDSCAPING

The Committee considered a report by the Head of Communities and Neighbourhoods seeking agreement from the Area Committee for an allocation of funding from Neighbourhood Development monies totalling £14,500, towards landscaping costs at the new YMCA Hub in Gallatown, Kirkcaldy.

Decision

The Committee agreed to an allocation of £14,500 towards the landscaping costs at the new YMCA Hub in the Gallatown, Kirkcaldy.

296. LOCAL AREA ECONOMIC PROFILES (DECEMBER 2021)

The Committee considered a report by the Head of Business and Employability providing Members with an annual overview of the local economic profile for each of the seven local committee areas, using the latest available data.

The information presented was intended to provide background and context to council activity within each locality and help inform area committee discussion and decision making.

Decision/

Decision

The Committee:

- (1) considered and commented on the issues raised from the analysis of the latest available data; and
- (2) recognised the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic and recent UK exit from the European Union.

297. SETTLEMENT TRUST FUNDS ANNUAL REPORT 2020-2021

The Committee considered a report by the Head of Communities and Neighbourhoods advising Members of the Settlement Trusts in the area and fund activities over the financial year 2020-2021.

Decision

The Committee considered and commented on the information detailed in the report for the Kirkcaldy Area Settlement Trust Funds.

THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE – REMOTE MEETING

1st December, 2021.

9.30 a.m. – 10.35 a.m.

PRESENT: Councillors Alice McGarry (Convener), David Barratt, Bobby Clelland, Dave Coleman, Dave Dempsey, Sharon Green-Wilson, Mino Manekshaw, Tony Orton, Kate Stewart and Andrew Verrecchia.

ATTENDING: Phil Clarke, Lead Consultant, Traffic Management (South Fife), Assets, Transportation and Environment; Stuart MacArthur, Team Manager, Children and Families and Criminal Justice Services; Alastair Mutch, Community Manager (South and West Fife) and Mandy MacEwan, Team Manager (Community Development), Communities and Neighbourhoods Service; Claire Mackinlay, Housing Manager (South West Fife Area Team), Housing Services; and Michelle McDermott, Committee Officer, Legal and Democratic Services, Finance and Corporate Services.

ALSO IN ATTENDANCE: Ms. Nina Patton, SEPA and Mr. Stephen Ritchie, Ministry of Defence (DIO) for para. 310 only.

308. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

309. MINUTES

The Committee considered:-

- (a) Minute of meeting of South and West Fife Area Committee of 6th October, 2021.

Decision

The Committee agreed to approve the minute.

- (b) Minute of West Fife Area Common Good Sub-Committee of 5th October, 2021.

Decision

The Committee agreed to approve the minute.

310. RADIATION MONITORING AT DALGETY BAY

Stephen Ritchie, Ministry of Defence (DIO) advised that works on site had been completed at the present time, however, works were still progressing at the Inverkeithing facility which the main contractor, Balfour Beatty, had created to produce pre-cast concrete units. It was noted that there had been a few issues between the contractor and SEPA but these were currently being dealt with. The MoD were still committed to delivering the project to the satisfaction of SEPA and Mr. Ritchie/

Mr. Ritchie advised that SEPA continued to be kept informed and were in attendance on site regularly as works progressed. Mr. Ritchie advised that once the MoD had the revised methodologies completed to the satisfaction of SEPA and the MoD, this would allow the contractor to prepare and put into action the remediation works required at the beach. It was noted that, at the end of April / beginning of May, 2022, the MoD should have a better idea of whether they would be on target for works to be completed by the end of September, 2022.

Nina Patton, SEPA confirmed that SEPA were liaising with Balfour Beatty, the lead contractor and their sub-contractors, and the DIO over the closed winter period and would be looking at the methodologies being put forward for the next season. It was noted that the MoD continued to carry out the foreshore monitoring which had been restricted to the Ross plantation foreshore area during the works but noted this had now been expanded and the foreshore had now opened up where excavation works were no longer taking place. It was also noted that the signage and fencing was still in place, however, the fencing was now part of the contractor's compound so access to the "high activity" area which SEPA were concerned about was still restricted. Ms. Patton pointed out that all the measures currently in place would contribute to ensuring that the risk to the public was low.

Decision

The Committee thanked Mr. Ritchie and Ms. Patton for their detailed updates.

311. RESPONSE TO MOTION TO REDUCE THE SPEED LIMIT OF THE C53 TOWNHILL TO BOWERSHALL ROAD TO 40MPH

The Committee considered a report by the Head of Assets, Transportation and Environment requesting members to consider the Service's response to the motion carried at the South and West Fife Area Committee on 25th August, 2021.

Motion

Councillor Alice McGarry, seconded by Councillor David Barratt, moved that the recommendations contained within the report be approved.

Amendment

Councillor Mino Manekshaw, seconded by Councillor Bobby Clelland, moved as follows:-

"That the South and West Fife Area Committee requests that Fife Council now takes action to reduce the speed limit to 40mph on the C53, from the t-junction just to the north of the Bowershall settlement, southwards to meet the 30mph speed limit at Townhill".

Roll Call

For the Motion – 3 votes

Councillors David Barratt, Sharon Green-Wilson and Alice McGarry.

For the Amendment – 6 votes

Councillors Bobby Clelland, Dave Dempsey, Mino Manekshaw, Tony Orton, Kate Stewart and Andrew Verrecchia.

Councillor/

Councillor Dave Coleman was not in attendance during the voting process.

Decision

The Amendment was accordingly carried.

312. PROPOSED DEMOLITION - 101 - 153 (ODDS) SIR GEORGE BRUCE ROAD, OAKLEY

The Committee considered a report by the Head of Housing Services seeking agreement to demolish the properties at 101-153 (odds) Sir George Bruce Road, Oakley.

Decision

The Committee:-

- (1) agreed to transfer existing tenants of 101-153 (odds) Sir George Bruce Road, Oakley to alternative suitable accommodation; and
- (2) approved the option to demolish 101-153 (odds) Sir George Bruce Road, Oakley.

313. CRIMINAL JUSTICE SOCIAL WORK SERVICE - COMMUNITY PAYBACK: UNPAID WORK SCHEME

The Committee considered a report by the Head of Education and Children's Services (Children and Families and Criminal Justice Service) updating members on the developments within Fife Council's Criminal Justice Social Work Service in relation to the work of the Community Payback Unpaid Work Team in the South and West Fife Area.

Decision

The Committee:-

- (1) noted the contents of the report; and
- (2) agreed that further reports on the Unpaid Work Scheme by the Criminal Justice Social Work Service would be brought back to the Committee on an annual basis.

314. SUPPORTING THE LOCAL COMMUNITY PLAN - LOCAL COMMUNITY PLANNING BUDGET REQUEST - CAIRNEYHILL COMMUNITY SPORTS HUB, CAIRNEYHILL MULTI USE SPORTS AREA

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking agreement to endorse an allocation from the Local Community Planning Budget 2020/21 held at Ward level which had been agreed, in principle, by Ward 1 members. £7,500 was sought from Ward 1 and £7,500 from the Local Area budget.

Decision/

Decision

The Committee agreed to an allocation of £15,000 from the Local Community Planning Budget 2021/22.

315. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2022

Decision

The Committee noted the Forward Work Programme 2022 which would be further updated as appropriate.

316. NOTICE OF MOTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Councillor Dave Dempsey, seconded by Councillor Dave Coleman, moved as follows:-

"Committee asks the relevant officers to:-

- (a) engage with the Dalgety Community Trust to investigate the feasibility of the Trust's concept of a Community Hub, being a replacement for the existing Community Centre, to the stage where it's sufficiently "shovel ready" to potentially qualify for future government funding;
- (b) keep members informed of progress".

Decision

The motion was unanimously agreed.

317. NOTICE OF MOTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Councillor Dave Dempsey, seconded by Councillor Dave Coleman, moved as follows:-

"Committee requests a report detailing what options have been considered, including, for example, a narrowing of the entrance to the area, and what future planned work has been identified to address the casual stopping and parking by visiting vehicles at all hours of the day and night in Pierhead, North Queensferry".

Amendment

Councillor Alice McGarry, seconded by Councillor David Barratt, moved, as an amendment, that the word "requests" after the word "Committee" be replaced with "understands that" and that the following words be added at the end of the motion "is currently being prepared and will be presented to Ward Councillors in the New Year".

Councillor Dempsey/

Councillor Dempsey, as mover of the motion, accepted the amendment and accordingly the motion was carried with the amended wording.

Decision

Committee understands that a report detailing what options have been considered, including, for example, a narrowing of the entrance to the area, and what future planned work has been identified to address the casual stopping and parking by visiting vehicles at all hours of the day and night in Pierhead, North Queensferry is currently being prepared and will be presented to Ward Councillors in the New Year.

Councillor Kate Stewart left the meeting during consideration of the above item.



A handwritten signature in black ink, appearing to read "Aine Murray".

THE FIFE COUNCIL - SOUTH AND WEST FIFE AREA COMMITTEE – REMOTE MEETING

2nd February, 2022.

9.30 a.m. – 12.15 p.m.

PRESENT: Councillors Alice McGarry (Convener), David Barratt, Bobby Clelland, Dave Coleman, Dave Dempsey, Sharon Green-Wilson, Mino Manekshaw, Tony Orton, Kate Stewart and Andrew Verrecchia.

ATTENDING: John Rodigan, Senior Manager (Environment and Building Services), Ian Jones, Lead Consultant, Network Management, Neil Watson, Lead Consultant (Roads and Lighting Asset Management), Keith Johnston, Technician Engineer, Traffic Management (South Fife), Assets, Transportation and Environment; Peter Corbett, Lead Officer Economy and Andrew Sim, Project Manager (Economic Development), Economy, Planning and Employability Services; Zoe Thomson, Quality Improvement Officer (Equity), Elisa Gilmour, Depute Headteacher, Inverkeithing High School, Lee Waugh, Acting Headteacher, North Queensferry Primary School and Karyn Rennie, Headteacher, Donibristle Primary School; Alastair Mutch, Community Manager (South and West Fife), Jo Dowd, Community Education Worker (CCB) and Corinne McGinley, Community Education Worker (Youth Work) Communities and Neighbourhoods Service; and Michelle McDermott, Committee Officer, Legal and Democratic Services, Finance and Corporate Services.

318. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

319. MINUTES

The Committee considered:-

- (a) Minute of meeting of South and West Fife Area Committee of 1st December, 2021.

Decision

The Committee agreed to approve the minute.

- (b) Minute of West Fife Area Common Good Sub-Committee of 30th November, 2021.

Decision

The Committee agreed to approve the minute.

320. THE CAIRNS, CHARLESTOWN - UPDATE

The Committee considered a briefing paper by the Head of Assets, Transportation and Environment providing design options and cost estimates for additional parking at The Cairns, Charlestown.

Decision/

Decision

The Committee agreed that:-

- (1) consultation be undertaken with the residents at The Cairns, Charlestown on the two proposals, with costings, detailed in the briefing paper; and
- (2) that a further report be brought back to Committee following consultation with residents detailing the preferred option and providing information on the funding position.

321. LOCAL AREA ECONOMIC PROFILES (DECEMBER 2021)

The Committee considered a report by the Head of Business and Employability Services providing members with an annual overview of the local economic profile for each of the seven local Committee areas using the latest available data.

Motion

Councillor Dave Dempsey, seconded by Councillor Tony Orton, moved an additional recommendation as follows:-

"The Committee considers that the collation and presentation of data in this form is not the best use of officers' or members' time and asks that future reports focus on what needs to be decided and what needs to be achieved".

Amendment

Councillor Alice McGarry, seconded by Councillor David Barratt, moved that the recommendations contained within the report be approved.

Roll Call

For the Motion – 4 votes

Councillors Dave Coleman, Dave Dempsey, Mino Manekshaw and Tony Orton.

For the Amendment – 6 votes

Councillors David Barratt, Bobby Clelland, Sharon Green-Wilson, Alice McGarry, Kate Stewart and Andrew Verrecchia.

The Amendment was accordingly carried.

Decision

The Committee:-

- (1) noted the contents of the report; and
- (2) recognised the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic and recent UK exit from the European Union.

322./

322. GROUNDS MAINTENANCE SERVICE – DOMESTIC WASTE AND STREET CLEANSING SERVICE ANNUAL REVIEW 2021

The Committee considered a report by the Head of Assets, Transportation and Environment updating members on the performance of grounds maintenance, domestic waste collection and street cleaning services in 2021. The report also provided information on the management changes in these services and identified how community-led decision making would shape operational delivery in the future.

Decision

The Committee:-

- (1) noted the extraordinary challenges faced in the delivery of grounds maintenance, domestic waste collection and street cleansing services in 2021;
- (2) noted the structural and organisational measures that had been taken to improve service delivery;
- (3) noted the new decentralised way of working which would deliver local priorities and help communities shape their environment; and
- (4) wished to record their appreciation and thanks to all the staff and voluntary organisations involved in delivering the services throughout the year.

The meeting adjourned at 10.50 a.m. and reconvened at 11.00 a.m.

323. PUPIL EQUITY FUND

The Committee considered a report by the Executive Director (Education and Children's Services) outlining the progress of the Pupil Equity Fund by updating members on the work of schools in their practice to address the challenge of Closing the Poverty Related Attainment Gap. The report also presented an overview of the rationale, implementation and impact, to date, of the Pupil Equity Fund within schools across the South West Committee Area.

Decision

The Committee agreed to:-

- (1) note the contents of the report;
- (2) note the aim of the interventions;
- (3) note the work of schools in developing their practice to address the challenge of Closing the Poverty Related Attainment Gap; and
- (4) link directly with individual schools for further information as required.

324./

324. AREA ROADS PROGRAMME 2022-23

The Committee considered a report by the Head of Assets, Transportation and Environment seeking approval of the projects for inclusion in the 2022-23 Area Roads Programme for the South and West Fife Committee area.

Decision

The Committee:-

- (1) approved the report and Appendices 1 and 2;
- (2) approved Appendix 3 noting the removal of the A921 Chapel Place, Inverkeithing pedestrian crossing Category 2 scheme and the addition of the A907 Gowkhill to Carnock footway Category 2 scheme;
- (3) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Area Convener, Vice-Convener and members in the Wards affected; and
- (4) noted Appendices 4 and 5.

325. SUPPORTING THE LOCAL COMMUNITY PLAN - LOCAL COMMUNITY PLANNING BUDGET REQUEST - REPLACEMENT OF ROOF ON ALLOA AND DISTRICT RIFLE CLUB, KINCARDINE COMMUNITY CENTRE ANNEXE

The Committee considered a report by the Head of Communities and Neighbourhoods Service seeking agreement for a contribution from the Local Community Planning Budget for roof repairs for the annexe in Kincardine Community Centre used by Alloa and District Rifle Club.

Decision

The Committee agreed to an allocation of £8,000 from the Local Community Planning Budget 2021/22.

326. SOUTH AND WEST FIFE AREA LOCAL COMMUNITY PLAN - "PLAN4SOUTH & WEST FIFE AND COMMUNITY LEARNING AND DEVELOPMENT" - UPDATE

The Committee considered a report by the Head of Communities and Neighbourhoods Service updating members on progress and changes made to the Local Community Plan (LCP) to align with the current Reform and Recovery Priorities which build on recovery planning work across the partnership in the context of the Covid-19 pandemic.

Decision

The Committee:-

- (1) noted the efforts to actively develop projects under the agreed Plan4Fife Themes;
- (2)/

- (2) agreed to continue to support the Plan4South & West Fife as it adapted and changed to focus on Recovery and Reform;
- (3) noted the Areas of Focus as detailed in Appendix 1 to the report; and
- (4) wished to record their appreciation and thanks for the contribution that all staff and volunteers had provided in delivering the projects within the South and West Fife Area.

327. SOUTH AND WEST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME 2022

Decision

The Committee noted the Forward Work Programme which would be further updated as appropriate.

THE FIFE COUNCIL - COWDENBEATH AREA COMMITTEE – REMOTE MEETING

8th December, 2021

2.00 p.m. – 2.50 p.m.

PRESENT: Councillors Rosemary Liewald (Convener), Alistair Bain, Alex Campbell, Gary Guichan, Mary Lockhart, Lea McLelland and Darren Watt.

ATTENDING: Sarah Roxburgh, Community Manager (Cowdenbeath Area), Communities and Neighbourhoods; Andrew Walker, Economic Adviser, Town Centre Development Unit, Bill Lindsay, Service Manager, Economy, Planning & Employability Services; Craig Brown, Lead Officer - Area Housing Management, Russell Gray, Housing Manager - Cowdenbeath, Housing Services and Michelle Hyslop, Committee Officer, Legal & Democratic Services.

APOLOGY FOR ABSENCE: Councillor Linda Erskine.

254. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

255. MINUTE

The Committee considered the minute of the meeting of the Cowdenbeath Area Committee of 6th October, 2021.

Decision

The Committee agreed to approve the minute.

256. COMMON GOOD AND SETTLEMENT TRUST FUNDS ANNUAL REPORT 2020-2021

The Committee considered a report by the Executive Director, Finance and Corporate Services advising members of the current status of the Common Good Funds in the Cowdenbeath Area and relevant fund activities over the financial year 2020-21.

Decision

The Committee noted the information contained in the report and relevant appendices for the various Common Good Funds in the Cowdenbeath Area.

257./

257. AREA HOUSING PLAN UPDATE

The Committee considered a report by the Head of Housing Services providing an update on progress in delivering service priorities and performance information for the financial year 2021/22, where figures were available at area level, relating to the Cowdenbeath Area Housing Plan, approved by this Committee in December 2017. A revised Plan for 2022/24 would be presented to the Committee once there had been an opportunity to consult on future priorities for the Cowdenbeath Area.

Decision

The Committee: -

- (1) scrutinised and commented on the work progressed through previous housing plans for quarters 1-2 of the financial year 2021/22;
- (2) commented on Cowdenbeath Area performance for quarters 1-2 of the financial year 2021/22 as detailed in Appendix 1 of the report; and
- (3) noted the expenditure for the HRA locality managed budget for quarters 1-2 of the financial year 2021/22 as detailed in Appendix 2 of the report.

258. COWDENBEATH AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the draft Forward Work Programme for the Cowdenbeath Area Committee.

259. PUBLIC QUESTIONS

Questions were submitted (in terms of Standing Order No. 6.1) by Mr Tom Kinnaird, resident of Benarty.

Question 1

Following the change of boundary between Benarty and Lochgelly from the Loch Fitty Burn to the Farm Road north of Lochgelly High School, I note this has implications with regard to the Benarty settlement boundary. At present the settlement boundary stops at the southern edge of Clune Terrace, Glenraig.

Does the committee agree that as soon as the new planning legislation takes effect, which is coming into force from the Scottish Government, (Q3 2021), the settlement boundary for Glenraig should be examined and redrawn to include the homes and businesses in the south of Glenraig, the most southerly being Longview House and the Fife Cycle Park, and that the current road signs should be relocated to reflect the position of the new boundary line, and should the Lochgelly settlement boundary currently extending into the Lomond Hills Regional Park be moved south to reflect the actual settlement of Lochgelly, in line with the settlement boundaries around the other towns and villages of Fife?

Response./

Response

Identifying community boundaries is a topic which comes to the fore from time to time for reasons which can vary from a community wishing to establish whether a boundary line published on a map reflects the community's own understanding of its extent, to settling a dispute over areas of responsibility where some form of regulatory action is needed.

Since local government reorganisation in the 1970s and the abolition of former burgh and town boundaries, local government boundaries, do not lend themselves to defining individual community boundaries at town or village level. Ward or constituency boundaries are too large and ward boundaries are not always good fits and are based on having some equity in their population. Many other boundaries exist, which can to some degree reflect how our community functions, school catchment areas, travel to work areas, retail catchment areas, for example, although even those have changed or become less relevant given the way society now operates through digital communication, online shopping, and so on.

In the absence of anything else, the planning system in the form of development plan proposals maps, have become the default source of information for many in identifying settlement boundaries. However, it is important to remember that settlement boundaries are there to define and delineate different planning policy areas for the use and development of land. It is therefore a boundary defined for planning purposes not for any other reason such as defining community interests or spheres of influence.

The public question in this case relates to reviewing where Glenraig's southern boundary should be and suggests using the development plan to do this. This is a reasonable and sensible suggestion for planning purposes. The forthcoming FIFEplan Local Development Plan (LDP) review in 2022 offers the chance to review that boundary. The proposed boundary will be subject to public consultation and Area Committee input and will reflect the planning intentions such as restricting the area within which there will be a presumption in favour of development (where policies allow) or setting wider boundaries for longer term future development (the Lochgelly example cited in the question reflects the strategic development proposal in the adopted LDP).

The LDP review will not be able to recommend a boundary until Planning Services' Policy & Place team has carried out its preparatory work or before public consultation and community engagement next year.

Question 2

Shopkeepers in Benarty have watched with keen interest as the shops in Cowdenbeath and Lochgelly have had regeneration grant payments towards both internal and external works to improve their premises and give their shopfronts much needed facelifts.

Can./

Can the committee reveal what criteria had to be met in order to receive these payments and what formula is being used to determine the amount of grant each premises receives, and what is the total amount spent in both Cowdenbeath and Lochgelly to date? Also, will the other towns and villages in the Cowdenbeath Area be offered this much needed assistance?

Response

In Lochgelly, as part of the Charrette, a shop front improvement scheme was made available for small scale improvements to shop fronts including painting, security, signage and lighting. A fixtures and fittings grant scheme was also made available for fixed and fitted internal improvements such as slat walling, lighting and new flooring.

Both grants covered 75% of eligible costs (excluding VAT) up to a maximum of £1,000. The grants were designed and funded by the Council's Enterprise and Protective Services and were open to all types of commercial premises within Main Street, Bank Street and Auchterderran Road.

To be eligible to apply businesses need to:

- be located within Main Street, Bank Street or Auchterderran Road
- have an annual turnover of less than £1 million
- have no more than 3 outlets in their business chain

More recently and, as part of the economic development funding for Cowdenbeath, a shop front improvement scheme (£10,000 in total) was offered. This amounted to grants of up to £1000 being allocated to businesses and was specifically targeted at Cowdenbeath as one of the 7 key town centres in Fife.

In the last year, £400k of shop grants from the Scottish Government Capital Fund was available and was open to businesses across Fife. In addition to this funding, covid grants were also available to all businesses across Fife to help with PPE, social distancing measures etc.

Decision

The Committee noted the questions submitted by Mr Tom Kinnaird and the respective responses provided.

THE FIFE COUNCIL - COWDENBEATH AREA COMMITTEE – REMOTE MEETING

9th February, 2022

2.00 p.m. – 4.40 p.m.

PRESENT: Councillors Linda Erskine (Convener), Alistair Bain, Alex Campbell, Rosemary Liewald, Mary Lockhart, Lea Mclelland and Darren Watt.

ATTENDING: Neil Watson, Lead Consultant (Roads & Lighting Asset Management), Keith Johnston, Technician Engineer - Traffic Management (South Fife), Assets Transportation & Environment, Roads & Transportation Services; Gary Daniell, Team Manager (Community Development), Patricia Galfskiy, Policy Officer, Alastair Mutch, Community Manager (South & West Fife), Communities and Neighbourhoods; Peter Corbett, Lead Officer Economy, Andrew Walker, Economic Adviser - Town Centre Development Unit, Economy, Planning & Employability Services; Zoe Thomson, Quality Improvement Officer (Equity), Nicola Barker-Harrison, Depute Headteacher (Beath High School), Colin Lyle, Headteacher, (Kelty Primary School), Claire Wyatt, Headteacher (Denend School, Lochgelly Cluster), Education & Children's Services and Michelle Hyslop, Committee Officer, Legal & Democratic Services.

APOLOGIES FOR ABSENCE: Councillor Gary Guichan and Sarah Roxburgh.

260. DECLARATIONS OF INTEREST

No declarations of interest were submitted in terms of Standing Order No. 7.1.

261. MINUTE

The Committee considered the minute of the meeting of the Cowdenbeath Area Committee of 8th December, 2021.

Decision

The Committee agreed to approve the minute.

262. PUPIL EQUITY FUNDING (PEF)

The Committee considered a report by the Executive Director, Education and Children's Services outlining the progress of the Pupil Equity Fund and updating members on the work of schools in the Cowdenbeath Area to address the challenge of Closing the Poverty Related Attainment Gap. The report presented an overview of the rationale, implementation and impact, to date, of the Pupil Equity Fund within schools across the Cowdenbeath Committee Area.

Decision

The Committee agreed to: -

(1) note the content of the report;

(2)/

- (2) note the aims of the interventions;
- (3) note the work of schools in developing their practice to address the challenge of Closing the Poverty Related Attainment gap; and
- (4) link directly with individual schools for further information as required.

263. AREA ROADS PROGRAMME 2022

The Committee considered a report by the Head of Assets, Transportation and Environment which identified the projects proposed for approval for the Area Roads Programme in the Cowdenbeath Area for delivery in the 2022-23 financial year.

Decision

The Committee: -

- (1) approved the proposals identified in Appendices 1-3 of the report;
- (2) noted that Foulford Road, Footway Widening scheme, would be moved to a Category 1, and Foulford Road, Speed Cushions, would be moved to a Category 2 as detailed in Appendix 3 of the report, Road Safety and Traffic Management Scheme List for 2022-23;
- (3) delegated authority to the Head of Assets, Transportation and Environment to manage the lists of Category 1 and 2 projects in line with the available resources/funding as the programme developed, in consultation with the Area Convener and Vice-Convener; and
- (4) noted Appendices 4 and 5 of the report.

The meeting adjourned at 3.29 p.m. and reconvened at 3.40 p.m.

264. LOCAL AREA ECONOMIC PROFILES (DECEMBER 2021)

The Committee considered a report by the Head of Business and Employability Services providing members with an annual overview of the local economic profile for each of the seven local Committee areas using the latest available data.

Decision

The Committee: -

- (1) considered and commented on the issues raised from the analysis of the latest available data contained the report; and
- (2) recognised the ongoing economic impact and uncertainty resulting from the Covid-19 pandemic and recent UK exit from the European Union.

265./

265. LCP, WARD AND ANTI-POVERTY BUDGET PROPOSAL

The Committee considered a report by the Head of Communities and Neighbourhoods which proposed options for the allocation of the remaining 2021/22 budget from the LCP, Ward and Anti-Poverty budget to the projects detailed in the report.

Decision

The Committee agreed to allocate the remaining 2021/22 budget to Option 1 as detailed in the report.

266. COWDENBEATH TOWN HOUSE

The Committee considered a joint report by the Head of Communities and Neighbourhoods and the Head of Assets, Transportation and Environment regarding the future use of the Cowdenbeath Town House, High Street, Cowdenbeath, owned and held on the Common Good Account.

Decision

The Committee: -

- (1) noted the options for the future use of the Cowdenbeath Town Hall;
- (2) agreed that Officers consult with key stakeholders on the proposals, to redevelop Cowdenbeath Town House as a Community Shop;
- (3) agreed that following the appropriate consultation with key stakeholders, if accepted, it be remitted to Officers to progress with the redevelopment;
- (4) agreed there would be phased approach to the redevelopment, starting with the Ground Floor and developing a feasible approach for the upper floor ensuring the historical integrity of the building;
- (5) authorised the Head of Legal Services to obtain any necessary consent from the Sheriff for the disposal, including by lease, in the first instance of the Cowdenbeath Town House; and
- (6) noted, should there be any proposal to sell the building at a future date, a report would be submitted to the Cowdenbeath Area Committee for consideration.

267. COWDENBEATH AREA COMMITTEE FORWARD WORK PROGRAMME

Decision

The Committee noted the draft forward work programme for the Cowdenbeath Area Committee.

THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE – REMOTE MEETING

24th November, 2021

9.30 a.m. – 12.55 a.m.

PRESENT: Councillors Donald Lothian (Convener), Tim Brett, John Docherty, Andy Heer, Linda Holt, Margaret Kennedy, Jane Ann Liston, David MacDiarmid, Karen Marjoram, Tony Miklinski, Bill Porteous, Brian Thomson and Ann Verner.

ATTENDING: Donald Grant, Community Manager (North East Fife), Communities & Neighbourhoods; John Mitchell, Senior Manager, Martin Kingham, Service Manager, Roads Network Management, Allan Maclean, Lead Consultant, Sustainable Traffic and Travel, Lesley Craig, Lead Consultant, Traffic Management, Stuart Goodfellow, Technician Engineer, Traffic Management (North Fife), Roads & Transportation Services; Ryan McQuade, Property Gazetteer Officer, Economy, Planning & Employability Services; Sarah Johnston, Access Officer, Communities & Neighbourhoods; Gordon Binnie, Housing Manager, Area Housing Management, Housing Services; Paul Vaughan, Head of Communities & Neighbourhoods, Michael O'Gorman, Service Manager (Estates), Property Services; Eleanor Hodgson, Accountant, and Elizabeth Mair, Committee Officer, Finance & Corporate Services.

APOLOGIES FOR ABSENCE: Councillors Bill Connor and Jonny Tepp

385. DECLARATIONS OF INTEREST

Councillors Liston and Docherty declared an interest in Para. 394 - Public Right of Way and Core Path Diversion - St Andrews West Strategic Development Area, as they were Trustees of the Gibson Trust.

Councillor Brett declared an interest in Para. 393 - Street Naming and Numbering Consultation - Land North of Cupar Road, Newburgh, as a close friend and ex-colleague of Andrew Arbuckle.

Councillor Thomson declared an interest in Para. 389 - Objections to Speed Cushions on Buchanan Gardens, St Andrews, as he had been copied into some of the correspondence, Para. 392 - Spaces for People Programme, as a Director of BID St Andrews and Para. 404 - Public Question, as a Director of Fife Sports & Leisure Trust. However, in relation to Para. 389, he was satisfied that the interest was so insignificant and remote that it would not prejudice discussion or decision making in his role as a Councillor and he would therefore remain in the meeting for this item.

Councillor Lothian declared an interest in Para. 393 - Street Naming and Numbering Consultation - Land North of Cupar Road, Newburgh, as an ex-colleague of Andrew Arbuckle and Para. 404 - Public Question, as a Director of Fife Sports & Leisure Trust. However, in relation to Para. 393, he was satisfied that the interest was so insignificant and remote that it would not prejudice discussion or decision making in his role as a Councillor and he would therefore remain in the meeting for this item.

386./

386. MINUTE

The Committee considered the minute of meeting of the North East Fife Area Committee held on 29 September 2021. With reference to paragraph 373, the Convener advised that a response had been received from Scottish Water and had been circulated to members for information.

Decision

The Committee agreed to approve the minute.

387. PROPOSED 50 MPH SPEED LIMIT: B939 AT STRATHKINNES CROSSROADS

The Committee considered a report by the Head of Assets, Transportation and Environment in respect of proposals to introduce a 50mph speed limit on the B939 through the Strathkinness Crossroads.

Decision

The Committee, in the interests of road safety:-

- (1) approved the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/21/55, attached to the report, with all ancillary procedures;
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections; and
- (3) agreed that a review of the traffic situation at the crossroads be carried out one year after implementation of the TRO.

388. OBJECTIONS TO SPEED CUSHIONS ON HEPBURN GARDENS, ST ANDREWS

The Committee considered a report by the Head of Assets, Transportation and Environment in respect of objections to the proposal to introduce speed cushions on Hepburn Gardens, west of its junction with Buchanan Gardens, St Andrews.

Decision

The Committee agreed to set aside the 2 outstanding objections to the Traffic Regulation Order (TRO) to allow the introduction of the speed cushions as shown in Drawing No. TRO21/37/01 attached to the report.

389. OBJECTION TO SPEED CUSHIONS ON BUCHANAN GARDENS, ST ANDREWS

The Committee considered a report by the Head of Assets, Transportation and Environment in respect of an objection to proposals to introduce speed cushions on Buchanan Gardens and part of Strathkinness Low Road, St Andrews.

Decision

The Committee agreed to set aside the outstanding objection to the Traffic Regulation Order (TRO) to allow the introduction of the speed cushions as shown in Drawing No. TRO21/38/01 attached to the report.

390./

390. OBJECTIONS TO 40MPH SPEED LIMIT - A91, SEGGIE, GUARDBRIDGE

The Committee considered a report by the Head of Assets, Transportation and Environment in respect of objections to proposals to introduce a 40mph speed limit on A91, at Seggie, Guardbridge and the inclusion of new residential roads within an existing 20mph Traffic Regulation Order.

Motion

Councillor Brett, seconded by Councillor Porteous, moved that the objections not be set aside in respect of the 40 mph limit.

Amendment

Councillor Verner, seconded by Councillor Miklinski, moved that the objections be set aside as recommended in the report.

Roll Call

For the Motion - 3 votes

Councillors Brett, Liston and Porteous.

For the Amendment - 10 votes

Councillors Docherty, Heer, Holt, Kennedy, Lothian, MacDiarmid, Miklinski, Marjoram, Thomson and Verner.

Having received a majority of votes, the amendment was accordingly carried.

Decision

The Committee agreed to set aside the 2 outstanding objections to the Traffic Regulation Order (TRO) to allow the introduction of the 40mph and 20mph speed limits as shown in Drawing No. TRO21/13/1 attached to the report.

391. PROPOSED 20MPH SPEED LIMIT: B936, NEWBURGH ROAD, DISTILLERY STREET AND BURNSIDE, AUCHTERMUCHTY

The Committee considered a report by the Head of Assets, Transportation and Environment in respect of proposals to introduce a 20mph speed limit on the B936 Auchtermuchty.

Decision

The Committee, in the interests of road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawings nos. TRO/21/42- 1, 2 & 3 attached to the report, with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

Prior to consideration of the following item, Councillor Thomson, having declared an interest, left the meeting for the item.

392./

392. SPACES FOR PEOPLE PROGRAMME

The Committee considered a report by the Head of Assets, Transportation and Environment providing an update on the Spaces for People (SfP) interventions in North East Fife, given that the Scottish Government had now relaxed social distancing requirements.

Decision

The Committee:-

- (1) noted the contents of this report regarding the Spaces for People interventions implemented in the North East Area;
- (2) agreed to the continuation of interventions for Murray Place and South Street, St Andrews through Temporary Traffic Regulation Order (TTRO) until 4 March 2022;
- (3) agreed that measures in Murray Place and South St, St Andrews be considered beyond March 2022 as part of a 'place-based' approach and that a further report be brought to the committee early in 2022;
- (4) agreed that Traffic Regulation Orders should be advanced, including statutory consultation, for permanent 20mph speed limit zones in Cupar and St Andrews Town Centres; and
- (5) agreed to installation of a new wider footway on St Andrews Road, Crail, immediately east of Bowling Green Place.

Councillor Thomson rejoined the meeting following consideration of the above item.

Prior to consideration of the following item, Councillor Brett, having declared an interest, left the meeting for the item.

393. STREET NAMING AND NUMBERING CONSULTATION

The Committee considered a report by the Head of Business and Employability proposing that the names 'Arbuckle Lane' and 'Cumming Wynd' be adopted as new street names for a development on land north of Cupar Road, Newburgh.

Motion

Councillor Marjoram, seconded by Councillor Docherty, moved that the street names not be adopted as they were contrary to Council policy and there were other appropriate local notable names which could be used.

Amendment

Councillor Miklinski, seconded by Councillor Heer, moved that the street names be adopted as recommended in the report.

Roll Call

For the Motion - 3 votes

Councillors Docherty, Marjoram and Verner.

For/

For the Amendment - 9 votes

Councillors Heer, Holt, Kennedy, Liston, Lothian, MacDiarmid, Miklinski, Porteous and Thomson.

Having received a majority of votes, the amendment was accordingly carried.

Decision

The Committee agreed that, contrary to adopted policy, the names 'Arbuckle Lane' and 'Cumming Wynd' be approved for the A & J Stephen Ltd development at land north of Cupar Road, Newburgh.

Councillor Brett rejoined the meeting following consideration of the above report.

Having declared an interest in the following item, Councillors Docherty and Liston left the meeting at this stage.

394. PUBLIC RIGHT OF WAY AND CORE PATH DIVERSION - ST ANDREWS WEST STRATEGIC DEVELOPMENT AREA

The Committee considered a report by the Head of Communities and Neighbourhoods seeking approval for a diversion of public right of way FN322 and core path 10 through the St Andrews West Strategic Development Area from Strathtyrum to the Strathkinness High Road.

Decision

The Committee:-

- (1) approved the proposed diversion of the public right of way and the core path under section 208 of the Town and Regional Planning (Scotland) Act 1997; and
- (2) delegated confirmation of the diversion order to officers, subject to no objections being received, in which case it would be submitted to the Scottish Government for confirmation.

The meeting adjourned at 11.00 a.m. and reconvened at 11.10 a.m.

Prior to consideration of the following item, the Convener, Councillor Lothian, left the meeting and the Vice-Convener, Councillor Verner, took the Chair.

395. AREA HOUSING PLAN 2022-24

The Committee considered a report by the Head of Housing Services seeking approval of a revised area housing plan which set out area performance, service delivery and highlighted key housing issues following consultation with key stakeholders.

Decision

The Committee approved the revised North East Fife Area Housing plan for 2022 - 2024.

Councillor Lothian rejoined the meeting during consideration of the above item.

396./

396. HER MAJESTY THE QUEEN'S PLATINUM JUBILEE IN 2022. CIVIC HONOURS COMPETITION – ST ANDREWS

The Committee considered a report by the Head of Communities and Neighbourhoods advising of the Civic Honours competition that had been launched across the UK to celebrate Her Majesty the Queen's Platinum Jubilee in 2022 and seeking formal endorsement of a bid for city status for St Andrews.

Decision

The Committee:-

- (1) noted that the Civic Honours competition had been launched across the UK;
- (2) noted the submission of bids for city status from the Dunfermline and St Andrews areas;
- (3) approved the submission of a bid for St Andrews; and
- (4) delegated final sign-off for the bid to the Head of Communities & Neighbourhoods.

397. BYRE THEATRE, ST ANDREWS

The Committee considered a joint report by the Head of Communities and Neighbourhoods and the Head of Assets, Transportation and Environment seeking comments on the proposed renewal terms of the lease for the Byre Theatre, St Andrews, which included the grant option to buy to the University of St. Andrews.

Decision

The Committee provided comments on the proposals which would be reflected in a report to the Assets and Corporate Services Sub-Committee for a decision on the terms of the lease.

398. ANNUAL COMMON GOOD UPDATE

The Committee considered a report by the Executive Director, Finance and Corporate Services advising of the current status of the Common Good Funds in the North East Fife area and relevant fund activities over the financial year 2020- 21.

Decision

The Committee:-

- (1) noted the information contained in the relevant appendices for the various Common Good funds; and
- (2) agreed that officers review rental levels of Common Good properties, particularly when related to commercial operators.

399./

399. NON-SETTLEMENT TRUSTS – ANNUAL UPDATE ON EXPENDITURE AND FUNDS HELD – 2020/21 AND FEEDBACK ON REVIEW OF TRUST FUNDS

The Committee considered a report by the Head of Communities and Neighbourhoods providing a position statement on the expenditure relating to the Non-Settlement Trusts covering North East Fife and a Fife-wide statement on funds as of April 2021. The report also provided an update on the outcome of decisions taken by the Committee in January and December 2020 following a review of Non-Settlement Trust Funds.

Decision

The Committee noted:-

- (1) the expenditure statement for the financial year 2020/21 contained in Appendix 1 to the report;
- (2) the funds available at the year end;
- (3) the projects supported by the disbursement of these funds as detailed in Appendix 2 to the report; and
- (4) the action taken to implement the Committee’s decisions of January and December 2020.

400. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising members of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the content of the report.

Councillor Kennedy left the meeting following consideration of the above item.

401. NOTICE OF MOTION – SPACES FOR PEOPLE

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Motion

Councillor Liston, seconded by Councillor Brett, moved as follows:-

“The North East Fife Area Committee notes that there were several interventions under Spaces for People in North East Fife since last summer, requests a report on how these operated and also which ones are being considered for retention.”

Decision

Having noted that a report on this matter had been considered earlier in the meeting, the mover and seconder withdrew their motion.

402./

402. NOTICE OF MOTION – PARKING CONGESTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Motion

Councillor Brett, seconded by Councillor Liston, moved as follows:-

“Many parts of North East Fife suffer from parking congestion which is inconvenient for residents and visitors and a potential danger to the public when emergency services are inconvenienced. North East Fife Area Committee requests a report from officers outlining how measures such as residential parking permit or controlled parking zone schemes have been used by other Scottish local authorities to ease parking congestion and an officer view on the opportunities that these measures may present to improve parking congestion in North East Fife. North East Fife Area Committee also agrees that officers consider how best to include any of these measures as part of the current review of local transport strategy (due to conclude in 2022) in so far as that applies to their potential use in North East Fife.”

Amendment

Councillor Lothian, seconded by Councillor Porteous, moved as follows:-

“Add 'Fife Council and' prior to 'other' in the second paragraph of the motion.

The mover and seconder of the motion agreed to conjoin and the conjoined motion was as follows:-

“Many parts of North East Fife suffer from parking congestion which is inconvenient for residents and visitors and a potential danger to the public when emergency services are inconvenienced. North East Fife Area Committee requests a report from officers outlining how measures such as residential parking permit or controlled parking zone schemes have been used by Fife Council and other Scottish local authorities to ease parking congestion and an officer view on the opportunities that these measures may present to improve parking congestion in North East Fife. North East Fife Area Committee also agrees that officers consider how best to include any of these measures as part of the current review of local transport strategy (due to conclude in 2022) in so far as that applies to their potential use in North East Fife.”

Decision

The conjoined motion was agreed unanimously.

403. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME

The Committee noted the current Forward Work Programme which would be updated as appropriate.

Prior to consideration of the following item, Councillors Lothian and Thomson, having declared an interest, left the meeting and the Vice-Convenor, Councillor Verner took the Chair.

404./

404. PUBLIC QUESTION

A question was submitted (in terms of Standing Order No. 6.1) by Ms Gina Logan, resident of North East Fife. In the absence of Ms Logan, the Vice-Convener read out the question.

Question

"The North East Fife Area Committee is asked to note that there are restricted opening hours in the North East Fife area leisure facilities - Cupar Sports Centre and East Sands Leisure centre. On the basis of the hours there may be a disadvantage for North East Fife residents, especially in relation to opportunities for free swimming over the school holidays, swimming for schools and, in Cupar, the football team cannot get access to the astro turf pitch when the centre is closed. I believe that health is a priority in society and encourage people to get active, both in the pool and Gameshall. Can the Committee find out why the Trust have restricted opening hours for the sports centre in Cupar and East Sands Leisure Centre?"

Response from Fife Sports and Leisure Trust

"Thank you for your correspondence regarding the operating hours of facilities in North East Fife, following the re-opening of Fife Sports and Leisure Trust facilities after the easing of COVID restrictions.

Fife Sports and Leisure Trust is a charitable trust set up in 2008 to manage and operate leisure facilities on behalf of Fife Council – the trust remains committed to getting more people more active more of the time.

Like many trusts across the country, the forced closure of facilities and associated COVID restrictions have presented the trust significant challenges both operationally and financially. The situation has meant that the trust has had to work harder, and innovate, to deliver on its charitable commitments to making a difference to local communities by delivering quality and affordable sports and leisure opportunities.

Following on from the impact of COVID, the trust is now in a phase of recovery, and this requires some difficult decisions with regards operating costs, staffing and opening hours

In response to the questions raised:

- During the summer holidays both Cupar SC and East Sands LC were able to offer kids from the local community's access to the swimming pool for 'Splash out for nowt' and 'Quid-a-kid' sessions. Due to the ongoing COVID-19 pandemic and requirements set out by the Scottish Government and Sport Scotland, FSLT ran controlled sessions to ensure that we could provide access while ensuring safe facilities for our customers. These sessions ran for a one-hour period and could hold up to 16 children aged 8-17 at one time. Over the course of a week Cupar held 13 dedicated junior sessions with East Sands hosting 17 dedicated junior sessions. To further support families with younger children, we introduced more family/inclusive sessions over the summer holidays. East Sands hosted around 30 per week and Cupar hosted around 8 per week. As most restrictions had eased after the summer period, we were able to return to a less restriction October holiday programme. During the October holidays Cupar offered around 13 hours per week and East Sands offered around 20 hours per week where children had access for £1. East Sands were also able to enhance their offering by hosting the aqua inflatable each week. FSLT were also able to offer their holiday programmes while still operating; Swimming lessons; fitness classes; club/group bookings; and public swimming.

- The management team have been working closely with Bell Baxter High School to create opportunities for their young sports leaders to gain access to Cupar Sports Centre - we are currently hosting 2 sessions per week which tie in with their school timetable. The project has been a collaboration between FSLT, Bell Baxter HS, Active Schools, East Fife Sports Council and Cupar & District Swimming Club. This project is in its early stages but will hopefully lead to a meaningful partnership which will create opportunities for local young adults to take part in training opportunities which will support Sport and Physical Activity within NE Fife. The teams in NE Fife are supportive of further conversations with local schools to see how best our centres can support them.
- As we reopened our facilities following the closure period due to the COVID-19 pandemic FSLT put communication plans in place to ensure that we were able to support any group/club returning to our sites. Our bookings team led on the re-engagement of groups who use the STP at Cupar SC. We have been able to accommodate all groups apart from one - our team reached out multiple times however, this group never responded. Their slot was later utilised by another group. We have since been able to accommodate this group at another FSLT centre and the club are happy with the current arrangement. We currently have around 7 different organised clubs utilising the STP with some local casual bookings throughout the week. The Area Leisure Manager has also been in discussion with a local football group about further partnership arrangements and how FSLT can further support this group. As part of the new opening hours FSLT have also secured additional STP time on a Saturday afternoon - this allows us to support any local teams looking to use our facilities to host any weekend games.

As a charitable trust, we have a responsibility to ensure the financial sustainability of our programmes and facilities for the benefit of the wider community. Any decision to change any aspect of our service delivery is taken with the objective of ensuring programmes and services are available for a range of users, as, unlike a private operator, we are committed to providing programmes and facilities for all ages and abilities.

We appreciate that the resident may find the new operating hours inconvenient but please be assured that we are striving to deliver the right balance for the benefit of a wide range of users we serve. Venues in North East Fife are not alone in having its operating hours amended and other of the trust's sites have also undergone reviews. The communities of Fife are of great value to the trust and we are committed to delivery access to our facilities in order that people can enjoy the health and wellbeing benefits associated with physically activity – which are even more important during the COVID pandemic.”

Decision

The Committee:-

- (1) acknowledged the Public Question and the response from Fife Sports and Leisure Trust: and
- (2) delegated to the Head of Legal and Democratic Services, in consultation with the Vice-Convener, to consider whether it would be in line with Standing Orders for the Chief Executive Officer of the Trust and Ms. Logan to attend, through virtual means, the next meeting, to allow further discussion.

THE FIFE COUNCIL - NORTH EAST FIFE AREA COMMITTEE – REMOTE MEETING

26 January, 2022

9.30 a.m. – 12.22 p.m.

PRESENT: Councillors Donald Lothian, Tim Brett, Bill Connor, John Docherty, Andy Heer, Linda Holt, Jane Ann Liston, David MacDiarmid, Karen Marjoram, Tony Miklinski, Bill Porteous, Jonny Tepp, Brian Thomson and Ann Verner.

ATTENDING: Donald Grant, Community Manager (North East Fife), Communities and Neighbourhoods; Lesley Craig, Lead Consultant, Traffic Management, Roads & Transportation Services; Gordon Mole, Head of Business and Employability, Peter Corbett, Lead Officer, Economy, Alison Laughlin, Economy Adviser, Economy, Planning & Employability Services; Sarah Else, Education Manager, Ken Currie, Headteacher/Rector, Ashley McBain, Acting Headteacher, Lesley O'Brien, Headteacher, Education; Lindsay Thomson, Head of Legal & Democratic Services and Elizabeth Mair, Committee Officer, Legal & Democratic Services.

405. DECLARATIONS OF INTEREST

Councillor Thomson declared an interest in Para. 414 - Notice of Motion, as a Director of Fife Sports & Leisure Trust.

Councillor Brett declared an interest in Para. 410 - Pupil Equity Fund, as his daughter was a teacher at a school mentioned in an appendix to the report, however, he was satisfied that the interest was so insignificant and remote that it would not prejudice discussion or decision making in his role as a Councillor and he would therefore remain in the meeting for this item.

Councillor Lothian declared an interest in Para. 414 -Notice of Motion, as a Director of Fife Sports & Leisure Trust, however, as he had been appointed by the Council to that position, he considered it an exemption under Section 5.4(c) of the Code of Conduct for Councillors and would therefore remain in the meeting and participate.

406. MINUTE

The Committee considered the minute of meeting of the North East Fife Area Committee of 24 November 2021. In response to a question from Councillor Brett with reference to Para. 404 - Public Question, the Head of Legal and Democratic Services confirmed that, under the Council's current Standing Orders, no public attendance was possible at Remote Meetings.

Decision

The Committee:-

- (1) agreed to approve the minute; and
- (2) noted the advice given by the Head of Legal and Democratic Services.

Councillor Marjoram joined the meeting during consideration of the above item.

407./

407. A917, ST MONANS - SPEED LIMIT ALTERATIONS

The Committee considered a report by the Head of Assets, Transportation and Environment in respect of proposals for the extension of a 30mph speed limit on the A917 west of St Monans and the inclusion of adjacent new residential roads within an existing 20mph zone.

Decision

The Committee approved:-

- (1) the promotion of a Traffic Regulation Order (TRO) to extend the existing 30mph speed limit; and
- (2) the inclusion of the adjacent proposed residential roads within the existing 20mph TRO, both as shown in drawing TRO22/02/1 attached to the report.

408. B940, PITSCOTTIE ROAD, CUPAR - SPEED LIMIT ALTERATIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising of proposals for the inclusion of new residential roads adjacent to the B940, Pitscottie Road, Cupar, within an existing 20mph zone.

Decision

The Committee approved the promotion of a Traffic Regulation Order (TRO) to include the new residential roads adjacent to the B940, Pitscottie Road, Cupar, within the existing 20mph TRO, as shown in drawing TRO22/01/1 attached to the report.

409. PROPOSED WAITING RESTRICTIONS - SOUTH LOAN AND BACKGATE, PITTENWEEM

The Committee considered a report by the Head of Assets, Transportation and Environment advising of proposals to introduce “No Waiting at Any Time” restrictions on South Loan and Backgate, Pittenweem.

Decision

The Committee, in the interests of accessibility and road safety:-

- (1) agreed to the promotion of a Traffic Regulation Order (TRO) to introduce the restrictions detailed in drawing no. TRO/21/54 attached to the report, with all ancillary procedures; and
- (2) authorised officers to confirm the Traffic Regulation Order within a reasonable period unless there were objections.

410. PUPIL EQUITY FUND

The Committee considered a report by the Executive Director, Education and Children's Services, providing an update on the work of schools in their practice to address the challenge of Closing the Poverty Related Attainment Gap and presenting an overview of the rationale, implementation and impact, to date, of the Pupil Equity Fund within schools across the North East Fife Committee area.

Decision/

Decision

The Committee agreed to:-

- (1) note the contents of the report;
- (2) note the aim of the interventions;
- (3) note the work of schools in developing their practice to address the challenge of Closing the Poverty Related Attainment Gap;
- (4) link directly with individual schools for further information as required;
- (5) recognise the very good work being done and the notable benefit for pupils and their families; and
- (6) welcome the move from one year funding, allowing longer term planning.

The meeting adjourned at 11.13 a.m. and reconvened at 11.20 a.m.

411. FIFE LOCAL ECONOMIC PROFILES 2020-21

The Committee considered a report by the Head of Business and Employability presenting an annual overview of the local economic profile for each of the seven local committee areas using the latest available data to provide background and context to council activity within each locality.

Decision

The Committee:-

- (1) noted the issues raised from the analysis of the latest available data; and
- (2) recognised the ongoing economic impact and uncertainty resulting from the global Covid-19 pandemic and recent UK exit from the European Union.

412. PROPERTY TRANSACTIONS

The Committee considered a report by the Head of Assets, Transportation and Environment advising of action taken using the List of Officer Powers in relation to property transactions.

Decision

The Committee noted the content of the report.

413. NORTH EAST FIFE AREA COMMITTEE FORWARD WORK PROGRAMME

The Committee noted the North East Fife Area Committee Forward Work Programme which would be updated as appropriate.

414. NOTICE OF MOTION

In terms of Standing Order No. 8.1(1), the following Notice of Motion had been submitted:-

Councillor/

Councillor Brett, seconded by Councillor Liston, moved as follows:-

"Committee notes that current Standing Orders do not permit members of the public to attend remote meetings to ask their question. On that basis it has not been possible for the member of the public who submitted the question raising concerns about the restricted opening hours of North East Fife area leisure centres to the last meeting to attend today's meeting for further discussion. Committee invites Council to consider reviewing Standing Orders to allow members of the public to attend remote meetings to ask their questions.

The Committee notes community concern about this matter, notes and supports the work of the East Fife Sports Council and notes that Councillors intend to attend a meeting with the group and Ms Logan to which the Chief Executive of the Fife Sports and Leisure Trust will be invited."

Decision

The Committee approved the motion unanimously.
